

AGENDA

DOLORES, COLORADO

TOWN BOARD MEETING

AUGUST 10TH, 2020, AT 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC, THE BOARD WILL MEET VIRTUALLY UNTIL FURTHER NOTICE. PLEASE SEE LINK BELOW TO ATTEND BY PHONE, OR COMPUTER.

TOD Board

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

5. APPROVAL OF THE AGENDA

6. PUBLIC PARTICIPATION

7. PROCLAMATIONS/PRESENTATIONS:

7.1 SHERIFF'S REPORT/Sheriff Steve Nowlin

7.2 Financial Management Report/Treasurer Tricia Gibson

7.3 Managers Report/Manager Ken Charles

7.4 Building Officials Report/Building Inspector David Doudy

7.5 Public Works Report/Maintenance Director Randy McGuire

7.6 TOWN ATTORNEY/Jon Kelly

7.7 League of Women Voters: Proclamation of the League of Women Voters Honoring the 100th Anniversary of the 19th Amendment to the United States Constitution Women's Right to Vote

8 REVIEW OF THE CONSENT AGENDA:

8.1 Approval of Minutes, from the Board Meeting held on July 13th, 2020.

8.2 Approval of a Retail Liquor Storage Warehouse applied for by GST Liquors. Located at 202 South Third Street in the Town of Dolores.

8.3 Proceedings for the month of July 2020

9. REMOVED CONSENT AGENDA ITEMS

10. PRESENTATIONS FROM OTHER ORGANIZATIONS:

10.1 Chamber of Commerce/Director Susan Lisak

10.2 Parks Advisory Committee/Kalin Grigg

10.3 Planning and Zoning Committee/Commissioner Linda Robinson

11. PUBLIC HEARINGS:

12. INTRODUCTION OF ORDINANCES AND RESOLUTIONS:

12.1 Discussion and possible Action: Concerning Resolution #426-Series 2020 approving the CARES Grant Funding.

13. ADMINISTRATIVE:

13.1 Discussion and possible action: Regarding an appointment to the Parks/Playground Advisory Committee.

13.2 Discussion and possible action: Concerning awarding the bid for the Town of Dolores SH 145 Waterline Crossing Project.

13.3 Discussion: Staff proposal of a senior citizen discount for water and sewer.

13.4 Discussion: A summary of joint Planning Commission and Town Board of Trustees meeting on specific Marijuana related decision points.

13.5 Discussion and possible action: Lifting the Fire Ban in the Town of Dolores.

14. COUNCIL REPORTS/ACTIONS:

15. ADJOURNMENT

TOWN OF DOLORES

Income Statement

Reporting 5/1/2020 To 5/31/2020

	Account	Period Activity	End Balance
INCOME			
Property Tax	10-311-100	21,641.91	51,808.48
Sales Tax Revenue	10-313-100	24,175.35	108,591.75
Cigarette Tax Revenue	10-314-100	69.90	410.90
Empire Franchise Fees	10-318-101	4,054.10	21,404.52
Cable T.V. Franchise	10-318-102	1,311.88	2,547.86
Atmos Energy Franchise	10-318-103	0.00	15,497.38
Commnet Tower Lease	10-318-105	651.56	3,257.80
Atmos Energy Tower Lease	10-318-107	0.00	1,967.78
Liquor Licenses	10-321-101	800.00	1,800.00
Business Licenses	10-321-102	75.00	3,775.00
Building Permits	10-322-101	1,444.50	2,340.50
Development Fees	10-322-102	120.00	1,310.00
Dog Licenses	10-322-103	20.00	760.00
Grant Revenue	10-334-102	86,746.50	88,872.28
Other Miscellaneous Revenue	10-341-102	0.00	8,352.70
Parks & Recreation Revenue	10-346-101	0.00	50.00
Court Fines and Fees	10-351-101	330.00	1,870.00
Interest	10-361-101	12.92	75.86
Specific Ownership Tax	20-311-101	979.02	6,771.37
Sales Tax Revenue	20-313-100	19,779.84	88,847.79
HUTF Revenue	20-330-100	2,281.65	11,734.30
Road & Bridge	20-330-101	2,344.34	3,965.10
Bank Interest	20-361-101	8.62	50.57
Grant Revenue	30-334-101	5,090.00	5,090.00
Water User Fees	30-340-100	16,864.33	81,724.81
Water Dock	30-340-102	2,492.00	7,772.00
Sewer Users Fees	40-340-100	14,751.84	73,596.05
TOTAL INCOME		206,045.26	594,244.80

EXPENSES			
Town Magistrate	10-412-117	0.00	750.00
Trustee Education	10-413-320	-235.00	45.00
Senior/Race/Goose/Bike Club	10-413-800	0.00	5,500.00
Elections	10-414-310	1,530.56	1,535.53
Interim Town Manager	10-415-108	2,106.25	9,735.00
Treasurer	10-415-111	544.38	3,246.77
Administrative Clerk	10-415-112	839.60	4,245.23
Office Assistant - Town Clerk	10-415-113	630.00	3,056.63
Maintenance Salaries	10-415-114	2,360.99	11,821.42
Maintenance Overtime	10-415-116	351.17	1,614.02
Health/Dental/Life - Insurance	10-415-210	1,410.31	7,053.90

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Employee Payroll Taxes	10-415-220	624.89	2,858.94
Employee Retirement	10-415-230	716.27	2,697.97
State Compensation	10-415-260	0.00	1,204.00
Subscriptions or Dues	10-415-310	425.33	3,115.38
Codification	10-415-311	1,634.63	1,634.63
Administrative Education	10-415-320	25.00	1,949.87
Town Attorney	10-415-330	0.00	3,665.63
Gas Expenses	10-415-410	0.00	771.27
Electric Service	10-415-411	39.48	899.31
Trash Removal	10-415-413	131.63	658.15
Admin. Purchased Services	10-415-420	747.58	6,013.70
Copier Lease	10-415-430	202.75	1,251.48
Liability Insurance	10-415-520	0.00	6,967.73
Telephone/Internet/Fiber	10-415-530	235.15	1,068.41
Advertising & Legal Notices	10-415-540	1,258.93	1,982.33
Travel & Mileage	10-415-580	0.00	1,749.57
Postage & Freight	10-415-602	37.47	2,462.63
Office Supplies	10-415-610	700.60	2,378.70
Uniforms	10-415-613	80.59	374.34
Supplies for Town Hall	10-415-615	21.12	397.57
Web Page/Business Enhancement	10-415-640	80.66	855.50
Miscellaneous	10-415-650	28.39	2,708.55
Master Comp. Plan St. Repair	10-419-316	0.00	10,180.00
Town Hall Building Maintenance	10-419-611	19.79	1,600.51
Sheriff and Jail Expense	10-420-330	12,795.95	63,979.70
Building Inspector Salaries	10-424-118	3,210.00	12,330.00
Park Electricity	10-452-411	324.85	1,494.40
Park Maintenance Supplies	10-452-610	1,371.09	1,570.91
Park Bldg./Grounds Maintenance	10-452-615	135.00	997.98
Joe Rowell Park Improvements	10-452-708	64,141.23	120,620.76
Park Grant Expenses	10-452-900	0.00	43,259.59
Treasurer	20-415-111	544.38	3,246.77
Administrative Clerk	20-415-112	839.60	4,245.23
Office Assistant - Town Clerk	20-415-113	630.00	3,056.63
Maintenance Overtime	20-415-116	351.17	1,614.03
Interim Town Manager	20-415-118	2,106.25	9,735.00
Health/Dental/Life - Insurance	20-415-210	1,410.31	7,053.90
Payroll Taxes	20-415-220	454.81	2,205.92
Employee Retirement	20-415-230	652.09	2,451.45
State Compensation	20-415-260	0.00	1,204.00
Building Inspector	20-424-118	1,070.00	4,110.00
Maintenance Salaries	20-431-115	2,360.99	11,821.36
Town Attorney	20-431-330	675.00	2,196.88
Maintenance on Equipment	20-431-341	80.76	1,164.43
Gas	20-431-410	0.00	204.96
Electric Service	20-431-411	302.52	1,810.77
Street Light Electricity	20-431-412	2,173.57	10,686.90

Liability Insurance	20-431-520	0.00	6,967.73
Telephone/Internet/Fiber	20-431-530	341.29	1,177.35
Small Tools & Equipment	20-431-612	160.64	473.60
Uniforms	20-431-613	80.59	391.94
Parts and Supplies	20-431-618	1,285.66	2,278.00
Fuel and Lubricants	20-431-626	177.84	2,046.07
Equipment Lease Purchase	20-431-630	1,904.10	11,424.60
Miscellaneous/Cont.	20-431-650	0.00	95.00
Capital Outlay	20-431-701	0.00	42,600.00
Treasurer	30-415-111	544.38	3,246.77
Administrative Clerk	30-415-112	839.60	4,245.23
Office Assistant - Town Clerk	30-415-113	630.00	3,056.63
Interim Town Manager	30-415-118	2,106.25	9,735.00
Health/Dental/Life - Insurance	30-415-210	1,410.31	7,053.90
Payroll Taxes	30-415-220	369.74	1,879.16
Employee Retirement	30-415-230	619.99	2,328.16
State Compensation	30-415-260	0.00	1,204.00
Maintenance Salaries	30-433-115	2,360.99	11,821.42
Maintenance Overtime	30-433-116	351.17	1,614.02
Town Attorney	30-433-330	675.00	2,196.88
Licensed Operator	30-433-342	0.00	2,509.15
Laboratory Services	30-433-343	0.00	1,856.08
Plant-Electricity	30-433-411	1,690.57	5,101.28
Plant-Propane	30-433-414	0.00	367.24
Liability Insurance	30-433-520	0.00	6,967.73
Telephone/Internet	30-433-530	260.98	1,556.14
Postage & Freight	30-433-602	0.00	1,540.00
Uniforms	30-433-613	80.59	480.44
Chemicals	30-433-617	2,319.97	2,827.59
Parts & Supplies	30-433-618	1,695.82	7,562.58
Capital Outlay	30-433-701	0.00	14,110.00
Treasurer	40-415-111	544.36	3,246.69
Administrative Clerk	40-415-112	839.60	4,245.22
Office Assistant - Town Clerk	40-415-113	630.00	3,056.61
Interim Town Manager	40-415-117	2,106.25	9,735.00
Health/Dental/Life - Insurance	40-415-210	1,410.27	7,053.75
Payroll Taxes	40-415-220	369.72	1,879.10
Employee Retirement	40-415-230	619.96	2,328.13
State Compensation	40-415-260	0.00	1,204.00
Maintenance Salaries	40-432-115	2,360.97	11,821.38
Maintenance Overtime	40-432-116	351.12	1,613.90
Subscriptions & Dues	40-432-310	0.00	694.00
Town Attorney	40-432-330	675.00	2,196.86
Laboratory Services	40-432-343	326.00	2,426.00
Electric Service	40-432-411	1,886.07	6,210.73
Liability Insurance	40-432-520	0.00	6,967.73
Telephone Service	40-432-530	125.17	698.42

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Postage & Freight	40-432-602	316.84	316.84
Office Supplies	40-432-610	0.00	109.77
Uniforms	40-432-613	80.58	480.41
Chemicals	40-432-617	417.68	417.68
Parts and Supplies	40-432-618	417.68	417.68
TOTAL EXPENSES		145,560.84	646,944.83
TOTAL INCOME		206,045.26	594,244.80
TOTAL INCOME LESS EXPENSES		60,484.42	-52,700.03

TOWN OF DOLORES
Appropriation Report
Reporting 1/1/2020 To 5/31/2020

Account #	Title	Current	MTD	YTD	Balance	% Used
10-412-117	Town Magistrate	3,000.00	0.00	750.00	2,250.00	0.25
10-413-320	Trustee Education	1,000.00	-235.00	45.00	955.00	0.04
10-413-800	Senior/Race/Goose/Bi	8,350.00	0.00	5,500.00	2,850.00	0.66
10-413-812	Easter Egg/TH Christ	1,000.00	0.00	0.00	1,000.00	0.00
10-414-310	Elections	4,000.00	1,530.56	1,535.53	2,464.47	0.38
10-415-108	Interim Town Manager	18,800.00	2,106.25	9,735.00	9,065.00	0.52
10-415-110	Town Manager	9,360.00	0.00	0.00	9,360.00	0.00
10-415-111	Treasurer	8,450.00	544.38	3,246.77	5,203.23	0.38
10-415-112	Administrative Clerk	10,914.00	839.60	4,245.23	6,668.77	0.39
10-415-113	Office Assistant - T	8,190.00	630.00	3,056.63	5,133.37	0.37
10-415-114	Maintenance Salaries	40,365.00	2,360.99	11,821.42	28,543.58	0.29
10-415-116	Maintenance Overtime	5,250.00	351.17	1,614.02	3,635.98	0.31
10-415-210	Health/Dental/Life -	17,738.00	1,410.31	7,053.90	10,684.10	0.40
10-415-220	Employee Payroll Tax	8,025.00	624.89	2,858.94	5,166.06	0.36
10-415-230	Employee Retirement	2,400.00	716.27	2,697.97	-297.97	1.12
10-415-260	State Compensation	1,500.00	0.00	1,204.00	296.00	0.80
10-415-310	Subscriptions or Due	3,218.00	425.33	3,115.38	102.62	0.97
10-415-311	Codification	1,500.00	1,634.63	1,634.63	-134.63	1.09
10-415-320	Administrative Educa	7,000.00	25.00	1,949.87	5,050.13	0.28
10-415-330	Town Attorney	5,000.00	0.00	3,665.63	1,334.37	0.73
10-415-331	Audit Fees	2,500.00	0.00	0.00	2,500.00	0.00
10-415-410	Gas Expenses	1,750.00	0.00	771.27	978.73	0.44
10-415-411	Electric Service	1,200.00	39.48	899.31	300.69	0.75
10-415-413	Trash Removal	3,000.00	131.63	658.15	2,341.85	0.22
10-415-420	Admin. Purchased Ser	11,675.00	747.58	6,013.70	5,661.30	0.52
10-415-430	Copier Lease	2,700.00	202.75	1,251.48	1,448.52	0.46
10-415-491	Transfers Out to Oth	41,500.00	0.00	0.00	41,500.00	0.00
10-415-520	Liability Insurance	6,909.00	0.00	6,967.73	-58.73	1.01
10-415-530	Telephone/Internet/F	2,200.00	235.15	1,068.41	1,131.59	0.49

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10-415-540	Advertising & Legal	2,000.00	1,258.93	1,982.33	17.67	0.99
10-415-580	Travel & Mileage	2,000.00	0.00	1,749.57	250.43	0.87
10-415-602	Postage & Freight	2,600.00	37.47	2,462.63	137.37	0.95
10-415-610	Office Supplies	5,000.00	700.60	2,378.70	2,621.30	0.48
10-415-613	Uniforms	1,400.00	80.59	374.34	1,025.66	0.27
10-415-615	Supplies for Town Ha	1,000.00	21.12	397.57	602.43	0.40
10-415-640	Web Page/Business En	3,000.00	80.66	855.50	2,144.50	0.29
10-415-650	Miscellaneous	4,000.00	28.39	2,708.55	1,291.45	0.68
10-415-655	Dog Control Costs	150.00	0.00	0.00	150.00	0.00
10-415-700	Equipment	2,000.00	0.00	0.00	2,000.00	0.00
10-419-316	Master Comp. Plan St	46,024.00	0.00	10,180.00	35,844.00	0.22
10-419-423	TH Maint Purchase Se	7,000.00	0.00	0.00	7,000.00	0.00
10-419-611	Town Hall Building M	4,000.00	19.79	1,600.51	2,399.49	0.40
10-420-330	Sheriff and Jail Exp	194,500.00	12,795.95	63,979.70	130,520.30	0.33
10-424-118	Building Inspector S	16,224.00	3,210.00	12,330.00	3,894.00	0.76
10-452-119	Park Employees Seaso	9,360.00	0.00	0.00	9,360.00	0.00
10-452-411	Park Electricity	4,500.00	324.85	1,494.40	3,005.60	0.33
10-452-610	Park Maintenance Sup	3,300.00	1,371.09	1,570.91	1,729.09	0.48
10-452-615	Park Bldg./Grounds M	10,000.00	135.00	997.98	9,002.02	0.10
10-452-708	Joe Rowell Park Impr	60,000.00	64,141.23	120,620.76	-60,620.76	2.01
10-452-900	Park Grant Expenses	0.00	0.00	43,259.59	-43,259.59	0.00
20-415-110	Town Manager	9,360.00	0.00	0.00	9,360.00	0.00
20-415-111	Treasurer	8,450.00	544.38	3,246.77	5,203.23	0.38
20-415-112	Administrative Clerk	10,914.00	839.60	4,245.23	6,668.77	0.39
20-415-113	Office Assistant - T	8,190.00	630.00	3,056.63	5,133.37	0.37
20-415-116	Maintenance Overtime	5,250.00	351.17	1,614.03	3,635.97	0.31
20-415-117	Accrued Vacation Adj	650.00	0.00	0.00	650.00	0.00
20-415-118	Interim Town Manager	14,000.00	2,106.25	9,735.00	4,265.00	0.70
20-415-210	Health/Dental/Life -	29,163.00	1,410.31	7,053.90	22,109.10	0.24
20-415-220	Payroll Taxes	8,025.00	454.81	2,205.92	5,819.08	0.27
20-415-230	Employee Retirement	2,400.00	652.09	2,451.45	-51.45	1.02
20-415-260	State Compensation	1,500.00	0.00	1,204.00	296.00	0.80
20-424-118	Building Inspector	0.00	1,070.00	4,110.00	-4,110.00	0.00
20-431-115	Maintenance Salaries	40,365.00	2,360.99	11,821.36	28,543.64	0.29

