

AGENDA
TOWN OF DOLORES COLORADO
PARKS/PLAYGROUND ADVISORY COMMITTEE

January 13th, 2022, 6:00 P.M.

This meeting will be held live at Town Hall 420 Central Ave Dolores Colorado. A face Mask will be required. To attend virtually please visit the Town website: <https://townofdolores.colorado.gov> under the Government tab

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS IF INTEREST.

5. ACTION/APPROVAL OF THE AGENDA FOR THE January 13th, 2022 meeting.

6. ACTION/APPROVAL OF THE MINUTES FROM THE December 16TH, 2021 MEETING.

7. DISCUSSION OF CONTUING BUSINESS:

- Fishing is Fun/Aquahab proposal: Review proposal with Corey Sue Hutchinson
- Community garden update
- JRP Master Plan

8. NEW BUSINES

No new business to discuss

9. ADJOURNMENT

MINUTES
TOWN OF DOLORES COLORADO
PARKS/PLAYGROUND ADVISORY COMMITTEE

DECEMBER 9TH, 2021 6:00 P.M.

THE MEETING WAS HELD LIVE AND VIRTUALLY BY ZOOM SEE THE TOWN WEBSITE FOR RECORDING AT

<https://townofdolores.gov>

1. CALL TO ORDER: Commissioner Grigg called the meeting to at 6:12 p.m.

2. ROLL CALL: Committee Members present: Kalin Grigg, Nikki Gillespie, Marianne Mate, and Hugh Robinson. Also present was Ex-Officio Tracy Murphy.

2.1 Staff Present: Town Manager Ken Charles (virtually) and Town Clerk Tammy Neely.

3. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. None stated or given.

4. ACTION/APPROVAL OF THE AGENDA, for the December 9th, 2021, meeting: Agenda was approved. Commissioner Mate later mentioned that public comment needs to appear on the agenda.

5. Public Comment: Commissioner Grigg opened the meeting for public comment. No comment was given.

6. ACTION/APPROVAL OF THE MINUTES from November 11th, 2021, meeting. Commissioner Gillespie moved to approve the minutes for November 11th, 2021, seconded by Commissioner Mate. Motion was approved.

7. DISCUSSION OF CONTINUING BUSINESS:

- **Community Garden:** The Community Garden group will be ready to go on with the community garden once a spot for the garden is established. Commissioner Grigg informed the committee that he hopes to get an MOU and a design ready to go before the Board of Trustees. Placement of the property was discussed, and it may be property on the south side of the playground. Funding has been approved for the garden. Trustee Murphy questioned drive up access to the garden. The predicted garden size will 20 X 30.
- **Playground Park Sign:** The sign is complete. Installation will need be later in the 2022 because of the weather. An obstacle will need to be placed under the sign so that no injuries can happen. The sign was constructed according to the sign codes. Commissioner Grigg recommended the shrubs in the park be removed. They are being destroyed and will hide the pickets. Also discussed was a possibility of transplanting the survivors.
- **Tree Plaques:** The tree plaques have been misplaced. They discussed replacing them. Plaques are expected to be replaced next spring.

- **Flanders Parks Plan and restroom design/construction:** Manager Charles remarked; the survey is done. There are meetings setup with the Architecture. And he also discussed the grant.
- **JRP Master Plan:** Review of the Draft Consultant RFP. The RFP was enclosed in the packet. The Committee discussed the Master RFP funding. There are other parks to be considered. It was mentioned that there is a trails and mobility plan. This is about the selection of what will need to be added to the plan. Trustee Murphy remarked that there is time spent on the documentation and not implementing it. Commissioner Robinson wants more into the document. The Plan needs to show goals and show the best use of the space is what Commissioner Gillespie visioned. Facilitating the process would need to be priority. Manager Charles stated the community has done a very good job using the resources they have. The challenge will be is what gets excluded. Consultants will talk to the stakeholders. Trustee Murphy commented that the orchard was not included in the RFP plan Existing structures and uses two pavilions, an orchard, existing bathroom structures, and soccer goals as well. The objective of the town is not to have a track and football field. It is not the responsibility of the Town. Missing items for discussion are open space. Commissioner Grigg questioned the fitness stations, and pump track, these issues need to identify and prioritize and should be open ended. We are asking the Consultant to do a definitive process. Manager Charles stated it will take place during the interviewing process. Commissioner Robinson questioned the funding. There is a Wishlist and asked if it will back to GOCO. Manager Charles stated it could include in the scope of the plan. Diversity, equity, inclusion, Trustee Murphy suggested accessibility (DEIA). Manager Charles informed the committee if they ideas or questions on the scope of services to email him.
- **Habitat and Access Plan for Dolores River-Aqua Hab Inc report:** Manager Charles presented a report from Corey Sue Hutchinson's proposal for a fishing is fun grant. Commissioner Mate found the proposal confusing and inaccurate. Trustee Murphy questioned pulling boulders from the riverbank was proposed. She asked if would destabilize the bank? Manager Charles suggested that a call with Corey would be needed to clarify the proposal. Also discuss was the grant project.

