



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING

MARCH 14TH, 2022 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. ACTION/APPROVAL OF THE CONSENT AGENDA:

7.1 Minutes from the February 14th, 2022, Board meeting.

7.2 Minutes/Workshop Notes from the February 28th, 2022, Board meeting.

7.3 Proceedings for the month of February 2022

8. REMOVED CONSENT AGENDA ITEMS:

9. SPECIAL LICENSES/PERMITS

10. STAFF REPORTS/PRESENTATIONS:

(For the record The Clerk, Building Official, and Public Works have submitted reports to the packet).

10.1 Sheriff's Report: Sheriff Steve Nowlin

10.2 Managers Report: Manager Ken Charles

10.3 Attorney's Report: Attorney Jon Kelly, alternatives to conservation easement.

10.4 Treasurer's Report: Treasurer Tricia Gibson

A. Draft American Rescue Plan Funding Analysis (ARPA)

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee

11.2 Planning and Zoning Committee

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce: Susan Lisak

12.2 Montezuma County Commissioner: Jim Candelaria

13. PUBLIC HEARINGS:

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

15. ADMINISTRATIVE BOARD BUSINESS:

15.1 Discussion/Possible Action: Flanders Park Restroom Project

15.2 Discussion/Possible Action: Resolution R473 Series 2022: Awarding Contract to SGM and Engineering Services for SGM Engineers

15.3 Discussion/Possible Action: Resubmit grant proposal for Kokopelli Bike & Board on Exon Building Rehabilitation.

15.4 Discussion/Possible Action: Workforce Housing Project a grant opportunity.

16. TRUSTEES REPORTS AND ACTIONS:

17. ITEMS FOR MARCH 28TH 2022, UPCOMING MEETING:

18. ADJOURNMENT:

Consent Agenda



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING

FEBRUARY 14TH, 2022 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE. A MASK WILL BE REQUIRED.

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<https://townofdolores.colorado.gov>

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2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

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7. ACTION/APPROVAL OF THE CONSENT AGENDA:

7.1 Minutes from the January 10th, 2022, Board meeting.

7.2 Minutes from the January 24th, 2022, Board meeting.

7.3 Notes from the January 17th, 2022, Board Workshop.

7.4 Proceedings.

8. REMOVED CONSENT AGENDA ITEMS:

9. SPECIAL LICENSES/PERMITS

10. STAFF REPORTS/PRESENTATIONS:

(For the record The Clerk, Building Official, and Public Works have submitted reports to the packet).

10.1 Sheriff's Report: Sheriff Steve Nowlin

10.2 Managers Report: Manager Ken Charles

10.3 Attorney's Report: Attorney Jon Kelly-Executive Session Instructions

10.4 Treasurer's Report: Treasurer Tricia Gibson

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee

11.2 Planning and Zoning Committee

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce: Susan Lisak

12.2 Montezuma County Commissioner: Jim Candelaria

13. PUBLIC HEARINGS:

13.1 Liquor License Application: Spirits in The Sky Wine and Beer LLC/Connie Ryman

13.2 Ordinance 557 Series 2022 Second/Final Reading: Repealing and Reenacting Portions of the Dolores Land Use Code.

13.3 Ordinance 558 Series 2022 Second/Final Reading: Annexing certain Town owned Property to the Town and Zoning such Lands.

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

14.1 Action/Approval for Spirits in the Sky Wine & Beer LLC, a new retail liquor store located at 18398 Highway 145, Dolores Colorado.

14.2 Action/Approval of the second and final reading for Ordinance 557 Series 2022, Repealing and Reenacting portions of the Dolores Land Use Code.

14.3 Action/Approval of the second and final reading for Ordinance 558 Series 2022, Annexing certain Town owned property to the Town and Zoning such lands.

14.4 Action/Approval Resolution R470 Series 2022 Approving the IGA of participating local Governments and Authorizing the Mayor to Execute the amended agreement on behalf of the Town, pertaining to the OPIOD settlement.

15. ADMINISTRATIVE BOARD BUSINESS:

15.1 Update on Conservation Easement Process: Resolution R471 Series 2022 (Draft) Declaring Intention to Pursue a Conservation Easement with the Montezuma Land Conservancy.

15.1 Discussion regarding resuming in person meetings.

15.2 Discussion Community Survey and Strategic Plan.

15.3 Discussion/Possible Action: Boundary line adjustment for Ruby Gonzales/Joanna Smith

16. EXECUTIVE SESSION: Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b). Legal action to enforce the Town of Dolores building codes.

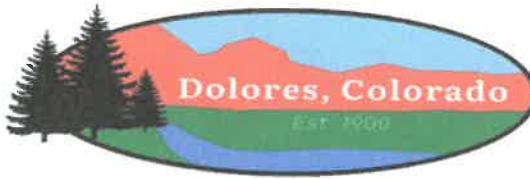
17. TRUSTEES REPORTS AND ACTIONS:

18. ITEMS FOR FEBRUARY 28TH 2022, UPCOMING MEETING:

18.1 Discussion: With Montezuma Land Conservancy on the Conservation Easement.

18.2 Discussion: Iconergy EPC

19. ADJOURNMENT:



MINUTES

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES

FEBRUARY 14TH, 2022 6:30 P.M.

FOR THE RECORD, THE MEETING WAS HELD BOTH LIVE AND VIRTUALLY. THE RECORDING MAY BE SEEN ON THE TOWNS WEBSITE.

<https://townofdolores.colorado.gov>

1. CALL TO ORDER: Mayor Wheelus called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Members that attended in person: Trustee's Duvall "Val" Truelsen, Jennifer Stark, and Sheila Wheeler. Board members attending virtually: Mayor Chad Wheelus, Trustee's Melissa Watters, Andy Lewis, and Tracy Murphy.

3.1 Staff Present: Attending live: Manager Ken Charles, Clerk Tammy Neely, Building Official David Doudy, Sheriff Steve Nowlin, and Attorney Jon Kelly. Attending virtual Treasurer Tricia Gibson, and Public Works Director Randy McGuire.

4. ACTION/APPROVAL OF THE AGENDA: *Trustee Wheeler moved to approve the Agenda for February 14th, 2022, seconded by Trustee Truelsen. Motion was approved unanimously.*

5. IDENTIFICATION OF ACTUAL OR PERCIEVED CONFLICTS OF INTEREST: No conflicts were identified.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

6.1 Lisa Roche: Addressed the Board concerning the Harris property zoning. She commented on protecting the Harris Property. She spoke of preserving and protecting the Hillside.

6.2 Doug Summers of 606.5 Hillside Drive commented on the Hillside property that the Trustee's discussed concerning adding the property into a conservation. He agreed, and the property should be left open and undeveloped. He commented the property of 606 Hillside, and 598 Hillside has been misused by parking, fencing, and other uses.

7. ACTION/APPROVAL OF THE CONSENT AGENDA:

7.1 Minutes from the January 10th, 2022, Board meeting

7.2 Minutes from the January 24th, 2022, Board meeting

7.3 Workshop notes from the January 17th, 2022, Board Workshop.

7.4 Proceeding for the month of January 2022.

Trustee Murphy moved to approve the consent agenda, seconded by Trustee Watters. Trustee Stark commented that she requested the Town Clerk remove a sentence from the minutes of January 24th, 2022. The Town Clerk removed the sentence as per the request of Trustee Stark. The motion passed unanimously.

8. Removed Consent Agenda Items: No action made

9. SPECIAL LICENSES AND PERMITS: No permits or licenses scheduled.

10. STAFF REPORTS/PRESENTATIONS:

(For the record the Clerk, Building Official, and Public Works have submitted reports in the packet).

10.1 Sheriff's Report: Sheriff Steve Nowlin reported to the Board the calls for service and the monthly expenditures.

10.2 Manager Report: Manager Ken Charles addressed the Board with the following updates:

- Met with the Chamber of Commerce to discuss dates for a joint meeting.
- Two open houses on January 6th and seventh to allow member of the Public to participate in a presentation on the DRAFT LUC, by the Towns Consultant Elizabeth Garvin. On January 11th, 2022, the Planning and Zoning Commission held a Public Hearing, and recommended it to the Town Board for approval. On January 24th, 2022, the Board will review on the first reading for the adoption of the revised LUC. On February 14th, 2022, the Board will hold a public hearing on the revised LUC followed by an action to approve with change or delay approval pending further changes. The entire draft LUC is posted online at the towns website and can be accessed from the home page.

- The Manager and town Attorney met with Travis Custer the Executive Director of Montezuma Land Conservancy to discuss the creation of a conservation easement for town properties. This will be discussed later at the February 28th, 2022, Workshop.
- The Town sponsored a presentation for the public on February 9th, 2022, to present materials for fire mitigation options on private properties.
- Staff will be organizing a Meet and Greet for the Candidate running for the Board. This will be an opportunity for the candidates to meet the Town Employees.

10.3 Attorney's Report: Attorney Jon Kelly addressed the Board concerning the upcoming executive session and the Trustees that attend virtually. He explained that it is of utmost importance that there is no one else in the room during the session. Total and complete privacy must be adhered to. He gave the direction that the meeting recording will be stopped if there is interruption of any kind, the meeting will be restarted after the interruption has ceased. He explained the importance of executive sessions being confidential.

10.4 Treasurer's Report: Treasurer Tricia Gibson informed the Board that she signed a Vendor Agreement with the State of Colorado Office of Economic Security to participate in a new Low-Income Household Water Assistance Program (LIHWAP) which is part of the existing Low-Income Energy Program (LEAP). She explained the benefits of both programs to the Board. Included in her report she submitted a comparison of energy costs from 2020 to 2021 with the Solar installation, the Town Hall is showing a 55% decrease, Sewer Plant a 37% decrease, and Town Shop was a 44% decrease. There was considerable savings since Solar installation. She also submitted the monthly sales tax report.

11. BOARDS AND COMMISSIONS:

11.1 Parks/Playground Advisory Committee: The minutes for the January 13th Parks meeting is submitted to the packet for record. Manager Charles updated the Board on the Community Gardens, Joe Rowell Park plan, and the Fishing is Fun/Auquahab proposal. The west side riverside trail entrance. The Parks Committee requested snow and ice be cleared at the entrance of the trail for access purposes.

11.2 Planning and Zoning Committee: Commissioner Linda Robinson reported to the Board items discussed at the P & Z meeting on February 9th, 2022.

- Review of a preliminary plat boundary adjustment application for Gonzales/Smith at 200 and 202 South 5th street. The Committee unanimously voted to approve the preliminary plat.
- Shirley Powell reported to the commission on her work with the Town of Dolores and Kokopelli Bike and Board on the application for Historical Buildings Rehab Grant. The grant will be for repairs on the Exxon Building located on Central Street.
- P & Z discussed the Ordinance for the LUC, hoping that the Board approves.

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce: Director Susan Lisak reported that the Calendar of events for 2022 is published. She is currently working on the Farmers Market. The Chamber Banquet will be held April 30th at the Dolores Community Center. The Chamber will be hosting a Candidates Forum for the Dolores Municipal 2022 Candidates at the Dolores Community Center. She announced that the visitors center will have a dog washing station.

12.2 Montezuma County Commissioner Jim Candelaria was absent.

13. PUBLIC HEARINGS:

13.1 Liquor License application for Spirits in the Sky Wine & Beer LLC, a retail liquor store located at 18398 Hwy 145 in Dolores. Mayor Wheelus opened the hearing for public and questions from the Board, the meeting is recorded for the record. Clerk Neely introduced the license and applicant Connie Ryman, in which she gave a quick outline of future plans for the store. Mayor Wheelus closed the hearing.

13.2 Ordinance 557 Series 2022 Second/Final Reading, Repealing and Reenacting Portions of the Dolores Land Use Code: The Ordinance introduced by Manager Charles. The hearing is recorded for the record. Attorney Kelly outlined the Ordinance. Consultant Elizabeth Garvin was present for comment. Trustee Stark question article 18 and stated article 18 was missing. Elizabeth Garvin stated that after approval she can go and clean up the numbering, she will be adding an index as well. She stated typically clean up typos and other errors are completed after approval. As long there is no changes to wording it is allowable per Town Attorney. Trustee Wheeler questioned the verbiage on the Ordinance description. No public comment made. Mayor Wheelus closed the hearing.

13.3 Ordinance 558 Series 2022 Second/Final Reading: Annexing certain Town owned property to the Town and zoning such lands. Tracts 1,2, And 3 is currently the parcels that needs annexed into the town. The Harris property is in Town limits. Manger Charles covered a brief history as to how the town acquired the properties. The manager and attorney also touched on the uses and zoning of the properties. The Planning and Zoning Commission reviewed the zoning designation options at their January 11th, 2022, meeting. They passed a motion to recommend P 1 zoning designation for all public properties on the map and to permit major municipal infrastructure facilities. The Board discussed zoning and heard public comment. Mayor Wheelus closed the hearing.

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

14.1 Action/Approval for a Retail Liquor License for Spirits in the Sky Wine and Beer LLC. Trustee Stark moved to table approval of the liquor license until the Building Officials final inspection, seconded by Trustee Wheeler. Motion approved by a 6 to 1 vote.

14.2 Action/Approval for Ordinance 557 Series 2022 second and final reading: Repealing and Reenacting portions of the Dolores Land Use Code. Trustee Truelsen moved to approve

Ordinance 557 Series 2022 second and final reading, seconded by Trustee Murphy. Motion approved unanimously.

14.3 Action/Approval for Ordinance 558 Series 2022, second and final reading: Annexing certain town owned properties and zoning such lands. Trustee Truelsen moved to approve zoning tracts 1,2, and 3 town properties and zoning them as P 1, seconded by Trustee Murphy.

14.4 Action/Approval Resolution R470 Series 2022: Approving the IGA of participating local Governments and Authorizing the Mayor to Execute the amended agreement on behalf of the Town, pertaining to the OPIOID settlement. Manager Ken Charles introduced the resolutions and reasons for amendment. Trustee Murphy moved to approved Resolution R470 Series 2022, seconded by Trustee Watters. Motion approved unanimously.

15 ADMINISTRATIVE BOARD BUSINESS:

15.1 Update on Conservation Easement Process: Manager Ken Charles and Attorney Jon Kelly introduced a draft Resolution declaring the intention to pursue a Conservation Easement with Montezuma Land Conservancy. Attorney Kelly explained proposed resolution R471 Series 2022 (A DRAFT). An easement for the Harris property would enter into a conservation easement with Montezuma Land Conservancy.

15.2 Discussion of in person meetings: Manager Charles inquired about in person meetings, concerning preferences on meeting attendance. Board Members should feel secure on attending meetings in person. Mayor Wheelus added comment that there are times a member must get or feel comfortable attending a meeting in person. The virtual concept opens opportunity for Members or public to attend. Board members also voiced opinions as well.

15.3 Discussion of the Community Survey and Strategic Plan: Manager Charles provided in the packet a copy of the Community Survey. Manager Charles and Trustee Stark is working to get the survey completed and in circulation for the public to complete. This will provide information on how to base the strategic plan. Manager Charles asked the Board for a date to meet to discover the answers from the survey. Trustee Stark would like to discuss the plan the 14th of March 2022. The Board agreed.

15.4 Discussion/Possible Action: Boundary line adjustment for Ruby Gonzales/Joanna Smith. Building Official David Doudy introduced the application for a boundary line adjustment the properties of the parties. An application submitted to cure a setback issue. The Smith property did not meet the setback requirements as outlined in the LUC. The remedy is for Joanna Smith to purchase part of Ruby Gonzales's property to reflect the change. Trustee Stark moved to approve with the conditions that staff recommends, seconded by Trustee Wheeler. Motion approved unanimously.