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20-431-330	Town Attorney	5,000.00	675.00	2,196.88	2,803.12	0.44
20-431-331	Audit Fees	2,500.00	0.00	0.00	2,500.00	0.00
20-431-340	Weed Control	500.00	0.00	0.00	500.00	0.00
20-431-341	Maintenance on Equip	15,000.00	80.76	1,164.43	13,835.57	0.08
20-431-410	Gas	900.00	0.00	204.96	695.04	0.23
20-431-411	Electric Service	4,000.00	302.52	1,810.77	2,189.23	0.45
20-431-412	Street Light Electri	24,000.00	2,173.57	10,686.90	13,313.10	0.45
20-431-520	Liability Insurance	6,909.25	0.00	6,967.73	-58.48	1.01
20-431-530	Telephone/Internet/F	2,000.00	341.29	1,177.35	822.65	0.59
20-431-612	Small Tools & Equipm	3,500.00	160.64	473.60	3,026.40	0.14
20-431-613	Uniforms	1,300.00	80.59	391.94	908.06	0.30
20-431-614	Traffic Signs	500.00	0.00	0.00	500.00	0.00
20-431-618	Parts and Supplies	3,000.00	1,285.66	2,278.00	722.00	0.76
20-431-626	Fuel and Lubricants	13,000.00	177.84	2,046.07	10,953.93	0.16
20-431-630	Equipment Lease Purc	52,282.00	1,904.10	11,424.60	40,857.40	0.22
20-431-650	Miscellaneous/Cont.	10,000.00	0.00	95.00	9,905.00	0.01
20-431-701	Capital Outlay	50,000.00	0.00	42,600.00	7,400.00	0.85
20-431-730	Patching & Gravel	40,000.00	0.00	0.00	40,000.00	0.00
30-415-110	Town Manager	9,360.00	0.00	0.00	9,360.00	0.00
30-415-111	Treasurer	8,450.00	544.38	3,246.77	5,203.23	0.38
30-415-112	Administrative Clerk	10,914.00	839.60	4,245.23	6,668.77	0.39
30-415-113	Office Assistant - T	8,190.00	630.00	3,056.63	5,133.37	0.37
30-415-118	Interim Town Manager	14,000.00	2,106.25	9,735.00	4,265.00	0.70
30-415-210	Health/Dental/Life -	29,163.00	1,410.31	7,053.90	22,109.10	0.24
30-415-220	Payroll Taxes	8,025.00	369.74	1,879.16	6,145.84	0.23
30-415-230	Employee Retirement	2,400.00	619.99	2,328.16	71.84	0.97
30-415-260	State Compensation	1,500.00	0.00	1,204.00	296.00	0.80
30-433-115	Maintenance Salaries	40,365.00	2,360.99	11,821.42	28,543.58	0.29
30-433-116	Maintenance Overtime	0.00	351.17	1,614.02	-1,614.02	0.00
30-433-321	Public Works Educati	1,200.00	0.00	0.00	1,200.00	0.00
30-433-330	Town Attorney	5,000.00	675.00	2,196.88	2,803.12	0.44
30-433-331	Audit Fees	2,500.00	0.00	0.00	2,500.00	0.00
30-433-342	Licensed Operator	2,000.00	0.00	2,509.15	-509.15	1.25
30-433-343	Laboratory Services	2,500.00	0.00	1,856.08	643.92	0.74

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30-433-344	Water Permit Fees	500.00	0.00	0.00	500.00	0.00
30-433-411	Plant-Electricity	24,000.00	1,690.57	5,101.28	18,898.72	0.21
30-433-414	Plant-Propane	2,500.00	0.00	367.24	2,132.76	0.15
30-433-431	Maint. on Equip. Pur	1,000.00	0.00	0.00	1,000.00	0.00
30-433-432	Plant-Maintenance of	1,000.00	0.00	0.00	1,000.00	0.00
30-433-520	Liability Insurance	6,909.25	0.00	6,967.73	-58.48	1.01
30-433-530	Telephone/Internet	3,200.00	260.98	1,556.14	1,643.86	0.49
30-433-580	Travel & Mileage	1,000.00	0.00	0.00	1,000.00	0.00
30-433-602	Postage & Freight	2,000.00	0.00	1,540.00	460.00	0.77
30-433-610	Office Supplies	800.00	0.00	0.00	800.00	0.00
30-433-611	Building & Grounds M	1,000.00	0.00	0.00	1,000.00	0.00
30-433-612	Small Tools/Equipme	1,300.00	0.00	0.00	1,300.00	0.00
30-433-613	Uniforms	1,300.00	80.59	480.44	819.56	0.37
30-433-617	Chemicals	11,000.00	2,319.97	2,827.59	8,172.41	0.26
30-433-618	Parts & Supplies	13,758.00	1,695.82	7,562.58	6,195.42	0.55
30-433-650	Miscellaneous/Contin	5,000.00	0.00	0.00	5,000.00	0.00
30-433-701	Capital Outlay	58,000.00	0.00	14,110.00	43,890.00	0.24
30-433-707	Fire Hydrants	500.00	0.00	0.00	500.00	0.00
40-415-110	Town Manager	9,360.00	0.00	0.00	9,360.00	0.00
40-415-111	Treasurer	8,450.00	544.36	3,246.69	5,203.31	0.38
40-415-112	Administrative Clerk	10,914.00	839.60	4,245.22	6,668.78	0.39
40-415-113	Office Assistant - T	8,190.00	630.00	3,056.61	5,133.39	0.37
40-415-117	Interim Town Manager	14,000.00	2,106.25	9,735.00	4,265.00	0.70
40-415-210	Health/Dental/Life -	29,163.00	1,410.27	7,053.75	22,109.25	0.24
40-415-220	Payroll Taxes	8,025.00	369.72	1,879.10	6,145.90	0.23
40-415-230	Employee Retirement	2,400.00	619.96	2,328.13	71.87	0.97
40-415-260	State Compensation	1,500.00	0.00	1,204.00	296.00	0.80
40-432-115	Maintenance Salaries	40,365.00	2,360.97	11,821.38	28,543.62	0.29
40-432-116	Maintenance Overtime	0.00	351.12	1,613.90	-1,613.90	0.00
40-432-310	Subscriptions & Dues	500.00	0.00	694.00	-194.00	1.39
40-432-321	Public Works Educati	2,000.00	0.00	0.00	2,000.00	0.00
40-432-330	Town Attorney	5,000.00	675.00	2,196.86	2,803.14	0.44
40-432-331	Audit Fees	2,500.00	0.00	0.00	2,500.00	0.00
40-432-341	Maint on Equip Purch	1,500.00	0.00	0.00	1,500.00	0.00

7-24
5-5

40-432-342	Operator/Licensed Se	300.00	0.00	0.00	300.00	0.00
40-432-343	Laboratory Services	3,800.00	326.00	2,426.00	1,374.00	0.64
40-432-345	Waste Water Permit	1,700.00	0.00	0.00	1,700.00	0.00
40-432-411	Electric Service	21,000.00	1,886.07	6,210.73	14,789.27	0.30
40-432-520	Liability Insurance	6,909.25	0.00	6,967.73	-58.48	1.01
40-432-530	Telephone Service	2,000.00	125.17	698.42	1,301.58	0.35
40-432-580	Travel & Mileage	500.00	0.00	0.00	500.00	0.00
40-432-602	Postage & Freight	1,000.00	316.84	316.84	683.16	0.32
40-432-610	Office Supplies	800.00	0.00	109.77	690.23	0.14
40-432-611	Plant Building & Gro	100.00	0.00	0.00	100.00	0.00
40-432-612	Small Tools & Equipm	1,000.00	0.00	0.00	1,000.00	0.00
40-432-613	Uniforms	1,300.00	80.58	480.41	819.59	0.37
40-432-617	Chemicals	2,500.00	417.68	417.68	2,082.32	0.17
40-432-618	Parts and Supplies	5,000.00	417.68	417.68	4,582.32	0.08
40-432-650	Miscellaneous/Contin	2,500.00	0.00	0.00	2,500.00	0.00
Grand Total		1,463,820.75	145,560.84	646,944.83	816,875.92	0.44

May is .42 of the year, so we are on target with our expenditures. This report shows we have spent 44% of the allocated budget, a great place to be at this point of the year with a 1.05% variance.

There are small errors within this report regarding maintenance overtime and manager salary in general & water. They are correct real time in the accounting software, but I ran out of time to correct them in this reporting format.

SALES TAX REVENUE

Dollars posted in Month Received for Prior Month Sales Tax Revenue	2015	2016	2017	2018	2019	2020	DIFFERENCE BETWEEN 2019 AND 2020	AMOUNT REMAINING TO BE COLLECTED FOR 2020 BUDGET OF \$350,000.00
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,558.84	\$ 26,893.34	\$ 41,649.04	\$ 14,755.70	\$ 308,350.96
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 35,747.85	\$ 8,837.59	\$ 272,603.11
MAR	\$ 19,243.66	\$ 15,969.13	\$ 22,202.06	\$ 25,291.20	\$ 39,666.60	\$ 42,144.00	\$ 2,477.40	\$ 230,459.11
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.55	\$ 19,455.48	\$ 28,475.57	\$ 33,859.00	\$ 5,383.43	\$ 196,600.11
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 18,635.98	\$ 152,645.11
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,850.76	\$ 35,276.82	\$ 37,854.00	\$ 2,578.00	\$ 114,791.11
JULY	\$ 33,001.48	\$ 35,831.53	\$ 38,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 25,360.00	\$ 53,854.11
AUG	\$ 33,317.24	\$ 42,266.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 8,628.54	\$ (5,260.52)
SEPT	\$ 29,679.48	\$ 30,837.36	\$ 40,062.38	\$ 33,750.20	\$ 49,228.25			
OCT	\$ 25,889.75	\$ 34,163.99	\$ 44,343.49	\$ 38,377.55	\$ 45,949.36			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.39	\$ 54,063.52			
DEC	\$ 18,881.71	\$ 29,594.84	\$ 28,574.56	\$ 27,357.70	\$ 40,298.94			
TOTALS	\$ 292,184.11	\$ 321,842.41	\$ 337,549.67	\$ 350,049.99	\$ 458,144.66	\$ 355,260.52	\$ 86,656.64	

TREASURER'S REPORT
TOWN OF DOLORES
AUGUST 2020

Petty Cash	\$300.00
Hi-Fi Savings Account	\$326,625.06
Checking Account	\$33,379.31
Conservation Trust Fund	\$2,678.71
ColoTrust	\$1,258,045.03
Bonds	\$556,231.59
Business Account (AFLAC)	\$1,598.33
Regular Savings Account	\$5,204.40
New Playground Account/Dc	\$1,895.33
TOTAL	\$2,185,957.76

Manager's Report

August 8, 2020

Playground & Park

We are addressing the punch list items for the Play by Design project:

- Jamie Biard and the town crew are removing and repaving five sections of damaged sidewalk immediately in front of the playground. This project will begin Thursday the 6th of August and be completed by Wednesday the 12th of August. Jamie Biard will also be pouring the synthetic surface material for ADA accessibility in the playground.
- August 11 and 12-Pleasant Tree Farms, town crew and volunteers will be planting trees for the playground. Town Crew will install the irrigation system for the new trees.

Kaboom project ages 2-5. We were just informed that Kaboom was given the go ahead by the Colorado Health Foundation that we can proceed with the project in 2020. The Foundation is the organization that selected Dolores for this grant and is providing the funds. Kaboom is the project manager. This will no longer be a community build, but rather, Kaboom will bring in a construction team. More details to come.

The town will be ordering 6 bear proof containers this month. Cost with shipping is \$7,854.

Water Project

The WTP improvements portion of the project is complete. Browns Hill installed the treatment equipment and calibrated the computer equipment. These improvements were required by CDPHE. It is a relatively low amount of \$51,000 to come into compliance compared to what many of our neighbors are facing.

Bids for the water line replacement portion of the water project were opened August 3. Low bidder is D&L construction out of Cortez. SGM Engineers will be attending the virtual meeting August 10 and will be presenting the next steps which include making the award, approve signature of Agreement and Notice to Proceed. There are many reports, attachments and Action Items in the board packet regarding the water project. The town will be working with the contractor to inform local businesses and the public about the project schedule and impacts.

Solar Project

We were just made aware that DOLA has fully funded our Solar grant request of \$294,604, letter attached. It will be with the understanding that we complete the project by December 31, 2020. This is a tight schedule and will require the town to draft a bid package, manage the bid process, award the contract and arrange for the town's 25% match. The latter will be a six year lease purchase that will be paid with the savings produced by solar energy. After six years the savings will accrue to the town for other energy related projects.

The town will commence with the energy audits of town hall, the WWTP building and the town shop likely in 2020. We are waiting on the Colorado Energy Office to begin soliciting the consultant who will perform the audits.

Street Work

As you may have noticed, chip/seal street work occurred on 4th and 6th streets between Railroad and Central. This took place at this point in time for several reasons.

1. I was contacted by the vendor Sangre De Cristo Paving and Excavation that they had finished up work for the Housing Authority property and had material available on site. I conferred with Randy McGuire about both the cost and the need. Randy said the chip/seal overlay was necessary to preserve the hard surface as it was deteriorating and he felt another winter might result in significant damage. Randy also thought the cost was reasonable.

2. The 2020 town budget had \$40,000 earmarked for Chip/Seal and Patching. Due to the COVID and anticipated loss of revenue primarily from a decrease in sales tax revenue, we put a hold on the Chip/Seal and several other line items. Since sales tax revenue through August is only \$5260 from reaching the total budgeted in 2020, we felt it was affordable and since it was needed and necessary, we proceeded with the two street projects.



COLORADO
Department of Local Affairs
 Division of Local Government

August 6, 2020

The Honorable Chad Wheelus, Mayor
 Town of Dolores
 420 Central Ave
 Dolores, CO 81323

RE: EIAF 9270 - Dolores Solar Installation

Dear Mayor Wheelus:

The Department of Local Affairs is in receipt of your application for state Energy and Mineral Impact Assistance funds. These revenues are derived from oil, gas, carbon dioxide, coal, and metals extracted in Colorado.

Your project was reviewed based on a variety of factors such as its connection to energy impact, degree of need, measurable outcomes, amount of request, relationship to community goals, level of local match and community support, management capacity, and readiness to go. Competition for these limited funds was intense and funding decisions were considered carefully.

Congratulations! After thorough review, I am excited to offer a grant award in the amount of \$294,604 for completion of the Dolores Solar Installation Project. These grant funds will be from state severance tax proceeds, which may cause you to go to election to receive and spend them. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your DOLA Regional Manager, Patrick Rondinelli, at 970 749-0138 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. Per our program guidelines, this offer is valid for one year from the date of this letter.

I wish you success with your project. Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Rick M. Garcia
 Executive Director

cc: Don Coram, State Senator
 Marc Catlin, State Representative
 Ken Charles, Town of Dolores
 Patrick Rondinelli, DOLA

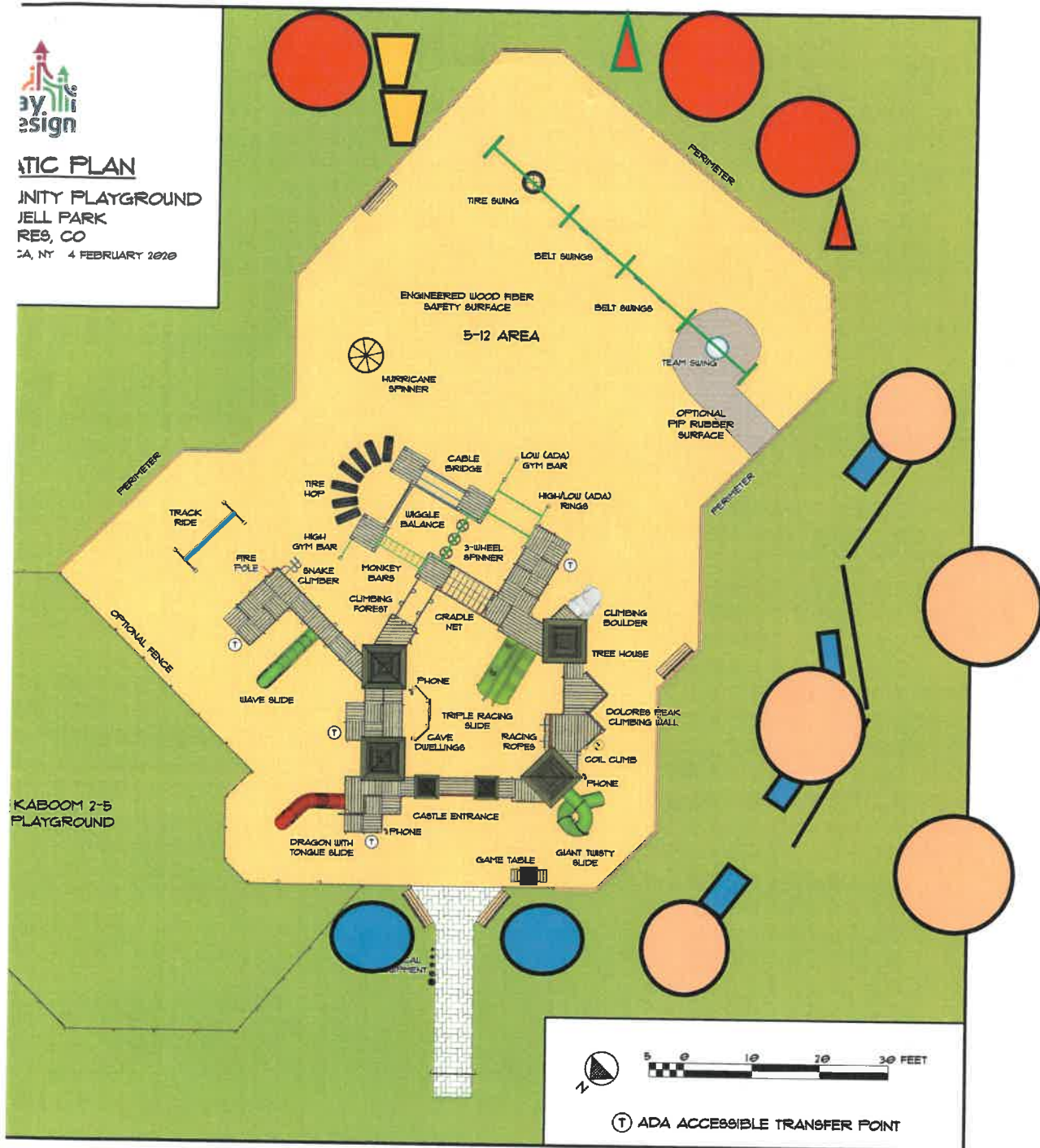


7-23-20 Tree Planting Plan 7.3



ATRIC PLAN

UNITY PLAYGROUND
JELL PARK
RES, CO
CA, NY 4 FEBRUARY 2020



2 Pacific Sunset and 1 Deborah Maple along east side of wall to shade benches.

2 Pacific Sunset Maple and 1 Tatarian Maple planted along west side of wall, along sidewalk this fall.

2 Autumn Blaze Pear and 2 Mugo pine, 4 Redtwig Dogwood and 2 Manzanitas at main entry

2 Patmore Ash and 2 Canada Red Choke Cherry on southwest perimeter of playground.

1 Autumn Purple Ash and 2 Bristlecone Pine on southwest perimeter of basketball court.

1 group of conifer north of pavilion and second group of conifer to west of playground in grassy area.

Note: (a community member has purchased maple for the playground. They will not be harvested until fall so planting of the three maple on west side of wall, in grassy area will occur later. We will substitute a Deborah Maple we have for the third maple on east side, thus getting all trees planted into playground in August.)