8. NEW BUSINESS: none

9 ADJOURNMENT: Commissioner Grigg adjourned the meeting at 8:04 p.m.



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**PROPOSAL FOR HABITAT AND ACCESS
ON THE DOLORES RIVER
TOWN OF DOLORES**

Prepared For: The Town of Dolores

Prepared By: Corey Sue Hutchinson

INTRO

This proposal was prepared for the Town of Dolores as part of their potential Fishing is Fun Grant application. Over the years, there have been several projects conducted within this current planning area. Site work proposed here include the repair and enhancement of existing structures as well as many new access (steps) and structure locations. This plan is a good start but final planning will need to occur for acquisition of a U.S. Army Corps 404 permit and construction.

PROJECT AREA DESCRIPTION

Years ago the Dolores River was straightened and a levee built, in the effort of flood control. As a result, the channel is very confined and has little to no structure. Fish habitat in this general section of the Dolores is a continuous, fast riffle with no pools or cover at low or high flows (in the unimproved areas). Stream flow is un-regulated and flows can range from approximately 35 cfs to 5000 cfs. Much the river bank on the north side is very steep, and dangerous for most people to scramble down to fish or enjoy the river. In the lower section of this project, rip- rap was constructed that includes rusty cars and other metal junk.

Water quality in the Dolores River is quite good. Turbidity and sediment transport are naturally occurring during spring snow melt and rain events. During the survey for this proposal salmon were seen spawning and several other redds (nests of cleared gravel below boulders) were observed. Because natural reproduction is tenuous, this is encouraging.

The project area is divided into two sections. 1). From Hwy 145 bridge , downstream several hundred yards to 4th St. and 2). 9th St to several hundred yards above Dolores City Park. Figures 1 & 2.