16. EXECUTIVE SESSION: Trustee Stark moved to go into executive session with the Town Trustees, Town Attorney Building Official, and Manager, for purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402 (4)(b). Legal Action to enforce the Town

EXECUTIVE SESSION MOTION FORM

(Note: 2/3 Quorum Present Must Vote Yes; the session may only occur at a regular or special meeting of the body)

DATE 2-14-2022 MOTION Jon Stak SECOND Matera

I MOVE TO GO INTO EXECUTIVE SESSION:

Per agenda item H/6 -2-14-2022

(language in bold-face is for inclusion in the motion as applicable; if the stated purpose of the executive session is legal advice, do not combine it with any other purpose):

Mayor
Trustees
Ken
David
Attorney

____ For a conference with the City/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

____ For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e);

____ To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a);

____ For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

____ For discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: _____ under C.R.S. Section 24-6-402(4)c;

____ For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d);

____ For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g);

____ Other (specify) _____

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES (Presiding Officer may ask Attorney/staff to provide the details):

Donald Hudson

EXECUTIVE SESSION

ANNOUNCEMENT NO. 1

ANNOUNCEMENT TO BE MADE BY PRESIDING OFFICER AT THE BEGINNING OF THE EXECUTIVE SESSION (MAKE SURE THE RECORDER IS TURNED ON; DON NOT TURN IT OFF DURING THE EXECUTIVE SESSION UNLESS SO ADVISED BY THE CITY/TOWN ATTORNEY)

The day is 2-14-2022 and the time is 9:18. For the record, I, Dwight Lusk, am the presiding officer as required by the Open Meetings Law; this executive session is being electronically recorded.

Also present at this executive session are the following persons:

Mayor Wheeler, all 6 Trustees, Ken Chandler, David Cowdy,
Attorney Jon Kelly and Tanya N. Town Clerk

This is an executive session for the following purpose:

(repeat the language of the motion, including the statutory citation)

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

Dwight Lusk

Presiding officer signature.

EXECUTIVE SESSION

ANNOUNCEMENT NO. 2

ANNOUNCEMENT TO BE MADE BY PRESIDING OFFICER BEFORE CONCLUDING THE EXECUTIVE SESSION (WHILE THE RECORDER IS STILL ON)

I hereby attest that this recording reflects the actual contents of the discussion at the executive session and has been made in lieu of any written minutes to satisfy the recording requirements of the Open Meetings law.

X I will hand the recording to the City/Town Attorney to retain for a 90-day period.

OR

(if City/Town Attorney was the subject of the session and or was not present at the session)

 I will retain the recording in my possession for a 90-day period.

The time is now 9:36, and we now conclude the executive session and return to the open meeting.


Presiding officer signature.

of Dolores building codes, seconded by Trustee Watters. Motion was carried unanimously. Trustee Truelsen chaired the session.

The executive session concluded and brought back to the regular meeting.

17. ADJOURNMENT: Trustee Truelsen adjourned the regular Board meeting at 9:40 p.m.

Mayor Chad Wheelus

Town Clerk Tammy Neely



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

FEBRUARY 28TH, 2022 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

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WORKSHOP 6:30-7:45 p.m.

1. Montezuma Land Conservancy: Travis Custer and James Reimann

2. Iconergy: Carl Hurst on the Energy Audit performance contracting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

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7. SPECIAL LICENSES/PERMITS:

8. STAFF REPORTS/PRESENTATIONS:

8.1 Managers Report: Manager Ken Charles

8.2 Attorney's Report: Attorney Jon Kelly

9. OTHER ORGANIZATIONS:

9.1 MONTEZUMA COUNTY COMMISSIONER: Jim Candelaria

10. ADMINISTRATIVE BUSINESS:

10.1 Doug Summers complaint

10.2 Parking issues

10.3 Snow Removal issues

10.4 Discussion/Jon Kelly options for preserving Town owned properties.

11. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

11.1 Resolution R472 Series 2022 CDOT Revitalizing Street Program (Flanders Park Restroom project).

12. TRUSTEES REPORTS AND ACTIONS:

14. ADJOURNMENT:



MINUTES

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

FEBRUARY 28TH, 2022 6:30 P.M.

FOR THE RECORD, THE TOWN BOARD WORKSHOP/MEETING WAS HELD IN PERSON AND VIRTUALLY. THE RECORDING CAN BE SEEN ON THE TOWN WEBSITE AT www.townofdolores.co.gov

WORKSHOP 6:30-7:45 p.m.

1. Montezuma Land Conservancy: Travis Custer gave a presentation on information and requirements of the Montezuma Land Conservancy. He discussed the requirements for land entering the Conservation and answered questions.

2. Iconergy: Energy/Audit performance contracting. Carl Hurst attended virtually and discussed the Energy Performance Contract. He stated that the expense will be high to bring the Towns, Wastewater Treatment Plant and Water Treatment Plant buildings, and streetlights and make them energy efficient. Iconergy will assist in the search for funding. A presentation of the scopes of projects identified.

1. CALL TO ORDER: Mayor Wheelus called the Regular Board meeting to order at 7:55 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: The Board members present in person: Mayor Chad Wheelus, Trustee Duvall "Val" Truelsen, Sheila Wheeler, and Melissa Watters. Attending Virtually was Trustee's Tracy Murphy, Andy Lewis, and Jennifer Stark.

3.1 Staff Present: Manager Ken Charles, Building Official David Doudy, Clerk Tammy Neely, and Attorney Jon Kelly.

4. ACTION/APPROVAL OF THE AGENDA: *Trustee Watters moved to approve the February 28th, 2022, agenda, seconded by Trustee Truelsen. Motion carried unanimously.*

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. No conflicts identified.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

6.1 Doug Summers/600.5 Hillside Avenue: Addressed the Board concerning item 10.1 in the packet. He expressed his appreciation for the Town discussing the issue. He also talked about fencing, parking, and aggressive animals. This is in reference to the map presented in the packet. Mr. Summers appeared in person.

6.2 Jerry Whited: Addressed the Board concerning the Conservation Easement and entering into a conservation agreement with Montezuma Land Conservancy. He questioned who will be responsible for fire mitigation. He questioned if the land goes into conservation will there be a way for the hillside to be maintained for fire mitigation.

7. SPECIAL LICENSES/PERMITS:

8. STAFF REPORTS/PRESENTATIONS:

8.1 Managers Report: Manager Ken Charles gave updates on the following:

- Met with a representative of the Dolores Youth Baseball. He reported that the organization has separated from the Cortez Baseball Program and is now a league of their own with none profit status. DYB plans on a full season through June.
- SWCCA has proposed constructing a new bike trail that runs along the south side of the school campus property from 14th street to 12th street. Manager Charles suggested to the SWCCA that they meet with the school board first. A survey would need performed to determine whether the trail would on town or school property.
- Town Survey is circulated. The plan is to have data to discuss the Strategic Plan on the March 28, 2022, Board meeting.

8.2 Attorney's Report: Attorney Jon Kelly reported that he will be presenting options for the conservation easement at the March 14th Board meeting. He reported on the Marijuana application stating that everything is in order and waiting on a security issue to be solved.

9. OTHER ORGANIZATIONS:

9.1 MONTEZUMA COUNTY COMMISSIONER: Jim Candelaria updated the Board starting with saying that the Ironwood High Impact Permit and Special Use Permit was denied by the County

- It was discovered that the funds from the lodger's tax were not received because the County did not have a resolution in place with the State. He touched on Denver Air Connect and the Sheriff's vehicles on order.

10. ADMINISTRATIVE BUSINESS:

10.1 Doug Summers complaint: The Board discussed a number of Mr. Summers complaints concerning property issues on Hillside Avenue. A map of the issue presented to the Board for discussion and was also included in the Board packet. Attorney Kelly reviewed a brief history on the property. The Town owns 16 ft right of way with an access and utility easement. It was discovered that residents have been encroaching on the property, residents were notified by the Town to remove fencing off of the right of way. A response was received by one of the residents. Attorney Kelly was concerned about issues when the Town acquired the property. The Board voiced their opinions.

10.2 Parking issues: Manager Charles started the discussion by stating the Town has received complaints on snowy days. The Town equipment and vehicles cannot get through to maintain the road. He asked if during snow events to limit parking to one side. The Sheriff was also notified about parking perpendicular which is not allowed.

10.3 Snow Removal issues: Addressed on item 10.2.

11. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

11.1 Resolution R472 Series 2022 A resolution in support of an application to the Colorado Department of Transportation (CDOT) Revitalizing Main Streets Opportunity 2 (Small Grants) Program (Flanders Park Restroom project). Manager Charles introduced **the** resolution explaining the need for restrooms in Flanders Park. Manager Charles asked for the Boards approval and authorization to continue with applying for the grant. *Trustee moved to approve Resolution R472 Series 2022 to pursue the grant for the restrooms, seconded by Trustee Watters. Motion passed by 6 yes votes and 1 no vote.*

12. TRUSTEES REPORTS AND ACTIONS:

14. ADJOURNMENT: Mayor Wheelus adjourned the meeting at 9:40 p.m.

Mayor Chad Wheelus

Town Clerk Tammy Neely

TOWN OF DOLORES

Check Register
Reporting All Cash AccountsFrom: 2/1/2022
To: 2/28/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Cnk
26451		02/03/2022		ALSCO	LFAR1083248		\$368.16	
26452		02/03/2022		AT&T MOBILITY	287297557507x01282022		\$207.56	
26453		02/03/2022		FASTTRACK COMMUNICATIONS, INC.	FEBRUARY12022		\$827.50	
26454		02/03/2022		IMAGENET CONSULTING LLC	INV88947		\$362.52	
26455		02/03/2022		MOUNTAINLAND SUPPLY COMPANY	S104484635.001		\$479.36	
26456		02/03/2022		MONTESUMA COUNTY SHERIFFS OFFICE	JANUARY272022		\$12,795.95	
26457		02/03/2022		PADILLA LAW, P.C.	3251		\$160.00	
26458		02/03/2022		REGION 9 - EDD	1015191	2022 DUES	\$763.00	
26459		02/03/2022		SLAVENS, INC.	333311 AND 333923		\$83.94	
26460		02/03/2022		SOUTHWEST COLORADO COUNCIL OF GOV	639	REGIONAL TRANSPORTATION PLANNING	\$318.00	
26461		02/03/2022		U.S. POSTAL SERVICE	FEBRUARY282022	PO BOX ANNUAL RENEWAL	\$102.00	
26462		02/03/2022		UTILITY NOTIFICATION CENTER	222010406		\$13.00	
26463		02/03/2022		WASTE MANAGEMENT OF NM	0386250-4889-7		\$165.00	
26464		02/04/2022		COLORADO RURAL WATER ASSOC.	20109	2022 MEMBERSHIP	\$300.00	
26465		02/04/2022		DAN HEENEY	FEBRUARY42022	10/5/21, 10/12/21, 11/2/21, 12/7/21	\$200.00	
26466		02/04/2022		DEANNA TRUELSEN	FEBRUARY42022	10/5/21, 10/12/21, 11/16/2021 ATTENDANCE	\$150.00	
26467		02/04/2022		KALIN GRIGG	FEBRUARY42022	10/14, 11/14, 12/8/2021	\$150.00	
26468		02/04/2022		JON LEWIS KELLY, P.C.	FEBRUARY12022		\$3,037.50	
26469		02/04/2022		MARIANNE MATE	FEBRUARY42022	11/11/21, 12/9/21 ATTENDANCE	\$100.00	
26470		02/04/2022		MARK TUCKER	FEBRUARY42022	10/5/21, 10/12/21, 11/2/21, 11/16, 12/7/21	\$250.00	
26471		02/04/2022		U.S. POSTAL SERVICE (NEOPOST POSTAL)	FEBRUARY42022	YEARLY POSTAGE FOR MAIL MACHINE 2022	\$2,000.00	
26472		02/04/2022		NIKKI GILLESPIE	FEBRUARY42022	10/14/21, 11/11/21 ATTENDANCE	\$100.00	
26473		02/04/2022		LINDA ROBINSON	FEBRUARY42022	10/5/21, 10/12/21, 11/2/21, 11/16/21, 12/7/21	\$250.00	
26474		02/04/2022		SHIRLEY POWELL	FEBRUARY42022	10/5/21, 10/12/21, 11/2/21, 11/16/21, 12/7/21	\$250.00	
26475		02/04/2022		USA BLUEBOOK	841335		\$487.45	
26476		02/04/2022		WASTE MANAGEMENT OF NM	0387931-4889-1		\$330.00	
26477		02/08/2022		ALSCO	LFAR1082330		\$90.94	
26478		02/08/2022		CEBT PAYMENTS	INV 0047005		\$6,870.60	
26479		02/08/2022		TRISHA COBERLY	7		\$75.00	
26480		02/08/2022		DOLORES STATE BANK	FEBRUARY262022		\$2,034.14	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register
Reporting All Cash Accounts
From: 2/1/2022
To: 2/28/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26461		02/08/2022		BALLETINE COMMUNICATIONS	JANUARY312022		\$77.84	
26462		02/08/2022		HONNEN EQUIPMENT	1345063		\$122.79	
26463		02/08/2022		SUPERIOR AUTO SUPPLY CO	JANUARY262022		\$1,172.91	
26464		02/21/2022		CATERPILLAR FINANCIAL SERVICES COR	31973482		\$3,669.70	
26485		02/21/2022		David Doudy	FEBRUARY192022	FLANDERS BATHROOM	\$12.28	
26486		02/21/2022		FLYERS ENERGY, LLC	CFS-2893415		\$242.69	
26487		02/21/2022		FRALEY PROPANE, LLC	FEBRUARY22022		\$527.16	
26488		02/21/2022		GREEN ANALYTICAL LABORATORIES	GAL2202-006		\$114.00	
26489		02/21/2022	Voided	INTERMOUNTAIN FARMERS	S104516903.001	VOID*	\$68.00	
26490		02/21/2022		LEPEW PORTA JOHNS, INC	2022-01-074		\$335.00	
26491		02/21/2022		NETFORCE PC, INC.	19966		\$4,666.21	
26492		02/21/2022		SAN JUAN BASIN PUBLIC HEALTH DEPAR	2022-0121		\$326.00	
26493		02/21/2022		BANKCARD CENTER	JANUARY262022		\$2,059.97	
26494		02/25/2022		FUN CENTER, INC.	35281		\$39.99	
26495		02/25/2022		IMAGENET CONSULTING LLC	INV106525		\$238.99	
26496		02/25/2022		Kenneth Charles		ELECTION SUPPLIES	\$20.82	
26497		02/25/2022		QUADIENT LEASING USA, INC.	N9276721		\$249.24	
26498		02/27/2022		ALSCO	LFAR1087035		\$359.79	
26499		02/27/2022		CENTURYLINK	FEBRUARY82022	145.92	\$145.92	
26500		02/27/2022		TRISHA COBERLY	8		\$50.00	
26501		02/27/2022		DOLORES STATE BANK	FEBRUARY12022	ANNUAL SOLAR LEASE PURCHASE 2022	\$12,118.51	
26502		02/27/2022		FUN CENTER, INC.	BILL OF SALE	2022 POLARIS OFF ROAD GREEN RANGER SP570	\$11,558.46	
26503		02/27/2022		KELLEY'S KITCHEN LLC	000034		\$314.40	
26504		02/27/2022		MUNICODE	00370087		\$3,022.73	
26505		02/27/2022		PADILLA LAW, P.C.	3278		\$128.00	

EFT Check Count: 0 Amount: \$0.00
Regular Check Count: 54 Amount: \$76,895.02
54

Voided Check Count: 1 Amount: \$68.00

Signature

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register

Reporting All Cash Accounts

From: 2/1/2022

To: 2/28/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Ck
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These invoices are approved for payment.

