



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

JUNE 27TH, 2022, 5:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

WORKSHOP: 5:30 P.M. THROUGH 6:30 P.M: Includes dinner

- 1. Presentation/Discussion: The Attainable Housing Project**

BOARD MEETING: 6:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. ADMINISTRATIVE BUSINESS:

7.1 Comments from the Town Clerk, introduction of candidates and eligibility.

7.1 (a) Discussion/Action procedures for the appointment process: Resolution R491 Series 2022 pertaining to the manner of voting to fill vacancies on the Board of Trustees.

- 1. Through a ballot process**

2. By Motion, Second, Roll-call vote

7.1 (b) Presentations by candidates (5 minutes) followed by Q&A

7.1 (d) Board comments

7.1 (e) Appointments Action Resolution R 488 Appointing two Candidates and filling Two Vacancies on the Town of Dolores Board of Trustees.

7.1 (f) Swearing in/Oath of office

7.2 Discussion/Action: Resolution R489 Series 2022: Approving Hillside Drive Easement agreement

7.3 Enforcement Update

8. PUBLIC HEARINGS: No hearing scheduled

9. ACTION/DISCUSSION ORDINANCES/RESOLUTIONS:

9.2 Action/Approval/Discussion: Resolution R490 Series 2022: Creating a committee to study attainable housing in the Town of Dolores to be known as the Dolores Attainable Workforce Housing Task Force (AWHTF).

10.OTHER ORGANIZATIONS:

10.1 Chamber of Commerce Discussion/Action: Dolores Chamber of Commerce proposal to use budgeted Town funds.

10.2 Montezuma County Commissioner: Jim Candelaria

11. STAFF REPORTS/PRESENTATIONS:

11.1 Managers Report:

11.2 Attorneys Report:

12. FUTURE AGENDAS:

12.1 Special Event Permit: IAM Music

12.2 Special Event Permit: Summerfest

12.3 Opioid Opt-out resolution

12.4 Dolores Fire Protection District/Town transfer of property

13. TRUSTEES REPORTS AND ACTIONS:

14. ADJOURNMENT:

TOWN OF DOLORES**RESOLUTION NO. R491****SERIES 2022****A RESOLUTION OF THE TOWN OF DOLORES, COLORADO PERTAINING TO THE MANNER OF VOTING TO FILL VACANCIES ON THE BOARD OF TRUSTEES**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, Trustee Jeff Sand resigned his position as Town Trustee effective May 24, 2022 and Trustee Todd Andrews resigned his position as Town Trustee effective, June 13, 2022 and the Trustees are prepared to fill these vacancies on June 27, 2022; and,

WHEREAS, the Board of Trustees have discretion in the manner their votes are cast to fill these vacancies and may use paper ballots so long as each Trustee's ballot is attributable to that trustee and is preserved in the public record without violating Colorado's open meeting laws;

WHEREAS, the Trustees believe that the public interest will best be served by voting by paper ballot to fill the vacancies rather than a formal motion follow by debate and a voice vote.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

Section 1. The vacancies on the Board of Trustees shall be filled using the following procedure:

- a. The Town Clerk will identify the applicants and state whether the applicants meet the statutory requirements to serve as Trustee;
- b. Each applicant will be given up to five minutes to make a presentation;
- c. The Trustees may ask questions of applicants following their presentation;
- d. Following the presentations of the applicants, the Trustees may make remarks about the applicants, but are encouraged to keep these comments positive and avoid disparaging applicants;
- e. When the presentations, questions and comments are closed, each Trustee will be presented with a paper ballot on which Trustee is to write their name and cast a vote for two applicants of their choice to fill the vacancies;
- f. The Town Clerk will collect the ballots, and in the presence of the Town Manager and Town Attorney, tally the votes;
- g. The Town Clerk will announce on the record how each Trustee voted on the record and will announce the vote totals;

- h. In the event of a tie vote, the Trustees will continue to cast ballots until the tie is broken;
- i. The two applicants receiving the highest number of votes will be seated to fill the vacancies;
- j. A second resolution the form contained the board packet will be completed and voted upon in order to formally seat the winning applicants; and,
- k. The winning applicants will immediately be sworn in by the Town Clerk and take their seats for the remainder of the meeting.

Section 2. The ballots will be preserved as part of the public record and will be made available for inspection and copies to any interested person requesting them.

Introduced and passed this 13th day of June, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Leigh Reeves

Attest: _____, Town Clerk Tammy Neely

Town of Dolores
420 Central Ave
Dolores, CO 81323

May 26, 2022

Dear Town of Dolores Trustees,

Please accept this as my "letter of interest" for the vacant position of Dolores Town Trustee. My family and I have been a part of this community since 2012.

I currently work at the Ute Mountain Ute Fire Department as their EMS Captain, and I am the EMS Chief for the Dove Creek Ambulance District. I have also served on Planning & Zoning in Dolores for one year, only having to leave to attend some college courses which I have since completed.

I am an avid researcher and I have no fear of tough challenges.

I would like to help the town with new ideas and creative solutions to existing challenges, find ways to increase communication and information to our residents, help develop a future vision of Dolores, and make sure Dolores is working towards the goals of the people while keeping within a viable budget.

I thank you for your time and consideration, I have the time and the willingness to serve on the board, and I stand ready to serve our community.

Sincerely,

Jerry Whited
100 N 19th Street, Dolores CO 81323
(970)570-8315
jwhitedjk@aol.com

To: Ken Charles, Manager, Town of Dolores

From: Kalin Grigg

RE: Posted Vacancy, Town of Dolores Board of Trustees

Date: 6/1/22

This letter is to inform you of my interest in being considered for the currently posted Board of Trustee vacancy. I have been a full time resident of Dolores since 2005 and have served as Chair of the Dolores Parks Advisory Committee since the Committee was created. My role with the Parks Advisory Committee has given me a great deal of valuable experience working with the Town Staff and Board of Trustees on a broad range of issues pertaining to the Town governance. I feel like I am worthy of consideration for this position and would appreciate the opportunity to serve the Town in this manner. Thank you for your consideration.

Chris Holkestad <chris.holkestad@osprey.com>

Jun 16, 2022,
3:35 PM (6
days ago)

to Tammy@townofdolores.com

To: Town of Dolores/Board of Trustees

For those that don't know me, please let me introduce myself, my name is Chris Holkestad and I am submitting this letter in hopes of joining the town board. To give you some of my background, I have owned a house in Dolores for nearly 6 years and I work locally at Osprey Packs. Here are some stats to help you get to know me:

Education:

- BA in Clinical Psychology
- MBA in International Business and Finance

Work Background:

- The Gap HQ – Financial Planning (San Francisco)
- Levi Strauss – Director of Retail (Brussels. Belgium)
- Ralph Lauren – Senior Director Retail (London England)
- Amazon.com – New Business Development (Seattle)
- Mikkelparken – COO Theme Park (Norway)
- Osprey Packs – eCommerce (Cortez)

Extra-curriculars:

- Volunteer Committee – Osprey Packs
- DEI Committee – Osprey Packs
- Foster children program in Colorado
- SWOS Board of Directors – 3 years (Cortez)

Since I was a kid, my parents instilled upon us the obligation of giving back to the community you live in, and since high school, I have always taken an active roll in my community to try and make it a better place to live in, and to help make lives better where I can. I truly believe in community.

With that said, why do I want to join the board?