FIGURE 1: TOWN OF DOLORES LOCATION

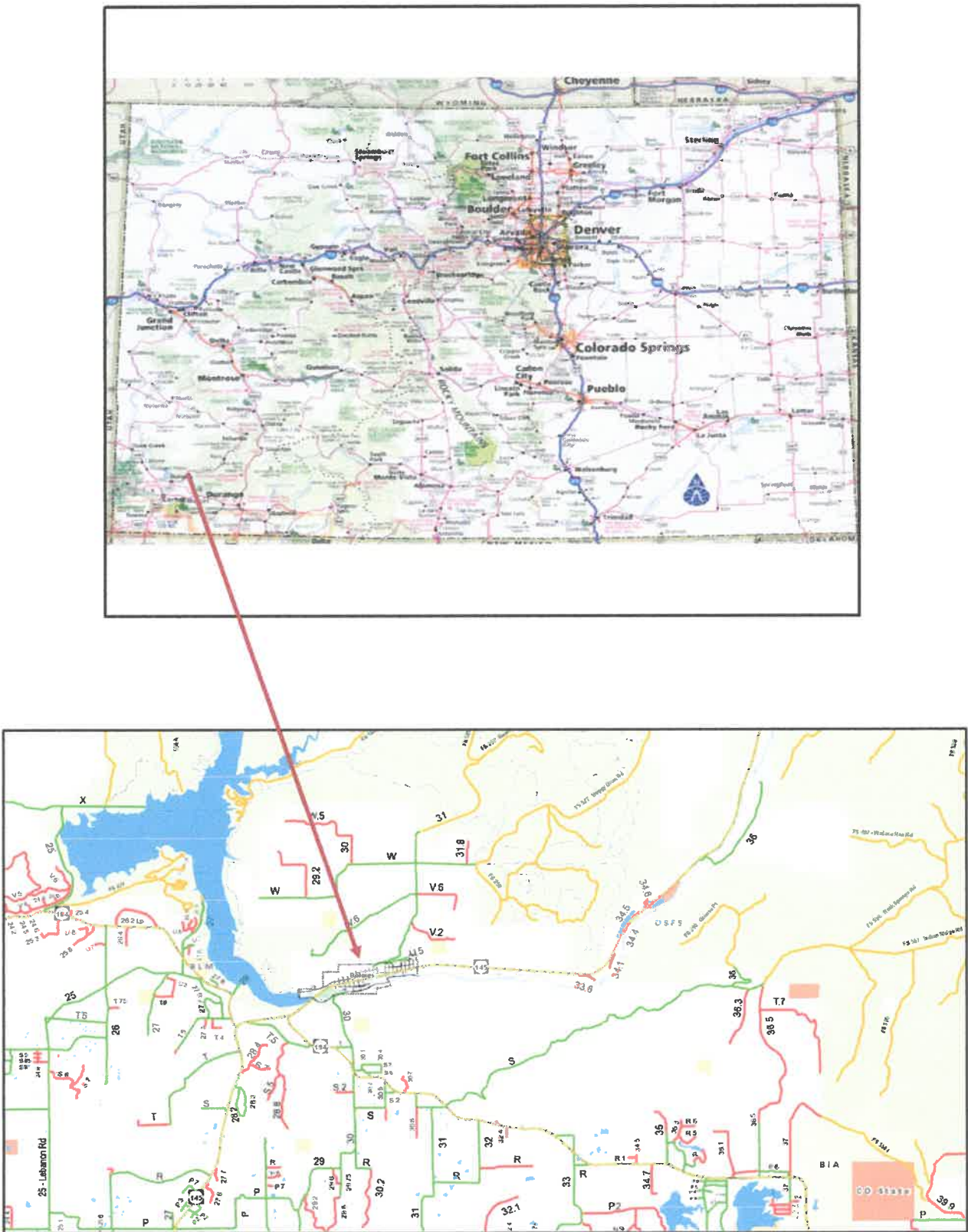
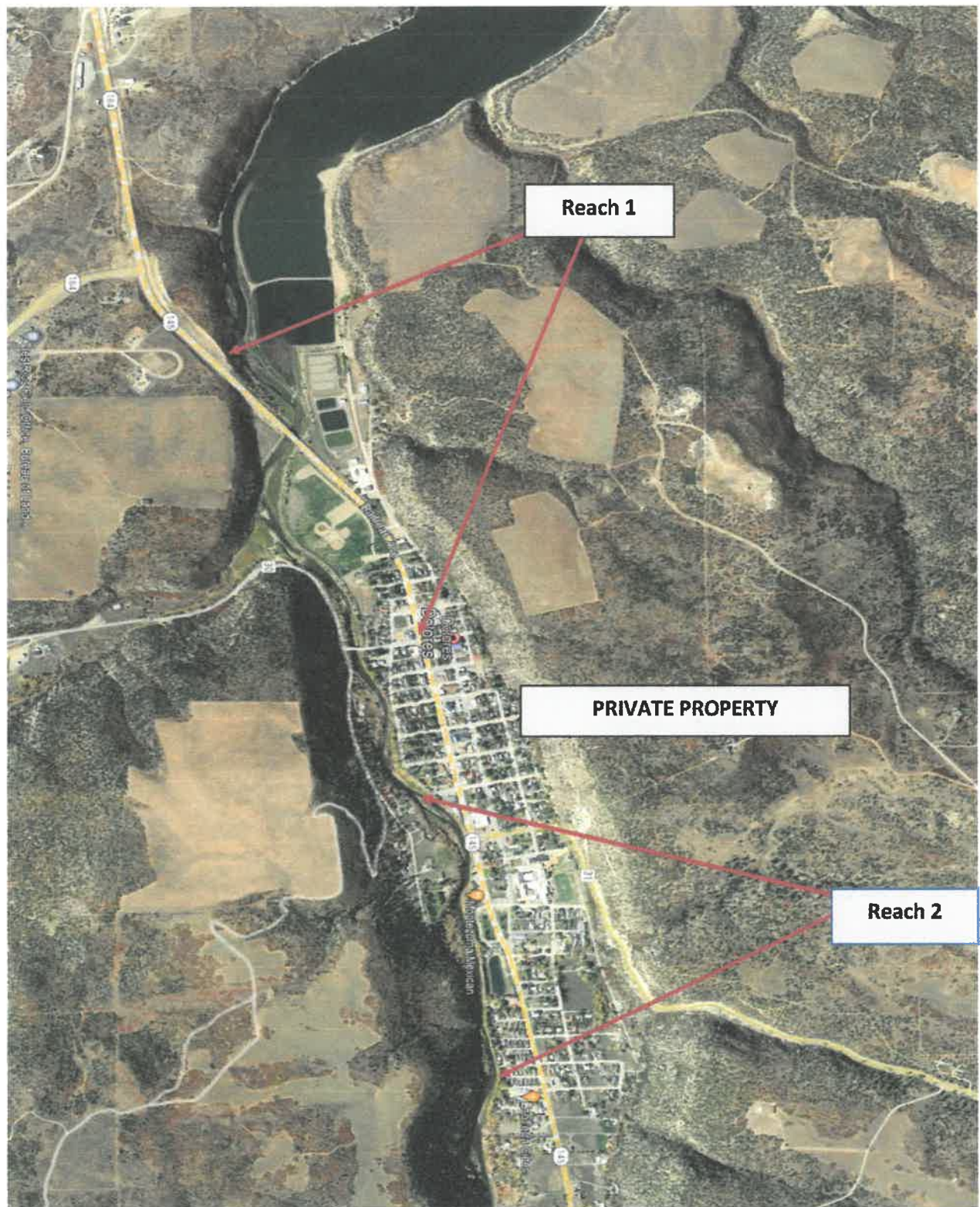