MAINTENANCE DAILY REPORT JULY 2020

- 1 Plants. Pulled the chlorine samples, picked up trash and sanitized the bathrooms. Mowed at JRP. Marked Utility locate request for 18667 Hwy 145. Finished the June turbidity report. Repaired a stop sign at Hillside and 19th. Repaired the hydraulics on the tractor.
- 2-5 Plants/bathrooms. Wyatt.
July 3rd - put up crosswalk signs, filled sand bags for the drive-in movie screen. July 3 and 4 - fixed the water dock quarter jam.
- 6 Plants. Started the sampler at the sewer plant. Picked up trash and sanitized bathrooms. Re-filled chemicals at the water plant. Mowed at JRP. Started work on the new service line at the water tank sampling station.
- 7 Plants. Sanitized the park bathrooms. Pulled monthly water /sewer samples. Mowed JRP. Worked on the service line at the water tank.
- 8 Plants. Sanitized the park bathrooms. Additional trash runs at Riverside Park. Helped fence off the mural project at the playground. Mowed at JRP. Worked on the service line at water tank.
- 9 Plants. Sanitized the park bathrooms. Picked up trash. Marked a utility locate request at 18404 Hwy 145. Tapped the water tank for the new service line. Fixed 5 quarter jams at the water dock. Washed the mowers. Cleaned the shop. Disinfected at the water plant, well and sewer plant.
- 10-12 Plants/Bathrooms. Anthony
- 13 Plants. Picked up trash and sanitized the bathrooms. Marked a utility locate request at 1150 Central. Mowed Flanders and Riverside parks. Worked on the water tap at the water tank. Brush hogged the sewer plant. Attended the Board meeting.
- 14 Plants. Sanitized the park bathrooms. Mowed at JRP. Marked a utility locate request at 105 N 6th. Attended the staff meeting. Finished Brush hogging the sewer plant. Worked on the service line at the water tank. Removed the crosswalk signs at request of C-Dot.
- 15 Plants. Sanitized the bathrooms. Pulled the weekly chlorine samples. Finished the water tap for the chlorine sampler at the water tank. Mowed at JRP. Finished the DMRs.
Water shut off and turn on for repairs at 102 N 7th. Brush hogged west Central. Hauled rocks at the waste water plant.

- 16 Plants. Sanitized the park bathrooms. Picked up trash. Cleaned the mowers. Worked on sprinklers. Pushed the waste piles at the dump. Worked on the well chlorine pump. Worked on the drip system for new trees at Playground. Cleaned the shop.
- 17-19 Plants. Sanitized the park bathrooms. Randy
- 20 Plants. Sanitized the park bathrooms. Picked up trash. Replaced street signs at N 7th and Central. Mowed Flanders and Riverside parks. Worked on antifreeze leak on the dump truck. Put out mole bait.
- 21 Plants. Sanitized the park bathrooms. Mowed at JRP. Brush hogged the bar ditches. Built "NO PARKING" signs. Cleaned the brush hog. Attended a meeting for tree placement around playground. Worked on sprinklers.
- 22 Plants. Disinfected the bathrooms. Pulled the weekly chlorine samples. Trimmed weeds and trees at JRP. Worked on sprinklers. Attended the bid walk through for the Highway water line crossing project. Worked on intersections. Put out mole bait.
- 23 Plants. Sanitized the park bathrooms. Picked up trash. Trimmed weeds at JRP. Dragged the baseball fields. Installed "NO PARKING" signs on riverside Ave. Worked with Browns Hill Eng. To prepare for the new computer install at the water plant. Got a bid for drip system for the new trees at the playground.
- 24-26 Plants. Sanitized the park bathrooms. Wyatt.
July 24, 26 got called out for the water dock. July 25 Wyatt, Randy cleaned storm drains on 7th street.
- 27 Plants. Picked up park trash, cleaned and disinfected the bathrooms. Started the Water plant CPU exchange. Wyatt got called out at night for a mudslide on N 11th.
- 28 Plants. Sanitized the park bathrooms. Worked on the dump truck the 2500 Chevy. Worked with Browns Hill Eng. for the water plant CPU install.
- 29 Plants. Sanitized the park bathrooms. Pulled the weekly chlorine samples. Read the meters. Repaired meters. Worked on the CPU install with Browns Hill Eng.
- 30 Plants. Picked up park trash, cleaned and disinfected the bathrooms. Worked on the 2500 Chevy brakes and clutch master cylinder. Worked on the CPU installation.
- 31 Plants. Sanitized the park bathrooms. Anthony

JULY 2020 PRODUCTION CALCULATIONS

TOTAL PLANT	6352000
TOTAL WELL	2493000

TOTAL PRODUCTION	8845000
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GALLONS PRODUCED IN TIME FRAME:

PRODUCTION IN BILLING CYCLE JUN 26- JULY 28

PRODUCTION JUL 1- JUL 28	8156000
PRODUCTION JUNE 26-30	1666000

TOTAL PRODUCTION JUN 26 THRU JUL 28	9822000
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GALLONS CONSUMED IN BILLING CYCLE:

GALLONS BILLED FOR CYCLE	9328500
GALLONS USED BY MAINTENANCE	
GALLONS USED BY FIRE DEPT	

<u>TOTAL GALLONS CONSUMED</u>	9328500
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TOTAL PRODUCED IN CYCLE	9822000
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DIFFERENCE/LOSS	493500
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PERCENT LOSS	0.05
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PROCLAMATION

HONORING THE 100TH ANNIVERSARY OF THE 19TH AMENDMENT TO THE UNITED STATES CONSTITUTION Women's right to vote

WHEREAS: Colorado was the first state to grant women the right to vote by popular vote on November 7, 1893; and

WHEREAS: August 26, 2020 marks the 100th anniversary of passage of the 19th Amendment to the United States Constitution, which gave women in all states full voting rights; and

WHEREAS: passage of the 19th Amendment was the first step to enable women to become full participants and leaders in the civic affairs of our country; and

WHEREAS: our county, state and nation have benefited from the participation of women, who are one half of the population of the United States, in the processes of representative government;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Town of Dolores, Colorado proclaims the week of August 23, 2020 as a celebration of the adoption of the 19th Amendment to the United States Constitution, which insured women's right to vote; and

BE IT FURTHER RESOLVED, that the Town of Dolores honors the 100th anniversary of the 19th Amendment to the United States Constitution, which granted full voting rights to women in all states.

ADOPTED the day of August, 2020.

Attest:

Tammy Neely
Town Clerk

Chad Wheelus
Mayor

AGENDA**DOLORS COLORADO****TOWN BOARD MEETING****JULY 13TH, 2020 6:30 P.M.**

**DUE TO THE COVID-19 VIRUS, THE BOARD HAS DECIDED TO MEET IN PERSON WITH THE PUBLIC ON VIRTUAL UNTIL FURTHER NOTICE.
PLEASE SEE LINK BELOW**

Please join my meeting from your computer, tablet or smartphone.

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You can also dial in using your phone.

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Access Code: 800-854-357

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<https://global.gotomeeting.com/install/800854357>

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**
- 5. APPROVAL OF THE AGENDA**
- 6. PUBLIC PARTICIPATION**
- 7. PROCLAMATIONS/PRESENTATIONS**
 - 7.1 Sheriff's Report/Sheriff Steve Nowlin**

7.2 Financial Management Report/Treasurer Tricia Gibson

7.3 Managers Report/Manager Ken Charles

7.4 Building Officials Report/Building Inspector David Doudy

7.5 Public Works Report/Maintenance Director Randy McGuire

8. REVIEW OF THE CONSENT AGENDA

8.1 Approval of Minutes: The Regular Board Meeting on June 8th, 2020 and Continuation Meeting on June 29th 2020.

9. REMOVED CONSENT AGENDA ITEMS

10. PRESENTATION FROM OTHER ORGANIZATIONS:

10.1 Chamber of Commerce/Director Susan Lisak

11. PUBLIC HEARINGS:

12. TOWN ATTORNEY/JON KELLY

12.1 Traffic Code

12.2 Municipal Code

13. INTRODUCTION OF ORDINANCES AND RESOLUTIONS

14. ADMINISTRATIVE:

14.1 Dolores Public Library Discussion and possible action concerning appointments to the Dolores Library Districts.

14.2 Discussion: Escalante softball tournament, bike race, and Escalante Days

14.3 Discussion: Requiring face masks in public spaces

15. COUNCIL REPORT/ACTION: Each Trustee is provided an opportunity to report meetings recently attended and to discuss topics not otherwise appearing on the Agenda.

15. ADJOURNMENT

MINUTES**TOWN OF DOLORES****TOWN BOARD OF TRUSTEES****SEMI VIRTUAL MEETING****JULY 13, 2020 6:30 P.M.**

DUE TO THE COVID-19 PANDEMIC. PART OF THE BOARD MET VIRTUALLY AND PART IN PERSON. THE MEETING WAS RECORDED.

1. CALL TO ORDER: Mayor Wheelus called the meeting to order at 6:39 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Members that attended at Town Hall: Mayor Chad Wheelus, Trustees: Duvall "Val" Truelsen, Melissa Watters, Andy Lewis, and Sheila Wheeler, attending virtually: Trustees Jen Stark, and Tracy Murphy.

3.1 Staff: In person: Manager Interim Ken Charles, Building Official David Doudy, and Sheriff Steve Nowlin. **Virtually:** Town Clerk Tammy Neely, Treasurer Tricia Gibson, Public Works Director Randy McGuire, and Attorney Jon Kelly.

4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST: None given or stated.

5. APPROVAL OF THE AGENDA: *Trustee Murphy moved to approve the Agenda for July 13th, 2020, seconded by Trustee Truelsen. Motion was carried unanimously.*

6. PUBLIC PARTICIPATION: (The Public is invited at this time to comment to the Board)

Linnea Peterson, 402 Railroad Ave, Dolores: Commented on the issue of masks (Covid-19) in a public place. She strongly supported putting a policy in place, and asked that the Board consider it.

Linda Johnson (GST Liquors) 102 S. 11th Dolores: Commented that she does not agree with masks worn by the public. She stated that the choice should be made by the public. For the record GST Liquors employees wear masks as mandated by the State of Colorado.

Julia Anderson, 17886 Road 27.9, Dolores: Commented that masks were important as they are mandated by the State. Her concern was visitors coming in from other States that were badly infected and could spread the disease.

Mayor requested more comment from the Public, and acknowledged emails and correspondence that had come in. This information was read by the Mayor.

7. PROCLAMATIONS AND PRESENTATIONS:

7.1 Sheriff's Report: Sheriff Nowlin reviewed calls for service for the month of June. Increased business checks. Traffic and activity is increasing. He noted that vehicles have been getting broke into, and stated that citizens need to remove personals, take keys, and lock the vehicles. A contact was made by a private landowner with trespassing. People do not realize that the river property is private. He is educating people on trespassing. No charges have been made. The Department is watching the River properties. He suggested that the public contact owners of the property to use it. Other concerns visited were Bears hitting trash cans. The Sheriff said that Citizens need to lock down trash cans. He does not want to issue citations. Due to the drought the bears are going to be looking for food and find open trash cans that are inviting and convenient. Several contacts were made concerning citizens driving OHV's in town. People that were contacted were from out of state. Some of these states issue OHV license plates and individuals assume that it will be legal to drive OHV's on streets in Dolores. Sheriff Nowlin strongly suggested that the Town consider a fire ban. Some concerns had come from Board Members concerned with the issue of fires. Trustee Stark questioned the Ordinance for Fire Bans in Dolores. Attorney Kelly stated that there was a fire ban ordinance (Ordinance 536-Series 2018) and could be activated by resolution. *Trustee Truelsen moved to activate the Dolores Town Fire Ban Ordinance, as recommended by Montezuma County Sheriff Steve Nowlin, seconded by Trustee Wheeler. Motion carried unanimously.* For the record there was no Resolution present, Attorney Kelly stated the Board could use a verbal resolution until a written one could be signed.

7.2 Treasurer's Report: Treasurer Tricia Gibson submitted the Proceedings report for the month of June 2020. Also the sales tax revenue was up 35%.

7.3 Managers Report: Manager Interim Ken Charles reported to the Board the activities currently happening for the Town. Playground has a few more things to complete as in: finish the front fence, tree planting, mural painting, installation of ADA accessible surface, and replace concrete for the damaged sidewalk, a Welcome to the playground sign, and the Kaboom project for ages 2-5.

The Water Project: The work for the water treatment plant is scheduled to begin the week of July 20th, 2020. Browns Hill (Contractor) anticipates August completion. Other water activities coming up; will be contractor bid advertising the week of July 13th, 2020. A mandatory pre-bid walk through for contractors the week of July 20th, 2020. Open bids August 3rd, 2020. Notice of Award, August 10th, 2020, night of Board meeting. Notice to proceed and sign contract August 24th, 2020. Finalize agreement with Dolores State Bank, August 10th, 2020. Implement new fee schedule September 2020.

Manager Charles re-capped the Coronavirus CARES ACT **relief fund**. The IGA was signed by Montezuma County, Mancos and Dolores. The application to DOLA for \$79,457.59 allocation was successfully submitted for the Town. Manager Charles went over the Governor Phase 3 known as Protect Our Neighbors. The metrics to qualify for Protect Our Neighbors will be a mitigation plan to promote public compliance with guidelines. A Committee has been formed with Mancos, Cortez, Dolores, Ute Mountain Ute Tribe, Montezuma County, County Health Dept., and Southwest Memorial Hospital.

7.4 Building Official: Inspector David Doudy reported to the Board the Permits issued for May and June. Plans have been submitted for two new Duplexes on 15th street by Martin Built Homes. Several other actions were inspections, working on the Land Use Code, and a presentation to the Montezuma County Realtors and local contractor concerning the update to the 2018 ICC Code series.

7.5 Public Works: Director Randy McGuire reported to the Board the Public Work activities for the month of June 2020. The majority of the work was on the playground. Also submitted was the June 2020 Production Calculations.

8. REVIEW OF THE CONSENT AGENDA:

8.1 Approval of Minutes: The Regular Board Meeting held on June 8th, 2020 and Continuation meeting held on June 29th, 2020. *Trustee Murphy moved to approve the Consent Agenda, seconded by Trustee Truelsen. Motion carried unanimously.*

9. REMOVED CONSENT AGENDA ITEMS: None

10. PRESENTATION FROM OTHER ORGANIZATIONS:

10.1 Chamber of Commerce: Director Susan Lisak reported to the Board that because of the State Protect Our Neighbors, Escalante Days was canceled; instead there will be a Community Wide Yard Sale, in which citizens wishing to conduct a yard she will advertise their location for them on August 8th, 2020

also she will be asking Businesses about sidewalk sales or indoor sales. Saturday will be Farmers Market and Bike Race. Drive-In Movies have been successful and sold out. There have been 2 so far and will be having them every Friday starting at 9:00 p.m. All events will be practicing the Governors Phase Three Plan for COVID-19 Protect Our Neighbors. The Board expressed their concerns on fees for permit on the Drive-In and the amount of trash left after the movie.

10.2 Planning and Zoning: Commissioner Linda Robinson reported to the Board that the Commission is reviewing Zoning District, and keeping mixed use flexible housing/businesses, also reviewing the special environmental, fire, and geologic hazards. Covering the ridgeline hazard mitigation. Manager Charles stated they were making great progress.

10.3 Parks Advisory Committee: Kalin Grigg has not heard from KaBoom concerning the playground build for the toddler section of the playground. He is hoping to proceed before winter. The mural for the climbing wall is turning out great, there will be some sealing and anti-graffiti coatings applied. They are finishing up with the front fence, tree planting, and the ADA rubberized surface. Kalin mentioned that there was a request for soccer goals; he is working on a financial plan with the Tri-Cities and Soccer Program.

11. PUBLIC HEARING: None Scheduled

12. Town Attorney Jon Kelly reported to the Board that the Shop property sale was closed and funded. The title is good on the Harris property and is ready to close. Manager Charles requested that Attorney Kelly set in on P&Z meetings convening the Land Use Code. He stated that P&Z was doing a fantastic job. Attorney Kelly did not have a chance to go over the Model Traffic Code, and assured the Board it will be ready for the next Board meeting.

13. INTRODUCTION OF ORDINANCES AND RESOLUTIONS

14. ADMINISTRATIVE:

14.1 Dolores Public Library discussion and possible action: Manager Charles brought up for discussion the appointments of Board members to the Library District Board. It was determined that Article II of the Library by-laws, Trustees must be confirmed by the Dolores Town Board, before being appointed to the Library Board. Manager Charles recommended that Sandra Jumper and Nicole Margeson of Dolores, be confirmed by Town Board. Manager Charles also brought other concerns about the Library. Its states in Section V of the established ordinance that the Library provides district budget, annual report, and

operating components. The budgets were no longer being provided; Manager Charles recommended to the Board that they request them. *Trustee Murphy moved to approve Sana Jumper, and Nicole Margeson to the Library District Board, Trustee Wheeler seconded. Motion carried unanimously.*

14.2 Discussion: Escalante softball tournament, bike race, and Escalante Days. There was no discussion about the events at this time.

14.3 Discussion: Requirements for face masks in public spaces. The Mayor asked for comments from the Board concerning the requirement of face masks being worn in public places.

Trustee Watters commented on the business/customer relations. Most businesses want to enforce the face mask, but do not say anything because of employees get yelled at. "Important things are that I think business wants to say, this is what I want in my business, and it's sort of a top mandate."

Trustee Wheeler voiced concerns about people keeping themselves, and others safe by wearing face masks. "I think this is a time where we need to pull together businesses and people, if we were to have a serious outbreak in Dolores, our hospital is 10 miles away, and they're not really prepared for an immediate emergency". She would like the Board to question the businesses and public.

Trustee Murphy stated that she was for using face masks. "I do know people who've been ill, I do know of people who've died and I think that it's in the best interests of our community".

Trustee Stark commented, "I think, if there's a time and a place to say, they're putting some mandates out that provide some structure for businesses and for communities to function in."

Mayor Wheelus stated "I am trying to be diligent in and following guidelines and being safe and trying to take care of my community, and I wish every individual will do that, think about their community."

Mayor Wheelus opened the discussion for additional comments.

Trustee Watters additionally stated "I just was going to add one thing, and that was just the observation about how many people that are coming through this town."

Mayor Wheelus felt that it was a very productive discussion and feels it is important to continue discussing in the next meeting.

15. COUNCIL REPORT/ACTION: Each Trustee is provided an opportunity to report meeting recently attended and to discuss topics not otherwise appearing on the agenda.

15. Manager Charles informed the Board that the Workshop for July 27th, 2020, will be dedicated entirely about the licensing of Marijuana. He stated that he anticipates additional workshops as well.

16. **ADJOURNMENT:** Mayor Wheelus adjourned the meeting at 9:05 p.m.