* Indicates Out Of Sequence Check Number

MAINTENANCE DAILY REPORT FEBRUARY 2022

- 1 Plants. Pulled the monthly wastewater plant samples, the chlorine samples and the Bacti samples. Finished the turbidity report. Checked the streets. Serviced the Polaris UTV.
- 2 Plants. Sanded streets and intersections. Bladed the walking trail. Cleaned the motor graders and the loader. Lubed the backhoe and the loader.
- 3 Plants. Assisted the tie in for the sprinkler system at 102 Railroad Ave. Cleaned the shop.
- 4 Plants. Checked the park trash. Checked the streets. Charged the new sprinkler system at 102 Railroad. Checked the storm drains.
- 5 Plants. Randy
- 6 Plants. Wyatt
- 7 Plants. Fixed N 4th street drainage. Checked a meter at 302 Riverside (frozen service line on owners' side). Repaired meter remotes. Worked on water plant computer connection issues. Tested the chlorine for sprinkler system at 102 Railroad.
- 8 Plants. Flushed the sprinkler system at 102 Railroad and checked the chlorine. Replaced the blower hour meter at the wastewater plant. Checked influent monitor at the wastewater plant.
- 9 Plants. Cleaned the pickups. Fixed 21st street. Lay sod back down at Riverside Park. Installed a valve can extension on the sprinkler system valve. Picked up trash.
- 10 Plants. Fixed the stop sign at 4th street and Merritt Way. Filled potholes. Put out mole bait. Worked on pressure washer.
- 11 Plants. Checked the meter at 209 Central Ave. Repaired the burner on the pressure washer. Cleaned the shop.
- 12-13 Plants. Randy.
- 14 Plants. Finished working on the water plant computer. Updated paperwork at the water plant. Service the chlorine meter at the water tank. Attended the board meeting.
- 15 Plants. Repair the pH meter at the water plant. Moved ice at the west parking lot in JRP. Replaced a leaking radiator on the 2500 chevy. Turned of water at 500 Riverside for owner to do a repair. Checked the streets.
- 16 Plants. Pulled the chlorine samples. Pulled the annual water plant samples. Performed water plant maintenance. Took a final read at 708 Hillside.

- 17 Plants. Serviced the loader hydraulic system. Sorted and arrange the parks repair supplies.
- 18 Plants. Filled the chlorine feed at the wastewater plant. Clean and lubed the backhoe and loader. Checked the streets. Filled potholes.
- 19-21 Plants. Anthony, wastewater plant influent plugged on the 20th. Wyatt and Anthony cleaned it.
- 22 Plants. Plowed snow.
- 23 Plants. Pushed snow off 7th and 8th streets. Cleaned the sidewalk and walking trail. Pulled the chlorine samples.
- 24 Plants. Plowed snow.
- 25 Plants. Pushed streets and hauled snow. Picked up the new UTV
- 26-27 Plants. Wyatt.
- 28 Plants. Hauled snow. Attended the Board meeting.

TOWN OF DOLORES

Billing Period Report

For 1 2/1/2022 - 2/28/2022

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
Billing Period Totals								
		Balance Forward	32,450.31	560				
		Payments & Credits						
		Balance Transfer	-124.00	1				
		Payment Cash	-1,616.12	19				
		Payment Check	-28,990.97	397				
		WATER ADJUSTMENT	-73.61	2				
		Payments & Credits	-30,804.70	419				
		SEWER						
		SEWER	15,854.24	487				
		SEWER ADJUSTMENT	0.46	1				
		SEWER Balance Transfer	62.32	2				
		SEWER	15,917.02	490				
		WATER						
		WATER	18,912.25	554				
		WATER Balance Transfer	61.68	2				
		WATER	18,973.93	556				
		Ending Balance	\$36,536.56	2,025				

Rate Code Totals

Rate Code	Amount	Usage	Count
SEWER			
CS1 COMM IN TOWN	\$2,010.68	282,600	62
S01 RESIDENT IN TOWN	\$10,469.76	1,258,600	336
S02 RESIDENT OUT OF TOWN	\$674.31	65,000	13
S03 RESIDENT IN TOWN 1K	\$249.28	37,000	8
S1K COMMSEWER1KMETER	\$1,562.15	539,000	30
S90 SENIOR LI DISCOUNT	\$888.06	175,000	38
WATER			
C05 COMM.TAP IN TOWN	\$92.52	0	3
CW1 COMM IN TOWN	\$2,121.18	235,600	63
CW2 COMM 1K OUT TOWN	\$44.35	1,000	1
CW3 CM1K IN TOWN	\$1,046.77	238,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$675.85	96,000	20
MF2 1K MULTI FAMILY INTOWN	\$844.34	317,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$121.59	15,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOV	\$454.56	28,000	10
R01 RESIDENT IN TOWN	\$10,461.71	1,239,600	322
R02 RES. TOWN TAP	\$246.72	0	8
R03 RESIDENT OUT TOWN	\$1,693.51	155,000	35
RK1 RESIDENT 1K METER	\$138.22	20,000	4
TW1 TOWN WATER	\$0.00	24,000	10
TW2 TOWN WATER 1 K	\$0.00	1,000	2
W90 SENIOR LI DISCOUNT	\$970.93	175,000	38
WD WATER DOCK 1K	\$0.00	151,000	1

Usage Totals

TOWN OF DOLORES

Billing Period Report

For 1 2/1/2022 - 2/28/2022

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
SEWER								
			0					
		Commercial	843,600					
		MultiFamily	0					
		Other	1,000					
		PublicGovt	1,000					
		Residential	1,511,600					
			2,357,200					
WATER								
			0					
		Commercial	861,600					
		MultiFamily	0					
		Other	1,000					
		PublicGovt	177,000					
		Residential	1,656,600					
			2,696,200					
		Total Usage	5,053,400					

Negative Usage

No customers were billed for negative usage in this period.

Other Recelpts

Description	Amount
BUSINESS LICENSE	\$1,150.00
CHARTER FRANCHISE	\$1,396.75
COMNET FRANCHISE	\$718.34
COURT FINES	\$760.00
DEVELOPMENT FEE	\$500.00
DOG LICENSE	\$310.00
EMPIRE FRANCHISE	\$4,369.05
LIQUOR LICENSE	\$800.00
PROP TAX-OWNERSHIP	\$850.16
PROPERTY TAX	\$487.39
R&B TAX	\$67.18
WATER DOCK	\$790.00
	\$12,198.87
Payment Type	Amount
Cash	\$-790.00
Check	\$-11,408.87
	\$-12,198.87

* Indicates non-finalized charge



TOWN OF DOLORES

FEBRUARY

2022

COUNTY OF MONTEZUMA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DOLORES CONTRACT					
001.1650.1120 PERMANENT SALARIES	12,767.52	12,767.52	108,000.00	95,232.48	11.8
001.1650.1152 OVERTIME	32.45	32.45	4,000.00	3,967.55	.8
001.1650.1160 FRINGE BENEFITS	3,247.01	3,247.01	39,000.00	35,752.99	8.3
001.1650.1220 OPERATING EXPENSES	2,144.78	2,144.78	8,000.00	5,855.22	26.8
001.1650.1221 MP MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
001.1650.1310 PROFESSIONAL SERVICES	.00	.00	3,000.00	3,000.00	.0
001.1650.1387 VEHICLE EXPENSES	.00	.00	6,500.00	6,500.00	.0
001.1650.1610 DISPATCH FEES	.00	.00	30,000.00	30,000.00	.0
TOTAL DOLORES CONTRACT	18,191.76	18,191.76	200,000.00	181,808.24	9.1

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
DOLORES CONTRACT						
PERMANENT SALARIES						
		01/01/2022 (00/22) Balance	001.1650.1120			.00
01/01/2022	PC	PAYROLL TRANS FOR 1/1/2022 PAY PERIOD		4,499.04		
01/15/2022	PC	PAYROLL TRANS FOR 1/15/2022 PAY PERIOD		4,134.24		
01/29/2022	PC	PAYROLL TRANS FOR 1/29/2022 PAY PERIOD		4,134.24		
		01/31/2022 (01/22) Period Totals and Balance		12,767.52	.00	12,767.52
YTD Encumbrance	.00	YTD Actual	12,767.52 Total	12,767.52 YTD Budget	108,000.00 Unexpended	95,232.48
OVERTIME						
		01/01/2022 (00/22) Balance	001.1650.1152			.00
01/01/2022	PC	PAYROLL TRANS FOR 1/1/2022 PAY PERIOD		32.45		
		01/31/2022 (01/22) Period Totals and Balance		32.45	.00	32.45
YTD Encumbrance	.00	YTD Actual	32.45 Total	32.45 YTD Budget	4,000.00 Unexpended	3,987.55
FRINGE BENEFITS						
		01/01/2022 (00/22) Balance	001.1650.1160			.00
01/01/2022	PB	PAYROLL TRANS FOR 1/1/2022 PAY PERIOD		544.89		
01/15/2022	PB	PAYROLL TRANS FOR 1/15/2022 PAY PERIOD		2,208.87		
01/29/2022	PB	PAYROLL TRANS FOR 1/29/2022 PAY PERIOD		493.25		
		01/31/2022 (01/22) Period Totals and Balance		3,247.01	.00	3,247.01
YTD Encumbrance	.00	YTD Actual	3,247.01 Total	3,247.01 YTD Budget	39,000.00 Unexpended	35,752.99
OPERATING EXPENSES						
		01/01/2022 (00/22) Balance	001.1650.1220			.00
01/08/2022	AP	CENTURYLINK		72.39		
01/02/2022	AP	CENTURYLINK		72.39		
01/01/2022	AP	INTELLICHOICE, INC		2,000.00		
		01/31/2022 (01/22) Period Totals and Balance		2,144.78	.00	2,144.78
YTD Encumbrance	.00	YTD Actual	2,144.78 Total	2,144.78 YTD Budget	8,000.00 Unexpended	5,855.22
MP MAINTENANCE						
		01/01/2022 (00/22) Balance	001.1650.1221			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,500.00 Unexpended	1,500.00
PROFESSIONAL SERVICES						
		01/01/2022 (00/22) Balance	001.1650.1310			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	3,000.00 Unexpended	3,000.00
VEHICLE EXPENSES						
		01/01/2022 (00/22) Balance	001.1650.1387			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	6,500.00 Unexpended	6,500.00
FLEET COSTS						
		01/01/2022 (00/22) Balance	001.1650.1425			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00
TRAINING						
		01/01/2022 (00/22) Balance	001.1650.1500			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00
DISPATCH FEES						
		01/01/2022 (00/22) Balance	001.1650.1610			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget
				30,000.00	Unexpended	30,000.00
CONTRACT REFUND						
		01/01/2022 (00/22) Balance	001.1650.1675			.00
		01/31/2022 (01/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget
				.00	Unexpended	.00
Total DOLORES CONTRACT:				16,191.76	.00	.00

Detective Division

Dolores Monthly

February 2022

	MONTHLY	YEAR TO DATE
NEW CASES ASSIGNED	1	1
CASES CLEARED / INACTIVE / CLOSED	0	0
CASES PENDING	1	1
VALUE OF STOLEN / DAMAGED PROPERTY	\$0.00	\$0.00
VALUE OF RECOVERED PROPERTY	\$0.00	\$0.00
HOURS WORKED	4	
OTHER - HOURS WORKED	0	4

MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:

CASE #	OFFENSE-VIOLATION	STATUS
MC220237	Sex Assault Fondling (JUV)	Open/Active

**Summons Written For the
Town of Dolores
February
2022**

Dolores Summons

Total Records: 43

MONTEZUMA COUNTY SHERIFF'S OFFICE

730 EAST DRISCOLL STREET

CORTEZ, CO 81321

STEVE NOWLIN - SHERIFF

970-565-8452

970-564-3731



CITATION NUMBER	CHARGES	Count
C31958		1

Date Reported	Issuing Officer
2/10/2022	NOWLIN, STEVE

CITATION NUMBER	CHARGES	Count
C32099		1

Date Reported	Issuing Officer
2/28/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32093	CRIMINAL VIOL - 3RD DEGREE CRIMINAL TRESPASS	1

Date Reported	Issuing Officer
2/3/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C31714	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1

Date Reported	Issuing Officer
2/1/2022	PHELPS, ALLEN

CITATION NUMBER	CHARGES	Count
C31713	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1

Date Reported	Issuing Officer
2/1/2022	PHELPS, ALLEN

CITATION NUMBER	CHARGES	Count
C31822	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1

Date Reported	Issuing Officer
2/11/2022	KENNEDY, ALEXANDER

CITATION NUMBER	CHARGES	Count
C31823	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1

Date Reported	Issuing Officer
2/11/2022	KENNEDY, ALEXANDER

CITATION NUMBER	CHARGES	Count
C31824	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1

Date Reported	Issuing Officer
2/11/2022	KENNEDY, ALEXANDER

CITATION NUMBER	CHARGES	Count
C31466	CRIMINAL VIOL - CHILD ABUSE (M1)	1

Date Reported	Issuing Officer
2/12/2022	GALLEGOS, MATTHEW

CITATION NUMBER	CHARGES	Count
C32260	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1

Date Reported	Issuing Officer
2/1/2022	SCHMALZ, PETER

CITATION NUMBER	CHARGES	Count
C32039	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1

Date Reported	Issuing Officer
2/9/2022	ZELNICEK, GRANT

CITATION NUMBER	CHARGES	Count
C32094	CRIMINAL VIOL - CRIMINAL MISCHIEF >\$500 <\$1000 (M1), CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - OBSTRUCTION OF TELEPHONE OR TELEGRAPH SERVICE, CRIMINAL VIOL - CHILD ABUSE (M2), CRIMINAL VIOL - CHILD ABUSE (M2)	1

Date Reported	Issuing Officer
2/11/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32154	CRIMINAL VIOL - CRUELTY TO ANIMALS, CRIMINAL VIOL - CRUELTY TO ANIMALS	1

Date Reported	Issuing Officer
2/10/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32450	CRIMINAL VIOL - DOG NOT UNDER CONTROL	1

Date Reported	Issuing Officer
2/11/2022	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C31465	CRIMINAL VIOL - DOG NOT UNDER CONTROL	1

Date Reported	Issuing Officer
2/20/2022	GALLEGOS, MATTHEW

CITATION NUMBER	CHARGES	Count
C32148	CRIMINAL VIOL - DOG NOT UNDER CONTROL	1

Date Reported	Issuing Officer
2/24/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32153	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - RESISTING ARREST, CRIMINAL VIOL - MENACING (PLACED ON OTHER PERSON IN FEAR)	1

Date Reported	Issuing Officer
2/1/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32146	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, TRAFFIC VIOL-STATUTE - MOTOR VEHICLE NOT EQUIPPED W/HEAD LAMPS AS REQUIRED	1

Date Reported	Issuing Officer
2/11/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32453	CRIMINAL VIOL - FALSE REPORTING TO AUTHORITIES	1

Date Reported	Issuing Officer
2/24/2022	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C31464	CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M3)	1