Dolores is an interesting town with a rich history, and even in the 6 years I have been here, I have seen the town evolving for the better.

The community is diverse and growing. We have a mix of traditionalist, progressive, outdoor enthusiast and some who simply don't want anything to change. But – change is inevitable and that is great for us!

What questions are we facing and things that interest me:

- How do we champion and assist businesses in our town that are not just tourist based but are great for the locals?

- We have housing prices skyrocketing in the county, but we need to keep a balance of affordability here.
- Should we look closer at town growth? We have apartments going up with no garage or storage so some streets are getting cluttered because the tenants have no place to put things.
- In a multi-decade drought, is there more we can do as a town to help conserve water?
- Can we champion things like renewable energy, charging stations, etc.
- How can we grow our tourism base and increase revenue for the town?
- Can we be more active in encouraging the bike trails, camping, hiking, in our immediate area?

Rico is about to explode as people move down the valley. We may be next, so it is up to us to determine how to grow smartly, and sustainably!

Thank you kindly,

Chris Holkestad
Senior Manager - DTC

Osprey
970 529 7615 M 714 719 4847
800 North Park Street Cortez, CO 81321
Home & Outdoor Division, Helen of Troy

TOWN OF DOLORES**RESOLUTION NO. R488****SERIES 2022****A RESOLUTION OF THE TOWN OF DOLORES, COLORADO APPOINTING TWO CANDIDATES AND FILLING TWO VACANCIES ON THE TOWN OF DOLORES BOARD OF TRUSTEES**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, Trustee Jeff Sand resigned his position as Town Trustee effective May 24, 2022 and Trustee Todd Andrews resigned his position as Town Trustee effective, June 13, 2022;

WHEREAS, the Board of Trustees have the authority pursuant to CRS 31-4-303 and Section 2.04.020 of the Dolores Municipal Code to fill a vacancy on the Board of Trustees within 60 days;

WHEREAS, on June 13, 2022 the Board of Trustees adopted a resolution approving a procedure for filing those vacancies which were advertised to the public; and,

WHEREAS the Board of Trustees have now interviewed and reviewed the applications of qualified applicants to fill those positions and wish to appoint two qualified persons to fill those vacancies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

Section 1. The Town Trustees interviewed applicants to fill the vacancies on the Board of Trustees at its regular meeting on June 27, 2022 and agreed up on a procedure to fill those vacancies.

Section 2. _____ and _____ have applied to be appointed as Trustees for the Town of Dolores, each meeting the necessary qualifications set forth in CRS § 31-4-301 to serve as Trustee, and each having been selected by the Board of Trustees through an agreed upon procedure, are hereby appointed to fill the vacancies created by the resignations of Trustee Jeff Sand and Trustee Todd Andrews.

Section 3. Pursuant to CRS § 31-4-303, the appointment of said persons shall take effect immediately and each shall hold the office of Trustee until the next regular election and until such person's successor is elected and has complied with CRS § 31-4-401.

Introduced and passed this 13th day of June, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Leigh Reeves

Attest: _____, Town Clerk Tammy Neely

**Town of Dolores
Resolution No R489
SERIES 2022**

A RESOLUTION APPROVING HILLSIDE DRIVE EASEMENT AGREEMENT

WHEREAS, the Town of Dolores ("Town") held a public hearing on June 13, 2022 over concerns about the use of Town Property and an Easement in the vicinity of Hillside Drive which involved residents in the area;

WHEREAS, as a result of that hearing, a resolution was reached which has been reduced to writing in the form attached hereto as Exhibit 1; and,

WHEREAS, the Town of Dolores wishes to approve and execute this Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF DOLORES, COLORADO:

Section 1. The Town Trustees approve the agreement attached hereto as Exhibit 1 and authorize the Town Manager to enter into the agreement in the Town's behalf.

Section 2. This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND ADOPTED this 27th day of June, 2022.

Mayor Leigh Reeves

ATTEST:

Town Clerk Tammy Neely

AGREEMENT

THIS AGREEMENT WITH TERMS AND CONDITIONS ("License Agreement") is made and entered into this _____ day of _____, 2022 (the "Effective Date"), by and between Susan DeStefano ("DeStefano"), and **the Town of Dolores, a Colorado statutory town**, ("Town"), whose address for purposes of this Agreement is 420 Central Avenue, PO Box 630, Dolores, CO 81323.

1. DeStefano Property. DeStefano is the owner of that certain parcel of real property in Montezuma County, Colorado located at 600 Hillside Ave as described on Exhibit A, attached hereto and known by assessor's parcel number 5359-094-00-013.
2. Town Property. The Town is the owner of a tract of land a portion of which is depicted on Exhibit A, attached hereto and known by assessor's parcel number 5359-094-00-002, and being more fully described as follows:

A parcel of land located in the South Half of the Southeast Quarter (S1/2-SE1/4) of Section 9, Township 37 North, Range 15 West, N.M.P.M., Montezuma County, Colorado, being more particularly described as follows:

The South Half of the Southeast Quarter (S1/2-SE1/4) of Section 9, Township 37 North, Range 15 West, N.M.P.M.

Less and Except the following parcels of land:

- All of the said S1/2-SE1/4 included within the Town of Dolores plat as filed in Book 1, Page 25 on February 8, 1892.
- Parcel described in Book 407, Page 127 of the Montezuma County records;
- Tracts 1 and 2 as described in Exhibit "A" of reception # 599301 of the Montezuma County records;
- Tract of land as described in Exhibit "A" of reception # 624370 of the Montezuma County records;
- Tract of land as described in Exhibit "A" of reception # 583677 of the Montezuma County records;
- Tracts 1 and 2 as described in Exhibit "A" of reception # 629965 of the Montezuma County records;
- Tracts 1 and 2 as described in Exhibit "A" of reception # 627899 of the Montezuma County records;
- Tract of land as described in Exhibit "B" of reception # 629034 of the Montezuma County records;
- Tracts 1, 2 and 3 as described on page 1 of reception # 629874 of the Montezuma County records;
- Tract 1 as described in Exhibit "A" of reception # 460501 of the Montezuma County records;
- Tract described and shown in Exhibit "A" of reception # 503878 of the Montezuma County records;
- Tract of land as described in Exhibit "A" of reception # 613302 of the Montezuma County records;
- Tract of land as described in reception # 583860 of the Montezuma County records;
- Tract of land as described in reception # 534730 of the Montezuma County records;
- Tracts 2 and 3 as described in reception # 620727 of the Montezuma County records.

3. The easement. An easement was dedicated to the Town of Dolores for the use of the public, including Douglas M. Summers and Kellee R. Summers (Summers), for access and utilities as described on that Quiet Title Decree recorded on September 15, 2000 at reception number 490599, which is depicted on Exhibit A, attached hereto.

4. Description of the concerns. The Town of Dolores received complaints concerning obstruction of the easement, parking on the easement and parking on Town Property and the

enclosure of a portion of Town Property inside a fence as depicted on Exhibit A. Douglas M. Summers and Kellee R. Summers were the complaining parties.

