



## **AGENDA**

### **TOWN OF DOLORES COLORADO**

### **BOARD OF TRUSTEES MEETING**

**APRIL 11TH, 2022 6:30 P.M.**

**THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.**

**IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ACTION/APPROVAL OF THE AGENDA**

**5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

**7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes from** the March 14th, 2022, Board meeting.

**7.2 Minutes from** the March 28th, 2022, Board meeting.

**7.3 Proceedings** for the month of March 2022

**8. REMOVED CONSENT AGENDA ITEMS:**

**9. ACTION/DISCUSSION SPECIAL LICENSES/PERMITS:**

**9.1 Special Event:** The Dolores Chamber of Commerce Banquet, to be held at the Dolores Community Center, on April 30<sup>th</sup>, 2022, from 6:00 p.m. to 10:00 p.m.

**9.2 Montezuma Mexican Restaurant:** Renewal for a Hotel/Restaurant Liquor License

**9.3 GST Liquors Inc.:** Renewal for a Retail Liquor License.

**10. STAFF REPORTS/PRESENTATIONS:**

(For the record The Clerk, Treasurer, Building Official, and Public Works have submitted reports to the packet).

**10.1 Sheriff's Report:** Sheriff Steve Nowlin

**10.2 Managers Report:** Manager Ken Charles

**10.3 Attorney's Report:** Attorney Jon Kelly

**11. BOARD/COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee**

**11.2 Planning and Zoning Committee:**

**12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce:** Susan Lisak

**12.2 Montezuma County Commissioner:** Jim Candelaria

**13. PUBLIC HEARINGS:** No hearing scheduled for this time.

**14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

**14.1 Action/Approval: Resolution R478 Series 2022:** Approving funding request to US Senator Michael Bennet for the Congressionally Directed Spending Program.

**14.2 Action/Approval Resolution R479 Series 2022:** Resolution Authorizing the Town Manager to Enter into an Agreement with the Dolores Family Project to construct and operate a community garden in Joe Rowell Park.

**15. ADMINISTRATIVE BOARD BUSINESS:**

**15.1 Action/Discussion:** Appointment of Committee Members to the Planning & Zoning Committee.

**15.2 Discussion:** Community Garden Update

**15.3 Discussion:** On recent grant applications:

- CDOT for Flanders Restroom
- CDPHE for Adult Exercise Equipment
- DOLA for Workforce Housing Preliminary Planning
- CPW Fishing is Fun

#### **15.4 Upcoming Grant Projects:**

**A. CPW Reducing Bear/Human Encounters-**CPW has a new grant program for southwest Colorado Communities to reduce bear/human conflict. I have taken the lead to organize a regional approach by collaborating with our neighboring communities. This could allow the town of Dolores to complete its conversion to all bear proof garbage containers. The town will propose purchasing twenty. I am suggesting a 25% match, which the town has that amount in the budget. Both the town's bear ordinance and the regional approach will enhance the proposal.

#### **16. TRUSTEES REPORTS AND ACTIONS:**

#### **17. ITEMS FOR April 25TH 2022, UPCOMING MEETING:**

##### **17.1 Swearing in the New Mayor and Trustees.**

**A. Appointment of Ex-Officio's for Committees (P&Z, & Parks)**

**B. Appointment of Staff:** Town Clerk, Town Attorney, Sheriff, Building Official, and Judge.

#### **18. ADJOURNMENT:**

# 7.1 -1 Consent Agenda



## AGENDA

### TOWN OF DOLORES COLORADO

### BOARD OF TRUSTEES MEETING

MARCH 14<sup>TH</sup>, 2022 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

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#### 7. ACTION/APPROVAL OF THE CONSENT AGENDA:

**7.1 Minutes** from the February 14th, 2022, Board meeting.

**7.2 Minutes/Workshop Notes** from the February 28th, 2022, Board meeting.

**7.3 Proceedings** for the month of February 2022

#### 8. REMOVED CONSENT AGENDA ITEMS:

#### 9. SPECIAL LICENSES/PERMITS

**10. STAFF REPORTS/PRESENTATIONS:**

(For the record The Clerk, Building Official, and Public Works have submitted reports to the packet).

**10.1 Sheriff's Report:** Sheriff Steve Nowlin

**10.2 Managers Report:** Manager Ken Charles

**10.3 Attorney's Report:** Attorney Jon Kelly, alternatives to conservation easement.

**10.4 Treasurer's Report:** Treasurer Tricia Gibson

**11. BOARD/COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee**

**11.2 Planning and Zoning Committee**

**12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce:** Susan Lisak

**12.2 Montezuma County Commissioner:** Jim Candelaria

**13. PUBLIC HEARINGS:****14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:****15. ADMINISTRATIVE BOARD BUSINESS:**

**15.1 Discussion/Possible Action:** Flanders Park Restroom Project

**15.2 Discussion/Possible Action:** Contract and Engineering Services for SGM Engineers

**15.3 Discussion/Possible Action:** Resubmit grant proposal for Kokopelli Bike & Board on Exxon Building Rehabilitation.

**16. TRUSTEES REPORTS AND ACTIONS:****17. ITEMS FOR FEBRUARY 28TH 2022, UPCOMING MEETING:****18. ADJOURNMENT:**



## MINUTES

### TOWN OF DOLORES COLORADO

### BOARD OF TRUSTEES

March 14th, 2022 6:30 P.M.

**FOR THE RECORD, THE MEETING WAS HELD BOTH LIVE AND VIRTUALLY. THE RECORDING MAY BE SEEN ON THE TOWNS WEBSITE.**

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER:** Mayor Wheelus called the meeting to order at 6:33 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board Members Present in person: Mayor Chad Wheelus, Trustees: Melissa Watters, Tracy Murphy, Sheila Wheeler, and Duvall "Val" Truelsen. Trustee Andy Lewis appeared virtually, and Trustee Jennifer Stark was absent.

**3.1 Staff Present: Attending live:** Manager Ken Charles, Clerk Tammy Neely, Building Official David Douady, Attorney Jon Kelly, and Sheriff/Marshal Steve Nowlin.

**4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Murphy moved to approve the agenda, seconded by Trustee Watters. Motion approved unanimously.*

#### **5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:**

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

**6.1 Quinn Swope of SWCCA** addressed the Board on the proposal to extend the Dolores Town trail on the end of 14<sup>th</sup> street to County Road 31. The Trail would run along school property and end on 12<sup>th</sup> street. The SWCCA will do the work and seek the funding. There will need to be a survey completed in which the SWCCA would be responsible for.

## **7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes from** the February 14<sup>th</sup>, 2022, Board meeting.

**7.2 Minutes/Workshop Notes** from the February 28<sup>th</sup>, 2022, Board meeting.

**7.3 Proceedings** for the month of February 2022.

*Trustee Lewis moved to approve the consent agenda, seconded by Trustee Murphy. Motion was approved unanimously.*

**8. Removed Consent Agenda Items:** No items removed.

**9. SPECIAL LICENSES AND PERMITS:** No permits or licenses scheduled.

## **10. STAFF REPORTS/PRESENTATIONS:**

(For the record the Clerk, Building Official, and Public Works have submitted reports in the packet).

**10.1 Sheriff's Report:** Sheriff Steve Nowlin reported the calls for service for the month of February 2022. The calls reported were low for the month. He reported the expense budget is on track. There will be one Deputy transferring out and one transferring into the Town. Other items mentioned was the sub-station phone line and additional surveillance cameras.

**10.2 Manager Report:** Manager Ken Charles updated the Board on the following items:

- He informed the Board that he attended an exercise developed by the county emergency management department. A simulation of an emergency was used as a training tool. The simulation was a wildfire that threatened the Town of Dolores. The County is the Emergency Operations Center. The simulation was to work together during a response to a wildfire. Participating were the Dolores FPD, Sheriff, EMS, Public Health, and trained county staff. Several issues were discussed as in preparing for evacuation, with an alert system of "get ready" and progressing to "get set and go", also discussed was methods of communication such as warning sirens, social media, websites, Nixle, and person to person as in Sheriff's Deputies. The Sheriff would decide the evacuation route, and the center would be the Cortez High School.
- Grant application for new sirens: DHSEM responded stating they have funds available but would require a greater match. The Fire District and Sheriff have agreed to increase their match to \$10,000.00. The Town budgeted a match for \$10,000.00. The new cost share would \$29,640.45 and FEMA's will be \$37,387.55 for a project total of \$67,028.00.
- The Town Survey is out and being completed on various websites. Staff is preparing and mailing the survey to residents of the town.

- Community Garden in JRP: Conversations with Amber Lansing and Good Samaritan Center of Cortez are continuing.
- A letter from Governor Polis concerning cyber security was presented in the packet. Building Official David Doudy and Public Works Director Randy McGuire both assured the Board that the system for the water plant is safe as well as the Town Hall.

**10.3 Attorney's Report:** Attorney Jon Kelly presented 4 options for Escarpment Properties:

- Traditional Zoning: May be amended by future Boards
- Ordinance: May be amended by future boards in the same manner as any ordinance and requires a public hearing to amend. The selling of public property may only be done by ordinance.
- Deed Restriction: Exist on Colorado common law and are not as versatile as conservation easements-restrictions might terminate if the Town was to sell the property.
- Conservation Easement: Is virtually impossible to change or eliminate regardless of changed circumstances. Conservation Easements are monitored and enforced by a private entity. The uses allowed are governed by zoning in the Land Use Code and by ordinance adopted and amended by the Town.