Date Reported	Issuing Officer
2/15/2022	GALLEGOS, MATTHEW

CITATION NUMBER	CHARGES	Count
C32062	CRIMINAL VIOL - MENACING (PLACED ON THE PERSON IN FEAR W/ WEAPON), CRIMINAL VIOL - DISORDERLY CONDUCT	1

Date Reported	Issuing Officer
2/13/2022	HILL, BRYAN

CITATION NUMBER	CHARGES	Count
C32063	CRIMINAL VIOL - POSSESSION OF DRUG PARAPHERNALIA	1

Date Reported	Issuing Officer
2/25/2022	HILL, BRYAN

CITATION NUMBER	CHARGES	Count
C31537	NON-CRIM ORDINANCE VIOL - VICIOUS ANIMALS PROHIBITED	1

Date Reported	Issuing Officer
2/28/2022	GOTHARD, PATRICK

CITATION NUMBER	CHARGES	Count
C32143	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/1/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32165	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/1/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32152	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/1/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32145	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/8/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32096	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/13/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32097	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/13/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32098	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1

Date Reported	Issuing Officer
2/26/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32355	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
2/6/2022	GUTTRIDGE, KOLTAN

CITATION NUMBER	CHARGES	Count
C32155	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
2/15/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32164	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
2/17/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32147	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
2/18/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32156	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
2/27/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32452	TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES, TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST	1

Date Reported	Issuing Officer
2/18/2022	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C32065	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE DENIED	1

Date Reported	Issuing Officer
2/26/2022	HILL, BRYAN

CITATION NUMBER	CHARGES	Count
C32064	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE REVOKED	1

Date Reported	Issuing Officer
2/26/2022	HILL, BRYAN

CITATION NUMBER	CHARGES	Count
C31796	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1

Date Reported	Issuing Officer
2/24/2022	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C32095	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, TRAFFIC VIOL-STATUTE - OPERATED AN UNINSURED MOTOR VEHICLE ON PUBLIC ROADWAY , TRAFFIC VIOL-STATUTE - DISPLAY/POSSESS/SALE/FICTITIOUS -. TITLE/PLATE/VALID TAB	1

Date Reported	Issuing Officer
2/12/2022	GILBERTO, JACOB

CITATION NUMBER	CHARGES	Count
C32144	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, TRAFFIC VIOL-STATUTE - SPEEDING > 25-39 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1

Date Reported	Issuing Officer
2/6/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32354	TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES	1

Date Reported	Issuing Officer
2/4/2022	GUTTRIDGE, KOLTAN

CITATION NUMBER	CHARGES	Count
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C31798	TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES	1
Date Reported		Issuing Officer
2/9/2022		FROST, THOMAS

February 2022

Municipal Code/Traffic Citations and Reports

Hours worked for Detectives and patrol

Detective Hours: 4

Patrol Hours: 37.5

Call Number	Date	Type	Address	City, State	Call Taker
22004514	2/1/2022 5:47	BUSINESS ALARM	101 S 6TH ST	DOLORES, CO	ALUDINGTON
22004579	2/1/2022 12:20	DOMESTIC VIOLENCE	211 RAILROAD AVE	DOLORES, CO	SWHITE
22004592	2/1/2022 13:31	SEARCH WARRANT SERVICE	808 HILLSIDE AVE	DOLORES, CO	SWHITE
22004631	2/1/2022 17:31	WARRANT SERVICE	211 RAILROAD AVE	DOLORES, CO	SWHITE
22004654	2/1/2022 21:24	UNWANTED PERSON	102 S 11TH ST	DOLORES, CO	TMENDOZA
22004662	2/1/2022 23:18	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	SBOGOTT
22004721	2/2/2022 11:29	VIN INSPECTION	1002 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22004760	2/2/2022 14:40	FOLLOWUP	211 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22004866	2/3/2022 12:27	TRESPASS	1110 RAILROAD AVE	DOLORES, CO	DPADILLA
22004873	2/3/2022 13:39	FOLLOWUP	1110 RAILROAD AVE	DOLORES, CO	JDENNISON
22004881	2/3/2022 14:58	PHONE CALL	1011 CENTRAL AVE	DOLORES, CO	TMARSTON
22004883	2/3/2022 15:29	BREAK IN	1011 CENTRAL AVE	DOLORES, CO	DPADILLA
22004886	2/3/2022 15:33	ANIMAL AT LARGE	205 N 11TH ST	DOLORES, CO	DPADILLA
22005007	2/4/2022 14:14	FOLLOWUP	1110 RAILROAD AVE	DOLORES, CO	APARKER
22005053	2/4/2022 17:37	THEFT	501 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22005188	2/5/2022 19:42	FOLLOWUP	1009 RAILROAD AVE	DOLORES, CO	VRENDON
22005283	2/6/2022 16:40	WELFARE CHECK	18396 HWY 145	DOLORES, CO	TMENDOZA
22005310	2/6/2022 20:19	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	TMENDOZA
22005394	2/7/2022 12:17	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	APARKER
22005515	2/8/2022 9:51	FOLLOWUP	310 RAILROAD AVE	DOLORES, CO	SWHITE
22005647	2/9/2022 0:58	TRAFFIC STOP	100 N 4TH ST	DOLORES, CO	TMENDOZA
22005707	2/9/2022 12:09	COMPLAINT	420 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22005738	2/9/2022 15:15	LOST OR STOLEN PROPERTY	101 S 6TH ST	DOLORES, CO	VYAMPOLSKY
22005799	2/10/2022 1:07	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	TMENDOZA
22005838	2/10/2022 10:07	SUSPICIOUS ACTIVITY	31 CENTRAL AVE	DOLORES, CO	APARKER
22006090	2/11/2022 19:45	DISTURBANCE	995 RAILROAD AVE	DOLORES, CO	JDENNISON
22006213	2/12/2022 14:35	TRAFFIC STOP	200 S 4TH ST	DOLORES, CO	SWHITE
22006233	2/12/2022 16:58	FOUND PROPERTY	420 CENTRAL AVE	DOLORES, CO	JDENNISON
22006256	2/12/2022 19:42	COURTESY RIDE	200 S 5TH AVE	DOLORES, CO	VYAMPOLSKY
22006292	2/13/2022 6:52	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	SWHITE
22006293	2/13/2022 6:54	TRAFFIC STOP	200 S 6TH ST	DOLORES, CO	SWHITE
22006307	2/13/2022 9:21	SAFE TO TELL	18380 HWY 145	DOLORES, CO	SWHITE
22006339	2/13/2022 11:20	MENACING	18380 HWY 145	DOLORES, CO	VRENDON

22006353	2/13/2022 13:13	TRAFFIC STOP	89 CENTRAL AVE	DOLORES, CO	JDENNISON
22006399	2/13/2022 17:52	TRAFFIC STOP	100 N 14TH ST	DOLORES, CO	VRENDON
22006406	2/13/2022 18:35	REDDI REPORT	1319 RAILROAD AVE	DOLORES, CO	VRENDON
22006422	2/13/2022 20:22	REDDI REPORT	420 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22006424	2/13/2022 20:38	UNWANTED PERSON	18380 HWY 145	DOLORES, CO	ALUDINGTON
22006577	2/14/2022 20:00	CIVIL STANDBY	995 RAILROAD AVE	DOLORES, CO	SWHITE
22006650	2/15/2022 11:13	SUSPICIOUS ACTIVITY	105 N 7TH ST	DOLORES, CO	APARKER
22006667	2/15/2022 13:02	TRAFFIC STOP	1000 RAILROAD AVE	DOLORES, CO	APARKER
22006675	2/15/2022 13:58	TRAFFIC STOP	1100 CENTRAL AVE	DOLORES, CO	APARKER
22006795	2/16/2022 11:32	COMMUNITY POLICING	1301 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22006801	2/16/2022 12:16	TRAFFIC STOP	1400 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22006822	2/16/2022 15:05	TRAFFIC STOP	1700 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22006887	2/17/2022 1:26	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	TMENDOZA
22006896	2/17/2022 7:06	SCHOOL ZONE PATROL	1301 CENTRAL AVE	DOLORES, CO	DPADILLA
22006898	2/17/2022 7:26	SCHOOL ZONE PATROL	1550 HILLSIDE AVE	DOLORES, CO	DPADILLA
22006917	2/17/2022 9:19	CIVIL STANDBY	101 N 16TH ST	DOLORES, CO	VRENDON
22006985	2/17/2022 16:15	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22006995	2/17/2022 18:03	TRAFFIC STOP	200 S 3RD ST	DOLORES, CO	VYAMPOLSKY
22007024	2/18/2022 3:00	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22007047	2/18/2022 10:16	VIN INSPECTION	1121 CENTRAL AVE	DOLORES, CO	SWHITE
22007166	2/18/2022 22:04	SUSPICIOUS ACTIVITY	96 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22007181	2/19/2022 1:38	TRAFFIC STOP	1500 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22007253	2/19/2022 12:35	INJURED ANIMAL	1320 CENTRAL AVE	DOLORES, CO	SWHITE
22007555	2/21/2022 16:33	TRAFFIC STOP	800 RAILROAD AVE	DOLORES, CO	DPADILLA
22007611	2/22/2022 6:54	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22007694	2/22/2022 15:53	REDDI REPORT	995 RAILROAD AVE	DOLORES, CO	APARKER
22007753	2/23/2022 4:20	SUICIDE ATTEMPT	1011 MERRITT WAY	DOLORES, CO	TMENDOZA
22007807	2/23/2022 12:09	DOG RUNNING AT LARGE	18380 HWY 145	DOLORES, CO	APARKER
22007815	2/23/2022 12:37	PHONE CALL	18380 HWY 145	DOLORES, CO	APARKER
22007904	2/24/2022 10:28	UNDERAGE CONSUMPTION	1301 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22007915	2/24/2022 11:53	UNDERAGE CONSUMPTION	1301 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22007965	2/24/2022 19:19	TRAFFIC STOP	200 S 11TH ST	DOLORES, CO	SWHITE
22007974	2/24/2022 21:01	SUSPICIOUS VEHICLE	208 N 10TH ST	DOLORES, CO	TMENDOZA
22007994	2/25/2022 7:30	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	ALUDINGTON

22008143	2/26/2022 6:56	EXTRA PATROL	420 CENTRAL AVE	DOLORS, CO	ALUDINGTON
22008201	2/26/2022 12:47	DOG RUNNING AT LARGE	111 N 11TH ST	DOLORS, CO	ALUDINGTON
22008392	2/27/2022 16:33	TRAFFIC STOP	200 S 11TH ST	DOLORS, CO	APARKER
22008444	2/28/2022 6:56	DOG RUNNING AT LARGE	1301 CENTRAL AVE	DOLORS, CO	VYAMPOLSKY
22008458	2/28/2022 8:58	DISTURBANCE	101 N 16TH ST	DOLORS, CO	VYAMPOLSKY
22008524	2/28/2022 15:27	ANIMAL BITE	100 S 6TH ST	DOLORS, CO	VYAMPOLSKY

Call Type	Number Events	Avg. Dispatch	Avg. Response	Avg. Travel	Avg. Time On Scene	Avg. Time	Total Time
ANIMAL AT LARGE	1	34.8	0.03	0.02	0.03	34.88	34.88
ANIMAL BITE	1	1.85	0.27	0	0	2.12	2.12
BREAK IN	1	2.5	0.03	0	0	2.53	2.53
BUSINESS ALARM	1	1.7	0.02	11.93	0.92	14.57	14.57
CIVIL STANDBY	2	7.38	11.58	0	0	18.95	37.9
COMMUNITY POLICING	1	0.9	0.53	0	0	1.43	1.43
COMPLAINT	1	2.37	1.28	0	0	3.65	3.65
COURTESY RIDE	1	0.4	0.37	0	0	0.77	0.77
DISTURBANCE	2	2.4	3.23	1.36	40.88	47.88	95.75
DOG RUNNING AT LARGE	3	3.61	0.04	0	0	3.66	10.97
DOMESTIC VIOLENCE	1	1.8	9.17	10.67	0.03	21.67	21.67
EXTRA PATROL	7	0.16	0.01	0	0.59	0.76	5.32
FOLLOWUP	5	0.07	1.12	0	0	1.18	5.92
FOUND PROPERTY	1	7.4	0.97	0	0	8.37	8.37
INJURED ANIMAL	1	1.13	0.23	0	0	1.37	1.37
LOST OR STOLEN PROPERTY	1	1.55	0	0	0	1.55	1.55
MENACING	1	1.93	0.75	2.37	87.1	92.15	92.15
PHONE CALL	2	2.73	0	0	0	2.73	5.45
REDDI REPORT	3	0	0	0	0	0	0
SAFE TO TELL	1	16.18	15.78	0	0	31.97	31.97
SCHOOL ZONE PATROL	2	0.33	0.02	0	0	0.34	0.68
SEARCH WARRANT SERVICE	1	0.33	0.23	11.88	62.33	74.78	74.78
SUICIDE ATTEMPT	1	1.18	0.2	14.77	30.53	46.68	46.68
SUSPICIOUS ACTIVITY	3	3.83	0.05	6.83	112.84	123.55	370.65
SUSPICIOUS VEHICLE	1	3.05	0.02	0	0	3.07	3.07
THEFT	1	3.92	0.4	0	0	4.32	4.32
TRAFFIC STOP	18	0.15	0.06	0	3.98	4.19	75.42
TRESPASS	1	64.07	0.07	0.03	0.07	64.23	64.23
UNDERAGE CONSUMPTION	2	0	0	0	0	0	0
UNWANTED PERSON	2	0.82	0.01	1.02	15.92	17.76	35.52
VIN INSPECTION	2	11.18	30.51	0	0	41.69	83.38
WARRANT SERVICE	1	0.55	3.33	0.02	9.48	13.38	13.38
WELFARE CHECK	1	2.47	0.05	0	0	2.52	2.52

TOTAL CALLS FOR SERVICE

73



Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: March 14, 2022
RE: Meeting Information Update

Monday/s Town Board Meeting

On the agenda for our regular meeting Monday March 14th:

- On our agenda is a resolution to award a contract to SGM Engineers for engineering services for providing 30 percent design services for replacement of water pipeline as identified in the 2018 Water and Sewer Master Plan and for evaluation of tank sites for a proposed new/additional water storage tank.
- The grant application to the State Historical Fund for the Exxon building was unsuccessful. The applicant is requesting the town resubmit the application. Shirley Powell and the applicant are addressing the weaknesses identified by the SHF staff. Shirley Powell will present later in the agenda.
- As requested, Jon Kelly will be presenting options for the preservation of the recently annexed and acquired town properties.
- Lastly, the treasurer and I have identified the possible sources of funding that could be used for the Flanders Park restroom.

General Updates

- The CDPHE Vaccine Bus will be in JRP on the following Fridays 9:00 am to 1:00pm: April 1 and 22, May 13, June 10 and at the Farmers Market on June 15.
- I attended an exercise develop by the county emergency management department where a simulated emergency was used as a training tool. The simulation was a wildfire that threatened the town of Dolores. These exercises are meant to get the various players in a room, in this case the County Emergency Operations Center that is in the Sheriff's building, to work together during the response to this wildfire. Participating where the Dolores FPD and the Sheriff, EMS, Public Health, various trained county staff in different roles such Logistics, Public Information, the county emergency manager, the town of Dolores.

The emphasis was spent on response to the fire and preparing to evacuate beginning with the "get ready" alert and progressing to "get set and go". We discussed various methods to inform the community such as the warning sirens, social media, websites, Nixle, which is a form of

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[https:// townofdolores.colorado.gov](https://townofdolores.colorado.gov)



reverse 911 calls, and person to person that would include the sheriff's deputies. WE discussed how to reach those without a computer or might not receive a Nixle alert such as the elderly or those with special needs. We think between the fire district and the town we can develop a list. Staff is preparing for town roles during a response to an emergency and this includes public information, communicating with elected officials, water for firefighting, assisting with the evacuation.