5. Resolution and Agreement. DeStefano and the Town hereby agree as follows in order to resolve these issues:

- (a) DeStefano waives and disclaims any interest she may have to any portion of the Town Property and the Easement area described in this agreement or depicted on Exhibit A, including any portion thereof inside the fence that currently encroaches on Town Property and the Easement area.
- (b) The Town grants temporary permission for DeStefano to maintain the fence at its current location with the exception a portion of the fence shall be moved at their expense within 30 days as shown generally shown on Exhibit A, attached hereto. The Town will flag the precise location of the section of fence to be removed, which is generally understood to be the location that existed prior to 2020.
- (c) The parties agree that the permission granted by the agreement to maintain the remainder of the existing fence on Town Property and/or the Easement area is temporary and may be revoked at any time by the Town without cause, in which case DeStefano agrees to promptly comply with the Town's request to relocate the fence from the Easement Area and/or Town Property to her property line.
- (d) DeStefano agrees that she will not park nor permit vehicles to park on any portion of the Town Property or the Easement area as depicted on Exhibit A.
- (e) Nothing herein shall be construed to create an easement or any other conveyance of right, right title or interest to Town Property or the Easement area to Summers.
- (f) Summers accepts this agreement as a satisfactory resolution of their complaints, except that nothing herein shall be construed as diminishing Summer's right to maintain, use and enforce the Easement.

6. Liability. Nothing herein is intended to act as a waiver of the provisions of the Colorado Governmental Immunity Act, C.R.S. Sec. 24-10-101 et seq. DeStefano shall indemnify and hold the Town harmless from any liability for injury, death or property damage occurring inside the area of Town Property and Easement aera permitted to be fenced under this agreement.

7. Additional Terms and Conditions. Whenever used herein, the singular number includes the plural, the plural the singular; and the use of any gender is applicable to all genders. All of the covenants herein contained are binding upon and inure to the benefit of the parties hereto, their personal representatives, successors and assigns. If any term of this document is determined by any court to be unenforceable, the other terms shall nonetheless remain in full force and effect; provided, however, that if the severance of any such provision materially alters the rights or obligations of the parties, the parties shall engage in good faith negotiations in order to adopt mutually agreeable amendments to this agreement as may be necessary to restore the parties as closely as possible to the initially agreed upon relative rights and obligations.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first written above.

The foregoing instrument was acknowledged before me this day of _____, 2022, by Susan DeStefano. Witness my hand and official seal. My Commission expires:

Notary public

Town of Dolores, a Colorado statutory town

Date:

By:
Kenneth Charles, Town Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

Town Attorney

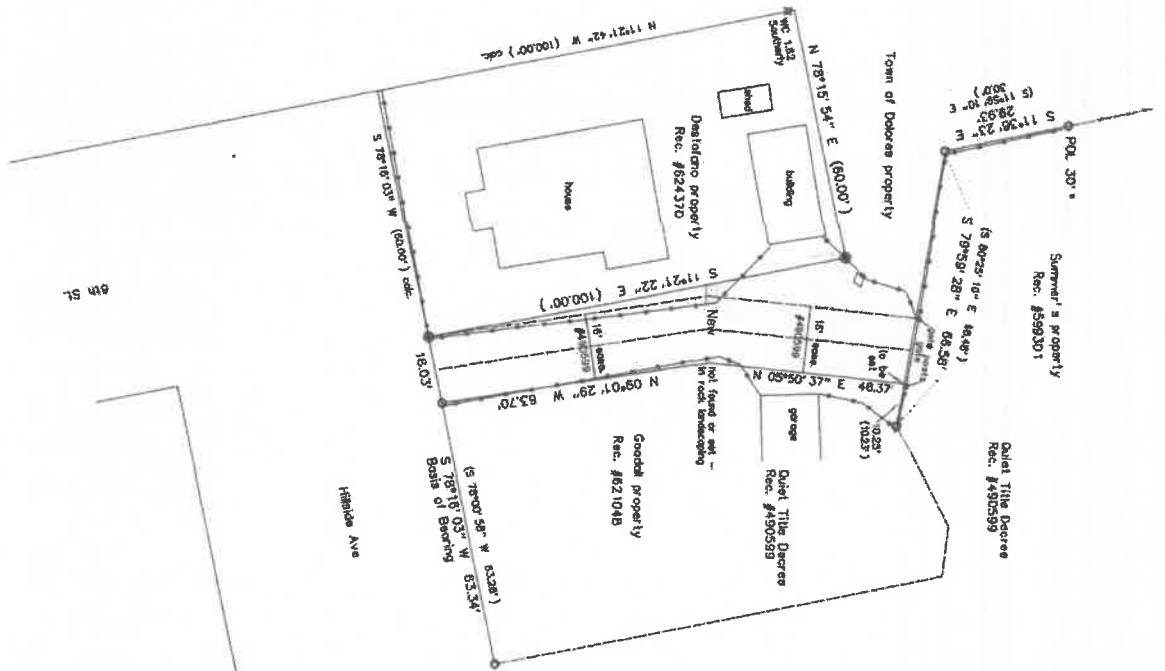
The foregoing instrument was acknowledged before me this day of _____, 2021, by Kenneth Charles as Town Manager and Tammy Neely as Town Clerk of the Town of Dolores. Witness my hand and official seal. My Commission expires:

Notary public

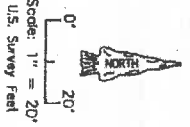
Accepted by:

Douglas M. Summers

Kellee R. Summers



Bearing of Bearing:
S 78°16'03" W between the found SE and SW
property corners of the Goodall property,
as shown. Assumed from GPS North at initial
RTN base location.



- found #4 rebar/plastic cap LS 19612
- ✕ found #4 rebar
- ⊙ set #4 rebar/plastic cap
- (18) record bearing/distance from LSD Plot #1065
- fence line
- * witness distance from LSD plot #1065

PLAT NOTES:

- 1) The purpose of this survey was to identify the Town of Dolores property in the area of the 16' easement/utility easement created by Court Decree Repetition #380596 adjacent to the Deafino property Rec. #385301, the Goodall property Rec. #621048 and the Deafino property Rec. #623170. Court decree was based on survey by LS 19612 filed in LSD plot #1065.
- 2) No title reservation/correlation was provided by the claim. Huddleston Land Surveying used record deeds available in the Montezuma County Court house.

PRELIMINARY

NOTE: ALL NEW BY THESE MEASUREMENTS ARE BASED ON THE HORIZONTAL CONTROL LINE 17460
AND THE VERTICAL CONTROL LINE 17460. THE SURVEY WAS MADE IN ACCORDANCE WITH THE
MEASUREMENTS MADE BY THE SURVEYOR AND THE MEASUREMENTS MADE BY THE SURVEYOR
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TOWN OF DOLORES

Results of Survey --
Town property adjacent to 16' easement
a line in Block 10, Section 9, T13N R15W, M16E
the SE/4 Section 9/5W/4 Section 10,
Montezuma County, Colorado

17 October 2021

HUDDLESTON LAND SURVEYING
P.O. Box 88 -- Cortez, CO 81321 -- (970) 565-3330

**Town of Dolores
Resolution No R490
SERIES 2022**

**A RESOLUTION CREATING A COMMITTEE TO STUDY
ATTAINABLE HOUSING IN THE TOWN OF DOLORES TO
BE KNOWN AS THE DOLORES ATTAINABLE WORKFORCE
HOUSING TASK FORCE**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado; and,

WHEREAS, the Dolores Town Board identifies housing affordability as a priority community issue; and

WHEREAS, the Dolores Town Board believes that it is important that the people who serve our community including hourly employees, town staff and our teachers have the option to live in the community they serve; and,

WHEREAS, a diversity of housing options benefits community vitality and health and

WHEREAS, encouraging a diversity of housing options will increase the ability of individuals and families across a range of income levels to choose to live in the same community in which they work; and,

WHEREAS, housing affordability programs are extremely diverse including many options with minimal fiscal impact and many other communities in Colorado have implemented successful housing affordability programs; and,

WHEREAS, the Dolores Town Board is committed to evaluating the community's housing affordability needs evaluating potential programs to address these needs and implementing a program or, package of programs; and,

WHEREAS, the Town of Dolores has applied for and received the Colorado Department of Local Affairs Innovative Housing Strategies Planning Grant Program.