Mayor Chad Wheelus

Town Clerk Tammy Neely

8.2

Permit Application and Report of Changes

Current License Number 03-01436

All Answers Must Be Printed in Black Ink or Typewritten

Local License Fee \$ _____

1. Applicant is a

- ☐ Corporation ☐ Individual
☐ Partnership ☐ Limited Liability Company

Present License Number

03-01436

2. Name of Licensee

Grant Smith

3. Trade Name

GST Liquors

4. Location Address

1025 11th Street

City

Dolores

County

Montezuma

ZIP

81323

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change

- License Account No. _____
- ☐ Manager's Registration (Hotel & Restr.) \$75.00
- ☐ Manager's Registration (Tavern) \$75.00
- ☐ Manager's Registration (Lodging & Entertainment) \$75.00
- ☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE

Section B – Duplicate License

- Liquor License No. _____
- ☐ Duplicate License \$50.00

Section C

- ☒ Retail Warehouse Storage Permit (ea) \$100.00
- ☐ Wholesale Branch House Permit (ea) 100.00
- ☐ Change Corp. or Trade Name Permit (ea) 50.00
- ☐ Change Location Permit (ea) 150.00
- ☐ Change, Alter or Modify Premises \$150.00 x _____
Total Fee _____
- ☐ Addition of Optional Premises to Existing H/R \$100.00 x _____
Total Fee _____
- ☐ Addition of Related Facility to an Existing Resort or Campus
Liquor Complex \$160.00 x _____ Total Fee _____
- ☐ Campus Liquor Complex Designation No Fee
- ☐ Sidewalk Service Area \$75.00

Do Not Write In This Space – For Department of Revenue Use Only

Date License Issued

License Account Number

Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**TOTAL
AMOUNT DUE**

\$

.00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

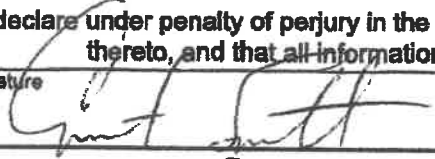
☐ Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input checked="" type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: <u>202 South 3rd Street</u></p> <p>City <u>Dolores</u>, County <u>Montezuma</u>, Zip <u>81323</u></p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>								
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, and</p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Old Trade Name	New Trade Name			Old Corporate Name	New Corporate Name		
Old Trade Name	New Trade Name								
Old Corporate Name	New Corporate Name								
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>								

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p>9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed _____</p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start _____ (mo/day/year) End _____ (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title owner	Date 6/11/20
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

Date: 10-2-17

\$ 25.75

WARRANTY DEED

THIS DEED, Made this 2nd Day of October, 2017

Between **PAUL P. BOYCE AKA PAUL BOYCE and ISABEL M. BOYCE AKA ISABEL BOYCE**

of the County of Montezuma and State of Colorado, grantor

and **GRANT SMITH**whose legal address is **24442 US ROUTE 30
EAST ROCHESTER, OH 44625**of the County of ~~Montezuma~~ **MONROE** and State of ~~Colorado~~ **OHIO**, grantee

WITNESSETH, That the grantor for and in consideration of the sum of

-----**TEN DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATION**-----
the receipt and sufficiency of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell, convey and confirm, unto the grantee, his heirs and assigns forever, all the real property together with improvements, if any, situate, lying and being in the County of Montezuma and State of Colorado described as follows:**SEE ATTACHED EXHIBIT "A"**As known by street and number as: **202 South 3rd Street & 206 South 3rd Street
Dolores, CO 81323**

TOGETHER with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances.

TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the grantee, his heirs and assigns forever. And the grantor, for himself, his heirs, and personal representatives, does covenant, grant, bargain, and agree to and with the grantee, his heirs and assigns, that at the time of the sealing and delivery of these presents, he is well seized of the premises above conveyed, has good, sure, perfect, absolute and indefeasible estate of inheritance, in law, in fee simple, and has good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind or nature so ever, except:
Subject to easements, rights of way, restrictions and reservations of record; all oil, gas, coal and other mineral rights that have been reserved or conveyed by predecessors in title and any assignments thereof; inclusions of the property within any special taxing district; building and zoning regulations; 2017 taxes due and payable in the year 2018; those specifically described rights of third parties not shown by the public records of which Grantee has actual knowledge and which were accepted by Grantee; and any other matters reflected by the Title Documents accepted by Grantee in accordance with Subsection 6 of the Real Estate Contract.

The grantor shall and will WARRANT AND FOREVER DEFEND the above-bargained premises in the quiet and peaceable possession of the grantee, his heirs and assigns, against all and every person or persons lawfully claiming the whole or any part thereof. The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

*Paul P. Boyce***PAUL P. BOYCE AKA PAUL BOYCE***Isabel M. Boyce***ISABEL M. BOYCE AKA ISABEL BOYCE**

M021703334

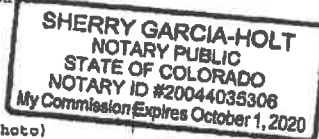
STATE OF COLORADO
COUNTY OF MONTEZUMA

The foregoing instrument was acknowledged before me this 2nd Day of October, 2017

By: **PAUL P. BOYCE AKA PAUL BOYCE and ISABEL M. BOYCE AKA ISABEL BOYCE**

My commission expires:

Witness my hand and official seal

*Sherry Garcia-Holt*
Notary Public

WARRANTY DEED (Photo)

8.2

EXHIBIT "A"

The E1/2 of Lots 1, 2 and 3, Block 12, SOUTHERN SUBDIVISION to the Town of Dolores, according to the plat thereof filed for record December 19, 1953 in Book 7 at Page 8.

AND

The E1/2 of Lot 6 and the North 7.5 feet of the E1/2 of Lot 5, Block 26, TOWN OF DOLORES, according to the plat thereof filed for record February 8, 1892 in Book 1 at Page 25.

AND

The E1/2 of Lots 3 and 4, and the South 17.5 feet of the E1/2 of Lot 5 all in Block 26, Town of Dolores, according to the plat thereof filed for record February 8, 1892 in Book 1 at Page 25.

8.2

ST
Levors
Storage space

202 S. 3rd St. DOLORES CO 81322

GST Inc.
Private office
Space

Hotel Young

Door

Door

Lot

TOWN OF DOLORES
AP Check Register - 10-100-104
Checks Issued 7/1/2020 To 7/31/2020

Check #	Date	Vendor	Check Total
25450	7/8/2020	MATTHEWS ELECTRIC OF SOUT	217.50
25451	7/8/2020	FIREBIRD FUEL	201.79
25452	7/8/2020	TOWN OF MANCOS	1,025.82
25453	7/8/2020	PIONEER PRINTING	11.50
25454	7/8/2020	WASTE MANAGEMENT OF NM	138.21
25455	7/8/2020	GRAND JUNCTION PIPE & SUPPL	856.32
25456	7/8/2020	CEBT PAYMENTS	5,581.70
25457	7/8/2020	JON LEWIS KELLY, P.C.	2,912.50
25458	7/8/2020	UTILITY NOTIFICATION CENTE	20.96
25459	7/8/2020	MONTEZUMA COUNTY SHERIFF	7.50
25460	7/15/2020	ALSCO	257.88
25461	7/15/2020	MCSTONE AGGREGATES, LLC	398.09
25462	7/15/2020	TREATMENT TECHNOLOGY	1,880.20
25463	7/15/2020	KIMBALL MIDWEST	154.92
25464	7/15/2020	CITY OF CORTEZ	50.00
25465	7/15/2020	SLAVENS, INC.	4,648.70
25466	7/15/2020	GREEN ANALYTICAL LABORAT	100.00
25467	7/15/2020	Kenneth Charles	343.42
25468	7/15/2020	JAMES A SHANER	250.00
25469	7/15/2020	FASTTRACK COMMUNICATION	120.00
25470	7/15/2020	WASTE MANAGEMENT OF NM	736.00
25471	7/15/2020	BIG BEND SAW SERVICE	68.07
25472	7/15/2020	USA BLUEBOOK	971.03
25473	7/15/2020	DIESEL TECHNOLOGY, INC.	66.49
25474	7/15/2020	BALLENTINE COMMUNICATION	78.50
25475	7/15/2020	FIREBIRD FUEL	333.49
25476	7/15/2020	CHOICE BUILDING SUPPLY, INC.	956.56
25477	7/15/2020	PARTNERS IN PARTS	39.98
25478	7/15/2020	SUPERIOR AUTO SUPPLY CO	196.98
25479	7/15/2020	BANKCARD CENTER	1,709.00
25480	7/17/2020	MONTEZUMA COUNTY SHERIFF	12,795.95
25481	7/17/2020	DOLORES GENERAL STORE	591.40
25482	7/17/2020	EMPIRE ELECTRIC ASSOCIATIO	7,031.87
25483	7/17/2020	IMAGENET CONSULTING LLC	826.51
25484	7/17/2020	NALCO CHEMICAL CO.	1,833.96
25485	7/17/2020	MCSTONE AGGREGATES, LLC	642.49
25486	7/17/2020	LEPEW PORTA JOHNS, INC	175.00
25487	7/20/2020	CIRSA	865.85
25488	7/20/2020	GRAND JUNCTION PIPE & SUPPL	253.59
25489	7/20/2020	DPC INDUSTRIES, INC	225.15
25490	7/20/2020	PARKERS WORKPLACE SOLUTI	205.21
25491	7/20/2020	SOUTHWEST COLORADO COUN	180.00
25492	7/20/2020	FASTENAL COMPANY	18.72
25493	7/23/2020	PERSONNEL SAFETY ENTERPRI	236.05
25494	7/23/2020	EMEDCO, INC.	950.74
25495	7/23/2020	JEN ADAMS	45.00
25496	7/23/2020	FAHRENHEIT COFFEE	111.00
25497	7/28/2020	Kenneth Charles	800.00
25498	7/30/2020	CATERPILLAR FINANCIAL SERV	5,505.92
25499	7/30/2020	CENTURYLINK	371.65
25500	7/30/2020	FIREBIRD FUEL	315.38
25501	7/30/2020	PETTY CASH	174.22
25502	7/30/2020	David Doudy	16.99
25503	7/30/2020	CO. DEPT. OF PUBLIC HEALTH	1,501.00

TOWN OF DOLORES
AP Check Register - 10-100-104
Checks Issued 7/1/2020 To 7/31/2020

Check #	Date	Vendor	Check Total
25504	7/30/2020	SAN JUAN BASIN PUBLIC HEAL	106.00
25505	7/30/2020	HACH	348.57
25506	7/30/2020	GRAND JUNCTION PIPE & SUPPL	109.20
25507	7/30/2020	USA BLUEBOOK	112.44
25508	7/30/2020	PARKERS WORKPLACE SOLUTI	312.34
25509	7/30/2020	CRUZAN IRRIGATION, INC	75.67
25510	7/30/2020	DIESEL TECHNOLOGY, INC.	20.00
25511	7/30/2020	ALSCO	257.88

Page Sub-Totals	61,348.86
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Grand Totals	61,348.86
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Number of Checks Printed:	62
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Number of Checks Voided:	0
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* Indicates a Skip in Check Sequence

MINUTES**DOLORES, COLORADO****PARK /PLAYGROUND ADVISORY COMMITTEE**

July 22nd, 2020 6:00 p.m.

1. Dolores citizen Hugh Robinson has submitted a letter of interest in filling the current vacancy on the Parks Advisory Committee. Our committee unanimously and enthusiastically recommends his appointment.
2. Aug 10-12 town staff and volunteers will be assisting the Tallmadges with tree planting around the playground perimeter and James Biard concrete crew with planned accessibility improvements to the 2 entrances to the playground. The playground will remain open but the work areas will be fenced for public safety. We still need a few volunteers so please contact Ken or Kalin if you are available to help.
3. No current plans are in place to proceed with the Kaboom build.
4. We are continuing to move ahead with plans to secure an official set of soccer goals for Joe Rowell Park. Ken and Kalin met with Rotary last week and requested a contribution for half of the cost of a new set of goals (approx. \$2,000). As of the writing of this report we have not heard a final decision. Ideas were discussed about securing less expensive alternatives and/or building our own. We recommend the initial goals secured for the park be of the highest quality and designed and manufactured to meet the standards set forth by governing soccer organizations. Our committee's plan will be to continue to raise funds (approx. \$4,000.00) sufficient to assist the town in purchasing a high quality set of goals from a reputable manufacturer.
5. Work continues on the playground mural.
6. Our next meeting is scheduled for Aug 19, which is the 3rd Wednesday of the month rather than the 4th Wed which is our customary meeting date.



Discussion and Possible Action

Meeting Date: August 10, 2020
AGENDA DOCUMENTATION
Item /2./

TO: DOLORES TOWN TRUSTEES

FROM: KEN CHARLES
INTERIM TOWN MANAGER

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING
RESOLUTION 426 SERIES 2020 APPROVING CARES GRANT FUNDING

PURPOSE AND BACKGROUND

The town is proposing to upgrade our IT equipment to more effectively manage the effects of COVID-19 pandemic, observe public health restrictions, and permit to the greatest extent possible public participation in Town meetings and processes.

The IT and communication plan is designed to improve communication, accessibility, public accountability and efficiency in delivering government services.

FISCAL IMPACT

The fiscal impact of the IT plan \$24,066.76.

RECOMMENDATIONS

It is the recommendation of the Interim Town Manager and Building Inspector to approve Resolution 426.

Included;
Resolution 426-Approving CARES Grant Expenditures

TOWN OF DOLORES**RESOLUTION NO. 426 Series 2020****A RESOLUTION APPROVING CARES GRANT EXPENDITURES**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado; and,

WHEREAS, the Town of Dolores received a one-time grant of \$79,547.59 pursuant to the Coronavirus Aid, Relief and Economic Security Act which may be expended for costs related to the COVID19 pandemic as authorized by the act and conditions of the grant administered by the state of Colorado; and,

WHEREAS these funds must be spent by December 30, 2020; and,

WHEREAS during COVID-19 pandemic and public emergency it has become necessary to practice social distancing and hold virtual meetings; and,

WHEREAS these practices are and continue be required by or advisable under executive orders, public health orders and guidelines issued by the executive branch of the state of Colorado and guidelines issue by Centers for Disease Control; and,

WHEREAS the necessity of conducting public meetings virtually will continue for the foreseeable future; and,

WHEREAS the Town wishes to provide a more open and transparent process that can be easily accessed by town residents as well as town staff, elected and appointed officials in a virtual setting; and

WHEREAS the town has developed a unique and necessary IT and communication plan, designed to improve communication, accessibility, public accountability and efficiency in delivering government services; and

WHEREAS the prompt use of such technology and related costs will make the town eligible for reimbursement via federal grant funds under the CARES Act; and

WHEREAS the use of such technology will enable the Town to more effectively manage the effects of COVID-19 pandemic, observe public health restrictions, and permit to the greatest extent possible public participation in Town meetings and processes.

WHEREAS the expenditures identified in Exhibit A, attached hereto and incorporated wherein by reference are

1. Necessary expenditures incurred due to the public health emergency with COVID-19;
2. Were not accounted for in the budget most recently approved as of March 27, 2020; and
3. Will be incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES as follows:

4. The expenditures identified in Exhibit A, attached hereto are found to be necessary expenditures incurred due to the public health emergency with COVID-19, being accounted for in the budget most recently approved as of March 27, 2020, and being incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
5. The Board accordingly approves these as expenditures from Coronavirus Aid, Relief and Economic Security Act grant received by the town.

ADOPTED by the Board of Trustees of the Town of Dolores, Colorado, on August 10, 2020.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

EXHIBIT A**Shipping To**

DAVID DOUDY

TOWN OF DOLORES

420 CENTRAL AVE

DOLORES, CO 81323-8304

(970) 394-0773

Shipping Method

Standard Delivery

Product Unit Price Qty Subtotal

Mobile Precision 3550 \$1,549.09 10 \$15,490.90

Dell 24 USB-C Monitor – P2419HC \$289.99 4 \$1,159.96

Dell Dock- WD19 130w Power Delivery - 180w AC \$207.31 2 \$414.62

Dell Wireless Desktop Keyboard and Mouse KM636 – Black \$34.29 2 \$68.58

Dell WM126 Wireless Optical Mouse - Black \$15.77 8 \$126.16

OptiPlex 3070 SFF MLK \$966.26 1 \$966.26

Dell KM717 Premier Wireless Keyboard and Mouse Combo \$68.19 1 \$68.19

Page 1 Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129,
Round Rock, TX 78682

Dell 27 Monitor - P2719H \$243.09 2 \$486.18

Logitech C922 HD Pro Webcam \$87.86 13 \$1,142.18

Epson ELPMBPJG Universal - ceiling mount \$101.85 1 \$101.85

LOGITECH MEET-UP WITH EXPANSION MICS \$928.79 1 \$928.79

Epson PowerLite L510U Office Projector - HD Projector \$2,407.14 1 \$2,407.14

C2G 50ft Select Standard Speed HDMI Cable with Ethernet -

In-Wall CL2-Rated - HDMI with Ethernet cable - HDMI /

audio...

\$73.09 1 \$73.09

Epson ELPAP10 - Network adapter - USB - 802.11b/g/n - for

PowerLite 1224, 1761W, 1771W, 1776W, 1975W, 1985WU

\$92.87 1 \$92.87

Epson EcoTank ET-15000 Wireless Color All-in-One

Supertank Printer

\$539.99 1 \$539.99

Subtotal:

Shipping:

Estimated Tax:

Total:

\$24,066.76



Discussion and Possible Action

Meeting Date: August 10, 2020

AGENDA DOCUMENTATION

Item 13.1

TO: DOLORES TOWN TRUSTEES

**FROM: KEN CHARLES
INTERIM TOWN MANAGER**

**SUBJECT: REGARDING AN APPOINTMENT TO THE
PARKS/PLAYGROUND ADVISORY COMMITTEE.**

PURPOSE AND BACKGROUND

An email of interest from Hugh L. Robinson, of 205 South 2nd Street, Dolores Colorado, to serve as a member for the Parks/Playground Advisory Committee. As per Ordinance #532 Series 2017, Section 2.9.010 (1).

October 23, 2017 Resolution 375 Series 2017-Create a Temporary Parks Advisory Committee.

October 23, 2017 Appoint Committee Members;

Citizens: Mike Riley, Nikki Gillespie and Kalin Grigg

Board member: Tracy Murphy

December 11, 2017 Adoption of Ordinance 532 2017 Creating a Parks/Playground Advisory Committee and Repealing Resolution 375 Series 2017

January 8, 2018 Appoint Lisa Holz

April 23, 2018 Re-appoint Tracy Murphy to PAC

August 13, 2018 Chairman Mike Riley resigns.

August 27, 2018 Appoint Marianne Mate.

May 29, 2019 Resignation of Lisa Holz.



Currently serving members:

Kalin Grigg, Nikki Gillespie, both appointed October 2017 for 3 year terms

Marianne Mate appointed August 2018 for a 2 year term. Tracy Murphy Ex-Officio Board of Trustee.

FISCAL IMPACT:

There is no impact financially for the Town of Dolores

RECOMMENDATIONS

Staff recommends Hugh L. Robinson be appointed to the Parks/Playground Advisory Committee as of August 10th, 2020, for a two year term. Staff also recommends that Marianne Mate be appointed to a three year term.