The sheriff would decide an evacuation route; the evacuation center would be at the Cortez High School.

- This leads into the status of the town's grant application for new sirens. DHSEM responded that they have funds available, but it would require a greater match. The fire district and sheriff have agreed to increase their match to \$10,000 each and the town has \$10,000 budgeted. The new cost share would be \$29,640.45 and FEMA's will be \$37,387.55 for a project total amount of \$67,028.00.
- The town continues to post the town survey on various websites. We are now preparing a mailing to residents, with a self-addressed, stamped return envelope included.
- We are continuing to have conversations with Amber Lansing and Good Samaritan's of Cortez regarding building a community garden in JRP.
- Included in the packet is letter from Governor Polis. Staff will present on the cyber security concerns.

Upcoming Events

- March 14 and 28th-town board meetings
- There will not be a planning commission meeting in March
- March 10-Parks Committee meeting
- April 5-town election
- Restroom grant to CDOT due by the last Wednesday of each month



COLORADO

Governor Jared Polis

March 8, 2022

Dear Community Leaders,

Colorado stands with Ukraine in their fight to protect democracy and freedom. We are committed to doing our part to strongly penalize Putin's extreme aggression.

By the nature of your role, your continued success in providing Colorado cybersecurity during the geopolitical tensions between Ukraine and Russia is more important than ever.

My administration has taken [swift actions](#), directed agencies to review relevant State contracts to determine if any are with Russian state-owned companies directly or as subcontractor and directed state agencies to work to terminate such contracts if Russian state-owned companies are found to be contractors or subcontractors and ensure that future procurement efforts analyze any possible connections with Russian state-owned companies.

I was pleased to see Colorado PERA quickly divested \$7.2M from a Russian bank and the Governor urges the complete divestiture of the PERA Trust Fund from any and all Russian state-owned institutions. I have [urged](#) institutions of higher education to examine divestiture from Russian owned assets.

I also directed the Office of New Americans to support Ukrainian-born Coloradans and embrace those who are fleeing this conflict and Colorado is also severing diplomatic ties with Russia and are no longer recognizing the consular mission.

Be assured, we are aggressively pursuing other steps to hold Putin and Russia accountable for their actions against democracy and freedom. Our administration is also working to identify and focus resources on protecting the state's critical infrastructure from Russian cyber-attacks or misinformation efforts. Therefore, we want to highlight for you the messages that are prevalent today regarding the nature of being protected and safe regarding your online/cyber hygiene during these challenging times.

The Cybersecurity & Infrastructure Security Agency (CISA) within the Federal Department of Homeland Security has several important [resources](#) for you to take advantage of to keep your systems safe from intrusion that could put Coloradans at risk. These include:

- The Shields Up program provides excellent guidance to organizations on cybersecurity, <https://www.cisa.gov/shields-up>
- The CISA Insights website gives detailed intelligence on the threats that exist, <https://www.cisa.gov/insights>

- CISA's Catalog of their services is also an important resource, <https://www.cisa.gov/publication/cisa-services-catalog>

Other cybersecurity resources include:

- The Center for Internet Security provides excellent resources, ([CISecurity.org](https://www.cisecurity.org))
- The National Cyber Security Alliance provides insights for businesses and individuals, (www.staysafeonline.org)
- The National CyberSecurity Center provides educational and other cybersecurity resources to K-12 and adults, (<https://cyber-center.org>)
- STOP. THINK. CONNECT.™ Campaign website provides homes, schools, workplaces, and businesses with ways to put cybersecurity knowledge into practice, (www.stopthinkconnect.org)

In addition to those resources, it is important to spread the message that everyone should lower their threshold of reporting suspicious online activity. Intrusions, attempted intrusion, phishing efforts, suspicious links, etc. should all be reported to the Colorado Information Analysis Center (CIAC) at 877-509-2422 (available 24 hours/day) or online at <https://ciacco.org/> then submit a Community Member Suspicious Activity Report.

If you believe that you are experiencing an active cyber intrusion, data breach, or ransomware event please also report to the FBI Internet Crime Complaint Center at <https://www.ic3.gov/Home/FileComplaint> and CISA Central 888-282-0970 or <https://www.us-cert.gov/report>.

Finally, we also want help to amplify this message as widely as possible and share with your partners that now is the time to update the security of your online systems and accounts. Change passwords to strong passwords and turn on Two-Factor authentication.

Now is the time to protect, defend, and report against suspicious online activity for yourselves and those within your circles.

Thank you for helping to keep Colorado Safe.

Sincerely,



Jared Polis
Governor
State of Colorado

**POTENTIAL ITEMS TO REALLOCATE FROM THE 2022 BUDGET IN ORDER TO
FUND THE ADDITIONAL EXPENSE OF THE FLANDERS BATHROOM**

March 8, 2022

Existing Funds Programmed that may be used in 2022 for the Flanders Bathroom: Parks

10-452-709 Flanders Restroom \$10,000

Funds to Cut: Parks

10-452-615 Bear Containers \$8,000

10-452-708 Pavilion Repair \$5,000

10-452-708 Community Garden \$2,500 (Water line that will not be needed)

10-452-900 JRP Master Plan \$15,000

\$30,500 total

Funds to Cut: General & Streets

10-419-611 Town Hall Building Maintenance \$10,000 (reduced from \$14,000)

10-415-650 Contributions \$5,000 (Special Projects)

10-419-321 Tree trimming \$3,500

10-415-320 Administrative Education \$2,000 (reduced from \$5,000)

10-415-325 Administrative Consulting \$7,500

10-415-675 Land Surveyor Costs \$2,500 (reduced from \$5,000)

20-431-701 Collaborative Sidewalk/Curb& Gutter \$4,000 (reduced from \$8,000)

\$34,500 total

Grand Total Funds to reallocate - \$65,000

Programmed Project Amount – Flanders Bathroom - \$10,000

Possible alternative source-American Recovery Act dedicated to the town of Dolores.

DISTRICT COURT, DOUGLAS COUNTY, COLORADO 4000 Justice Way Castle Rock, Colorado 80109 (720) 437-6200	DATE FILED: March 9, 2022 3:14 PM CASE NUMBER: 2022CV30071
Plaintiff: ROBERT C. MARSHALL, v. Defendants: DOUGLAS COUNTY BOARD OF EDUCATION; MICHAEL PETERSON, REBECCA MYERS, KAYLEE WINEGAR and CHRISTY WILLIAMS, in their official capacities as members thereof.	▲ COURT USE ONLY ▲ Case Number: 2022CV30071 Division: 5
ORDER RE: PLAINTIFFS' MOTION FOR A PRELIMINARY INJUNCTION	

THIS MATTER came before the court on February 25, 2022 for a hearing on Plaintiff's *Motion for Preliminary Injunction Prohibiting Further Violations of the Colorado Open Meetings Law* (hereafter "Motion"). At the conclusion of the hearing the court took its ruling under advisement. Now having considered the testimony of the witnesses, the exhibits, the statements of counsel and the applicable law, the court finds and orders as follows:

STATEMENT OF THE CASE

Plaintiff Robert C. Marshall (hereafter "Marshall") is a resident of Douglas County, Colorado. Defendant Douglas County Board of Education (hereafter "BOE") is a local public body subject to the provisions of the Colorado Open Meetings Law, § 24-6-401, et seq. (hereafter "COML").¹ Michael Peterson (hereafter "Peterson"), Rebecca Myers (hereafter "Myers"), Kaylee Winegar (hereafter "Winegar") and Christy Williams (hereafter "Williams")(collectively "Individual Defendants") are four of the seven members of the BOE.

Marshall filed a Complaint² alleging the four Individual Defendants engaged in activity that violated the COML by discussing and deciding to terminate the employment of Corey Wise (hereafter "Wise"), superintendent of the Douglas County School District (hereafter "DCSD"), outside a public meeting of the BOE. The Complaint alleges three claims for relief: 1) Declaratory Relief for Past Violations of the Colorado Open Meetings Law; 2) Injunctive Relief

¹ The Open Meetings Law is part of the "Colorado Sunshine Act of 1972," § 24-6-101, et seq.

² The original complaint was superseded by a First Amended Verified Complaint.

Barring Further Violations of the Colorado Open Meetings Law; 3) A Declaration that the Decision to Terminate the Employment of Superintendent Wise is Null and Void.

Marshall also filed the Motion which is at issue here in which he requests a preliminary injunction prohibiting the Defendants from further violating the COML by engaging in discussion of public business by three or more members of the BOE through a series of gatherings by less than three members at a time.

LEGAL STANDARD

The declaration of policy which prefaces the COML provides:

It is declared to be a matter of state wide concern and the policy of this state that the formation of public policy is public business and may not be conducted in secret. § 24-6-401, C.R.S.

The COML goes on to state:

All meetings of a quorum or three or more members of any local public body, whichever is fewer, at which any public business is discussed or at which any formal action may be taken are declared to be public meetings open to the public at all times. §24-6-402(2)(b), C.R.S.

“Meetings” are defined as:

[A]ny kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication. § 24-6-402 (1)(b), C.R.S.

In discussing the purpose of the COML, the Colorado Court of Appeals has observed that it affords the public access to a broad range of meetings at which public business is considered; it gives citizens an expanded opportunity to become fully informed on issues of public importance; and it allows citizens to participate in the legislative decision-making process that affects their personal interests. *Walsenburg Sand & Gravel Co., Inc. v. City Council of Walsenburg*, 160 P.3d 297, 299 (Colo. App. 2007).

The COML has a broad enforcement provision and provides that, “Any person denied or threatened with denial of any of the rights that are conferred on the public by this part 4 has suffered an injury in fact and, therefore, has standing to challenge the violation of this part 4.” § 24-6-402(9)(a).

Preliminary injunctive relief is an extraordinary remedy designed to protect a plaintiff from irreparable injury and preserve the court’s power to render a meaningful decision following a trial on the merits. *Rathke v. MacFarlane*, 648 P.2d 648, 651 (Colo. 1982).

In order to obtain a preliminary injunction, the moving party must demonstrate: 1) a reasonable probability of success on the merits; 2) a danger of real, immediate, and irreparable injury which may be prevented by injunctive relief; 3) that there is no plain, speedy, and adequate remedy at law; 4) that granting a preliminary injunction will not disserve the public interest; 5) that the balance of equities favors the injunction; and 6) that the injunction will preserve the status quo pending a trial on the merits. *Id.* at pp. 653-54.

ANALYSIS

Reasonable Probability of Success

The first criteria for a preliminary injunction requires a plaintiff to establish a reasonable probability of success on the merits. Here the evidence demonstrates that, separately from a public meeting, the Individual Defendants engaged in discussions among themselves and reached agreement that Wise should not continue as the DCSD superintendent. Without notifying the three board members not named as Individual Defendants, Peterson and Williams then met with Wise and presented him with alternatives regarding his departure, either that he could do so voluntarily or he would be terminated. When he refused to leave voluntarily, he was terminated at a public meeting held on February 4, 2022. At that meeting, the four Individual Defendants voted in favor of discharge and the other three members of the BOE voted against it.

Marshall does not contend that three or more members of the board met at one time, discussed discharge, and reached an agreement to terminate Wise, but instead he argues that the four Individual Defendants engaged in these activities serially, two members at a time, in order to avoid the three member prohibition of § 24-6-402(2)(b). Defendants contend that because no more than two members at a time met and communicated about these issues, they complied with the law.

There is a lack of appellate decisions in Colorado regarding whether serial communications violate the COML. Other states, however, have addressed this issue. *In Right to Know Committee v. City Council, City and County of Honolulu*, 175 P.3d 111,122 (Hawaii App. 2007) the court held that when city council members engaged in a series of one-on-one conversations relating to an item of Council business, the spirit of the open meeting requirement was circumvented and the strong policy of having public bodies deliberate and decide business in view of the public is thwarted and frustrated.

Colorado's open meeting law is similar to that of Hawaii and, in support of its decision in *Right to Know Committee*, the Hawaii court cited a number of decisions from states with similar laws. *State ex rel. Cincinnati Post v. City of Cincinnati*, 76 Ohio. St. 3d 540, 544, 668 N.E.2d 903, 906 (1996)(The Ohio Sunshine law cannot be circumvented by scheduling back-to-back meetings which, taken together are attended by a majority of a public body.); *Booth Newspapers, Inc. v. Wyoming City Council*, 168 Mich. App. 459, 471, 425 N.W.2d 695, 700 (1988)(Open Meetings Act was violated where council members met privately in separate meetings because

total number of participating members constituted a quorum even though less than a quorum participated in each meeting.); *Del Papa v. Bd. of Regents of the University and Community College System of Nevada*, 114 Nev. 388, 400, 956 P.2d 770, 778 (1998)(holding that serial electronic communications used to deliberate toward a decision violated open meetings law and “if a quorum is present or is gathered by serial electronic communications, the body must deliberate and actually vote on the matter at a public meeting”); *Stockton Newspapers, Inc. v. Members of the Redev. Agency of Stockton*, 171 Cal. App. 3d 95, 98, 214 Cal. Rptr. 561, 562 (1985)(a series of telephone contacts constitutes a meeting within California’s public meeting law and “the concept of ‘meeting’ under the [California open meeting law] comprehends informal sessions at which a legislative body commits itself collectively to a particular future decision concerning the public business”); *Blackford v. Sch. Bd. of Orange County*, 375 So.2d 578, 580 (Fla. Dist. Ct. App. 1979)(holding that “the scheduling of six sessions of secret discussions, repetitive in content, in rapid-fire seriatim and of such obvious official portent, resulted in six de facto meetings by two or more members of the board at which official action was taken,” and “[a]s a consequence, the discussions were in contravention of the Sunshine Law”); *Sacramento Newspaper Guild v. Sacramento County Bd. of Supervisors*, 263 Cal. App. 2d 41, 50, 69 Cal. Rptr. 480, 487(1968)(“An informal conference or caucus permits crystallization of secret decisions to a point just short of ceremonial acceptance. There is rarely any purpose in a nonpublic pre-meeting conference except to conduct some part of the decisional process behind closed doors. Only by embracing the collective inquiry and discussion stages, as well as the ultimate step of official action, can an open meeting regulation frustrate these evasive devices”).³

These decisions are consistent with the position that Colorado has taken with regard to the conduct of public business. The COML declaration of policy provides that even “the *formulation* of public policy...may not be conducted in secret.” § 24-6-401(emphasis supplied). And, meetings regarding public business must be public not only when decisions are made, but also in situations where “public business is *discussed*.” § 24-6-402(2)(b)(emphasis supplied). Statutes such as the COML are to be interpreted most favorably to protect the ultimate beneficiary, the public. *Cole v. State*, 673 P.2d 345, 349 (Colo. 1983). Circumventing the

³ Plaintiff has provided the court with several other authorities in support of this position that the court finds instructive. *Harris v. City of Fort Smith*, 197 S.W.3d 461, 467 (Ark. 2004)(“an informal meeting subject to the [open meetings law] was held by way of” one-on-one meetings); *Wood v. Battle Ground Sch. Dist.*, 27 P.3d 1208, 1216 (Wash. Ct. App. 2001)(“the [Open Public Meetings Act] does not require the contemporaneous physical presence of the members to trigger its provisions” and concluding that a *prima facie* case of a meeting by e-mail was established when a quorum of school board members “exchanged mail (e-mail) messages about Board business”); *Handy v. Lane County*, 362 P.3d 867, 881 (Or. Ct. App. 2015), *aff’d in part on other grounds*, 385 P.3d 1016 (Or. 2016)(“the Public Meetings Law...contemplates something more than just a contemporaneous gathering of a quorum. A series of discussions may rise to the level of prohibited ‘deliberation’ or ‘decision’; the determinative factors are whether a sufficient number of officials are involved, what they discuss, and the purpose for which they discuss it—not the time, place and manner of their communications.”)

statute by a series of private one-on-one meetings at which public business is discussed and/or decisions reached is a violation of the purpose of the statute, not just its spirit.

