



TOWN BOARD OF TRUSTEES MEETING MAY 13 2024 AGENDA

May 13, 2024 at 5:30 PM
Town Hall – 420 Central Avenue

If you wish to attend virtually, please visit the town website under the government tab for the
zoom link: <https://townofdolores.colorado.gov>

1. Call to Order
 - a. Presentation to new board members
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Action/Approval of the Agenda
6. Identification of Actual or Perceived Conflicts of Interest
7. Citizens to Address the Board

This is an opportunity for citizens to address the board at this time or during a public hearing. Each person will have 5 minutes. The town board encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link), or by submitting your comments, via email, to the town clerk at tammy@townofdolores.com any time before the dated board meeting.

8. Action/Approval of the Consent Agenda

The consent agenda is intended to allow the board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a board member requests an item to be removed from the consent agenda and considered separately. Items removed from the consent agenda will be considered under specific agenda item numbers.

[a.](#) Approved by Sheriff Nowlin

9. Removed Consent Agenda Items
10. Staff Reports/Presentations

(For the record the town clerk, building official, and public works have submitted reports to the packet, if not scheduled).

- a.** Sheriff's Report: Steve Nowlin
- b.** Manager's Report: Leigh Reeves
- c.** Attorney's Report Jon Kelly
- d.** Treasurer's Report: Heather Robertson
- e.** Montezuma County Commissioner Candelaria
Monthly update on County news.

11. Trustees Reports and Actions (5 Minutes)

12. Administrative Business

- a.** Discussion of appointments
 - 1 Trustee- Mayor Pro tem -
 - 2 Trustees - Planning and Zoning officials - 2nd Tuesday -
 - 1 Trustee - Chamber of Commerce -
 - 1 Trustee - Library Board - 2nd Tuesday each month -
 - 1 Trustee - School Board - 2nd Thursday each month - Leigh Reeves
 - 1 Trustee - Parks - 2nd Thursday each month - Kalin Grigg
 - 1 Trustee - Community Center - Mark Youngquist

13. Public Hearings

14. Action/Approval Ordinance/Resolutions

- a.** A Resolution re-appointing the judge, town attorney, town clerk, town treasurer and the town building inspector
- b.** This resolution allows the Town Manager to donate the old townhall dias.
- c.** R586 - Designating a public place for public notices in accordance with CO Sunshine Act of 1972
- d.** A resolution to authorize an IGA to move the ballot box from 420 Central Ave to 601 Central Ave
- e.** Appointing Leigh Reeves permanent Town Manager while keeping the same contract
- f.** We will be assigning board members to other board activities and a Mayor pro-tem.

- g.** This is a place holder in case the Trustees want to discuss the Town Manager position in an Executive Session. It is accordance with

For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving:
any specific employees who have requested discussion of the matter in open session

15. Board/Commissions

- a.** Parks/Playground Advisory Committee notes from 4/11/24 meeting
- b.** Planning and Zoning Committee
- c.** Please see attached report created on 4/30/24 and the report from the meeting on 5/7/24

16. Outside Organizations

- a.** Chamber of Commerce:

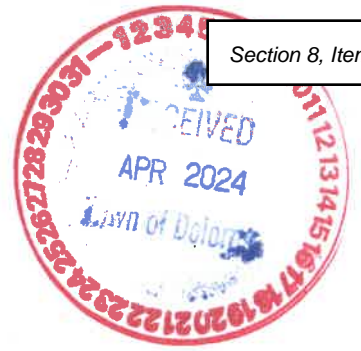
17. Upcoming Board, Committee and Special Group Meetings

- a.** Planning and Zoning - May 14th 6:30pm
Offices closed on Memorial Day - May 27th
Board of Trustees Meeting - May 28th 6:30pm
Community Center Advisory Board - June 3rd 6:00pm

18. Adjournment

Application for a Special Events Permit

Departmental Use Only



Section 8, Item a.

In order to qualify for a Special Events Permit, you must be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- Social
- Fraternal
- Patriotic
- Political
- Athletic
- Chartered Branch, Lodge or Chapter
- National Organization or Society
- Religious Institution
- Philanthropic Institution
- Political Candidate
- Municipally Owned Arts Facilities

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate: Greater Dolores Action State Sales Tax Number (Required): 19961066928

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP):
PO Box 1485
Dolores CO 81323

3. Address of Place to Have Special Event (include street, city/town and ZIP):
The Joe Rowell Park
101 Railroad Ave
Dolores CO

4. Authorized Representative of Qualifying Organization or Political Candidate: Scott Clow Date of Birth: 12-30-69 Phone Number: 970-570-3546

Authorized Representative's Mailing Address (if different than address provided in Question 2.):
PO Box SAME

5. Event Manager: Scott Clow Date of Birth: _____ Phone Number: _____

Event Manager Home Address (Street, City, State, ZIP): SAME Email Address of Event Manager: scott@greaterdoloresaction.org

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?
 No Yes How many days? _____

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
 No Yes License Number: _____

8. Does the Applicant have Possession or Written Permission for the Use of the Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
<u>6-24</u>															
		<u>10 A</u>													
			<u>10 P</u>												

Oath of Applicant
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct and complete to the best of my knowledge.

Signature: [Signature] Title: VC Treasurer Date: 4/5/24

Report and Approval of Local Licensing Authority (City or County)
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County): City County Telephone Number of City/County Clerk: _____

Signature: _____ Title: _____ Date: _____

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		<u>-750 (999)</u>	\$ <u>.</u>

(Instructions on Reverse Side)



GREADOL-01

Section 8, Item a. 11/14/2023

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER License # 0757776 HUB International Insurance Services (COL) 2000 S. Colorado Blvd Tower 2, Suite 150 Denver, CO 80222
CONTACT NAME: PHONE (A/C, No, Ext): (303) 893-0300 FAX (A/C, No): (866) 243-0727
INSURER(S) AFFORDING COVERAGE: INSURER A: Alliance of Nonprofits for Insurance, Risk Retention Group (ANI) NAIC #: 10023

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSD WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Dolores is included as additional insured.
RE: Upcoming events are included in liability.
Name of Event: Dolores River Festival
Date of Event: 11/17/2023
Location of Event: 400 Riverside Ave, Dolores CO

CERTIFICATE HOLDER: Town of Dolores, 420 Central Ave, Dolores, CO 81323
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

GREATER DOLORES ACTION

is a

Nonprofit Corporation

formed or registered on 05/16/1996 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19961066928 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/03/2024 that have been posted, and by documents delivered to this office electronically through 04/05/2024 @ 06:26:09 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/05/2024 @ 06:26:09 in accordance with applicable law. This certificate is assigned Confirmation Number 15916261 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



TOWN OF DOLORES
APRIL
2024

MONTEZUMA COUNTY SHERIFF'S OFFICE

730 EAST DRISCOLL STREET
CORTEZ, CO 81321
STEVE NOWLIN - SHERIFF
970-565-8452
970-564-3731



Dolores Summons

Total Records: 32

CITATION NUMBER	CHARGES	Count
C33077		1
Date Reported		Issuing Officer
4/4/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
CITATION NUMBER	CHARGES	Count
C30350		1
Date Reported		Issuing Officer
4/5/2024 12:00:00 AM		MANN, HEATHER
CITATION NUMBER	CHARGES	Count
C32744		1
Date Reported		Issuing Officer
4/17/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C32630		1
Date Reported		Issuing Officer
4/18/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C32695		1
Date Reported		Issuing Officer
4/19/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C32745		1
Date Reported		Issuing Officer
4/23/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C33388	CRIMINAL VIOL - 2ND DEGREE CRIMINAL TRESPASS	1
Date Reported		Issuing Officer
4/6/2024 12:00:00 AM		DAULTON, ANDREW
CITATION NUMBER	CHARGES	Count
C32891	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported		Issuing Officer
4/6/2024 12:00:00 AM		WEST, MARC

CITATION NUMBER	CHARGES	Section 10, Item a.
C32892	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported		Issuing Officer
4/23/2024 12:00:00 AM		WEST, MARC
CITATION NUMBER	CHARGES	Count
C33144	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , CRIMINAL VIOL - OBSTRUCTING A PEACE OFFICER	1
Date Reported		Issuing Officer
4/20/2024 12:00:00 AM		SMITH, STEVEN
CITATION NUMBER	CHARGES	Count
C32893	CRIMINAL VIOL - CRIMINAL MISCHIEF, CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CHILD ABUSE (M2), CRIMINAL VIOL - CHILD ABUSE (M2), CRIMINAL VIOL - OBSTRUCTING A PEACE OFFICER, CRIMINAL VIOL - RESISTING ARREST	1
Date Reported		Issuing Officer
4/24/2024 12:00:00 AM		WEST, MARC
CITATION NUMBER	CHARGES	Count
C33355	CRIMINAL VIOL - DOG NOT UNDER CONTROL	1
Date Reported		Issuing Officer
4/28/2024 12:00:00 AM		KENNEDY, ALEXANDER
CITATION NUMBER	CHARGES	Count
C29215	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported		Issuing Officer
4/21/2024 12:00:00 AM		JEWELL, JARROD
CITATION NUMBER	CHARGES	Count
C33078	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1), CRIMINAL VIOL - CHILD ABUSE (M2)	1
Date Reported		Issuing Officer
4/28/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
CITATION NUMBER	CHARGES	Count
C33079	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1), CRIMINAL VIOL - CHILD ABUSE (M2), TRAFFIC VIOL-STATUTE - PROHIBITED USE OF WEAPONS	1
Date Reported		Issuing Officer
4/28/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
CITATION NUMBER	CHARGES	Count
C33607	CRIMINAL VIOL - FALSE REPORTING TO AUTHORITIES	1

Date Reported	Issuing Officer	Section 10, Item a.
4/12/2024 12:00:00 AM	RUIZ, DANIEL	

CITATION NUMBER	CHARGES	Count
C33605	CRIMINAL VIOL - FOURTH DEGREE ARSON \$300-\$1,000	1

Date Reported	Issuing Officer
4/13/2024 12:00:00 AM	RUIZ, DANIEL

CITATION NUMBER	CHARGES	Count
C30351	CRIMINAL VIOL - OBSTRUCTING A PEACE OFFICER	1

Date Reported	Issuing Officer
4/4/2024 12:00:00 AM	GUTTRIDGE, DAYLAN

CITATION NUMBER	CHARGES	Count
C33608	CRIMINAL VIOL - PHONE/COMPUTER HARASSMENT	1

Date Reported	Issuing Officer
4/22/2024 12:00:00 AM	RUIZ, DANIEL

CITATION NUMBER	CHARGES	Count
C32633	CRIMINAL VIOL - UNAUTH. USE OF MOTOR VEHICLE, CRIMINAL VIOL - UNAUTH. USE OF MOTOR VEHICLE	1

Date Reported	Issuing Officer
4/18/2024 12:00:00 AM	HINTON, WRANGLER

CITATION NUMBER	CHARGES	Count
C33020	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1