Attorney Kelly also presented in his report a case file concerning the Colorado open Meetings Law/Sunshine Act of 1972 24-6-202, et seq. All meetings with three or more members of any local body, whichever is fewer, at which any public business is discussed or at which any formal action may be taken are declared to be public meetings open to the public at all times. 24-6-402(1)(b), CRS

**10.4 Treasurer's Report:** Treasurer Tricia Gibson presented an analysis on the American Rescue Plan (ARP). The Town of Dolores received \$240,039.00. She covered several projects that the funds could be made possible for. Some projects were not eligible as in the Flanders restrooms, and Emergency Sirens. The potentially eligible funds would be for ESCO, and Economic Development. The eligible funds would be for Community Intervention, Affordable Housing, and a generator for the water plant. Also in her report were sales tax and general accounts.

**11. BOARDS AND COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee:** Manager Ken Charles reported on the Community Garden and stressed that there will be a need for a strong group of volunteers. The Committee talked about a small grant through CDPHE for the purchase of exercise equipment for Adult Fitness.

**11.2 Planning and Zoning Committee:** Commissioner Linda Robinson reported that there will be no P&Z meeting for the month of March. Also discussed was the Exon Building rehabilitation. Manager Charles stated that a resolution is being re-submitted to the History Colorado State of Historical Fund, as the reviews did not come through. The fund is requesting more information.



President of the Historical Society Shirley Powell explained the information requested by the fund. She stated that it sounded encouraging. She spoke with Scott Darling of Kokopelli Bike & Board. The Town is the fiscal agent and applicant.

## **12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce:** Director Susan Lisak reported the up-and-coming events. She thanked the Dolores Town Board Candidates for attending the forum. Bingo night is scheduled for Operation Graduation. She invited the Town Board to the Chamber Banquet on April 30<sup>th</sup>, 2022. The Visitor Center will be having an opening event on May 7<sup>th</sup>, 2022.

**12.2 Montezuma County Commissioner Jim Candelaria** reported some land use issue. The Commission approved a USDA packing plant south of Cortez, with conditions. He reviewed new legislation HB 221152 Employer/Marijuana Use, 221037 Medical Marijuana business next to a retail marijuana, HB221135 Marijuana Transporter License. He reviewed Kratom regulation and processing. Kratom is an herbal extract that is being sold in marijuana shops. There will be a bill coming that will have restrictions concerning the use and sale of KRATON. He brought the issues up because the Town approved a Retail Marijuana Facility.

## **13. PUBLIC HEARINGS:**

## **14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

## **15 ADMINISTRATIVE BOARD BUSINESS:**

**15.1 Discussion/Possible Action** on the Flanders Park Restroom Project. Building Official David Douady estimated basic pricing with contractors. Project Cost Estimation came in about \$274,312.00, with a contingency of \$29,000.00. He looked at cutting back on some of the amenities, which brought a small amount of the cost down. Staff is getting close to meeting the costs.

**15.2 Discussion/Possible Action Resolution R473 Series 2022** approving the agreement with SGM INC/Engineering Services for providing 30% design for phase 2 of the water distribution plan and to identify sites for a new water storage tank based on hydraulic modeling alternatives. Manager Ken Charles introduced the plan. This will phase 2 of a 6-phase plan. The Town has budgeted \$25,000.00 for half the cost of the project. DOLA has awarded the town with \$24,833.00 to cover the other half. Manager Charles and the Public Works Dept. recommended to the Board to support and approve Resolution R473 Series 2022, and agreement with SGM Inc. contingent receiving the executed grant contract. *Trustee Truelsen moved to approve Resolution R476 Series 2022 contingent on receiving the executed grant contract, seconded by Trustee Wheeler. Motion approves unanimously.*

**15.3 Discussion/Possible Action** to resubmit the grant proposal for the Exon Building rehabilitation project. Manager Charles requested the Board approve resubmitting an application to the State Historical Fund (SHF) for the purpose of making building improvements

to the Exon Building on behalf of Kokopelli Bike & Board. If the grant application is successful, the Town of Dolores will be the contractor with the State and responsible for the project. The applicant Kokopelli Bike & Board will provide the matching funds. The previous grant was not awarded but the SHF encouraged resubmitting. *Trustee Murphy moved to support the grant application by agreeing to be the applicant, the grant contractor, and grant manager, seconded by Trustee Truelsen. The Motion was approved unanimously. For the record resubmission document was included in the Board Packet.*

**15.4 Discussion/Possible Action** for a grant opportunity preliminary planning and analysis program. DOLA is setting aside approximately \$250,000.00 from the Affordable Housing Development Incentives Grant Program to assist eligible Colorado municipalities and counties with funds to support affordable housing. Manager Charles introduced the grant. There will be 3 strategies to be eligible. The School District is interested as well. Manager Charles will introduce the proposal at the March 28<sup>th</sup>, 2022, Board meeting.

**17. ADJOURNMENT:** Mayor Wheelus adjourned the meeting at 8:35 p.m.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely



**AGENDA**

**TOWN OF DOLORES COLORADO**

**BOARD OF TRUSTEES MEETING/WORKSHOP**

**MARCH 28TH, 2022 6:30 P.M.**

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**7. SPECIAL LICENSES/PERMITS:** No License/Permits are scheduled at this time

**8. STAFF REPORTS/PRESENTATIONS:**

**8.1 Managers Report:** Manager Ken Charles

**8.2 Attorney's Report:** Attorney Jon Kelly

**9. OTHER ORGANIZATIONS:**

**9.1 MONTEZUMA COUNTY COMMISSIONER:** Jim Candelaria

**10. ADMINISTRATIVE BUSINESS:** No Administrative Business is scheduled at this time.

**11. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

**11.1 Action/Approval Resolution R474 Series 2022:** In support of an application to the Colorado Department of Transportation Revitalizing Main Streets Opportunity 2 (small grants) program.

**11.2 Action/Approval Resolution R475 Series 2022:** Declaring intention to pursue a Conservation Easement with Montezuma Land Conservancy.

**11.3 Discussion/Possible Action Resolution R476 Series 2022:** Approving the Grant application to the CDPHE-Active People, Healthy Colorado Program.

**11.4 Discussion/Possible Action for Resolution 477 Series 2022:** Approving the Grant application to the DOLA-Innovative Affordable Housing Strategies-Preliminary Planning & Analysis Program.

**12. TRUSTEES REPORTS AND ACTIONS:****14. ADJOURNMENT:**



## MINUTES

### TOWN OF DOLORES COLORADO

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MARCH 28TH, 2022 6:30 P.M.

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#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

**3. ROLL CALL:** Board Members attending in person: Mayor Pro-Tem Duvall "Val" Truelsen, Trustees Jennifer Stark, Sheila Wheeler, Tracy Murphy, and virtually Andy Lewis. Mayor Chad Wheelus and Trustee Melissa Watters were absent.

**Staff Present:** Town Clerk Tammy Neely and Attorney Jon Kelly.

**4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Wheeler moved to approve the agenda, seconded by Trustee Stark. Motion carried unanimously.*

#### 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

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**6.1 Deanna Truelsen** 206 Central Avenue, in Dolores. Commented to the Board concerns on Resolution R475 Series 2022 a conservation easement with Montezuma Conservancy. She stated as a member of the Planning and Zoning Committee that the Board should do more research before entering into an easement. Her concerns were mitigation for fire, and the hillside (rocks).

**6.2 Mark Youngquist** 1001 Meritt Way. Commented that he had similar concerns. He stated that he had a conservation easement. There should be other option to consider before entering into a conservation easement.

**7. SPECIAL LICENSES/PERMITS:** Nothing scheduled at this time

**8. STAFF REPORTS/PRESENTATIONS:**

**8.1 Managers Report:** Attorney Kelly gave the Managers report. The SGM Engineers will begin designing Phase II of the water system improvements. The Treasurer discovered that ARPA funds could be used to fund some of the general items for the Flanders Park Restroom Project. A new Sheriff's Deputy has rotated into the town, to cover one of the 40-hour shift.

**8.2 Attorney's Report:** No report

**9. OTHER ORGANIZATIONS:**

**9.1 MONTEZUMA COUNTY COMMISSIONER:** Jim Candelaria clarified a statement that the Journal (newspaper) made. It stated that Laplata County and Montezuma County will be receiving \$11,000,000.00 in funds. The Ute Mountain Ute Tribe will be receiving \$5,000,000.00 in these funds, Montezuma County will not receive any funding. Commissioner Candelaria updated the Board on the following:

- Met with a member of Congress concerning the pre-adified program on the eradication of Salt Cedars, Russian olives and other water consuming trees that are in the water ways.
- A large chip pile located up on the hill by Ironwood, the County is working hard to get the pile mitigated.
- A New Bill that will affect school districts and the County. May not affect the municipalities. A collective bargaining bill. May cost the County \$3.3 million dollars.
- Doctor Kent Aiken will be retiring, from his county advisor role.
- NCA meeting will be moving forward, concerning water storage.