The hiring and firing of a school district's superintendent is clearly a matter of public business. It is a subject that can generate strong feelings and it is a matter on which the public can expect to be fully informed. Discussion by members of the BOE, let alone ultimate decisions on this subject should be conducted at meetings open to the public. The evidence indicates that four members of the board collectively committed, outside of public meetings, to the termination of Wise's employment. That decision was then formalized at an official meeting on February 4th. The fact that no public comment was permitted at the February 4th meeting is additional evidence of the Individual Defendants' commitment to their course of action.

Marshall has shown a reasonable probability of success on the merits, namely that a series of private meetings took place between various combinations of the Individual Defendants and that they reached and communicated agreement regarding Wise's termination. Marshall has, therefore, met the first requirement for a preliminary injunction.

Danger of Real, Immediate and Irreparable Injury

The COML acknowledges that the denial or threatened denial of the rights conferred by it on the public constitutes an injury in fact. § 24-6-402(9)(a). As discussed above, Marshall has shown a reasonable probability of success on the merits and since even a threatened denial constitutes an injury, Marshall has met this criteria for a preliminary injunction.

No Plain, Speedy and Adequate Remedy at Law

Once again, the COML provides guidance on this requirement. Colorado courts have jurisdiction to issue injunctions "to enforce the purposes of this section upon the application by any citizen of this state." § 24-6-402(9)(b). A proceeding under this statute implicates the interests of the general public and not just the interests of the person bringing the action. Injunctive relief rather than money damages is the only practical remedy for a violation.

No Disservice to the Public Interest

The statute furthers transparency in the conduct of public decision making. The legislature has determined that the formation of public policy may not be conducted in secret, therefore, the granting of a preliminary injunction that requires discussion and decision making to occur at public meetings would not disserve the public interest.

The Balance of Equities Favors an Injunction

The Defendants suggest this criteria disfavors the requested injunction. They argue that the Board has a strong interest in conducting operations without ongoing judicial supervision and a preliminary injunction would hamper their ability to react quickly to changed circumstances.

The court has no interest in engaging in ongoing supervision of the BOE. The preliminary injunction requested here does not imply such supervision. The requested relief is that the board do what the statute requires. To the extent that statutory compliance results in an inability to react quickly to changed circumstances, that is not the fault of the injunction. Instead it is the natural outcome of a law that circumscribes governmental decision making and insures that decisions on public matters be made in the open and not behind closed doors. The BOE is the governing body of the DCSD, it is composed of seven members who have a responsibility to work together in the public business of providing educational services in Douglas County and to do so in a way that enables the public to view the process. For the reasons discussed above, the court finds that the equities favor the preliminary injunction.

Preservation of the Status Quo Pending a Trial on the Merits

It is unclear whether there has been a past practice of conducting a series of one-on-one or two-on-one meetings that involved board members and the superintendent, followed by communicating the discussions to absent board members at similar meetings. The possibility of a "status quo" that involved an improper practice designed to circumvent the COML, however, does not argue against a preliminary injunction which is consistent with practices required by statute. The court finds that a preliminary injunction would preserve the status quo pending a trial on the merits.

CONCLUSION

The Court finds that the criteria for issuance of a preliminary injunction has been met. The Motion is GRANTED as set forth below.

The Defendants are enjoined from engaging in discussions of public business or taking formal action by three or more members of the BOE either as a group or through a series of meetings by less than three members at a time, except in public meetings open to the public. This order does not preclude the BOE from conducting executive sessions as permitted by statute.

DONE AND SIGNED this 9th day of March, 2022.

A handwritten signature in black ink, appearing to read "J.K. Holmes", is written over a horizontal line.

Jeffrey K. Holmes, District Court Judge

SALES TAX REVENUE

Dollars posted in Month Received for Prior Month Sales Tax	2015	2016	2017	2018	2019	2020	2021	2022	DIFFERENCE BETWEEN 2021 AND 2022	AMOUNT REMAINING TO BE COLLECTED FOR 2022 BUDGET OF \$650,000.00
Revenue										
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,558.84	\$ 26,893.34	\$ 41,649.04	\$ 62,845.40	\$ 64,745.75	\$ 1,900.35	\$ 585,254.25
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 35,747.85	\$ 66,319.00	\$ 63,231.49	\$ (3,087.51)	\$ 522,022.76
MAR	\$ 18,243.66	\$ 15,969.13	\$ 22,202.06	\$ 25,291.20	\$ 39,686.60	\$ 42,144.00	\$ 56,104.97	\$ 44,753.17	\$ (11,351.80)	\$ 477,269.59
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.55	\$ 19,455.48	\$ 28,475.57	\$ 33,859.00	\$ 52,616.65			
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 64,858.45			
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,850.76	\$ 35,276.82	\$ 37,854.00	\$ 54,217.11			
JULY	\$ 33,001.48	\$ 35,831.53	\$ 36,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 87,285.96			
AUG	\$ 33,317.24	\$ 42,266.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 80,278.60			
SEPT	\$ 28,679.48	\$ 30,837.36	\$ 40,062.36	\$ 33,750.20	\$ 49,228.25	\$ 71,287.72	\$ 81,307.43			
OCT	\$ 25,889.75	\$ 34,163.99	\$ 44,343.49	\$ 36,377.55	\$ 45,949.36	\$ 72,236.46	\$ 72,119.89			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.39	\$ 54,063.52	\$ 68,898.98	\$ 84,376.18			
DEC	\$ 18,881.71	\$ 29,594.84	\$ 28,574.56	\$ 27,357.70	\$ 40,298.94	\$ 66,586.70	\$ 73,546.84			
TOTALS	\$ 292,184.11	\$ 321,842.41	\$ 337,549.67	\$ 350,049.99	\$ 458,144.66	\$ 632,251.38	\$ 815,876.48	\$ 172,730.41		

TREASURER'S REPORT
TOWN OF DOLORES
MARCH 9, 2022

Petty Cash	\$300.00
Hi-Fi Savings Account	\$1,067,293.52
Checking Account	\$77,413.92
Conservation Trust Fund	\$14,628.49
ColoTrust	\$859,607.55
Bonds	\$558,000.70
Business Account (AFLAC)	\$3,426.97
Regular Savings Account	\$5,208.33
Playground Account/Donatic	\$3,245.33
TOTAL	\$2,589,124.81

March 10, 2022

AMERICAN RESCUE PLAN (ARP) ANALYSIS

\$240,039 RECEIVED BY THE TOWN OF DOLORES

INDEXES

POTENTIAL PROJECTS	COST	PURPOSE/ 4 ELIGIBLE USES	7 ELIGIBLE SPENDING TYPES/66 INDIVIDUAL SPENDING CATEGORIES (ESTABLISHED BY THE INTERIM FINAL RULE, MAY 2021)	ADDITIONAL EXPANSIONS (ESTABLISHED BY THE FINAL RULE, JANUARY 2022)	CURRENTLY PROGRAMMED IN THE 2022 BUDGET, GENERAL FUND OR ARP?
COMMUNITY INTERVENTION PROGRAM	\$16,065	ELIGIBLE. P1/RESPOND TO PUBLIC HEALTH EMERGENCY & NEGATIVE IMPACTS	SUPPORT PUBLIC HEALTH RESPONSE/SERVICES TO ADDRESS BEHAVIORAL HEALTHCARE NEEDS EXACERBATED BY THE PANDEMIC. PUBLIC HEALTH: 1.10 MENTAL HEALTH SERVICES, 1.11 SUBSTANCE USE SERVICES, 1.12 OTHER PUBLIC HEALTH SERVICES	BEHAVIORAL HEALTH, SUCH AS MENTAL HEALTH TREATMENT, SUBSTANCE USE TREATMENT, AND OTHER BEHAVIORAL HEALTH SERVICES (PAGE 15, OVERVIEW OF THE FINAL RULE)	PROGRAMMED IN GF OR ARP
PLANDERS BATHROOM	\$90,000	NOT ELIGIBLE P1/RESPOND TO PUBLIC HEALTH EMERGENCY & NEGATIVE IMPACTS	EQUITY FOCUSED SERVICES/ NOT A GOOD MATCH TO THE 7 CATEGORIES OF SPENDING TYPES. CLOSEST ONE WOULD BE ADDRESS SYSTEMATIC HEALTH AND ECONOMIC CHALLENGES THAT HAVE CONTRIBUTED TO THE UNEQUAL IMPACT OF THE PANDEMIC. NEGATIVE ECONOMIC IMPACTS 1.13 OTHER ECONOMIC SUPPORT (BUT NOT A GREAT FIT HERE EITHER, AS WE WOULD HAVE TO FOLLOW THE CAPITAL EXPENDITURE RULES)	LIKELY DOES NOT MEET THESE CAPITAL EXPENDITURE REQUIREMENTS OF THE FINAL RULE: "Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements. In addition to other standards for uses of funds. Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class." (PAGE 30, OVERVIEW)	ADDITIONAL PROJECT COSTS NOT PROGRAMMED
ESCO	\$110,000	POTENTIALLY ELIGIBLE. P4/NECESSARY INVESTMENT IN WATER & SEWER	SOME COMPONENTS OF THIS PROJECT MAY BE ELIGIBLE; INDIVIDUAL PROJECT COMPONENTS STILL NEED TO BE IDENTIFIED, BUT THOSE RELATED TO WATER & SEWER INFRASTRUCTURE WOULD HAVE A GOOD CHANCE OF QUALIFYING. IDENTIFY INVESTMENTS IN WATER AND SEWER INFRASTRUCTURE, IMPROVE RESILIENCE OF INFRASTRUCTURE TO SEVERE WEATHER EVENTS; UPGRADE FACILITIES AND TRANSMISSIONS, DISTRIBUTION, AND STORAGE SYSTEMS. INFRASTRUCTURE: 5.3 CLEAN WATER; DECENTRALIZED WASTEWATER, 5.5 CLEAN WATER; OTHER SEWER INFRASTRUCTURE, 5.7 CLEAN WATER; ENERGY CONSERVATION, 5.11 DRINKING WATER; TRANSMISSION & DISTRIBUTION, 5.15 DRINKING WATER; OTHER INFRASTRUCTURE PROJECT	WATER AND SEWER INFRASTRUCTURE (PAGES 37-38, OVERVIEW) ENERGY CONSUMPTION REDUCTION FOR PUBLICLY OWNED TREATMENT WORKS	NOT PROGRAMMED
AFFORDABLE HOUSING	\$10,000	ELIGIBLE. P1/RESPOND TO PUBLIC HEALTH EMERGENCY & NEGATIVE IMPACTS	EQUITY FOCUSED SERVICES/BUILDING STRONGER NEIGHBORHOODS AND COMMUNITIES, INCLUDING SUPPORTIVE HOUSING AND SERVICES FOR INDIVIDUALS EXPERIENCING HOMELESSNESS, DEVELOPMENT OF AFFORDABLE HOUSING, ETC. SERVICES TO DISPROPORTIONATELY IMPACTED COMMUNITIES: 3.10 HOUSING SUPPORT: AFFORDABLE HOUSING, 3.12 HOUSING SUPPORT: OTHER HOUSING ASSISTANCE	PROGRAMS OR SERVICES TO SUPPORT LONG-TERM HOUSING SECURITY: INCLUDING DEVELOPMENT OF AFFORDABLE HOUSING AND PERMANENT SUPPORTIVE HOUSING (PAGE 18, OVERVIEW)	PROGRAMMED IN GENERAL FUND

POTENTIAL PROJECTS	COST	PURPOSE/ A ELIGIBLE USES	7 ELIGIBLE SPENDING TYPES/66 INDIVIDUAL SPENDING CATEGORIES (ESTABLISHED BY THE INTERIM FINAL RULE, MAY 2021)	ADDITIONAL EXPANSIONS (ESTABLISHED BY THE FINAL RULE, JANUARY 2022)	CURRENTLY PROGRAMMED IN THE 2022 BUDGET, GENERAL FUND OR ARP?
ECONOMIC DEVELOPMENT	\$10,000	POTENTIALLY ELIGIBLE: P2/RESPOND TO PUBLIC HEALTH EMERGENCY & NEGATIVE IMPACTS	NEED MORE DETAILS ON THIS PROJECT, BUT COULD QUALIFY UNDER NEGATIVE ECONOMIC IMPACTS: 2.9 SMALL BUSINESS ECONOMIC ASSISTANCE (GENERAL), 2.11 AID TO TOURISM, TRAVEL, OR HOSPITALITY, 2.13 OTHER ECONOMIC SUPPORT. OF NOTE IS THAT DOLORES IS NOT LOCATED IN A QUALIFIED CENSUS TRACT (QCT), HOWEVER, DOLORES IS PART OF MONTEZUMA COUNTY WHICH WAS IDENTIFIED AS A "DISADVANTAGED COMMUNITY" IN 2021 BY THE DEPARTMENT OF LOCAL AFFAIRS WITH THE STATE OF COLORADO. THIS IS BASED ON THREE BENCHMARKS MET BY THE COUNTY, INCLUDING MEDIAN HOUSEHOLD INCOME, MEDIAN HOME VALUE, AND COUNTY 24-MONTH UNEMPLOYMENT RATE.	ASSISTANCE TO HOUSEHOLDS, IMPACTED HOUSEHOLDS AND COMMUNITIES (PAGE 17, OVERVIEW), ASSISTANCE TO SMALL BUSINESSES (PAGE 21, OVERVIEW)	PROGRAMMED IN GENERAL FUND
EMERGENCY SIRENS	\$10,000	NOT ELIGIBLE. (PLANNED FEMA GRANT MATCH)		SLEPP FUNDS "MAY NOT BE USED TO MEET THE NON-FEDERAL MATCH OR COST-SHARE REQUIREMENTS OF OTHER FEDERAL PROGRAMS, OTHER THAN SPECIFICALLY PROVIDED FOR BY STATUTE" (PAGE 49, OVERVIEW)	PROGRAMMED IN GENERAL FUND
GENERATION FOR THE WATER PLANT OTHER PROJECTS & TOWN BOARD IDEAS?	\$17,000 3	ELIGIBLE: P4/NECESSARY INVESTMENT IN WATER & SEWER	IDENTIFY INVESTMENTS IN WATER AND SEWER INFRASTRUCTURE, IMPROVE RESILIENCE OF FACILITIES AND TRANSMISSIONS, DISTRIBUTION, AND STORAGE SYSTEMS. INFRASTRUCTURE: 5.11 DRINKING WATER; TRANSMISSION & DISTRIBUTION, 5.15 DRINKING WATER; OTHER INFRASTRUCTURE PROJECT	WATER AND SEWER INFRASTRUCTURE (PAGES 37-38, OVERVIEW) SECURITY OF PUBLICLY OWNED TREATMENT WORKS	NOT PROGRAMMED NOT PROGRAMMED
TOTAL ELIGIBLE	\$163,065				
TOTAL INELIGIBLE	\$100,000				

POTENTIAL UNPLANNED REMAINDER
(\$240,039 - \$163,065)

\$76,974



Discussion and Possible Action

**Meeting Date: March 14, 2022
AGENDA DOCUMENTATION
ITEM**

TO: TOWN OF DOLORES MAYOR & TRUSTEES

**FROM: KEN CHARLES
INTERIM TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING RESOLUTION 473
SERIES 2022 APPROVING THE AGREEMENT WITH SGM-INC TO PROVIDE
ENGINEERING SERVICES FOR PROVIDING 30 PERCENT DESIGN FOR PHASE 2 OF
THE WATER DISTRIBUTION PLAN AND TO IDENTIFY SITES FOR A NEW WATER
STORAGE TANK BASED ON HYDRAULIC MODELING ALTERNATIVES.**

PURPOSE AND BACKGROUND

The proposed project is Phase 2 of a 6-phase water distribution system replacement project. A 20-year Capital Improvement Plan (CIP) was completed for the Town of Dolores in 2018. The CIP report concluded that the most significant infrastructure expenditure facing the Town is aging and undersized infrastructure in the water distribution system.