Date Reported	Issuing Officer
4/9/2024 12:00:00 AM	SUMMERS, ZACHARY

CITATION NUMBER	CHARGES	Count
C33023	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1

Date Reported	Issuing Officer
4/23/2024 12:00:00 AM	SUMMERS, ZACHARY

CITATION NUMBER	CHARGES	Count
C32743	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
4/10/2024 12:00:00 AM	GREEN, KAYLEE

CITATION NUMBER	CHARGES	Count
C33655	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1

Date Reported	Issuing Officer
4/19/2024 12:00:00 AM	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C33022	TRAFFIC VIOL-STATUTE - CARELESS DRIVING CAUSED BODILY INJURY	1

Date Reported	Issuing Officer	Section 10, Item a.
4/17/2024 12:00:00 AM	SUMMERS, ZACHARY	

CITATION NUMBER	CHARGES	Count
C33799	TRAFFIC VIOL-STATUTE - DROVE VEHICLE UNDER RESTRAINT ALCOHOL/DRUG OFFENSE, TRAFFIC VIOL-STATUTE - LEFT SCENE W/O PROVIDING REQUIRED INFO AFTER STRIKING UNATTE, TRAFFIC VIOL-STATUTE - LIMITATIONS ON BACKING	1

Date Reported	Issuing Officer
4/17/2024 12:00:00 AM	HINTON, WRANGLER

CITATION NUMBER	CHARGES	Count
C33604	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID CO LICENSE-RESIDENT >30 DAYS, TRAFFIC VIOL-STATUTE - OWNER OPERATED/ALLOWED TO BE OPERATED/AN UNINSURED MV ON PUB, TRAFFIC VIOL-STATUTE - FAILED TO DISPLAY VALID REGISTRATION	1

Date Reported	Issuing Officer
4/9/2024 12:00:00 AM	RUIZ, DANIEL

CITATION NUMBER	CHARGES	Count
C00004	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE	1

Date Reported	Issuing Officer
4/11/2024 12:00:00 AM	DAULTON, ANDREW

CITATION NUMBER	CHARGES	Count
C33389	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE	1

Date Reported	Issuing Officer
4/11/2024 12:00:00 AM	DAULTON, ANDREW

CITATION NUMBER	CHARGES	Count
C33024	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, TRAFFIC VIOL-STATUTE - CARELESS DRIVING	1

Date Reported	Issuing Officer
4/23/2024 12:00:00 AM	SUMMERS, ZACHARY

CITATION NUMBER	CHARGES	Count
C33654	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - OWNER OPERATED/ALLOWED TO BE OPERATED/AN UNINSURED MV ON PUB	1

Date Reported	Issuing Officer
4/6/2024 12:00:00 AM	FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C29214	TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1

Date Reported	Issuing Officer
4/13/2024 12:00:00 AM	JEWELL, JARROD

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
911 OPEN LINE	2	1.93	1.82	0	0	3.75	7.5
ABANDON VEHICLE	6	1.27	3.41	0	4.04	8.72	52.32
AGGRESSIVE ANIMAL	3	4.39	3.81	5.82	32.54	46.56	139.67
ANIMAL CARCASS	4	2.18	0.13	3.24	4.68	10.23	40.93
ANIMAL FOUND	3	30.81	2.98	7.07	0.8	41.66	124.97
ANIMAL GENERAL	2	1.89	6.15	2.93	30.11	41.08	82.15
ANIMAL IN TRAP	1	74.53	0.1	0.02	21.33	95.98	95.98
ANIMAL WELFARE CHECK	4	6.75	13.65	5.28	5.74	31.42	125.68
ASSAULT	8	4.27	0.46	8.63	29.27	42.64	341.1
ASSIST OTHER AGENCY	15	0.51	1.25	5.74	3.22	10.72	160.8
ATTEMPT TO SERVE CIVIL	81	0.17	0.41	0	0.26	0.85	68.48
ATTEMPT TO SERVER OTHER	21	0.51	0.3	0	1.47	2.29	48.07
BAR CHECK	1	0	0	0	0	0	0
BARKING DOG	1	3.68	0	0	0	3.68	3.68
BODY OR BODY PARTS	1	7.65	0.7	0	0	8.35	8.35
BOLO OR ADMIN MESSAGE	1	18.13	0	0	0	18.13	18.13
BREAK IN	6	4.42	3.42	4.22	20.4	32.46	194.78
BRUSH FIRE	7	22.42	0.62	6.01	74.51	103.56	724.9
BUSINESS ALARM	14	1.47	0.09	0.7	1.44	3.69	51.72
BUSINESS CHECK	71	0.09	0.12	0.05	0.9	1.16	82.33
CHEST PAIN	1	12.93	0.02	0	0	12.95	12.95
CHILD ABUSE	1	10.08	0.02	0.03	9.87	20	20
CHILD NEGLECT	1	2.3	4.2	0	0	6.5	6.5
CIVIL	8	0.49	3.82	0	17.59	18.62	148.95
CIVIL STANDBY	12	6.62	8.75	5.48	5.94	26.79	321.45
COMMUNITY POLICING	6	4.97	0.82	0	7.45	13.23	79.38
COMPLAINT	7	14.65	1.15	1.31	0.89	18	125.97
CONSENSUAL CONTACT	7	0.28	0.1	0	7.73	8.12	56.82
CONTROL BURN	4	12.64	0.03	9.28	11	32.96	131.83
COURTESY RIDE	3	1.22	6.13	3.14	4.81	15.3	45.9
CPR	1	5.58	0.42	5.58	23.93	35.52	35.52
CRIMINAL HISTORY	3	0.03	0	0	0	0.03	0.08
CUSTODY DISPUTE	3	1.07	0	0	0	1.07	3.2
DISTURBANCE	12	4.43	1.11	5.03	6.59	17.16	205.93

DOG RUNNING AT LARGE	15	3.55	1.48	5.84	5.25	16.12	241.83
DOMESTIC VIOLENCE	8	7.76	5.39	7.04	25.86	46.05	368.42
DRIVING UNDER THE INFLUENCE	3	12.67	0.01	0.01	4.67	17.35	52.05
DRUGS	2	17.24	0.04	2.32	13.81	33.41	66.82
ESCAPE	1	1.72	1.02	14.15	114.07	130.95	130.95
ESCORT	21	4.32	4.08	13.49	12.85	34.41	722.52
EXTRA PATROL	21	0.85	4.81	0.01	8.43	9.29	195.07
FAILED TO REGISTER SEX OFFENDER	2	0	0	0	0	0	0
FIREWORKS	1	1.67	0.45	0	0	2.12	2.12
FOLLOWUP	48	0.33	0.15	7.55	9.27	17.3	830.5
FOOT	11	0.05	0	0	1.1	1.16	12.75
FOUND PROPERTY	4	2.81	4.05	118.9	3.98	129.74	518.95
FRAUD	6	8.53	3.56	0.88	2.82	15.79	94.73
FRAUD ATTEMPT	1	0	0	0	0	0	0
HARASSMENT	6	4.51	14.24	6.79	5.66	31.2	187.18
HARASSMENT BY PHONE	3	462.88	0.98	0	0.01	463.88	1391.63
ILLEGAL CAMPING	1	3.03	2.4	0	0	5.43	5.43
INFORMATION ONLY	8	0	0	0	0	0	0
INJURED ANIMAL	5	2.72	1.19	2.47	10.34	16.73	83.65
INTOXICATED PEDESTRIAN	4	3.75	0.02	0	0	3.77	15.07
JUVENILE PROBLEM	2	3.43	20.16	0.03	92.19	115.81	231.62
LIVESTOCK AT LARGE	14	6.4	4.91	2.64	3.39	15.07	211.03
LOITERING	1	2.68	0	0	0	2.68	2.68
LOST OR STOLEN PROPERTY	3	8.48	0.07	0.02	12.79	21.37	64.1
MAN WITH GUN	1	4.3	0.35	9.13	82.43	96.22	96.22
MENACING	1	3.6	0.92	0	0	4.52	4.52
MENTAL SUBJECT	2	2.59	9.2	9.94	19.66	41.39	82.78
MISSING PERSON	3	8.29	8.42	41.34	17.28	75.34	226.02
MOTORIST ASSIST	14	0.76	0.16	1.98	4.88	7.77	108.82
NEIGHBOR DISPUTE	6	2.2	6.3	0	0	8.49	50.97
NOISE COMPLAINT	2	1.98	0	0	0	1.98	3.95
OFF HIGHWAY VEHICLE	1	2.67	0	0	0	2.67	2.67
OVERDOSE	1	5.12	0.02	13.37	41.55	60.05	60.05
OVERDOSE; ALCOHOL	1	9.12	0.02	4.68	18.53	32.35	32.35
OVERDOSE; DRUGS	1	9.43	0	0	0	9.43	9.43

OVERDUE MOTORIST	2	3.85	0.21	5.05	15.46	24.57	49.13
PEDESTRIAN PROBLEM	5	3.71	0.44	6.37	4.46	14.98	74.92
PHONE CALL	100	14.5	3.88	0.53	4.26	23.17	2317.47
PROPERTY DAMAGE	5	5.28	8.6	4.2	17.43	35.5	177.5
RADAR TRAILER PLACEMENT	1	0	0	0	0	0	0
RECKLESS	24	53.81	0.8	0.02	0	54.63	1311.22
REDDI REPORT	13	6.54	0.69	0.59	3.4	11.23	145.95
REMAND TO CUSTODY	4	0.7	2.3	4.71	4.43	12.14	48.57
RESIDENTIAL ALARM	3	2.51	0.19	0	0	2.69	8.08
RESTRAINING ORDER VIOLATION	9	11.04	0.51	0.27	4.1	15.91	143.18
ROAD RAGE	1	3.42	0.02	8.07	31.88	43.38	43.38
RUNAWAY	1	16.43	7.33	0.03	0.02	23.82	23.82
SCHOOL ZONE PATROL	1	0	0	0	0	0	0
SEARCH WARRANT SERVICE	1	0.1	0	0	0	0.1	0.1
SECURITY CHECK	253	0.1	8.13	0	0.03	8.26	2090.4
SEIZURE	2	19.44	0.01	6.57	8	34.02	68.03
SEX OFFENDER CHECK	37	1.05	0.02	0	0	1.07	39.67
SEXUAL ASSAULT ON CHILD	2	2.78	6.78	8	105.73	123.29	246.58
SHOPLIFTER	1	1.9	0.6	21.65	17.68	41.83	41.83
SHOTS FIRED	3	1.16	0.01	7.66	4.87	13.69	41.08
SMOKE	1	0	0	0	0	0	0
STABBING	1	1.17	0.08	24.03	78.2	103.48	103.48
STATIONARY RADAR	10	0.03	0.01	3.01	19.24	22.28	222.8
STOLEN VEHICLE	3	0.5	2.66	27.21	21.7	52.07	156.22
STRUCTURE FIRE; RESIDENTIAL	1	15.52	0.02	8.72	57.75	82	82
SUICIDE THREAT	5	7.01	10.58	11.01	25.76	54.35	271.75
SUSPICIOUS ACTIVITY	8	3.26	2.74	1.44	2.79	10.23	81.87
SUSPICIOUS PERSON	6	3.96	0.15	4.82	1.32	10.24	61.45
SUSPICIOUS VEHICLE	9	3.88	1.08	0.01	2.86	7.83	70.43
TEST	2	0.4	0.01	0	0	0.41	0.82
THEFT	9	3.85	2.63	1	3.79	11.26	101.37
THREATS	8	3.4	0.03	1.2	1.29	5.92	47.35
TRAFFIC ACCIDENT	18	3.24	0.64	8.56	19.84	32.16	578.88
TRAFFIC ACCIDENT HIT AND RUN	2	2.94	0.21	22.93	38.24	64.32	128.63
TRAFFIC ACCIDENT INJURY	3	3.71	0.04	9.71	58.47	71.93	215.78