**10. ADMINISTRATIVE BUSINESS:** Nothing to report

**11. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

**11.1 Action/Approval Resolution R474 Series 2022:** In support of an application to the Colorado Department of Transportation Revitalizing Main Streets Opportunity 2 (small grants) program. *Trustee Lewis moved to approve Resolution R474 Series 2022, seconded by Trustee Murphy. Motion passed by 3 yes votes, with 2 no votes.*

**11.2 Action/Approval Resolution R475 Series 2022:** Declaring intention to pursue a Conservation Easement with Montezuma Land Conservancy. *Trustee Murphy moved to approve Resolution R475 Series 2022 as amended, seconded by Trustee Stark. Motion passed unanimously.*

- Trustee Truelsen opted to table the resolution to allow the Planning & Zoning Committee to review.
- Trustee Stark disagreed and stated that the resolution was just stating intent for future decisions
- Attorney Kelly clarified that the resolution does not enter into an agreement with Montezuma Conservancy. It opens up options for future decisions.

- Trustee Murphy also agreed that the resolution is only allowing the intent to make decisions.

**11.3 Discussion/Possible Action Resolution R476 Series 2022:** Approving the Grant application to the CDPHE-Active People, Healthy Colorado Program. Commissioner Kalin Grigg of the Parks/Playground Advisory Committee introduced the resolution, presenting equipment for adult exercise in the park. *Trustee Murphy moved to approve Resolution R476 Series 2022, seconded by Trustee Stark. Motion passed unanimously.*

**11.4 Discussion/Possible Action for Resolution R477 Series 2022:** Approving a grant application to the DOLA-Innovative Affordable Housing Strategies-Preliminary Planning Analysis Program. Attorney Jon Kelly introduced the resolution. The DOLA grant will be for the amount of \$10,000.00 with a \$10,000.00 match. The purpose of the grant would be for a study for the affordable housing. The Board discussed Section 3 on the Resolution. *Trustee Lewis moved to approve Resolution 477 Series 2022, seconded by Trustee Murphy. Motion approved unanimously.*

## **12. TRUSTEES REPORTS AND ACTIONS:**

**14. ADJOURNMENT:** Trustee Truelsen moved to adjourn the meeting 8:00 p.m.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely

## TOWN OF DOLORES

Check Register  
Reporting All Cash Accounts

From: 3/1/2022

To: 3/31/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26506		03/03/2022		BROWNS HILL ENGINEERING & CONTROL	22723	SCADA REPAIR WATER PLANT	\$619.80	
26507		03/03/2022		CEBT PAYMENTS	INV 0047503		\$9,995.60	
26508		03/03/2022		COLORADO CORRECTIONAL INDUSTRIES	195779		\$22.95	
26509		03/03/2022		DOLORES GENERAL STORE	FEBRUARY12022		\$17.58	
26510		03/03/2022		FASTENAL COMPANY	COBAY69214		\$611.38	
26511		03/03/2022		FLYERS ENERGY, LLC	CFS-2912234		\$305.84	
26512		03/03/2022		FRALEY & COMPANY	170332		\$523.68	
26513		03/03/2022		GRAINGER	9205861239		\$39.28	
26514		03/03/2022		HACH	12894545		\$963.78	
26515		03/03/2022		INTERMOUNTAIN FARMERS	S104516903.001	VOID*	\$68.00	
26516		03/03/2022		Kenneth Charles	FEBRUARYRENT		\$800.00	
26517		03/03/2022		MOUNTAINLAND SUPPLY COMPANY	S104516903.001		\$68.00	
26518		03/03/2022		U.S. POSTAL SERVICE	PERMIT7		\$265.00	
26519		03/03/2022		UTILITY NOTIFICATION CENTER	222020419		\$7.80	
26521	*	03/07/2022		COMMUNITY RECODE	1104	FINAL INVOICE	\$238.44	
26522		03/07/2022		GREEN ANALYTICAL LABORATORIES	GAL2203-023		\$100.00	
26523		03/07/2022		PARKERS WORKPLACE SOLUTIONS	803555-00		\$142.88	
26524		03/07/2022		PRINCIPAL MUTUAL FUNDS	MARCH7A2022	EMPLOYEE CONTRIBUTION	\$2,580.61	
26525		03/07/2022		PRINCIPAL MUTUAL FUNDS	MARCH72022	EMPLOYER CONTRIBUTION	\$1,441.19	
26526		03/12/2022		AT&T MOBILITY	2877297567507X02282022		\$207.56	
26527		03/12/2022		EMPIRE ELECTRIC ASSOCIATION	FEBRUARY8A2022	GROUP BILL	\$3,821.30	
26528		03/12/2022		EMPIRE ELECTRIC ASSOCIATION	FEBRUARY82022	GROUP SOLAR BILL	\$1,019.27	
26529		03/12/2022		FASTTRACK COMMUNICATIONS, INC.	MARCH12022		\$827.50	
26530		03/12/2022		JON LEWIS KELLY, P.C.	MARCH12022		\$2,296.25	
26531		03/12/2022		LINDA ROBINSON	244	FLANDERS PARK MASTERPLAN	\$4,000.00	
26532		03/12/2022		SAN JUAN BASIN PUBLIC HEALTH DEPAR	2022-0222		\$106.00	
26533		03/18/2022		CATERPILLAR FINANCIAL SERVICES COR	32086069		\$1,978.88	
26534		03/18/2022		CENTURYLINK	MARCH82022		\$279.63	
26535		03/18/2022		BALLENTINE COMMUNICATIONS	FEBRUARY282022		\$260.91	
26536		03/18/2022		FLYERS ENERGY, LLC	CFS-2922487		\$978.82	

\* Indicates Out Of Sequence Check Number



## TOWN OF DOLORES

## Check Register

## Reporting All Cash Accounts

From: 3/1/2022

To: 3/31/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26537		03/18/2022		GRAINGER	9221885263		\$386.96	
26538		03/18/2022		IMAGENET CONSULTING LLC	INV137374		\$219.64	
26539		03/18/2022		Kenneth Charles	COMMUNITYSURVEY	ENVELOPES COMMUNITY SURVEY	\$71.20	
26540		03/18/2022		LEPEW PORTA JOHNS, INC	2022-02-074		\$335.00	
26541		03/18/2022		PARKERS WORKPLACE SOLUTIONS	803555 AND 803934		\$344.43	
26542		03/18/2022		SUPERIOR AUTO SUPPLY CO	FEBRUARY282022		\$638.94	
26543		03/19/2022		CEBT PAYMENTS	INV 0047736		\$9,245.60	
26544		03/19/2022		DOLORES STATE BANK	MARCH262022		\$2,034.14	
26545		03/19/2022		DOLORES GENERAL STORE	MARCH42022		\$7.03	
26546		03/19/2022	Voided	PERSONNEL SAFETY ENTERPRISES - ZEI	92326	VOID*	\$92,326.00	
26547		03/19/2022		PRINCIPAL MUTUAL FUNDS	MARCH5A2022	EMPLOYEE CONTRIBUTION	\$674.62	
26548		03/19/2022		PRINCIPAL MUTUAL FUNDS	MARCH52022	EMPLOYER CONTRIBUTION	\$340.44	
26549		03/19/2022		DRUG & ALCOHOL TESTING ASSOCIATES	2447		\$60.00	
26550		03/19/2022		PERSONNEL SAFETY ENTERPRISES - ZEI	92326A		\$191.93	
26551		03/23/2022		BANKCARD CENTER	FEBRUARY242022		\$4,249.96	

EFT Check Count: 0 Amount: \$0.00

Regular Check Count: 44 Amount: \$53,387.82

44

\$53,387.82

Voided Check Count: 1 Amount: \$92,326.00

Signature

These invoices are approved for payment.

\* Indicates Out Of Sequence Check Number

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
AND ONE OF THE FOLLOWING (See back for details.)

- |                                    |   |   |
|------------------------------------|---|---|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC   | <input type="checkbox"/> PHILANTHROPIC INSTITUTION              |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER               | <input type="checkbox"/> POLITICAL CANDIDATE                    |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS<br>FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                            |   |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

2110 ☒ MALT, VINOUS AND SPIRITUOUS LIQUOR

2170 ☐ FERMENTED MALT BEVERAGE (3.2 Beer)

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Dolores Chamber of Commerce

State Sales Tax Number (Required)

84-1146629

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
(include street, city/town and ZIP)

PO Box 602  
Dolores, CO 81323

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
(include street, city/town and ZIP)

Dolores Community Center

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE

Deanna Truelsen

7/8/44

206 Central Avenue, Dolores CO 81323

(970)394-9158

5. EVENT MANAGER

Susan Lisak

11/8/74

27933 Road P, Dolores CO 81323

(970)426-9902

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN  
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☒ NO ☐ YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☐ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 4/30/22

Hours From 6p .m.  
To 10p .m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

### OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

*Susan Lisak*

TITLE

Executive Director - Dolores Chamber

DATE

3/28/22

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

☐ CITY  
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

### LIABILITY INFORMATION

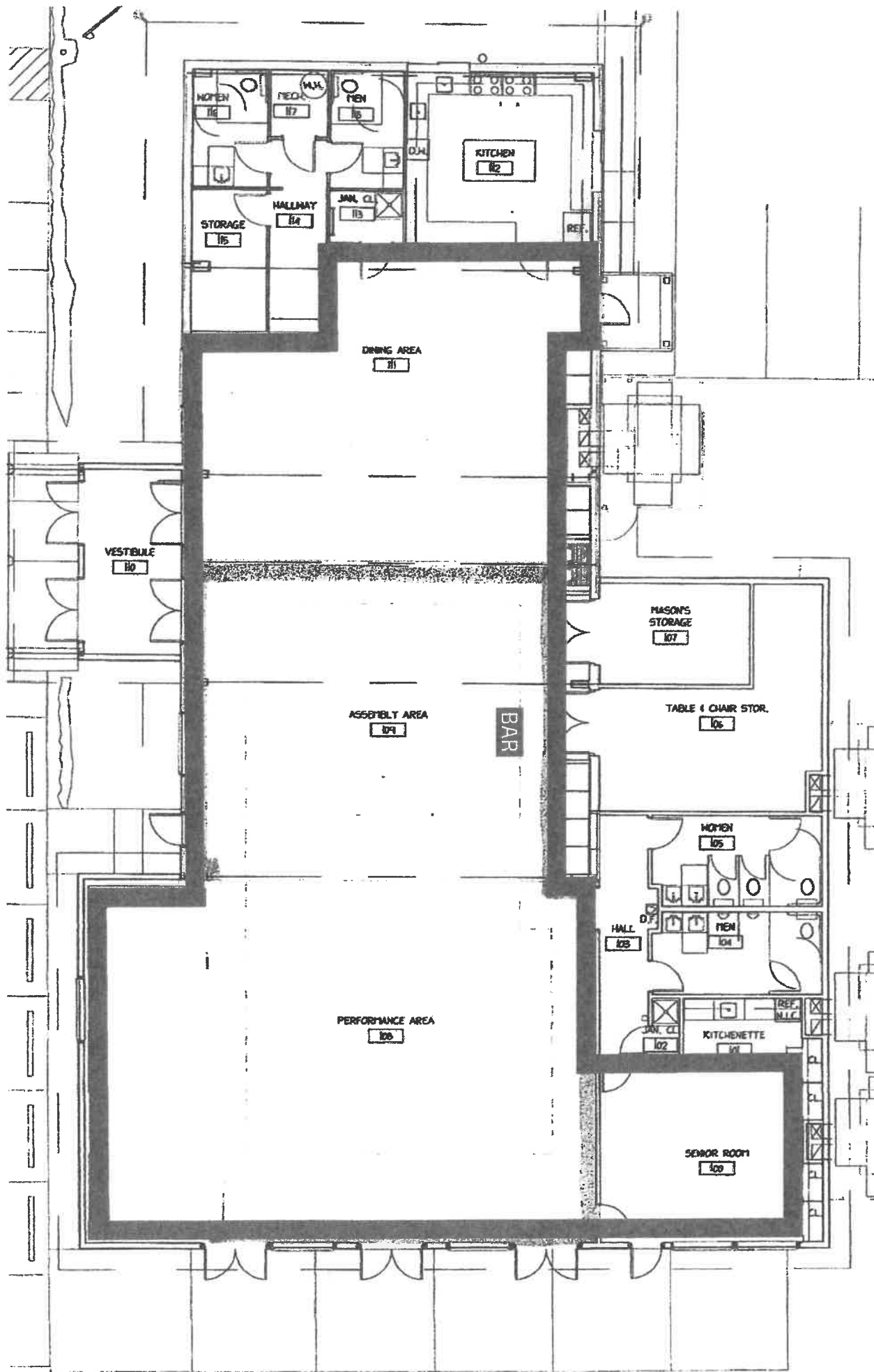
License Account Number

Liability Date

State

TOTAL

-750 (999) \$



OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/28/2022 that have been posted, and by documents delivered to this office electronically through 03/29/2022 @ 11:03:48 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/29/2022 @ 11:03:48 in accordance with applicable law. This certificate is assigned Confirmation Number 13904376 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

Tammy,

The Dolores Community Center Association Board of Directors is aware and approves of the Dolores Chamber of Commerce hosting their annual banquet at the Dolores Community Center on April 30<sup>th</sup>. We are aware and approve of the serving of alcohol. If you need anything further, please let me know.

Thank you,

Shawna Valdez  
President  
Dolores Community Center Assoc.

**Submit to Local Licensing Authority**

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
<b>Amount Due/Paid</b>	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <u>Montezuma Mexican Restaurant</u>		Doing Business As Name (DBA)	
Liquor License # <u>03-06382</u>	License Type <u>Hotel and restaurant (city)</u>		
Sales Tax License Number <u>30606444-0000</u>	Expiration Date <u>12/31/2022</u>	Due Date	
Business Address <u>1319 Railroad Ave Dolores Co. 81323</u>		Phone Number <u>970-999-2059</u>	
Mailing Address <u>Po Box 2299 Dolores CO 81323</u>		Email <u>PepeJimenez B @ Gmail. com</u>	
Operating Manager <u>Juan Jimenez</u>	Date of Birth <u>03-19-88</u>	Home Address <u>1010 Merritt way Dolores Colorado 81323</u>	Phone Number <u>970-999-2059</u>
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>9-31-2023</u>			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

**Affirmation & Consent**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Juan Jose Jimenez Le la cruz</i>	Title <i>owner</i>
Signature <i>[Signature]</i>	Date <i>3-19-22</i>

**Report & Approval of City or County Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For		Date
Signature	Title	Attest

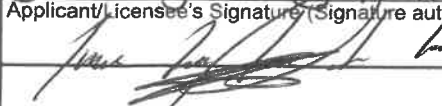
## Tax Check Authorization, Waiver, and Request to Release Information

I, Juan Jose Jimenez de la Cruz am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Montezuma Mexican Restaurant (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Juan Jose Jimenez de la Cruz / Montezuma Mexican Restaurant</u>		Social Security Number/Tax Identification Number <u>272-773912 / 81-1823796</u>	
Address <u>1319 Railroad Ave</u>			
City <u>Dolores</u>		State <u>CO</u>	Zip <u>81323</u>
Home Phone Number <u>970-999-2059</u>		Business/Work Phone Number <u>970-676-0043</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Juan Jose Jimenez de la Cruz</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>3-19-22</u>

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



**Submit to Local Licensing Authority**

**GST LIQUOR  
 PO BOX 937  
 Dolores CO 81323**

Fees Due	
Renewal Fee	277.50
Storage Permit \$100 X <u>1</u>	\$ <u>100.00</u>
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X <u>1</u>	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
<b>Amount Due/Paid</b>	<b>\$ <u>377.50</u></b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**Retail Liquor or Fermented Malt Beverage License Renewal Application**

**Please verify & update all information below:**


**Return to city or county licensing authority by due date**

Licensee Name <u>SMITH GRANT- GST Liquors Inc</u>		Doing Business As Name (DBA) <u>GST LIQUOR</u>	
Liquor License # <u>03-01436</u>	License Type <u>Liquor Store (city)</u>	Sales Tax License # <u>25430190 30180949-0005</u>	Expiration Date <u>06/10/2022</u>
Business Address <u>102 SOUTH 11TH STREET Dolores CO 81323</u>			Due Date <u>04/26/2022</u>
Mailing Address <u>PO BOX 937 Dolores CO 81323</u>			Phone Number <u>9707390632</u>
Operating Manager		Date of Birth	Email <u>gstliquors@hotmail.com</u>
Home Address		Phone Number	

- Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No  
 Are the premises owned or rented? ☒ Owned ☐ Rented\* \*If rented, expiration date of lease \_\_\_\_\_
- Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☒ Yes ☐ No
- 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No
- 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

**Affirmation & Consent**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Linda Kay Johnson	manager
Signature	Date
	3/22/22

**Report & Approval of City or County Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For		Date
Signature	Title	Attest

## Tax Check Authorization, Waiver, and Request to Release Information

I, Linda Kay Johnson am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of GST Liquors (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>GST Liquors</u>		Social Security Number/Tax Identification Number	
Address <u>102 S. 11th Street</u>			
City <u>Dolores</u>		State <u>CO</u>	Zip <u>81323</u>
Home Phone Number <u>970-739-8215</u>		Business/Work Phone Number <u>970-882-2229</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Linda Kay Johnson</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Linda Kay Johnson</u>			Date signed <u>3-22-22</u>

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

**Town board April 6, 2022**

**Building Official/Building Inspector report**

**Current projects:**

1. 102 Railroad – A temporary final was issued for this project. Some of the required components are on national back order and have been for 14 months.
2. Del Rio – A site inspection was conducted with the structural engineer and the owner of the building. The final phase of steel installation has been accomplished. The building will now be raised at different points throughout the building. Once completed, a new permit will be requested for the next phase of the restoration of the Del Rio.
3. 110 N 16<sup>th</sup> Street – The framing inspection is completed and the rough in plumbing and electrical is underway.
4. 201 S 2<sup>nd</sup> Street – Waiting for final construction to issue the final inspection and CO
5. 202 N 21<sup>st</sup> Street – Framing inspection is completed, rough in plumbing and electrical is underway
6. 906 Central Avenue - Final inspection is completed
7. Kokopeli Bike – Framing and rough in plumbing inspections are completed for the second occupancy of the building

**New permits: Two permits issued for a total of \$62.50**

1. #978 – Permit extension
2. #1030 – Fire Suppression permit
3. #1040 – Deck replacement
4. #1041 – Sewer line replacement

**Consultations - Phone and in person**

35 consultations for March

**Construction Inspections**

10 construction inspections of permits issued

**Future projects on the horizon:**

1. The new subdivision for eight duplex units between 15<sup>th</sup> and 16<sup>th</sup> is moving forward and will be before P&Z at the P&Z meeting in May