FIGURE 2: PROJECT EVALUATION AREA



REACH 1- BELOW HWY BRIDGE TO 4th STREET

This section has some decent habitat in general and one structure. The following are ideas for improvements. As mentioned above, final designs will be determined by grant allocation and input from the Town and public. Examples of the structures are included in Figure X-X.

1. Dig out existing structure.
2. Build steps that merge into J-Hook structure.
3. Place a few sitting rocks under bridge.
4. Build steps that merge with vortex weir structure.
5. Re-arrange rip-rap into path to river from existing trail.
6. Build vortex weir.
7. Pull rock from bank into river for cover structures.
8. Boulder clusters.
9. Clear path.
10. Pull boulders from bank into river.
11. Fix steps and add boulder clusters.
12. J-hook at existing steps.

A total of boulders needed is 160 including 12 flat for steps.



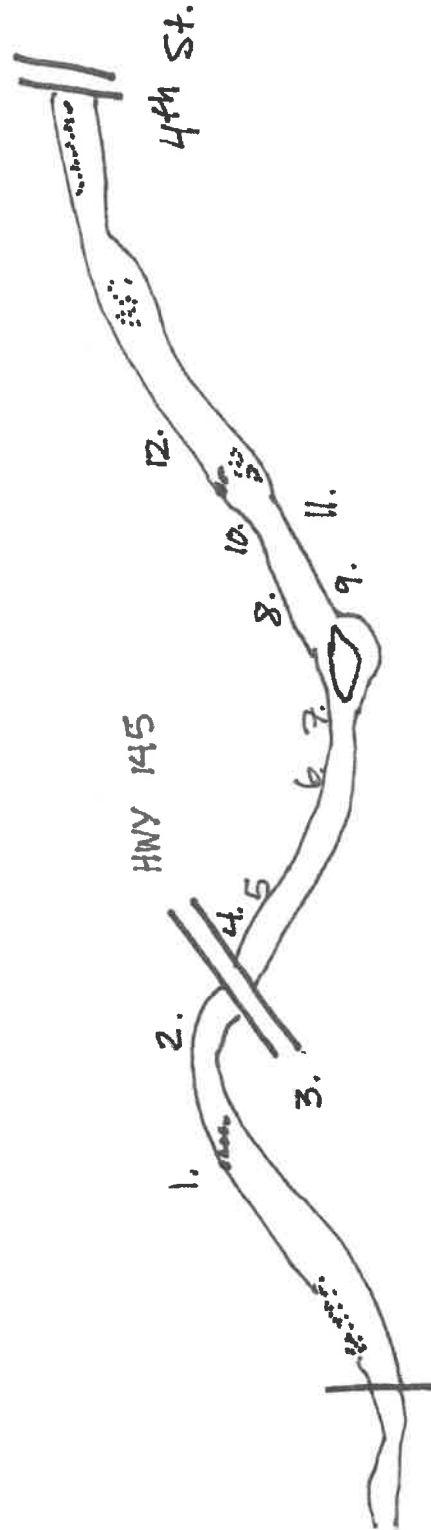
Example of area to construct and maintain steps.