TRAFFIC PROBLEM	7	2.23	0.04	0	0	2.27	15.9
TRAFFIC STOP	139	0.21	0.4	0.06	0.59	1.25	174.32
TRANSPORT PRISONER	11	0.54	0.1	117.35	166.78	284.76	3132.35
TRAUMA	1	1.32	0.02	5.45	19.97	26.75	26.75
TRESPASS	3	34.17	12.73	0.01	0.01	46.92	140.77
UNATTENDED DEATH	4	2.21	0.11	8.48	154	164.8	659.18
UNCONSCIOUS OR UNRESPONSIVE	1	14.87	0.02	1.93	64.15	80.97	80.97
UNDERAGE CONSUMPTION	1	0	0	0	0	0	0
UNKNOWN PROBLEM	3	0.52	0.02	0	0	0.54	1.62
UNSAFE TARGET PRACTICE	1	0	0	0	0	0	0
UNWANTED PERSON	11	2.62	7.75	7.5	8.05	25.91	285.02
VANDALISM	1	14.03	21.88	0	0	35.92	35.92
VEHICLE BREAK-IN	3	1.63	0.77	10.72	14.9	28.02	84.05
VERBAL DISTURBANCE	1	4.7	0.07	0.05	55.87	60.68	60.68
VIN INSPECTION	138	1.03	1.64	0	0	2.67	368.2
WARRANT CHECK	1	30.97	0.02	0	49.93	80.92	80.92
WARRANT SERVICE	18	4.51	0.92	5.51	14.38	25.32	455.7
WATER DISPUTE	5	0.28	6.45	0	0	6.73	33.67
WELFARE ASSISTANCE	1	5.78	0	0	0	5.78	5.78
WELFARE CHECK	22	4.74	1.57	3.48	11.37	21	462.1

TOTAL CALLS FOR SERVICE**1471**



Interim Manager's Report

Date: May 8, 2024

To: Board of Trustees

From: Leigh Reeves

- Welcome to the new Townhall. We are still getting settled but the new space is great. David did most of the work to get this building remodeled to fit our needs. The whole staff helped move all our desks, files, and records to the new building. It was quite the move!
- Old Townhall demo - CDPHE sent over the townhall demolition contract for signature. We can now move forward with awarding the contract to a vendor and getting the job started.
- Shaw Solar has installed our solar panels on the roof of the new townhall.
- P&Z – The staff and I have been working with Elizabeth Garvin, based on direction from the Commissioners, to look at CMU/DMU land uses. As Elizabeth has pointed out, it is a living document. When we pass Land Use Codes we have to see if they still work for the community.
- Community Center – The advisory board is currently working on reworking the contract and fee structure to ensure the proper balance between CC staff and income. We will have a contract shortly for the weekly cleaning of the building. We also received our first application for manager. We have interviews



scheduled for May 17th and 20th. Base pay of \$750 with a 10% commission rate on new sales. A new janitorial service will begin in the next few weeks. They are bonded, insured and every employee has had a background check. Wagner Industries will be coming once per week. The advisory board has made its first recommendation for an increase in fees for event space. Please see notes from Advisory board meeting 5.7.24. The community center needs a minimum of \$36K to pay its expenses.

- All the bearproof trash cans on the trail of Riverside park were tossed into the river. Sherriff Nowlin is working to discover who did this. Randy and team managed to fish them all out with the backhoe.
- Flanders park bathroom – We received one bid from a local contractor, Cruzan. The amount was \$335K. We will negotiate and cut some of the requirements while still maintaining functionality. Our grant is for \$165K from CDOT. We will need to find additional funding for this project to get it complete.
- Baseball fields – To properly fix the lights on the ball fields and add timers will be in the neighborhood of \$39K as bid from Mathews electric. The equipment will take about 3-6 months so we need to find funding for this project also.
- New time keeping system – we have moved to the 21st century. We now have electronic time keeping with geofencing that all employees can use with their phone.
- I will be evaluating the Employee Handbook to provide updates in conjunction with payroll and HR.

TOWN OF DOLORES

Section 10, Item d.

March Represents 25% of the year

Budget Analysis
 Reporting As Of 03/01/2024 to 03/31/2024
 Reporting Department: 10 - General

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Property Tax	10-600-100	24,581.61	24,581.61	89,000.00	-64,418.39	27.62
Sales, Marijuana, Occupational Tax	10-600-102	38,329.20	129,599.41	512,400.00	-382,800.59	25.29
Cigarette Tax Revenue	10-600-103	96.09	321.25	1,700.00	-1,378.75	18.90
Empire Franchise Fees	10-600-200	4,951.19	13,243.92	47,000.00	-33,756.08	28.18
Cable T.V. Franchise	10-600-201	0.00	1,331.37	4,300.00	-2,968.63	30.96
Atmos Energy Franchise	10-600-202	0.00	26,233.19	20,000.00	6,233.19	131.17
Atmos Tower Lease	10-600-203	0.00	2,214.75	2,000.00	214.75	110.74
Commnet Tower Lease	10-600-204	861.97	2,445.91	10,000.00	-7,554.09	24.46
Liquor Licenses	10-600-300	3,521.00	3,521.00	3,825.00	-304.00	92.05
Business Licenses	10-600-301	75.00	175.00	2,850.00	-2,675.00	6.14
Building Permits	10-600-302	1,788.03	3,248.99	15,000.00	-11,751.01	21.66
Development Fees	10-600-303	0.00	100.00	2,000.00	-1,900.00	5.00
Dog Licenses	10-600-304	270.00	1,150.00	900.00	250.00	127.78
Court Fines & Fees	10-600-305	1,220.00	3,490.00	12,000.00	-8,510.00	29.08
Grant for Town Hall (DOLA)	10-600-400	0.00	0.00	164,532.00	-164,532.00	0.00
Abatement	10-600-401	0.00	0.00	10,000.00	-10,000.00	0.00
Workforce Housing Grant (DOLA)	10-600-402	0.00	0.00	8,848.43	-8,848.43	0.00
DOLA Comp Plan Review	10-600-403	0.00	0.00	25,000.00	-25,000.00	0.00
Revitalizing Main Street- Flander's Park	10-600-404	0.00	0.00	165,000.00	-165,000.00	0.00
Grant Revenue- Fishing is Fun	10-600-500	0.00	0.00	53,250.00	-53,250.00	0.00
Lottery Funds (Cons. Trust Fund)	10-600-501	0.00	0.00	12,000.00	-12,000.00	0.00
Parks & Rec Revenue	10-600-502	200.00	300.00	2,500.00	-2,200.00	12.00
Montelores CPW Cooperative Regional	10-600-505	0.00	0.00	50,000.00	-50,000.00	0.00
Bazaar	10-600-510	0.00	0.00	2,520.00	-2,520.00	0.00
Interest	10-600-511	0.00	0.00	19.99	-19.99	0.00
Montezuma County Senior Lunch Space	10-600-512	0.00	0.00	2,750.00	-2,750.00	0.00
Use Donations	10-600-513	0.00	0.00	23,745.00	-23,745.00	0.00
Other Misc. Revenue	10-600-600	83.95	181.06	500.00	-318.94	36.21
Interest	10-600-601	297.76	915.01	2,500.00	-1,584.99	36.60
TOTAL INCOME		76,275.80	213,052.47	1,246,140.42	-1,033,087.95	17.10
Trustee Education	10-700-100	0.00	0.00	3,500.00	3,500.00	0.00
Board Payment	10-700-101	0.00	300.00	15,200.00	14,900.00	1.97
Town Magistrate	10-700-200	0.00	160.00	2,000.00	1,840.00	8.00
Town Manager	10-700-201	865.38	865.38	22,500.00	21,634.62	3.85
Treasurer	10-700-202	5,390.38	7,814.88	12,750.00	4,935.12	61.29
Admin. Clerk	10-700-203	3,902.24	5,903.07	13,250.00	7,346.93	44.55
Town Clerk	10-700-204	384.70	2,279.29	12,500.00	10,220.71	18.23
Maintenance Overtime	10-700-206	489.06	939.62	3,000.00	2,060.38	31.32
Accrued Vacation Adjustment	10-700-207	0.00	0.00	1,250.00	1,250.00	0.00
Health/Dental/Life Insurance	10-700-208	3,201.05	10,546.15	41,000.00	30,453.85	25.72
Employee Payroll Taxes	10-700-209	1,993.37	5,595.49	14,129.70	8,534.21	39.60
Employee Retirement	10-700-210	1,126.03	1,999.75	5,000.00	3,000.25	40.00
Town Attorney	10-700-211	1,334.37	2,956.24	10,000.00	7,043.76	29.56
Building Inspector	10-700-212	4,820.00	12,580.00	47,250.00	34,670.00	26.62
Telephone/Internet/Fiber	10-700-301	329.36	648.84	6,981.00	6,332.16	9.29
Admin Purchased Services	10-700-302	4,053.67	11,964.07	30,000.00	18,035.93	39.88
Web Page	10-700-303	240.00	1,360.20	2,500.00	1,139.80	54.41
Equipment (IT)	10-700-304	0.00	4,344.41	6,000.00	1,655.59	72.41
ARPA Grant Expense	10-700-402	0.00	0.00	101,389.40	101,389.40	0.00
Park Electricity	10-700-500	144.85	602.13	6,000.00	5,397.87	10.04
Park Maintenance Supplies	10-700-501	136.29	653.68	8,500.00	7,846.32	7.69
Park Bldg/Grounds Main	10-700-502	1,369.50	3,127.50	15,000.00	11,872.50	20.85
Flanders Park- Landscaping	10-700-503	0.00	0.00	1,100.00	1,100.00	0.00
Park Employee Seasonal	10-700-504	0.00	5,072.00	12,700.00	7,628.00	39.94

TOWN OF DOLORES

Section 10, Item d.