**Business Inspections**

1. No inspections last month

**STR Inspections**

1. One inspection set for April 7, 2022

**Internet Technology**

NO REPORT THIS MONTH

**SPECIAL PROJECTS**

1. Park restroom – No report this month
2. Storage Room – No report this month

**STR's**

No additional report on STR's this month

TREASURER'S REPORT  
TOWN OF DOLORES  
APRIL 6, 2022

Petty Cash	\$300.00
Hi-Fi Savings Account	\$990,350.39
Checking Account	\$124,015.41
Conservation Trust Fund	\$17,693.20
ColoTrust	\$859,764.62
Bonds	\$559,900.40
Business Account (AFLAC)	\$3,142.09
Regular Savings Account	\$5,208.97
New Playground Account/Dc	\$3,240.33
<b>Total</b>	<b>\$2,563,615.41</b>

## Billing Period Report

For 1 3/1/2022 - 3/31/2022

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>Billing Period Totals</b>								
<b>Balance Forward</b>			<b>29,757.32</b>	<b>561</b>				
<b>Payments &amp; Credits</b>								
		Balance Transfer	-591.40	1				
		Payment Cash	-1,018.88	14				
		Payment Check	-29,738.75	394				
		SEWER ADJUSTMENT	-140.84	3				
		WATER ADJUSTMENT	-495.05	53				
<b>Payments &amp; Credits</b>			<b>-31,984.92</b>	<b>465</b>				
<b>SEWER</b>								
		SEWER	16,018.64	487				
		SEWER Balance Transfer	262.37	7				
<b>SEWER</b>			<b>16,281.01</b>	<b>494</b>				
<b>WATER</b>								
		WATER	18,663.07	554				
		WATER Balance Transfer	329.03	9				
<b>WATER</b>			<b>18,992.10</b>	<b>563</b>				
Ending Balance			\$33,045.51	2,083				

## Rate Code Totals

Rate Code	Amount	Usage	Count
<b>SEWER</b>			
CS1 COMM IN TOWN	\$2,030.15	225,600	62
S01 RESIDENT IN TOWN	\$10,500.92	710,500	337
S02 RESIDENT OUT OF TOWN	\$674.31	30,700	13
S03 RESIDENT IN TOWN 1K	\$249.28	96,000	8
S1K COMMSEWER1KMETER	\$1,699.29	584,000	30
S90 SENIOR LI DISCOUNT	\$864.69	97,100	37
<b>WATER</b>			
C05 COMM.TAP IN TOWN	\$92.52	0	3
CW1 COMM IN TOWN	\$2,152.21	195,700	64
CW2 COMM 1K OUT TOWN	\$44.35	1,000	1
CW3 CM1K IN TOWN	\$1,101.99	243,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$630.20	56,600	20
MF2 1K MULTI FAMILY INTOWN	\$950.30	367,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$142.32	26,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOV	\$463.62	16,600	10
R01 RESIDENT IN TOWN	\$10,117.56	690,000	322
R02 RES. TOWN TAP	\$246.72	0	8
R03 RESIDENT OUT TOWN	\$1,577.62	72,700	35
RK1 RESIDENT 1K METER	\$233.74	69,000	4
TW1 TOWN WATER	\$0.00	9,500	10
TW2 TOWN WATER 1 K	\$0.00	0	2
W90 SENIOR LI DISCOUNT	\$909.92	97,000	37
WD WATER DOCK 1K	\$0.00	60,000	1

## Usage Totals

## Billing Period Report

For 1 3/1/2022 - 3/31/2022

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>SEWER</b>			0					
		Commercial	820,400					
		MultiFamily	500					
		Other	0					
		PublicGovt	1,100					
		Residential	921,900					
			1,743,900					
<b>WATER</b>			0					
		Commercial	841,100					
		MultiFamily	500					
		Other	0					
		PublicGovt	70,600					
		Residential	991,900					
			1,904,100					
Total Usage			3,648,000					

## Negative Usage

No customers were billed for negative usage in this period.

## Other Receipts

Description	Amount
ATMOS FRANCHISE	\$165.00
BUILDING PERMIT	\$618.50
BUSINESS LICENSE	\$400.00
COMNET FRANCHISE	\$718.34
COURT FINES	\$330.00
DEVELOPMENT FEE	\$100.00
DOG LICENSE	\$220.00
EMPIRE FRANCHISE	\$4,620.99
LIQUOR LICENSE	\$150.00
PARKS AND REC REVENUE	\$100.00
PROP TAX-OWNERSHIP	\$1,379.07
PROPERTY TAX	\$21,543.10
R&B TAX	\$2,969.39
WATER DOCK	\$1,420.00
	\$34,734.39
Payment Type	Amount
Cash	\$-1,535.00
Check	\$-33,199.39
	\$-34,734.39

\* Indicates non-finalized charge



## **TOWN CLERK'S REPORT**

The last week has been remarkably busy. Election, HR, and CIRSA.

**Elections:** The unofficial election results are attached. The County Clerk will be canvassing the vote, April 14<sup>th</sup>, 2022. You the current Board Members will pass the Torch at the April 25<sup>th</sup> Board meeting. I Hope you can hang in there one more time. If you have not turned in your computer, you can do so at that time. I will miss working with you all, thank you for your insight, questions, and laughs. The new Board will have big shoes to fill.

**CIRSA:** Tricia and I have finished the CIRSA Audit. Will be working on the Goose issue with them.

**Human Resources:** I am working on getting new employee packets ready, there are forms that need updated not to mention the Employee Handbook. We also have two new Dads in the public works dept.

**Marijuana:** High Country Releaf is hoping to have a soft opening on April 14<sup>th</sup>, 2022. If all goes well, they will be opening on April 20<sup>th</sup>, 2022. I wish them enormous success.

**Business Licenses:** The majority of the business licenses have been completed and up to date. 115 businesses have licensed so far. This includes cyber, brick & mortar, and food trucks/carts. I look for more to come in.

To the Board Member going out:

I would like to Personally thank you for all your arduous work!

Dolores Town Clerk

Tammy Neely

**Election Summary Report  
2022 Municipal Election  
TOWN OF DOLORES  
Unofficial Results**

Voters Cast: 265 of 797 (33.25%)

### **Mayor (Vote for 1)**

		Total
Times Cast		265 / 797 33.25%
Candidate	Party	Total
Leigh Ann Reeves		142
Gerald "Jerry" Whited		122
Total Votes		264
		Total
Unresolved Write-In		0

### **Town of Dolores Trustee (Vote for 3)**

		Total
Times Cast		265 / 797 33.25%
Candidate	Party	Total
Ira "Todd" Andrews		175
Jeff Sand		194
Mark Younquist		211
Total Votes		580
		Total
Unresolved Write-In		0

## MAINTENANCE DAILY REPORT MARCH 2022

- 1 Plants. Hauled snow. Unloaded the pedestrian signs.
- 2 Plants. Pull the monthly water quality samples, Bacti and Chlorine. Pulled the Monthly wastewater samples. Hauled snow. Turned off water at 204 Riverside.
- 3 Plants. Repaired the blower coupler at WWTP. Clean and lube the motor graders. Meeting with new board members.
- 4 Plants. DMRs. Repair playground fencing. Poisoned moles. Opened storm drains.
- 5-6 Plants. RJ got called out for a fallen tree on 1<sup>st</sup> street and the water dock.
- 7 Plants. Prepped the water plant for spring startup.
- 8 Plants. Cleaned and lubed the motor graders. Lubed the backhoe and loader.
- 9 Plants. Pulled the weekly chlorine samples. Serviced the sander and the sander truck.
- 10 Plants. Serviced the chlorine meter at the water tank. Sanded the streets and checked the playground. Checked the streets.
- 11 Plants. Bladed streets and filled potholes.
- 12-13 Plants. Randy
- 14 Plants. Blade streets, picked up trash, serviced the pH meter and chlorine 17 monitor at the water tank. Cleaned the drain at the water dock. Attended the board meeting.
- 15 Plants. Bladed the streets, fixed potholes, installed an amber warning light on the new OHV.
- 16 Plants. Pulled the weekly chlorine samples. Cleaned the motor graders. Marked utility locates, repaired the door latch on the Ford pickup.
- 17 Plants. Cleaned the shop. Turned off water at 204 Riverside. Checked the water dock. Unloaded water meter pits from the delivery truck. Adjusted the brakes on the KW dump truck.
- 18-20 Plants. Anthony.
- 21 Plants. Marked a utility locate for 201 N 7<sup>th</sup>. Turned on water at 814 Central. Checked the baseball fields. Picked up trash. Checked doggie pot bags.

- 22 Plants. Marked a utility locate at 204 S 7<sup>th</sup>. Checked parks, bladed streets, and installed safety equipment on the new OHV.
- 23 Plants. Puled the weekly chlorine samples. Read the meters. Installed a new turbidity meter and chlorine meter at the water plant.
- 24 Plants. Picked up trash, bladed the streets, patched alleys. Drag baseball fields, clean up around dug outs. Water dock repair attended the meeting for phase 2 water line replacement.
- 25-27 Plants. Wyatt
- 28 Plants. Marked utility locates. Replaced the water meter at the water dock. Patched alleys.
- 29 Plants. Cleaned storm drains. Put broom on the tractor and serviced the broom. Prepped the sweeper truck.
- 30 Plants. Pulled the weekly chlorine samples. Swept the sidewalks, bladed the streets, and swept Railroad Ave
- 31 Plants. Picked up trash. Marked a utility locate at 108 N 21<sup>st</sup>. Bladed the streets, swept Railroad and other streets. Fixed alleys.



