

AGENDA

DOLORES COLORADO

TOWN BOARD OF TRUSTEES MEETING

JUNE 23RD, 2025, 5:30 P.M. WORKSHOP 6:30 P.M. MEETING

THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

Due to a change in Zoom, there are separate links for the 2nd and 4th Monday meeting of the Dolores Board of Trustees

WORKSHOP: 5:30 P.M.:

- 1. Fishing is Fun** Nathan Campeau Senior Water Resources Engineer for BARR
- 2. Dolores Comprehensive Plan:** A presentation by Megan Moore Senior Associate Planner and Kelly Naumann Associate Planner/Graphics & Equipment for Logan Simpson. This will be a joint workshop with the Planning and Zoning Commission. As so noticed.

BOARD MEETING 6:30 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ACTION/APPROVAL OF THE AGENDA** Trustees: Need a motion and a 2nd. To approve the agenda.
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. **A motion and second required approval of the consent agenda.**

6.1 Liquor License Renewal: Fermented Malt Beverage & Wine for Speedway Store #9498 located at 505 Railroad Avenue, Dolores Colorado.

7. REMOVED CONSENT AGENDA ITEMS:

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

9 STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Nina Williams: Letter of support for the DWC grant proposal.

9.2 Managers Report: Leigh Reeves

9.3 Attorneys Report: Jon Kelly

9.4 Treasurers Report: Kelley Unrein

9.5 Commissioner: Jim Candelaria

10. TRUSTEES REPORTS AND ACTIONS: Please keep comment to 5 minutes

10.1 Mayor Chris Holkestad

10.2 Trustee Kalin Grigg

10.3 Trustee Sheila Wheeler

10.4 Trustee Mark Youngquist

10.5 Trustee Chris Curry

10.6 Trustee Linnea Peterson

10.7 Trustee Marie Roan

11. PUBLIC HEARINGS/ORDINANCE APPROVAL: No public hearings scheduled at this time.

12. DISCUSSION/POSSIBLE ACTION OF RESOLUTIONS: A motion and second required to approve resolutions.

12.1 Resolution R658 Series 2025: Approving the application of a DOLA grant to fund the cost of revising the Town of Dolores Comprehensive Plan.

13. ADMINISTRATIVE BOARD BUSINESS:

13.1 Action/Discussion: Appointing Emily Wisner Meyers to the Dolores Library District Board of Trustees and recommended by the Library Board.

13.2 Action Discussion: MOU between the Town of Dolores and CDOT regarding citywide speed limit signs along Colorado Highway 145.

14. UPCOMING BOARD, COMMITTEE, AND SPECIAL GROUP MEETINGS:

14.1 Board Meeting July 14th, 2025 & Workshop/Board Meeting July 22nd, 5:30 p.m. 601 Central Avenue.

14.2 Dolores Community Center: July 22nd, 2025, at 5:30 p.m. 601 Central Avenue.

14.3 Planning and Zoning Committee: July 1st, 2025, at 6:30 p.m. 601 Central Avenue.

14.4 Parks/Playground Committee: July 10th, 2025, 601 Central Avenue 6:00 p.m.

15. ADJOURNMENT:

DOLORES PUBLIC INVOLVEMENT SCOPE

PHASE 1. FOUNDATION | FEE: \$7,900

This first phase sets a strong foundation for community engagement and project team coordination to ensure clear roles and responsibilities and central vision.

TASK 1.1 KICKOFF AND PROJECT MANAGEMENT

A virtual kickoff meeting with the project team (Town staff and consultants) will be held to define communication protocols, firm up the project schedule, define the approach and outcomes, and begin outlining the Public Engagement Plan (Task 1.2). This first meeting will review milestones and deliverables; define what success for public engagement looks like; discuss plan branding; and brainstorm key updates that will need to be made to the plan. Ongoing project management throughout the process will include virtual coordination calls every other week to review performed work, upcoming tasks, and upcoming milestones, to ensure the project is effectively managed and meets Town expectations.