Budget Analysis

March Represents 25% of the year

Reporting As Of 03/01/2024 to 03/31/2024

Reporting Department: 10 - General

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Maintenance Salaries	10-700-505	9,697.92	36,118.04	57,000.00	20,881.96	63.36
Montelores CPW Cooperative Regional	10-700-506	0.00	0.00	50,000.00	50,000.00	0.00
Event Cleaning	10-700-510	0.00	0.00	3,400.00	3,400.00	0.00
Insurance	10-700-511	0.00	0.00	3,061.00	3,061.00	0.00
Janitor	10-700-512	0.00	0.00	4,800.00	4,800.00	0.00
Community Center Manager	10-700-513	116.00	116.00	2,400.00	2,284.00	4.83
Building Maintenance	10-700-514	50.00	444.00	1,659.07	1,215.07	26.76
Supplies	10-700-515	0.00	0.00	1,231.22	1,231.22	0.00
Electric	10-700-516	20.00	20.00	4,718.51	4,698.51	0.42
Gas	10-700-517	0.00	0.00	2,654.15	2,654.15	0.00
Telephone/Internet	10-700-518	0.00	189.38	1,595.64	1,406.26	11.87
Trash Removal	10-700-519	422.85	422.85	2,898.89	2,476.04	14.59
Landscaping	10-700-520	0.00	0.00	600.00	600.00	0.00
Bazaar Expenses	10-700-521	0.00	0.00	58.00	58.00	0.00
Capital Expenditures	10-700-522	0.00	0.00	2,257.38	2,257.38	0.00
Contributions	10-700-600	0.00	0.00	30,500.00	30,500.00	0.00
Miscellaneous	10-700-601	44.47	1,596.44	5,000.00	3,403.56	31.93
Town Hall DOLA Grant Expenses	10-700-700	429.68	38,166.57	39,532.00	1,365.43	96.55
Town Hall Demolition DOLA Grant Expe	10-700-701	0.00	0.00	125,000.00	125,000.00	0.00
Abatement	10-700-702	0.00	0.00	10,000.00	10,000.00	0.00
Debt Service Principal/Solar Project	10-700-706	0.00	0.00	8,845.93	8,845.93	0.00
Debt Service Interest/Solar Project	10-700-707	0.00	0.00	3,272.58	3,272.58	0.00
Joe Rowell Park/Fishing is Fun	10-700-711	0.00	0.00	70,250.00	70,250.00	0.00
Joe Rowell Park/Playground	10-700-712	0.00	0.00	3,000.00	3,000.00	0.00
Joe Rowell Park/Ballfields	10-700-713	0.00	0.00	2,000.00	2,000.00	0.00
Flanders Park Restroom	10-700-714	0.00	0.00	165,000.00	165,000.00	0.00
Conservation Trust/Lottery Funds	10-700-716	0.00	0.00	5,000.00	5,000.00	0.00
Affordable Housing	10-700-720	0.00	0.00	8,848.43	8,848.43	0.00
Comp. Plan Consultant- DOLA Grant	10-700-721	0.00	0.00	50,000.00	50,000.00	0.00
Sheriff & Jail Expenses	10-700-800	0.00	18,333.33	0.00	-18,333.33	0.00
Easter Egg Hunt/TH Christmas	10-700-900	0.00	109.51	1,500.00	1,390.49	7.30
Elections	10-700-901	0.00	0.00	2,000.00	2,000.00	0.00
Subscriptions and Dues	10-700-902	494.05	11,339.35	17,998.61	6,659.26	63.00
Codification	10-700-903	0.00	8,550.44	9,000.00	449.56	95.00
Admin. Education	10-700-904	80.00	330.00	5,000.00	4,670.00	6.60
Admin. Consulting/Planning	10-700-905	781.18	1,836.04	10,000.00	8,163.96	18.36
Tree Expenses/Trimming	10-700-906	0.00	0.00	2,500.00	2,500.00	0.00
Records Management	10-700-907	0.00	0.00	3,000.00	3,000.00	0.00
Audit Fees	10-700-908	0.00	0.00	3,000.00	3,000.00	0.00
Treasurer's Fees	10-700-909	0.00	0.00	2,000.00	2,000.00	0.00
Gas Expenses	10-700-910	582.08	1,866.44	5,000.00	3,133.56	37.33
Electric Service	10-700-911	957.13	2,437.16	6,000.00	3,562.84	40.62
Trash Removal	10-700-912	0.00	416.50	6,000.00	5,583.50	6.94
Liability Insurance	10-700-913	3,570.65	7,280.22	14,260.00	6,979.78	51.05
Advertising & Legal Notice	10-700-914	14.04	410.97	10,000.00	9,589.03	4.11
Travel & Mileage	10-700-915	1,714.44	1,818.40	4,000.00	2,181.60	45.46
Postage & Freight	10-700-916	328.73	1,025.10	4,000.00	2,974.90	25.63
Office Supplies	10-700-917	492.88	2,762.01	7,000.00	4,237.99	39.46
Uniforms	10-700-918	116.11	292.85	2,000.00	1,707.15	14.64
Supplies for Town Hall	10-700-919	0.00	245.81	1,200.00	954.19	20.48
Land Use Consultant	10-700-920	0.00	0.00	10,000.00	10,000.00	0.00
Dog Control Costs	10-700-921	0.00	0.00	83.00	83.00	0.00
Land Surveyor Services	10-700-922	0.00	0.00	6,000.00	6,000.00	0.00
Town Hall Building Maintenance	10-700-923	0.00	102.50	5,000.00	4,897.50	2.05
DRUG & ALCOHOL TESTING	10-700-925	0.00	120.00	700.00	580.00	17.14

TOWN OF DOLORES

Budget Analysis

Section 10, Item d.

March Represents 25% of the year

Reporting As Of 03/01/2024 to 03/31/2024

Reporting Department: 10 - General

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
TOTAL EXPENSES		49,692.46	216,062.61	1,195,324.51	979,261.90	18.08
TOTAL INCOME		76,275.80	213,052.47	1,246,140.42	-1,033,087.95	17.10
NET TOTALS		26,583.34	-3,010.14	50,815.91	-53,826.05	-5.92

TOWN OF DOLORES

Section 10, Item d.

Budget Analysis

March Represents 25% of the year

Reporting As Of 03/01/2024 to 03/31/2024

Reporting Department: 20 - Street

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Severance Tax	20-318-105	0.00	0.00	5,000.00	-5,000.00	0.00
Road & Bridge	20-330-101	3,267.22	3,267.22	11,000.00	-7,732.78	29.70
Specific Ownership Tax	20-600-100	1,183.77	3,321.40	14,500.00	-11,178.60	22.91
HUTF Revenue	20-600-101	2,965.35	8,259.19	30,000.00	-21,740.81	27.53
Sales, Marijuana, Occupational Tax	20-600-102	24,505.55	81,012.55	327,600.00	-246,587.45	24.73
Severance Tax	20-600-103	0.00	0.00	5,000.00	-5,000.00	0.00
Mineral Lease Revenue	20-600-104	41,978.94	41,978.94	50,000.00	-8,021.06	83.96
Road & Bridge	20-600-105	0.00	0.00	11,000.00	-11,000.00	0.00
Other Miscellaneous Rev	20-600-600	0.00	0.00	100.00	-100.00	0.00
Bank Interest	20-600-601	198.50	610.00	1,000.00	-390.00	61.00
Sale of Equipment	20-600-602	0.00	0.00	50,000.00	-50,000.00	0.00
TOTAL INCOME		74,099.33	138,449.30	505,200.00	-366,750.70	27.40
Town Manager	20-700-201	865.39	865.39	22,500.00	21,634.61	3.85
Treasurer	20-700-202	455.00	2,073.50	12,750.00	10,676.50	16.26
Admin Clerk	20-700-203	552.38	2,553.21	13,250.00	10,696.79	19.27
Clerk	20-700-204	384.70	1,862.78	12,500.00	10,637.22	14.90
Maintenance Salaries	20-700-205	2,106.56	8,338.85	57,000.00	48,661.15	14.63
Maintenance Overtime	20-700-206	102.96	1,452.36	6,000.00	4,547.64	24.21
Accrued Vacation Adjustment	20-700-207	0.00	0.00	1,240.00	1,240.00	0.00
Health/Dental/Life Insurance	20-700-208	3,201.05	10,546.15	41,000.00	30,453.85	25.72
Payroll Taxes	20-700-209	396.87	1,580.51	10,748.40	9,167.89	14.70
Employee Retirement	20-700-210	661.71	1,352.91	4,000.00	2,647.09	33.82
Town Attorney	20-700-211	1,334.37	2,956.24	10,000.00	7,043.76	29.56
Building Inspector	20-700-212	620.00	3,140.00	15,750.00	12,610.00	19.94
Telephone/Internet/Fiber	20-700-301	329.36	838.22	6,981.00	6,142.78	12.01
Miscellaneous	20-700-601	0.00	0.00	500.00	500.00	0.00
Snow Removal	20-700-602	0.00	0.00	10,000.00	10,000.00	0.00
Debt Service Principal CAT120JOY and	20-700-700	3,001.67	8,976.57	36,423.72	27,447.15	24.64
Debt Service Interest CAT120JOY and (20-700-701	668.03	2,032.53	7,612.68	5,580.15	26.70
Backhoe- Principal	20-700-702	0.00	0.00	17,457.04	17,457.04	0.00
Backhoe- Interest	20-700-703	0.00	0.00	7,644.44	7,644.44	0.00
New Pick Up	20-700-704	0.00	42,070.00	35,000.00	-7,070.00	120.20
Park Equipment/Mower	20-700-705	0.00	0.00	25,000.00	25,000.00	0.00
Drainage Design	20-700-706	0.00	0.00	5,000.00	5,000.00	0.00
Weed Control	20-700-901	0.00	0.00	1,500.00	1,500.00	0.00
Traffic Signs	20-700-903	0.00	0.00	19,000.00	19,000.00	0.00
Fuel & Lubricants	20-700-904	910.46	3,707.95	30,000.00	26,292.05	12.36
Street Painting	20-700-905	0.00	0.00	3,000.00	3,000.00	0.00
Mag Chloride	20-700-906	0.00	0.00	15,000.00	15,000.00	0.00
Patching, Gravel & Chip Seal	20-700-907	0.00	811.25	60,000.00	59,188.75	1.35
Audit Fees	20-700-908	0.00	0.00	3,000.00	3,000.00	0.00
Electric Service	20-700-911	2,499.33	5,230.48	1,000.00	-4,230.48	523.05
Street Light Electricity	20-700-912	0.00	2,401.11	28,000.00	25,598.89	8.58
Liability Insurance	20-700-913	3,570.65	7,280.22	14,260.00	6,979.78	51.05
Uniforms	20-700-918	318.60	945.31	2,000.00	1,054.69	47.27
Maintenance on Equipment	20-700-919	14.70	558.36	15,000.00	14,441.64	3.72
Small Tools & Equipment	20-700-921	341.48	602.94	5,000.00	4,397.06	12.06
Parts & Supplies	20-700-924	1,234.62	5,077.31	9,000.00	3,922.69	56.41
TOTAL EXPENSES		23,569.89	117,254.15	564,117.28	446,863.13	20.79
TOTAL INCOME		74,099.33	138,449.30	505,200.00	-366,750.70	27.40
NET TOTALS		50,529.44	21,195.15	-58,917.28	80,112.43	97

TOWN OF DOLORES

Section 10, Item d.