## Dolores Colorado

To: MAYOR AND TRUSTEES  
From: Ken Charles, Dolores Town Manager  
Dt: April 11, 2022  
RE: Meeting Information Update

### Monday/s Town Board Meeting

On the agenda for our regular meeting Monday April 11th:

- We will have an update on the Community Gardens project and there will be an Action Item on the Memorandum of Understanding between the town and the Dolores Family Project. We met with Amber Lansing of the Dolores Family Project (DFP) April 2 at JRP. The purpose of the meeting was first an organizational meeting for volunteers of which there were a dozen. Second, to go over the plans for the actual garden footprint. The attached sketch of the garden shows a 45' by 30' garden plot. DFP will provide the materials for the garden. Volunteers will build the garden.

According to DFP's approach, the entire garden's production will all be distributed to the Project who will then distribute the produce to the community. There are no income guidelines for who can receive the produce. The town was under the impression that the garden would *partially be* for community members who wanted to raise vegetables for themselves. Considering this, we will discuss this later in the agenda. We may need to double the size of the garden to include a portion for the garden for community members. This raises challenges as to how the town builds, maintains and manages this second section.

- Resolution 478 Approving the application to the Congressionally Directed Spending program that Senator Michael Bennet's office offered. The program allocates funding to primarily local governments and become part of the FY23 federal budget. It is competitive in nature. In 2022, Rico received \$2.7 M for their wastewater treatment plant and Durango received \$2 M for an affordable housing project and there were 20 other projects from around the state. The proposal was due April 8. The town's proposal will be for Phase II of the water line replacement project. The request is for replacing 7,337 LF of water line, fire hydrants, valves and new service line connections.

### General Updates

- The CDPHE Vaccine Bus will be in JRP on the following Fridays 9:00 am to 1:00pm: April 1 and 22, May 13, June 10 and at the Farmers Market on June 15.



- **American Rescue Plan Act Update**

The Treasurer attended a new training and information session from the Department of the Treasury on March 21, 2022 regarding the Final Rule and reporting requirements. We received some fantastic news. The US Treasury is now allowing Non-Entitlement Units, including the Town of Dolores, to elect a “standard allowance” up to ten million dollars (but no larger than the allocation your municipality has been awarded) to be used on ANY government service. This amount is not based on the amount your municipality lost during the pandemic, nor is it based on their complicated revenue loss formula. It is based on a survey that was completed nationwide in 2020 which showed that 90% of municipalities across the country lost revenue during the pandemic and 75% planned to cut services due to the revenue loss. The Treasury is encouraging small municipalities to use this standard allowance so that we can treat the ARP funding as local funding and use it to plug holes in our budget and build a stronger recovery. Therefore, the ARP funds can be used to help with the additional costs to build the Flanders bathroom. Our award is \$240,039, and we plan to submit the report this month claiming the standard allowance. This allows for easier streamlined reporting, and we will not have to categorize projects into the eligible spending types and individual spending categories.

- Community Survey and Strategic Planning-We are approaching 225 returned surveys. They continue to trickle in both by mail and online.
- May 9 & 10 are our scheduled dates for the town clean up. The dates are posted on our website and the Chamber's. <https://townofdolores.colorado.gov/news-article/town-clean-up>
- The Galloping Goose has been running excursions in Durango on the Durango and Silverton Narrow Gauge RR. The RGS No. 5 was involved in a railroad crossing accident on 4/2/22. Apparently, the driver failed to see the Goose and the vehicle was struck on the passenger side. The vehicle sustained substantial damage and the Goose sustained minor damage to the pilot/plow (cow catcher). The Goose was able to continue and complete the excursion. CIRSA was informed. The GGHS carries a liability insurance that names the town as an additional insured.
- The town's reapplication to the State Historical Fund on behalf of Kokopelli Bikes is on track for May.
- Rocky Mountain Relief received the inspection approval by the town building official and Sheriff Nowlin with a planned opening of April 15.

#### **Upcoming Events**

- April 11 and 25-town board meetings
- P & Z held its regular meeting on April 5
- The Parks committee will meet Thursday April 14
- April 30 Annual Chamber Banquet-Theme is Prom Night
- May 9 & 10-Town Clean up
- June 1 Farmers Market Begins
- June 4 Riverfest





Tammy Neely <tammy@townofdolores.com>

## For packet

1 message

**Kenneth Charles** <manager@townofdolores.com>  
To: tammy@townofdolores.com

Tue, Apr 5, 2022 at 10:00 AM



To: Mayor Wheelus

Trustee Murphy

Trustee Stark

Trustee Waters

From: Kalin Grigg, Chair, Dolores Parks Advisory Committee

On behalf of the entire Parks Advisory Committee, I want to thank you for your tenure of service as Trustees for the Town of Dolores. It has honestly been a privilege to serve as a member of the Parks Advisory Committee during your tenure of service. The accomplishments we have all achieved under your leadership in a few short years is truly impressive. All of us in this community are indebted to you for all you have done to improve the quality of life for all citizens of Dolores and the regional community. Your dedication and hard work will live on in this community for generations. Thank you so very much for your selfless service. Best to all of you in your futures.













## **Discussion and Possible Action**

**Meeting Date: April 11, 2022**  
**AGENDA DOCUMENTATION**  
**ITEM**

**TO: TOWN OF DOLORES MAYOR & TRUSTEES**

**FROM: KEN CHARLES**  
**TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING RESOLUTION 478  
SERIES 2022 APPROVING THE FUNDING APPLICATION TO THE CONGRESSIONALLY  
DIRECTED SPENDING PROGRAM.**

### **PURPOSE AND BACKGROUND**

Congressionally Directed Spending (CDS) is a mechanism by which members of Congress can request funding for specific projects in their home state that have been submitted for consideration by state and local government entities and nonprofits. Funding for projects, if approved, would be distributed as part of the federal appropriations process during FY23 (October 2022 – September 2023). In this case the office of US Senator Michael Bennet is the office receiving the application. The program allocates funding to local governments and becomes part of the FY23 federal budget. It is competitive in nature. In 2022, Rico received \$2.7 M for their wastewater treatment plant and Durango received \$2 M for an affordable housing project.

The project the town is proposing is for Phase II of the Water Line Replacement project that was outlined in the 2018 Capital Plan produced by SGM. Phase I was the lines installed under Highway 145 in 2020. SGM Engineers is just beginning to perform detailed engineering for Phase II and this will aid in being prepared and ready to go.

Phase II will replace 50-year-old pipeline that is reaching the end of its useful life and is comprised of 4-inch diameter pipe that is inadequate to meet fire flow. The project will also connect dead-end water lines by installing new sections of pipe eliminating these dead-ends and making a more efficient looped system. The project also includes new fire hydrants, valves and new service lines.

SGM estimates there is 7,337 feet of mostly 8-inch C 900 pipeline that will be installed in Phase II. Phase II includes most of the pipeline in the west part of town. See attached map.

Safe, reliable drinking water and sufficient fire flows are critical to the area served by the Town of Dolores. The Congressionally Directed Spending program would be an invaluable resource for the Town to install Phase 2 of their ongoing Water Distribution Replacement project.

Applications were due April 8. Due to the notice of funding coming to my attention last week there was not time to bring this to the boards attention prior to the deadline. There is no allocation of town funds for this project in the proposal.

### **FISCAL IMPACT**

The town is under contract with SGM Engineers to perform the detailed engineering and cost estimating for Phase II. This is a \$50,000 contract and the town received a DOLA Energy Impact Grant for half.



The budget for Phase II:

Budget for Phase II Dolores Water Line Replacement and Improvement Project

Total Cost	\$3,116,000
---------------	-------------

Project includes the purchase and installation of:

7,337 LF of pipeline, fire hydrants, service lines, valves	\$3,036,000
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Final design and project management	\$80,000
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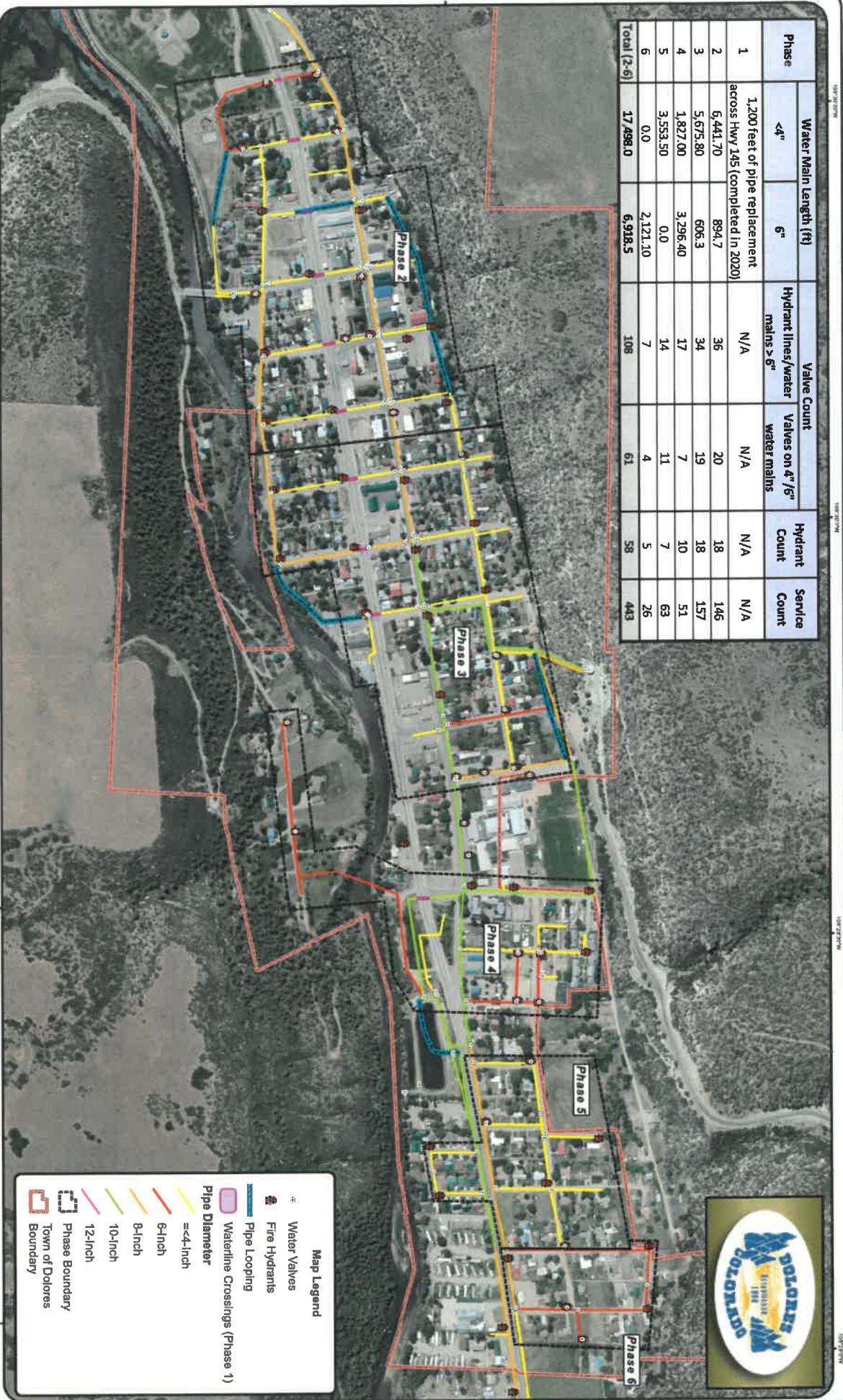
Total Cost	\$3,116,000
---------------	-------------

The request is for \$2,616,000 and the proposed match is \$500,000. Match is contingent on a future boards appropriation. Match would consist of other grants and local funds.

### **RECOMMENDATIONS**

It is the recommendation of the town manager that the mayor and trustees support and approve Resolution 478 approving the application for Congressionally Directed Spending

Phase	Water Main Length (ft)		Valve Count	Hydrant Count	Service Count
	<4"	6"			
1	1,200 feet of pipe replacement across Hwy 145 (completed in 2020)		N/A	N/A	N/A
2	6,441.70	894.7	36	18	146
3	5,675.80	606.3	34	19	157
4	1,827.00	3,296.40	17	10	51
5	3,553.50	0.0	14	11	63
6	0.0	2,121.10	7	4	26
Total (2-6)	17,498.0	6,918.5	108	58	443





TO: Dolores Mayor and Trustees  
From: Ken Charles  
RE: Updates on Community Garden  
DT: 4-11-22

We are bringing the Community Garden plan back to the trustees with the draft MOU for review between the town and the Dolores Family Project. The Dolores Family Project (DFP) has been instrumental in promoting a family garden project in Dolores. The town has been supportive of the project. The concept is for the town to have a limited role. The attached MOU contains the responsibilities of the DFP and those of the town. The town's role is:

- Provide the land in JRP,
- Provide the water at no cost. This includes extending a drinking water service to the site.

All the organizational responsibilities, the management of the gardens, the construction of the garden is the responsibility of the DFP.

Included as an attachment is the sketch of the proposed garden a 45' by 30' footprint. Amber presented the concept that the produce from the garden would go to the DFP and be distributed to the community through the DFP. This is like the initial Common Ground Community Gardens organization in Cortez who contribute to the Good Samaritan food pantry in Cortez. There are no income restrictions to receive produce.

Please take the time to get on the Common Ground Community Gardens website link:

<https://www.commongroundcortez.org/> The home page provides a great description of the evolution of the community gardens in Cortez, which initially was a garden where all the produce went to the food pantry, but in subsequent years the garden was enlarged to provide garden plots for the public. Eventually, a third step was taken to build another garden at a separate location in Cortez for a public garden.

What are the options?

1. We can double the size of the garden to include a similar space for the community garden, or.
2. Negotiate an agreement with the DFP to split the plots between the DFP and the community members.

If we choose the first option, we need to have a clear understanding regarding organization. The town prefers to have the DFP manage the entire garden such as Common Ground does in Cortez. This means organization, coordinating volunteers, providing the materials for the raised beds, fencing and tools, oversee the gardens etc.

The town has funds budgeted \$2500 for the Community Garden. A portion of that will be used for the water line which will cost between \$400-\$700. That leaves the remaining funds available for materials that can be used for public plots.

Questions

1. Will the gardens in Dolores be under the umbrella of Common Ground?
2. What is the role of the Good Samaritan Center Food Pantry who is the 501c3 nonprofit Common Ground operates with?
3. Would we ask DFP to mirror the process Common Ground uses to allocate public lots?

**Town of Dolores  
Resolution No R478  
SERIES 2022**

**A RESOLUTION IN SUPPORT OF a congressional directed spending request for**

**WHEREAS**, the Town of Dolores has identified Phase II of the Dolores Water Line Replacement and Improvement Project which will replace approximately 7,337 feet of pipeline, fire hydrants and service line vales that will provide for looped water lines as a priority for the health, safety and welfare of its citizens; and

**WHEREAS**, the project costs are estimated to be \$3,116,000 including design and project management costs; and

**WHEREAS**, United States Senator Michael Bennet has announced that his office is accepting requests for Congressionally Directed Spending projects that include funding directed toward energy and water improvement projects such as this;

**WHEREAS**, spending requests must be accompanied by a letter of support from local government detailing the community benefits and support for the project;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR  
THE TOWN OF DOLORES, COLORADO:**

**Section 1.** Board of Trustees strongly supports the application of a congressional directed funding request to support the completion of Phase II of the Dolores Water Line Replacement and Improvement Project.

**Section 2.** The Board of Trustees authorize the Town Manager to complete the necessary forms and documents to make this request and direct and authorize the Town Manager and Mayor to sign any required letter of support in furtherance thereof.

**Section 3.** This resolution shall not be construed as a commitment to spend Town funds toward the completion of the project; however, the Trustees strongly support exploring funding options to complete the project in an amount equal to the difference between the project cost and any congressional directed spending awarded.

**Section 4** This Resolution shall be in full force and effect from and after the date of its passage and approval.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of April 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk



**Town of Dolores  
Resolution No R479  
SERIES 2022**

**A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN  
AGREEMENT WITH THE DOLORES FAMILY PROJECT TO CONSTRUCT AND  
OPERATE A COMMUNITY GARDEN IN JOE ROWELL PARK**

**WHEREAS**, the Town of Dolores ("Town") recognizes the need for a community garden that will promote food security for its residents;

**WHEREAS** the Dolores Family Project represents that it has the resources and volunteers to operate a community garden in the Town of Dolores that will support these goals; and,

**WHEREAS**, the Dolores Family Project wishes to enter into an agreement with the Town of Dolores to designate a site between the playground the orchard in Joe Rowell Park for the purpose of a housing a community garden.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF DOLORES, COLORADO:**

**Section 1.** In support of the community garden project the Town Trustees approve the agreement attached hereto as Exhibit 1 and authorize the Town Manager to enter into the agreement in the Town's behalf.

**Section 2.** This Resolution shall be in full force and effect from and after the date of its passage and approval.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

**Exhibit A to Resolution**  
**COMMUNITY GARDEN AGREEMENT**

This agreement is entered into as of April 11, 2022, by and between the Dolores Family Project (hereinafter referred to as "DFP" or "Tenant"), a nonprofit association operating under its 501c3 fiscal sponsor \_\_\_\_\_, whose address is \_\_\_\_\_, and the TOWN OF DOLORES (hereinafter referred to as the "Town" or "Landlord"), whose address is P.O. Box 630, Dolores, CO 81323.

This agreement between the TOWN and MORP is meant as a good-faith effort between the parties to establish a community garden located east of the playground site at Joe Rowell Park, with a legal address of 101 Railroad Avenue, Dolores, CO., 81323. A portion of the property, located off of 2<sup>nd</sup> street and consisting of an area of approximately 45 feet by 30 feet, the location of which will be determined by Town staff.

DFP is organized for the purpose of promoting food security for the community. DFP enters into this agreement to establish a community garden to grow fresh produce that will benefit the community and provide opportunities for community volunteers whose wish to support the goals of DFP.