FIGURE 3: REACH 1



Example of Good Habitat Above Highway Bridge

FIGURE 4: REACH 1 SITES



REACH 2: FROM 9TH STREET TO TRAILER PARK

This section has had improvements constructed in the past. These suggestions include maintenance of several step locations as well as new construction and structure maintenance.

1. Vortex weir on west side of island.
2. Vortex weir in narrow section.
3. Organize existing boulders into j-hook.
4. At platform add on to make j-hook.
5. Add boulders to create J-hook.
6. Steps.
7. Dig out below structure, use existing rock for steps.
8. Outflow area- j hook and build steps.
9. Steps.

A total of 54 boulders is needed including 16 flat for steps.

FIGURE 5: REACH 2

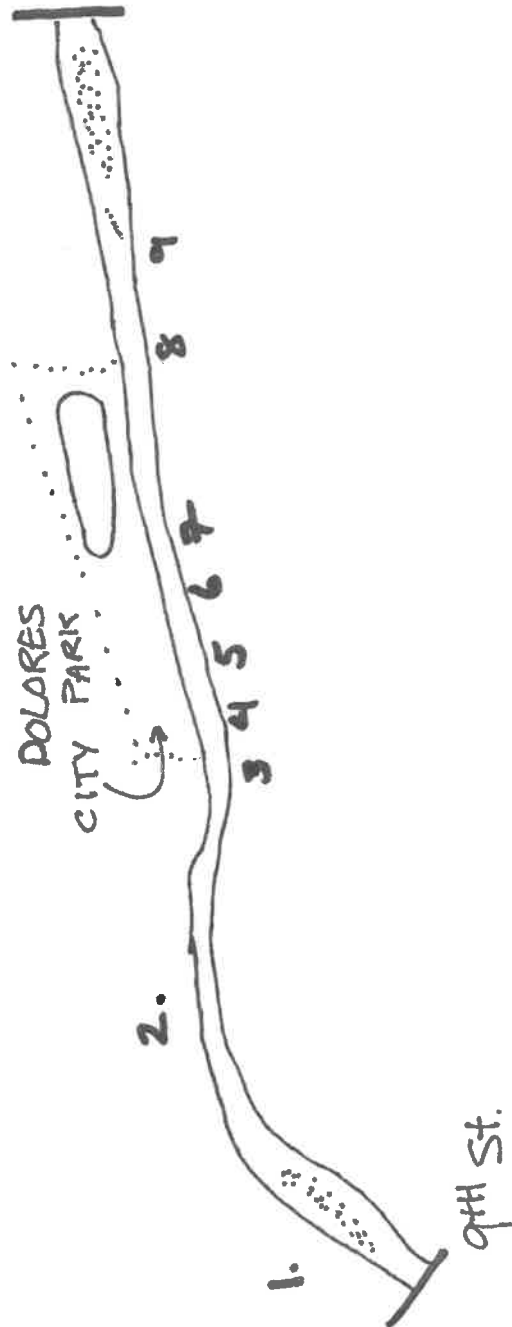


COST ESTIMATE

The following estimate is based on the above proposal. A more detailed and accurate estimate will be prepared once the scope of work is decided on.

| | | |
|---|----------------------------|-----------|
| Detailed planning and 404 permit application | (Aqua-Hab) | \$6,000 |
| Boulders | | |
| (blasted and delivered) from pit in Cortez | 215 minimum 1 yard in size | \$24,000 |
| Equipment for all river work (Excavator, loader, transport) | | |
| 2 weeks excavator, 4 days loader | | \$29,000 |
| Materials | | \$1,000 |
| Aqua-Hab, Implementation | | \$11,000 |
| TOTAL | | \$ 71,000 |