Budget Analysis

March Represents 25% of the year

Reporting As Of 03/01/2024 to 03/31/2024

Reporting Department: 30 - Water Department

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Water User Fees	30-600-200	19,440.16	66,436.38	299,462.20	-233,025.82	22.19
New Water Taps	30-600-201	0.00	0.00	9,000.00	-9,000.00	0.00
Water Dock	30-600-202	1,139.25	4,073.50	26,000.00	-21,926.50	15.67
Water Tap Installation Fees	30-600-203	0.00	0.00	6,400.00	-6,400.00	0.00
Grant Revenue DOLA & FEMA	30-600-400	0.00	1,241.00	7,363.00	-6,122.00	16.85
Misc. Revenue	30-600-600	0.00	0.00	100.00	-100.00	0.00
TOTAL INCOME		20,579.41	71,750.88	348,325.20	-276,574.32	20.60
Town Manager	30-700-201	865.38	1,072.86	22,500.00	21,427.14	4.77
Treasurer	30-700-202	455.00	2,073.50	12,750.00	10,676.50	16.26
Admin. Clerk	30-700-203	552.37	2,062.20	13,250.00	11,187.80	15.56
Clerk	30-700-204	384.71	1,862.78	12,500.00	10,637.22	14.90
Maintenance Salaries	30-700-205	2,106.56	8,338.85	57,000.00	48,661.15	14.63
Maintenance Overtime	30-700-206	514.44	1,446.54	8,250.00	6,803.46	17.53
Accrued Vacation Adjustment	30-700-207	0.00	0.00	1,250.00	1,250.00	0.00
Health/Dental/Life Insurance	30-700-208	3,201.05	10,546.15	41,000.00	30,453.85	25.72
Payroll Taxes	30-700-209	380.47	1,313.32	9,543.53	8,230.21	13.76
Employee Retirement	30-700-210	655.46	1,251.08	3,500.00	2,248.92	35.75
Town Attorney	30-700-211	1,334.37	2,956.24	10,000.00	7,043.76	29.56
Telephone/Internet/Fiber	30-700-301	329.36	838.22	6,981.00	6,142.78	12.01
Equipment (IT)	30-700-304	0.00	0.00	2,000.00	2,000.00	0.00
Miscellaneous	30-700-601	85.61	85.61	1,000.00	914.39	8.56
Capital Outlay	30-700-700	0.00	726.75	65,043.00	64,316.25	1.12
Debt Service DSB Water Loan	30-700-701	2,034.14	6,102.42	15,598.39	9,495.97	39.12
Debt Service DSB Interest	30-700-702	0.00	0.00	8,811.29	8,811.29	0.00
Water Permit Fees	30-700-900	0.00	0.00	500.00	500.00	0.00
Chemicals	30-700-901	590.41	590.41	18,000.00	17,409.59	3.28
Subscriptions & Dues	30-700-902	412.00	412.00	700.00	288.00	58.86
Public Works Education	30-700-903	50.00	50.00	3,000.00	2,950.00	1.67
Licensed Operator	30-700-904	0.00	726.73	3,000.00	2,273.27	24.22
Lab Services	30-700-905	321.20	878.20	2,500.00	1,621.80	35.13
Fire Hydrants	30-700-906	0.00	0.00	3,000.00	3,000.00	0.00
Audit Fees	30-700-908	0.00	0.00	3,000.00	3,000.00	0.00
Plant Propane	30-700-910	540.72	1,476.04	4,000.00	2,523.96	36.90
Plant Electricity	30-700-911	1,497.30	5,092.63	20,000.00	14,907.37	25.46
Liability Insurance	30-700-913	3,570.65	7,280.22	14,260.00	6,979.78	51.05
Travel & Mileage	30-700-915	0.00	0.00	2,000.00	2,000.00	0.00
Postage & Freight	30-700-916	0.00	2,000.00	2,200.00	200.00	90.91
Office Supplies	30-700-917	28.51	28.51	1,500.00	1,471.49	1.90
Uniforms	30-700-918	116.11	355.31	2,000.00	1,644.69	17.77
Maint. on Equip. Purchased	30-700-919	0.00	0.00	1,000.00	1,000.00	0.00
Plant- Maintenance of Equip.	30-700-920	0.00	0.00	750.00	750.00	0.00
Small Tools/Equipment	30-700-921	0.00	0.00	3,000.00	3,000.00	0.00
Building & Grounds Maint.	30-700-923	0.00	0.00	750.00	750.00	0.00
Parts & Supplies	30-700-924	2,791.30	7,677.36	25,000.00	17,322.64	30.71
TOTAL EXPENSES		22,817.12	67,243.93	401,137.21	333,893.28	16.76
TOTAL INCOME		20,579.41	71,750.88	348,325.20	-276,574.32	20.60
NET TOTALS		-2,237.71	4,506.95	-52,812.01	57,318.96	-8.53

TOWN OF DOLORES

Section 10, Item d.

Budget Analysis

March Represents 25% of the year

Reporting As Of 03/01/2024 to 03/31/2024

Reporting Department: 40 - Sewer Department

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Sewer User Fees	40-600-200	16,536.54	56,258.60	230,720.00	-174,461.40	24.38
New Sewer Taps	40-600-201	0.00	0.00	9,000.00	-9,000.00	0.00
Other Misc. Revenue	40-600-600	0.00	0.00	100.00	-100.00	0.00
TOTAL INCOME		16,536.54	56,258.60	239,820.00	-183,561.40	23.46
Town Manager	40-700-201	865.39	865.39	22,500.00	21,634.61	3.85
Treasurer	40-700-202	455.00	2,073.50	12,750.00	10,676.50	16.26
Assistant Clerk	40-700-203	552.38	3,044.19	13,250.00	10,205.81	22.98
Clerk	40-700-204	384.70	1,862.75	12,500.00	10,637.25	14.90
Maintenance Salaries	40-700-205	2,106.56	8,338.85	57,000.00	48,661.15	14.63
Maintenance Overtime	40-700-206	477.12	1,386.00	8,250.00	6,864.00	16.80
Accrued Vacation Adjustment	40-700-207	0.00	0.00	1,300.00	1,300.00	0.00
Health/Dental/Life Insurance	40-700-208	3,201.05	10,546.15	41,000.00	30,453.85	25.72
Payroll Taxes	40-700-209	377.64	1,365.27	9,543.53	8,178.26	14.31
Employee Retirement	40-700-210	-4,441.68	-3,822.10	3,500.00	7,322.10	-109.20
Town Attorney	40-700-211	1,334.39	2,956.28	10,000.00	7,043.72	29.56
Telephone/Internet/Fiber	40-700-301	329.41	838.23	6,981.00	6,142.77	12.01
Equipment (IT)	40-700-304	0.00	0.00	2,000.00	2,000.00	0.00
Miscellaneous	40-700-601	0.00	0.00	100.00	100.00	0.00
Waste Water Permit	40-700-900	0.00	0.00	1,600.00	1,600.00	0.00
Chemicals	40-700-901	0.00	0.00	5,000.00	5,000.00	0.00
Public Works Education	40-700-903	0.00	0.00	2,000.00	2,000.00	0.00
Operator/Licensed Services	40-700-904	0.00	0.00	300.00	300.00	0.00
Lab Services	40-700-905	100.00	705.00	5,000.00	4,295.00	14.10
Audit Fees	40-700-908	0.00	0.00	3,000.00	3,000.00	0.00
Electric Service	40-700-911	585.26	1,842.96	6,000.00	4,157.04	30.72
Liability Insurance	40-700-913	3,570.67	7,280.24	14,260.00	6,979.76	51.05
Travel & Mileage	40-700-915	0.00	0.00	500.00	500.00	0.00
Postage & Freight	40-700-916	0.00	552.62	1,800.00	1,247.38	30.70
Uniforms	40-700-918	116.11	355.31	2,000.00	1,644.69	17.77
Maintenance on Equip.	40-700-919	0.00	0.00	5,000.00	5,000.00	0.00
Small Tools & Equipment	40-700-921	0.00	0.00	2,500.00	2,500.00	0.00
Plant Building & Grounds Maint.	40-700-923	0.00	0.00	200.00	200.00	0.00
Parts & Supplies	40-700-924	372.79	372.79	2,000.00	1,627.21	18.64
TOTAL EXPENSES		10,386.79	40,563.43	251,834.53	211,271.10	16.11
TOTAL INCOME		16,536.54	56,258.60	239,820.00	-183,561.40	23.46
NET TOTALS		6,149.75	15,695.17	-12,014.53	27,709.70	-130.63

TOWN OF DOLORES

Section 10, Item d.

Check Register
 Reporting All Cash Accounts
 From: 4/1/2024
 To: 4/30/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28129		04/01/2024		AT&T MOBILITY	03282024		\$383.16	
28130		04/01/2024		THE DINARDO MANAGEMENT GROUP	TD-2406		\$4,717.50	
28131		04/01/2024		INTERMOUNTAIN SWEEPER CO.	121716		\$491.00	
28132		04/01/2024		JON LEWIS KELLY, P.C.	MAR 2024		\$3,000.00	
28133		04/01/2024		NETFORCE PC, INC.	23747		\$1,783.55	
28134		04/01/2024		PADILLA LAW, P.C.	3513		\$40.00	
28135		04/01/2024		SGM	2017-387.003-23		\$1,297.50	
28136		04/01/2024		SOUTHWEST AG INC.	2756187		\$17,035.35	
28137		04/01/2024		UTILITY NOTIFICATION CENTER	224030413		\$16.77	
28138		04/01/2024		CATERPILLAR FINANCIAL SERVICES COR	35203071- 001-0900387-000		\$1,904.10	
28139		04/01/2024		CATERPILLAR FINANCIAL SERVICES COR	35203071- 001-1051144-000		\$1,765.60	
28140		04/04/2024		MOUNTAINLAND SUPPLY COMPANY	S105995491.001		\$181.77	
28141		04/04/2024		SLAVENS, INC.	2/29-/321		\$824.16	
28142		04/04/2024		WAGNER EQUIPMENT CO.	001-70138687		\$2,088.46	
28143		04/05/2024		AUDREY MOSHER	AUDREY 1ST QTR PARKS		\$150.00	
28144		04/05/2024		ALSCO	3/7-3/28		\$364.77	
28145		04/05/2024		CHRIS CURRY	CHRIS C 1ST QTR		\$200.00	
28146		04/05/2024		MARI CHUBBUCK	MARI 1ST QTR PARKS		\$100.00	
28147		04/05/2024		DAN HEENEY	DAN 1ST QTR P&Z		\$200.00	
28148		04/05/2024		DOLORES GENERAL STORE	3/4-3/19		\$122.64	
28149		04/05/2024		BALLENTINE COMMUNICATIONS	40349		\$398.84	
28150		04/05/2024		FLYERS ENERGY, LLC	CFS-3793490		\$256.52	
28151		04/05/2024		FRALEY PROPANE, LLC	414851746		\$498.24	
28152		04/05/2024		KALIN GRIGG	KALIN 1ST QTR		\$300.00	
28153		04/05/2024		CHRIS HOLKESTAD	CHRIS H 1ST QTR		\$300.00	
28154		04/05/2024		IMAGENET CONSULTING LLC	INV881426		\$410.79	
28155		04/05/2024		JACOB CARLONI	JACOB 1ST QTR PARKS		\$100.00	
28156		04/05/2024		WATER SOLUTIONS LLC	DOL-04/01/24		\$649.27	
28157		04/05/2024		LAINIEY NEMANIC	LAINIEY 1ST QTR P&Z		\$100.00	
28158		04/05/2024		LA PLATA COUNTY	3085		\$116.60	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Section 10, Item d.