Meetings/Deliverables:

- Virtual kickoff call including meeting agenda, materials, and summary
- Regular project coordination calls (biweekly)

TASK 1.2. PUBLIC ENGAGEMENT PLAN

This task will include development of a Public Engagement Plan (PEP), to define the approach to public outreach at each milestone in the process. The PEP will outline outreach goals, activities, venues, key demographics to track, opportunities to align with other local and Town events, and Town and consultant team responsibilities. Our team will design flyers and social media posts to advertise the events, however we will rely on Town staff to distribute.

We will also outline the anticipated level of engagement of the Planning Commission (PC), Town Board (TB), Town staff, and other regional partners and providers. The details and logistics of the engagement events will be defined in the PEP, but generally we anticipate the following:

- Two (2) public event series
- One (1) online questionnaire
- One (1) tag the map activity
- One (1) online document review period and summary
- Website set up and materials

Meetings/Deliverables:

- Draft document, revisions per Town staff, and final Public Engagement Plan (PEP)

TASK 1.3. ONLINE ENGAGEMENT

Website Updates. The consultant will work with the Town to provide graphics and updates for the Town website and social media platforms to keep community members informed of the process and engagement opportunities. The consultant team will provide Town staff with content and a posting schedule that align with the particular phase of the project.

Online Engagement. The Logan Simpson team will also create online activities such as a questionnaire or visual preference activity, and community mapping to engage those unable to attend the meetings. The same questions will be asked the events and online to maintain consistency.

Meetings/Deliverables:

- Website and social media content updated throughout the project (calendar and posting schedule)

TASK 1-4. LISTENING SESSIONS, INTERVIEWS +TOWN TOUR

Community Interviews. A series of interviews will be scheduled to discuss the issues that are most important to address in the process; opportunities and ideas to integrate into the new plan; and desired outcomes for the plan. Local and regional partners and interest groups, as well as Town Board, Planning and Zoning (P&Z), and Town Staff will be invited to participate in these one-on-one or small group discussions, which will be held in-person and digitally.

County Tour. The consultant team will also coordinate with Town Staff to organize a van tour to see and discuss issues and opportunities within the Town and surrounding area.

Meetings/Deliverables:

LOGAN SIMPSON SCOPE

- 10-15 community interviews, invitations, notification, sign-ups and scheduling, key questions, materials, facilitation, and overall summary including guiding themes and issues;
- Town van tour photo documentation and summary

PHASE 2. VISION AND COMMUNITY CHOICES | FEE: \$13,250

During this phase we ask the community to explain their perception of the Town, to respond to other places and projects that they admire or would like to see in Dolores, identify key community assets, and identify the special qualities that make up Dolores. The goal is to evaluate not only what the Town already has and values, but also to encourage excitement about the unique futures that are possible through a collaborative planning process. This phase encourages hands-on collaboration through a broad range of materials including mapping exercises that allow community members to consider opportunities and challenges throughout the Town.

TASK 2.1. ESTABLISHING DOLORES'S VISION

The team will work with Town staff to identify key themes from the first questionnaire and one-on-one interviews, connecting the results to the common community values, vision, goals, and land use map in the current Plan. This summary will serve as a bridge between the existing Plan and key discussions/considerations for this update process, highlighting where policies may need to be revisited, or additional community conversations are needed.

Meetings/Deliverables:

- One (1) tag the map online activity
- FAQ document/page on the website
- Questionnaire 1 (draft, final and summary)
- Draft Future Land Use Map

TASK 2-2. COMMUNITY CHOICES OUTREACH

The Logan Simpson team will hold an in-person community open house/drop-in event to solicit shared values, key issues, and big ideas and opportunities facing the Town. This could be held in tandem with a popular community event (like Riverfest, Farmers Market, Escalante Days, Community Yard Sale etc.) and/or at popular destinations to engage visitors, businesses, employees, and local community members in a casual and comfortable environment.

The analysis and evaluation of opportunities in Task 2-1 will result in a set of topics and choices that may either be a significant deviation from current trends or policy, controversial or misunderstood, or possibly new or untested ideas to consider. Communicating the context, tradeoffs, and potential benefits surrounding each choice is essential to this outreach task. The outcome of the choices analysis, workshops, and online activities will identify community-supported strategies and direction that can then be translated into preliminary goals, policies, and implementation actions for the Comprehensive Plan.