FIGURE 6: REACH 2 SITES





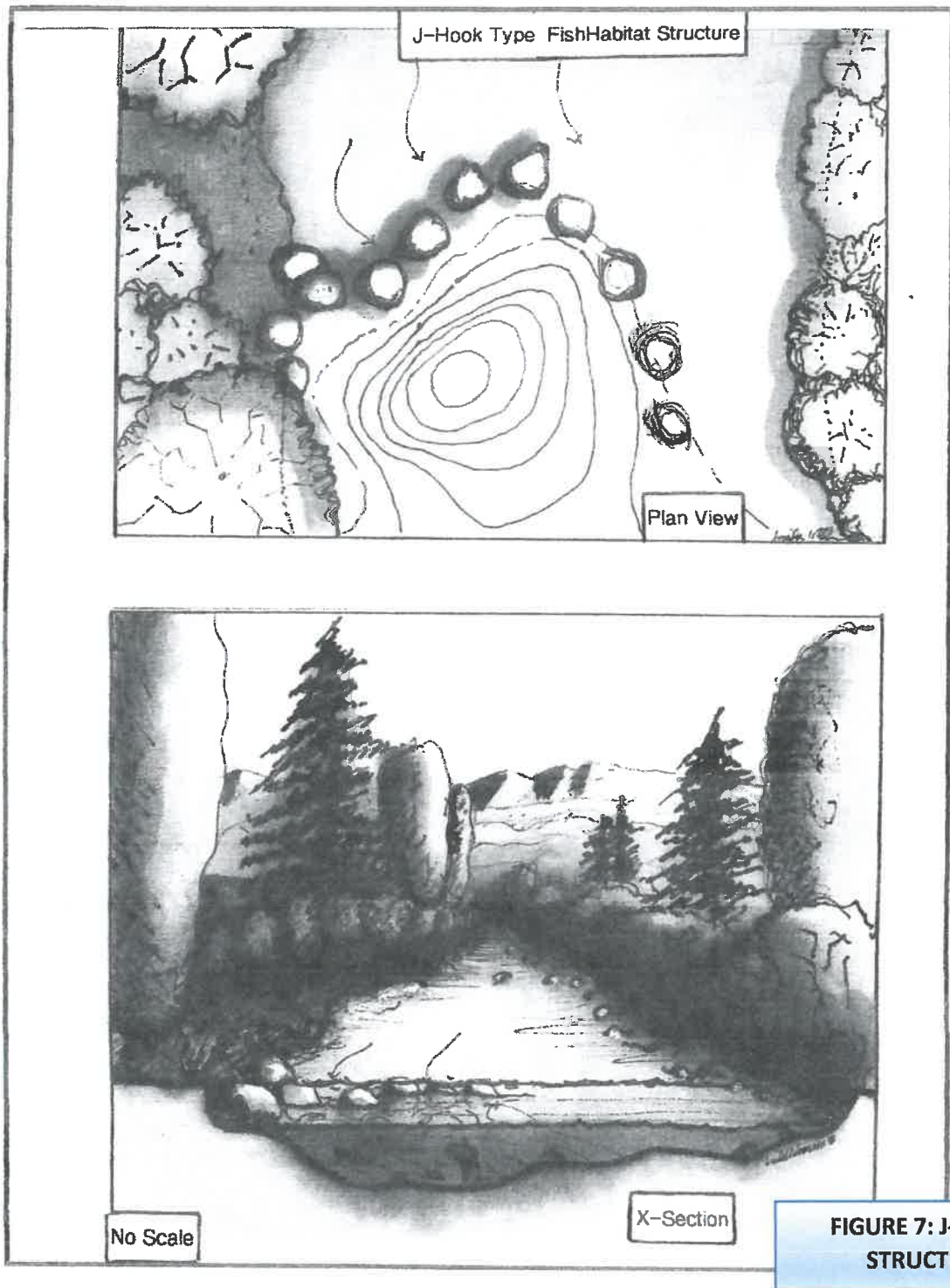
Reach 2: Some good Habitat but in need of more pools and cover.