Check Register
 Reporting All Cash Accounts
 From: 4/1/2024
 To: 4/30/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28159		04/05/2024		ANDY LEWIS	ANDY 1ST QTR		\$300.00	
28160		04/05/2024		MARK TUCKER	MARK 1ST QTR P&Z		\$150.00	
28161		04/05/2024		NIKKI GILLESPIE	NIKKI 1ST QTR PARKS		\$100.00	
28162		04/05/2024		PARKERS WORKPLACE SOLUTIONS	810795-00		\$217.96	
28163		04/05/2024		PARTNERS IN PARTS	2/29-3/29		\$997.87	
28164		04/05/2024		PRINCIPAL MUTUAL FUNDS	4/4 EE		\$647.96	
28165		04/05/2024		PRINCIPAL MUTUAL FUNDS	4/4 ER		\$442.14	
28166		04/05/2024		LINDA ROBINSON	LINDA 1ST QTR P&Z		\$150.00	
28167		04/05/2024		SHIRLEY POWELL	SHIRLEY 1ST QTR P&Z		\$150.00	
28168		04/05/2024		STONE SAND & GRAVEL, LLC	6212, 6213, 6214		\$564.26	
28169		04/05/2024		STOTZ EQUIPMENT	P90535, P90538, P90543		\$199.78	
28170		04/05/2024		DUVALL TRUELSEN	1ST QTR VAL		\$300.00	
28171		04/05/2024		WASTE MANAGEMENT OF NM	0431064-4889-7		\$416.50	
28172		04/05/2024		WASTE MANAGEMENT OF NM	0431312-4889-0		\$290.23	
28173		04/05/2024		MARK YOUNGQUIST	MARK 1ST QTR		\$300.00	
28174		04/10/2024		CEBT PAYMENTS	INV0065623		\$13,663.20	
28175		04/10/2024		CONNIE GILES ARCHITECTURE, INC	FLANDER'S RESTROOM BID		\$3,500.00	
28176		04/10/2024		FASTTRACK COMMUNICATIONS, INC.	APRIL 2024		\$757.50	
28177		04/10/2024		HOTEL COLORADO	2024 CCCMA		\$620.00	
28178		04/10/2024	Voided	MOUNTAIN DESERT PLUMBING	1287	VOID*	\$6,616.06	
28179		04/10/2024		QUADIENT	PPLN01001		\$676.17	
28180		04/10/2024		BANKCARD CENTER	MAR 2024		\$3,965.43	
28181		04/12/2024		SHEILA WHEELER	2ND QTR 24 WHEELERQ		\$300.00	
28182		04/20/2024		CENTURYLINK	APRIL 23		\$161.46	
28183		04/20/2024		CIRSA	240995		\$2,960.00	
28184		04/20/2024		CIRSA	241082		\$500.00	
28185		04/20/2024		COMFORT AIR MECHANICAL	87444		\$144.00	
28186		04/20/2024		DOLORES SCHOOL DIST. RE-4A	2024 PROM DEPOSIT REFUND		\$200.00	
28187		04/20/2024		FASTENAL COMPANY	COBAY78609		\$135.23	
28188		04/20/2024		FASTENAL COMPANY	COBAY78887		\$1,217.59	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Section 10, Item d.

Check Register
 Reporting All Cash Accounts
 From: 4/1/2024
 To: 4/30/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28189		04/20/2024		Kenneth Charles	3/4-3/28		\$975.00	
28190		04/20/2024		MATTHEWS ELECTRIC OF SOUTHWEST C	24/2465		\$7,500.00	
28191		04/20/2024		MOUNTAIN DESERT PLUMBING	1287	VOID*	\$6,616.06	
28192		04/20/2024		MONTEZUMA WATER CO.	3/12 DCC REFUND		\$100.00	
28193		04/20/2024		MONTEZUMA VALLEY PLUMBING	2629		\$1,770.00	
28194		04/20/2024		NATASHA KAISER	3/2 DCC REFUND		\$100.00	
28195		04/20/2024		USA BLUEBOOK	INV00324521		\$532.22	
28196		04/29/2024		COMFORT AIR MECHANICAL	87444-2		\$164.00	
28197		04/29/2024		CORTEZ WEB SERVICES	11979		\$99.00	
28198		04/29/2024		CRUZAN CONSTRUCTION CO.	4723		\$40,963.00	
28199		04/29/2024		ECONO SIGNS	10-988626		\$495.01	
28200		04/29/2024		FLYERS ENERGY, LLC	CFS-3813172		\$543.50	
28201		04/29/2024		GREEN ANALYTICAL LABORATORIES	2404032		\$181.00	
28202		04/29/2024		KING SOOPERS	4/9 DEPOSIT REFUND		\$100.00	
28203		04/29/2024		LEPEW PORTA JOHNS, INC	2024-03-099		\$498.00	
28204		04/29/2024		LISA ANN GREEN	SPRING BAZAAR REFUND		\$25.00	
28205		04/29/2024		MATT MUSCLOW	FINAL BILL		\$101.02	

EFT Check Count:	0	Amount:	\$0.00
Regular Check Count:	<u>76</u>	Amount:	<u>\$134,586.68</u>
	76		\$134,586.68
Voided Check Count:	1	Amount:	\$6,616.06

 Signature

These invoices are approved for payment.

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES SALES TAX REVENUE

Section 10, Item d.

Dollars posted in Month Received for Prior Month Sales Tax Revenue	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	DIFFERENCE BETWEEN 2023 AND 2024	AMOUNT REMAINING TO BE COLLECTED FOR 2024 BUDGET OF \$840,000
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,558.84	\$ 26,893.34	\$ 41,649.04	\$ 62,845.40	\$ 64,745.75	\$ 60,874.82	\$ 74,323.48	\$ 13,448.66	\$ 765,676.52
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 35,747.85	\$ 66,319.00	\$ 63,231.49	\$ 71,642.46	\$ 67,864.83	\$ (3,777.63)	\$ 697,811.69
MAR	\$ 19,243.66	\$ 15,969.13	\$ 22,202.06	\$ 25,291.20	\$ 39,666.60	\$ 42,144.00	\$ 56,104.97	\$ 44,753.17	\$ 53,833.00	\$ 60,281.75	\$ 6,448.75	\$ 637,529.94
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.55	\$ 19,455.48	\$ 28,475.57	\$ 33,859.00	\$ 52,616.65	\$ 49,138.60	\$ 50,983.06	\$ 60,873.19	\$ 9,890.13	\$ 576,656.75
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 64,858.45	\$ 62,110.44	\$ 55,108.38	\$ 63,398.06	\$ 8,289.68	\$ 513,258.69
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,850.76	\$ 35,276.82	\$ 37,854.00	\$ 54,217.11	\$ 61,514.64	\$ 58,138.77			
JULY	\$ 33,001.48	\$ 35,831.53	\$ 38,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 67,285.96	\$ 67,833.95	\$ 71,223.87			
AUG	\$ 33,317.24	\$ 42,266.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 80,278.60	\$ 80,265.52	\$ 93,176.53			
SEPT	\$ 29,679.48	\$ 30,837.36	\$ 40,062.38	\$ 33,750.20	\$ 49,228.25	\$ 71,267.72	\$ 81,307.43	\$ 81,649.74	\$ 96,553.58			
OCT	\$ 25,889.75	\$ 34,163.99	\$ 44,343.49	\$ 38,377.55	\$ 45,949.36	\$ 72,236.46	\$ 72,119.89	\$ 92,143.90	\$ 78,036.27			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.39	\$ 54,063.52	\$ 66,899.98	\$ 84,376.18	\$ 103,074.30	\$ 88,255.02			
DEC	\$ 18,881.71	\$ 29,594.84	\$ 28,574.56	\$ 27,357.70	\$ 40,298.94	\$ 66,586.70	\$ 73,546.84	\$ 72,955.43	\$ 91,713.95			
TOTALS	\$ 292,184.11	\$ 321,842.41	\$ 337,549.67	\$ 350,049.99	\$458,144.66	\$ 632,251.38	\$ 815,876.48	\$ 843,416.93	\$ 869,539.71	\$ 326,741.31	\$ 34,299.59	

TREASURER'S REPORT
TOWN OF DOLORES
May 8th, 2024

Section 10, Item d.

Petty Cash	\$300.00
Hi-Fi Savings Account	\$913,405.37
Checking Account	\$106,660.78
Conservation Trust Fund	\$30,472.67
ColoTrust	\$1,152,001.04
Bonds	\$598,327.03
Business Account (AFLAC)	\$2,838.91
Playground Account/Donations	\$3,168.33
Total	\$2,807,174.13

Community Center Hi-Fi	\$22,338.19
Community Center Checking	\$2,745.00

**Town of Dolores
Resolution No 2024 -
R587**

A RESOLUTION RE-APPOINTING TOWN OFFICERS

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado; and,

WHEREAS, CRS 31-4-304, CRS 31-4-401 and CRS § 13-10-105 and Chapter 2 of the Dolores Municipal Court provides for the appointment of town officers by the Board of Trustees

WHEREAS the Board of Trustees wishes to reappoint the statutory town offices named herein;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Town of Dolores, a Colorado Town the following:

1. Beth Padilla is and shall be reappointed as municipal judge;
 2. Heather Robertson is and shall be reappointed as treasurer;
 3. Tammy Neely is and shall be reappointed as the municipal clerk;
 4. Jon Kelly is and shall be reappointed to serve as the town attorney;
 5. David Doudy is and shall be reappointed to serve as the building inspector, weed control officer and code enforcement office;
 6. Each of the aforementioned officers shall serve at the pleasure of the Board of Trustees pursuant to statute and ordinance or until the next regular municipal election.
7. Passed, adopted and approved this 13th day of May, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

**TOWN OF DOLORES
RESOLUTION # 588 – SERIES 2024**

RESOLUTION AUTHORIZING THE TOWN MANAGER TO DONATE DAIS FROM OLD TOWN HALL

WHEREAS, The Town of Dolores is a statutory town with the authority to enter into contracts generally and to acquire and dispose of personal property.