The Town's water distribution system was originally constructed in the 1960's and 1970's. The distribution system is composed of 4-inch diameter ductile iron pipe. Table 1 shows a summary of the water line lengths by diameter, along with a summary of other water system appurtenances. Overall, the Town's transmission and distribution pipelines are presently in serviceable condition, but are nearing the end of their service life, are undersized to meet fire flows, and in some locations, are at an inadequate burial depth to prevent freezing. Town staff regularly replace water system infrastructure and perform routine maintenance on accessible and/or above ground appurtenances. The Town has historically observed water main breaks in the fall and spring, associated with extreme freezing events absent protective snow cover. Town staff typically complete their own pipeline repair projects and replace pipe with 8-inch diameter C-900 PVC pipe materials, which conforms to modern design standards.

The CIP report recommended that the Town institute a replacement program to continually replace aging and undersized distribution infrastructure over the next 20 years. This is an ambitious pace and a greater scope of work than can be performed by the Town Staff. The CIP report recommended a 6-phase distribution replacement program (Fig. 1). Phasing starts on the west side of Town and continues east. Each phase requires replacement of the water distribution mains, service lines, fire hydrants and all appurtenances to a specific geographic block. This phasing pattern incorporates input from Town Staff.

Phase 1 of the water distribution replacement project was completed in 2020. Phase 1 consisted of replacement of 1,200 feet of water main, 18 valves, and 17 services at 10 separate intersections that cross State Highway 145. There was an urgency to replace the waterlines with standard open trench methods across the highway before a planned roadway overlay project.



FISCAL IMPACT

The town has budgeted \$25,000 for half the cost of the project. DOLA has awarded the town \$24,833 to cover the other half.

RECOMMENDATIONS

It is the recommendation of the town manager and public works director that the mayor and trustees support and approve Resolution 473 approving the agreement with the SGM-Inc contingent on the town receiving the executed grant contract.

Attachments: SGM proposal

**Town of Dolores
Resolution No R473
Series 2022**

**A RESOLUTION AWARDING CONTRACT to SGM INC. FOR 30% DESIGN OF PHASE 2
OF THE WATER DISTRIBUTION SYSTEM AND AUTHORIZING THE TOWN
MANAGER TO EXECUTE A CONTRACT FOR SERVICES OF BEHALF OF THE TOWN**

WHEREAS, the Town of Dolores (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. § 31-15-101; and

WHEREAS, the Town is seeking design services for Phase 2 of the water distribution system identified in the 2018 Water and Sewer Master Plan.

WHEREAS the Town elects to continue using the engineering services of SGM, Inc. providing 30 percent design services for Phase 2 of the water distribution system as identified in the 2018 Water and Sewer Master Plan;

WHEREAS the Town finds that SGM Inc. has the best value suited to the Town's situation and purposes in the amount of \$49,666 for the engineering services identified in SGM Inc.'s fee proposal attached hereto as Exhibit A; and,

WHEREAS the Town's responsibility will be one half of the \$49,666 identified in the fee proposal (\$24,833) with the remaining half to be provided from funds awarded by DOLA for this purpose in the amount of \$24,833.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

Section 1. The Town Board of Trustees hereby awards the contract for design services for Phase 2 of the water distribution system identified in the 2018 Water and Sewer Master Plan in the amount of \$49,666, contingent upon the Colorado Department of Local Affairs committing to pay one half of the cost of services in the amount of \$24,333.

Section 2. The Town Manager is authorized to execute a contract with SGM, Inc. for said engineering services consistent with this resolution.

Section 3. This resolution shall become effective immediately upon its adoption by the Board of Trustees.

Passed, adopted and approved this 14th day of March, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

DRAFT for Review and Comment

August 23, 2021

Ken Charles
Interim Town Manager
Town of Dolores
420 Central Avenue
Dolores, CO 81323

RE: Proposal: 30% Design of Phase 2 of the Water Distribution System

Dear Ken,

Thank you for the opportunity to provide engineering services for providing 30 percent design services for Phase 2 of the water distribution system as identified in the 2018 Water and Sewer Master Plan. This letter presents SGM's proposed scope and budget for the work.

PROJECT BACKGROUND

The 2018 Water and Sewer Master Plan report recommended that the Town of Dolores institute a replacement program to continually replace aging and undersized distribution infrastructure over the next 20 years. This is an ambitious pace and a greater scope of work than can be performed by Town Staff. The report recommended a 6-phase distribution replacement program starting with pipe looping to eliminate dead end mains. After input from Town Staff, we decided to combine pipe looping with replacement of waterlines and all appurtenances based on geographic location. Phasing starts on the west side of Town and continues east.

The Town completed Phase 1 of the water distribution replacement project in 2020. Phase 1 consisted of replacement of 1,200 feet of water main, 18 valves, and 17 service connections at 10 separate intersections that cross State Highway 145. Phase 1 was not included in the 2018 Water and Sewer Master Plan report but there was an urgency to replace the waterlines with standard open trench methods across the highway before a planned roadway overlay project.

PROPOSED SCOPE OF WORK

Task 1: Project Management

SGM will communicate with the Town for collaboration. We will also manage our technical team, budget, and schedules.

Task 2: Field Conditions Survey

SGM will conduct a field conditions survey based on the Master Plan recommendations by walking each proposed improvement with the Town utility staff to identify surface conflicts and determine the optimum alignments. Replacement of existing fire hydrants and service tap relocations will also be identified. This work will be performed after existing utility locations have been marked via the Colorado 811 utility locate service.

Task 3: Tank 2 Siting Study

SGM will identify alternative sites for a new Water Storage Tank 2 based on hydraulic modeling alternatives. Additional design level modeling will be conducted to identify additional sites. Current and future land use will be considered as will piping requirements, pumping requirements, associated costs, and fire flow improvement. SGM will provide an alternatives matrix and engineers estimate of probable construction cost.

Task 4: 30% Design Documents

SGM will develop the 30% design (preliminary design drawings and narrative) that will include pipeline alignments, new fire hydrant locations, new tank location, and engineers estimate of probable construction cost.

The base map will be prepared using existing information SGM currently has from the Highway 145 Waterline Crossings project and Montezuma County's GIS database. The design will identify implementation phasing based on anticipated future funding assuming the construction will be conducted over multiple years.

FEE PROPOSAL

The table below summarizes the proposed labor and expense fees for the services described above.

Task Description	Labor	Reimbursable	Total Fees
Task 1 – Project Management (assume 4-month duration)	\$9,084	\$0	\$9,084
Task 2 – Field Conditions Survey	\$7,688	\$50	\$7,688
Task 3 – Tank 2 Siting Study	\$14,016	\$50	\$14,016
Task 4 – 30% Design Documents	\$18,728	\$50	\$18,728
Total Fee	\$49,516	\$150	\$49,666

Ken Charles
August 23, 2021

Please contact me at 970-403-0952 with any questions.

Sincerely,

SGM



Catherine Carella, PE
Project Manager

Attachments: Breakdown of Engineering Services Fee Estimate

SGM, INC. - ENGINEERING SERVICES FEE ESTIMATE

Client: Town of Dolores

Project: 30% Distribution System Design

SGM #:

Project Manager: Catherine Carella

Date:

8/23/2021

Task #	TASK DESCRIPTION	QC SR. ENGR III C. Hill PE \$183	DESIGN ENGR IV J. Katnig PE \$142	DESIGN ENGR III C. Carella PE \$127	ENVIRON. CONS I A. Webb CONS. I \$93	LABOR HOURS	TOTAL SGM LABOR FEES
1	Project Management						
	Activate project, set-up project directory			4.0			
	Review Invoices and provide monthly project status update emails (assume 6 mo. evaluation)			12.0			
	Communicate with client as needed.	8.0		20.0			
	On-Call engineering services?			24.0			
	Task Subtotals	8.0	0.0	60.0	0.0	68	\$9,084
2	Field Conditions Survey						
	Review Master Plan drawings	4.0		4.0			
	Site walk, note existing utilities and other conflicts	16.0		16.0			
	Update GIS map				16.0		
	Task Subtotals	20.0	0.0	20.0	16.0	56	\$7,688
3	Tank 2 Siting Study						
	Review hydraulic model to ID sites. Run model as needed		24.0	8.0			
	Meetings to discuss sites, site visits	8.0		40.0			
	Project narrative			12.0			
	Prepare EQPC			12.0			
	Task Subtotals	8.0	24.0	72.0	0.0	104	\$14,016
4	30% Design Documents						
	Prepare base map in GIS using CDOT and other available data SGM has			16.0	24.0		
	Design each segment including IDing valves, hydrants, service connections	8.0	24.0	40.0			
	Project narrative			12.0			
	Prepare EQPC			8.0			
	QC design	8.0		4.0			
	Task Subtotals	16.0	24.0	80.0	24.0	144	\$18,728
	TOTAL LABOR HOURS	52.0	48.0	232.0	40.0	372	
	TOTAL LABOR COST	\$9,516	\$6,816	\$28,464	\$3,720		\$49,516
REIMBURSIBLES							
Task	Item						
	Travel (assume 3 trips from Durango)						\$150
	TOTAL REIMBURSIBLES & SUBCONSULTANTS						\$150
	TOTAL ESTIMATED PROJECT FEES						\$49,666

Small Communities Water & Wastewater Grant Application

Attachment 1: Project Summary

Applicant: Town of Dolores

Date: March 12, 2021

Introduction

The proposed project is Phase 2 of a 6-phase water distribution system replacement project. A 20-year Capital Improvement Plan (CIP) was completed for the Town of Dolores in 2018. The CIP report concluded that the most significant infrastructure expenditure facing the Town is aging and undersized infrastructure in the water distribution system.

Project Background

The Town's water distribution system was originally constructed in the 1960's and 1970's. The distribution system is predominantly composed of 4-inch diameter ductile iron pipe. Table 1 shows a summary of the water line lengths by diameter, along with a summary of other water system appurtenances. Overall, the Town's transmission and distribution pipelines are presently in serviceable condition, but are nearing the end of their service life, are undersized to meet fire flows, and in some locations, are at an inadequate burial depth to prevent freezing. Town staff regularly replace water system infrastructure and perform routine maintenance on accessible and/or above ground appurtenances. The Town has historically observed water main breaks in the fall and spring, associated with extreme freezing events absent protective snow cover. Town staff typically complete their own pipeline repair projects and replace pipe with 8-inch diameter C-900 PVC pipe materials, which conforms to modern design standards.

Table 1. Town of Dolores Water Distribution System

Size	Total Length
10	8,357
8	9,739
6	7,346
4	17,836
3	580
2	612
1.25	201
Unknown	8,822
TOTAL	53,493
Valves	135
Fire Hydrants	67
Meters	481

Proposed Project

The CIP report recommended that the Town institute a replacement program to continually replace aging and undersized distribution infrastructure over the next 20 years. This is an ambitious pace and a greater scope of work than can be performed by the Town Staff. The CIP report recommended a 6-phase distribution replacement program (Fig. 1). Phasing starts on the west side of Town and continues east. Each phase requires replacement of the water distribution mains, service lines, fire hydrants and all appurtenances to a specific geographic block. This phasing pattern incorporates input from Town Staff.

Phase 1 of the water distribution replacement project was completed in 2020. Phase 1 consisted of replacement of 1,200 feet of water main, 18 valves, and 17 services at 10 separate intersections that cross State Highway 145. There was an urgency to replace the waterlines with standard open trench methods across the highway before a planned roadway overlay project.

Table 2. Town of Dolores Water Distribution Replacement Project

Phase	Estimated Length of 4-inch and 6-inch Diameter Water Main Replacement (ft)	Recommended Year to Implement	Estimated Construction Cost
1	1,200	2020	\$706,000
2	7,337	2023	\$2,760,000
3	6,380	2027	\$2,624,000
4	5,100	2032	\$2,320,000
5	3,550	2036	\$1,740,000
6	2,100	2039	\$1,084,000

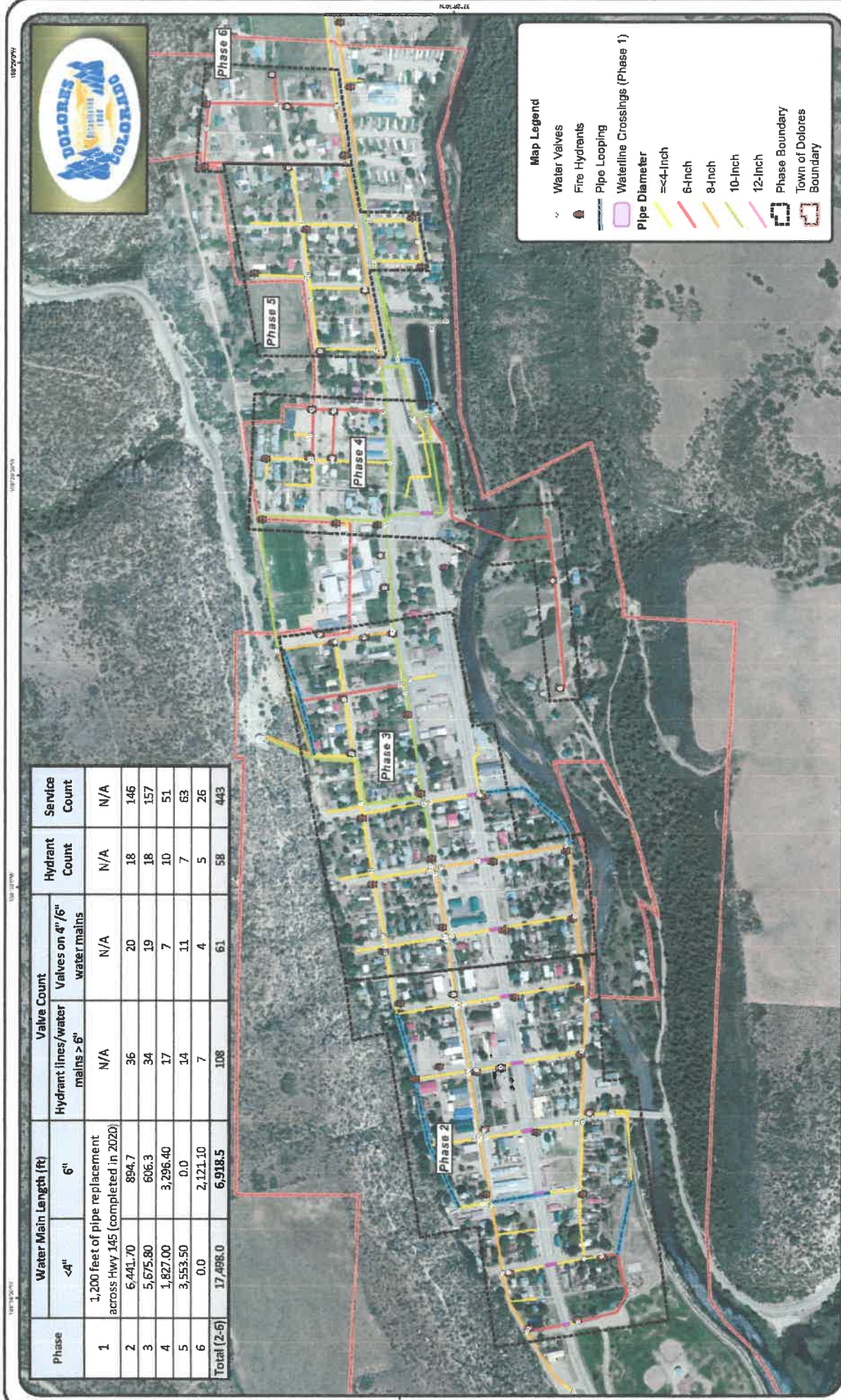
Note: Estimated Costs for replacement of water mains, services, hydrants, and all appurtenances were estimated as \$350 per linear foot in 2020 and increased annually by a 2.5% inflation factor.