View Downfrom 4th Street Bridge



Redd (Spawning Area) Above 9th Street Bridge



**FIGURE 7: J-HOOK
STRUCTURE**

BOULDER STEPS / RIVER ACCESS POINTS

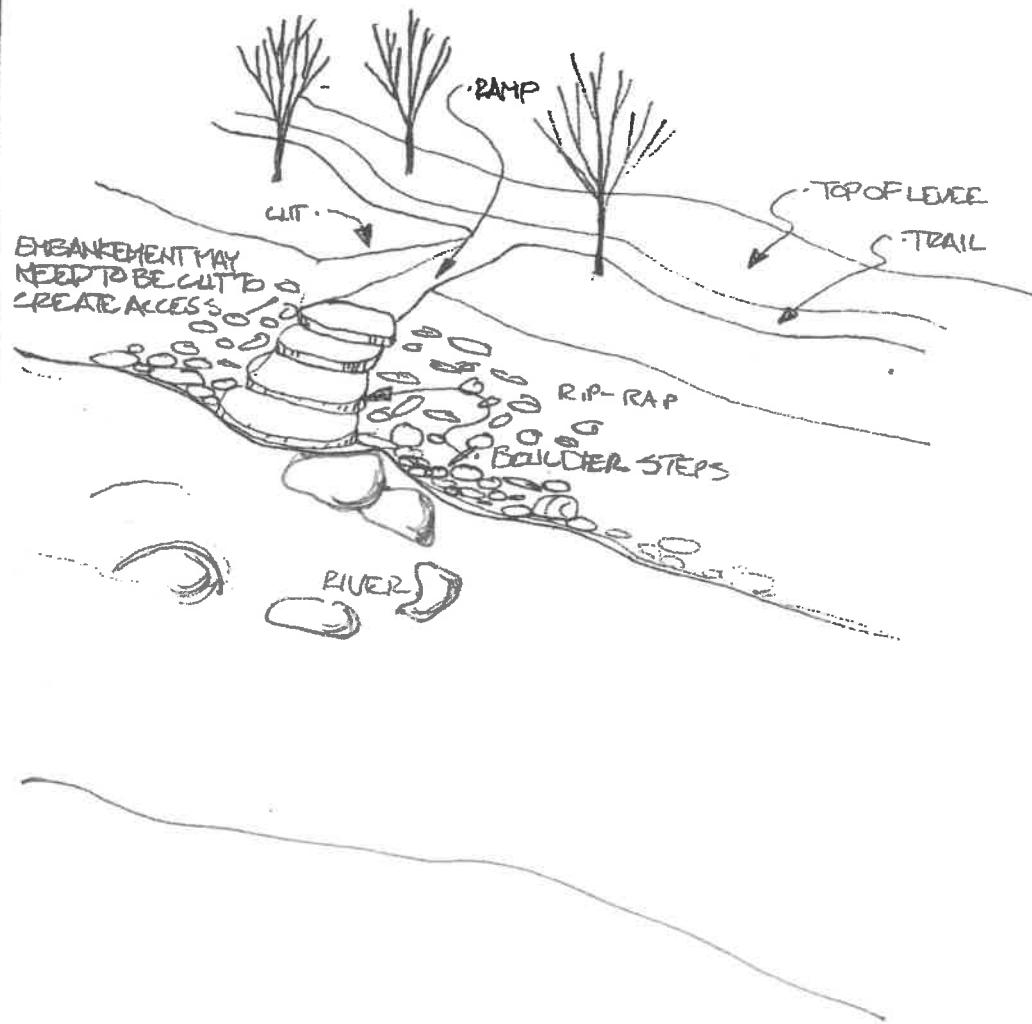


FIGURE 8

FIGURE 9 :EXAMPLE OF VORTEX WEIRS

La Plata River



Dolores River in Town



**Dolores Joe Rowell Park
Master Plan RFP
Date**

I. Invitation

The Town of Dolores invites all interested, qualified persons or firms capable of providing the required services to submit proposals for planning and conceptual design services for Joe Rowell Park (JRP). The Town is requesting proposals from a design team with a Professional Landscape Architect, licensed in the State of Colorado, to provide planning and conceptual design services.

Services to be provided by the Consultant team will include but not be limited to project programming, development and evaluation conceptual alternatives as part of the public engagement process, and final conceptual designs of Joe Rowell Park.

The Town reserves the right to negotiate any and all elements of any Consultant proposal.

II. Introduction and Background

JRP is 24-acres in size and is located at the western entrance to the town of Dolores. The Park is highly treasured by residents and visitors. Existing structures and uses include:

- Children's playground
- Dolores River Infrastructure
- Three ballfields
- The Dolores River trail
- Picnic areas
- Two pavilions
- Restrooms
- Open multi-purpose field
- Concrete basketball court
- Open Space
- Community Garden

There are innovative ideas, suggestions and concepts for additional uses of the park the Town Dolores Parks Advisory Committee and town personnel are considering. Rather than look at these innovative ideas individually or piece meal the town has decided to have a community conversation and design concepts by utilizing services of a professional team.