WHEREAS The Town of Dolores has recently moved its Town Hall from 420 Central to 601 Central in Dolores, Colorado.

WHEREAS the dais at the old Town Hall building is no longer of any use to the Town, has nominal value, and must be disposed of prior to the demolition of the building.

WHEREAS the Town of Rico, Colorado has expressed a desire to obtain the dais for its use.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

Section 1. The Board of Trustees of the Town of Dolores does hereby donates the dais at 420 Central Ave to the Town of Rico, Colorado and does hereby authorize the Town Manager to donate the same to the Town of Rico.

Section 2. The transfer shall be “as is” with no warranty of any kind.

Passed, adopted and approved May 13, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

**Town of Dolores
Resolution No 2024 –
R586**

**A RESOLUTION DESIGNATING PUBLIC PLACE FOR
POSTING PUBLIC NOTICES IN COMPLIANCE WITH THE
COLORADO SUNSHINE ACT OF 1972**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado; and,

WHEREAS, CRS § 24-6-402 requires a public body to annually designate the public place for posting timely notice of public meetings;

WHEREAS, the Town Hall has been relocated to 601 Central Avenue with the previous location at 420 Central Avenue scheduled for demolition.

WHEREAS, the Town of Dolores maintains a website at <https://www.townofdolores.com> with a page for public notices.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Dolores THAT:

Section 1. The bulletin board outside of town hall at the main entrance at 601 Central Avenue in Dolores, Colorado and Town’s website are hereby designated as the public places for the posting of the Town of Dolores Board of Trustees Agendas, the Town of Dolores Planning Commission Agendas, and any Town committee agendas for the year 2024.

Section 2. The building at 601 Central Avenue in Dolores, Colorado is hereby declared to be the Town Hall of the Town of Dolores where all Town records shall be maintained, Town Offices shall be located, and all public meetings shall be held unless otherwise noticed.

Passed, adopted and approved this 13th day of May, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

RESOLUTION 591 SERIES 2024
A RESOLUTION OF THE TOWN OF DOLORES APPROVING AN
INTERGOVERNMENTAL AGREEMENT WITH MONTEZUMA COUNTY CLERK
AND RECORDER TO MAINTAIN A BALLOT DROP OFF BOX AT THE NEW TOWN
HALL LOCATION

WHEREAS, the Town of Dolores (the “Town”), authorized to enter into intergovernmental agreements.

WHEREAS, the Town has moved its Town Hall from 420 Central to 601 Central Ave.

WHEREAS, the Town, by agreement with the Montezuma County Clerk and Recorder has maintained a ballot drop off box at the former Town Hall location.

WHEREAS, it is beneficial to the Citizens of the Town to continue to maintain a ballot drop off box at the new Town Hall location.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees does hereby approve and enter into and agrees to be bound by the intergovernmental agreement with the Montezuma County Clerk and Recorder to relocate and maintain a ballot drop off box at the new Town Hall location at 601 Central Ave. in the form attached hereto as Exhibit A.

Section 2. The Board of Trustees authorizes the Town Manager to execute this agreement on the Town’s behalf.

ADOPTED AND APPROVED this 13th day of May, 2024, by the BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO.

Mayor

ATTEST:

Town Clerk Tammy Neely

**Town of Dolores
Resolution No
2024 - R589**

**RESOLUTION APPOINTING TOWN MANAGER AND APPROVING CONTRACT
OF EMPLOYMENT**

WHEREAS, Leigh Reeves was appointed as Interim Town Manager on an emergency basis on February 26, 2024 following the resignation of the previous Town Manager at a critical juncture.

WHEREAS, the Town of Dolores Board of Trustees finds that Leigh Reeves possesses the necessary experience, skills and knowledge to immediately fill the role of Interim Manager until such time as the possession can be permanently filled.

WHEREAS, in considering Leigh Reeves to fill to role of interim town manager, the Board of Trustees has taken into account her former position as mayor from which she previously resigned in light of C.R.S. § 31-4-404, 31-4-404 and 31-4-304 and finds that the position of town manager existed prior to her election as mayor and that the compensation for interim town manager shall not exceed that of the previously appointed manager.

WHEREAS, the Board of Trustees met in a continuation of their regular board meeting on February 15, 2024 and considering that the Town of Dolores is in immediate need of a competent interim manager who is familiar with the various projects, grants and operational issues requiring immediate attention, voted unanimously to appoint Leigh Reeves as Interim Town Manager.

WHEREAS, the Board of Trustees on February 15, 2024 directed the Town Attorney to enter into negotiations with Leigh Reeves to develop an employment contract.

WHEREAS, the Board of Trustees intended to leave the decision to employ a permanent town manager to the next board to be seated after the April 2, 2024 municipal election.

WHEREAS, the contract for the interim Town Manager expires on May 13, 2024.

WHEREAS, the Board of Trustees now wishes to extend the position of town manager as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

Section 1. The Board of Trustees of the Town of Dolores does hereby appoint Leigh Reeves as the Town Manager of the Town of Dolores effective on May 13, 2024 with all of the powers, duties and responsibilities described afforded by law to the role of Town Manager under the laws of the state of Colorado.

Section 3. The Employment Agreement attached hereto and incorporated herein by reference is approved, the compensation described therein is appropriate from the Town’s General Fund, and the Mayor is authorized to execute the Employment Contract on behalf of the Town of Dolores.

Passed, adopted and approved May 13, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____,

Town Clerk

**EXHIBIT A
EMPLOYMENT CONTRACT
INTERIM TOWN MANAGER EMPLOYMENT AGREEMENT**

This agreement ("Agreement") is between the TOWN OF DOLORES ("Employer" or "Town"), and Leigh Reeves ("Employee"), and is entered into effective as of May 13, 2024 ("Effective Date"). Employer and Employee are referred to collectively herein as the "Parties" and individually as a "Party."

Recitals

Employer desires to employ the services of Employee as Interim Town Manager. Employee desires to accept employment as Interim Town Manager. The Board of Trustees, as appointing authority power, and Leigh Reeves in consideration of the mutual covenants herein contained and in accordance with the terms and conditions described in this Agreement, agree in writing as follows:

1. Duties

A. Employer agrees to employ Employee as Interim Town Manager, and Employee agrees to perform the functions and duties specified in the general laws, the ordinances, and the resolutions of the Town of Dolores, and other legally permissible and proper duties and functions as the Board of Trustees may from time to time assign.

B. Employee shall perform his duties to the best of his ability in accordance with the highest professional and ethical standards of the profession and shall comply with all general rules and regulations established by the Town.

C. Employee shall not engage in any activity that is or may become a conflict of interest or a prohibited contract or that may create an incompatibility of office as defined under Colorado law. Prior to performing services under this Agreement and annually thereafter, the Employee must complete disclosure forms required by law.

D. Employee shall be an exempt employee under the Fair Labor Standards Act. Employee is expected to devote necessary time outside normal office hours to the business of the Town. To that end, Employee shall be allowed flexibility in setting his own office hours.

2. Term

A. The term of this Agreement shall be from February 20, 2024 (the Effective Date) through May 13, 2024, unless earlier terminated by either Party in accordance with the provisions set forth in Section 3 or until terminated by the event of the death or permanent disability of Employee.

B. Employee agrees to remain in the exclusive employ of the Town during the term of this Agreement, except that this Agreement shall not be construed to preclude incidental and occasional teaching, writing, or consulting performed by Employee on Employee's time off.

C. The Board of Trustees and Employee may agree to extend the term of this agreement by

resolution beyond _____ by written addendum on such terms as they may agree.

D. Nothing in this agreement shall be construed to prohibit the Employee from applying for the position of permanent Town Manager.

3. Resignation and Termination

A. Employee may resign at any time with or without cause and agrees to give Town at least fifteen (15) days advance written notice of the effective date of his resignation. During the notice period, all of the rights and obligations of the Parties under this Agreement shall remain in full force and effect.

B. Employer may terminate Employee with or without cause, at any time, upon fifteen (15) days advance written notice.

C. The Parties recognize and affirm that:

1. Employee is an "at will" employee whose employment may be terminated by the Employer without cause.

2. There is no express or implied promise made to Employee for any form of continued employment. Nothing in this Agreement is intended to, or does, confer upon Employee any right to any property interest and continued employment or any due process right to a hearing before or after the decision to terminate his employment for cause.

3. The Town shall not be obligated to pay severance under the provisions of this Agreement if Employee is terminated for cause. For purposes of this Agreement, "cause" is defined as:

- a. Violation of any policies or procedures;
- b. Failure to perform assigned duties;
- c. Theft of Town property;
- d. Insubordination;
- e. Conviction of a felony or misdemeanor relating to Employee's fitness to perform assigned duties;
- f. Unauthorized absence from employment;
- g. Failure to maintain satisfactory working relationships with other employees or the public;
- h. Improper use of Town funds;
- I. Unauthorized use of Town property;

- J. Willful misconduct or malfeasance;
 - k. Any act of moral turpitude or dishonesty; and/or
 - I. Other failures of good behavior either during or outside of employment such that Employee's conduct causes discredit to the Town.
4. This Agreement is the sole and exclusive basis for an employment relationship between Employer and Employee.

4. Severance Pay

Except as set forth below, if Employee is terminated by the Board of Trustees while still willing and able to perform the duties of Interim Town Manager, Employer agrees to pay Employee a cash payment equal to fifteen (15) days' salary as specified in Section 5(A), plus all accrued vacation, sick, management, and holiday leave as of the date of termination. Said cash payments, subject to customary withholding, shall be paid at the option of the Employee in a lump sum, installment, monthly, or bi-weekly payments. Such payment will release Employer from any further obligations under this Agreement.

Payment of severance under this Section shall be in exchange for the Employee's general release of all claims against the Town (including its present and former officers, officials, employees, agents, volunteers, and insurers), executed in a form approved by the Town. Severance shall be paid to the Employee if Employee's employment is terminated without cause. The Town will not be obligated to pay severance unless and until a general release is signed by Employee in a form approved by the Town. The release of all claims will not become effective until the severance is paid by the Town.

The Town is not obligated to pay severance under this Agreement if Employee is terminated for cause, as defined in Section 3(D)(3).

If Employee is terminated due to a conviction of any criminal offense involving moral turpitude, then Employer shall have no obligation to provide fifteen (15) days advance written notice or to pay severance set forth in this Section.

5. Salary

A. Effective February 20, 2024, Employer agrees to pay Employee for his services rendered pursuant to this Agreement as Interim Town Manager a base salary of Ninety Thousand Dollars (\$90,000.00) per annum, payable in bi-weekly installments at the same time as other employees of the Town are paid and subject to customary withholding.