Enclosed: Letter of interest, and Ordinance #532 Series 2017 Creating the Parks/Playground Advisory Committee.



Tammy Neely <tammy@townofdolores.com>

Fwd:

1 message

Kenneth Charles <manager@townofdolores.com>

Fri, Jul 31, 2020 at 8:56 AM

To: tammy <tammy@townofdolores.com>, Ann Swope <ann@townofdolores.com>

For the August 10 meeting.

Please determine what length of term we should recommend. Actually, we should look and see what the current members terms are. Nikki, Kalin and Marianne

----- Forwarded message -----

From: **hugh robinson** <hugorobinson@gmail.com>

Date: Fri, Jul 31, 2020 at 7:09 AM

Subject:

To: <manager@townofdolores.com>

Cc: <kgrigg121@hotmail.com>

Hello Kenneth and Kalin,

I am writing to express my interest in filling the current vacancy on the Parks and Recreation Committee for the Town of Dolores. I recently had the opportunity to be involved in the playground build and was very impressed not only by the level of community support, but also by the leadership shown by the members of the P&R Committee, from planning to construction. With two young children in my family, I know directly the benefit that such projects have and would like to be involved in future undertakings that similarly contribute to the health and well-being of our community. Serving on the P&R Committee seems like a great way to accomplish that goal.

If you require any additional information. please feel free to contact me. Thank you for your consideration and I hope to hear from you soon,

Best,
Hugh

Hugh L Robinson
PO Box 88
205 South 2nd Street
Dolores, CO 81323
(970) 676-1151
hugorobinson@gmail.com

13.1

**ORDINANCE NO. 532
SERIES 2017**

**AN ORDINANCE CREATING A PARK/PLAYGROUND ADVISORY COMMITTEE
FOR THE TOWN OF DOLORES, COLORADO**

WHEREAS, the Town of Dolores Board of Trustees recognizes the need for a Park/Playground Committee to advise and guide the Dolores Town Board on matters involving the Town of Dolores owned parks, trails and playground; and,

WHEREAS, the Town of Dolores Board of Trustees has determined that such an advisory committee shall be established in accordance with the ordinance set forth below.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT a Park/Playground Advisory Committee shall be established as set forth below in Title 2 Administration and Personnel Article 2.09 Park/Playground Advisory Committee Section 2.09.010.

Section 2.09.010 Creation, Appointments, Qualifications and Terms of Committee Members.

1. Creation

There is hereby created a Park/Playground Advisory Committee, for the Town of Dolores, consisting of five voting members – one Town of Dolores Board Member and four Citizens.

2. Appointments and Removal

All Committee members shall be appointed by the Town of Dolores Board of Trustees. Committee members may be removed from the Committee, only by action of the Town of Dolores Board of Trustees, for excessive absence or for cause see (5) below.

3. Qualifications of Committee Members

All Committee members must be Town of Dolores Residents residing within the Town of Dolores.

4. Terms of Committee Members

Two members for an initial term of three years.

One members for an initial term of two years.

One member for an initial term of one year.

Town Board Member shall serve as determined by the Town Board

All succeeding appointments shall be for terms of two years upon the expiration of the initial appointments.

A Town of Dolores staff member shall be appointed by the Town Manager to serve as liaison between the Committee, and the Dolores Town Manager and the Town of Dolores Board of Trustees. This staff member shall not be a voting member of the Committee.

If Committee member position becomes vacant for any reason the Town Board shall appoint a new member to finish out the balance of that unexpired term.

5. Removal

1. Committee members may be removed for cause -

"For cause" shall mean any cause affecting and concerning ability and fitness of a Committee member to perform the duties of a member of the Town of Dolores Park/Playground Advisory Committee.

For cause shall also include an unexcused absence of a Committee member from three consecutive board meetings, regular or special,

2. The Committee secretary and/or the staff liaison shall report any reasons for cause removal to the Town of Dolores Board of Trustees, through the Town Manager.

6. Officers of the Committee

There shall be a chairperson, a vice chair and secretary all elected by the members of the Committee from the Committee membership.

All terms shall be for one year with successive terms allowed.

Elections shall be held in January of each year.

7. Meetings

Meetings shall be held monthly. Special meetings may be called at any time at the request of four members of the Committee or the chair person.

All meetings shall be preceded with the appropriate public notice.

All meetings are public meetings and shall be held in accordance with the Colorado Open Meetings Law.

8. Rules, Records, Sub Committees

The Committee shall follow Robert's Rules of Order, except where set out in this ordinance to the contrary.

The Secretary shall keep a record of all meetings either through minutes or recording the meeting as the Committee decides.

All records of the Committee are public records and subject to the Colorado Open Records Act.

All records of the Committee shall be kept in Town Hall under the care and custody of Town Clerk.

9. Voting

A simple majority of those Committee members attending any meeting shall be sufficient for Committee action.

10. Powers and Duties

(a) The Committee shall review items and make recommendations regarding the same to the Town of Dolores Board of Trustees and Town staff when necessary, with respect to all aspects of planning, programming, procurement, installation, operations, maintenance, restoration, and promotion of Town-owned public parks and playgrounds.

(b) The Committee shall review, consider, evaluate and make recommendations regarding any Park projects when requested by the Town of Dolores Board of Trustees or the Town Manager.

Repealer. All orders, bylaws, ordinances, and resolutions, especially Resolution #375 regarding Temporary Advisory Playground and Other committee of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Severability. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

Recording and Authentication. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the Town Clerk.

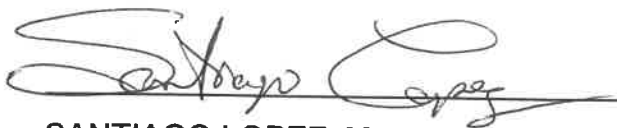
Effective Date. This ordinance shall be effective upon publication.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 11th day of December, 2017, at the hour of 7p.m. in the Town Board Chambers in Town Hall, Dolores Colorado, at which time and place all persons may appear and be heard concerning the same.


PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 13th DAY OF NOVEMBER, 2017.

ATTEST:

TOWN OF DOLORES

A handwritten signature in dark ink, appearing to read "Santiago Lopez", written over a horizontal line.

SANTIAGO LOPEZ, Mayor

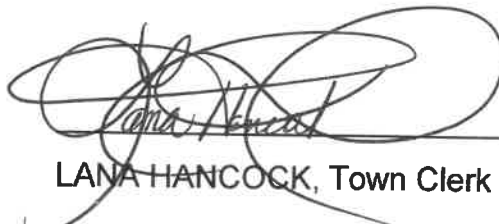

LANA HANCOCK, Town Clerk

13.1

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING
THIS 11th DAY OF DECEMBER, 2017.

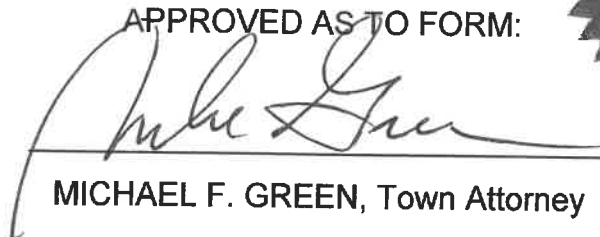
TOWN OF DOLORES

ATTEST:


LANA HANCOCK, Town Clerk


SANTIAGO LOPEZ, Mayor

APPROVED AS TO FORM:


MICHAEL F. GREEN, Town Attorney



**TOWN OF DOLORES
RESOLUTION NO. 375
SERIES 2017**

**A RESOLUTION CREATING A TEMPORARY ADVISORY PLAYGROUND AND
OTHER COMMITTEE FOR THE PURPOSE OF ADVISING THE TOWN OF DOLORES
BOARD OF TRUSTEES REGARDING PLAYGROUND DESIGN, ACQUISITION AND
MAINTENANCE**

WHEREAS, it appears that major renovation or replacement of the playground in Joe Rowell Park is necessary; and,

WHEREAS, advisory input regarding playground renovation/replacement from Town of Dolores citizens can be valuable to the Town of Dolores Board of Trustees, in making decisions regarding the playground.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT a Temporary Advisory Playground and Other Committee is hereby created as set forth below:

1. Creation

There is hereby created a Playground and Other Advisory Committee, for the Town of Dolores.

2. Appointments and Removal

All Committee members shall be appointed by the Town of Dolores Board of Trustees. Committee members may be removed from the Committee only by the Town of Dolores Board of Trustees, for excessive absence see (4) below, for cause see (5) below.

3. Qualifications of Board Members

All board members must be Town of Dolores Residents residing within the Town of Dolores. One member shall be a local high school youth attending any public, private, charter high school located in the Town of Dolores.

4. Terms of Board Members

The Youth member shall serve a one year term all other members shall be appointed as follows for the initial board appointments.

Two members for an initial term of three years.

Two members for an initial term of two years.

Two members for an initial term of one year.

13.1

All succeeding appointments shall be for terms of two years upon the expiration of the initial appointments.

A Town of Dolores staff member shall be appointed by the Town Manager to serve on the Committee as liaison between the Committee, and the Dolores Town Manager and the Town of Dolores Board of Trustees .

If any Committee members position becomes vacant for any reason the Town Board shall appoint a new member to finish out the balance of that unexpired term.

5. Removal

1. Committee members may be removed for cause -

"For cause" shall mean any cause affecting and concerning ability and fitness of a committee member to perform the duties of a member of the Town of Dolores Playground and Other Advisory Committee.

For cause shall also include an unexcused absence of a Committee member from three consecutive board meetings, regular or special,

2. The Committee secretary and/or the staff liaison shall report any reasons for cause removal to the Town of Dolores Board of Trustees, through the Town Manager.

6. Officers of the Committee

There shall be a chairperson, a vice chair and secretary all elected by the members of the Committee from the Committee membership.

All terms shall be for one year with successive terms allowed.

Elections shall be held in January of each year.

7. Meetings

Meetings shall be held monthly. Special meetings may be called at any time at the request of four members of the Committee or the chair person.

All meetings shall be preceded with the appropriate public notice.

All meetings are public meetings and shall be held in accordance with the Colorado Open Meetings Law.

8. Rules, Records, Sub Committees

The Committee shall follow Robert's Rules of Order, except where set out in this ordinance to the contrary.

The Secretary shall keep a record of all meetings either through minutes or recording the meeting as the Committee decides.

All records of the Committee are public records and subject to the Colorado Open Records Act.

9. Voting

A simple majority of those Committee members attending any meeting shall be sufficient for Committee action.

10. Powers and Duties

(a) The Committee shall review items and make recommendations regarding of same to the Town of Dolores Board of Trustees and Town staff where necessary, with respect to all aspects of planning, programming, procurement, installation, operations, maintenance, restoration, and promotion of Town-owned public parks and playgrounds.


(b) The Committee shall review, consider, evaluate and make recommendations regarding any Park projects when requested by the Town of Dolores Board of Trustees or the Town Manager.

11. Termination


This committee shall be disbanded at the pleasure of the Town of Dolores Board of Trustees.

MOVED, SECONDED AND ADOPTED THIS 23rd day of October, 2017.

TOWN OF DOLORES, CO 81323


Santiago Lopez, Mayor

ATTEST:


Lana Hancock, Town Clerk





Discussion and Possible Action

Meeting Date: August 10, 2020

AGENDA DOCUMENTATION

Item 13.2

TO: DOLORES TOWN TRUSTEES

**FROM: KEN CHARLES
INTERM TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING
AWARDING THE BID FOR THE TOWN OF DOLORES SH 145 WATERLINE
CROSSING PROJECT**

PURPOSE AND BACKGROUND

The town is undertaking a water project to make improvements at the water treatment plant and replace the old and deteriorating lines that cross State Highway 145 prior to the CDOT paving project scheduled for 2021. The CDOT project required the town to redirect the Phase I project from plant improvements and completing water line loops to replacing the lines that cross Highway 145 and keeping the water treatment plant improvements. The treatment improvements are required to meet CDPHE orders and have been completed.

The town opened bids for the water line crossing project August 3. D & L Construction was the low bidder. SGM Engineers have reviewed and vetted the bids and have a recommendation for the Board of Trustees to review. Possible Action tonight includes awarding the bid, providing signature authority for the contract and giving notice to proceed (once reviewed by the engineer and staff). SGM anticipates the Notice to Proceed would be issued by the end of August.



Project Costs

The original project estimate was \$645,260.

Line Items	Original	Actual W/Base Bid	W/Bid Alternate*
Final Design	\$52,000	\$51,000	\$51,000
Construction Admin/ Permits	\$27,000	\$27,000	\$27,000
WTP Improvements	\$50,000	\$51,000	\$51,000
Water Line Replacements	\$516,260	\$716,160	\$662,615
TOTAL	\$645,260	\$845,160	\$791,615

Actual bids came in significantly higher. This was not a total surprise as SGM had alerted us to the anticipated increases. SGM does have an explanation and that is attached.

The cost difference between the Base bid and the Alternative bid is \$53,545.

*SGM” The biggest difference between Base bid and Alternate bid is the length of the crossings. Under the base bid we showed the lines going well beyond the CDOT ROW so that when the crossings are extended in the future, work will be out of the CDOT ROW. This lengthening has included reconnecting some hydrants and service lines that are tapped into the existing line we are replacing. The alternative bid shortened the lengths of lines to the bare minimum beyond the HWY pavement, curb and gutter and valley pans. Under this alternate the future excavations would impact the HWY”.

Project Revenue

Town Cash	\$52,000- paid for
CDPHE Grant	\$25,000
DOLA Grant	\$292,630
Town Cash from Water Funds Reserves	\$200,530
Water Loan	<u>\$275,000</u>
TOTAL	\$845,160



The financial plan to pay for this project is as follows. The town successfully applied for a grant from the Department of Local Affairs (DOLA) for \$292,630 and a \$25,000 CDPHE grant. The remaining costs will be derived from town sources. At this juncture the water fund's revenues just barely meet the operating and maintenance expenses. Any construction project costs must be taken from reserves or a loan. The town's water fund reserves are \$656,152 and the town anticipates using approximately \$200,530 from this reserve for the 2020 project. The town will assume a \$275,000 loan from the Dolores State Bank at 4% for 15 years for the balance of the project.

This loan will require an annual payment of approximately \$24,408 annually. The town will be asking the trustees to activate the rate increase trustees approved in April of 2020. The language in Resolution 423-2020 states: "The base rate for water services for all users within and without the incorporated limits of the town of Dolores shall be increased \$5.00 per month effective no later than January 1, 2021."

FISCAL IMPACT

If the town accepts the base bid by D&L Construction, the town agrees to a contract for \$716,615. The town will spend approximately \$200,530 from the water fund and agree to a \$275,000 loan to capitalize the town's costs. In addition, the town has spent \$52,000 to SGM for final design and bid documents. The \$5.00/ month/tap increase will cover the needed revenue for debt service.

RECOMMENDATIONS

SGM recommends accepting the Base Bid from D&L. D&L's bid is slightly lower than the engineer's estimate for the project. While the actual costs will be higher than originally anticipated, extending the water lines out of the CDOT ROW will make connecting to these lines easier when water lines are connected in the future.

The town public work's director is in favor of the base bid primarily for this reason and replacing the lines under the highway now is necessary.

The town interim manager and public work's director recommend accepting the Base Bid.

13.2

Louis Meyer <LouisM@sgm-inc.com>

Thu, Aug 6, 2020 at 10:05 AM

To: Kenneth Charles <manager@townofdolores.com>

Cc: Chad Hill <chadh@sgm-inc.com>, Catherine Carella <CatherineC@sgm-inc.com>

Ken, The purpose of this email is to provide SGM's recommendation on awarding the bid for the Town of Dolores SH 145 Waterline Crossing projects.

1. Summary of bids

On Monday August 3rd we held a bid opening at Town Hall. Four Bids were received. We had two bid schedules, a Base Bid, and Bid Alternate 1. The Base Bid was the preferred design because it extended each crossing beyond the HWY ROW so that when the new crossings are connected to in the future that all work will be well beyond the CDOT ROW. A Bid Alternate was included that shortened the crossing to closer to the edge of the HWY which will require possible disruption to the HWY when the new lines are connected into in the future. We prepared the Alternate bid as lower cost version for Dolores to consider. We recommend the Base Bid be awarded.

We are attaching the Bid Tabulations for both the Base Bid and the Bid Alternate 1 for each of the four bids along with the Engineers Estimate.

The low bidder for the Base Bid was D&L Construction, from Cortez, with a low bid of \$716,160. The second low bid was from Williams Construction, from Norwood, in the amount of \$733,267.

The low bidder for Bid Alternate 1 based upon the bid form was also D&L with a bid of \$660,875 compared to the second low bid from Williams in the amount of \$662,602. However when we check all bids for the property multiplication and addition in the bid we noticed an oversight in the bid from D&L. The addendum that went out provide a new bid schedule with a change in the quantities. D&L made a mistake on Bid item No. 13 and used a quantity of 1 instead of a quantity of 7. When we included the corrected quantity it increased D&L's bid to \$662,615 or \$96.15 higher than Williams.

The addendum states that the "Owner reserves the right to award the Project based on the Base Bid or the Alternative Bid No. 1 as deemed by the Owner to be in their best interest".

2. Action Required from BOD of Trustees

The Owner has the option to make an award to the apparent low bidder for either the Base Bid or the Bid Alternate. The Owner may reject any and all bids. If the owner would like to accept the bids the Contract language in the Project Manual first requires the Owner (Dolores) to make an award to the apparent low bidder. Once the Award is made the Contractor is required to sign their half of the Agreement and return them to Dolores along with the performance and payment bonds and certificate of insurance. If those documents are in order SGM will recommend Dolores sign the agreement. After the Agreement is signed a Notice to Proceed is issued which give the contractor the approval to start the project. In addition to making the award at your August 10th Board meeting we recommend the motion for the Bid Award to include authorization for the Mayor (or Town Manager) to sign the Agreement once the documents have been reviewed for the right amount of the bonds and the correct insurance. After the Notice to Proceed, a Pre-construction meeting is held between the Owner, Contractor and Engineer.

2. History of Project Estimates.

You had asked the question about the history of the cost estimates for this project. I have reviewed the assumptions from the earliest estimates and have found the following issues increased the cost and scope of the project.

- The largest increase was the increase in length of each crossing which added many service lines, fire hydrants, asphalt, curb and gutter valley pans ect.
- The number of valves to be able to isolate the grid increased
- CDOT required the use of concrete flow fill for the entire backfill of all lines in the ROW.
- The traffic control scope changed and increased with complexity with the requirements from CDOT.
- The placement of 2 inch conduit for future broadband or other shallow utilities in all trenches

- We have included a \$65,000 item in the contract for minor revisions in the contract for construction changes.

3. **Engineers Recommendation**

SGM recommends an award to D&L for the Base Bid. The references for D&L a local well known contractor with history in SW Colorado were excellent.

We will be available for your Monday August 10th Board meeting to provide furthers assistance on the process and decisions required.