It is the objective of the Town to:

- 1) Develop an overall evaluation of JRP, relative to the Town of Dolores residents for park and recreation amenities and site opportunities and constraints. The plan should address how each park amenity functions in relation to the others with program elements based on the big picture.
- 2) Conceptually design the new park elements in accordance with federal, state and local standards, ADA accessibility standards and specifications.
- 3) The following new park amenities and uses could be considered for conceptual development of the new community park.
 - Pump track/Skate Park
 - Adult fitness station
 - Shade structure
 - Pickle ball court
 - Ballfield Concession stand/Restrooms
 - Narrow gauge railroad track
 - Open Space
 - Dog Park
 - Perimeter/Interior pathways
 - Dolores River Kayak Access Infrastructure
 - Pavilion(s)
 - Multi-purpose field/Soccer field

III Scope of Services

The town is looking for a multi-disciplinary project Consultant Team (Consultant) to provide professional site planning, landscape architecture, public participation services, and conceptual design services.

Program

Through a public meeting process develop a program or detailed list of activities and facilities that are appropriate for JRP. Detailed program should include quantity, size, description, character of facilities and supported activities.

Conceptual Design

Conceptual design alternatives for JRP should be developed by the consultant in coordination with the Town Parks Advisory Committee and town staff. Conceptual design should be developed for JRP to sufficiently depict the design concepts and provide detail for evaluation and comparison of the concepts. A minimum of two design alternatives shall be prepared for JRP.

Meeting Attendance

The consultant shall facilitate an estimated four meetings. These meetings shall include:

1. An initial on-site scoping meeting with the Parks Advisory committee and to become familiar with JRP.
2. Public meetings with affected interest groups and the public.
3. Public meeting to review design ideas and options for park design with the affected interests and the public.
4. Public meeting to present final option.

Additional staff and consultant phone conferences and/or meetings will be held as needed.

Consultant shall be responsible for providing agenda and meeting minutes for all meetings. The consultant shall provide hourly rates and associated fees for additional meetings and preparation of conceptual plan drawings and maps required for meetings.

The consultant shall provide six 11" x 17" hardcopy and an electronic version of all conceptual design sheets for review. Specifications and other written documents should be submitted electronically as Word format.

IV. Instructions to Proposers

The consultant shall provide either one electronic or hard copy of the proposal. Proposals shall not exceed twenty pages in length. Proposals shall be submitted to Town of Dolores, PO Box 630, Dolores, CO 81323 or to Town Manager Ken Charles at manager@townofdolores.com.

The proposals shall be organized using the following format:

1. Table of contents
2. References and Experience-list of projects your Team has completed the past five years that are like that requested by the Town of Dolores. With each reference, include the name, address, persons to contact and telephone number, a description of the project completed, and the time required to complete the project. Include involvement in later construction phases.
3. Project Organization-list key personnel that will be assigned to the project. List the person's name, title, project assignments, years of experience, licenses and other qualifications. List any sub-consultant personnel and describe past roles any sub-consultant played for your Team.
4. Describe your work plan for each element of the project. The selected consultant will be required to submit a detailed work plan that should include a spreadsheet quantifying each Scope of Work component by estimated hours by staff.
5. Include all services that will not be included in the contract and are expected to be provided by the Town of Dolores.
6. Include a lump sum cost for each service for each element of the proposal.
7. Include a statement that the firm maintains the necessary liability, vehicle, workman's compensation insurance.

V. Selection Criteria

A selection committee comprised of town personnel and the Parks Advisory Committee will evaluate the proposals using the following criteria:

1. Strength and capability of project team.
2. The experience of the project team, working together, in providing similar services.
3. Key personnel assigned to the project, and their experience with similar projects.
4. Narrative and project approach including goals, controls, concepts and critical issues.
5. Time frame for completion of the project.
6. Ability of the consultant to complete the work in a cost-effective manner.
7. Overall responsiveness to the RFP.

VI. Requirements and General Information

Proposals shall be submitted with either one hard copy and/or an electronic copy. Proposals should be submitted to Town of Dolores PO Box 630, 420 Central Avenue, Dolores, CO 81323. Email to manager@townofdolors.com by ...

The Town of Dolores reserves the right to reject any and all proposals, to waive any informalities or minor irregularities in proposals, and to accept the proposal deemed, in the town's opinion, to be in the best interest of the Town.

VII. Attachments

Exhibit 1: Site map of JRP

Exhibit 2: Parks and Recreation Master Plan