6. Automobile

Employee is expected to provide his own automobile for commuting and travel and will be eligible for reimbursement as currently provided to regular employees.

7. Benefits. Benefits shall accrual from February 20, 2024 as follows:

A. Cellular Phone Expense: Employee's duties require that he have the use of a cellular phone at all times during his employment with the Town.

B. Leave: Employee shall be eligible for the same holiday, management, vacation, sick, jury duty, family leave and bereavement leave as provided to the executive management employees of the Town and as may be amended from time to time, except that: (i) Employee shall accrue one additional week of vacation leave annually.

C. Health and Welfare Insurance: Employee shall be eligible for the same medical, dental, vision, life, long-term disability, and employee assistance program coverages and Employer paid premiums for Employee and eligible dependents as currently provided to the executive management employees of the Town, and as may be amended from time to time.

8. Retirement: : Employee shall not be eligible for retirement benefits.

9. Professional Development

The Parties agree that it is in the best interest of the Town that Employee maintain membership in professional associations and engage in professional activities related to Town management and public administration. Employer shall be granted the same professional development benefits, at Employer expense, as provided to the executive management employees of the Town. Employee shall also be reimbursed by the Town for membership in the Colorado Municipal League.

10. General Expenses

All reasonable travel or other expenses incurred by Employee in the performance of his official duties shall be reimbursed by Employer upon submittal of a receipt or other verification of such expenses in accordance with Employee Handbook.

11. Indemnification

Employer shall provide for the defense of Employee in any action or proceeding alleging an act or omission within the scope of Employee's employment in accordance with applicable law.

12. Bonding

Employer shall bear the full cost of any fidelity or other bonds or fidelity insurance required of the Employee under any law or ordinance.

13. Compatibility with State Law

This Agreement is made subject to all applicable law of the State of Colorado. In the event of any conflict between the provisions of this Agreement and any such state law, the provisions of state law shall apply.

14. Notices

Any notices required by this Agreement shall be in writing and either given in person or by first class mail with postage prepaid and addressed as follows:

To Employer:
Town of
Dolores
P.O. Box 630

Dolores, CO
81323

To Employee: _____

15. General Provisions

A This Agreement is the final expression of the complete agreement of the Parties with respect to the matters specified herein and supersedes all prior oral or written understandings. Except as prescribed herein, this Agreement cannot be modified except by a written mutual agreement signed by both Parties.

B. Employee shall not be required to live within the Dolores Town limits.

C. This Agreement shall not be assignable by either Employer or Employee.

D. In the event that any provision of this Agreement is finally held or determined to be illegal or void by a court having jurisdiction over the Parties, the remainder of the Agreement shall remain in full force and effect unless the parts found to be void are wholly inseparable from the remaining portion of the Agreement.

E. This Agreement shall become effective on February 20, 2024 subject to board of trustee approval and execution by the parties.

F. Employee agrees to submit to a fingerprint based criminal background check as soon as possible.

IN WITNESS WHEREOF, the Employer has caused this Agreement to be signed and executed in its behalf by its Mayor. It has also been executed by the Employee.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____,

Mayor

Attest: _____, Town

Clerk

Employee

(Date)

TOWN OF DOLORES

RESOLUTION NO. 2024-R590

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO, APPOINTING MAYOR PRO TEM, EX OFFICIO POSITIONS AND OTHER REPRESENTATIVES

WHEREAS, the Town of Dolores, Colorado (“Town”) is statutory municipality, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, on April 3, 2024, the Town held a regular election and elected new members to the Board of Trustees; and

WHEREAS, pursuant to C.R.S. § 31-4-303, at the first meeting of the newly elected Board of Trustees, the Board of Trustees shall choose one of the trustees as mayor pro tem; and

WHEREAS, the Town of Dolores Board of Trustees desires to appoint from among its members, a Trustee to serve as the Mayor Pro Tem.

WHEREAS, The Town of Dolores Board of Trustees desires to appoint from among its members Trustees to serve as ex officio members of the Planning and Zoning Commission, the Parks Advisory Committee, and the Dolores Community Center Advisory Board.

WHEREAS The Town of Dolores Board of Trustees desires to appoint from among its members Trustees to represent the Town at meetings of the Dolores Library District Board and Chamber of Commerce.

WHEREAS the Town of Dolores Board of Trustees desires to appoint its Town Manager to represent the Town at the Region 9 Economic Development/SWPTR District of SW Colorado.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO:

Section 1. _____ is elected and appointed by the Board of Trustees as the Mayor Pro Tem of the Town of Dolores to serve as Mayor when the Mayor is absent from the Town or is for any reason temporarily unable to perform the duties of office.

Section 2. _____ and _____ are appointed as ex officio members of the Planning and Zoning Commission.

Section 3. _____ is appointed as the ex officio member of the Parks Advisory Committee.

Section 4. _____ is appointed as the ex officio member of the Dolores Community Center Advisory Committee.

Section 5. _____ is appointed to represent the Town at the Dolores Chamber of Commerce meetings.

Section 6. _____ is appointed to represent the Town at Dolores Library District Meetings.

Section 7. The Town Manager is appointed to represent the Town of Dolores at the Region 9 Economic Development District of SW Colorado and vote on any matters before it as said representative.

Introduced and passed this 13th day of May, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk

Parks committee meeting minutes

April 11th, 2024 Town Board Room

1. Call to Order – 6:07pm
2. Roll call – Chairman Robinson, Kalin Grigg, Jacob Carloni, Mari Chubbuck, Nikki Gillespie by zoom, and Audrey Moser.
3. No conflicts of interest
4. Approval of the agenda motion made by Nikki, 2nd Mari
5. Approval of the previous minutes – Kalin motion, Jacob 2nd
6. No citizens comments

7.1 Manager's update attached

7.2 Signs on Railroad for Businesses on Central – Interim Town manager discussed doing it ourselves and using town property.

8.1 GOCO Grant Application – Due at the end of July but needs to be ready by June 30th. We can get help from Mike Wight – Interim Town manager to get Mike to May meeting for discussion. Narrative and budget need to match better and more narrative around DEI.

8.2 Dolores Chamber Event Calendar – This is up for discussion with the Board of Trustees as currently all events will be in JRP.

8.3 Adult exercise equipment – The base to the equipment we have has been ordered. We will then install the adult exercise equipment.

8.4 Mission/Vision has been moved to next meeting.

Further discussion:

1. Mari expressed not knowing where she fits on the agenda but wants to create programming for kids at Farmer's market this summer. Kalin wants once per month to rake the weed chips in the kid's playground. Friends of the park – Sean is a good partner with all the library programs for kids.
2. Pavilion lights need a timer or a lock. We need a frost free water pump and not one that will just keep flowing and flood the area with water. Bike Park update – Jake will get SWCCA to help with maintenance once per year. Leigh spoke with CIRSA and we are covered for liability at the bike park.

3. SWCCA already has an MOU with the town. Further maintenance and Lost Canyon will have to do planning. Quote from Randy on cost to install water is \$750 on North side of the soccer field. SWCCA will figure out jump engineering. GOCO to fund pump track and skate park. We can expand on the popularity of Beech St in Cortez for the skate park.
4. Let's put signage on town property. Flanders park and triangle park. Kalin asked about using private property also if we asked property owners. Mancos has great signage for businesses.
5. Megan Mustoe wants to open an art store. She might be able to head up a public art committee.
6. GOCO committee will meet again 11am Wednesday, April 24th to re-examine the grant application.
7. There will be no Summerfest this year
8. Kalin to talk to Scott Clow about not using the 2nd street entrance as our water lines keep getting crushed.
9. We might be able to use GOCO grant to get more adult exercise equipment.
10. Future discussion – Community partnerships with Jacob and Hugh.

Minutes updates 4.30.2024: Dolores Community Center Advisory Committee

- A. Janitor job description out. Four Corners market place, local paper with job description. To be sent out to the advisory board. Look on website under Opportunities.
- B. Cleaning agency for a once a week deep clean- Sign a contract with the town officially through the town board Trustees.

Manager Job Description:

Developed by Jannali and Sarah: adding compensation expectations.

Add to the contract the safety features. You have read and agree to. The town manager to get the final word from CIRSA on baseline rules. Manager to follow up with the town clerk about appropriate liquor license follow through. Private versus public.

The job description will be up by May 1st, applications due by the 16th then interviews to be scheduled the 17th.

Sarah and Courtney- Mark and Jannali as back up

Sarah to contact Courtney and get back to Leigh.

Next meeting Tuesday, May 7th at 6:00 p.m.

Fee Schedule- Kitchen for Sarah and contract. Leigh to do the initial contract draft.

Fee Schedule for space alone and revisit package deals Bronze, Silver, Gold. Keep or let go?

Jannali and Jen

Accept the new fee schedule so it can go in front of the town board by May 13th to post by the 14th.

*Summer is already booked with the calendar and so looking for gaps

Meeting adjourned: 7:00p.m.

Dolores Community Center Advisory Committee Meeting 5.7.2024

- Interviews for any candidates need to take place either before noon on May 17th or May 20th 1-5p.m. Sarah and Mark for any interviews on the 17th before noon. Sarah and Kourtney for any interviews between 1-5p.m. on May 20th
- Location of interviews: interviews can take place at the Dolores Community Center.
- Interview committee will use the following baseline questions:
- Interview questions:

What technological platforms do you know how to use.

Describe anything that would keep you from being flexible in this position.

What do you think is an appropriate response time for a request when it comes in?

What is an example of your style of customer service acknowledgement with a potential client when they contact you?

Why are you interested in this position?

What is the most important skill do you bring to the job?

What is your experience with marketing, advertising and sales?

Give us an example of how you would promote the Community Center and its facilities.

Describe something you are passionate about.

What questions do you have for us?

- There can be some potential for negotiations for a higher pay for the manager.
- All regular users need to commit to a new contract by June 15th for use of the space. This can be quarterly or every 6 months. This includes a discussion for consolidation of space needs to occur.
- Inaugural 90-day commission rate to see if this needs to be variable. The hired manager can work with the board. Starting commission rate of 10%.

- Fee Schedules: this is an initial proposed fee schedule for framework of kitchen and facility use:

	Hourly	½ day	Full Day	Weekly	Quarterly	6 month
Kitchen	\$25	\$150		Still to be	determined	
Frequent Flyer Kitchen deal	\$25 for the first 6 hours and then \$22 for each additional hour		\$282			
Locked Storage	\$25 per section, first come first serve throughout their contract period- fixed					
Meeting Space Facilities	\$75.00/ hour for full space	\$450				
Frequent Flyer space deal	\$70.00 for each hour after		\$870			
Pass through on cleaning	\$200- fixed					
** No discounts, any	discount requests go to the Board of Trustees					

Full day- 12 hours

½ day- 6 hours

Next Meeting work items are:

The small rooms (3) Fee schedule

Clean up day: Unused equipment, site visit

Priority purchase list for kitchen upgrade

Next meeting: Monday, June 3rd 6:00p.m.