Capital Improvement Funding

The projected capital needs of the proposed project exceed the Town's current ability to fund them. Obtaining additional funding from grants and/or low-interest loans is a critical component of the project. The exact timing and scope of phases will be determined based on the available funding. A more realistic distribution replacement approach may be to replace a small percentage of the system each year.

Conclusion

Safe, reliable drinking water and sufficient fire flows are critical to the area served by the Town of Dolores. The CDPHE Small Communities Water and Wastewater Grant Fund would be an invaluable resource for the Town to install Phase 2 of their ongoing Water Distribution Replacement project.



Phase	Water Main Length (ft)		Valve Count		Hydrant Count	Service Count
	<4"	6"	Hydrant lines/water mains > 6"	Valves on 4" / 6" water mains		
1	1,200 feet of pipe replacement across Hwy 145 (completed in 2020)		N/A	N/A	N/A	N/A
2	6,441.70	894.7	36	20	18	146
3	5,675.80	606.3	34	19	18	157
4	1,827.00	3,296.40	17	7	10	51
5	3,553.50	0.0	14	11	7	63
6	0.0	2,121.10	7	4	5	26
Total (2-6)	17,498.0	6,918.5	108	61	58	443

SGM
Soil & Groundwater
Engineering, Inc.
1111 N. 1st St., Suite 200
Durango, CO 81301
Tel: 970.246.1111
Fax: 970.246.1112

FIGURE 1
TOWN OF DOLORES GIS
INFRASTRUCTURE MAPPING
WATER MAIN PHASING

Draft

Scale: 3/11/2021 | Job No: 2017-387 | Map by: R2M | Checked by: LUF | Scale: 1:5,000

Data Sources: Town of Dolores, Mesa County, SGM, ESRI, Maxar Clarity Imagery

File: P:\Projects\Phase2017-387\TownofDolores\001-DoloresGIS\GIS\XDO\Phase2017-387.mxd

The information displayed above is intended for general planning purposes. Refer to legal documents for details on easements and other legal considerations.

0 500 1,000 Feet

1 inch = 500 feet



Discussion and Possible Action

**Meeting Date: January 24, 2022
AGENDA DOCUMENTATION
ITEM**

TO: TOWN OF DOLORES MAYOR & TRUSTEES

**FROM: KEN CHARLES
INTERIM TOWN MANAGER**

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING SUBMITTING A GRANT APPLICATION TO THE STATE HISTORICAL FUND (SHF) FOR THE PURPOSE OF MAKING BUILDING IMPROVEMENTS TO THE EXON BUILDING ON BEHALF OF KOKOPELLI BIKE AND BOARD.

PURPOSE AND BACKGROUND

Planning commissioner and Dolores citizen Shirley Powell has been volunteering to help property owners of historical buildings to acquire SHF grant funds for physical building improvements. The SHF makes grants primarily to local government properties, but privately owned properties are also eligible. The local government in which the building is located is required to be the applicant.

The work performed by Powell and Kokopelli are now at the place where an application can be made. So, the town board is being asked to support the application, which is necessary if the grant application is to proceed. The project consists of:

1. Rework parapet walls; install coping cap
2. Install sump pit and sump pump in basement
3. Repair and restore storefront.

As you see from the material provided there are several deadlines for the application. The first competitive mini-grant deadline is February 1; the second is May 1 and the third micro-grant opportunity is ongoing but limited to a \$5,000 grant. All projects must have a 50% match.

Preserving historical buildings is important to communities. Unfortunately, the town does not own any structures that are eligible for SHFs, but the town can help preserve privately owned buildings in this manner. This will be a precedent for other future projects as there are several historical buildings in Dolores eligible for SHF grant funds.

FISCAL IMPACT

If the grant application is successful the town of Dolores will be the contractor with the State and will be responsible for the project. It is not a passthrough process. All grant funds for construction work will be the responsibility of the town. There is staff time involved including the town treasurer and manager. The applicant will provide matching funds.

RECOMMENDATIONS

It is the recommendation of the town manager that the town agree to support the grant application by agreeing to be the applicant, the grant contractor and grant manager.

Attachments: Report of the Exon Mercantile Building

420 Central Ave, P O Box 630 Dolores, CO. 81323
Ph. 970-882-7720 fax. 970-882-7466
[https:// townofdolores.colorado.gov](https://townofdolores.colorado.gov)

State Historical Fund grant proposal resubmission

To-do List, 3/8/2022

- ✓ Talk to Ken about resubmitting proposal – done 3/8/2022
- Get SHF proposal update and request for resubmission on Town Board Agenda (Tami).
Ken will put us on the agenda for 3/14/2022 meeting.
- Is there any possibility of recognizing DEI or BIPOC concerns in a Town Mission Statement / Vision?
- Talk to Scott about resolving / producing items on list below:
 - Tiny Donkey – Scott conflict of interest; should Tiny Donkey work be separated out as an itemized contract?
 - Public-private partnership agreement between Town and Tiny Donkey, LLC?
- Clear delineation of work being done and by whom for the project. Clearly identify in the pertinent parts of the proposal. SOW, Project Team, and Budget line items must align.
 - Town staff and volunteers
 - Scott, Tiny Donkey
- Ask Jacob McDonald if SHF has a public-private partnership agreement template.
- Get contractor bids:
 - Tiny Donkey
 - Masonry work
 - Coping
 - Electrical work for sump pump
 - Earth work for drainage away from building
 - Archaeological monitoring
 - More?
- Additional support letters?

Competitive Mini-Grant Proposal Components and Attachments (with notes about what needs to be done based on 4 reviews of proposal submitted 2/1/2022:

Competitive Mini-Grant	To Do
Submission: May 1	
Submission date for draft:	Ask Jacob
Maximum award: \$50,000	
Match: 50/50	
Proposal Body, Competitive Mini-Grant	
Organization and Contact Information	
Colorado substitute W-9	
Property and Project Information	
Diversity, Equity, and Inclusion	Any possibility of a Town Mission Statement / Vision??? Probably not.
Project Team	<ul style="list-style-type: none">• SOW, Project Team, and Budget line items must align.• Who is doing what? Link team members with specific tasks.• Need to identify potential contractors and get bids (for attachment)• Possible conflict of interest with Scott / Tiny Donkey LLC. How to we clarify this (no \$\$ to Scott for his work?).

	<ul style="list-style-type: none"> • How do we establish Scott's qualifications to do much of the work.
Resource Description and Significance	
Scope of Work and Budget	<p>SOW, Project Team, and Budget line items must align.</p> <p>Budget estimates based on 2-decades old HSA; get current estimates (see required attachments).</p>
Project Description	<p>SOW, Project Team, and Budget line items must align.</p> <p>How will the project actually be completed – who will be doing the identified tasks?</p> <p>Do the methods comply with DoI preservation standards?</p> <p>How will we verify this compliance?</p>
Urgency	
Public Benefit, Project Promotion, and State Preservation Plan	
Project Timeline	
Agreement with SHF list of conditions	
Attachments, Competitive Mini-Grant	
Required	
Signature pages – applicant organization, property owner(s), signature of local government official (for privately owned properties)	Update Town's signature page
Proof of local designation	OK
Highly Recommended	
Overall image (background for SHF evaluation presentation)	
Project images, with captions	
<p>Bids or estimates</p> <p>Public-private partnership agreement between Town and Tiny Donkey, LLC.</p>	<p>MUST have formal bids/estimates</p> <p>Masonry sub-contractor</p> <p>Reclametal for metal coping</p> <p>Sub-contract electrical for sump pump wiring and hook up</p> <p>Dirt work and concrete?</p>
Professional project team members' 1-page resumes	Update based on discussions about Project Team and roles.
Letters of support (5 – 7)	<p>Old letters will still work.</p> <p>Get new letters from ???</p>
Excerpts of most recent supporting documents (1999 Historic Structure Assessment)	OK
Optional	
Historic images (maybe including "line-of-sight" map from Flanders Park presentation)	
Media images, newspaper clippings, etc. (maybe including photo of Hollywood Bar fire; ask Jim Mimiaga for suggestions?)	
Research design – N.A.	



Kenneth Charles <manager@townofdolores.com>

Fwd: Grant Opportunity: HB-1271 Preliminary Planning & Analysis Program

2 messages

Hill - DOLA, Andy <andy.hill@state.co.us>

Thu, Mar 10, 2022 at 10:47 AM

To: Kenneth Charles <manager@townofdolores.com>

Cc: Patrick Rondinelli - DOLA <patrick.rondinelli@state.co.us>

Hi Ken

Finally launched this program. Fast turnaround time and short window for you to apply. We don't think we can defend to bill sponsors providing predevelopment /planning money to communities that haven't adopted 3 strategies- so you'd have to have 3 qualifying strategies. Since the bill sponsors put them strategies in the statute, we don't have a lot of room to interpret with flexibility, so you really have to show how the town meets them as written in the statute. See last page of Incentive Grant program guidelines on our [webpage](#) or see list pasted below. Call if questions- happy to discuss and think creatively.

Thanks,
Andy

Final List of Qualifying Strategies (to be Eligible for Incentives Grants):

1. The use of vacant publicly owned real property within the local government for the development of affordable housing;
2. The creation of a program to subsidize or otherwise reduce local development review or fees, including but not limited to building permit fees, planning waivers, and water and sewer tap fees, for affordable housing development;
3. The creation of an expedited development review process for affordable housing aimed at households the annual income of which is at or below one hundred twenty percent of the area median income of households of that size in the county in which the housing is located;
4. The creation of an expedited development review process for acquiring or repurposing underutilized commercial property that can be rezoned to include affordable housing units, including the preservation of existing affordable housing units;
5. The establishment of a density bonus program to increase the construction of units that meet critical housing needs in the local community;
6. With respect to water utility charges, the creation of processes to promote the use of sub-metering of utility charges for affordable housing projects and the creation of expertise in water utility matters dedicated to affordable housing projects;
7. With respect to infrastructure, the creation of a dedicated funding source to subsidize infrastructure costs and associated fees related to publicly owned water, sanitary sewer, storm sewers, and roadways infrastructure;
8. Granting duplexes, triplexes, or other appropriate multi-family housing options as a use by right in single-family residential zoning districts;
9. The classification of a proposed affordable housing development as a use by right when it meets the building density and design standards of a given zoning district;
10. Authorizing accessory dwelling units as a use by right on parcels in single family zoning districts that meet the safety and infrastructure capacity considerations of local governments;
11. Allowing planned unit developments with integrated affordable housing units;
12. Allowing the development of small square footage residential unit sizes;
13. Lessened minimum parking requirements for new affordable housing developments;
14. The creation of a land donation, land acquisition, or land banking program;
15. An inclusionary zoning ordinance (per CRS 29-20-104(1)); and
16. Other novel, innovative, or creative approaches to incentivize affordable housing development.

Andy Hill
Director, Community Development Office



COLORADO
Department of Local Affairs
Division of Local Government

new number 303.864.7725 cell 303.864.7720 main office line
1313 Sherman St., Rm. 521, Denver, CO 80203
andy.hill@state.co.us | www.dola.colorado.gov/cdo
She/Her



**Under the Colorado Open Records Act (CORA), all messages sent by or to me on this state-owned e-mail account may be subject to public disclosure. Please submit all CORA requests via this link: <https://www.colorado.gov/pacific/dola/form/cora-request>*

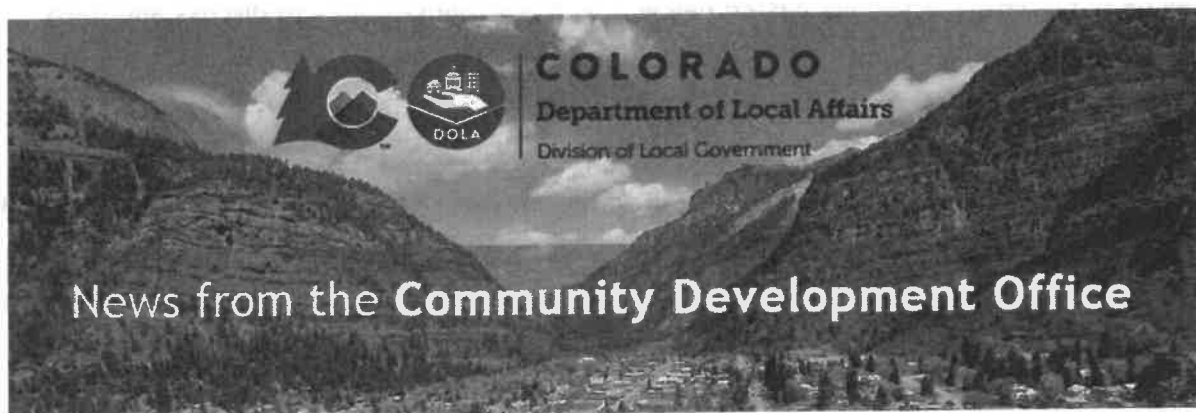
----- Forwarded message -----

From: **KC McFerson** <kc.mcferson@state.co.us>

Date: Thu, Mar 10, 2022 at 9:00 AM

Subject: Grant Opportunity: HB-1271 Preliminary Planning & Analysis Program

To: <andy.hill@state.co.us>



Grant Opportunity: Preliminary Planning & Analysis Program

DOLA is setting aside up to approximately \$250,000 from the Affordable Housing Development Incentives Grant Program to assist eligible Colorado municipalities and counties with funds to support preliminary planning and analysis work that is often needed to get an affordable housing development project ready to seek financing. Many communities and stakeholders have expressed a funding gap for this type of planning and analysis work, especially in rural areas or in small communities. Please see the attached fact sheet for more details or go to our website at <https://cdola.colorado.gov/1271>.

Applications are due April 1, 2022. Eligible communities include local governments who have adopted at least three qualifying strategies as listed in HB21-1271 (see last page of [program guidelines](#)).

We are coordinating this program with Colorado Housing & Finance Authority's Small Scale Affordable Housing Technical Assistance program, which is also available now and pre-applications are due March 25, 2022. [Click here](#) for more information. If you have any questions about DOLA's new 1271 program, please contact KC.McFerson@state.co.us.

More Information