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES COLORADO

Section 1. Task Force. There is hereby established by the Town Trustees the Dolores Attainable Workforce Housing Task Force.

Section 2 The purpose of this task force is to (a) with the Town Manager and any consultant employed to by the Town to implement and received the maximum benefit from the Housing Strategies Planning Grant; (b) assess the current and projected availability of and need for a diversity of housing options in Dolores; (c) identify any key information gaps and promptly

work to fill those gaps; (d) develop an Attainable Workforce Housing Plan for the Town of Dolores; and, (e) make recommendations to the Board of Trustees and Planning Commission, which may include, but are not limited to: research and findings, a range of options to promote attainable housing; amendments to the current Land Use Code and Municipal Code that would promote affordable housing; grant and funding opportunities; identify vacant Town properties that may be suitable locations for affordable housing; and any other recommendations pertaining to the committee's purpose and goals.

Section 3. The Task Force may present one or more recommended program pr a range of alternative programs, which shall identify the fiscal impact of the proposals and identified community goals.

Section 4. The Task Force will hold all meetings in public with advance public notice and have an extensive public comment and participation component

Section 5. The Task Force shall consist of *[two Town Trustees selected by the Mayor, two members of the Planning Commission, selected by the Chairperson, and three members from the community at large, which may include (a) a presentative from the RE-4A staff or school board; (b) a developer, builder, or realtor; (c) a banker or someone in the mortgage financing industry; (d) or other interested community members demonstrating a knowledge and interest in the topic of housing options and affordability. The three members from the community at large shall be selected by the Trustees after advertising these positions for at least 10 days. The at large members shall be residents of the Town of Dolores.]*

Section 6. The Task Force's recommendations shall be advisory in nature and the committee shall not have the power to bind the Town to any course of action or appropriate funds.

Section 7. The Task Force shall adhere to all applicable open meeting laws of the State of Colorado and its meetings shall be conducted according to the same rules and protocols governing the Board of Trustees and Planning Commission.

Section 8. The Task Force shall present its findings and recommendation to the Board of Trustees and the Planning Commission not later than December 31, 2022 and unless extended by resolution, the Task Force shall thereafter dissolve.

Passed, adopted and approved this 27th day of June, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Leigh Reeves

Attest: _____, Town Clerk Tammy Neely



SELF-SERV DOG WAS STATION

**\$10 - PER DOG
LOCALS DISCOUNT**

INFO:

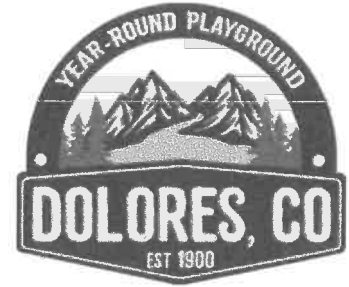
- AVAILABLE ONLY DURING BUSINESS HOURS

- PAY INSIDE - SHAMPOO INCLUDED

- BRING YOUR OWN TOWEL(S)

VisitDolores.com

Dolores Chamber of Commerce
PO Box 602
Dolores, CO 81323 US
doloreschamber@gmail.com



Estimate

ADDRESS

Town of Dolores
Town of Dolores
PO Box 630
Dolores, CO 81323

ESTIMATE # 1001
DATE 06/22/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/10/2022	Visitor Center Expense	Doggie Wash Station - VEVOR Brand	1	1,164.99	1,164.99
05/10/2022	Visitor Center Expense	Electric Tankless Water Heater 240V - Greatbear Brand	1	234.95	234.95
06/06/2022	Visitor Center Expense	Sparks Plumbing - Installation of plumbing for Dog Wash Station	1	688.75	688.75
06/09/2022	Visitor Center Expense	VistaPrint - Signage for Dog Wash Station	1	104.65	104.65
06/13/2022	Visitor Center Expense	Hackett Electric - Installation of on Demand Water Heater and separate power breaker for Dog Wash Station	1	1,208.19	1,208.19
07/01/2022	Visitor Center Expense	Estimate of fencing cost for Dog Wash Station area to keep dogs contained - NOT YET ORDERED	1	1,500.00	1,500.00

TOTAL

\$4,901.53

Accepted By

Accepted Date



Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: June 27, 2022
RE: Meeting Information Update

Monday/s Town Board Meeting

On the agenda for our regular meeting Monday June 27, 2022:

- On the agenda are several resolutions for the town board to consider.
 1. First order of business on the agenda is the appointments to fill two board trustee vacancies. The first decision will be whether to select through a motion, second, roll call vote or through a process where the board selects through a ballot process. Town Attorney Jon Kelly will explain the process. Resolution 491 documents the selection process.
 2. Resolution 489 would approve the Hillside Drive Easement Agreement
 3. Resolution 490 creates a committee to study attainable housing and be know as the Dolores Attainable Workforce Housing Task Force.

General Updates

- I participated in a day long interview process for the Montezuma County Manager that took place on Monday June 13. Six candidates were interviewed.
- Town Attorney and I continue to work with Scott Darling, owner of the Exxon Building and Shirley Powell on the State Historical Fund grant agreement
- The town's consultants for the JRP Master Plan, Logan Simpson, presented several conceptual plans to the Parks committee and members of the public on June 23. These renderings are preliminary and the public will have more opportunities to make comments. Town trustees and planning commission members were invited. The three drafts will be available on the town's website. The results of Logan Simpson's collection of public comments from their June 3 & 4 visit follow this report.

The next steps for Logan Simpson will be to refine the initial concepts, develop an online questionnaire and updates. This will be followed by a public workshop with the community to review the results of the questionnaire, review the Opportunities and Challenges exhibit and the two alternatives. Logan Simpson will facilitate two breakout groups to identify the best areas



for the alternatives.

- The town's engineer working on Phase II water project are progressing. Included on the following pages is a project update to keep you informed.
- **Upcoming Events**
- June 27-5:30 Workshop on Attainable Housing & Economic Development followed by the town board meeting
- July 5 P&Z
- July 9 Ride of the Ancients Gravel Grinder begins/ends at Flanders park
- July 14 Parks committee
- July 21-24 CML Annual Conference-Mayor Reeves will be attending
- July 11 and 25 are the regular town board meetings.

Joe Rowell Park Meeting June 3, 2022

Attendees:

Ken Charles
 Kalin Charles
 Hugo Robinson
 Molly Wolf – mud puppies
 Cheryl?
 Linda Robinson
 Kym Hampton – youth baseball
 Reece Blincoe – Dolores School District Superintendent
 Val?
 Joe Recker? – historic society

Town Hall Meeting Notes:

What do you like about the park?