NOW THEREFORE, hereto, with intention of being legally bound, the party's contract and agree as follows:

The TOWN shall:

1. Designate a site for the community garden by April 30, 2022.
2. Provide adequate irrigation water in season to the site sufficient to adequately irrigate the garden. The Town may limit or discontinue the supply of irrigation water in its sole discretion if necessary to reduce water consumption in times of drought, fire, infrastructure maintenance, or public emergency.
3. Have free access to the site, with or without notice to the DFP, during the term of this agreement, reserving the right of themselves, their agents, their employees, their assigns, or their contractors to enter the garden site at any reasonable time for purposes of: (a) consultation with the Tenant; (b) making repairs, improvements, and inspections; (c) protecting and maintaining its property and resources; (d) and as may be necessary for any law enforcement or public emergency purpose.
4. The Town may, with advice from the DFP, restrict public access to the orchard as may be necessary to preserve the garden or promote public safety.
5. Nothing in this MOU shall be deemed to restrict the authority of the Town to adopt by resolution and ordinance restrictions and rules on the use of the garden area in accordance with law.

The DFP shall:

1. Carry general liability insurance covering the garden project in a minimum amount of \$1,000,000, which is to cover the activities of all volunteers and visitors to the garden site. DFP agrees to name the Town as an additional insured on its general liability policy.
2. Provide the materials at its expense to construct a fence, gate, raised beds, soils, irrigation system, garden tools, portable shed and other items necessary to operate a garden at the site.
3. Provide the volunteer labor to construct the fence, raised beds, irrigation system, planting, irrigation, weeding, harvesting and other labor necessary to accomplish the purposes of this agreement.
4. Maintain the garden area in a sightly manner and control weeds.
5. Produce harvested from the garden will be distributed in the community in a manner that supports the goal of community food security.
6. Restore the garden site to the condition it was received at the end of the term of this agreement unless renewed by Resolution of the Town Trustees.

The term of this agreement shall run from April 12, 2022 through November 30, 2022. This agreement may be renewed for additional one-year terms by the Town by resolution of its Board of Trustees.

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Town Manager

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Amber Lansing, project coordinator  
for Dolores Family Project

TREE

# DOLORES FOOD PROJECT COMMUNITY GARDEN 4-22

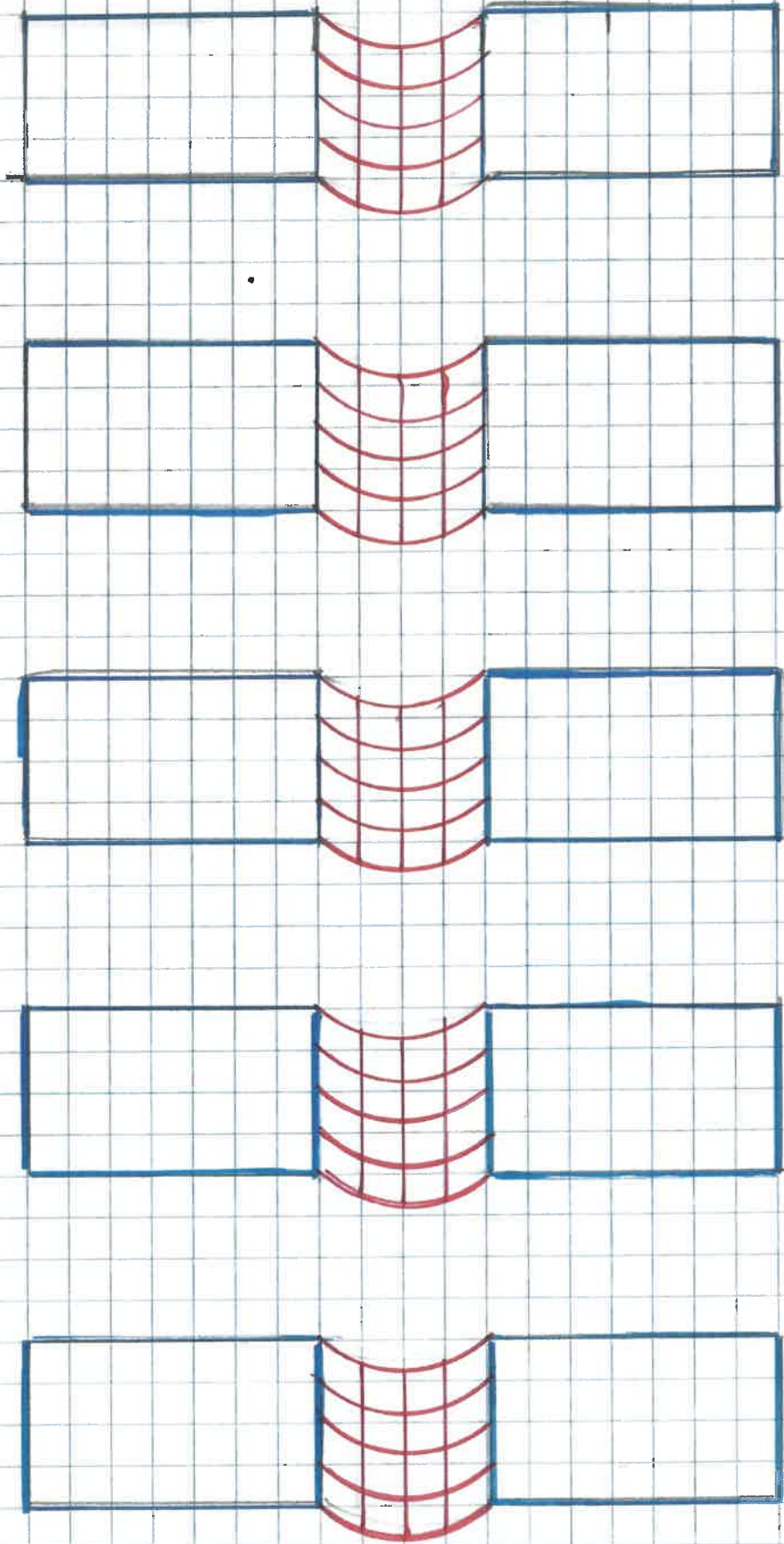
Compost Bin

Tool Storage

Water catch

Children's beds

5' 6" 1/2



WATER

TO: Dolores Mayor and Trustees  
From: Ken Charles  
DT: 4/11/22  
RE: Planning and Zoning Commission Appointments

There are three P & Z terms expiring in April and May. The town advertised in the Cortez Journal and on the town website for a month.

The expiring terms are:  
Mark Tucker 4/1/22  
Dan Heeney 5/1/22  
Deanna Truelsen 5/10/22

We received three applications (attached). Mark Tucker and Dan Heeney have requested to be re-appointed and Melissa Watters has asked to be appointed.

After discussion and if the mayor and trustees wish to act, I suggest that all three be appointed for three years term to 2025 as the two remaining members terms expire in 2024. The terms will then be staggered.

Mark Tucker to start his term in April and the two remaining applicants in May.

Included in the materials are the requests from the three individuals,  
I would also like to thank Deanna, Mark, and Dan for their commitment and service to the town and community.  
Additionally, I would like to thank Trustee Melissa Watters and Trustee Andy Lewis for their time on the commission as ex office members

Melissa Watters  
907 Central Avenue  
PO Box 1304  
Dolores, CO 81323

March 23, 2022

Dolores Town Board of Trustees  
% Town of Dolores  
PO Box 630  
Dolores, CO 81323

Dear Mayor Wheelus and Dolores Town Board of Trustees,

I am writing to express my interest in serving on the Planning and Zoning Commission as a Planning Committee member beginning in May of 2022. As you know, I have served on the Town Board as a Trustee for the past 4 years having been elected in 2018 and I had served by appointment for 5 months prior to that election. As a trustee I was an ex officio on the Planning and Zoning Commission for all 4 years of my elected term. During that time I was a contributor in the development of the revised Land Use Code, a document that had many hours of time and thought and care put into it by the Planning Commission and I was honored to be able to participate in that process. With the recent adoption of the Land Use Code as a living document with intent to be revisited and revised as necessary during its early and continuing implementation, I would very much like to continue to see the process through. I am invested in the quality of life in the Town of Dolores and my familiarity with the new Land Use Code, and the processes and procedures of the Planning and Zoning Commission, make it a natural fit that I can continue to be of service on the commission. In addition, my background as a Civil and Environmental Engineer is helpful in informing my understanding of issues of importance that come before the commission.

Thank you so much for your consideration,

Melissa Watters

*Melissa Watters*

Town of Dolores  
420 Central Ave.  
Dolores, CO 81323

March 8, 2022

To Whom It May Concern:

The purpose of this letter is to express my desire to continue as a member of the Dolores Planning and Zoning Commission (P&Z). I have been a member of P&Z for at least the last ten years.

As a member of P&Z I have contributed to the recent Land Use Code revision process, a review of our current Comprehensive Plan, and the creation of the Town's Historical Districts. In addition, I have participated in numerous public hearings and meetings dealing with land use planning and zoning issues.

I look forward to serving another term on P&Z.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark D. Tucker", is written over the printed name.

Mark D. Tucker

Dearest Town of Dolores,

I would like to apply for a position on the Planning and Zoning Board. I am a local businessman in Dolores and I believe my viewpoint offers a good perspective on the board. We just completed new codes for Dolores and I would love to see the effects of our town to these new codes. Thank you for considering me for this position.

Sincerely,  
Dan O Heeney

A handwritten signature in cursive script that reads "Dan O Heeney". The ink is dark and the signature is fluid, with a long, sweeping tail on the final "y".