[Quoted text hidden]

6 attachments

image003.png
7K

132

Engineer's Opinion of Probable Cost (EOPC)



Owner: Town of Dolores
 Project: SR 146.5 Williams Creations
 Location: Dolores, CO
 Date: 8/9/2020
 EOPC Level: 100% Design Base Bid
 SGM No.: 2017-387.002
 Prepared by: Catherine Cavallaro/Donna Fiedler
 Reviewed by: CHM HBI

Item #	Unit	Quantity	Item Description	Unit Cost		Item Cost		D&I Construction		Williams Construction		Canyon Construction Co.		Old Castle	
1	L.S.	1	Mobilization/Insurance	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	\$ 50,000.00	\$ 90,614.33	\$ 90,614.33	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 55,890.00	\$ 55,890.00
2	L.S.	1	Traffic Control to include preparation of Traffic Control Plan, all signage, reflectors, cones, flaggers and all other items, control required to complete wetting improvements work.	\$ 100,000.00	\$ 100,000.00	\$ 105,000.00	\$ 105,000.00	\$ 87,050.11	\$ 87,050.11	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 102,500.00	\$ 102,500.00	\$ 102,500.00
3	L.S.	1	Storm Water Management/Erosion Control	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 6,035.07	\$ 6,035.07	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 9,000.00	\$ 9,000.00
4	L.S.	1	Wetlands Testing, includes proper delineation and water line staking using temporary bents as confirmed with the Town's Wetlands Department. Contractor to submit testing and delineation plan to be approved by Engineer.	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,809.10	\$ 8,809.10	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00
5	L.F.	107	10" PVC C-400 DR18 Waterline, min. 42" cover, including excavations, pipe, trench w/o, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 180.00	\$ 18,260.00	\$ 175.00	\$ 18,725.00	\$ 183.44	\$ 20,698.08	\$ 180.00	\$ 19,250.00	\$ 180.00	\$ 360.00	\$ 32,100.00	\$ 32,100.00
6	L.F.	1168	6" PVC C-400 DR18 Waterline, min. 42" cover, including excavations, pipe, trench w/o, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 160.00	\$ 188,880.00	\$ 160.00	\$ 188,880.00	\$ 171.51	\$ 200,323.86	\$ 160.00	\$ 188,880.00	\$ 160.00	\$ 241.50	\$ 282,072.00	\$ 282,072.00
7	L.F.	51	6" PVC C-400 DR18 Hydrant Service Line, min. 42" cover, including excavations, pipe, trench w/o, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 140.00	\$ 7,140.00	\$ 155.00	\$ 7,955.00	\$ 175.19	\$ 8,934.69	\$ 140.00	\$ 7,140.00	\$ 140.00	\$ 293.00	\$ 14,945.00	\$ 14,945.00
8	L.F.	55	4" PVC C-400 DR18 Waterline, min. 42" cover, including excavations, pipe, trench w/o, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 120.00	\$ 6,720.00	\$ 170.00	\$ 9,520.00	\$ 145.11	\$ 8,125.16	\$ 120.00	\$ 6,720.00	\$ 120.00	\$ 263.00	\$ 14,728.00	\$ 14,728.00
9	L.F.	90	3/4" HDPE Pure Core Water Service, including excavations, pipe, trench w/o, backfill, bedding, compaction, restoration to subgrade, complete and in place and connection to existing water service line.	\$ 50.00	\$ 4,500.00	\$ 120.00	\$ 10,800.00	\$ 58.88	\$ 5,099.40	\$ 50.00	\$ 4,500.00	\$ 50.00	\$ 165.00	\$ 16,500.00	\$ 16,500.00
10	EA	17	3/4" Saddle Tap Connections to Waterline	\$ 800.00	\$ 13,600.00	\$ 350.00	\$ 5,950.00	\$ 1,512.92	\$ 27,417.94	\$ 800.00	\$ 13,600.00	\$ 800.00	\$ 315.00	\$ 5,355.00	\$ 5,355.00
11	EA	2	10" Fillings - Tees, Caps, Elbows, Reducers, and concrete reaction blocks (Couplers, Moplings, or Solid Sleeves required to install fillings are included with filling and not paid separately)	\$ 600.00	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00	\$ 1,392.32	\$ 2,784.66	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 2,375.00	\$ 4,750.00	\$ 4,750.00
12	EA	52	8" Fillings - Tees, Caps, Elbows, Reducers and concrete reaction blocks (Couplers, Moplings, or Solid Sleeves required to install fillings are included with filling and not paid separately)	\$ 500.00	\$ 26,000.00	\$ 750.00	\$ 39,000.00	\$ 788.27	\$ 40,990.04	\$ 500.00	\$ 25,000.00	\$ 500.00	\$ 841.00	\$ 43,732.00	\$ 43,732.00
13	EA	7	4" Fillings - Tees, Caps, Elbows, Reducers and concrete reaction blocks (Couplers, Moplings, or Solid Sleeves required to install fillings are included with filling and not paid separately)	\$ 400.00	\$ 2,800.00	\$ 300.00	\$ 2,100.00	\$ 674.21	\$ 4,719.47	\$ 400.00	\$ 2,800.00	\$ 400.00	\$ 1,115.00	\$ 7,055.00	\$ 7,055.00
14	EA	12	4" Fillings - Tees, Caps, Elbows, Reducers and concrete reaction blocks (Couplers, Moplings, or Solid Sleeves required to install fillings are included with filling and not paid separately)	\$ 300.00	\$ 3,600.00	\$ 450.00	\$ 5,400.00	\$ 628.00	\$ 7,536.80	\$ 300.00	\$ 3,600.00	\$ 300.00	\$ 785.00	\$ 9,420.00	\$ 9,420.00
15	EA	2	10" Gate Valve	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 3,218.05	\$ 6,436.12	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 4,640.00	\$ 9,280.00	\$ 9,280.00
16	EA	18	6" Gate Valve	\$ 2,000.00	\$ 36,000.00	\$ 1,650.00	\$ 29,700.00	\$ 1,973.24	\$ 35,516.32	\$ 2,000.00	\$ 36,000.00	\$ 2,000.00	\$ 2,595.00	\$ 46,710.00	\$ 46,710.00
17	EA	3	6" Gate Valve	\$ 1,500.00	\$ 4,500.00	\$ 1,200.00	\$ 3,600.00	\$ 1,477.15	\$ 4,431.45	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 2,590.00	\$ 7,770.00	\$ 7,770.00
18	EA	2	4" Gate Valve	\$ 1,250.00	\$ 2,500.00	\$ 1,020.00	\$ 2,040.00	\$ 1,338.73	\$ 2,677.46	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	\$ 2,100.00	\$ 4,200.00	\$ 4,200.00
19	EA	12	Connection to Existing 4" D.I.P. Waterline, includes locating connection point, water shut-off coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, mopping, pipe, or hand surface restoration.	\$ 3,500.00	\$ 42,000.00	\$ 4,000.00	\$ 48,000.00	\$ 1,236.04	\$ 14,832.48	\$ 3,500.00	\$ 42,000.00	\$ 3,500.00	\$ 966.00	\$ 11,632.00	\$ 11,632.00
20	EA	2	Connection to Existing 6" C-400 Waterline, includes locating connection point, water shut-off coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, mopping, pipe, or hand surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 4,500.00	\$ 9,000.00	\$ 1,737.83	\$ 3,475.66	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 1,300.00	\$ 2,600.00	\$ 2,600.00
21	EA	2	Connection to Existing 6" D.I.P. Waterline, includes locating connection point, water shut-off coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, mopping, pipe, or hand surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 5,000.00	\$ 10,000.00	\$ 1,737.83	\$ 3,475.66	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 1,410.00	\$ 2,820.00	\$ 2,820.00
22	EA	2	Connection to Existing 10" C-400 Waterline, includes locating connection point, water shut-off coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, mopping, pipe, or hand surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 5,500.00	\$ 11,000.00	\$ 1,737.83	\$ 3,475.66	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 1,575.00	\$ 3,150.00	\$ 3,150.00
23	L.F.	500	2" Corrugated Metal, 35' cover depth, in same trench with water main, includes trench w/o.	\$ 20.00	\$ 10,000.00	\$ 8.00	\$ 4,000.00	\$ 3.48	\$ 1,740.00	\$ 20.00	\$ 10,000.00	\$ 20.00	\$ 3.50	\$ 1,800.00	\$ 1,800.00
24	EA	27	Trench w/o boxes at access points including water main and conduit dead ends, and all service blocks. Assume two-terminal trench rated, at-grade boxes with lid.	\$ 125.00	\$ 3,375.00	\$ 400.00	\$ 10,800.00	\$ 205.03	\$ 5,535.81	\$ 125.00	\$ 3,375.00	\$ 125.00	\$ 47.50	\$ 1,262.50	\$ 1,262.50
25	TONS	146	Truckload, two fully asphalt placement.	\$ 170.00	\$ 24,820.00	\$ 220.00	\$ 32,120.00	\$ 312.29	\$ 45,594.34	\$ 170.00	\$ 24,820.00	\$ 170.00	\$ 599.00	\$ 81,514.00	\$ 81,514.00
26	L.F.	68	Shovel and Replaces Concrete 6" Gutter, Type 2 (4 Foot) including demo, doweeling, forming, pour finish, base course and compaction, completion in place. Match existing.	\$ 60.00	\$ 3,480.00	\$ 90.00	\$ 6,120.00	\$ 218.81	\$ 14,865.48	\$ 60.00	\$ 3,480.00	\$ 60.00	\$ 80.00	\$ 5,440.00	\$ 5,440.00
27	L.F.	30	Shovel and Replaces Concrete 6" Vertical Curb & Gutter, Type 2 including demo, doweeling, forming, pour finish, base course and compaction, completion in place. Match existing.	\$ 70.00	\$ 1,400.00	\$ 60.00	\$ 1,200.00	\$ 144.05	\$ 2,927.06	\$ 70.00	\$ 1,400.00	\$ 70.00	\$ 180.00	\$ 3,800.00	\$ 3,800.00
28	S.Y.	25	General Road Repairs, 6" Compacted Class 6 Aggregate	\$ 48.00	\$ 1,680.00	\$ 40.00	\$ 1,000.00	\$ 84.03	\$ 2,941.05	\$ 48.00	\$ 1,680.00	\$ 48.00	\$ 3,620.00	\$ 3,620.00	\$ 3,620.00
29	S.Y.	65	Landscaping Restoration (Barefield, Seed, Soil)	\$ 35.00	\$ 1,925.00	\$ 100.00	\$ 5,500.00	\$ 22.25	\$ 1,276.75	\$ 35.00	\$ 1,925.00	\$ 35.00	\$ 112.00	\$ 1,127.50	\$ 1,127.50
30	L.S.	1	Contingency/Minor Contract Revisions	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Total Construction Cost				\$ 774,300.00	\$ 774,300.00	\$ 716,160.00	\$ 716,160.00	\$ 733,387.43	\$ 733,387.43	\$ 774,300.00	\$ 774,300.00	\$ 774,300.00	\$ 774,300.00	\$ 774,300.00	\$ 774,300.00

Notes and Assumptions:
 1. Unit prices used in developing this EOPC were based on recent local projects by SGM.
 2. Contingency budget is for minor anticipated costs during construction.
 3. Unit prices and total costs were based on Present Value dollars, assuming project will occur in 2021. Adjustments should be made for years beyond the 2020 calendar year if actual construction occurs in a later year.
 4. The EOPC was prepared on the basis of SGM's experience and qualifications and represents SGM's judgment as a professional generally familiar with the industry. However, since SGM has no control over the cost of labor, materials, equipment, or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, SGM cannot and does not guarantee that proposed, bids, or actual construction cost will not vary from SGM's EOPC.

13.2

Engineer's Opinion of Probable Cost (EOPC)



Owner: Town of Dolores
 Project: SH 145 Waterline Crossings
 Location: Dolores, CO
 Date: 7/10/2020 Revised
 EOPC Level: 100% Design Bid Alternate 1
 SGM No.: 2017-387, 002
 Prepared by: Catherine Cretney/Gordon Fielder
 Reviewed by: Chad Hill

Item #	Unit	Quantity	Item Description	SGM		DAL		Williams Construction		Canyon Construction		Old Castle	
				Unit Cost	Item Cost	Unit Cost	Item Cost	Unit Cost	Item Cost	Unit Cost	Item Cost	Unit Cost	Item Cost
1	L.S.	1	Mobilization/Bond/Insurance	\$ 80,000.00	\$ 80,000.00	\$ 50,000.00	\$ 50,000.00	\$ 90,614.33	\$ 90,614.33	\$ 90,162.00	\$ 90,162.00	\$ 95,600.00	\$ 95,600.00
2	L.S.	1	Traffic Control to include preparation of Traffic Control Plan, all signage, reflectors, cones, flaggers and all other traffic control required to complete waterline improvement work.	\$ 100,000.00	\$ 100,000.00	\$ 105,000.00	\$ 105,000.00	\$ 87,050.11	\$ 87,050.11	\$ 100,802.00	\$ 100,802.00	\$ 102,500.00	\$ 102,500.00
3	L.S.	1	Storm Water Management/Erosion Control	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 6,035.07	\$ 6,035.07	\$ 10,470.00	\$ 10,470.00	\$ 9,000.00	\$ 9,000.00
4	L.S.	1	Water Line Testing, includes proper disinfection and water line startup using temporary blowoffs as coordinated with the Town's Maintenance Department. Contractor to submit testing and disinfection plan to be approved by Engineer.	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,809.10	\$ 8,809.10	\$ 14,900.00	\$ 14,900.00	\$ 9,800.00	\$ 9,800.00
5	L.F.	107	10" PVC C-900 DR18 Water Main, min. 42" cover, including excavation, pipe, tracer wire, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 180.00	\$ 19,260.00	\$ 175.00	\$ 18,725.00	\$ 193.44	\$ 20,698.08	\$ 171.00	\$ 18,297.00	\$ 300.00	\$ 32,100.00
6	L.F.	969	8" PVC C-900 DR18 Water Main, min. 42" cover, including excavation, pipe, tracer wire, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 180.00	\$ 155,040.00	\$ 165.00	\$ 159,985.00	\$ 171.51	\$ 166,193.19	\$ 199.50	\$ 195,175.50	\$ 241.50	\$ 234,013.50
7	L.F.	35	6" PVC C-900 DR18 Hydrant Service Line, min. 42" cover, including excavation, pipe, tracer wire, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 140.00	\$ 4,900.00	\$ 155.00	\$ 5,425.00	\$ 175.19	\$ 6,131.65	\$ 65.00	\$ 2,305.00	\$ 283.00	\$ 10,255.00
8	L.F.	52	4" PVC C-900 DR18 Water Line, min. 42" cover, including excavation, pipe, tracer wire, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 120.00	\$ 6,240.00	\$ 120.00	\$ 6,240.00	\$ 146.11	\$ 7,545.72	\$ 61.00	\$ 3,172.00	\$ 263.00	\$ 13,675.00
9	L.F.	20	3/4" HDPE Pure Case Water Service, including excavation, pipe, tracer wire, backfill, bedding, compaction, restoration to subgrade, complete and in place.	\$ 50.00	\$ 1,000.00	\$ 120.00	\$ 2,400.00	\$ 98.86	\$ 1,933.20	\$ 105.00	\$ 2,120.00	\$ 165.00	\$ 3,200.00
10	EA	3	3/4" Saddle Tap Connection to Water Main	\$ 800.00	\$ 2,400.00	\$ 350.00	\$ 1,050.00	\$ 1,612.82	\$ 4,838.46	\$ 560.00	\$ 1,680.00	\$ 315.00	\$ 945.00
11	EA	2	10" Fittings - Tees, Caps, Elbows, and concrete reaction blocks (Couplers, Megalugs, or Solid Sleeves required to install fittings are included with fitting and not paid separately)	\$ 600.00	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00	\$ 1,362.23	\$ 2,724.46	\$ 1,602.00	\$ 3,204.00	\$ 2,975.00	\$ 4,750.00
12	EA	54	8" Fittings - Tees, Caps, Elbows, and concrete reaction blocks (Couplers, Megalugs, or Solid Sleeves required to install fittings are included with fitting and not paid separately)	\$ 900.00	\$ 27,000.00	\$ 750.00	\$ 40,500.00	\$ 788.27	\$ 42,595.58	\$ 640.00	\$ 29,160.00	\$ 841.00	\$ 45,414.00
13	EA	7	6" Fittings - Tees, Caps, Elbows, and concrete reaction blocks (Couplers, Megalugs, or Solid Sleeves required to install fittings are included with fitting and not paid separately)	\$ 400.00	\$ 2,800.00	\$ 300.00	\$ 2,100.00	\$ 874.21	\$ 4,719.47	\$ 400.00	\$ 2,800.00	\$ 1,115.00	\$ 7,050.00
14	EA	13	4" Fittings - Tees, Caps, Elbows, and concrete reaction blocks (Couplers, Megalugs, or Solid Sleeves required to install fittings are included with fitting and not paid separately)	\$ 300.00	\$ 3,900.00	\$ 450.00	\$ 5,850.00	\$ 626.80	\$ 8,148.40	\$ 385.00	\$ 4,745.00	\$ 755.00	\$ 9,285.00
15	EA	2	10" Gate Valve	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 3,219.06	\$ 6,438.12	\$ 3,037.50	\$ 6,075.00	\$ 4,640.00	\$ 9,280.00
16	EA	18	6" Gate Valve	\$ 1,500.00	\$ 27,000.00	\$ 1,500.00	\$ 27,000.00	\$ 1,973.24	\$ 35,518.32	\$ 2,194.00	\$ 39,492.00	\$ 2,650.00	\$ 47,700.00
17	EA	3	4" Gate Valve	\$ 1,250.00	\$ 3,750.00	\$ 1,200.00	\$ 3,600.00	\$ 1,477.15	\$ 4,431.45	\$ 1,817.00	\$ 5,451.00	\$ 2,000.00	\$ 6,000.00
18	EA	2	4" Gate Valve	\$ 1,250.00	\$ 2,500.00	\$ 1,200.00	\$ 2,400.00	\$ 1,338.73	\$ 2,677.46	\$ 1,408.50	\$ 2,817.00	\$ 2,100.00	\$ 4,200.00
19	EA	12	Connection to Existing 4" D.I.P. Water Main, includes locating connection point, water shutoff, coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, fittings, pipe, or hard surface restoration.	\$ 3,500.00	\$ 42,000.00	\$ 4,000.00	\$ 48,000.00	\$ 1,235.04	\$ 14,820.48	\$ 2,248.00	\$ 26,976.00	\$ 985.00	\$ 11,832.00
20	EA	2	Connection to Existing 6" C900 Water Main, includes locating connection point, water shutoff, coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, fittings, pipe, or hard surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 4,500.00	\$ 9,000.00	\$ 1,737.83	\$ 3,475.66	\$ 2,323.00	\$ 4,646.00	\$ 1,900.00	\$ 2,800.00
21	EA	2	Connection to Existing 8" D.I.P. Water Main, includes locating connection point, water shutoff, coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, fittings, pipe, or hard surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 5,000.00	\$ 10,000.00	\$ 1,737.83	\$ 3,475.66	\$ 2,528.00	\$ 5,057.00	\$ 1,410.00	\$ 2,820.00
22	EA	2	Connection to Existing 10" C900 Water Main, includes locating connection point, water shutoff, coordination, cut and abandon existing main, connection to existing system. Does not include disinfection, excavation, backfill, bedding, compaction, fittings, pipe, or hard surface restoration.	\$ 3,500.00	\$ 7,000.00	\$ 5,500.00	\$ 11,000.00	\$ 1,737.83	\$ 3,475.66	\$ 2,810.00	\$ 5,620.00	\$ 1,575.00	\$ 3,150.00
23	L.F.	500	2" Conduit (PVC), 36" cover depth, in same trench with water main. Includes tracer wire.	\$ 20.00	\$ 10,000.00	\$ 8.00	\$ 4,000.00	\$ 3.48	\$ 1,740.00	\$ 3.00	\$ 1,500.00	\$ 3.60	\$ 1,080.00
24	EA	23	Tracer wire located at access points including water main and conduit dead ends, and all service laterals. Assume live/neutral, traffic rated, dry/dry boxes with lid.	\$ 125.00	\$ 2,875.00	\$ 400.00	\$ 9,200.00	\$ 205.03	\$ 4,715.69	\$ 65.25	\$ 1,500.75	\$ 47.50	\$ 1,092.50
25	TONS	134	Sanitary and People's Hot Bituminous Pavement, includes all material and labor necessary to provide full depth (4" to 6" thickness, two fly) asphalt pavement.	\$ 170.00	\$ 22,780.00	\$ 220.00	\$ 29,480.00	\$ 312.29	\$ 41,946.86	\$ 650.00	\$ 87,100.00	\$ 959.00	\$ 74,900.00
26	L.F.	66	Sanitary and People's Concrete 6" Gutter Type 2 (4 Foot) including demo, doweeling, forming, pouring, base course and compaction, compaction in place, final finish.	\$ 50.00	\$ 3,300.00	\$ 90.00	\$ 5,130.00	\$ 218.51	\$ 14,355.48	\$ 121.60	\$ 8,258.80	\$ 80.00	\$ 5,440.00
27	C.Y.	23	Gravel Road Rebuild, 6" Compacted Class A Aggregate	\$ 45.00	\$ 1,035.00	\$ 60.00	\$ 1,380.00	\$ 84.03	\$ 1,932.69	\$ 253.00	\$ 1,716.00	\$ 112.00	\$ 2,576.00
28	S.Y.	38	Landscape Restoration (Blacktop Seed Sod)	\$ 35.00	\$ 1,330.00	\$ 40.00	\$ 1,400.00	\$ 23.25	\$ 923.50	\$ 45.00	\$ 1,575.00	\$ 20.50	\$ 717.50
29	L.S.	1	Configuration/Minor Contract Revisions	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Total Construction Cost					\$ 651,275.00		\$ 892,515.00		\$ 992,519.45		\$ 894,345.05		\$ 918,239.95