Meetings/Deliverables:

- In-Person Community Choices Workshop/Drop In Event with notification, presentation/materials, facilitation, and summaries; online questionnaire #2 and online mapping activity
- Half day of drop-in meetings or targeted community presentations (notification materials, meeting materials, facilitation, and summary)
- Draft and final Engagement Summary
- Attendance at one (1) Planning Commission meeting (in-person if within the same trip, virtual otherwise)

PHASE 3. DRAFT PLAN REVIEW | FEE: \$8,900

After a general vision and community priorities have been developed as a part of the Vision and Community Choices phase, next the community has a chance review the goals and policies of the Draft Plan. At this stage people can add their ideas to the new draft plan and help prioritize actions that they would like to see implemented.

TASK 3.1. PLAN CELEBRATION AND CONFIRMATION

By this point in the process, community members have already contributed their ideas and chosen components of an ideal future for the Town. Now they get to confirm that the ideal future developed with policies, goals, and implementation actions, and supporting text is responsive to the community's input and aligns with what the community imagined in the

LOGAN SIMPSON SCOPE

previous two phases of engagement. As part of the final phase we will also take time to celebrate the preferred future that the community chose by relating it back to the things that people love about Dolores today. The celebration aspect of this phase encourages community investment in the Plan and encourages excitement for the action items that are to come.

Public engagement on this Draft Plan will include two (2) in-person public events and online review activities.

Meetings/Deliverables:

- Two (2) In-Person Draft Plan Review Events within a two-day period (notification materials, event materials, facilitation, and summary)
- Draft Plan Public Review Online Activities and Summary
- Final Future Land Use Map

OPTIONAL TASKS	DESCRIPTION	COST
<i>Preliminary Code Assessment</i>	<p>This task could include review of the current Land Use Code and a 20–40-page report with recommended edits based on both public input and professional experience as well as guidance from the Comprehensive Plan. The report will include a prioritization list of items to be addressed to queue up targeted edits to the existing Land Use Code. This includes alignment of the zoning and subdivision regulations with state and federal statutes.</p> <p><i>Meetings and Deliverables:</i></p> <ul style="list-style-type: none"> • Initial kickoff meeting with Staff • Follow up meetings with Staff (up to 3) • Preliminary and Final Assessment Report 	\$10,000
<i>Branding</i>	<p>This task could include working with Town Staff to capture a unifying brand for the project. The intent is to build a unique and recognizable look with consistent messaging for the planning process and documents.</p> <p><i>Meetings and Deliverables:</i></p> <ul style="list-style-type: none"> • Project logo, color palette, font family, and templates for documents and maps and printed materials. 	\$2,500
<i>Guidance on State Statute</i>	<p>With the passage of SB24-174, Colorado communities must update their comprehensive plans to include a <i>Strategic Growth Element</i> and a <i>Water Supply Element</i> by December 31, 2026, and adopt a <i>Housing Action Plan</i> by 2028. The Colorado Revised Statute (C.R.S.) also requires the strategic growth element of the Comprehensive Plan to align with the Statewide Strategic Growth Report pursuant to C.R.S. 24-32-3707 and follow guidance from DOLA.</p> <p>This task could include a short report detailing specific requirements from DOLA and guidance on how to align the new state statute requirements into the Comprehensive Plan.</p>	\$4,000
<i>GIS Assistance</i>	<p>Logan Simpson could provide GIS support to the Town of Dolores, assisting with maps related to the Comprehensive Plan or LUC update. This task could include GIS assistance in creating maps that provide additional analysis or context to inform future land use map updates including an areas of change analysis, development constraints map, or other relevant analyses. This task could also include an analysis to help inform updates within the code assessment such as location or spatial relationship of entitled residential density and recommended areas where additional density may be appropriate.</p>	\$5,000
<i>Plan Formatting</i>	<p>This task could include graphic design assistance for final plan format and graphics to elevate the look and useability of the final document.</p>	2,500

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DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 346.25

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐ Paid by check

Uploaded to Movelt on Date

☒ Paid online

Licensee Name

WESTERN REFINING RETAIL, LLC

Doing Business As Name (DBA)