- Walking trails – visual access to seeing other parts of the park (kids playing in playground and in the water)
- Playground – well utilized
- Baseball fields
 - Reunions on fields – rent out pavilion for family gathering and big potluck
- Joe Rowell designed ball fields (little league world series program)
 - Volunteer labor originally
 - Tibetts field – local family (dick and gary are sons)
 - Invested mountain gravel
- Public space that you can walk out into at any time for gathering or personal use
- First thing you see when you come into town
 - Heart of the town
- River access – fishing – wildlife watching – swimming
- Maintained in the winter – year-round access
- People come in and having picnics
- Use of soccer field – still going but not as big as the numbers for baseball. Field is mucky and wet much of the time.
- Flexible and multi-use spaces (LSD visually seeing and gathering)
- Dog agility trials
- Multi-cultural visitors. Many people visit from Ute and Navajo reservations and other ethnicities enjoy the park too.
- River makes the park

What would you fix / enhance?

- ADA access missing
- No park loop/trail that is internal

- Flower beds – pond in cortez park (beautification)
 - Xeriscaping
- Transition zones (gravel on basketball courts)
- Welcome signage (welcome to dolores) everyone sees green first which is nice
- Reservoir – what happens when flooding (undeveloped)
 - Can this be enhanced?
 - Influences landscape design strategy
- Park is very segmented – lack of connectivity
 - Segmented by uses
 - How does everything interact together
 - Pedestrian (walking) connections (cohesion)
- Bridge mystery (can this be restored)
- Galloping goose bridge (concrete in river)
- Escalante expedition (went through joe rowell park)
 - Trail system (roots and connection back to where this started)
- History and culture embody into the design
 - Stories that are incorporated back into the overall design

What do you want to add?

- Concession stand would be good to rebuild. Kids with fundraisers could manage the concessions. Jana stated that most communities going away from full concessions stands because groups that support them are unpredictable/unreliable over the long term. Many are going to food trucks and some vending machines to save the capital cost as well as the maintenance and operations.
- Restrooms closer to the fields.
- Track around soccer field
- Football field with a track
- Field houses/ locker rooms required for a quality high school football stadium
- Should this park become more of a sports complex?
- High school softball
- Sanitary sewer? Old concessions area is the farthest west it can be without a pumped sewer lift station. What size line is this?
- Security for a football/track facility (fence around it but open gate)
- Some believe that the Galloping Goose train is the Golden Egg, but not very many people support it. Concrete in the river next to the park was where the original bridge for the train was located.
 - ½ mile loop
 - Frequency issue? Future implementation
- Dog park
 - Fenced in (creates a sense of community and place to meet your friends)
 - River access for dogs is not necessary
- Skate park
- Bike park

- Enhance natural area associated with the slough
- Outdoor Ice skating rink? Freeze over a plaza area when cold enough?
- Cycle cross – pump track?
 - Can you utilize this when it snows?
 - Create walls that you can paint on for teen art expression like the track in Cortez?
- Permanent cornhole
- What is the parking demand for football and track events that are run by the school district?

Ballfields and Programs

- 9 Dolores teams in 2022 that include teeball up to 13-14 U kids (REC BALL)
 - (3) – teeball
 - (2) coach pitch
 - (2) 9-10 teams
 - (1) 11-12U Team
 - (1) 13-14U Team
- Pitching machine
- Cortez could not put together a team (put together a competition team)
- Plug set on the fields for different sizes
- Break away bases
- Large field is 347 – highschool and 13-14U
- Tibetts field is 285 – same as Firemans (plays coach pitch up to 11-12) (lights on this field)
- Fireman's field is coach pitch and teeball (has power at mound)
- High school runs 6 days a week
- Escalante Days uses the fields for a 3 day tournament

Summary of Park Walk at 3pm:

- Pump park would engage local youth
- Dog park
- River access – how do you incorporate that without a structure?
- River Trail – ways to incorporate art and history?
- Adult exercise areas (where does that need to go) **2 weeks to use grant!**

Can you incorporate a yearly activity that people can add a paver / create a brick that adds to a walking trail or connectivity corridor and generate some funds for the park?

Other Comments:

Some in the community have complained that park is being used to much for festivals.

Programs

Dolores Booster Club

Library District

Does Dolores need to create a larger Park and/or Recreation District for funding because the Town serves many that do not live within Town limits?

Joe Rowell Park Questionnaire Responses (42 completed)

Where to you live?

- Within the town (21)
- Within 5 miles (15)
- Further than 5 miles (6)

What do you love about the park? (River and trail, playground, open space, events/festivals, sports fields)

- Family, kids, baseball
- Playground, ballfields
- Beauty, sports fields, playground, trails
- Open relaxed feel and river area
- Dog poop bags and dog exercise option
- Music, festival, river trail
- Large green lawn, festivals, river access and trail, clean
- Playground, river trail, events, dog competition, bike races, movie nights
- Open space, drive-in movies, river access
- Awesome playground
- The river, good ballfield, river festival
- Close to river, good playground, close to my house
- The park!
- River access
- Open space, riverside
- Apple orchard
- Great meeting place, great playground, river access, river festival
- That my Hubby caught fish here and the water
- Space, walk trails, trees, grass
- River trail. Playground great for when friends and family visit.
- Open green space. Supports youth sports. Close to river. Clean and well-maintained. River trail.
- River trail. Walk dog here often.
- Big space. Multiple things going on. RIVER. Dog walk. New community garden and orchard.
- Location. Playground. Orchard
- River Trail and dog bags, playground and apple orchard
- River trail, river access, orchard, playground, River Festival
- The river. The trails.
- Grass, riverwalk, kids playground
- Close to home, place for kids to play sports
- Love the river access – unique
- That is exists. Don't take for granted. For kids – we need to give a "place" for all ages.
- I love meeting new people to be friends with
- Playground and river trail/access
- Proximity and river walk
- River Trail
- River festival
- Playground and closeness to the river

- Playground and open space. Quiets, safe, meet new friends.
- Everything, especially the scenery
- River access, location, playground
- Green grass, river, playground, apple orchard

Which park activities do you participate in at Joe Rowell Park?

- Baseball/softball (7)
- Soccer (5)
- Playground (17)
- River Trail (35)
- Community Event & Festivals (34 – likely higher than general population because this was at a festival?)
- Gardening/Orchard (9)
- Picnic (15)
- River Access (30)
- Nature Observation (21)
- Exercise (19)
- Other xx (1 dog run, 1 no explanation)

What would you change or add in the park? (most popular - dog park, more shade and trees, skate park/kids things/bikes, better river access, picnic/family spaces)

- Updates and work on ball fields
- Picnic shelters, easier fishing access, concessions and restrooms
- Track and field in partnership with school district for sporting events
- More trails and picnic areas
- Skate park. Arts expressive space.
- Longer river trail, trailheads for hiking/biking.
- More shade trees, more access to water/river
- Dog park for dogs off leash, more music events, balloon festival
- Establish conservation easement to permanently protect space with Montezuma Land Conservancy
- Better bathrooms with regular cleaning
- Add camping. Better river access.
- Skate park. Dog park.
- Bike skills park.
- More shade trees and more shade. Ped bridge across river to beach. Mtn bike trail on south side of river.
- Footbridge to beach. More shade trees. More picnic areas. No additional lights.
- Continue to have events. Protect apple orchard.
- Skate park. Footbridge to beach interesting idea.
- Exercise equipment stations. Bridge to dog beach. Year-round bathrooms. RV campsites. Dog park.
- More trees
- Dog park
- Dog park. Extend river trail
- Fenced dog park for dogs to play. River/kayak surfing wave in river.

- Add shade trees. Ped bridge to beach and trail on other side. Wildflower gardens.
- Whitewater play park. Adult play spaces like sky walk in NYC. More local beautiful plant and less grass. Dog park.
- More places for families with shade. Adventure play outdoor. Old 4th street bridge or suspension bridge across river. Bleachers and scoreboard for basketball tournament.
- Football and track
- No football/track. More shade. Dust mitigation
- Dog park on the river. Safe place.
- Pickleball courts
- Outdoor or indoor pool. Needs to generate revenue
- Give kids a "park culture" – things for them and the responsibility to care about it.
- More cleaning programs
- Dog park
- Dog park
- Dog park
- Add back concessions to ball fields
- More direct access to the river, conservation, splash pad
- More activities for children and possibly another park. More trash cans.
- More trees
- Pickleball, community garden

Other comments?

- Thank you for watering.
- Everything about Dolores is just splendid. Very very beautiful.
- I would love to help.
- Have done the cyclecross.
- Builds community for people in the area.
- Whatever is done/added to/changed, do it 100% with long term sustainability.
- No football or track.
- Great addition to the Town. There are almost always kids at the playground, even on the coldest winter days.
- <Go Logan Simpson>.
- Thanks so much.
- Thanks for caring and providing us with open space and river trail. We love the park!
- Appreciate this fine public space.
- Awesome park! We love it!
- This park and the playground are central to the town. This park is amazing!
- Great park!
- Keep it for community use please.
- We have a great park. The baseball field are great! We use them for youth baseball. They could use some work to keep kids and people coming back.

MEMORANDUM

To: Town of Dolores
Ken Charles, Town Manager

From: Catherine Carella, P.E.
Project Manager

Date: June 23, 2022

Re: Summary of Hydraulic Model Development and Fire Flow Analysis

Introduction

SGM has been tasked with planning services for Phase 2 of the Town of Dolores (Town) water system upgrades as identified in the 2018 Water and Sewer Master Plan. As part of this work, SGM updated the Town's hydraulic model of the water system using as-built information and recent water production and billing data. The model was then calibrated using hydrant flow test readings and used to analyze available fire flows throughout the distribution system. A technical memorandum was provided to the Town on June 22, 2022, documenting the methods and results associated with updating and calibrating the hydraulic model and the results of the fire flow analysis. SGM is providing this follow-up memorandum to summarize fire flow availability throughout the Town under existing conditions.

Water Model and Fire Flow Analysis

- The Town maintains relatively low pressure throughout the distribution system compared to industry standards due to the elevation of the storage tank. Under average daily conditions the water pressures range from 45 psi to 75 psi in Town limits and 25 psi to 55 psi out of Town. We typically recommend distribution system pressures from 55 psi to 110 psi. The Colorado Department of Public Health recommends a minimum pressure of 35 psi.
- Low pressures significantly limit the volume of available fire flow. Additionally, small diameter piping is prevalent throughout the distribution system which also reduces the available fire flow.
- See Map A.1 of the modeled existing available water pressures.
- The following constraints were used in the fire flow analyses:
 - 1) Demand condition: Maximum Day Demand (MDD) (0.40 million gallons per day)
 - 2) Storage tank levels: 50% full
 - 3) Booster pump to tank: Off
 - 4) Water production facilities: Off
 - 5) Min. Residual Pressure: 20 psi (which is very low compared to industry standards of 35 psi minimum)
 - 6) Max. Water Line Velocity: 10 fps
- See Map A.2 of the modeled existing available fire flows.
- In general, available fire flow volumes throughout the distribution system are poor. 1,500 gpm is often considered a baseline fire flow volume for fighting a single home structure fire. 79% of model nodes in Town limits do not meet this fire flow volume under existing conditions.

11.1 9

Next Steps

The following scope will be performed by SGM now that the hydraulic model is updated and calibrated:

1) Planning for Distribution System Upgrades

- SGM will work with the Town to develop fire flow targets throughout the distribution system.
 - Considerations will be made towards the use of water pumped directly from the Dolores River to fight a fire.
- System improvements will be identified to improve the available fire flow.
 - Line replacements of 4" and smaller with a minimum of 6" diameter lines.
 - Looping mains to prevent dead end lines may improve fire flows and water quality.
 - A dedicated booster pump station and bypass line will be considered to maintain adequate pressures in areas east of Town.

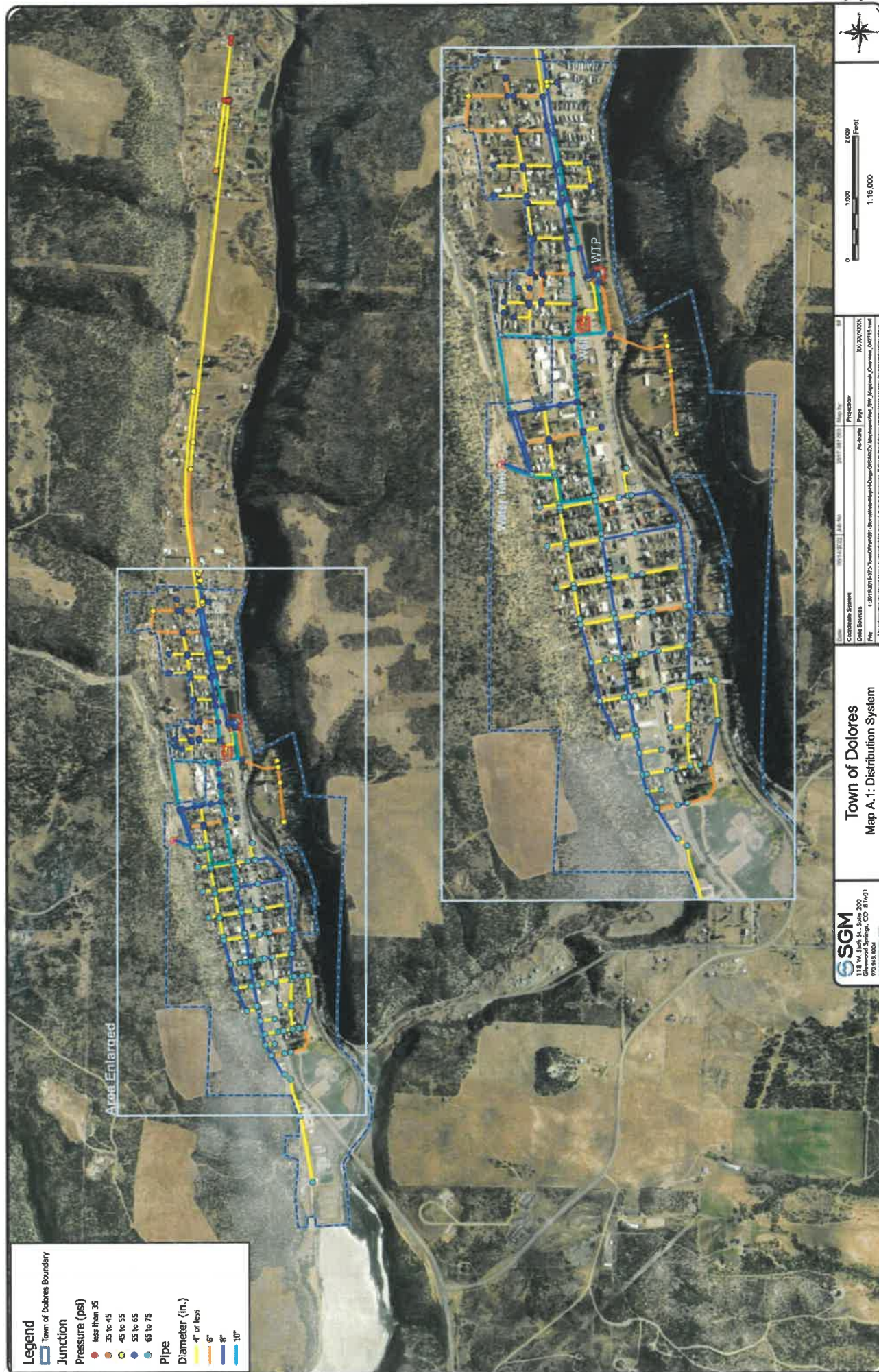
2) Planning for Additional Potable Water Storage

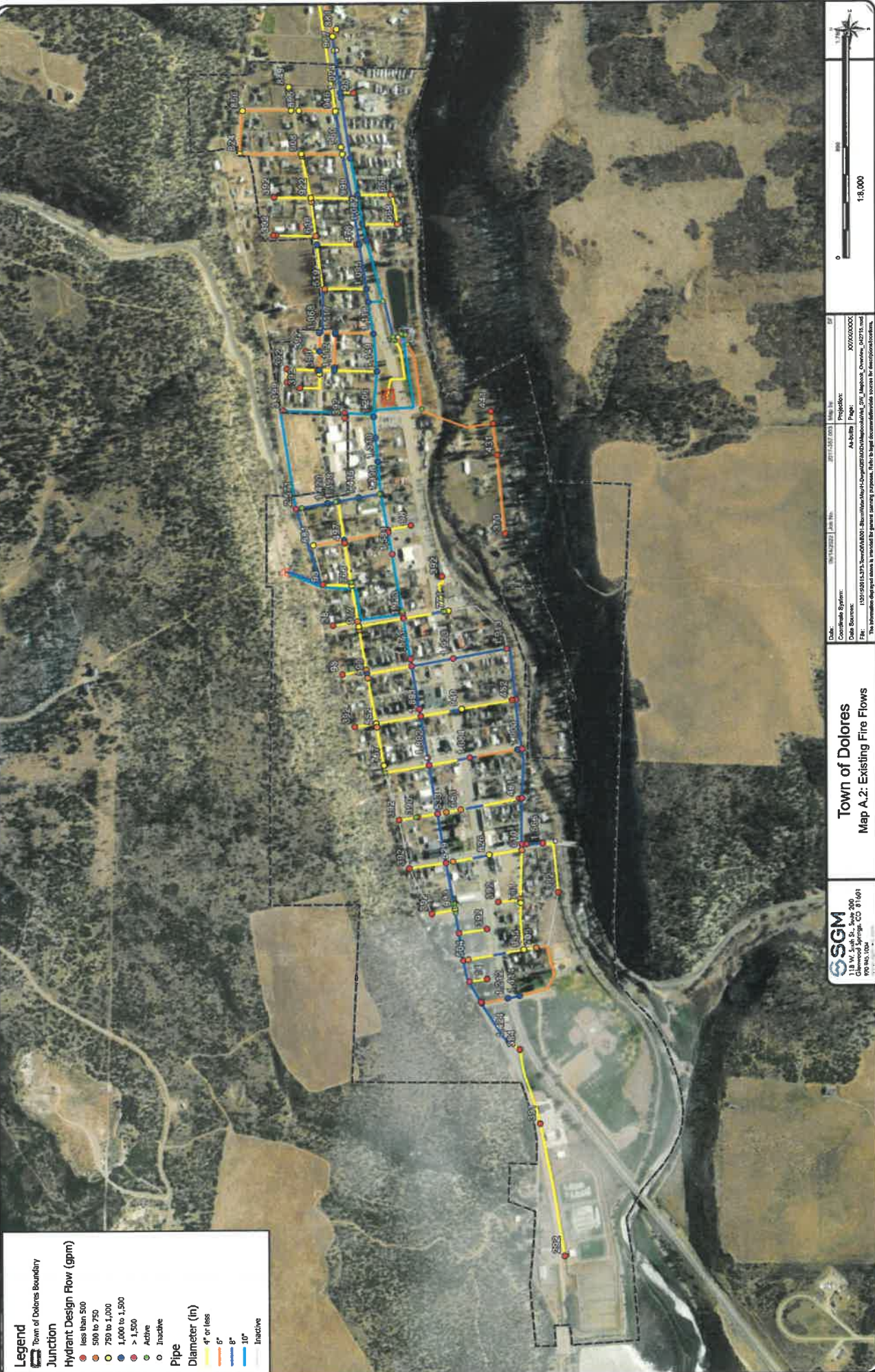
- A storage analysis will be performed to identify a recommended volume of potable water storage for the Town incorporating emergency, fire, and potentially equalization storage volumes.
- A tank siting analysis will be performed to identify potential sites for a new potable water storage tank.

SGM is available to discuss these results and any questions concerning the data and methodology used. SGM will maintain frequent communication with the Town during the next steps of this project.