Notes and Assumptions
 1. Unit prices used in developing this EOPC were based on recent, local projects by SGM.
 2. Contingency budget is for minor unanticipated costs during construction.
 3. Unit prices and total costs were based on Present Value dollars, assuming project will occur in 2020. Adjustments should be made for years beyond the 2020 calendar year if actual construction occurs in a later year.
 4. The EOPC was prepared on the basis of SGM's experience and qualifications and represents SGM's judgment as a professional generally familiar with the industry. However, since SGM has no control over the cost of labor, materials, equipment, or services furnished by others, over contract a reasonable allowance for contingencies, or over competitive bidding or market conditions, SGM cannot and does not guarantee that proposed bids, or actual construction cost, will not vary from SGM's EOPC.

Low Income Senior Discount or Senior Discount Proposal

Proposed:

During a discussion regarding the financing of the 2020 Water Project, Trustees inquired about a program that would provide financial relief to primarily Senior Citizens over the age of 65 plus years, from water and sewer fees. The Staff has prepared a report for the Trustees for consideration using examples from other communities.

Statistics:

- The Town of Dolores has approximately 16.3% individuals over the age of 65 residing within the Town limits.

For Montezuma County; the guidelines for an extremely low income 1 person family is \$14,350.00 annually. This guideline is established by the Department of Health and Human Services (HHS). In the HUD Home User of 2019 income limits summary for Montezuma County fell under the Median Family Income of \$57,100.00 or higher.

FY 2019 Income Limits Summary	
FY 2019 Income Limit Area	Median Family Income (MFI)
Montezuma County, CO	\$57,100
FY 2019 Income Limit Category Persons in Family	

1	2	3	4	5	6	7	8
23,850	27,250	30,650	34,050	36,800	39,500	42,250	44,950 Very Low (50%) of MFI
14,350	16,910	21,330	25,750	30,170	34,590	39,010	43,430 Extremely Low (25%) OF MFI
38,150	43,600	49,050	54,500	58,900	63,250	67,600	71,950 Low (80%) of MFI

- Approximately 7.86% residents of the Town of Dolores are considered poverty status. **Per HUD/Montezuma County Standards.**

The Towns and Cities surveyed results are as follows:

- Applications for all 4 communities were standard or generic
- The eligibility age was from 60 to 65 years or more. Please note City of Durango gave a refund to all low income residents that fell under the standards of the Dept. of Housing and Urban Development.
- The discount came from Ordinances set for by their Councils.
- Qualifications or approval came from the financial section of the Town. (In our case it would be office Staff members).

Town	Application	Eligibility	Type of Discount	Town Approval
Telluride	Standard	65 years	HUD/Ordinance 50% discount	Finance
Buena Vista	Standard	60 years	25% discount	Administrator
Durango	Standard	Low Income	Ordinance 25-31 Refund/Full from January-July by Finance	Finance Director
Central City	Standard	65 year	Ord 13-2-360 20% discount	Not Specified

The information listed above is from Ordinance research and correspondence. The percentage amount based for the discount was by decision of their Boards and set by Ordinance. The bigger cities commented that they did not suffer the loss of revenue.

Issues to Consider:

- How long does the qualifier need to reside in the Town of Dolores?
- What percentage of a discount would be granted? (25% recommended by Staff)
- Overall special qualifications allowed i.e., ADA, part time resident, and if pre-qualified through another program.
- Income based 65+ qualifier

Currently approximate revenue per year for water is \$260,000, and for sewer \$ 240,000. Combined is \$500,000. As an example: 150 people over the age of 65 (16.3% of total population) @ \$62.00 (new rate) per month X 12 months = \$111,600.00 yearly. Assuming the Town would grant a 25% discount, the

Town would show a loss of \$27,900.00. T Not all senior citizens would qualify per HUD/Montezuma County guidelines though.

If individuals that qualify by age and income are granted a 25% discount, the Town could suffer a slight elevation of revenue loss.

Recommendations:

The Town staff recommends the Trustees consider a senior utility rate discount of 25%, for ages 65 plus, and income qualified. We recommend using 80% of Median Family Income as prescribed in the HUD Home User Guidelines. A 25% discount would reduce combined water and sewer fees from \$62.00 monthly to \$46.50 or a \$15.50 monthly discount. Assuming half of the estimated 150 senior citizens qualified for the discount, we estimate the impact to the water and sewer funds to be approximately \$14,000/year.

Reference:

2019 Income Limits Documentation System

Department of Health and Human Service (HHS)

https://www.huduser.gov/portal/datasets/il/il2019/2019summary.odn?inputname=STTLT*0899999999%2BColorado&selection_type=county&stname=Colorado&statefp=08.0&year=2019

<https://www.huduser.gov/portal/datasets/il.html>

<https://www.bls.gov/opub/mlr/2000/11/art2full.pdf>

<https://www.bls.gov/opub/mlr/2000/11/art2full.pdf>

The Towns and Cities of:

Telluride, Buena Vista, Durango, and Central City/Reba Bechtel, and New Castle/Melody Harrison

United States Dept. of Housing and Urban Development

United States Dept. of Labor, Bureau of Labor Statistics.

Reference material enclosed:

Town applications

Town Chart of qualified income brackets

Town Ordinance material

Government Statistics: DOLA and Census



FY 2019 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](https://www.huduser.gov/portal/datasets/il/) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2019 Income Limits Summary

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

FY 2019 Income Limit Area	Median Family Income Explanation	FY 2019 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Montezuma County, CO	\$57,100	Very Low (50%) Income Limits (\$) Explanation	23,850	27,250	30,650	34,050	36,800	39,500	42,250	44,950
		Extremely Low Income Limits (\$)* Explanation	14,350	16,910	21,330	25,750	30,170	34,590	39,010	43,430
		Low (80%) Income Limits (\$) Explanation	38,150	43,600	49,050	54,500	58,900	63,250	67,600	71,950

* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as [established by the Department of Health and Human Services \(HHS\)](#), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2019 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2019 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

FY2018 Median Family Income and Income Limits for Montezuma County, CO



Tammy Neely <tammy@townofdolores.com>

Exemption for Seniors Citizens

4 messages

Tammy Neely <tammy@townofdolores.com>
To: CLERKSLIST@list.cml.org

Wed, Jul 1, 2020 at 4:38 PM

Hello All::

The Town of Dolores wants to exempt Senior Citizens all or part of their water bill. There are very few Colorado Towns that do that. We are a statutory Town. I have pulled the income limits doc for Montezuma County (US Dept of Housing and Urban Development) which really does not answer my questions.

For Towns that do exempt Senior Citizens:

What benefit does the citizen get if qualified: What percentage is allowed?

Does the Finance Dept check the qualifications?

What would be the loss of revenue annually in your Town or City?

Any Help would be greatly appreciated! I will be out of the office until Monday July 6th.

Thank you and have a great 4th of July!!!

Tammy Neely
Town of Dolores
970-882-7720
tammy@townofdolores.com

Melody Harrison <mharrison@newcastlecolorado.org>
To: Tammy Neely <tammy@townofdolores.com>

Thu, Jul 2, 2020 at 8:43 AM

Good morning, Tammy,

By exemption do you mean provide a discounted senior rate for water and sewer?

New Castle has done this for years – the qualifiers are two: you must provide your driver's license to prove you are 65, and you must own the home or be listed as a tenant on the account.

Our current senior rate is about 30% off the regular bill.

Finance does not check the qualification, we do here in the clerk's office since we do billing.

We do not consider it a loss of revenue – our base rates for services are adequate to properly fund our enterprise.

Have a great holiday!

Melody L Harrison, CMC
Town Clerk
Town of New Castle, Colorado
PO Box 90
450 W Main Street
New Castle, CO 81647
Office: 970-984-2311
Fax: 970-984-2716

From: CML Municipal Clerks Listserv [mailto:CLERKSLIST@LIST.CML.ORG] **On Behalf Of** Tammy Neely
Sent: Wednesday, July 1, 2020 4:39 PM
To: CLERKSLIST@LIST.CML.ORG
Subject: [CLERKSLIST] Exemption for Seniors Citizens

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

Visit www.cml.org for information on the Colorado Municipal League, including products, services and events

Reba Bechtel <cityclerk@cityofcentral.co>
To: Tammy Neely <tammy@townofdolores.com>

Thu, Jul 2, 2020 at 10:08 AM

We keep it very simple with just a verification of age (65) for a 20% discount and owner occupied primary residence. We started this in 2007.

Income verification has all kinds of challenges though we are aware that all seniors do not need a reduced rate. They do like having it though.

Loss of revenue varies by how many seniors you might have in the community. We seem to have a lot of retired folks.

Since the Water Fund is an Enterprise Fund, the lost revenue is made up by the rates for others since the bottom line has to be the same number with discounts or without.

Hope this helps a bit. Have a great holiday!

Reba Bechtel, CMC

PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING THE FORMS.
FORMS NEED TO BE RETURNED BY JULY 1, 2020



2019 City of Durango Utility Refund Program Application Forms and Instructions

You may qualify for the City of Durango Utility Refund Program if you meet ALL of the following requirements.

- The applicant must have owned and occupied a home that receives City utility services, and reside in such residential home on December 31 and for at least ten (10) months of 2019.
- An applicant must apply for all family members within the household and must list all family members and identify related income for each family member.
- The applicant and all listed family members on the application must meet the following income guidelines (see chart below), as set forth by the United States Department of Housing and Urban Development. Income is defined as income from all sources for the rebate year.

Number of Family Members on Application	Total Income from All Sources	Utility Refund Amount
One	\$28,950	\$ 185.00
Two	\$33,050	\$ 315.00
Three	\$37,200	\$ 357.00
Four or more	\$41,300	\$ 415.00

- You must be lawfully present in the United States to claim a refund. Family members, including the applicant, who are 18 years and older must sign an affidavit and provide a copy of a valid identification form. These must be submitted with the Utility refund application.

Applications and instructions are available at City Hall, 949 E 2nd Avenue, Transit Center, 250 W 8th Street, Senior Center, 2424 Main Avenue and on the City's website at <http://www.durangogov.org/rebates>.

All applications and required documentation must be received by July 1, 2020. Incomplete applications will not be processed. No late applications will be accepted. All refund checks will be mailed. Please allow 4-8 weeks for processing. If you have any questions about the program or the application, please call 970-375-5035 and leave a message or email questions to finance@durangogov.org.

Sec. 13-2-360. - Service line maintenance fee.

- (a) Effective January 1, 2017, a service line maintenance fee shall be charged each month to all water users and customers in the following amounts. Revenue collected from the service line maintenance fee shall be separately accounted for by the City and shall be used exclusively for capital costs related to the repair or replacement of service lines that are owned by the City as set forth in this Section 13-2-360 and Section 13-2-110(b)(1) and (2) above.

Meter Size	Service Line Maintenance Fee Charge Per Month
Residential ¾" service (senior rate)	\$4.00
Residential ¾" service	\$5.00
Residential 1" service	\$7.50
Commercial ¾" service	\$5.00
Commercial 1" service	\$7.50
Commercial 1.5" service	\$10.00
Commercial 2" service	\$20.00
Commercial 3" service	\$30.00
Commercial 4" service	\$40.00
Fire Suppression 4" service	\$10.00
Fire Suppression 6" service	\$20.00

- (b) The purpose of the monthly service line maintenance fee is to establish a reserve account to assist with defraying costs incurred by the City in repairing, maintaining or replacing any service lines, or portions thereof, that are owned by the City.
- (c) The monthly service line maintenance fee shall be adjusted for inflation on January 1, 2018,

Customer Type		Residential		
Tap Size		3/4" Service (Senior Rate)	3/4" Service	1" Service
Number of Customers		72	226	5
Service Size Factor		0.8	1	1.5
Base Rate		\$ 40.00	\$ 50.00	\$ 75.00
Base Rate Revenue		\$ 2,880.00	\$ 11,300.00	\$ 375.00
Average Monthly Water Use [gallons]		2,000	4,000	5,000
Average Annual Water Use [gallons]		1,728,000	10,848,000	300,000
Usage Rate [\$ / 1,000 gallons]	Usage Factor	1	1	1
<3,000 gallons	1	\$ 5.00	\$ 5.00	\$ 5.00
3,001 gallons - 10,000 gallons	1.25	\$ 6.25	\$ 6.25	\$ 6.25
10,000 gallons - 15,000 gallons	1.5	\$ 7.50	\$ 7.50	\$ 7.50
15,000 gallons - 20,000 gallons	1.75	\$ 8.75	\$ 8.75	\$ 8.75
>20,000 gallons	2	\$ 10.00	\$ 10.00	\$ 10.00
Estimated Average Usage Bill		\$ 10.00	\$ 21.25	\$ 27.50
Estimated Average Usage Revenue		\$ 720.00	\$ 4,802.50	\$ 137.50
Total Average Bill		\$ 50.00	\$ 71.25	\$ 102.50
Total Monthly Average Revenue		\$ 3,600.00	\$ 16,102.50	\$ 512.50

CONTRACT # 18

Base Rate	3/4 service line (senior rate - Residential Only)	13.2.320	\$43.46 monthly
	3/4 service line		\$54.32 monthly
	1 in. service line		\$81.48 monthly
	1 1/2 in. service line		\$108.64 monthly
	2 in. service line		\$217.28 monthly
	3 in. service line		\$325.92 monthly
	4 in. service line		\$434.56 monthly
	Fire Suppression - 4 in. service		\$108.64 monthly
	- 6 in. service		\$217.28 monthly
Capital Improvement	3/4 service line (senior rate - Residential Only)	13.2.370	\$13.04 monthly
	3/4 service line		\$16.30 monthly
	1 in. service line		\$24.45 monthly
	1 1/2 in. service line		\$32.60 monthly
	2 in. service line		\$65.20 monthly
	3 in. service line		\$97.80 monthly
	4 in. service line		\$130.40 monthly
	Fire Suppression - 4 in. service		\$32.60 monthly
	- 6 in. service		\$65.20 monthly
In-Sufficient Funds (plus bank fees)	(For Water Billing Only)		\$25.00 monthly
Late Fees	30 Days		10%
	60 Days		20%
Service Line Maintenance	3/4 service line (senior rate - Residential Only)		\$4.34 monthly
	3/4 service line		\$5.43 monthly
	1 in. service line		\$8.15 monthly
	1 1/2 in. service line		\$10.86 monthly
	2 in. service line		\$21.72 monthly
	3 in. service line		\$32.58 monthly
	4 in. service line		\$43.44 monthly
	Fire Suppression - 4 in. service		\$10.86 monthly
	- 6 in. service		\$21.72 monthly
Service - With Building Permit		13.1.440	\$0.00
Service Interruption (On/Off)		13.1.430	\$25.00 each
Service - Meter Read (owner request)		13.2.340	\$25.00 each
Service - Regular - between 8 a.m. & 5 p.m. - Monday thru Friday	Re-, Other or Tap Inspections		\$25.00 per hour
Service - Special - between 5 p.m. - 8 a.m.	1-hour minimum		\$40.00 per hour
Service - Yard Hydrant - unmetered usage	April - September	13.1.480	\$75.00 monthly
	October - March	13.2.240	\$0.00 monthly
Tap	3/4 service line	13.2.310	\$10.705.00 one-time
	1 in. service line		\$21.410.00 one-time
	1 1/2 in. service line		\$42.820.00 one-time
	2 in. service line		\$85.640.00 one-time
	3 in. service line		\$171.280.00 one-time
	4 in. service line		\$342.560.00 one-time
	6 in. service line		\$551.178.00 one-time
	Per Hotel Room		\$4,612.08 one-time

Sec. 13-2-350. - Utility rate relief policy.