SPEEDWAYSTORE #9498

Liquor License Number

04-00334

License Type

FERMENTED MALT BEVERAGE & WINE

Sales Tax License Number

3095608000

Expiration Date

07/21/2025

Due Date

06/06/2025

Business Address

Street Address

505 RAILROAD AVENUE

Phone Number

970-882-2110

City

DOLORES

State ZIP Code

CO

81323

Mailing Address

Street Address

P.O BOX 139044

City

DALLAS

State ZIP Code

TX

75313

Email

ELECTRONICRENEWALS@7-11.COM

Operating Manager

RANDY VIALPANDO

Date of Birth

05/13/1983

Home Address

Street Address

2939 E. MAIN STREET

Phone Number

505-386-6086

City

FARMINGTON

State

CO

ZIP Code

87401

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?.....

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

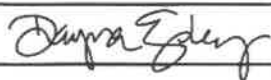
Type or Print Name of Applicant/Authorized Agent of Business

DAYNA EPLEY

Title

LICENSING MANAGER

Signature



Date (MM/DD/YY)

06/11/2025

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

--

Title

Attest

--

--

Signature

Date (MM/DD/YY)

--

--

Tax Check Authorization, Waiver, and Request to Release Information

I, DAYNA EPLEY

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

WESTERN REFINING RETAIL, LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

WESTERN REFINING RETAIL, LLC

Social Security Number/Tax Identification Number

3095608000

Home Phone Number

N/A

Business/Work Phone Number

(970) 882 - 2110

Street Address

501 RAILROAD AVE

City

DOLORES

State

CO

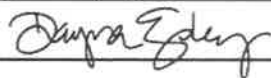
ZIP Code

81323

Printed name of person signing on behalf of the Applicant/Licensee

DAYNA EPLEY

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)



Date Signed

06/11/2025

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Town Manager's Report

To: Dolores Town Board

From: Leigh Reeves, Town Manager

Date: June 18 2025

Subject: Bi-Weekly Update

I. Grants & Funding

- **Fishing is Fun:** For our June 23rd workshop we have two presentations: Nathan Campeau will be here in person to discuss the Fishing is Fun grant. Barr Engineering will be visiting a site similar to reach 2 in the Dolores and we will be visiting the quarry to select rocks. Once the engineering and permit applications are approved we will begin searching for a vendor to complete this work. This will help several breeds of fish in their life cycle process. Currently the water in the Dolores gets very hot and fish cannot survive in that environment. This grant will create deep pockets in the river where the water is cooler.
 - We met with the SJF director, their biologist and Nathan Campeau, who are supporting and excited about the FIF grant and what it will do for the fish habitats in the Dolores River. SJF will be helping us with the permit process and associated reporting needed to get this plan finalized. The ACOE has 45 days to ask any questions or get clarification on our plan. That time frame is up in 2 weeks. If they have no comment we can move forward.
- **Comprehensive Plan:** We will also be discussing a contract with Logan-Simpson to help with our comp plan update. We are way out of compliance on this as it needs to be updated at least once every 5 years. We have not updated our plan in 28 years. Megan Moore and her team will be doing a presentation for us. Their primary focus is the communication plan with town citizens but there are other aspects that could be done if we get grant funding. This has been noticed as a joint meeting with the BOT and P&Z Commission. We will be going to DOLA for an administrative grant to help us get this done. I am asking for approval of a contract with Logan-Simpson contingent upon getting a grant from DOLA to help offset the cost.
- **GOCO:** Construction on the bike/skate park will begin either July 14th. The Parks Committee has been working to raise money for the matching funds on the grant. I have applied for a one time grant from CHFA of \$15K. We have a “buy a brick” program set up by Nikki, and Mari and Erin have been writing grants to keep the momentum going. Jake has been working with Rebecca Busik to do community fund

raising within the businesses. If you are interested in purchasing a brick to help the cause we can send you the link. The bricks will be used as a feature in the park. I met with Jay Cruzan who will be helping with shade structures as part of GOCO. I asked him to look at the pavilion to see if structurally it needed any work.

- **Back-up generator grant:** Emily Drosselmeyer from CDPHE, will be here on June 26th to look at the generator in an effort to get this grant closed. A call has been placed to see how much longer it will take to get this generator fired up for testing and put online with the warranty in place.
- **Phase II water:** SGM will be in town again doing more testing to better understand the structure under the streets for the water main lines on streets 1st – 6th.

- **Ordinance 564 Enforcement Timeline:**

- Files have been created to track staff time needed to enforce this code.
 - We have taken pictures of all properties
 - If no significant action is taken, citations will be issued to Municipal Court
 - You have seen and approved the final letter to property owners
 - If we back down we will not be able to enforce our codes moving forward.
- We are entering a hot, dry season. Clean properties are not only more attractive but safer. Residents who maintain their yards deserve to feel supported.

-
- **Caselle:** Ann and Kelley will be doing 2 days of on-line training for utility payments and then 2 days in person at Caselle in Provo, UT. We will be moving to a new credit card payment system. Caselle is providing marketing materials and we will begin a campaign to work with all citizens to get converted to the new system.
 - **FS Beach:** This is a follow up to Trustee Curry's request about the space by the river referred to as the "beach" which is managed by the Forest Service. They are suggesting boats pull out 20 feet or so before the actual beach. They are reluctant to provide enforcement but would rather leave it as an open recreational space.
 - **Fire Department:** Ryan and I will be meeting with the Dolores Fire Department and board next Thursday to discuss the zoning and building permit needed to start their

project for remodeling and putting in a new metal structure to accommodate their equipment better.

- **Riverfest:** The group unfortunately drove over our main water line feeding the sprinklers and crushed it despite it being marked. They also broke two sprinkler heads that had to be replaced. The total time the grass went without water was about a week. As you can see it took a toll on the grass, which is why we have brown spots. We will be billing approximately \$1700 minus their deposit for the repairs. They also bent the new electric cage building in JRP. Additionally, we had two reports of early morning nudity in the park by our maintenance team. I would like to suggest that in 2026 we no longer allow camping in the park for any events. Currently we do not allow camping in general in any of the parks. We will create a resolution to support no camping in the park at any time of year.
 - **Mag Chloride:** We are completing the process of putting mag chloride down on certain streets tomorrow, June 19th, which is a holiday for us. The maintenance team of RJ and Audra will be applying the liquid to the streets. Ann hung door tags on all houses to notify residents that will be affected. The Sheriff's department will be going house to house this evening if there are still cars on the streets. You have probably seen a United rental water truck in town. It is helping apply water so the Mag Chloride is most effective.
 - **Board meeting once per month:** It has come to my attention that prior to 2020 we met for a board meeting the 2nd Monday of the month and a workshop the 4th Monday of the month but no board meeting. If it pleases the board I would like to discuss returning to this format or another format that works. Generally, twice monthly meetings are needed during multiple grant cycles or doing a project like updating the land use code, etc.
 - **Farmer's Market:** The town will have a pop-up tent at the market twice per month. It will be an opportunity for us to take citizen comments or explain projects to anyone that has a question about what is happening in town currently or perhaps ideas for the future. Trustees are more than welcome to join, just please let us know if more than 2 of you want to join at the same time. The Mayor and I will be at the June 18th market.
 - **Clerk Training:** Kelley and I will be at Clerk training in Ft Collins the week of July 14th.
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Respectfully submitted,
Leigh Reeves
Town Manager

**TREASURER'S REPORT
TOWN OF DOLORES**

	21-May-25	17-Jun-25	Modified
Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00
Hi-Fi Savings Account	\$ 810,602.45	\$ 1,374,699.48	\$ 836,839.34
Checking Account	\$ 313,416.62	\$ 202,151.64	\$ 202,151.64
Conservation Trust Fund	\$ 36,873.71	\$ 39,487.36	\$ 39,487.36
ColoTrust	\$ 1,213,166.40	\$ 1,217,088.68	\$ 1,754,948.82
Bonds: Sigma	\$ 623,927.14	\$ -	
Community Center Checking	\$ 59,067.63	\$ 57,492.58	\$ 57,492.58
Business Account (AFLAC)	\$ 2,710.41	\$ 2,315.91	\$ 2,315.91
Total	\$ 3,060,064.36	\$ 2,893,535.65	\$ 2,893,535.65

Grant Data:	
Residual Funds CIP	5636.69

Other:

SIGMA account has been closed, the funds were returned to us via check. This check was cleared after 7-9 days. We have started the process to reinvest it into ColoTrust. Currently the funds are in the HiFi Savings Account. The modified column reflects the anticipated movement of funds.

The difference in total is, in part, due to the payment of Q1 and Q2 Sheriff's contract.

**Town of Dolores
Resolution No R658
SERIES 2025**

**A RESOLUTION APPROVING THE APPLICATION OF A DEPARTMENT OF
LOCAL AFFAIRS GRANT TO FUND THE COST OF REVISING THE TOWN OF
DOLORES COMPREHENSIVE PLAN**

WHEREAS, the Town of Dolores, Colorado, is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, the current Comprehensive Plan for the Town of Dolores has not been revised since its adoption in 1997.

WHEREAS the issues and challenges facing the citizens of the Town of Dolores have changed significantly in nearly 30 years since 1997, requiring that the plan be revised.

WHEREAS under Senate Bill 24-174, Colorado communities must update their comprehensive plans to include a Strategic Growth Element and a Water Supply Element by December 31, 2026, and adopt a Housing Action Plan by 2028. The Town is also required to align its Comprehensive Plan with the Statewide Strategic Growth Report pursuant to C.R.S. 24-32-3207.

WHEREAS the Town has received a scope of work for consulting services from Logan Simpson estimating the cost of a consultant to assist the Town with revising its Comprehensive Plan, a copy of which is attached hereto as Exhibit A.

WHEREAS the cost of Logan Simpson's work is \$54,050 as set forth therein.

WHEREAS and the Board of Trustees strongly support the application of a grant from the Department of Local Affairs (DOLA) to fund a portion of the services to be provided by Logan Simpson for revision of the Comprehensive Plan in an amount not less than \$54,050.00.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR
THE TOWN OF DOLORES, COLORADO:**

Section 1. The Board of Trustees authorizes the Town Manager to take such action as may be necessary to apply for a Colorado Department of Local Affairs Energy Impact Assistance Fund grant to fund a portion of the project described in this resolution in an amount not less than \$54,050.00.

Section 2. The Mayor, Town Manager, Town Clerk, and staff are hereby authorized and directed to execute all documents and do all other things necessary on behalf of the Town to apply for and facilitate the grant application.

Section 3. The Board of Trustees agrees to procure matching funds of a minimum of \$ _____ from its general fund, should the DOLA grant be awarded.

Section 4. All actions heretofore taken in furtherance of the purposes of the Grant and project are hereby ratified and confirmed.

Section 5. This Resolution shall be in full force and effect from and after the date of its passage and approval.

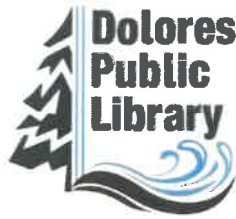
INTRODUCED, READ, AND PASSED AS A RESOLUTION AT THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES HELD ON JUNE 23, 2025, AT WHICH A QUORUM WAS PRESENT.

ADOPTED by the Board of Trustees of the Town of Dolores, Colorado, June 23, 2025.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Chris Holkestad

Attest: _____, Town Clerk Tammy Neely



PO Box 847, Dolores, Colorado 81323

June 12, 2025

Town of Dolores Board
PO Box 630
Dolores, CO 81323

Dear Board Members,

One of our former board trustees stepped down after their term ended in January 2025, and we advertised for new trustee candidates and found an excellent replacement. We have asked Emily Wisner Meyers to fill the vacant trustee position and the library board voted unanimously at our last meeting on June 10, 2025 to nominate her for this position. She is extremely well qualified to serve in this role as you will see from the attached letter of interest.

Emily owns and operates Summit Roots Farm along with her husband, a local organic market garden. Their produce is available at the Cortez Farmers Market, Durango Farmers Market, the Dolores Food Market, and Zuma Natural Foods. Additionally, during the summer and fall months, their food is featured in menu items at The Farm Bistro and Meander of Pagosa Springs and they also offer a weekly summer CSA (Community Supported Agriculture), providing 65-75 members with produce over the span of five months. During the winter months, she serves as the lead teacher in a twelve student homeschool group and has held this position for the past five years, previously teaching at the Kiva Charter School in Cortez. She states, "Our local community is very important to me, and I strive to be involved in a capacity where I can offer both my experience and knowledge." She also has previous board experience, presently serving a second term on the Cortez Farmers Market Board and previously serving on the Children's Kiva Montessori Children's House Board of Directors. Along with her students, she also volunteers every other week at Grace's Kitchen, run by St. Barnabas Episcopal Church.

We would appreciate your formal appointment of Emily Wisner Meyers to the Dolores Library District Board of Trustees as per our Intergovernmental Agreement Establishing the Process for Appointment of Library District Trustees signed last year (attached). Please call me should you need more information.

Sincerely,

A handwritten signature in black ink, appearing to read "SGH".

Sean Gantt, Executive Director
Dolores Library District
(970) 882-4127

Dolores Public Library Board of Trustees
The Dolores Public Library
1002 Railroad Avenue
Dolores, CO 81323

April 12, 2025

Emily Wisner Meyers
15981 Road 31
Mancos, CO 81328
emily.wisner.meyers@gmail.com
303.204.6244

Dear Trustees,

I am writing to express my interest in joining the Dolores Public Library Board of Trustees. I believe I possess many of the desired qualities you are seeking in a candidate.

Along with my husband and two sons, I reside on Summit Ridge, just four miles from downtown Dolores and within the Dolores Library District. Here we own and operate Summit Roots Farm, an organic market garden. We're about to embark on our 12th season of growing, and our produce is available at the Cortez Farmers Market, Durango Farmers Market, the Dolores Food Market, and Zuma Natural Foods. Additionally, during the summer and fall months, our food is featured in menu items at The Farm Bistro and Meander of Pagosa Springs. We also offer a weekly summer CSA (Community Supported Agriculture), providing 65-75 members with produce over the span of five months.

During the winter months, I serve as the lead teacher in a twelve-student homeschool group. I've held this position for the past five years and previously taught at the Kiva Charter School in Cortez. I am fortunate enough to have found my vocational passion in teaching and love working with students during the school year. My specific areas of interest are literacy, math, and writing, the cornerstones for all other academic studies.

Our local community is very important to me, and I strive to be involved in a capacity where I can offer both my experience and knowledge. I am familiar with the nature of board work, general governing structures, and the time commitment required as a member. I'm presently beginning my second term on the Cortez Farmers Market Board, the governing body for approximately 50 vendors that sell over the

span of six months each year. Responsibilities include hiring and overseeing the market manager, organizing and holding the annual meeting, reviewing and approving vendor applications, working with state and federal food assistance organizations, approving and auditing the annual budget, and maintaining a relationship with our financial managing partner, Onward! A Legacy Foundation. Previously, I served on the Children's Kiva Montessori Children's House Board of Directors. This position required similar work in addition to overseeing the Head of School, attending monthly board meetings and the annual board retreat, and the organization of various school events. Along with my students, I also volunteer every other week at Grace's Kitchen, run by St. Barnabas Episcopal Church.

Importantly, I am a dedicated patron and lover of the Dolores Public Library. My sons, ages 13 and 11, have grown up at the library and were blessed to have Cheyenne as their children's librarian for many of their early, formative years. We are familiar with the amazing library staff, always have a book on request, and visit an average of twice each week. Last year alone, I checked out and read 106 books from our wonderful library. The greater Dolores community is unique in that it has such an incredible library, staff, and programming. This is evidenced by the large number of community members that are constantly visiting. Notably, the library is a crucial asset to our local youth, who are always participating in the fantastic programs offered.

I wish to join you in maintaining and fostering the magical place that is our library. Your consideration is appreciated, and I look forward to the opportunity to meet with you.

Sincerely,

Emily Wisner Meyers



COLORADO

Department of Transportation

Region 5

Traffic & Safety
3803 N. Main Avenue, #100
Durango, CO 81301-4034

Memorandum of Understanding (MOU) between Town of Dolores and CDOT Regarding Citywide Speed Limit Signs along CO 145

Date: June 16, 2025

The Town of Dolores has applied to CDOT Region 5 Traffic for the installation of Citywide speed limit signs on the east and west boundaries of The Town of Dolores. The signs will be located on CO 145 at MP 9.61 EB and MP 11.64 WB.

The Town of Dolores is not responsible for reimbursing CDOT for the original purchase of the signs, posts, bases, concrete, attachment hardware, and labor hours. CDOT will be responsible for material costs and labor for the initial installation.

The Town of Dolores is responsible for replacement costs in the event of the signs being damaged, deterioration over time, or any other reason, and will be invoiced for those costs when needed.

CDOT forces are responsible for installing the signs. In the event the signs are required to be replaced, CDOT forces will do the labor for the re-install. The cost of the labor will then be invoiced to The Town of Dolores.

CDOT and The Town of Dolores mutually agree to this arrangement of shared costs for the purchase and installation of the signs. CDOT reserves the right to remove the signs at any time in the event of non-payment, or if the signs are determined to be a hazard to CO 145 motorists.

The Town of Dolores must notify their CDOT representative when they have sent a payment.

The billing information for this customer is as follows:

Name: Leigh Reeves

Organization Legal Name: Town of Dolores

Customer Number: FABR0848

Address: 601 Central Ave, PO Box 630, Dolores, CO 81323

Phone Number: 970-882-720

Email Address: Leigh@townofdolores.com

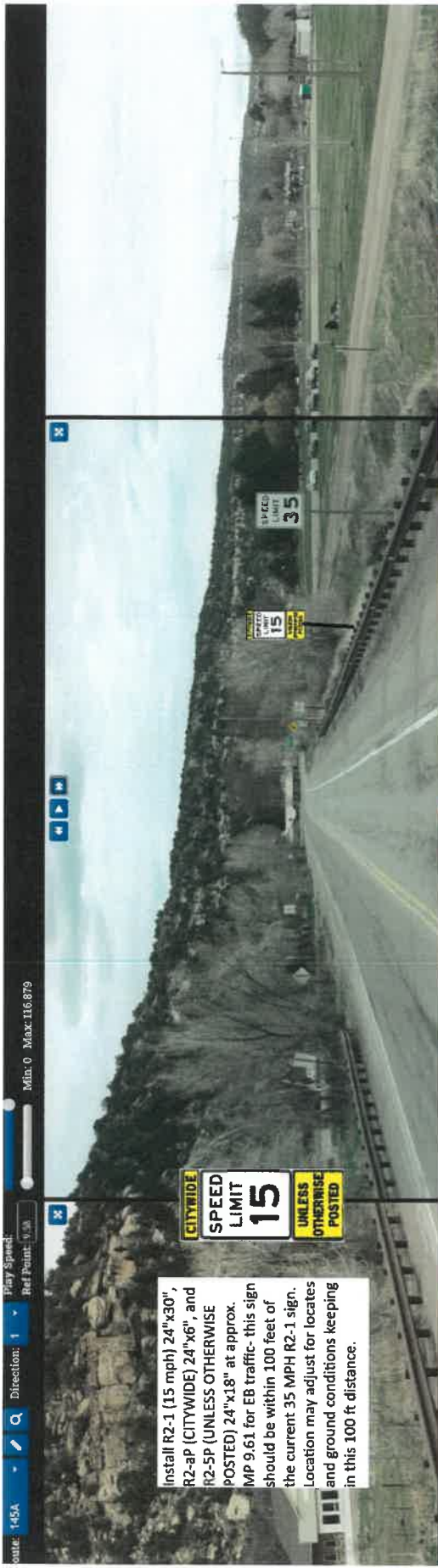
Accounts Payable Contact: Kelley Unrein, Kelleyu@townofdolores.com

Town of Dolores representative

CDOT Traffic & Safety representative

Title

Title



Install R2-1 (15 mph) 24"x30", R2-aP (CITYWIDE) 24"x6", and R2-5P (UNLESS OTHERWISE POSTED) 24"x18" at approx. MP 9.61 for EB traffic- this sign should be within 100 feet of the current 35 MPH R2-1 sign. Location may adjust for locates and ground conditions keeping in this 100 ft distance.