Figures: Map A.1: Distribution System
 Map A.2: Existing Fire Flows

cc. David Dowdy, Town of Dolores
 Randy Maguire, Town of Dolores





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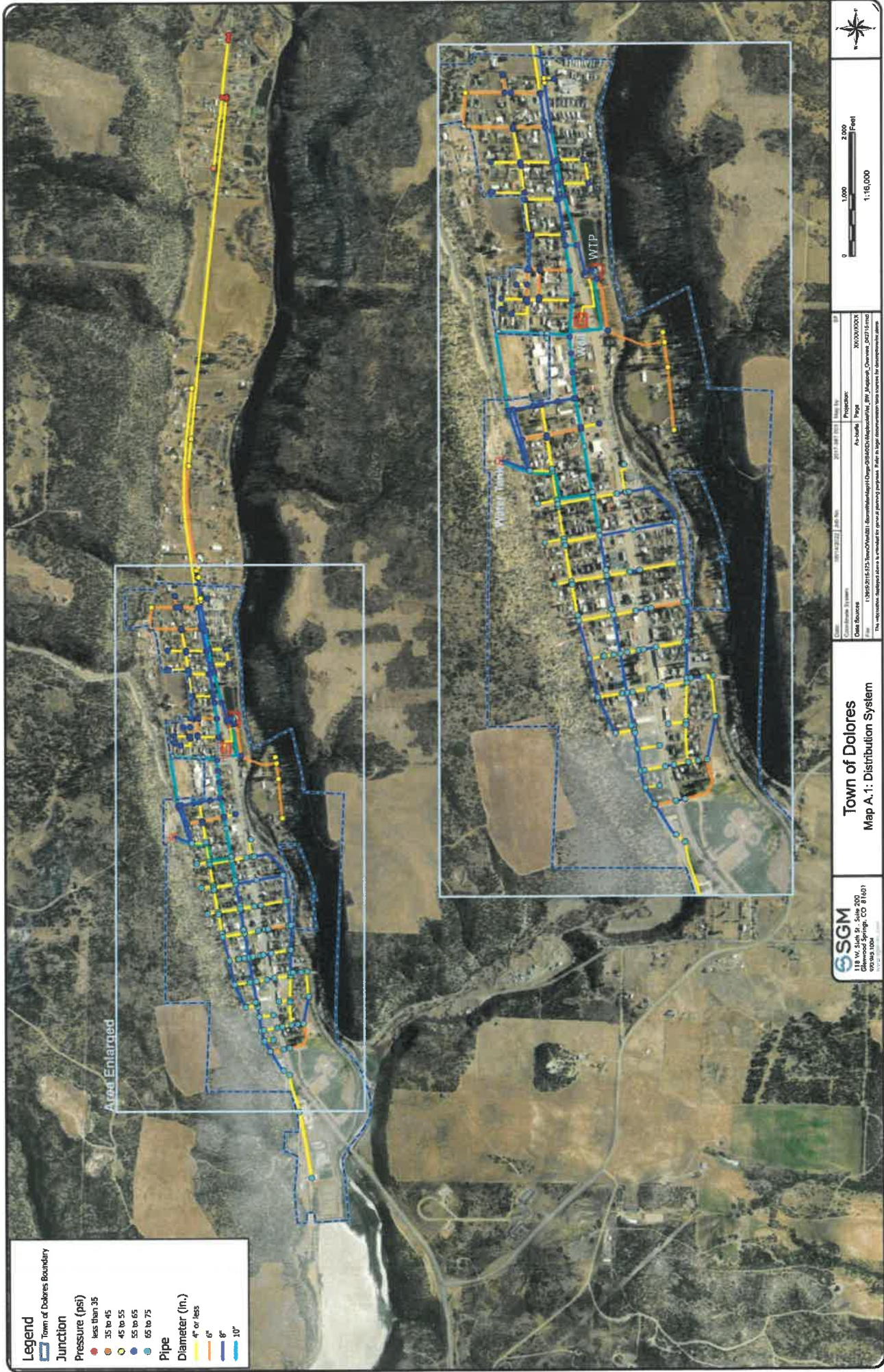
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cc. David Dowdy, Town of Dolores
 Randy Maguire, Town of Dolores

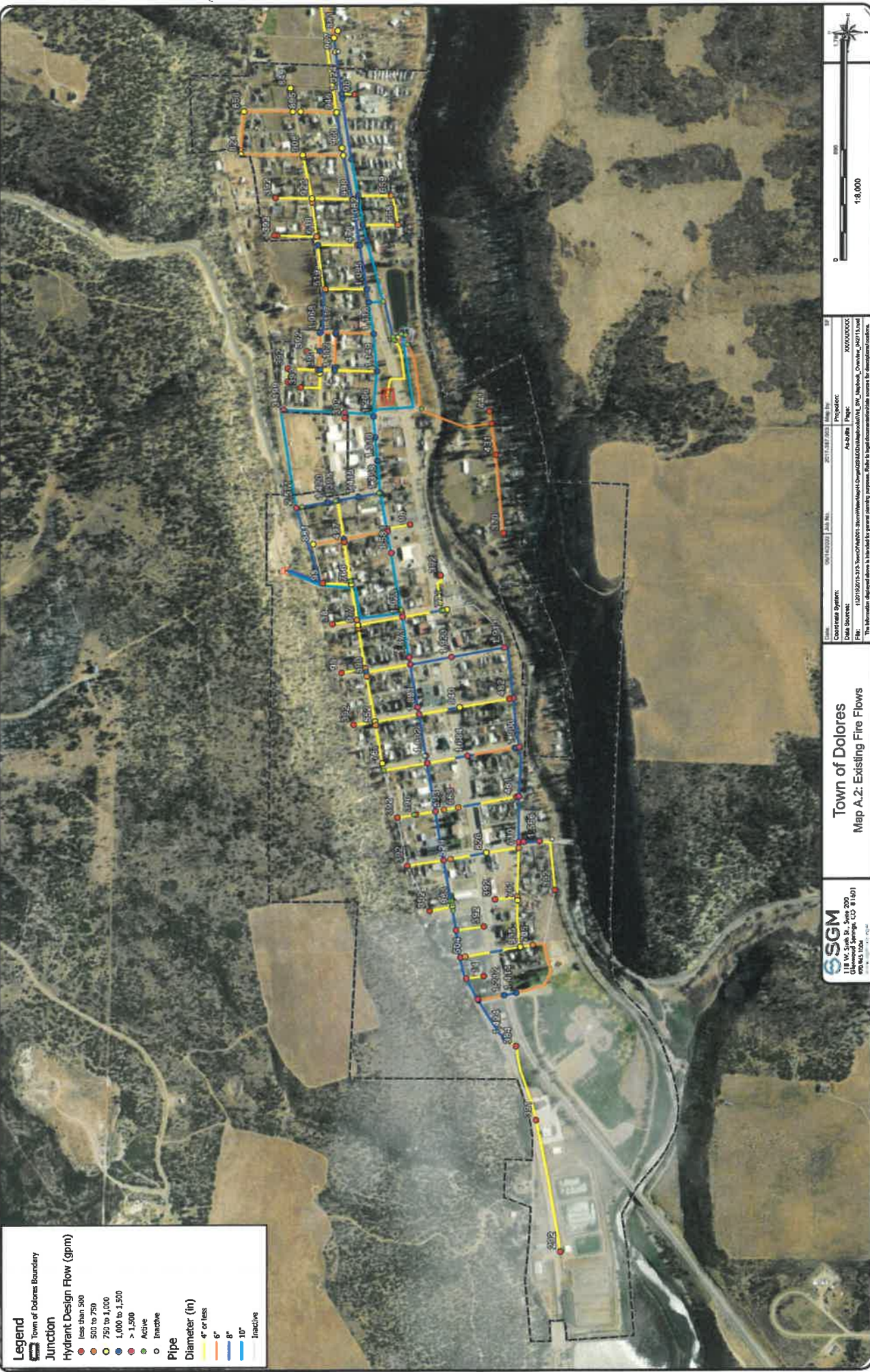


Client:	100114-0001	Job No:	2012-001	Sheet No:	100
Contract No:	100114-0001	Project:	Academy	Project:	XXXXXX
Drawn By:	XXXXXX	Checked By:	XXXXXX	Reviewed By:	XXXXXX
Date:	10/05/2012	Scale:	1:16,000	Scale:	1:16,000

Town of Dolores
Map A.1: Distribution System

SSGM
18 W. Main Street
Glenwood Springs, CO 81601
970.433.1004

11.1 15



Legend

Town of Dolores Boundary

Junction

Hydrant Design Flow (gpm)

- Less than 500
- 500 to 750
- 750 to 1,000
- 1,000 to 1,500
- > 1,500

Active

Inactive

Pipe

Diameter (in)

- 4" or less
- 6"
- 8"
- 10"
- Inactive

SGM

Soil & Groundwater
Mapping & Consulting
1111 W. 1st St., Suite 100
Durango, CO 81301
970.243.1204

Town of Dolores

Map A.2: Existing Fire Flows

Client:	SGM	Map No:	09/14/2024	Map Title:	Map
Coordinate System:	UTM	Projection:	UTM	Scale:	1:8,000
Data Source:	12015015-115 Town of Dolores	Page:	1	Author:	XG0000000
File:	12015015-115 Town of Dolores	Page:	1	Author:	XG0000000

North Arrow

Scale: 1:8,000