Notwithstanding any provision of this Chapter, the City may adjust a customer's water bill under limited circumstances as provided in the City's existing senior citizen rate relief policy or any other rate relief policy that may be adopted by ordinance by the City Council. A copy of any rate relief policy currently in effect shall be maintained in the office of the City Clerk.

(Ord. 12-08 §1, 2012)

Elderly Very Low Income Water & Sewer Discount Eligibility Requirements:

Pursuant to Town of Telluride Ordinance No. 1476 Series of 2019, a 50% discount on water and wastewater service base rates is offered to Applicants meeting the following criteria:

1. The Applicant is 65 or older, living in the residence, and is the rate payer of water and wastewater services; *AND*
2. The Applicant's income does not exceed the Department of Housing and Urban Development (HUD) Very Low Income threshold; *AND*
3. The gross household income from any and all sources does not exceed the HUD Very Low Income threshold; *AND*
4. The Applicant's submission demonstrating eligibility has been approved by the Town of Telluride Finance Department.

Current Department of Housing and Urban Development Income Limits:

FY 2018 San Miguel County Very Low Income	1 person household	2 person household	3 person household	4 person household	5 person household
	\$ 29,750	\$ 34,000	\$ 38,250	\$ 42,450	\$ 45,850

NOTE: HUD Very Low Income Limits are updated annually in April. Discounts approved are valid for the current calendar year only. Following initial approval, applications with documentation verifying ongoing eligibility must be submitted on or before January 31st annually.

Complete applications including attachments may be submitted by:

- Email: kjewett@telluride-co.gov
- In-Person: 135 W. Columbia Ave., Telluride, CO 81435
Mon. – Fri. (8am – 5pm MST excluding holidays)
- Mail: Town of Telluride
PO Box 397, Telluride, CO 81435
Attention (Utility Billing)

Official Use Only:

Received by:

Date:

2020 Water Sewer Rates

Updated of Section A & B per Ordinance No. 1496 Series 2019

A. In-Town Rates

Bi-Monthly Water and Sewer Rate Schedule

Rate Class	Meter Size	Water Bi-Monthly Base Fee	Water Usage Block (Gallons)	Water Charge Per 1,000 Gallons	Sewer Charge
Residential - InTown		\$86.28	0-8,000 8,000-12,000 12,000-15,000 15,000-100,000 >100,000	\$0.00 \$8.33 \$9.45 \$10.57 + \$1.00 per 5000 gal. \$28.53	\$112.15 (all levels of usage)
Residential - InTown Size & Deed Restricted (at or below 850 sq feet)		\$56.11	0-8,000 8,000-12,000 12,000-15,000 15,000-100,000 >100,000	\$0.00 \$8.33 \$9.45 \$10.57 per 5000 gal. \$28.53	\$83.70 (all levels of usage)
EMT & Firefighter		\$0.00	0-8,000 8,000-12,000 12,000-15,000 15,000-100,000 >100,000	\$0.00 \$8.33 \$9.45 \$10.57 per 5000 gal. \$28.53	0 (all levels of usage)
Commercial	5/8"	\$117.59	0 - 8000 8,000 - 30,000 over 30,000	\$0.00 \$6.74 \$8.97	\$112.15 \$12.61 per 1,000 gallons above base
Commercial	3/4"	\$133.63	0 - 12,000 12,000 - 33,000 over 33,000	\$0.00 \$6.74 \$8.97	\$167.89 \$12.61 per 1,000 gallons above base
Commercial	1"	\$189.75	0 - 16,000 16,000 - 33,000 over 33,000	\$0.00 \$6.74 \$8.97	\$224.05 \$12.61 per 1,000 gallons above base
Commercial	1.5"	\$440.93	0 - 32,000 32,000 - 64,000 over 64,000	\$0.00 \$6.74 \$8.97	\$447.93 \$12.61 per 1,000 gallons above base
Commercial	2"	\$735.00	0 - 48,000 48,000 - 150,000 over 150,000	\$0.00 \$6.74 \$8.97	\$672.00 \$12.61 per 1,000 gallons above base
Commercial	3"	\$1,162.38	0 - 72,000 72,000 - 160,000 over 160,000	\$0.00 \$6.74 \$8.97	\$1,007.96 \$12.61 per 1,000 gallons above base
Commercial	4"	\$1,549.87	0 - 96,000 96,000 - 310,000 over 310,000	\$0.00 \$6.74 \$8.97	\$1,343.98 \$12.61 per 1,000 gallons above base



TOWN OF BUENA VISTA

Post Office Box 2002
Buena Vista, CO 81211
Phone: (719) 395-8643
Fax: (719) 395-8644

2020 SENIOR DISCOUNTED WATER RATE APPLICATION

Per the Buena Vista Municipal Code, Section 13-81 (e), residential water customers who qualify and are approved for the Senior Discounted Water Rate will receive a twenty-five percent (25%) discount on their monthly water service rate. Please note that this discount does not apply to any other fees, including the Storm Water Management Fee, that may be billed out on the monthly water bill.

Qualifying customers must:

- (1) Be sixty (60) years of age or older.
- (2) Be a full-time owner-occupant or tenant of the residence for which the discount is being sought. The discount does not apply to any other property owned by a qualifying customer.
- (3) Have a total household income at or below one hundred and thirty percent (130%) of the Gross Federal Poverty Level based on household size (see chart below).
- (4) Complete an application and submit it, along with proof of income, to the Town Administrator for approval by April 1 in each year in which the discount is sought. The discount will begin with the bill for April usage. All qualifying customers must re-apply every year.

Income Guidelines:

Household Size	Income		Household Size	Income	
ONE	\$16,588 - Annual	\$1382.33 - Monthly	THREE	\$28,236 - Annual	\$2,353.00 - Monthly
TWO	\$22,412 - Annual	\$1867.67 - Monthly	FOUR	\$34,060 - Annual	\$2838.33 - Monthly

PLEASE COMPLETE ALL FIELDS AND PROVIDE CURRENT PROOF OF INCOME INCLUDING SOCIAL SECURITY, RETIREMENT PENSION AND ANY OTHER INCOME FOR ALL PERSONS IN THE HOUSEHOLD. Please return this application to the Town of Buena Vista at the address listed above or return it in person to Town Hall at 210 E. Main.

NAME: _____

STREET ADDRESS: _____

MAILING ADDRESS: _____

PHONE: _____ BIRTH DATE OF HEAD OF HOUSEHOLD: _____

TOTAL HOUSEHOLD INCOME: _____ NUMBER OF PERSONS IN HOUSEHOLD _____

I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Signature of Applicant: _____ Date: _____

For Town Use Only:

Date Received: _____ Account Number: _____ Effective Date: _____

Approved: _____ Denied: _____ Reason: _____

Signature of Town Administrator: _____

Billing Rates 2020 Residential & Commercial In-City

WATER – all classes

Usage by Tier	Per Thou	
0000 – 2,000	\$30.63 *	Base Charge
3,000 – 4,000	\$4.09	
5,000 – 8,000	\$4.34	
9,000 – 20,000	\$5.10	
21,000 & Above	\$6.12	
Out-of-City 150% the In-City rate		

Water Tank Surcharge	12% of water charges. Minimum charge \$3.68
Meter Calibration	Actual cost of calibration
Airport Pressure Zone Surchg	\$0.75/thousand
Water Sales Building	\$10.00/thousand
Hydrant water	400% In-City applicable rate
	\$100.00 One-time set up
	\$25.00 Per month service fee

SEWER – all classes

0000 – 4000	\$57.16 * Base Charge
5000 – 9999..	\$12.80 Per thousand

Note: Sewer is not Metered. November through March sewer is based on household water usage. In April those 5 months of water usage are used to calculate an average monthly sewer discharge. This average becomes a cap if over 4,000 gallons (included in base charge) April through October.

Senior Discount	20% off Base Charge. Applications available in the Finance office.
Out of City Rates	150% of In-City rates for all classes.

*Base Charges will occur regardless of whether the services are being used or not.

TRASH SERVICES Residential only

		Includes Curb Side Recycling		
		1 st Can	2 nd Can	Add Pickup
64 Gallon		\$17.60	\$13.20	\$14.00
96 Gallon		\$20.80	\$16.00	\$16.40
64 Gallon X2		\$30.80		
96 Gallon X2		\$36.80		
300 Gallon Multi Family	\$55.40	\$37.45	\$61.60	Each Additional Empty per can
Multi Family per unit Chg	\$00.65	Covers cost of Bulk Item pickups per unit		

ADDITIONAL TRASH SERVICES

Can size exchange	\$25.00	
64 gallon replacement	\$25.00	Lost or Stolen
96 gallon replacement	\$30.00	Lost or Stolen
18 gallon recycle tub	\$10.00 each	Lost or Stolen

*If a customer has a 64 gallon can and wishes to add a 96 gallon the 96 gallon container will be considered the first can.

*City of Rifle will no longer service Commercial trash Effective March 1, 2017. Colorado State Law (CRS 30-15-401)

MISC CHARGES

Requested Meter read	\$8.00	
Duplicate bill	\$1.39	
Notice Charges	1 st : \$5.00	2 nd : \$15.00
Service Interruption: \$50.00*Please note that the interruption charge will apply regardless of the water being physically turn off or not. If Personnel arrive to the property, Charge applies.		

2020 RATE INCREASE of 10% on Trash services rounded to the nearest five cents and 5% on Sewer service effective January 1

SUMMARY OF JOINT PLANNING COMMISSION
AND TOWN TRUSTEES MEETING

August 4, 2020

ON SPECIFIC MARIJUANA RELATED DECISION POINTS

1. Regarding the number and type of locations-it was generally agreed to that the number of marijuana related establishments should be limited as opposed to no limits. The responses ranged from 2 to 3 combined retail and medical marijuana establishments; 2- cultivation facilities and 1-testing facility.

Staff recommendations were 2-combined retail and medical establishments; 2-cultivation facilities and 1-testing facility. Proposals that combined two or all three of the types would be encouraged by receiving a higher rating.

2. Distances from Schools, Daycares and Playgrounds-it was generally agreed to that establishments should be required to distance from the RE-4 School Campus by 1,000 feet. Staff recommendation was 1,000 feet.

Distance from the School Administration Building ranged 0 to 500 feet, with several recommending 250 feet. Staff Recommendation was 500 feet.

Distance from the Dolores Limited Academy LLC, 500 feet. Staff recommendation was 500 feet.

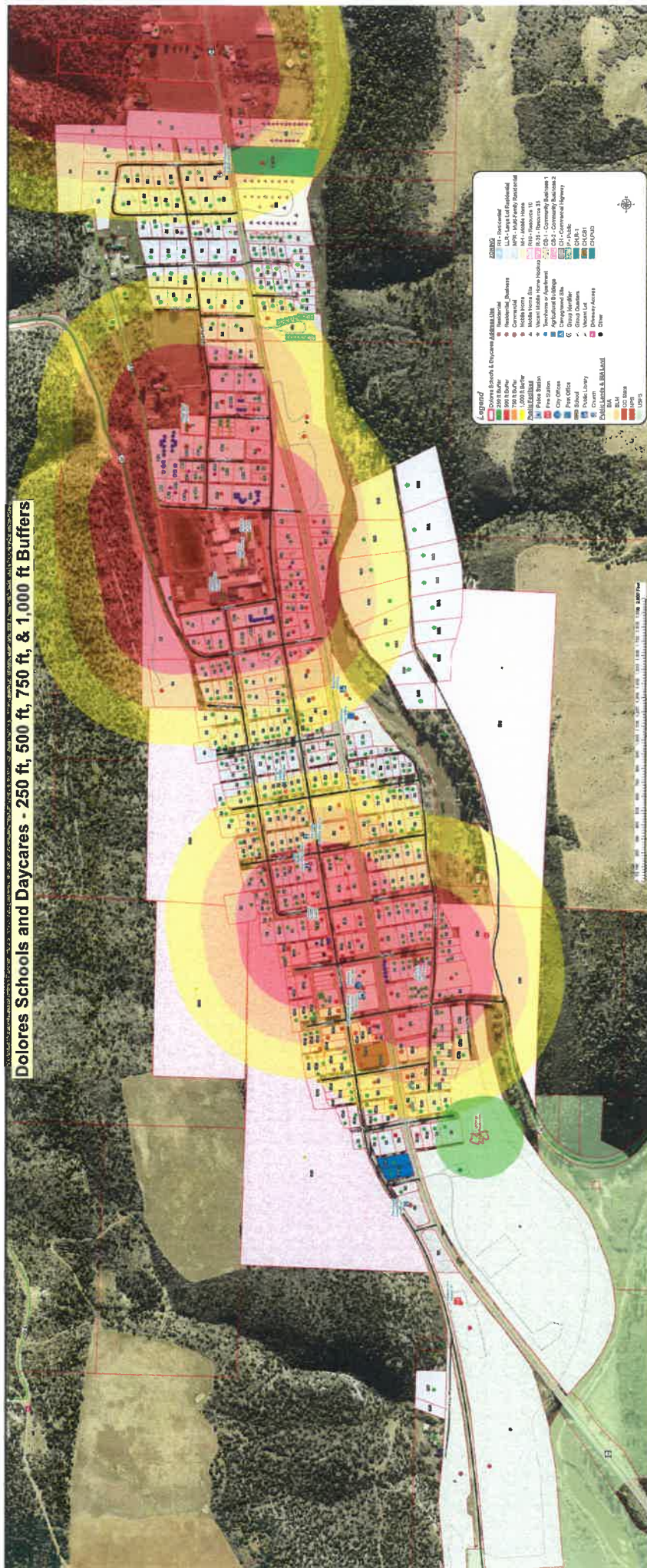
Distance from Daycare ranged from 0-250 feet. Staff recommendation was 500 feet.

Distance from the Playground was 250 feet. Staff Recommendation was 250 feet.

Zoning-it was generally agreed to that all marijuana establishments' locations that are outside of the distance requirements should be limited to the present Zoning Districts of Commercial Highway and Commercial Business 1 or 2.

Parking, Lighting, Signage, Screening regulations will be developed by the town's LUC consultant with the plan to have them adopted by 12-31-2020.

A discussion occurred regarding the adoption of certain sections of the LUC by 12-31-2020. This to include the updated Zoning Districts and Permitted Uses, Definitions. These sections have been discussed by the P&Z and will undergo public review. These sections would complement the marijuana regulations and licensing document.



Discussion Points for Marijuana

1. Decide what Occupancies are the limiting factors
 - a. Schools
 - b. Daycares
 - c. Playgrounds
 - d. Others
2. Decide the distances that will be used
 - a. 1000 Feet
 - b. 750 Feet
 - c. 500 Feet
 - d. Some other distance
 - e. Combination of distances
3. Decide the size of the facility
 - a. Total building size (10,000 sq ft is current maximum)
 - b. Total size of the retail area
 - c. Total size of the storage area
 - d. Total size of the grow area
 - e. Total size of the production area
4. Decide the number and type of locations
 - a. One
 - b. Two
 - c. Three
 - d. Four
 - e. Other
 - f. Unlimited
5. Decide the process
 - a. Process for a local option
 - i. How will this be determined?
 - b. Lottery
 - c. Waiting list
6. Parking
7. Lighting
8. Signage
9. Shielding/ screening

Schedule for Adopting Marijuana License and Regulations*

August 4, 2020--Joint P&Z/Trustee meeting

August 10, 2020 – Board decisions for the following or continue to August 24, 2020

August 18, 2020 – This is the last day for P&Z recommendations to the Town Trustees and Staff regarding marijuana issues.

August 24, 2020 – This is the last day for decisions to be made by board to meet the requirements to have the marijuana ordinance available and ready to enact. This places a serious liability on the town staff to ensure the proper documents are in place

September 15, 2020 – Review of the ordinance for marijuana

October 12, 2020 – First reading set for second and final public hearing

October 28, 2020 – Last day to publish the public notice

November 9, 2020 – Second and final reading of marijuana ordinance and public hearing

December – This month will be utilized to draft all of the required forms and establish the paperwork side of the marijuana ordinance

January 4, 2021 – This is the first day the marijuana ordinance goes into effect.

*A schedule to adopt selected elements of the LUC update will mirror this schedule



Meeting Date: August, 10th. 2020

2020

DISCUSSION AND POSSIBLE ACTION

AGENDA DOCUMENTATION

Item 13.5

TO: TOWN BOARD

SUBJECT: Lifting Fire Ban per R 425-2020

PURPOSE AND BACKGROUND:

As per Resolution #425-Series 2020 and Ordinance #536 Series 2018, an open flame fire ban was put in place by the Dolores Town Board of Trustees at the July 13th 2020 Board meeting. The Town Board may consider lifting the Open Flame Fire Ban.

Introduction:

It is proposed that since the San Juan National Forest Service lifted the fire ban, the Town Board will follow suit and consider lifting the town open flame fire ban.

Process:

Per Ordinance #536-Series 2018, and Resolution #425-Series 2020 the Dolores Town Board may lift the ban by an oral motion.

FISCAL IMPACT

There is no impact financially for the town of Dolores

RECOMMENDATIONS

Sheriff Steve Nowlin, Fire Chief Mike Zion, and, Staff recommends lifting the Dolores Open Flame Fire Ban

TOWN OF DOLORES**RESOLUTION NO. 2020-425****A RESOLUTION IMPOSING AN OPEN FLAME FIRE BAN**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, the Town of Dolores enacted Ordinance No. 536 Series 2018 granting the Board of Trustees the authority to enact a resolution imposing an open flame fire ban as conditions require;

WHEREAS Southwest Colorado and the Town of Dolores are under historic drought and extraordinary fire danger.

WHEREAS the Montezuma County Sheriff recommends that the Town of Dolores impose a fire ban for the health, safety and welfare of the citizens of the Town of Dolores and surrounding community.

WHEREAS the Board of Trustees by oral motion unanimously voted to impose an open flame fire ban as authorized by and defined by Ordinance No 536 Series 2018 at its regular meeting held July 13, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES as follows:

1. The Board of Trustees, pursuant to Ordinance No. 536 Series 2018 and as authorized by Colorado law, hereby imposes an Open Flame Fire Ban as defined in said Ordinance within all incorporated areas of the Town of Dolores.
2. This resolution shall continue in full force and effect until repealed by the Board of Trustees.
3. It is the intent of this resolution that any person violating the fire ban as defined by Ordinance No. 536 shall be subject to the penalties set forth therein.
4. The staff of the Town of Dolores shall inform the public of the imposition of the Open Flame Fire Ban.
5. If any section, clause, phrase, word other provisions of this resolution shall for any reason be held invalid, such holding shall not affect the validity of the remaining sections, sentences, clauses, phrases words or other provisions and the validity of this resolution shall stand notwithstanding.
6. Introduced, read and passed as a resolution at the regular meeting of the Board of Trustees of the Town of Dolores held on July 13, 2020, at which a quorum was present.

ADOPTED by the Board of Trustees of the Town of Dolores, Colorado, on July 13, 2020.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk