

## AGENDA

### TOWN OF DOLORES COLORADO

### BOARD OF TRUSTEES MEETING

**JUNE 13, 2022, 6:30 P.M.**

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ACTION/APPROVAL OF THE AGENDA**

**5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

**7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes** from the May 9, 2022, Board meeting.

**7.2 Minutes** from the May 23, 2022, Board meeting.

**7.3 Proceedings** for the month of May 2022

**8. REMOVED CONSENT AGENDA ITEMS:**

**9. ACTION/DISCUSSION SPECIAL LICENSES/PERMITS:**

**9.1 Action/Approval Report of Corporate Change for GST Liquors:** Name change from GST Liquors to GST Liquors Inc.

**10. ADMINISTRATIVE BOARD BUSINESS:**

**10.1 Audit Presentation/Approval:** Chris Majors of Majors and Haley PC

**10.2 Discussion/Action** Opioid opt in/out - the process and discussion about subject matter.

**10.3 Discussion:** 6<sup>th</sup> street easement

**11. BOARD/COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee**

**11.2 Planning and Zoning Committee:**

**12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce:** Susan Lisak

**12.2 Montezuma County Commissioner:** Jim Candelaria

**13. PUBLIC HEARINGS: NONE**

**14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

**14.1 Action/Approval: Resolution R485 Series 2022:** Declaring a vacancy on the Town of Dolores Board of Trustees and establishing a process to fill the vacancy.

**14.2 Action/Approval: Resolution R486 Series 2022** amending the employee handbook

**14.3 Action/Approval: Resolution R487 Series 2022,** appointing Mayor Pro Tem

**15. STAFF REPORTS/PRESENTATIONS:**

(For the record The Building Official, and Public Works have submitted reports to the packet).

**15.1 Sheriff's Report:** Sheriff Steve Nowlin

**15.2 Municipal Judge:** Beth Padilla

**15.3 Treasurer:** American Rescue Plan update

**15.4 Managers' Report:** Manager Ken Charles

**15.5 Attorney's Report:** Attorney Jon Kelly

**16. TRUSTEE REPORTS AND ACTIONS:**

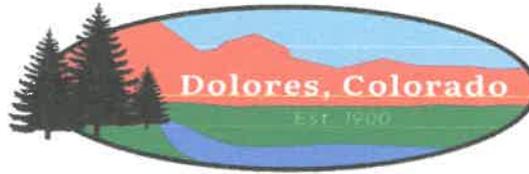
**17. UPCOMING AGENDA ITEMS FOR THE JUNE 27<sup>TH</sup> Workshop/Meeting**

**Workshop:** Attainable Housing and Economic Development at 5:30 p.m.

**17.1 Action/Approval:** Filling Trustee seat

**17.2 Presentation** from Attorney Kelli regarding the FAMILI ACT

**18. ADJOURNMENT:**



## MINUTES

### TOWN OF DOLORES COLORADO

### BOARD OF TRUSTEES

MAY 9TH, 2022 6:30 P.M.

**FOR THE RECORD, THE MEETING WAS HELD BOTH LIVE AND VIRTUALLY. THE RECORDING MAY BE SEEN ON THE TOWNS WEBSITE.**

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER:** Mayor Reeves called the meeting to order at 6:35 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board members present Mayor Leigh Reeves, Trustees Jeff Sand, Sheila Wheeler, Todd Andrews, Duvall "Val" Truelsen, and appearing virtually Andy Lewis. Trustee Mark Youngquist was absent.

**3.1 Staff Present: Attending live:** Manager Ken Charles, Clerk Tammy Neely, Building Official David Douady, Attorney Jon Kelly, and Sheriff/Marshal Steve Nowlin. Treasurer Tricia Gibson and Public Works Director Randy McGuire appeared virtually.

**4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Sand moved to approve the agenda, seconded by Trustee Truelsen. Motion passed unanimously.*

#### **5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:**

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

**6.1 Doug Summers 606.5 Hillside Ave Dolores:** Addressed the Board with his concerns of the last meetings instructions of Board protocols and to discuss the sunshine law. He implied that some Board members received the incorrect information from Attorney Kelly's instruction of Board conduct. He clarified that the sunshine law restricts how Board members communicate

with each other and not to the Citizens of the Town. Mr. Summers addressed Trustee Sand commenting that he formalized a statement to the Board that he would not talk to the citizens. Mr. Summers commented on the mayor's conversation with Attorney Kelly in the last meeting as she asked several times about replying to people with complaints. He complimented Trustee Wheeler for asking the question of how the Board knows about complaints and how they have resolved them. He comments that Trustee Truelsen's remarked to let the complainant babble on and soon they will just forget about it, was not well received. Mr. Summers commented that his complaint was not addressed, and that two town owned properties were being abused. He met with Town staff, concerning two other property owners and their fence lines. A notice was sent yet there was no progress. He believes a false statement were made by staff stating that the snow is plowed all winter yet there were no snowplows. He suggested two resolutions to the Board: 1. Look at the Board protocols and the sunshine law. 2. Require the Town Manager to record a list of active complaints and have a visible account of complaints to be fixed. He suggested that the Board get out and talk to citizens and listen to them one on one. Mayor Reeves informed Mr. Summers that she did not takeaway that she could not talk to any citizens. It has only been two weeks since the new Board members were sworn in. Trustee Sand clarified that he chose not to talk to citizens and that he would forward complaints to Town staff.

**6.2 Michael Sawyer 207 N 20<sup>th</sup> street.** Complimented the public works department. He asked about capital improvements and repairing the roads. The paved roads are coming apart and dirt roads are getting bad as well. Mr. Sawyer also added that there were a few other town properties in which people are parking their vehicles on. He stated that Montezuma County is getting involved with extricating weeds and hopes the Town does the same.

## **7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes from** the April 11th, 2022, Board meeting

**7.2 Minutes from** the April 25th, 2022, Board meeting.

**7.3 Proceedings** for the month of April 2022.

*Trustee Andrews moved to approve the consent agenda, seconded by Trustee Wheeler. Motion passed unanimously.*

**8. Removed Consent Agenda Items:** No items removed.

**9. ACTION/DISCUSSION SPECIAL LICENSES/PERMITS:** No action on this item

## **10. STAFF REPORTS AND PRESENTATIONS:**

(For the record, the Building Official and Public works have provided reports and are in the packet)

**10.1 Sheriff's Report:** Sheriff Steve Nowlin gave a report for calls of service for the month of April and explained to the Board the contents of his monthly reports. He informed the Board that

Bears are active. Two of them were transported out of Town to a new location. He will be issuing citations for unlocked trash containers. Deputies will also be going door to door warning about the bears. He presented a sign about the bear warning and hopes to get more. It is especially important that the bears do not get into the habit of getting into the trash and locked containers can prevent it.

**10.2 Judge Beth Padilla** introduced herself and gave her background to the Board. She also reported the Dolores Court activities.

**10.3 Treasurers Report:** Treasurer Tricia Gibson gave the monthly report of current account balances, showing a total of \$2,567,250.14. She gave an analysis on the American Rescue Plan (ARP). The Town received \$240,039.00. The potential projects utilizing the funding will be as follows:

- Community Intervention Plan the projected cost \$16,065.00
- Flanders Park Restroom the projected cost \$70,000.00
- ESCO the projected cost \$100,00.00
- Affordable Housing projected cost \$10,000.00
- Economic Development projected cost \$10,000.00
- Emergency Sirens projected cost \$10,000.00
- Generator for Water Plant projected cost \$17,000.00
- Joe Rowell Park Master Plan projected cost \$5000.00

The total potential cost would be \$238,065.00 pending approval of all projects, leaving a \$1,974.00 balance.

**10.2 Managers Report:** Manager Ken Charles report on the following:

- CDPHE Vaccine Bus will be at Joe Rowell Park on the following Fridays from 9:00 am to 1:00: May 13<sup>th</sup>, June 10<sup>th</sup>, and at the Farmer Market on June 15<sup>th</sup>.
- Updates on the Community Intervention Program (CIP). The CIP had its official start Monday May 2<sup>nd</sup>, 2022. Mancos, Cortez, Dolores, and Montezuma County are partners in funding the program. The Towns share was \$16,000.00. The program mobilizes two-person teams that consist of a medic (Paramedic or EMT) and a behavioral health professional trained and experienced in community-based interventions. The Teams will respond to calls through 911 and will help community members with a wide range of mental health related issues. These calls will be answered in nonviolent situations. They will partner with law enforcement depending on the crisis or trauma. Depending on the situations it is hoped that with the team approach a follow up can be presented immediately with individuals and families.
- Region 9 Quarterly meeting update. The meeting was held April 29<sup>th</sup>, 2022. An update on the merger of the Southwest Colorado Council of Government (SWCCOG) for the transition from SWCCOG to Region 9. Several issues were discussed

- Attended a Broadband Summit organized by the City of Cortez. Michelle Haynes of Region 10 EDD who is Region 9's counterpart in the Montrose-Delta region. Michelle began working on a regional approach to broadband deployment in that entire region, bringing in \$20,000,000.00 worth of capital to build middle mile fiber. With all the funding for rural broadband development available through federal grant programs.
- Community Garden MOU between the town of Dolores Family Project is completed and signed. The Public Works department will extend the water line 100 feet to the garden site in mid-May.

**10.3 Town Attorney** Jon Kelly updated the Board on the following legislature:

- New State Law allows bicycles roll through a stop sign as they are designated a low-speed vehicle. The town has the option to stay with the model traffic code stating all vehicles must stop.
- Sales Tax/Business licenses fees will be restricted.
- Registered Voters are allowed to keep an address if home is destroyed and being rebuilt.

Attorney Kelly explained that collective bargaining only applies to the County. Municipalities are not included. Concerning the Marijuana occupational tax, the only dispensary will be reporting and paying the occupational tax for the month of April, which will be due on the 10<sup>th</sup> of May.

**11. BOARDS AND COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee:** A report was submitted to the board packet by Chairman Kalin Grigg. Manager Charles briefly updated the Board on the JRP master plan with Logan-Simpson. The grant from CDPHE for adult exercise equipment is approved.

**11.2 Planning and Zoning Committee:** Commissioner Linda Robinson submitted a report for the packet. She briefly went over items discussed at the Planning and Zoning meeting:

- The P&Z Committee welcomed Melissa Watters as a committee member, also Mark Youngquist as the new Ex-Officio.
- P&Z and Manager Charles discussed incentive options, requirements, and standards for affordable housing initiatives. The Committee agreed that Elizabeth Garvin will be hired to update the code.
- Discussion on the need for Dolores to create a watershed protection plan (encouraged by the State) to ensure policies are in place to better protect the drinking water for the Town.
- Discussion on requirements for updating the Comprehensive Plan.

**12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce:** Due to technical difficulties Director Susan Lisak was unable to provide a report. Manager Charles mentioned that Susan is helping with the survey and compiling the information.

**12.2 Montezuma County Commissioner** Jim Candelaria reported the status of legislative bills, and items that the County is reviewing:

- Colorado SB2230. Montezuma County, Laplata County, and Archuleta County are reviewing it and plan to address the State about their inclusion. He expressed his dislike for it. There was no communication from the State on this.
- 657 bills presented to the state.
- CIP program kicked off Monday and appreciated the Towns support.
- The Lodgers tax funds approved in the amount of \$45,000.00.
- He mentioned that jail fees currently charge \$75.00 per day per individual, currently it costs the County \$87.50.
- Because of the cost of maintaining the landfill there will be fee changes.
- The Fairgrounds is barely breaking even.

**13. PUBLIC HEARINGS:** No hearings scheduled

**14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

**14.1 Resolution R482 Series 2022:** Increasing fees charged by the Town of Dolores to install water meters. Building Official David Douady introduced the resolution. The town is suffering a loss on water tap fees, as the cost has increased to install them. There are two fees associated with the water meter in the town. The water tap allows the citizen to purchase a share in the existing water system. The cost does not cover any of the fees for installing the water meter. The installation fee covers the material, equipment, and labor costs for the actual installation of the water meter and other parts. The current fee for a ¾ water tap is currently \$4500.00 with an installation fee of \$650.00, this has not been increased since 2011. The Town is proposing not to raise the water tap fee but the installation fee. David gave costs for installation of meters in varied sizes. After an in-depth investigation of the cost for installation of water meters there was a significant difference in what the town currently charges as opposed to what the actual cost of installation is to date. The town is proposing a rate increase on the installation only until further research be completed. *Trustee Truelsen moved to approve Resolution R482 Series 2022 to increase water tap installation fees, seconded by Trustee Sand. Motion passed unanimously.*

**15 ADMINISTRATIVE BOARD BUSINESS:**

**15.1 Discussion/Action** for the recommendation for the Energy Service Company Project-Staff and Colorado Energy Office. Dylan Klamhaus from the Colorado Energy Office and Carl Hurst of Iconergy appeared virtually to present to the Board an EPC. Dylan explained the benefits of an energy performance contract. The benefits would be generating Positive/Neutral cash flow, guaranteed energy, and maintenance cost savings, promotes local workforce, and economic development. There is also no cost support from the Colorado Energy Office. Carl Hurst with Iconergy presented a current project schedule. The scope of the projects will run through November of 2023. To save energy the town would need to address water meters, water rate change, bridge lights, water plant, and town hall. There are still options to consider.

**15.2 Discussion/Action** of Flanders Park Restroom project. Manager Charles reported that CDOT did not approve the grant for the restrooms. The State encouraged to re-apply again. Part of Board commented that the money could be spent on other projects, the other part of the Board commented that the business's find it as a hardship at times. It was decided that Manager Charles re-apply again.

**15.3 Discussion** on options for purchasing a vacuum/Jet-rodder truck. The current truck is currently co-owned with Mancos and is not performing well.

**16. TRUSTEES REPORTS AND ACTIONS:**

**16.1 Trustee Sand reported** that he and his wife had a contract on a house, and they will be closing soon. it is located out of town which means Trustee Sand will have to step down as Trustee. The Board discussed their options and made no decisions.

**17. ITEMS FOR THE May 23rd, 2022, UPCOMING MEETING:**

**17.1 Review and Decision:** for Hillside Town Home Subdivision, preliminary/final plat, variance, and special exception public hearing.

**17.2 Meeting** with Montezuma County Commissioners on the May 23<sup>rd</sup>, 2022, Town Board Meeting.

**18. Discussion on workshop items.** Because of the volume of current and pending projects Manager Charles suggested that a workshop be held on Mondays before the Board meetings. The workshop will start at 5:30 pm and the regular Board meeting time will remain at 6:00 pm. *Trustee Truelsen moved to approve workshops be held on Mondays at 5:30 before the regular Town Board meetings, seconded by Trustee Andrews. Motion passed unanimously.*

**18. ADJOURNMENT:** Mayor Reeves adjourned the meeting at 10:00 p.m.

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Mayor Leigh Reeves

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Town Clerk Tammy Neely



## AGENDA

### TOWN OF DOLORES COLORADO BOARD OF TRUSTEES MEETING/WORKSHOP

May 23rd, 2022, 5:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

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#### **WORKSHOP: 5:30 P.M. THROUGH 7:30 P.M.:**

1. Discussion: 2021 Water & Sewer Budget Actuals
2. Discussion: Utility Rates
3. Montezuma County Commissioners

#### **BOARD MEETING: 7:30 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:
4. ACTION/APPROVAL OF THE AGENDA
5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.
6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.
7. ADMINISTRATIVE BUSINESS:

**7.1 Discussion/Action:** Trustee Sands resignation/vacancy and discussion per the Dolores Municode 2.04.020 Filling Vacancies

**8. PUBLIC HEARINGS:**

**8.1 Public Hearing:** Application for Hillside Townhome Subdivision submitted by Josh Martin owner/agent of Grene LLC, 1240 Hinson St. Las Vegas NV 89102 for the following allowances:

- Variance Permit
- Special exception Permit
- Preliminary/Final Plat Review

**9. DISCUSSION/POSSIBLE ACTION:**

**9.1** Application for the Hillside Avenue Townhome subdivision as submitted with conditions for a variance permit, special exception permit, and Preliminary/Final Plat approval.

**10. ACTION/DISCUSSION ORDINANCES/RESOLUTIONS:**

**10.1 Resolution R483 Series 2022,** imposing an open flame fire ban for the Town of Dolores.

**11. STAFF REPORTS/PRESENTATIONS:**

**11.1 Managers Report:**

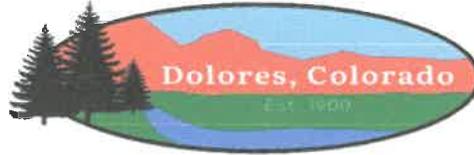
**11.2 Attorney Report:**

**12. FUTURE AGENDAS:**

**12.1** Board/Workshop on June 13<sup>th</sup>, 2022, Workshop to start at 5:30

**13. TRUSTEES REPORTS AND ACTIONS:**

**14. ADJOURNMENT:**



## MINUTES

### TOWN OF DOLORES COLORADO

#### BOARD OF TRUSTEES MEETING/WORKSHOP

May 23rd, 2022, 5:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

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#### **WORKSHOP: 5:30 P.M. THROUGH 7:30 P.M.:**

**1. Discussion: 2021 Water & Sewer Budget Actuals:** Treasurer Gibson and Manager Charles explained the water and sewer Funds and how water & sewer plants operate. Discussed were the water and sewer revenues and expenses. Treasurer Gibson gave an overview of the amount of revenue that comes in from the water and sewer bills. She also explained the expenditures.

Improvements are needed to repair an aging system for both water and sewer. To inform the Board better, Manager Charles explained the Taxpayer's Bill of Rights (TABOR) enacted by voters in 1992 which limits the amount of revenue governments in Colorado can retain and spend, including counties, municipalities, schools, and special districts. TABOR is not an expense limiting amendment, but a revenue limitation. Manager Charles also explain De-Brucing. It allows a municipality to keep and spend excess revenue derived from "any lawful source." This form of de-brucing as passed the by the voters of the Town of Dolores. Discussed was the possibility of raising water and sewer rates

**3. Montezuma County Commissioners** Jim Candelaria, Kent Lindsey, Gerald Koppenhafer, and Administrator Shak Powers met with the Board. The Board asked questions on County issues. Discussed were concerns and issues of inflation. Commissioner Candelaria commented the county is suffering the pains of inflation like the Town. Mayor Reeves asked what their plan was. Services will need to be decreased, as in the fairgrounds. Road repairs and other programs will possibly be facing cutbacks. The Commission is not pursuing sales tax currently as citizens are burdened enough. They stated that taxpayers need more education on where their tax dollars are going. Commission Candelaria and Administrator Powers talked about the jail, which is overcrowded and underfunded. Commissioner Candelaria stated Kinder-Morgan is a big fund to the County. He questioned what if they pulled out, a majority of funding would leave with them? Lodgers tax was also discussed. Commissioner Lindsey clarified that lodger's tax can only be used to promote tourism. Mayor Reeves asked about watershed

protection. Attorney Kelly explained what could occur in the realm of water shed protection. Administrator Powers suggested that the Town contact James Dietrich with County Planning. Administrator Powers commented on vegetation and trees that utilize substantial amounts of water, and what can be done to eradicate the trees (Salt cedar, Tamarisk, and Russian olive).

### **BOARD MEETING: 7:30 P.M.**

**1. CALL TO ORDER:** Mayor Reeves called the meeting to order at 7:37 p.m.

### **2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board members present: Mayor Leigh Reeves, Trustees Duvall "Val" Truelsen, Jeff Sand, Mark Youngquist, Sheila Wheeler, and Todd Andrews. Trustee Andy Lewis was absent.

**3.1 Staff:** Manager Ken Charles, Clerk Tammy Neely, Treasurer Tricia Gibson, Building Official David Doudy, and Attorney Jon Kelly. Public Works Director Randy McGuire appeared virtually.

**4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Youngquist moved to approve the agenda, seconded by Trustee Andrews. Motion passed unanimously.*

**5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.** No conflicts stated.

**6. CITIZENS TO ADDRESS THE BOARD:** **This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes.** The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. No comments were made from the public in person or virtually.

### **7. ADMINISTRATIVE BUSINESS:**

**7.1 Discussion/Action:** Trustee Sands resignation/vacancy and discussion per the Dolores Municode 2.04.020 Filling Vacancies. Trustee Jeff Sand submitted his resignation as Trustee, he will be relocating out of the town limits (Trustees must reside within the Town of Dolore limits). *Trustee Truelsen moved to accept Trustee Sand's resignation, seconded by Trustee Youngquist. Motion passed unanimously.* Attorney Kelly pointed out the statute to fill a vacancy. Trustee Andrews commented that the individual that did not get elected should be considered to take Trustee Sand's seat. Trustee Andrews and Trustee Wheeler thought it was fair to give this person the opportunity. Trustee Truelsen questioned if the vacancy needs to be noticed. Attorney Kelly stated that there was no statutory requirement, the ordinance also does not require public notice. *Trustee Truelsen move to give the position to Jerry Whited, with an additional part of the motion if Mr. Whited declines, the Board will immediately advertise to fill the vacated seat, seconded by Trustee Andrews.* Discussion from the Board: Mayor Reeves did not agree with Trustees Truelsen and Andrews. Trustee Youngquist voiced that it would be incumbent upon the Board to open an invitation to any interested parties, stating it is not the same time and a different position. Trustee Andrews reiterated his previous comments stating that Mr. Whited be considered for the position. Trustee Wheeler stated she could see Trustee Youngquist position, but also showing interest by running for a position on the Board should be offered to that individual. Mayor Reeves commented, there is a duty to understand why Jerry lost. People had an opinion about that by voting. The Board needs to see if anyone else wants to

apply. The Board further discussed, the citizens choice, and opening up to other individuals interested. The motion failed by 2 yes votes and 4 no votes. *Trustee Youngquist moved to post the vacancy in the newspaper and website, seconded by Trustee Sand. The motion passed by 5 yes and 1 no votes.*

## 8. PUBLIC HEARINGS:

**8.1 Public Hearing: Application for Hillside Townhome Subdivision submitted by Josh Martin owner/agent of Grene LLC, 1240 Hinson St. Las Vegas NV 89102 for the following allowances:** construction of phase 2 townhome subdivision. Mayor Reeves opened the public hearing for discussion. Owner/agent Josh Martin attended virtually. Attorney Kelly instructed the Board for these applications considerations. procedures for the application, and conditions. Building Official David Douady introduced to the Board Mr. Martins plans to construct 8 new townhomes. The Planning and Zoning Committee approved and recommended to the Board for approval with the following conditions: Variance Permit, Special exception Permit, and Preliminary/Final Plat review. The Board discussed:

- Landscaping
- Streets
- Parking

Tina Archer property owner on 16<sup>th</sup> street, addressed the Board with concerns of drainage, parking (parking is overflowed currently). And setback conditions. She stated that the street is too narrow and with residents parking on the property it is difficult enough to get out. It is difficult for school busses to go through. She requested the Board to enforce the ordinances designed specifically for the LUC.

Public Works Director commented that it was hard to maintain 16<sup>th</sup> street due to being narrow, stating it was difficult to take the potholes out of the street. Manager Charles commented that it was addressed and concluded that parking would be restricted to one side or no parking.

Josh Martin appeared virtually to answer questions. Mayor Reeves questioned the areas that are dirt, rock, landscaping, and parking. Mr. Martin agreed that parking was tight. (Mr. Martin builds these homes and sells them individually). The landscaping and snow removal will be up to the homeowners or HOA. Trustee Wheeler asked Mr. Martin if his plans could be flexible (meaning his applications/plat), she asked if he could possibly reduce the plans taking off one unit for parking. Mr. Martin explained that the plan was aimed towards affordable housing. His expenses are incurred for affordable housing, He stated he is not sure he would redo the design, that there is not room for play. Mayor Reeves asked about landscaping. Mr. Martin reiterated that since the units were sold individually landscaping would be the owner's option. He also added if parking takes priority there would be no room for landscaping. Mayor Reeves requested that Mr. Martin clean up the insulation. Building Inspector commented that Mr. Martin has exceeded issues for parking. Mayor Reeves closed the public hearing at 9:07 p.m.

The Board continued discussion issues with parking. Attorney Kelly explained the next steps for the Board. They agreed to add four more conditions.

Additional Conditions:

- P. Change item to change 30-inch culvert to 36-inch

- Q. In addition to the changes of the covenants recommended by Planning and Zoning will prohibit parking or storage of trailers, RV's, Slide in campers or like vehicles on individuals' lot or common storage areas.
- R. Develop subdivision and improvements agreements between the town and developer, they will require the developer to complete the improvements under the subdivision agreement.
- S. Correct legal description in covenants.

**9. DISCUSSION/POSSIBLE ACTION:**

**9.1** Application for the Hillside Avenue Townhome subdivision as submitted with conditions for a variance permit, special exception permit, and Preliminary/Final Plat approval.

Mayor Reeves asked for a motion for the Hillside Townhouse Subdivision, allowing a variance for setbacks less than 6 feet, lots less than 2500 square feet, lots with a minimum less than 50 feet, also adopt the Planning and Zoning recommendations A-S.

*Trustee Youngquist moved to approve the 3 previously discussed variances, seconded by Trustee Andrews. Motion passed unanimously.*

*Trustee Andrews moved to approve the subdivision with the conditions from the planning and zoning commissions findings A-S. Motion passed unanimously.*

**10. ACTION/DISCUSSION ORDINANCES/RESOLUTIONS:**

**10.1 Resolution R484 Series 2022**, imposing an open flame fire ban for the Town of Dolores. (For the record. Due to a clerical error the resolution number that is showing on the agenda is incorrect, the correct number is R484 Series 2022). *Trustee Andrews moved to approve resolution R484 Series 2022 imposing an open flame fire ban for the Town of Dolores, seconded by Trustee Sand. Motion passed unanimously.*

**11. STAFF REPORTS/PRESENTATIONS:**

**11.1 Managers Report:** Manager Charles discussed important dates. Starting with workshops. He explained that the Board can conduct workshops once or twice a month. Being that the first meeting of the month is usually busy he suggested the next workshop be at 5:00 p.m. on the 27<sup>th</sup> of June. The regular meeting for that date would start a 6:30 p.m.

*Trustee Youngquist moved to approve a workshop at 5:30 p.m. on June 27<sup>th</sup>, 2022, seconded by Trustee Andrews.*

Manager Charles reported that Farmers Market kick off next Wednesday in June, also Riverfest. Logan-Simpson/Joe Rowell Park consultant will be at Riverfest and coming in June 3<sup>rd</sup> and 4<sup>th</sup> to kick off the planning for JRP. They will set up a booth to get ideas from the community. On the 3<sup>rd</sup> Logan-Simpson will hold a meeting with stakeholders June 3<sup>rd</sup> from 4:00 p.m. to 6:00 p.m. at the Town Hall. Also announced that CIRSA will be meeting at Town Hall 7:30 on June 8<sup>th</sup> for a presentation for newly elected officials about public liability.

**11.2 Attorney Report:** Due to time constraints Attorney Kelly did not give a report.

**12. FUTURE AGENDAS:**

**13. TRUSTEES REPORTS AND ACTIONS:**

**14. ADJOURNMENT:** Mayor Reeves Adjourned the meeting at 9:45 p.m.

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Mayor Leigh Reeves

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Town Clerk Tammy Neely

TOWN OF DOLORES

Check Register  
Reporting All Cash Accounts

From: 5/6/2022  
To: 5/31/2022

SECTION 7.3 1-3

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26610		05/09/2022		ALSCO	LFAR1095726		\$376.96	
26611		05/09/2022		AT&T MOBILITY	287297557507X04282022		\$207.38	
26612		05/09/2022		CATERPILLAR FINANCIAL SERVICES COR	APRIL272022		\$3,669.70	
26613		05/09/2022		CEBT PAYMENTS	INV 0048718		\$9,245.60	
26614		05/09/2022		CHOICE BUILDING SUPPLY, INC.	446674 AND 446859		\$38.94	
26615		05/09/2022		CONNIE GILES ARCHITECTURE, INC	APRIL42022	3RD & FINAL PROGRESS BILLING	\$2,000.00	
26616		05/09/2022		CRUZAN IRRIGATION, INC	21787		\$101.17	
26617		05/09/2022		BALLENTINE COMMUNICATIONS	25485		\$601.00	
26618		05/09/2022		FASTENAL COMPANY	COBAY70218		\$330.85	
26619		05/09/2022		FASTTRACK COMMUNICATIONS, INC.	MAY12022		\$827.50	
26620		05/09/2022		FLYERS ENERGY, LLC	CFS-2971188		\$582.43	
26621		05/09/2022		FRALEY PROPANE, LLC	FP-172712		\$375.75	
26622		05/09/2022		FUN CENTER, INC.	36252		\$39.99	
26623		05/09/2022		GREEN ANALYTICAL LABORATORIES	GAL2204-035		\$154.00	
26624		05/09/2022		GRAND JUNCTION PIPE & SUPPLY #1116	1305455-1		\$34.12	
26625		05/09/2022		INTERMOUNTAIN FARMERS	1017015940	3 TONS GRASS FERTILIZER	\$3,325.00	
26626		05/09/2022		IMAGENET CONSULTING LLC	INV175991		\$47.27	
26627		05/09/2022		JON LEWIS KELLY, P.C.	MAY22022		\$2,312.50	
26628		05/09/2022		KIMBALL MIDWEST	587557M9		\$143.88	
26629		05/09/2022		NETFORCE PC, INC.	20370		\$1,768.95	
26630		05/09/2022		PADILLA LAW, P.C.	3307		\$80.00	
26631		05/09/2022		PARKERS WORKPLACE SOLUTIONS	804541-00		\$154.13	
26632		05/09/2022		SAN JUAN BASIN PUBLIC HEALTH DEPAR	2022-0421		\$326.00	
26633		05/09/2022		DRUG & ALCOHOL TESTING ASSOCIATES	MAY32022		\$40.00	
26634		05/09/2022		UTILITY NOTIFICATION CENTER	222040454		\$11.70	
26635		05/09/2022		WASTE MANAGEMENT OF NM	0393648-4889-3		\$289.00	
26636		05/16/2022		DOLORES STATE BANK	MAY262022		\$2,034.14	
26637		05/16/2022		GRAINGER	9292126985		\$1,719.62	
26638		05/16/2022		HACH	13020306		\$151.87	
26639		05/16/2022		MOUNTAINLAND SUPPLY COMPANY	S104593217.001 & S104599529.001	WATER DOCK METER & DRILL TAP	\$1,697.86	

\* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register  
 Reporting All Cash Accounts  
 From: 5/6/2022  
 To: 5/31/2022

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26640		05/16/2022		SUPERIOR AUTO SUPPLY CO	ID-478836		\$62.46	
26641		05/18/2022		COLORADO ANALYTICAL LAB	220217015		\$1,461.00	
26642		05/18/2022		DOLORES GENERAL STORE	MAY12022		\$156.24	
26643		05/18/2022		DPC INDUSTRIES, INC	747000859-22		\$759.40	
26644		05/18/2022		EMEDCO, INC.	9350077100		\$68.75	
26645		05/18/2022		FLYERS ENERGY, LLC	CFS-2983488		\$337.59	
26646		05/18/2022		Kenneth Charles	MAY102022		\$35.00	
26647		05/18/2022		LEPEW PORTA JOHNS, INC	2022-04-051		\$408.00	
26648		05/18/2022		MONTEZUMA COUNTY	2022-002	COMMUNITY INTERVENTION PROGRAM	\$16,065.00	
26649		05/18/2022		PRINCIPAL MUTUAL FUNDS	APRIL3062022	EMPLOYEE CONTRIBUTION	\$588.10	
26650		05/18/2022		PRINCIPAL MUTUAL FUNDS	APRIL302022	EMPLOYER CONTRIBUTION	\$373.99	
26651		05/23/2022		CENTURYLINK	MAY92022		\$145.73	
26652		05/23/2022		COLORADO ANALYTICAL LAB	220506059		\$320.00	
26653		05/23/2022		GREEN ANALYTICAL LABORATORIES	GAL2205-035		\$100.00	
26654		05/23/2022		GOVERNMENT FINANCE OFFICERS ASSO	2245931	MEMBER RENEWAL 300245931	\$160.00	
26655		05/23/2022		Kenneth Charles	APRIL152022	MILEAGE TO GLENWOOD SPRINGS CONFERENCE	\$147.84	
26656		05/23/2022		MOUNTAINLAND SUPPLY COMPANY	S104691725.001		\$881.93	
26657		05/23/2022		MONTEZUMA COUNTY SHERIFFS OFFICE	MAY112022		\$12,795.95	
26658		05/23/2022		PRINCIPAL MUTUAL FUNDS	MAY14A2022	EMPLOYEE CONTRIBUTION	\$810.98	
26659		05/23/2022		PRINCIPAL MUTUAL FUNDS	MAY142022	EMPLOYER CONTRIBUTION	\$448.88	
26660		05/23/2022		BANKCARD CENTER	APRIL262022		\$2,143.01	
26661		05/25/2022		EMEDCO, INC.	9350134400		\$670.75	
26662		05/25/2022		EMPIRE ELECTRIC ASSOCIATION	MAY9A2022	GROUP BILL	\$4,341.06	
26663		05/25/2022		EMPIRE ELECTRIC ASSOCIATION	MAY92022	SOLAR GROUP BILL	\$480.73	
26664		05/25/2022		FLYERS ENERGY, LLC	CFS-2995468		\$773.00	
26665		05/25/2022		Kenneth Charles	MAVRENT		\$800.00	
26666		05/25/2022		WASTE MANAGEMENT OF NM	0394383-489-6	COMMUNITY CLEAN-UP	\$1,102.76	
26667		05/26/2022		PATRICIA GIBSON	CMLMEETING	MILEAGE CML MEETING	\$52.64	
26668		05/31/2022		FASTENAL COMPANY	COBAY70668		\$461.63	
26669		05/31/2022		HACH	13030484		\$488.32	

\* Indicates Out Of Sequence Check Number

**TOWN OF DOLORES**  
 Check Register  
 Reporting All Cash Accounts

From: 5/6/2022  
 To: 5/31/2022

3-3

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26670		05/31/2022		IMAGENET CONSULTING LLC	INV199736		\$174.41	
26671		05/31/2022		NETFORCE PC, INC.	CW-31301, 31302, 31303, 31304	NEW USER SETUP- LAPTOPS	\$2,068.82	
26672		05/31/2022		QUADIENT LEASING USA, INC.	N9413419		\$249.24	
26673		05/31/2022		SGM	INVOICES 1 AND 2	WATERLINE PHASE 2 - PLANNING	\$9,270.45	
26674		05/31/2022		USA BLUEBOOK	975923		\$114.40	
26675		05/31/2022		WAGNER EQUIPMENT CO.	P00C2469715		\$284.65	

EFT Check Count:	0	Amount:	\$0.00
Regular Check Count:	66	Amount:	\$92,291.02
	66		\$92,291.02
Voided Check Count:	0	Amount:	\$0.00

\_\_\_\_\_  
 Signature

These invoices are approved for payment.

\* Indicates Out Of Sequence Check Number

DR 8442 (01/14/22)  
 COLORADO DEPARTMENT OF REVENUE  
 Liquor Enforcement Division  
 (303) 205-2300

## Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

1. Applicant is a		<input checked="" type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input type="checkbox"/> Limited Liability Company		License Number	
				03-01436	
2. Name of Licensee			3. Trade Name of Establishment (DBA)		
Darwin Grant Smith			GST Liquors		
4. Address of Premises (specify exact location of premises)			5. Business Email Address		
102 South 11th Street					
City	County	State	ZIP	Business Phone Number	
Dolores	Montezuma	CO	81323	970-882-2229	

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager Reg/Change	Section C
<input type="checkbox"/> Manager's Registration (Hotel & Restr.) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) ..... \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) ..... \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) ..... \$100.00 <input checked="" type="checkbox"/> Change Corp. or Trade Name Permit (ea) ..... \$50.00 <input type="checkbox"/> Change Location Permit (ea) ..... \$150.00 <input type="checkbox"/> Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change ..... \$150.00 <input type="checkbox"/> Change, Alter or Modify Premises <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$150.00 x</div> Total Fee:
<b>Section B – Duplicate License</b>	<input type="checkbox"/> Addition of Optional Premises to Existing H/R <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$100.00 x</div> Total Fee:
<input type="checkbox"/> Duplicate License ..... \$50.00	<input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$160.00 x</div> Total Fee:
	<input type="checkbox"/> Campus Liquor Complex Designation ..... No Fee <input type="checkbox"/> Sidewalk Service Area ..... \$75.00

**Do Not Write in This Space – For Department of Revenue Use Only**

Date License Issued	License Account Number	Period
The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		<b>TOTAL AMOUNT DUE</b> \$ ..... .00

## Instruction Sheet

For All Sections, Complete Questions 1-5 Located on Page 1

**Section A**

**To Register or Change Managers**, check the appropriate box in section A and complete question 9 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

**Section B**

**For a Duplicate license**, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change**, go to page 4, and complete question 8. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer of vinous liquor pursuant to section 44-3-402 or 44-3-403, C.R.S.
- 8) **Campus Liquor Complex Designation**, go to page 5 and complete question 11. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 9) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 5 and complete question 12.

<b>Storage Permit</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____ ZIP _____</p> <p>Attach a deed/lease or rental agreement for the storage premises.</p> <p>Attach a detailed diagram of the storage premises.</p>								
<b>Change Trade Name or Corporate Name</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name/DBA only</p> <p><input checked="" type="checkbox"/> <b>Corporate Name Change (Attach the following supporting documents)</b></p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Darwin Grant Smith DBA GST Liquors</td> <td></td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> <tr> <td></td> <td>GST Liquors Inc.</td> </tr> </table>	Old Trade Name	New Trade Name	Darwin Grant Smith DBA GST Liquors		Old Corporate Name	New Corporate Name		GST Liquors Inc.
Old Trade Name	New Trade Name								
Darwin Grant Smith DBA GST Liquors									
Old Corporate Name	New Corporate Name								
	GST Liquors Inc.								
<b>Change of Location</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p>Address _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(c) New mailing address if applicable.</p> <p>Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ ZIP _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>								

Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change

**8. Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change**

Select the option that applies to your situation:

Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); or

Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2).

(a) Address of Location 1: \_\_\_\_\_  
 City \_\_\_\_\_ County \_\_\_\_\_ ZIP \_\_\_\_\_

(b) Address of Location 2: \_\_\_\_\_  
 City \_\_\_\_\_ County \_\_\_\_\_ ZIP \_\_\_\_\_

Change of Manager

**9. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8), C.R.S.**

(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)

Former manager's name \_\_\_\_\_

New manager's name \_\_\_\_\_

(b) Date of Employment \_\_\_\_\_

Has manager ever managed a liquor licensed establishment? .....  Yes  No

Does manager have a financial interest in any other liquor licensed establishment? .....  Yes  No

If yes, give name and location of establishment \_\_\_\_\_

Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area

**10. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area**

NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed \_\_\_\_\_

(b) If the modification is temporary, when will the proposed change:  
 Start \_\_\_\_\_ (mo/day/year) End \_\_\_\_\_ (mo/day/year)

NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?  
 (If yes, explain in detail and describe any exemptions that apply) .....  Yes  No

(d) Is the proposed change in compliance with local building and zoning laws? .....  Yes  No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? .....  Yes  No

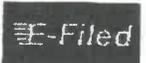
(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

Campus Liquor Complex Designation	<p><b>11. Campus Liquor Complex Designation</b></p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex ..... <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
Additional Related Facility	<p><b>12. Additional Related Facility</b></p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided ..... <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

<b>Oath of Applicant</b>		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature <i>Linda Kay Johnson</i>	Print name and Title <i>Linda Kay Johnson manager</i>	Date <i>4/11/22</i>
<b>Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. <b>Therefore, This Application is Approved.</b>		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
<b>Report of STATE Licensing Authority</b>		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date



Colorado Secretary of State  
Date and Time: 07/22/2013 11:45 AM  
ID Number: 20131416026  
Document number: 20131416026  
Amount Paid: \$50.00

Document must be filed electronically.  
Paper documents are not accepted.  
Fees & forms are subject to change.  
For more information or to print copies  
of filed documents, visit www.sos.state.co.us.

ABOVE SPACE FOR OFFICE USE ONLY

**Articles of Incorporation for a Profit Corporation**  
filed pursuant to § 7-102-101 and § 7-102-102 of the Colorado Revised Statutes (C.R.S.)

1. The domestic entity name for the corporation is

GST Liquors, Inc.

*(The name of a corporation must contain the term or abbreviation "corporation", "incorporated", "company", "limited", "corp.", "inc.", "co." or "ltd.". See §7-90-601, C.R.S. If the corporation is a professional or special purpose corporation, other law may apply.)*

*(Caution: The use of certain terms or abbreviations are restricted by law. Read instructions for more information.)*

2. The principal office address of the corporation's initial principal office is

Street address 102 S. 11th Street  
*(Street number and name)*  
Dolores CO 81323  
*(City) (State) (ZIP/Postal Code)*  
United States  
*(Province - if applicable) (Country)*

Mailing address PO Box 937  
*(leave blank if same as street address) (Street number and name or Post Office Box information)*  
Dolores CO 81323  
*(City) (State) (ZIP/Postal Code)*  
US  
*(Province - if applicable) (Country)*

3. The registered agent name and registered agent address of the corporation's initial registered agent are

Name Smith Grant  
*(if an individual) (Last) (First) (Middle) (Suffix)*  
or

*(if an entity)*  
*(Caution: Do not provide both an individual and an entity name.)*

Street address 102 S. 11th Street  
*(Street number and name)*  
Dolores CO 81323  
*(City) (State) (ZIP/Postal Code)*

Mailing address   
*(leave blank if same as street address) (Street number and name or Post Office Box information)*

\_\_\_\_\_  
(City) CO (State) \_\_\_\_\_ (ZIP/Postal Code)

(The following statement is adopted by marking the box.)

The person appointed as registered agent above has consented to being so appointed.

4. The true name and mailing address of the incorporator are

Name  
(if an individual) Smith Grant  
(Last) (First) (Middle) (Suffix)  
or  
(if an entity)  
(Caution: Do not provide both an individual and an entity name.)

Mailing address 102 S. 11th Street  
(Street number and name or Post Office Box information)  
Dolores CO 81323  
(City) (State) (ZIP/Postal Code)  
United States  
(Province - (if applicable)) (Country)

(If the following statement applies, adopt the statement by marking the box and include an attachment.)  
 The corporation has one or more additional incorporators and the name and mailing address of each additional incorporator are stated in an attachment.

5. The classes of shares and number of shares of each class that the corporation is authorized to issue are as follows.

(If the following statement applies, adopt the statement by marking the box and enter the number of shares.)  
 The corporation is authorized to issue 1,000 common shares that shall have unlimited voting rights and are entitled to receive the net assets of the corporation upon dissolution.

(If the following statement applies, adopt the statement by marking the box and include an attachment.)  
 Additional information regarding shares as required by section 7-106-101, C.R.S., is included in an attachment.  
(Caution: At least one box must be marked. Both boxes may be marked, if applicable.)

6. (If the following statement applies, adopt the statement by marking the box and include an attachment.)

This document contains additional information as provided by law.

7. (Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)

(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)  
The delayed effective date and, if applicable, time of this document is/are \_\_\_\_\_  
(mm/dd/yyyy hour:minute am/pm)

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S., the constituent documents, and the organic

statutes, and that the individual in good faith believes the facts stated in the document are true and the document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is named in the document as one who has caused it to be delivered.

8. The true name and mailing address of the individual causing the document to be delivered for filing are

McCabe	Kelly		
<small>(Last)</small>	<small>(First)</small>	<small>(Middle)</small>	<small>(Suffix)</small>
22 E. Main St.			
<small>(Street number and name or Post Office Box information)</small>			
<hr/>			
Cortez	CO	CO	
<small>(City)</small>	<small>(State)</small>	<small>(ZIP/Postal Code)</small>	
	United States		
<small>(Province - if applicable)</small>	<small>(Country)</small>		

*(If the following statement applies, adopt the statement by marking the box and include an attachment.)*

- This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

**Disclaimer:**

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

**IRS** DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 08-02-2013

Employer Identification Number:  
46-3330149

Form: SS-4

Number of this notice: CP 575 A

For assistance you may call us at:  
1-800-829-4933

GST LIQUORS INC  
PO BOX 215  
DOLORES, CO 81323

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

**WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER**

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-3330149. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 1120

03/15/2014

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

**IMPORTANT INFORMATION FOR S CORPORATION ELECTION:**

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

10-10

DR 0140 (02/16/11)  
DEPARTMENT OF REVENUE  
DENVER CO 80281-0013

STATE  
COLORADO

CITY  
DOLORES

HEALTH  
SERVICE  
DISTRICT

Must collect  
taxes for:  
**SALES TAX  
LICENSE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
30180949-0000	32	0006	002	C	010122	Apr	06	22	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION  
IN A CONSPICUOUS PLACE: 102 S 11TH ST DOLORES CO 81323-8704

**THIS LICENSE IS NOT  
TRANSFERABLE**



GST LIQUORS INC  
PO BOX 937  
DOLORES CO 81323-0937

Executive Director  
Department of Revenue

Letter Id: L1081125856

▲ Detach Here ▲  
**IMPORTANT INFORMATION**

*Now that you have your license, here's what you need to know:*

- Use the letter ID above and go to [Colorado.gov/RevenueOnline](http://Colorado.gov/RevenueOnline) to set up your online access, manage your account, file electronic returns and submit payments. Paper returns will NOT be mailed to you.
- Both your sales tax return AND payments are due by the 20th day of the month following the end date of the reporting period in order to avoid any penalty and/or interest. Be sure you know what your filing frequency is in order to avoid missing due dates.
  - *Monthly filer* due dates: On the 20th day of the month following the reporting period end date.
  - *Quarterly filer* due dates: April 20th, July 20th, October 20th and January 20th.
  - *Annual filer* due dates: January 20th following the reporting period end date.
- If no sales were made during the reporting period, you are still required to file a return to report zero sales were made during the reporting period. Otherwise, the Department of Revenue will assess a non-filer estimate for tax.
- All licensed retailers are required to collect and remit all state-collected sales taxes based on the location where their products are delivered.
- State law requires you to collect sales tax from your customers solely for the purpose of remitting those taxes to the Colorado Department of Revenue. Businesses are entrusted with collecting and remitting taxes that belong to the State of Colorado and local jurisdictions.
- Your Colorado Sales Tax License must be displayed in a conspicuous place at your physical location.
- Your license must be renewed and the renewal fee paid at the end of the license period ending December 31 of odd-numbered years in order to maintain a valid license. Failure to renew your license will invalidate your license, but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.
- Having a Colorado Sales Tax License gives you the privilege to purchase non-taxable items-for-resale. Items that you consume in the course of your business are not included in this privilege.

We strongly recommend that you set up your Revenue Online account as soon as possible in order to remain compliant. If you have any questions regarding sales tax in Colorado, then please visit our website [Colorado.gov/tax](http://Colorado.gov/tax) and click on "Education and Legal Research" for helpful FYIs, Regulations, Letter Rulings and Statutes. While there, you can also sign up for free Public Sales Tax Classes.

**Thank you for registering with the Colorado Department of Revenue.**



**Town of Dolores  
Resolution No R470  
SERIES 2022**

**A RESOLUTION APPROVING THE INTERGOVERNMENTAL  
AGREEMENT OF PARTICIPATING LOCAL GOVERNMENTS  
AND AUTHORIZING THE MAYOR TO EXECUTE THE  
AMENDED AGREEMENT ON BEHALF OF THE TOWN**

WHEREAS many Colorado communities have been devastated by opioid overdoses and addiction, the reach of which has affected the citizens of the Town of Dolores.

WHEREAS the state of Colorado office of Attorney General has negotiated a settlement with major opioid drug manufacturers, including Johnson & Johnson, Purdue Pharma and the Sackler family, Mallinckrodt, and McKinsey & Company.

WHEREAS, the Town executed a Memorandum of Understanding, settlement participation forms, and an escrow agreement, on forms prescribed by the Colorado Attorney General to accept the terms of the settlement. Among them was the Colorado Opioids Summary Memorandum of Understanding (the "Colorado MOU").

WHEREAS, pursuant to the Terms of the Colorado MOU, Participating Local Governments must organize themselves into Regions, as further depicted in Exhibit E to the Colorado MOU. The SWORD (Region 17) is composed of Participating Local Governments in Montezuma, Dolores, San Juan, La Plata, and Archuleta Counties including the Southern Ute and Ute Mountain Ute Indian Tribes.

WHEREAS, pursuant to the terms of the Colorado MOU, these local governments and Native American nations are proposing to enter into an Agreement to create the "SouthWEST Opioid Response District (SWORD)" to allocate and oversee settlement funds. A copy of the Agreement creating the SWORD is attached hereto as Exhibit A and is herein referred to as the "Agreement."

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado.

WHEREAS, the Board of Trustees is empowered by Section 31-15-401(1)(b), C.R.S., to do all acts and make all regulations which may be necessary or expedient for the promotion of health or the suppression of disease.

WHEREAS Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public.

WHEREAS, the Board of Trustees determines that it is in the best interests of the health, safety and welfare of the inhabitants of the Town to exercise its express statutory authority to enter into the Agreement.

WHEREAS, the Board of Trustees previously passed a resolution on January 11, 2022 approving a similar version of the agreement which was subsequently amended by partnering governments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Dolores:

1. The Town of Dolores elects to enter into the SouthWEST Opioid Response District (SWORD) Agreement and amended and attached hereto as Exhibit A as a participating municipality and to be bound by its terms.
2. The Board of Trustees designate and authorize the mayor of the Town of Dolores, to execute the Agreement on the Town's behalf.

Passed, adopted and approved this 14<sup>th</sup> Day of February, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: *[Signature]*, Mayor

Attest: *[Signature]*, Town Clerk



**Jon Lewis Kelly, P.C.****ATTORNEY AT LAW**

P.O. Box 659  
DOLORRES, COLORADO 81323

jkelly@westslopelaw.com  
www.westslopelaw.com

(970) 882-4442  
FAX: (970) 882-3373

June 8, 2022

**MEMORANDUM CONCERNING THE SIXTH AND HILLSIDE EASEMENT**

Mayor, Board of Trustees and Town Manager,

This memorandum is intended for presentation on at the June 13, 2022 Board of Trustee meeting concerning the Town's easement in the vicinity of Sixth and Hillside Streets.

**Introduction and Background**

Attached to this memorandum is a survey obtained by the Town of Dolores of the easement and adjacent properties. Also attached is a copy of a Quiet Title Decree entered by the Montezuma County District Court recorded in the real estate records on September 15, 2000. A follow up court order was recorded on September 22, 2003.

This court order granted "*a sixteen-foot wide, non-exclusive access and utility easement to the Town of Dolores for the use and benefit of the public, including the Plaintiffs.*" The location of the easement is shown on the survey. Breaking down the language of the easement:

- "Non-exclusive" means that the use of the easement is not limited to one particular person or property owner.
- "Easement" means that the Town owns an easement but not the remaining interests to the land, which are retained by the parties to the quiet title decree and their successors in title. This is different from the Town's platted streets in that respect. An easement continues in perpetuity.
- "Access and utility" means that the easement area may be used for ingress and egress to reach adjoining properties by vehicle, foot or other modes of transportation. Utilities include the Town's water and sewer lines as well as electric, gas and phone lines.
- "Benefit of the public" means that the easement may be used by and for any member of the public and for any public purpose.
- "Including the Plaintiffs" means that the easement exists for the benefit of what is now the Summers property--but not exclusively for their benefit as explained above.

It is important consider who the parties to the Quiet Title action were:

- The Plaintiffs (Porters) were the predecessors in title to the Summers.

- The Defendants were the Goodalls and their two neighbors to the east on Hillside.
- The Harris family and the predecessors in title to the Destafano family were *not* parties to the quiet title action.
- Therefore, the 2000 Quiet Title Decree did *not* address or define the boundaries of the Town's Harris property or the Destafano property.

The Town of Dolores purchased the Harris property in 2020. As shown on the Town's 2021 survey a portion of the Harris property abuts the easement. The Town of Dolores may use the easement for access to the Harris Property and for utilities according to the express language of the 2000 Quiet Title Decree. The Harris property the Town purchased *completely* separates the Destafano property from the easement area.

A larger image from the Town's 2021 survey (attached) illustrates that:

1. There are two areas (orange) where fences encroach on the 16 foot easement. The Goodall encroachment has existed since before 2000 and is mere inches in width. The Destafano encroachment is somewhat larger and likely has existed for many years as well.
2. There is a long narrow sliver of Harris property land between the Destafano's boundary and the easement area shown in yellow that is inside the Destafano fence.
3. There is a larger area of the Harris property between the easement and the Destafano property and fence shown in pink. This area has been used for parking by the Destafano family. The fences in this area are less defined.

### **Description of the dispute**

Town Staff received complaints concerning encroachment and obstruction of the easement area by the fences (orange area), by parking on the easement area, and parking on the Towns' Harris property.

1. Encroachment and parking on the easement area.

It is the Town Attorney's opinion that they Town may--but is not required to--enforce its interests in the easement. Because this is an easement and not a platted street, enforcement is through a civil action not a citation for violation of the Municipal Code.

At the direction of the Town Staff, the Town Attorney requested of the encroaching property owners that their fences be removed from the easement. Thereafter a decision was made not to pursue the removal of the Goodall fence at this time because the small area involved does not materially interfere with the use of the easement. The Town Staff is of the opinion that the encroachment on the easement by the Destafano fence does impede the purpose of the easement and recommends requiring the removal or relocation of that fence.

It is the opinion of Town Staff, and the Town Attorney agrees, that parking on the easement violates it's intended purpose of providing access. Parking is not a use contemplated by the word "access". The Town and neighboring property owners have agreed not to park on the easement area.

## 2. Parking and encroachment on the Harris Property.

A separate aspect of the complaint is whether parking should be permitted off of the easement but on the Harris property (in the pink area of the attached illustration). There is currently no ordinance prohibiting parking on Town owned property that is not designated as a park or recreation area pursuant to Section 12.06.040 of the Municipal Code. The Town does have the right as a land owner to establish policy to permit or prohibit parking in this area of the Harris property. For the time being, the Town Staff has granted permission to park on this area of the Harris property pending review of the policy by the Board of Trustees.

Town Staff intends to place a fence and gate on the Harris property replacing the existing indefinite fence between the corner of the Destafano property and the Summers property. Town Staff also intends to construct a fence along the northern boundary of the Destafano property.

### Issues and Options for the Trustees

1. Town Staff and the Town Attorney recommend that the Board of Trustees support removing and relocating the Destafano fence off of the easement area. This will permit unhindered access to the Summers property and the Town's Harris property and will fulfill the purposes of the easement.
2. The Board of Trustees should consider the utility and value of the narrow triangle of Harris property land inside the Destafano fence (the yellow area). Town Staff seeks direction from the Trustees on these options:
  - a. Option 1--deeding yellow area by ordinance. Consider deeding this area to the Destafano family recognizing that this it has little to no value to the public and the fact that it has been fenced in as part of this property for many years prior to the Town obtaining ownership. (Government property cannot be adversely possessed, but the Town purchased the Harris property as it existed at the time). This option would significantly reduce the cost and impact to the property owners when the fence is relocated off of the easement. The passage of an ordinance would be required in order to convey this property.
  - b. Option 2—granting temporary permission to use the yellow area. Alternatively, the Town may grant permission to continue to fence in this portion of the Harris property without giving up title with the understanding that if the fence is rebuilt it will then be relocated to the property line. This permission could take on the form of a license agreement with the property owner.
  - c. Option 3—taking possession of the yellow area. There is an equally valid public interest in defending title to this property and requiring the fence to be moved to the legally described property line. It would improve the utility of the access easement and preserve this portion of the Town's Harris property for the public's benefit.
3. The Town Staff seeks direction from the Board of Trustees on the issue of parking on this (the pink) area of the Harris property. In debating this issue the Trustees should consider:
  - a. The precedent permitting parking on Town owned property sets in other circumstances.

- b. The fact that the Land Use Code favors the use of off-street parking where possible.
- c. The shortage of on street parking in Dolores.
- d. The intent behind purchasing the Harris property.
- e. Whether or not parking is permitted in this instance, this issue highlights the need to adopt an ordinance concerning the use of the Harris property and other escarpment properties regardless of whether a conservation easement is pursued. Direction to the Town Staff and Attorney in this regard would be helpful.
- f. If the Trustees wish to permit parking in this instance, it is recommended that Town Staff be given clear direction on the conditions under which parking is permitted such that a written agreement may be prepared.

**4. Recommendations on handling this agenda item**

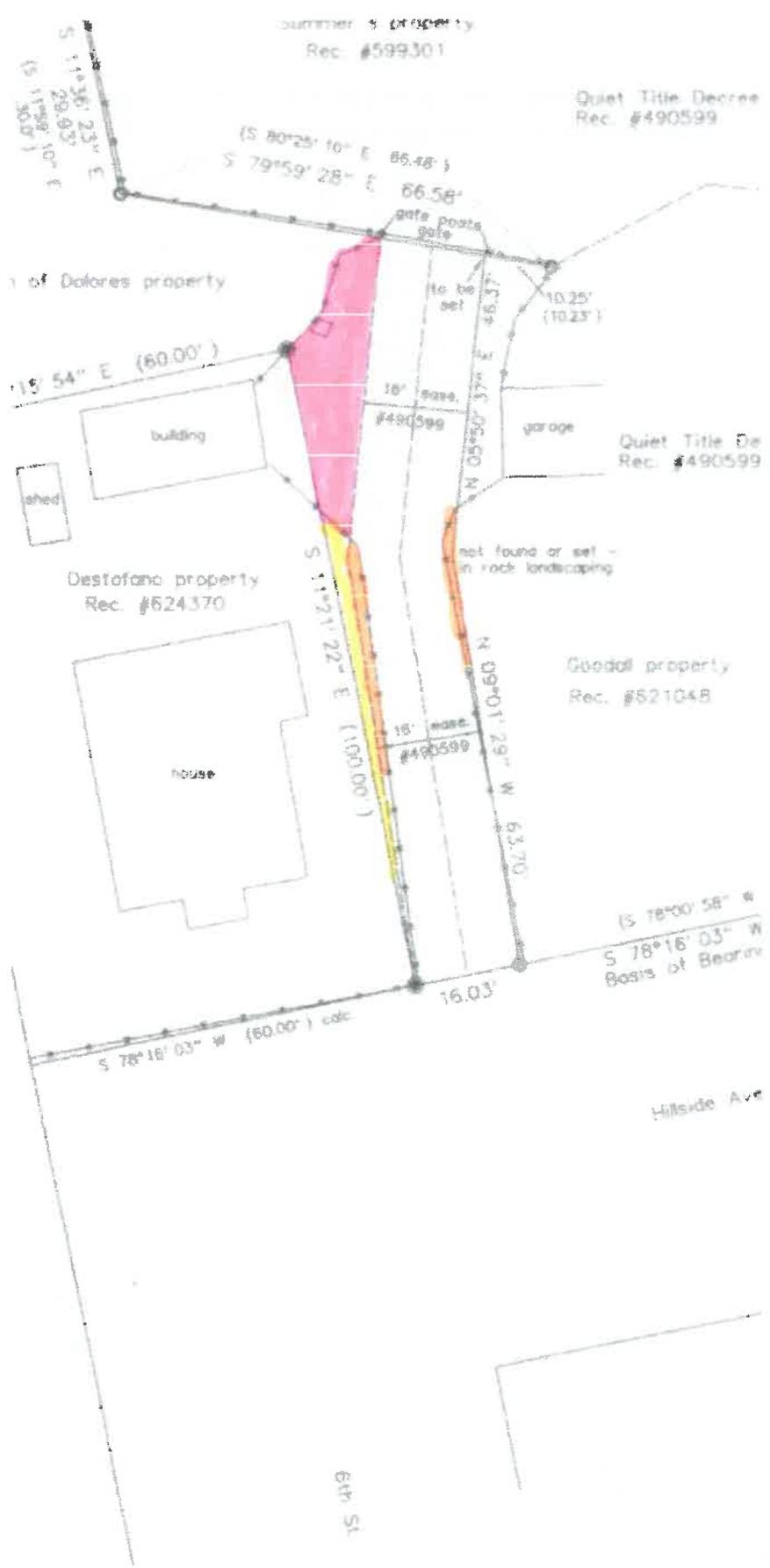
The affected landowners, Summers and Destafano have been invited to attend the Board meeting on June 13, 2022 to afford them the opportunity to present their views on these issues. They should each be permitted a reasonable time to speak. Care should be taken to keep the conversation on point and away from any personal grievances between neighbors or with Town Staff.

Thank you.

Very Truly Yours,



Jon Lewis Kelly





DISTRICT COURT, MONTEZUMA COUNTY, STATE OF COLORADO  
Case No. 99 CV 48

AUG 28 2000

SANDRA D. WEAVER, CLERK

**STIPULATED DECREE QUIETING TITLE**

CHARLES EDWARD PORTER and LUCILLE T. PORTER,

Plaintiffs,

Vs.

EDWARD WILLIAM GOODALL and BETTY JEAN CHANDLER-GOODALL,  
TOWN OF DOLORES, HOWARD SYRA, RAMONA BECHER, KENNETH  
PLUMLEE, MAXINE KIRK, BRUCE PLUMLEE, and all unknown persons who claim  
any interest in the subject matter of this action, and the heirs, devisees, executors,  
administrators, grantees, alienees, and assignees of any of the individual defendants  
herein who may be deceased,

Defendants.

THIS MATTER comes before the Court on the Plaintiffs' Complaint to Quiet Title.

THE COURT, having reviewed the file, read the pleadings and being fully advised in  
the premises:

1. The parties have entered into this Stipulated Decree Quieting Title.
2. The Plaintiffs' intent in filing this action was, and remains, to secure the one acre home site which Plaintiffs have believed to be their property over the course of several years.
3. The legal description on the Deed by which Plaintiffs originally took their property was in error. Over at least the last 40 years the Plaintiffs and their predecessors in interest to the real property have used, in an open, obvious and notorious manner, the property set forth unto them herein.
4. The Defendants, and each of them, have executed this Decree demonstrating their consent to the entry of this Decree and the setting apart unto Plaintiffs the one acre site described herein.
5. That upon the filing of this matter it was discovered that Defendants' legal descriptions do not compare with the understanding of the parties and general public and that this Decree shall correct those legal descriptions as reflected on the survey map

ENTERED

completed by Ernie Maness and Associates, dated July 12, 2000 and which is made a part hereof.

6. That, Timothy J. Tuthill, Attorney at Law, has heretofore been appointed for any and all defendants who are in, who may be in, or may have been ordered to report for induction into the military service as defined by the Soldiers and Sailors Civil Relief Act of 1940, as amended.

7. This is an action in rem affecting specific real property.

8. The Court has jurisdiction of all parties to this action and of the subject matter thereof.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that Charles Edward Porter and Lucille T. Porter, Plaintiffs at the time of the commencement of this proceeding, and they now are, owners in fee simple, in joint tenancy, with right to possession, of the following real property in Montezuma County, Colorado:

A tract of land located in the Town of Dolores and in the SE/4 of Section 9 and the SW/4 of Section 10 all in T 37N, R 15W, N.M.P.M. Montezuma County, Colorado, being more particularly described as follows:

Beginning at the NW Corner of Lot 3, Block 12, Town of Dolores, Montezuma County, Colorado:

thence, S.78°00'50"W. a distance of 20.00 feet;  
thence, S.51°26'58"W. a distance of 30.35 feet;  
thence, S.74°02'29"W. a distance of 37.67 feet;  
thence, S.82°42'28"W. a distance of 35.60 feet;  
thence, S.61°52'03"W. a distance of 27.03 feet;  
thence, N.80°25'10"W. a distance of 66.48 feet;  
thence, N.11°59'10"W. a distance of 195.02 feet;  
thence, N.78°00'50"E. a distance of 208.00 feet;  
thence, S.11°59'10"E. a distance of 198.67 feet to the point of beginning and containing 1.00 acre more or less.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that Edward William Goodall and Betty Jean Chandler-Goodall, at the time of commencement of this proceeding, and now, are owners in fee simple, in joint tenancy, with right to possession, of the following real property in Montezuma County, Colorado:

A tract of land in Block 12 of the Dolores Townsite and/or in the SE/4 of Section 9 and the SW/4 of Section 10, all in T.37N., R.15W., N.M.P.M., Town of Dolores, Montezuma County, Colorado, being more particularly described as follows:

BEGINNING at a point on the South line of Lot 1, Block 12 of the Dolores Townsite, N.M.P.M., Town of Dolores, Montezuma County, Colorado, from which point the SE Corner of Lot 1, Block 12 bears N.78°00'51"E. a distance of 89.09 feet; thence, S.78°00'50"W. a distance of 63.28 feet along the South line of Lot 1, Block 12;

thence N.09°09'52"W. a distance of 63.70 feet;  
thence N.05°00'43"E. a distance of 46.37 feet;  
thence, S.80°25'10"E. a distance of 10.23 feet;  
thence, N.61°52'03"E. a distance of 27.03 feet;  
thence, N.82°42'28"E. a distance of 12.01 feet;  
thence, S.11°06'50"E. a distance of 46.38 feet;  
thence S.11°51'05"E. a distance of 64.37 feet to the point of beginning containing 0.15 acres more or less.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED, that Howard Syra and Arleta Syra at the time of commencement of this proceeding, and now, are owners in fee simple, in joint tenancy, with right to possession, of the following real property in Montezuma County, Colorado:

A tract of land located in Block 12 of the Dolores Townsite and/or in the SE/4 of Section 9 and the SW/4 of Section 10 all in T.37N., R.15W., N.M.P.M., Town of Dolores, Montezuma County, Colorado, being more particularly described as follows:

BEGINNING at the SE Corner of Lot 1, Block 12 of the Dolores Townsite, N.M.P.M., Town of Dolores, Montezuma County, Colorado, thence, S.78°00'50"W. a distance of 47.29 feet along the South line of Block 12;

thence, N.11°26'24"W. a distance of 110.11 feet;  
thence, N.74°02'29"E. a distance of 19.14 feet;  
thence, N.89°36'37"E. a distance of 14.70 feet;  
thence, S.70°02'50"W. a distance of 15.01 feet;  
thence, S.11°59'10"E. a distance of 100.53 feet along the West line of a 20' alley to the point of beginning containing 0.12 acres more or less.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED, that Ramona R. Becher, Kenneth D. Plumlee, Maxine A. Kirk and Bruce Plumlee at the time of commencement of this proceeding, and now, are owners in fee simple, in joint tenancy, subject only to the life estate in favor of Helen Plumlee, of the following real property in Montezuma County, Colorado:

A tract of land in Block 12 of the Dolores Townsite and/or in the SE/4 of Section 9 and the SW/4 of Section 10 all in T.37N., R.15W., N.M.P.M., Town of Dolores, Montezuma County, Colorado, being more particularly described as follows:

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4 of 10 R 50.00 D 0.00 Montezuma County, CO

Beginning at a point on the South line of Lot 1 Block 12 of the Dolores Townsite, N.M. P.M., Montezuma County, Colorado from which point the SE Corner of Lot 1, Block 12 bears N78°00'50"E a distance of 47.29 feet; thence S.78°00'50"W. a distance of 41.80 feet along the south line of Lot 1 Block 12;

thence N.11°51'05"W. a distance of 64.37 feet:  
thence N.11°06'50"W. a distance of 46.38 feet:  
thence N.82°42'28"E. a distance of 23.59 feet:  
thence N.74°02'29"E. a distance of 18.53 feet:  
thence S.11°26'24"E. a distance of 110.11 feet to the point of beginning containing 0.11 acres more or less.

IT IS FURTHER ORDERED ADJUDGED AND DECREED that regardless of whether or not a road has previously been dedicated to the Town of Dolores, the parties hereby grant and the Town of Dolores hereby accepts a sixteen foot wide, non-exclusive access and utility easement to the Town of Dolores for the use and benefit of the public, including the Plaintiff's, as follows:

A 16' wide easement for the purpose of access and utilities located in Block 12, Town of Dolores and in the SE/4 of Section 9 all in T.37N., R.15W., N.M.P.M., Town of Dolores, Montezuma County, Colorado, being more particularly described as follows:

BEGINNING at a point in the SE/4 of Section 9, in T.37N., R.15W., N.M.P.M., Montezuma County, Colorado, from which point the NW Corner of Lot 3, Block 12, Town of Dolores bears N.73°04'55"E. a distance of 163.75 feet;

thence, S.05°00'43"W. a distance of 48.01 feet;  
thence, S.09°09'52"E. a distance of 65.09 feet; to the terminus point on the North line of Hillside Avenue from which point the NW Corner of said Lot 3, Block 12, Town of Dolores bears N.43°17'36"E. a distance of 219.46 feet.

IT IS FURTHER ORDERED ADJUDGED AND DECREED that the survey prepared by Maness & Associates dated July 12, 2000 shall be attached hereto and incorporated herein and the legal descriptions on said survey shall control the interests of the parties.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that fee simple title in and to said parcels be, and the same hereby are, quieted in the names of the parties as set forth above, and the Plaintiffs and each of the Defendants has no right, title or interest in or to the said parcels or any part thereof, except that property set over to them in this Decree, and that they are forever enjoined from asserting any claim, right, title or interest in or to the said real property or any part thereof.

DONE AND ORDERED this \_\_\_\_ day of July, 2000.

BY THE COURT:

Sharon L. Hansen 8-28-00  
District Court Judge

Approved as to form and content:

Kent Williamson  
Attorney for Defendants,  
Edward William Goodall, Betty Chandler-Goodall,  
Howard Syra and Arleta Syra

Hansen 8/28/00  
Williamson  
Juthill  
Kirk  
Becher  
K. Plumlee  
B. Plumlee  
K

Ramona Becher

Kenneth Plumlee

Maxine Kirk

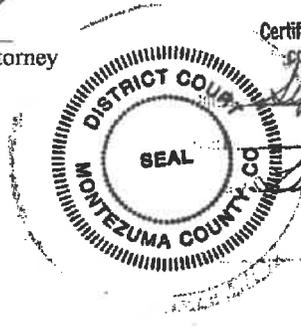
Bruce Plumlee

James Hatter for  
Cliff Fossum, Attorney for  
the Town of Dolores

Timothy J. Juthill  
Timothy J. Juthill, Military Attorney

District Court  
Montezuma County, Colorado  
22nd Judicial District  
Certified to be a Full, true and correct  
copy of original in my custody.

September 15, 2000



SANDRA D. WEAVER  
Sandra Weaver

PREPARED & SUBMITTED BY:  
TODD M. STARR  
DYER, DILTS, BEISEL & STARR, P.C.  
ATTORNEYS FOR PLAINTIFFS

BY THE COURT:

\_\_\_\_\_  
District Court Judge

Approved as to form and content:

\_\_\_\_\_  
Kent Williamson  
Attorney for Defendants,  
Edward William Goodall, Betty Chandler-Goodall,  
Howard Syra and Arleta Syra

*Ramona Becher*  
\_\_\_\_\_  
Ramona Becher

\_\_\_\_\_  
Kenneth Plumlee

*Maxine Kirk*  
\_\_\_\_\_  
Maxine Kirk

\_\_\_\_\_  
Bruce Plumlee

\_\_\_\_\_  
Cliff Fossum, Attorney for  
the Town of Dolores

\_\_\_\_\_  
Timothy J. Tuthill, Military Attorney

PREPARED & SUBMITTED BY:  
TODD M. STARR  
DYER, DILTS, BEISEL & STARR, P.C.  
ATTORNEYS FOR PLAINTIFFS

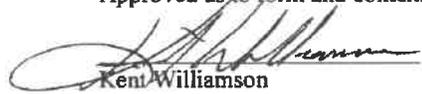
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7 of 10 R 50.00 D 0.00 Montezuma County, CO

BY THE COURT:

\_\_\_\_\_  
District Court Judge

Approved as to form and content:



Kent Williamson  
Attorney for Defendants,  
Edward William Goodall, Betty Chandler-Goodall,  
Howard Syra and Arleta Syra

\_\_\_\_\_  
Ramona Becher

\_\_\_\_\_  
Kenneth Plumlee

\_\_\_\_\_  
Maxine Kirk

\_\_\_\_\_  
Bruce Plumlee

\_\_\_\_\_  
Cliff Fossum, Attorney for  
the Town of Dolores

\_\_\_\_\_  
Timothy J. Tuthill, Military Attorney

PREPARED & SUBMITTED BY:  
TODD M. STARR  
DYER, DILTS, BEISEL & STARR, P.C.  
ATTORNEYS FOR PLAINTIFFS



490599 09/15/2000 03:28P STIQUI Evie Ritthaler,  
8 of 10 R 50.00 D 0.00 Montezuma County, CO

BY THE COURT:

\_\_\_\_\_  
District Court Judge

Approved as to form and content:

\_\_\_\_\_  
Kent Williamson  
Attorney for Defendants,  
Edward William Goodall, Betty Chandler-Goodall,  
Howard Syra and A. eta Syra

\_\_\_\_\_  
Ramona Becher

*Kenneth P. Plimlee*  
\_\_\_\_\_  
Kenneth Plimlee

\_\_\_\_\_  
Maxine King

*Bruce Plimlee*  
\_\_\_\_\_  
Bruce Plimlee

\_\_\_\_\_  
Cliff Fossell, Attorney for  
the Town of Dolores

\_\_\_\_\_  
Timothy J. Futhill, Military Attorney

PREPARED & SUBMITTED BY:  
TODD M. STALLER  
DYER, DILTS, REISEL & STALLER, P.C.  
ATTORNEYS FOR PLAINTIFFS

15-24



490599 09/15/2000 03:28P STIQUI Evie Ritthaler,  
B of 10 R 50.00 D 0.00 Montezuma County, CO

FILED IN DISTRICT COURT  
MONTAZUMA COUNTY, COLORADO

00 AUG 30 AM 11:01

SANDRA D. WEAVER  
CLERK

BY THE COURT:

District Court Judge

Approved as to form and content:

Kent Williamson  
Attorney for Defendants,  
Edward William Goodall, Betty Chandler-Goodall,  
Howard Syra and Aleta Syra

Ramona Basher

*Kenneth P. Plumblee*  
Kenneth Plumblee

Maxine Ki

Bruce Plumblee

Cliff Fossell, Attorney for  
the Town of Dolores

Timothy J. Tuthill, Military Attorney



PREPARED & SUBMITTED BY:  
TODD M. STANLEY  
DYER, DILTS, REISEL & STARR, P.C.  
ATTORNEYS FOR PLAINTIFFS

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Page: 1 of 2  
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16-24  
①

District Court Montezuma County, State of Colorado Court Address: 109 West Main Street Cortez, Colorado 81321	Filed in District Court MONTEZUMA COUNTY, COLORADO
<b>CHARLES EDWARD PORTER and LUCILLE T. PORTER,</b> Plaintiffs,	<b>SEP 1 2003</b>
Vs.	SANDRA D. WEAVER, CLERK
<b>EDWARD WILLIAM GOODALL and BETTY JEAN CHANDLER-GOODALL, TOWN OF DOLORES, HOWARD SYRA, RAMONA BECHER, KENNETH PLUMLEE, MAXINE KIRK, BRUCE PLUMLEE,</b> and all unknown persons who claim any interest in the subject matter of this action, and the heirs, devisees, executors, administrators, grantees, alienees, and assignees of any of the individual defendants herein who may be deceased, Defendants.	▲ COURT USE ONLY ▲
Attorney or Party Without Attorney: (Name & Address) Todd M. Starr, (#27641) Dyer, Dilts, & Starr, P.C. 140 West First Street Cortez, Colorado 81321 Phone Number: (970) 565-8581 FAX Number: Declined pursuant to C.R.C.P. Rule 5 (b) E-mail: <a href="mailto:tms@starrlawyer.com">tms@starrlawyer.com</a>	Case Number: <del>00 CV 187</del> 99CV48  Div.:            Ctrm:
<b>ORDER</b>	

This matter comes before the court on the Motion to Amend Typographical Error. The Court, having reviewed the file, read the pleadings and being fully advised in the premises, finds as follows:

1. The Court has the power to amend its decree, with or without notice as the Court deems appropriate. C.R.C.P. 60(a).
2. The parties affected by this amendment are Howard Syra and Arleta Syra. They were represented by counsel who has had notice of the request to amend and who joins in the request.
3. The Decree was in error in that a legal description identified a line as running West when it in fact runs East.



**IT IS THEREFORE, ORDERED, ADJUDGED AND DECREED** that that portion of the Stipulated Decree Quieting Title awarding and quieting certain property to Howard Syra and Arieta Syra is amended to provide, as follows:

"IT IS FURTHER ORDERED, ADJUDGED AND DECREED, that Howard Syra and Arieta Syra at the time of commencement of this proceeding, and now, are owners in fee simple, in joint tenancy, with right to possession, of the following real property in Montezuma County, Colorado:

A tract of land located in Block 12 of the Dolores Townsite and/or in the SE/4 of Section 9 and the SW/4 of Section 10 all in T.37N., R.15W., N.M.P.M., Town of Dolores, Montezuma County, Colorado, being more particularly described as follows:

BEGINNING at the SE Corner of Lot 1, Block 12 of the Dolores Townsite, N.M.P.M., Town of Dolores, Montezuma County, Colorado, thence, S.78°00'50"W. a distance of 47.29 feet along the South line of Block 12;

thence, N.11°26'24"W. a distance of 110.11 feet;  
thence, N.74°02'29"E. a distance of 19.14 feet;  
thence, N.89°36'37"E. a distance of 14.70 feet;  
thence, S.70°02'50"E. a distance of 15.01 feet;  
thence, S.11°59'10"E. a distance of 100.53 feet along the West line of a 20' alley to the point of beginning containing 0.12 acres more or less."

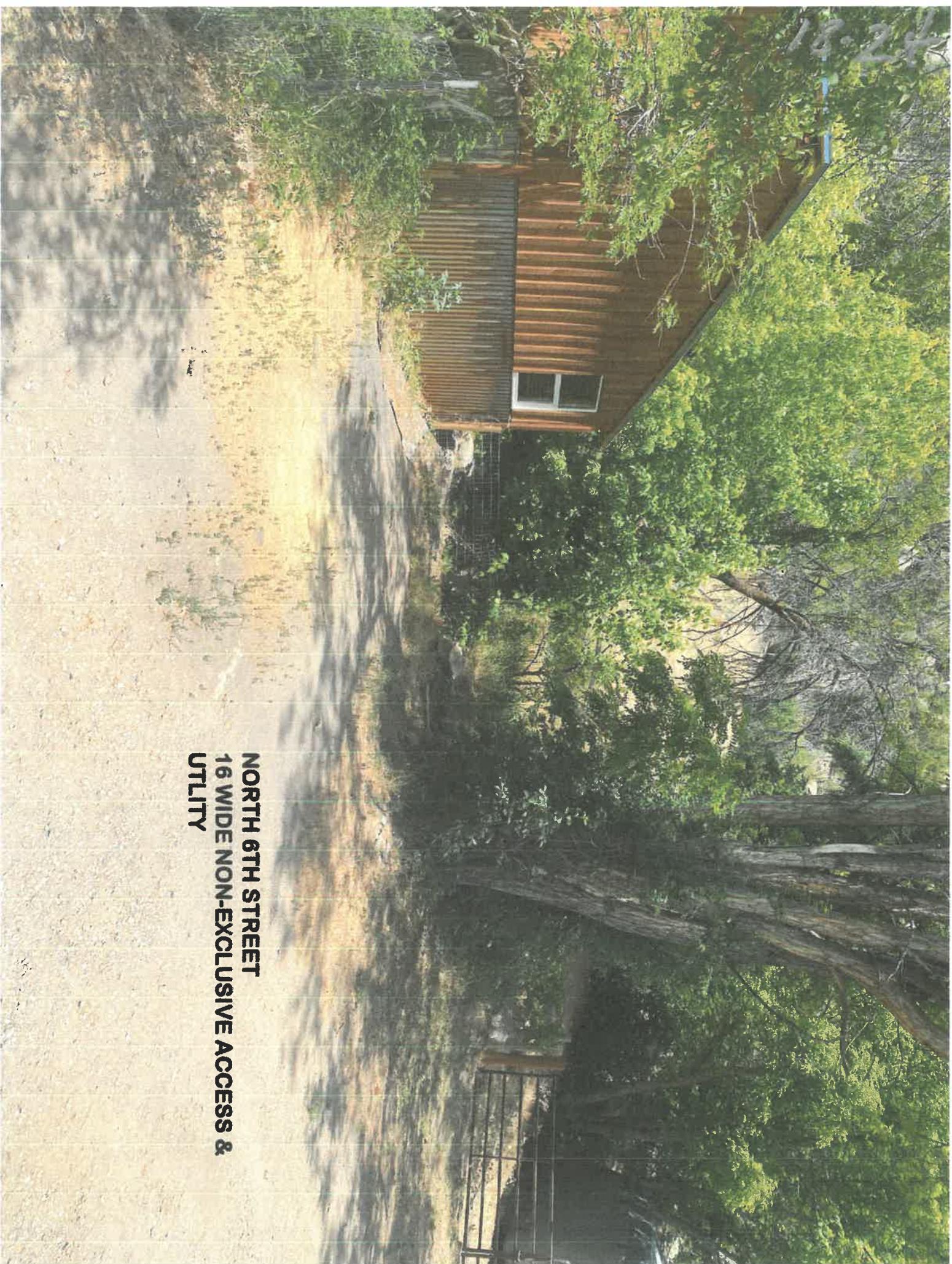
**IT IS FURTHER ORDERED ADJUDGED AND DECREED** that except as modified herein the Stipulated Decree Quieting Title remains in full force and effect.

Done this 11<sup>th</sup> day of September, 2003.

BY THE COURT

Sharon L Hansen  
Hon. Sharon Hansen

cc: K. Wilkinson  
J. Starr  
9/17/03  
Lu

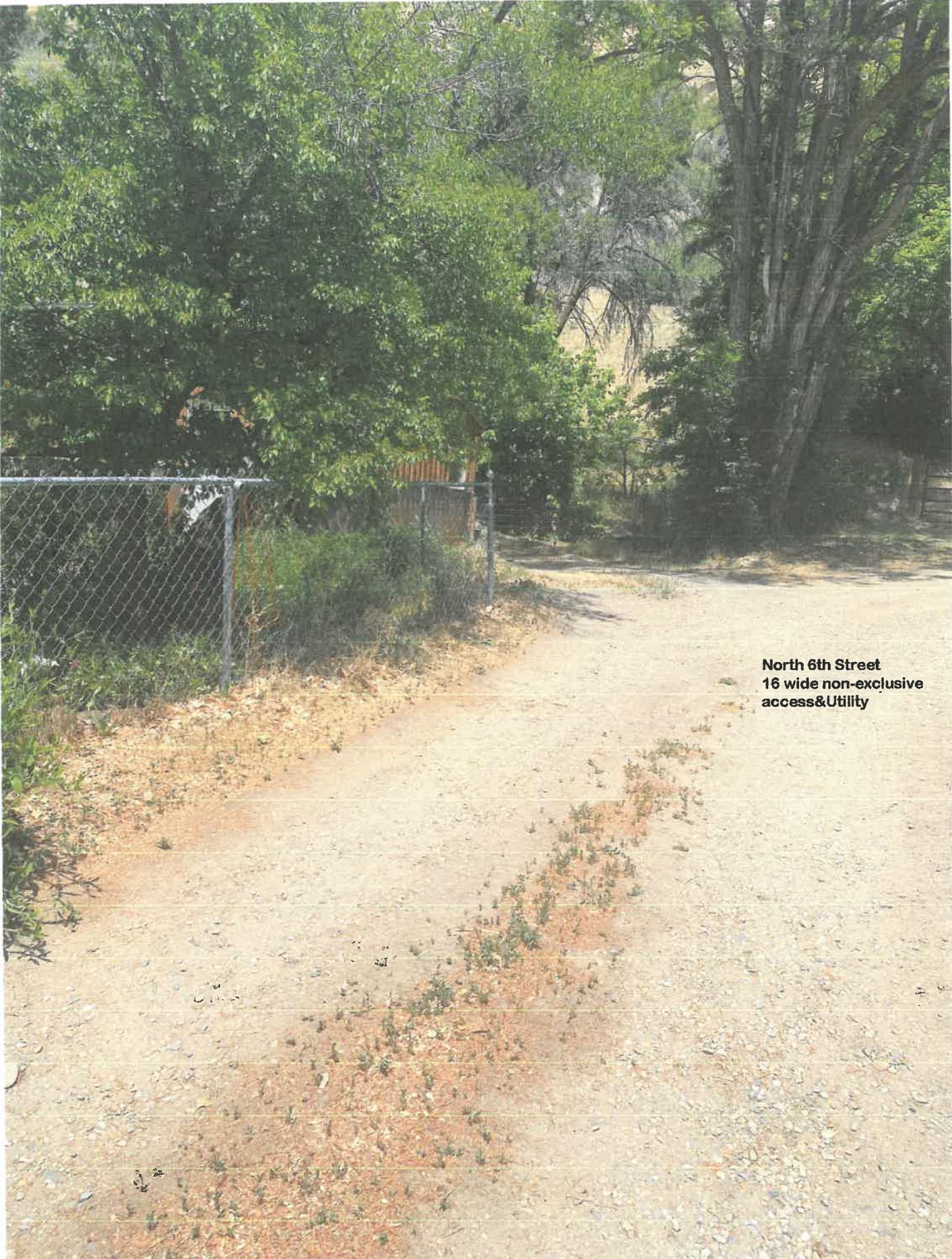


**NORTH 6TH STREET  
16 WIDE NON-EXCLUSIVE ACCESS &  
UTILITY**

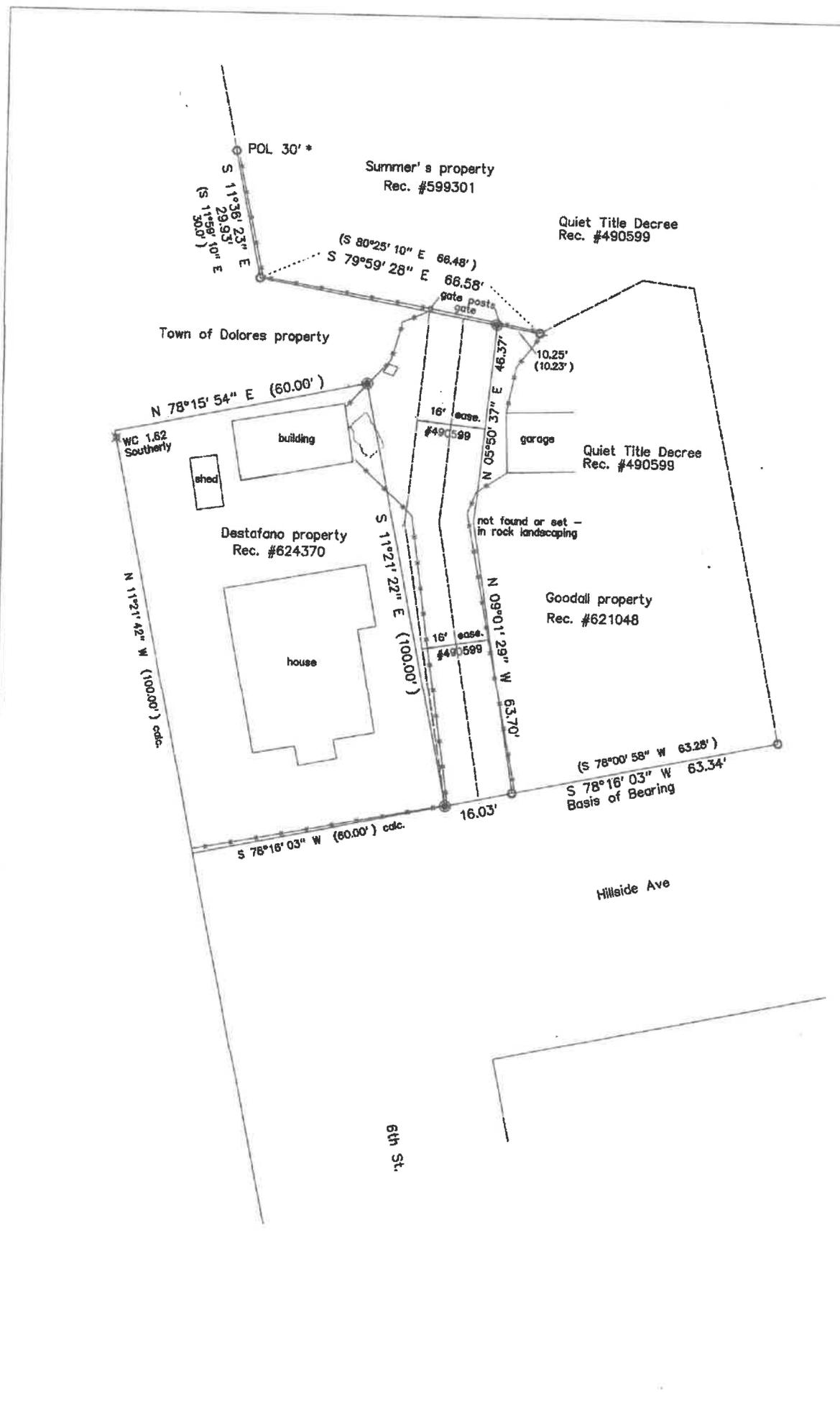


**16 WIDE NON-EXCLUSIVE  
ACCESS/UTILITY**

**LOOKING  
NORTH FROM  
HILLSIDE**



**North 6th Street  
16 wide non-exclusive  
access&Utility**



22.24





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Planning and Zoning Report to Town of Dolores Board of Trustees  
06.07.2022

At the continued meeting of May 17, the PZ commission conducted a public hearing for variance, special exception, and preliminary plat approval for a town home subdivision on lots 15-23, Block 40, Taylor Brumley addition, which is bordered by 15<sup>th</sup> Street and Hillside Ave.

As you know, PZ added of conditional requirements for the applicant to fulfill prior to receiving preliminary plat approval, extending a sidewalk along hillside avenue, providing a landscape plan, protection of the drainage ways channeling storm runoff from the mesa to the north.

This public hearing brought up a number of general concerns about such dense and affordable development (which in principal the PZ supports in light of the need for attainable housing in Dolores). Developments need to include adequate infrastructure for water and sewer, storm-water, and streets and sidewalks so that the town and neighborhood aren't left with underperforming development. The increased impacts of traffic on safety and air quality in the neighborhood need to be mitigated, and developments should come with landscaping to further mitigate for dust and contribute to the quality of life for the whole neighborhood.

At the regular Planning and Zoning meeting on June 7, the planning Commission had no action items, but provided opportunity for involved and lengthy discussion on lessons learned from the Hillside and 15<sup>th</sup> street duplex subdivision application, and issues related to enforcement of the land use code, the traffic code, the municipal code. We discussed the various projects that the staff is embarking on and will require PZ input such as a watershed protection plan, affordable housing standards, weed mitigation plan per the state's requirement, and strategies for gearing up for a comprehensive plan update.

The comprehensive plan update will incorporate other necessary specific plans (watershed protection plan, historic preservation plan, weed mitigation plan, etc.) An up to date comprehensive plan will also provide support and justification for those plans and for the land use code, and be a important source for determining priorities for future projects and sorting out confusing scenarios with future development applications. The commission plans to start charting sections. We discussed folding costs for a professional consultant into the 2023 budget, and working on grant applications to support the project.

Respectfully,  
Linda Robinson, Chair  
Town of Dolores Planning and Zoning Commission

**TOWN OF DOLORES****RESOLUTION NO. R485****SERIES 2022****A RESOLUTION OF THE TOWN OF DOLORES, COLORADO DECLARING A VACANCY ON THE TOWN OF DOLORES BOARD OF TRUSTEES AND ESTABLISHING A PROCESS TO FILL THE VACANCY**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, Trustee Jeff Sand resigned his position as Town Trustee effective May 24, 2022;

WHEREAS, the Board of Trustees have the authority pursuant to CRS 31-4-303 and Section 2.04.020 of the Dolores Municipal Code to fill a vacancy on the Board of Trustees within 60 days;

WHEREAS, Trustee Sand announced his intention to resign on May 23, 2022 effective the following day and his announcement appeared on the agenda for that meeting; and,

WHEREAS the Board of Trustees wish to formally accept the resignation of Trustee Sand, declare a vacancy on the Board of Trustees, establish a procedure to fill that vacancy, and to formally ratify and implement the discussion and motion passed at the May 23, 2022, meeting of the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

Section 1. The resignation of Trustee Jeff Sand effective May 24, 2022 is accepted.

Section 2. A vacancy on the Board of Trustee of the Town of Dolores is hereby recognized.

Section 3. The Town Trustees shall interview applicants to fill the vacancy on the Board of Trustees at its regular meeting on June 27, 2022 at 6:30pm.

Section 4. The Town Trustees intend to appoint a qualified person to fill the vacancy on the Board of Trustees following the interviews on June 27, 2022.

Section 5. Persons wishing to apply to fill the vacancy shall submit a letter of interest and proof of their qualification to serve as Trustees set forth in CRS § 31-4-301, being registered electors who have resided within the Dolores town limits for a period of at least 12 consecutive months preceding the date of appointment.

Section 6. The Town Manager is authorized to advertise the vacancy and accept applications for appointment up to 4:00pm on June 27, 2022.

Section 7. Any applications already received by the Town Manager to fill the vacancy shall be considered by the Trustees at the June 27, 2022, meeting.

Section 8. The Manager shall notify all applicants of this procedure and the date and time of the interview by the Board of Trustees.

Introduced and passed this 13<sup>th</sup> day of June 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, Town Clerk

**TOWN OF DOLORES**  
**RESOLUTION NO. R486**  
**SERIES 2022**

**A RESOLUTION OF THE TOWN OF DOLORES, COLORADO AMENDING ITS  
EMPLOYEE HANDBOOK**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, the Town last reviewed, amended and approved its Employee Handbook in 2010;

WHEREAS, the Colorado General Assembly has since passed legislation addressing sick leave benefits and caps on annual vacation leave accrual that are applicable to all employees of the Town of Dolores and which require changes in policy;

WHEREAS, legislation has been adopted and circumstances have changed since 2010 such that the Town finds that it is necessary and appropriate to address pro-rated benefits for part time employees; and,

WHEREAS, the Town deems it appropriate to increase the travel and per diem rates last reviewed and established in 2010 due to rising costs.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES that the Employee Handbook is hereby amended as follows:

**Section 1.** Part II. Section V. Travel Policy and Procedures, Part 3: Policy (d, e) Transportation, Lodging, and Meal Allowances of the Employee Handbook is amended to read as follows:

*The Town of Dolores will follow the State of Colorado, Office of the State Controller, Department of Personnel & Administration travel fiscal rules for per diem and lodging rates. Rates are updated annually based on the state and city of travel. In Colorado, current meal per diem rates in 2022 range from a low of \$64 a day in Cortez to a high of \$79 a day in Denver. The Town will use this state website (<https://osc.colorado.gov/financial-operations/fiscal-rules-procedures/travel-fiscal-rule>) to determine the most current meal rates. Receipts will not be required for meals paid by the traveler with their own cash or personal credit card, but meal receipts will be required if paid with a Town of Dolores credit card. Per diem will be paid based on days and times traveled.*

*Prior to travel, the Town Manager or Treasurer will determine if the employee receives a full day of per diem or a partial day of per diem on travel days based on the time of departure & will notify the employee prior to the trip. For example, if an employee leaves at 2:00 pm for training in Grand Junction, the employee would only receive one-third of the per-diem on the day of travel to cover dinner, but would receive full per diem rates during the full-days of training. On the return trip, if the employee leaves at 8:30 am to return back to Dolores, they would receive two-thirds of the per-diem rate to cover breakfast and lunch. Employees may use their Town of*

*Dolores credit card to pay for their meals, but not in excess of approved per diem rates and not for purchase of alcohol. Any costs above the approved per diem rates would be the responsibility of the employee. Employees may elect to pay for their meals with their own cash or personal credit card and be paid via a check from the Town for the approved per diem rates for their trip.*

*Lodging reimbursement will be for the actual costs of reasonable accommodation and should be placed on the traveler's Town of Dolores credit card. Receipts are required for lodging. Employees should notify the Town Manager or Treasurer of anticipated lodging costs prior to travel.*

*Mileage reimbursement when a Town owned vehicle is not available will follow the state's website (<https://osc.colorado.gov/financial-operations/fiscal-rules-procedures/mileage-reimbursement-rate>) to determine the most current mileage rates. Rates will be updated annually by the Town Manager utilizing this website.*

**Section 2.** In order to comply with the Colorado Healthy Families and Workplaces Act the Employee Handbook is amended to extend all employees, both full time and part time, with accrued General Paid Sick Leave (PSL) and Public Health Emergency Leave (PHEL) as follows:

**General paid sick leave (PSL):** *Starting their first day of work, all employees accrue sick leave, with a cap for seasonal employees at 48 hours/year. In 2021, PSL requirements only applied to employers with 16 or more workers. In 2022, PSL applies to ALL Colorado employers and employees.*

**Public Health Emergency Leave (PHEL):** *All employees are allotted up to 80 hours\* of PHEL for absences related to a declared public health emergency. This leave remains in effect for 30 days following the end of a declared public health emergency. (\*PHEL hours for part-time employees are based on a 2-week average of hours worked.)*

*Seasonal full-time employees begin accruing sick leave at 1 hour per every 30 hours worked starting with the date of employment. Seasonal employees receive holiday pay for any federal/state holidays worked during their season of employment. Seasonal employees do not accrue vacation time, as this does not begin until after 6 months of service with the Town. Just like part-time employees, a seasonal employee is not eligible for health or life insurance.*

**Section 3.** Part II. IV Leave Provisions, 2. Vacation (a) is amended as follows:

*Employees' unused vacation hours will carry over each year. Accrued but unused vacation is paid out upon termination. Accrued vacation above 240 hours on December 31st each year can also be paid out to the employee at that time annually if desired by management or the employee.*

**Section 4.** Part-time Employment Benefits and Policies. Part IV, Leave Provisions, 12. Part-Time Employees is amended as follows:

*In general, part-time employees are entitled to similar benefits as full-time employees; most are granted on a pro-rated basis. Salary and salary increases are pro-rated. Sick leave, vacation time, and holidays are pro-rated. Part time employees are not eligible for group health and life insurance. They are considered for promotion on an equal basis with full-time employees and accrue seniority on a pro-rated basis.*

*"Regular part-time employees" are defined as those who work at least half-time, but less than full-time. This means that a part-time employee is scheduled to work at least 17.5 hours per week in a 35 hours per week position, or at least 20 hours per week in a 40 hours per week position (Full time employees for the Town of Dolores work 35 to 40 hours per week; part-time employees typically work between 17.5 and 34.75 hours a week).*

### **Salary**

*Part-time employees earn a proportion of the full-time salary that is allocated for the position they hold. For example, an employee who works half-time earns 50% of the full-time salary for that position, and an employee who works four-fifths time earns 80% of the full-time salary for that position.*

### **Bonuses**

*Part-time employees are eligible for bonuses based on performance and the manager's recommendation.*

### **Leaves**

*Vacation and Sick Leave: a part-time employee accrues vacation and sick leave credits on a proportional basis, meaning that an employee who works half-time earns half as much vacation and sick leave as a full-time employee with the same length of service. For vacation status purposes, which determines when an employee is eligible for additional vacation accrual after a designated period of creditable service, one year of part-time service is equal to one year of creditable service. Employees start to earn vacation leave after 6 months of service, but sick leave and holiday pay begin at the start of employment.*

*FMLA, Bereavement, Voting, Court, and Military Leaves: these are the same for part-time employees as they are for full-time employees.*

*Part-time employees accrue leave based on the total hours worked per two-week pay period (not per week), as an employee may end up working more hours one week than another.*

*After six months of employment, full-time employees currently earn vacation leave of 80 hours a year for one to five years served; 120 hours a year for six to ten years served, and 160 hours a year after eleven years served. Part-time employees would earn half this vacation leave rate as follows, if working half-time:*

*40 hours a year (one to five years served)*

*60 hours a year (six to ten years served)*

*80 hours a year (after 11 years served)*

*The Town will start to adjust leave accrual to be earned per payperiod instead of being earned as a lump sum at the beginning of the calendar year. Leave amounts will remain the same overall but will be adjusted to accrue every two weeks instead of annually.*

*Sick leave for full-time employees is currently earned at the rate of 4 hours per pay period with a total accrual allowed of 480 hours. A part-time employee if working half-time would earn 2 hours of sick leave a payperiod for an annual total of 52 hours a year.*

*The current cap for full-time employees of sick leave donation up to 24 hours is recommended to be changed to an unlimited number of donated hours based on the employees sick leave bank and desire to donate.*

**Retirement**

*The Town of Dolores currently has a retirement plan with Principal Investments that allows employees to contribute once they have 6 months of service or have earned \$5,000 a year. Part-time and full-time employees may participate in this program, but seasonal employees may not. The Town matches 3% of the employees earnings for regular part-time and full-time employees.*

**Holidays**

*The Town adds Juneteenth as a holiday for part-time and full-time employees and amends the holiday list as follows:*

- New Year's Day, January 1 (8 hours)*
- Martin Luther King, Jr (8 hours)*
- President's Day (8 hours)*
- Memorial Day (8 hours)*
- Juneteenth (8 hours)*
- Independence Day, July 4 (8 hours)*
- Labor Day (8 hours)*
- Veteran's Day (8 hours)*
- Thanksgiving (8 hours)*
- Day following Thanksgiving (8 hours)*
- Last working day before Christmas (8 hours)*
- Christmas Day (8 hours)*
- Last working day before New Year's (4 hours)*

*A part-time employee would receive a pro-rated number of holidays, such as half if working a half-time schedule. Using this example, 12.5 holidays would be reduced to 6.25 holidays for part-time employees, and the part-time employee would work out a schedule with their supervisor regarding which holidays they would receive.*

**Section 5.** The changes to the Employee Handbook shall be deemed to be effective immediately and where required by law, sick and vacation leave accruals shall be deemed to be effective as of January 1, 2022.

**Section 6.** Except as expressly modified herein, the Employee Handbook previously adopted shall otherwise remain in full force and effect. The Town Manager and Clerk are authorized to incorporate these amendments into the Employee Handbook.

Introduced and passed this 13<sup>th</sup> day of June, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, Town Clerk

**TOWN OF DOLORES  
RESOLUTION NO. R487  
SERIES 2022**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES,  
COLORADO, APPOINTING MAYOR PRO TEM**

WHEREAS, the Town of Dolores, Colorado (“Town”) is statutory municipality, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, on April 5, 2022, the Town held a regular election and elected new members to the Board of Trustees; and

WHEREAS, pursuant to C.R.S. § 31-4-303, at the first meeting of the newly elected Board of Trustees, the Board of Trustees shall choose one of the trustees as mayor pro tem; and

WHEREAS, the Town of Dolores Board of Trustees desires to appoint from among its members, Trustee \_\_\_\_\_ to serve as the Mayor Pro Tem.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO:

Section 1. \_\_\_\_\_ is elected and appointed by the Board of Trustees as the Mayor Pro Tem of the Town of Dolores to serve as Mayor when the Mayor is absent from the Town or is for any reason temporarily unable to perform the duties of office.

Introduced and passed this 13<sup>th</sup> day of June, 2022.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, Town Clerk



**TOWN OF DOLORES**

**MAY**

**2022**

COUNTY OF MONTEZUMA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>DOLORES CONTRACT</b>					
001.1850.1120	7,513.80	35,504.05	108,000.00	72,495.95	32.9
001.1850.1152	70.41	226.18	4,000.00	3,773.82	5.7
001.1850.1160	2,514.09	10,863.92	38,000.00	28,016.08	28.2
001.1850.1220	440.38	2,893.30	8,000.00	5,086.70	36.7
001.1850.1221	.00	.00	1,500.00	1,500.00	.0
001.1850.1310	.00	.00	3,000.00	3,000.00	.0
001.1850.1387	.00	.00	8,500.00	8,500.00	.0
001.1850.1610	.00	.00	30,000.00	30,000.00	.0
<b>TOTAL DOLORES CONTRACT</b>	<b>10,538.48</b>	<b>49,644.45</b>	<b>209,000.00</b>	<b>150,355.55</b>	<b>24.8</b>

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>DOLORES CONTRACT</b>						
<b>PERMANENT SALARIES</b>						
		03/31/2022 (03/22) Balance	001 1650 1120			27,987.45
04/09/2022	PC	PAYROLL TRANS FOR 4/9/2022 PAY PERIOD		3,766.80		
04/23/2022	PC	PAYROLL TRANS FOR 4/23/2022 PAY PERIOD		3,766.80		
		04/30/2022 (04/22) Period Totals and Balance		7,513.60	.00	35,501.05
YTD Encumbrance	.00	YTD Actual	35,501.05 Total	35,501.05	YTD Budget	108,000.00 Unexpended 72,498.95
<b>OVERTIME</b>						
		03/31/2022 (03/22) Balance	001 1650 1152			155.77
04/23/2022	PC	PAYROLL TRANS FOR 4/23/2022 PAY PERIOD		70.41		
		04/30/2022 (04/22) Period Totals and Balance		70.41	.00	226.18
YTD Encumbrance	.00	YTD Actual	226.18 Total	226.18	YTD Budget	4,000.00 Unexpended 3,773.82
<b>FRINGE BENEFITS</b>						
		03/31/2022 (03/22) Balance	001 1650.1160			8,469.83
04/09/2022	PB	PAYROLL TRANS FOR 4/9/2022 PAY PERIOD		2,022.28		
04/23/2022	PB	PAYROLL TRANS FOR 4/23/2022 PAY PERIOD		481.81		
		04/30/2022 (04/22) Period Totals and Balance		2,514.09	.00	10,983.92
YTD Encumbrance	.00	YTD Actual	10,983.92 Total	10,983.92	YTD Budget	39,000.00 Unexpended 28,016.08
<b>OPERATING EXPENSES</b>						
		03/31/2022 (03/22) Balance	001 1650.1220			2,492.94
03/20/2022	AP	AT&T		87.84		
07/08/2021	AP	CENTURYLINK			58.02-	
04/14/2022	AP	LALONDE, BECKY		65.00		
04/19/2022	AP	SUN GLASS		335.54		
		04/30/2022 (04/22) Period Totals and Balance		488.38	58.02-	2,833.30
YTD Encumbrance	.00	YTD Actual	2,933.30 Total	2,933.30	YTD Budget	8,000.00 Unexpended 4,066.70
<b>MP MAINTENANCE</b>						
		03/31/2022 (03/22) Balance	001.1650.1221			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	1,500.00 Unexpended 1,500.00
<b>PROFESSIONAL SERVICES</b>						
		03/31/2022 (03/22) Balance	001 1650.1310			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	3,000.00 Unexpended 3,000.00
<b>VEHICLE EXPENSES</b>						
		03/31/2022 (03/22) Balance	001.1650.1387			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	6,500.00 Unexpended 6,500.00
<b>FLEET COSTS</b>						
		03/31/2022 (03/22) Balance	001 1650.1425			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended .00
<b>TRAINING</b>						
		03/31/2022 (03/22) Balance	001 1650.1500			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended .00
<b>DISPATCH FEES</b>						
		03/31/2022 (03/22) Balance	001.1650.1610			.00
		04/30/2022 (04/22) Period Totals and Balance		.00	.00	.00

County of Montezuma

Detail Ledger - expense ledger  
Period: 04/22 - 04/22

Page: 28  
May 13, 2022 07:52AM

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	30,000.00 Unexpended	30,000.00	
CONTRACT REFUND		03/31/2022 (03/22) Balance	001.1650 1875			.00
		04/30/2022 (04/22) Period Totals and Balance		00	.00	.00
YTD Encumbrance	.00 YTD Actual	.00 Total	00 YTD Budget	00 Unexpended	.00	
Total DOLORES CONTRACT:				10,598.48	58.02-	39,105.08

# Detective Division

Dolores Monthly

May 2022

	MONTHLY	YEAR TO DATE
NEW CASES ASSIGNED	0	3
CASES CLEARED / INACTIVE / CLOSED	1	3
CASES PENDING		0
VALUE OF STOLEN / DAMAGED PROPERTY	\$0.00	\$0.00
VALUE OF RECOVERED PROPERTY	\$0.00	\$0.00
HOURS WORKED	0	
OTHER - HOURS WORKED	0	12

**MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:**

<b>CASE #</b>	<b>OFFENSE-VIOLATION</b>	<b>STATUS</b>
MC220385	Sexual Assault-Rape (JUV)	Closed

**Summons Written For the  
Town of Dolores**

**MAY**

**2022**

**MONTEZUMA COUNTY SHERIFF'S OFFICE**

730 EAST DRISCOLL STREET  
CORTEZ, CO 81321  
STEVE NOWLIN - SHERIFF  
970-565-8452  
970-564-3731



**Dolores Summons**

Total Records: 49

CITATION NUMBER	CHARGES	Count
C31848		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/14/2022		HILL, BRYAN
CITATION NUMBER	CHARGES	Count
C31847		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/14/2022		HILL, BRYAN
CITATION NUMBER	CHARGES	Count
C31345		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/16/2022		GREEN, KAYLEE
CITATION NUMBER	CHARGES	Count
C32264		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/22/2022		WEST, MARC
CITATION NUMBER	CHARGES	Count
C31909		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/27/2022		COPELAND, JEFF
CITATION NUMBER	CHARGES	Count
C32509		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/28/2022		AYBAR, HAKAN
CITATION NUMBER	CHARGES	Count
C32216	CRIMINAL VIOL - 3RD DEGREE CRIMINAL TRESPASS, CRIMINAL VIOL - 3RD DEGREE CRIMINAL TRESPASS	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/1/2022		GILBERTO, JACOB
CITATION NUMBER	CHARGES	Count
C32047	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - DOMESTIC VIOLENCE	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/2/2022		ZELNICEK, GRANT

CITATION NUMBER	CHARGES	Count
C31470	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1

Date Reported	Issuing Officer
5/11/2022	GALLEGOS, MATTHEW

CITATION NUMBER	CHARGES	Count
C31469	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1

Date Reported	Issuing Officer
5/11/2022	GALLEGOS, MATTHEW

CITATION NUMBER	CHARGES	Count
C32510	CRIMINAL VIOL - CRIMINAL MISCHIEF >\$300 <\$1,000	1

Date Reported	Issuing Officer
5/28/2022	AYBAR, HAKAN

CITATION NUMBER	CHARGES	Count
C32565	CRIMINAL VIOL - DISORDERLY CONDUCT	1

Date Reported	Issuing Officer
5/3/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32265	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1

Date Reported	Issuing Officer
5/22/2022	SCHMALZ, PETER

CITATION NUMBER	CHARGES	Count
C32222	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1

Date Reported	Issuing Officer
5/9/2022	PARKER, TOMAS

CITATION NUMBER	CHARGES	Count
C32048	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - INSULT, TAUNT, CHALLENGE	1

Date Reported	Issuing Officer
5/2/2022	ZELNICEK, GRANT

CITATION NUMBER	CHARGES	Count
C32567	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH	1

Date Reported	Issuing Officer
5/3/2022	WEST, MARC

CITATION NUMBER	CHARGES	Count
C32049	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH	1

Date Reported	Issuing Officer
5/8/2022	ZELNICEK, GRANT

CITATION NUMBER	CHARGES	Count
C32570	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/21/2022		WEST, MARC
CITATION NUMBER	CHARGES	Count
C32571	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/27/2022		WEST, MARC
CITATION NUMBER	CHARGES	Count
C32568	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , TRAFFIC VIOL- STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - OPEN ALCOHOLIC BEVERAGE CONTAINER - MOTOR VEHICLE - PROHIBITED	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/8/2022		WEST, MARC
CITATION NUMBER	CHARGES	Count
C31961	CRIMINAL VIOL - DROVE VEHICLE W/O VALID DRIVERS LICENSE ON PERSON, TRAFFIC VIOL-STATUTE - CARELESS DRIVING	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/18/2022		NOWLIN, STEVE
CITATION NUMBER	CHARGES	Count
C29784	CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/28/2022		SMITH, STEVEN
CITATION NUMBER	CHARGES	Count
C31960	NON-CRIM ORDINANCE VIOL - BEAR-PROOF RECEPTACLE	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/4/2022		NOWLIN, STEVE
CITATION NUMBER	CHARGES	Count
C29785	NON-CRIM ORDINANCE VIOL - FIRE BAN (DURING A SUSPENSION-FAILURE TO NOTIFY DISPATCH OF BURN)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/29/2022		SMITH, STEVEN
CITATION NUMBER	CHARGES	Count
C31346	TRAFFIC VIOL-ORDINANCE - FOLLOWING TO CLOSELY	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/16/2022		GREEN, KAYLEE
CITATION NUMBER	CHARGES	Count
C32620	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1

<b>Date Reported</b>		<b>Issuing Officer</b>	
5/22/2022		HINTON, WRANGLER	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32310	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/5/2022		LANYON, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32217	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/5/2022		GILBERTO, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32400	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/8/2022		HINTON, WRANGLER	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32311	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/9/2022		LANYON, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32600	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/16/2022		GILBERTO, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32602	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/23/2022		GILBERTO, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32312	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/27/2022		LANYON, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32313	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/29/2022		LANYON, JACOB	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C31468	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	

<b>Date Reported</b>		<b>Issuing Officer</b>	
5/2/2022		GALLEGOS, MATTHEW	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32564	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/2/2022		WEST, MARC	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32566	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/3/2022		WEST, MARC	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32508	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/4/2022		AYBAR, HAKAN	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32162	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/5/2022		AYBAR, HAKAN	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C31343	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/9/2022		GREEN, KAYLEE	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32546	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/10/2022		AYBAR, HAKAN	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C31344	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/11/2022		GREEN, KAYLEE	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C31334	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	
<b>Date Reported</b>		<b>Issuing Officer</b>	
5/24/2022		GREEN, KAYLEE	
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>	
C32572	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1	

<b>Date Reported</b>		<b>Issuing Officer</b>
5/31/2022		WEST, MARC
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C32573	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/31/2022		WEST, MARC
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C31348	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE REVOKED	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/31/2022		GREEN, KAYLEE
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C32601	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE UNDER RESTRAINT	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/23/2022		GILBERTO, JACOB
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C32163	TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/9/2022		AYBAR, HAKAN
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C32569	TRAFFIC VIOL-STATUTE - SPEEDNG > 25-39 MPH OVER PRIMA FACIE LIMIT , TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/13/2022		WEST, MARC

**MAY 2022**

**Municipal Code/Traffic Citations and Reports**

**Hours worked for Detectives and patrol**

Detective Hours:

Patrol Hours: 37.5

22019542	5/9/2022 14:07	BAR CHECK	18396 HWY 145	DOLORES, CO	JDENNISON
22019552	5/9/2022 15:18	TRAFFIC STOP	1200 CENTRAL AVE	DOLORES, CO	JDENNISON
22019556	5/9/2022 15:38	TRAFFIC STOP	1100 RAILROAD AVE	DOLORES, CO	JDENNISON
22019571	5/9/2022 16:49	ATTEMPT TO SERVE CIVIL	100 S 6TH ST	DOLORES, CO	JDENNISON
22019619	5/9/2022 23:42	TRAFFIC STOP	300 RAILROAD AVE	DOLORES, CO	TMENDOZA
22019640	5/10/2022 7:46	TRAFFIC STOP	600 RAILROAD AVE	DOLORES, CO	APARKER
22019643	5/10/2022 8:29	EXTRA PATROL	1000 MERRITT WAY	DOLORES, CO	APARKER
22019647	5/10/2022 8:59	FOLLOWUP	1401 CENTRAL AVE	DOLORES, CO	APARKER
22019679	5/10/2022 13:19	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	APARKER
22019701	5/10/2022 15:23	TRAFFIC STOP	100 N 8TH ST	DOLORES, CO	APARKER
22019729	5/10/2022 19:00	ANIMAL IN TRAP	204 N 11TH ST	DOLORES, CO	VYAMPOLSKY
22019773	5/11/2022 5:08	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	TMENDOZA
22019808	5/11/2022 11:45	FOLLOWUP	501 RAILROAD AVE	DOLORES, CO	SWHITE
22019846	5/11/2022 15:58	TRAFFIC STOP	1600 CENTRAL AVE	DOLORES, CO	SWHITE
22019847	5/11/2022 16:04	TRAFFIC STOP	1600 CENTRAL AVE	DOLORES, CO	SWHITE
22019852	5/11/2022 16:35	VIN INSPECTION	18405 HWY 145	DOLORES, CO	SWHITE
22019881	5/11/2022 21:08	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	TMENDOZA
22020002	5/12/2022 14:16	UNATTENDED DEATH	1 CENTRAL AVE	DOLORES, CO	DPADILLA
22020069	5/13/2022 2:04	COMPLAINT	715 RAILROAD AVE	DOLORES, CO	TMENDOZA
22020145	5/13/2022 14:56	FOLLOWUP	350 RAILROAD AVE	DOLORES, CO	JDENNISON
22020219	5/13/2022 23:20	GAS LEAK INSIDE	1011 CENTRAL AVE	DOLORES, CO	SWHITE
22020278	5/14/2022 11:46	PHONE CALL	100 N 18TH ST	DOLORES, CO	DPADILLA
22020433	5/15/2022 13:08	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	JDENNISON
22020452	5/15/2022 15:55	BUSINESS CHECK	102 RAILROAD AVE	DOLORES, CO	JDENNISON
22020453	5/15/2022 16:16	BAR CHECK	104 S 2ND ST	DOLORES, CO	VYAMPOLSKY
22020468	5/15/2022 19:23	FLAGGED DOWN	100 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22020520	5/16/2022 7:35	TRAFFIC STOP	200 S 9TH ST	DOLORES, CO	JDENNISON
22020521	5/16/2022 7:42	TRAFFIC STOP	200 S 4TH ST	DOLORES, CO	JDENNISON
22020530	5/16/2022 8:58	PHONE CALL	205 RAILROAD AVE	DOLORES, CO	JDENNISON
22020553	5/16/2022 11:11	VIN INSPECTION	103 N 3RD ST	DOLORES, CO	DPADILLA
22020573	5/16/2022 12:57	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	DPADILLA
22020601	5/16/2022 15:40	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	DPADILLA
22020605	5/16/2022 15:56	TRAFFIC STOP	100 N 16TH ST	DOLORES, CO	DPADILLA
22020671	5/17/2022 7:09	WELFARE CHECK	501 RAILROAD AVE	DOLORES, CO	JDENNISON

22020681	5/17/2022 7:54	TRAFFIC STOP	200 S 3RD ST	DOLORES, CO	JDENNISON
22020758	5/17/2022 14:04	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	APARKER
22020773	5/17/2022 15:28	DISTURBANCE	18396 HWY 145	DOLORES, CO	TMENDOZA
22020842	5/18/2022 5:17	SUSPICIOUS VEHICLE	200 S 11TH ST	DOLORES, CO	ALUDINGTON
22020848	5/18/2022 7:56	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	TMENDOZA
22020901	5/18/2022 12:56	DOG RUNNING AT LARGE	1010 MERRITT WAY	DOLORES, CO	APARKER
22020903	5/18/2022 13:15	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	APARKER
22020937	5/18/2022 16:16	WELFARE CHECK	18380 HWY 145	DOLORES, CO	TMENDOZA
22020940	5/18/2022 16:20	CHILD NEGLECT	300 N 15TH ST	DOLORES	APARKER
22021103	5/19/2022 17:46	NEIGHBOR DISPUTE	205 N 20TH ST	DOLORES, CO	TMENDOZA
22021116	5/19/2022 20:07	RECKLESS	300 N 21ST ST	DOLORES, CO	ALUDINGTON
22021156	5/20/2022 3:07	MOTORIST ASSIST	300 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22021193	5/20/2022 12:31	ANIMAL WELFARE CHECK	200 N 19TH ST	DOLORES, CO	DPADILLA
22021208	5/20/2022 14:06	DOG RUNNING AT LARGE	1800 CENTRAL AVE	DOLORES, CO	SWHITE
22021308	5/21/2022 4:44	WILDLIFE	1009 RAILROAD AVE	DOLORES, CO	VVAMPOLSKY
22021329	5/21/2022 9:10	ILLEGAL CAMPING	300 S 8TH ST	DOLORES, CO	DPADILLA
22021389	5/21/2022 15:08	UNWANTED PERSON	18396 HWY 145	DOLORES, CO	DPADILLA
22021458	5/21/2022 22:06	SUSPICIOUS VEHICLE	18396 HWY 145	DOLORES, CO	VVAMPOLSKY
22021482	5/22/2022 1:50	BUSINESS CHECK	501 RAILROAD AVE	DOLORES, CO	VVAMPOLSKY
22021649	5/23/2022 7:49	TRAFFIC STOP	200 S 9TH ST	DOLORES, CO	JDENNISON
22021741	5/23/2022 15:19	ATTEMPT TO SERVE CIVIL	110 S 6TH ST	DOLORES, CO	JDENNISON
22021742	5/23/2022 15:22	BAR CHECK	104 S 2ND ST	DOLORES, CO	JDENNISON
22021743	5/23/2022 15:32	TRAFFIC STOP	100 N 19TH ST	DOLORES, CO	JDENNISON
22021748	5/23/2022 15:59	TRAFFIC STOP	100 N 17TH ST	DOLORES, CO	AVIOLETTE
22021766	5/23/2022 18:21	PARKING COMPLAINT	1002 RAILROAD AVE	DOLORES, CO	AVIOLETTE
22021801	5/24/2022 1:43	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	AVIOLETTE
22021817	5/24/2022 7:01	TRAFFIC ACCIDENT HIT AND RUN	520 RAILROAD AVE	DOLORES, CO	JDENNISON
22021901	5/24/2022 15:32	BAR CHECK	18396 HWY 145	DOLORES, CO	JDENNISON
22021916	5/24/2022 16:12	TRAFFIC STOP	100 N 18TH ST	DOLORES, CO	SBOGOTT
22021988	5/25/2022 7:07	SECURITY	1301 CENTRAL AVE	DOLORES, CO	TMENDOZA
22022021	5/25/2022 11:31	EXTRA PATROL	1301 CENTRAL AVE	DOLORES, CO	TMENDOZA
22022035	5/25/2022 12:28	FOLLOWUP	501 RAILROAD AVE	DOLORES, CO	TMENDOZA
22022043	5/25/2022 12:42	FOLLOWUP	101 S 6TH ST	DOLORES, CO	TMENDOZA
22022048	5/25/2022 12:57	HARRASSMENT	1301 CENTRAL AVE	DOLORES, CO	TMENDOZA

22022060	5/25/2022 13:46	BUSINESS CHECK	102 RAILROAD AVE	DOLORES, CO	TMENDOZA
22022062	5/25/2022 13:54	BUSINESS CHECK	18396 HWY 145	DOLORES, CO	TMENDOZA
22022071	5/25/2022 15:13	SECURITY	1301 CENTRAL AVE	DOLORES, CO	TMENDOZA
22022080	5/25/2022 16:00	TRAFFIC STOP	100 N 19TH ST	DOLORES, CO	TMENDOZA
22022276	5/26/2022 19:37	TRAFFIC STOP	100 N 17TH ST	DOLORES, CO	JDENNISON
22022280	5/26/2022 20:31	SUSPICIOUS PERSON	1800 HILLSIDE AVE	DOLORES, CO	ALUDINGTON
22022302	5/26/2022 22:18	TRAFFIC STOP	1 N 20TH ST	DOLORES, CO	ALUDINGTON
22022331	5/27/2022 7:35	EXTRA PATROL	94 CENTRAL AVE	DOLORES, CO	TMENDOZA
22022423	5/27/2022 17:19	PHONE CALL	94 CENTRAL AVE	DOLORES, CO	DPADILLA
22022453	5/27/2022 20:43	TRAFFIC STOP	102 S 11TH ST	DOLORES, CO	APARKER
22022497	5/28/2022 3:52	SUSPICIOUS ACTIVITY	1 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22022499	5/28/2022 4:11	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22022561	5/28/2022 16:24	TRAFFIC STOP	800 RAILROAD AVE	DOLORES, CO	AVIOLETTE
22022632	5/28/2022 22:34	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	VYAMPOLSKY
22022649	5/29/2022 1:23	OPEN DOOR	1003 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22022689	5/29/2022 13:22	ANIMAL GENERAL	2005 SHORT ST	DOLORES, CO	VRENDON
22022702	5/29/2022 15:22	FOLLOWUP	501 RAILROAD AVE	DOLORES, CO	DPADILLA
22022704	5/29/2022 15:29	TRAFFIC STOP	300 RAILROAD AVE	DOLORES, CO	DPADILLA
22022712	5/29/2022 16:38	THEFT	200 CENTRAL AVE	DOLORES, CO	SWHITE
22022774	5/30/2022 0:54	SUSPICIOUS VEHICLE	300 N 15TH ST	DOLORES, CO	SWHITE
22022819	5/30/2022 14:38	STOLEN VEHICLE	104 S 2ND ST	DOLORES, CO	SBOGOTT
22022851	5/30/2022 19:12	TRAFFIC STOP	1200 HILLSIDE AVE	DOLORES, CO	SBOGOTT
22022859	5/30/2022 20:02	FLAGGED DOWN	501 RAILROAD AVE	DOLORES, CO	SWHITE
22022861	5/30/2022 20:19	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	SWHITE
22022874	5/30/2022 21:26	DISTURBANCE	18396 HWY 145	DOLORES, CO	VYAMPOLSKY
22022894	5/31/2022 0:44	GAS LEAK INSIDE	1011 CENTRAL AVE	DOLORES, CO	SWHITE
22022909	5/31/2022 8:23	STOLEN VEHICLE	104 S 2ND ST	DOLORES, CO	APARKER
22022927	5/31/2022 10:11	FLAGGED DOWN	800 RAILROAD AVE	DOLORES, CO	APARKER
22023004	5/31/2022 17:12	FOLLOWUP	1800 CENTRAL AVE	DOLORES, CO	SBOGOTT
22023005	5/31/2022 17:24	WELFARE CHECK	18380 HWY 145	DOLORES, CO	SBOGOTT

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
911 OPEN LINE	1	7.83	0	0	0	7.83	7.83
ABANDON VEHICLE	13	2.95	0.1	0.6	2.78	6.43	83.6
ABDOMINAL OR BACK PAIN	1	2.83	0.48	9.18	20.8	33.3	33.3
AGGRESSIVE ANIMAL	4	5.23	2.62	8.37	1.43	17.65	70.6
ANIMAL AT LARGE	5	2.88	50.47	0	2.65	56	280
ANIMAL BITE	2	14.09	1.83	5.52	30.83	52.26	104.52
ANIMAL CARCASS	3	4.07	0	0	0	4.07	12.22
ANIMAL FOUND	1	3.28	0.02	45.48	19.3	68.08	68.08
ANIMAL GENERAL	3	5.95	0.37	4.09	8.09	18.51	55.53
ANIMAL IN TRAP	1	0	0	0	0	0	0
ANIMAL WELFARE CHECK	11	3.17	7.48	4.15	11.97	26.77	294.5
ARSON	1	1.62	0.02	1.93	89.38	92.95	92.95
ASSAULT	3	1.79	5.78	2.72	18.11	28.4	85.2
ASSIST OTHER AGENCY	22	1.43	4.23	1.23	15.69	22.59	497.08
ATTEMPT TO SERVE CIVIL	38	0.16	0.1	0.41	1.98	2.65	100.77
ATTEMPT TO SERVER OTHER	1	0.53	0.07	1.65	14.13	16.38	16.38
BAR CHECK	16	0.13	0.09	0	0	0.22	3.5
BARKING DOG	3	10.78	17.78	17.85	6.53	52.95	158.85
BLEEDING NON-TRAUMA	1	6.42	0.02	18.97	19.88	45.28	45.28
BOLO OR ADMIN MESSAGE	1	118.75	4.92	0	0	123.67	123.67
BREAK IN	6	15.56	3.18	4.3	60.92	83.96	503.75
BREATHING DIFFICULTY	1	9.02	0.35	0	0	9.37	9.37
BRUSH FIRE	4	5.05	0.13	4	22.76	31.93	127.72
BURGLARY	1	0	0	0	0	0	0
BUSINESS ALARM	1	1.8	0.48	0	0	2.28	2.28
BUSINESS CHECK	11	0.19	0.06	0	1.83	2.08	22.93
CHILD ABUSE	2	6.32	1.78	8.31	4.62	21.01	42.02
CHILD NEGLECT	1	0	0	0	0	0	0
CIVIL	6	0.03	0	0	0	0.03	0.18
CIVIL STANDBY	15	19.94	14.34	0	0	34.27	514.12
CODE ENFORCEMENT	1	0.17	0.35	0	0	0.52	0.52
COMMUNITY POLICING	6	0.43	0.57	0.02	30.32	31.34	188.03
COMPLAINT	5	5.43	55.25	0	0	60.67	303.37
CONSENSUAL CONTACT	2	0.27	0.01	0	0	0.28	0.55

CONTROL BURN	3	6.63	4.46	0	0	11.09	33.27
COURTESY RIDE	5	3.98	10.08	9.39	13.64	37.1	185.52
CPR	3	4.88	0.04	17.42	134.49	156.84	470.52
CRIMINAL HISTORY	9	0	0	0	0	0	0
CRIMINAL MISCHIEF	3	4.68	2.65	0	0	7.33	21.98
DISTURBANCE	14	5.97	2.32	5.62	15.64	29.54	413.62
DOG RUNNING AT LARGE	14	6.2	3.67	0	6.6	16.48	230.77
DOMESTIC VIOLENCE	9	3.07	1.09	3.16	45.38	52.7	474.32
DRIVING UNDER THE INFLUENCE	4	2.1	2.7	5.63	43.94	54.37	217.48
DRUGS	1	6.97	0	0	0	6.97	6.97
EMERGENCY MESSAGE	2	2.42	5.67	10.84	37.93	56.86	113.72
EXTRA PATROL	60	1.44	2.8	0.31	1.92	6.47	388.02
FIGHT	5	11.11	0.53	4.39	52.31	68.34	341.68
FIRE ALARM	1	6.32	0.02	0	9.25	15.58	15.58
FLAGGED DOWN	9	0.14	0.01	0	0	0.14	1.3
FOLLOWUP	60	2.43	0.85	0.8	6.54	10.62	637.43
FOUND PROPERTY	2	3.54	0.05	11.25	18.49	33.33	66.67
FRAUD	7	2.85	7.43	1.23	0.7	12.21	85.48
GAMING ESCORT	20	11.55	4.47	17.59	17.73	51.34	1026.72
GAS LEAK INSIDE	2	7.53	0.24	0.01	7.08	14.85	29.7
HARASSMENT	5	0.29	15.33	0	6.14	21.76	108.82
HARASSMENT BY PHONE	4	8.01	0	0	0	8.01	32.03
ILLEGAL CAMPING	1	3.3	1.23	0	0	4.53	4.53
ILLEGAL TRASH DUMP	1	6.82	0	0	0	6.82	6.82
INFORMATION ONLY	3	6.14	0	0	0	6.14	18.42
INJURED ANIMAL	4	6.68	7.09	0	0	13.77	55.08
INTOXICATED PEDESTRIAN	5	3.68	0.24	2.48	0.73	7.13	35.65
JUVENILE PROBLEM	1	4.2	0.13	0	0	4.33	4.33
KIDNAPPING	1	4.88	0.1	5.82	92.43	103.23	103.23
LIVESTOCK AT LARGE	27	3.3	3.34	2.06	0.57	9.27	250.23
LIVESTOCK ON THE ROADWAY	8	2.93	4.33	0	0	7.26	58.08
LOCATED BY OJ	2	1.64	0	0	0	1.64	3.28
LOST ANIMAL	2	8.99	0	0	0	8.99	17.98
LOST OR STOLEN PROPERTY	7	17.74	6.41	0.88	4.61	29.64	207.5
LOST PERSON	2	4.04	0.15	0	0	4.19	8.38



SICK UNKNOWN	2	56.04	0.05	4.58	3.49	64.17	128.33
SMOKE	6	7.1	2.05	2.89	7.35	19.39	116.35
SMOKE INVESTIGATION OUTSIDE	1	5.32	0.02	0	0	5.33	5.33
STATIONARY RADAR	1	0.07	0.17	0	0	0.23	0.23
STOLEN VEHICLE	5	57.76	0.95	2.07	3.72	64.5	322.48
STRUCTURE FIRE	2	16.62	8.18	0	142.64	159.43	318.87
SUICIDE ATTEMPT	2	2.68	0.76	1.65	207.72	212.81	425.62
SUICIDE THREAT	13	8.96	4.82	15.95	23.46	53.19	691.52
SUSPICIOUS ACTIVITY	20	5.63	1.97	1.28	2.41	11.29	225.72
SUSPICIOUS PERSON	7	3.59	1.5	2.28	8.94	16.31	114.2
SUSPICIOUS VEHICLE	19	2.91	0.46	1.97	2.54	7.89	149.97
THEFT	19	7.94	5.26	1.18	4.29	18.67	354.78
THREATS	4	5.06	0.45	2.3	11.83	19.63	78.53
TRAFFIC ACCIDENT	29	4.78	0.38	4.9	30.01	40.07	1162.08
TRAFFIC ACCIDENT HIT AND RUN	2	5.28	13.11	0.88	8.18	27.45	54.9
TRAFFIC CONTROL	1	0	0	0	0	0	0
TRAFFIC PROBLEM	16	3.32	0.14	0.87	3.49	7.82	125.13
TRAFFIC STOP	172	0.27	0.97	0.15	1.94	3.17	544.65
TRANSPORT MEDICAL	1	82.7	1.2	0	0	83.9	83.9
TRANSPORT PRISONER	8	0.98	2.33	108.8	337.1	449.21	3593.7
TRAP	1	3.87	0.03	2.25	29.93	36.08	36.08
TRAUMA	3	4.55	0.56	2.71	11.72	19.54	58.62
TRESPASS	6	2.76	1.96	6.95	29.36	41.02	246.13
UNATTENDED DEATH	1	1.07	0.47	5.28	120.88	127.7	127.7
UNCONSCIOUS OR UNRESPONSIVE	2	8.1	0.04	11.1	76.23	95.47	190.93
UNKNOWN PROBLEM	8	3.57	3.3	0.42	1.27	8.56	68.5
UNSAFE TARGET PRACTICE	5	3.87	1.47	2.25	10.7	18.29	91.47
UNWANTED PERSON	8	6.86	2.04	3.46	9.63	22	175.97
VANDALISM	1	3.82	0.12	0.2	29.62	33.75	33.75
VEHICLE BREAK-IN	2	98.75	7.76	14.85	7.64	129	258
VEHICLE PURSUIT	3	1.28	0.13	1.73	12.73	15.87	47.6
VERBAL DISPUTE	3	2.34	0.17	0	0	2.51	7.53
VERBAL DISTURBANCE	1	1.4	0.62	15.6	12.45	30.07	30.07
VIN INSPECTION	63	4.25	4.22	0.66	1.56	10.04	632.53
WARRANT CHECK	9	1.03	2.6	0.91	0.33	4.87	43.85

20-22

WARRANT SERVICE	22	37.35	1.07	2.24	10.68	51.34	1129.45
WATER DISPUTE	23	1.65	6.07	0.19	1.37	9.29	213.63
WELFARE ASSISTANCE	6	33.03	37.75	3.92	6.69	81.39	488.32
WELFARE CHECK	29	4.13	1.23	6.53	6.45	18.33	531.53
WILDLIFE	2	1.61	0.74	0.68	16.73	19.75	39.5
NO CALL TYPE	3	0.34	0.01	0	0	0.34	1.03

TOTAL CALLS FOR SERVICE-MAY 2022 1452

Call No	Date	Type	Address	City, State	Call Taker
22018337	5/1/2022 12:56	THREATS	1301 CENTRAL AVE	DOLORES, CO	JDENNISON
22018350	5/1/2022 14:43	TRESPASS	501 RAILROAD AVE	DOLORES, CO	JDENNISON
22018357	5/1/2022 15:24	INTOXICATED PEDESTRIAN	501 RAILROAD AVE	DOLORES, CO	DPADILLA
22018417	5/2/2022 7:42	PHONE CALL	202 N 7TH ST	DOLORES, CO	JDENNISON
22018481	5/2/2022 13:27	VANDALISM	1401 CENTRAL AVE	DOLORES, CO	JDENNISON
22018521	5/2/2022 16:00	TRAFFIC STOP	100 N 18TH ST	DOLORES, CO	VYAMPOLSKY
22018563	5/2/2022 23:13	BUSINESS CHECK	501 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22018592	5/3/2022 8:26	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	AVIOLETTE
22018613	5/3/2022 10:04	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	APARKER
22018652	5/3/2022 14:44	FOLLOWUP	501 RAILROAD AVE	DOLORES, CO	AVIOLETTE
22018719	5/4/2022 3:42	CODE ENFORCEMENT	1207 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
22018722	5/4/2022 5:28	ANIMAL AT LARGE	1100 HILLSIDE AVE	DOLORES, CO	VYAMPOLSKY
22018790	5/4/2022 12:07	BUSINESS CHECK	102 RAILROAD AVE	DOLORES, CO	CJACOBS
22018913	5/5/2022 8:02	TRAFFIC STOP	100 N 18TH ST	DOLORES, CO	CJACOBS
22018965	5/5/2022 12:14	FOLLOWUP	1401 CENTRAL AVE	DOLORES, CO	AVIOLETTE
22018985	5/5/2022 14:05	UNKNOWN PROBLEM	420 CENTRAL AVE	DOLORES, CO	AVIOLETTE
22019000	5/5/2022 15:34	TRAFFIC STOP	100 N 18TH ST	DOLORES, CO	AVIOLETTE
22019003	5/5/2022 15:47	TRAFFIC STOP	200 S 8TH ST	DOLORES, CO	AVIOLETTE
22019022	5/5/2022 17:23	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	AVIOLETTE
22019053	5/5/2022 20:43	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22019056	5/5/2022 21:00	WELFARE CHECK	701 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22019082	5/6/2022 4:14	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	ALUDINGTON
22019198	5/6/2022 20:21	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	SWHITE
22019231	5/6/2022 23:41	TRAFFIC STOP	600 RAILROAD AVE	DOLORES, CO	SWHITE
22019302	5/7/2022 16:01	TRAFFIC STOP	89 CENTRAL AVE	DOLORES, CO	DPADILLA
22019316	5/7/2022 17:35	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	DPADILLA
22019355	5/7/2022 23:19	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22019357	5/7/2022 23:39	BUSINESS CHECK	501 RAILROAD AVE	DOLORES, CO	ALUDINGTON
22019406	5/8/2022 11:36	ANIMAL FOUND	701 RAILROAD AVE	DOLORES, CO	DPADILLA
22019437	5/8/2022 15:25	BAR CHECK	18396 HWY 145	DOLORES, CO	JDENNISON
22019490	5/9/2022 7:34	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	JDENNISON
22019497	5/9/2022 8:31	WILDLIFE	1400 MERRITT WAY	DOLORES, CO	LJOHNSON
22019525	5/9/2022 11:19	FOLLOWUP	96 CENTRAL AVE	DOLORES, CO	JDENNISON

TREASURER'S REPORT  
TOWN OF DOLORES  
JUNE 6, 2022

Petty Cash	\$300.00
Hi-Fi Savings Account	\$1,064,380.67
Checking Account	\$64,897.40
Conservation Trust Fund	\$17,693.37
ColoTrust	\$860,771.27
Bonds	\$557,521.14
Business Account (AFLAC)	\$2,572.33
Regular Savings Account	\$5,209.02
New Playground Account/Dc	\$3,235.33
<b>Total</b>	<b>\$2,576,580.53</b>

## SALES TAX REVENUE

Dollars posted in Month Received for Prior Month Sales Tax Revenue	2016	2016	2017	2018	2019	2020	2021	2022	DIFFERENCE BETWEEN 2021 AND 2022	AMOUNT REMAINING TO BE COLLECTED FOR 2022 BUDGET OF \$650,000.00
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,588.84	\$ 26,893.34	\$ 41,949.04	\$ 62,845.40	\$ 64,745.75	\$ 1,900.35	\$ 585,284.25
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 35,747.85	\$ 66,319.00	\$ 63,231.49	\$ (3,087.51)	\$ 522,022.76
MAR	\$ 19,243.66	\$ 15,969.13	\$ 22,202.08	\$ 25,291.20	\$ 39,666.60	\$ 42,144.00	\$ 56,104.97	\$ 44,753.17	\$ (11,351.80)	\$ 477,269.59
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.55	\$ 18,455.48	\$ 28,475.57	\$ 33,859.00	\$ 52,616.65	\$ 49,138.60	\$ (3,478.05)	\$ 428,130.99
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 64,858.45	\$ 60,802.44	\$ (4,056.01)	\$ 367,328.55
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,650.76	\$ 35,276.82	\$ 37,854.00	\$ 54,217.11	\$ 58,847.84	\$ 4,630.53	\$ 308,480.91
JULY	\$ 33,001.48	\$ 35,831.53	\$ 38,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 87,285.96			
AUG	\$ 33,317.24	\$ 42,286.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 80,278.60			
SEPT	\$ 29,679.48	\$ 30,837.36	\$ 40,082.38	\$ 33,750.20	\$ 49,228.25	\$ 71,267.72	\$ 81,307.43			
OCT	\$ 25,888.75	\$ 34,163.99	\$ 44,343.49	\$ 38,377.55	\$ 45,949.36	\$ 72,236.46	\$ 72,119.89			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.38	\$ 54,063.52	\$ 66,899.98	\$ 84,376.18			
DEC	\$ 18,891.71	\$ 29,594.84	\$ 28,574.55	\$ 27,357.70	\$ 40,298.94	\$ 66,586.70	\$ 73,546.84			
<b>TOTALS</b>	\$ 292,184.11	\$ 321,842.41	\$ 337,548.87	\$ 350,049.99	\$ 458,144.66	\$ 632,251.38	\$ 815,876.48	\$ 341,519.09		

June 8, 2022 Treasurer Comments: Our June 2022 sales tax return is 8.5% more than June 2021 and a 55% increase from June 2020.

In June, we would like to see 50% of the sales tax revenue for the year since we are 6 months into the fiscal year, which would be \$325,000. Our total return of \$341,519 represents 52.5% of our year's goal.

6/1/2022 UPDATE

**AMERICAN RESCUE PLAN (ARP) ANALYSIS**

\$240,039 RECEIVED BY THE TOWN OF DOLORES

*SECTION 154*

POTENTIAL PROJECTS	COST	CURRENTLY PROGRAMMED IN THE 2022 BUDGET: GENERAL FUND OR ARP?
COMMUNITY INTERVENTION PROGRAM	\$16,065	PROGRAMMED IN GF OR ARP
FLANDERS BATHROOM	\$70,000	ADDITIONAL PROJECT COSTS NOT PROGRAMMED
ESCO - FEES FOR STUDY CONDUCTED	\$7,000	NOT PROGRAMMED
SHERIFF'S OFFICE - TOWN HALL INSULATION	\$15,000	NOT PROGRAMMED
AFFORDABLE HOUSING	\$10,000	PROGRAMMED IN GENERAL FUND
ECONOMIC DEVELOPMENT	\$10,000	PROGRAMMED IN GENERAL FUND
EMERGENCY SIRENS	\$10,000	PROGRAMMED IN GENERAL FUND
GENERATOR FOR THE WATER PLANT	\$17,000	NOT PROGRAMMED
JOE ROWELL PARK MASTER PLAN	\$5,000	ADDITIONAL PROJECT COSTS NOT PROGRAMMED
OTHER PROJECTS & TOWN BOARD IDEAS?		NOT PROGRAMMED
<b>TOTAL ELIGIBLE</b>	<b>\$160,065</b>	

\$240,039 RECEIVED - \$160,065 POTENTIAL  
PROJECTS = **\$79,974** REMAINING



## Dolores Colorado

To: MAYOR AND TRUSTEES  
From: Ken Charles, Dolores Town Manager  
Dt: June 13, 2022  
RE: Meeting Information Update

### **Monday/s Town Board Meeting**

On the agenda for our regular meeting Monday June 13, 2022:

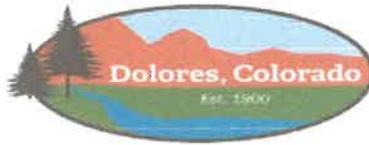
- On the agenda are several resolutions for the town board to consider.
  1. A resolution to appoint the mayor pro tem.
  2. A resolution to revise sections of the Employee Handbook
  3. A resolution to declare a vacancy on the board of trustees and establishing a process to fill the vacancy.
- Chris Majors of Majors and Haley will present the 2021 audit.

### **General Updates**

- The CDPHE Vaccine Bus will be at the Farmers Market on June 15.
- I participated in a day long interview process for the Montezuma County Manager that took place on Monday June 13. Six candidates were interviewed.
- The town's consultants for the JRP Master Plan, Logan Simpson, were in Dolores June 3&4 to gather information from the public on likes dislikes, visions for JRP. Two members of the firm spent time with staff and Parks committee members touring the park and then met with stakeholders who have specific ideas about park improvements and spent June 4<sup>th</sup> at Riverfest where they gathered information. Stakeholders included persons valuing a dog park, a high school sports complex, adult exercise, baseball and softball, a bike track and a railroad track for the Goose. Additional stakeholder interviews will be performed with the USFS, River boating and the town trustees.

The next steps for Logan Simpson will be to produce base maps and an existing conditions report followed by the preparation of the initial site opportunities and challenges exhibit. The latter is based on the input they received from the public and the existing conditions report.

- In your packet are two grant award letters the town has recently received. One is from the



Department of Local Affairs for \$20,000, matched with \$10,000 from the town, to help with preliminary planning for the Attainable Housing project. The second award is from the State Historical Fund (SHF) for \$22,286 for improvements to the Exxon building (Kokopelli Bikes). The owners will be providing an equal match. Both grant awards are in the grant contract development stage.

- Town staff will be preparing a new periodic report that will be presented to the town board and P&Z that will outline the code enforcement action town staff have addressed. There have been several questions about how the town receives complaints or observes issues and what are the outcomes.
- Energy Performance Contracting-Iconergy, the town's consultant performed the energy audit on town facilities that contained recommendations for facility improvements that result in energy savings. The audit was required by DOLA as a condition of the town's solar grant. There thinking is that use of renewables solar energy is only one method to reduce your energy demands and usage. After several discussion with staff our conclusion is to not proceed with any of the projects. First, the energy savings for the projects are minimal. Second, while a grant for 50% of the improvements is possible, the 50% match would be a challenge to develop and the town has other priorities at this time. Third, while the town does need to look at replacing water meters, an eligible performance project, the town can apply for a grant from DOLA at any cycle. The town's upcoming water line replacement project has a higher priority for both town and grant funding.

This will result in the town paying for the actual audit, which is between \$6,000-\$7,000.

- Lastly the town welcomes Lucas Sanchez who will be working with the town's finance office, Patricia and Ann, through an internship program arranged with the Montezuma-Cortez High School Work Based Learning Program.
- **Upcoming Events**
- June 27-5:30 Workshop on Attainable Housing & Economic Development followed by the town board meeting
- July 5 P&Z
- July 9 Ride of the Ancients Gravel Grinder begins/ends at Flanders park
- July 14 Parks committee
- July 21-24 CML Annual Conference-Mayor Reeves will be attending



**COLORADO**  
**Department of Local Affairs**  
Division of Local Government

June 2, 2022

The Honorable Leigh Reeves, Mayor  
Town of Dolores  
PO Box 630  
Dolores, Colorado 81323

RE: IHOI-PPA005 Dolores Local Workforce Housing Report

Dear Mayor Reeves:

Congratulations! After thorough review, I am excited to offer a Preliminary Planning & Analysis Program grant award in the amount of \$20,000 to assist with the Local Workforce Housing Report.

This awarded project is a part of an exciting new program through the Colorado Department of Local Affairs (DOLA), with funding from HB21-1271, that offers state assistance to local governments to promote the development of innovative affordable housing strategies in a manner that is compatible with best local land use practices. The funds are made up of both federal and state stimulus funds. The Divisions of Local Government (DLG) and Housing (DOH) are partnering on this program to provide multi-disciplinary support to grantees.

Your project was reviewed based on a variety of factors such as its connection to readiness, capacity, impact on housing, political support, and equity, diversity, and inclusion in stakeholder and community engagement. DOLA is available at any point for assistance as needed with your project. We support your work and are excited to share your results with other local governments, the Governor's Office, and the legislature.

Please contact DOLA Community Development Office staff, Mitch Hendrick, [Mitch.Hendrick@state.co.us](mailto:Mitch.Hendrick@state.co.us), for additional information on how to proceed. Expenditure of funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the state. DOLA will be executing these contracts over the coming weeks. Per our program guidelines, all funds need to be spent before June 30, 2024.

I wish you success with your project. Thank you for helping Colorado build more attainable and affordable housing across the state.

Sincerely,

Rick M. Garcia  
Executive Director

cc: Don Coram, State Senator  
Marc Catlin, State Representative  
Ken Charles, Town of Dolores  
Patrick Rondinelli, DOLA Regional Manager  
Andrew Atchley, DOH Development Specialist





## Preliminary Planning & Analysis Grants

*from the Affordable Housing Development Incentives Grant Program (HB 21-1271)*

### **What is the Preliminary Planning and Analysis Grant Program?**

DOLA is setting aside up to approximately \$250,000 from the Affordable Housing Development Incentives Grant Program to assist eligible Colorado communities with funds to support preliminary planning and analysis that is often needed to get an affordable housing development project ready to seek financing. Many communities and stakeholders have expressed a funding gap for this type of planning and study, especially in rural areas or in small communities.

### **Which communities are eligible to apply?**

Municipalities and counties are eligible to apply for funds. Housing authorities, nonprofit developers, and other nonprofit organizations are not eligible on their own but can partner with municipalities and counties. **Only municipalities and counties that have adopted at least three qualifying strategies are eligible to apply for funds** (see list in the [program guidelines](#)).

### **How can the funds be used?**

Funds must be used to perform necessary analysis and planning for housing projects that will ultimately meet the following income restrictions - for households earning up to 80% AMI for rental housing and up to 140% AMI for homeownership. The intent of this funding is to support the preliminary planning and analysis work that must take place in order for a community to be able to finalize an application for funding for a project. Eligible expenses may include but are not limited to initial feasibility studies, financial modeling, preliminary site planning, surveying, environmental site assessment, real estate planning, energy efficiency and performance modeling, market studies, displacement and relocation planning, project-specific equity assessments, title research for land acquisition, infrastructure planning, acquisition or project due diligence, and other work necessary to formulate a solid project (see program guidelines and/or scoring matrix to assess what makes a project strong as defined by this program).

### **What costs are ineligible?**

Costs that occur as part of a project once it has been designed, such as entitlement requirements, are not eligible for these dedicated funds. Any costs which can be bundled into the project financing should not be included in the application. This program is meant to support the preliminary costs and feasibility studies needed to finalize a project concept to begin to line up financing. Also, funds cannot be used for broad housing needs assessments, land use/zoning code updates, or other similar studies that are eligible to be funded through the Planning Grant Program. Grantees cannot begin work on a project that has been awarded grant funds until after receiving an executed contract from DOLA.

### **What is the award limit? Is there a match requirement?**

Suggested maximum award amount for this cycle, unlike the other cycles in this program, is \$150,000, although we expect typical projects will request between \$20,000 to \$75,000 in funding. Applications must demonstrate a high likelihood of successful development potential within a quick time frame (e.g., within 12 months), as well as strong local government and partner support. DOLA may consider reviewing time-sensitive projects on a faster timeline if possible.

A 20% local cash match is required (e.g., cash, waived fees, purchased/donated land). Local governments can make a case for a match reduction or waiver (contact your Division of Local Government Regional Manager). All funds should be fully expended before March 31, 2023.

### **When and how does the application process begin?**

Predevelopment planning and analysis grant applications will be accepted for a limited time as funds are available, with a first application due date of April 1. More details will be posted online at [cdola.colorado.gov/1271](http://cdola.colorado.gov/1271) (awards are expected by the first week of May, 2022). Interested communities will submit a brief application in DOLA's online grant portal (open March 7, 2022). DOLA will schedule a meeting with each applicant meeting program requirements; this meeting will allow the team to review the project with the applicant and key partners before final funding recommendations are made.

### **How will applications be evaluated?**

The Division of Local Government will engage both Division of Housing staff and experts from the Colorado Housing and Finance Authority's (CHFA) Small Scale Affordable Housing Technical Assistance program to coordinate programs and evaluate DOLA's applications. The team will evaluate applications for the likelihood of development project financing and completion, evidence of community support (including local government support through policies and incentives, etc) and support from potential developer(s).

- a. Local government elected body support for project (adopted policies, plans, and letter from chief elected official)
- b. General consensus among key partners on outcomes
- c. Project appears economically viable and addresses local housing need
- d. Analysis can be completed in time to have a project application by next fall, preferably (or they have a clear path to another funding source)
- e. Major gaps already addressed (e.g., if site needs infrastructure or annexation, provider/municipality has agreed to provide/annex)
- f. Grants cannot be used to cover adopted inclusionary requirements (i.e., grants cannot be used to pay for fee in-lieu requirements of an inclusionary housing/zoning ordinance)
- g. Applicants will be asked to describe the ability to move forward if the project is found to be feasible after study (e.g., financially, politically, etc).

### **How does this program compare with CHFA's similar program- the Small Scale Affordable Housing Technical Assistance (TA) Program?**

#### **DOLA's Preliminary Planning & Analysis Program**

- Quick, temporary program to fund this important need
- No limits on the size of the potential project (i.e., # units)
- Grant awards are provided to local governments (only) to hire consultants to do the work
- Rural projects will be more competitive, but all impactful projects will be considered

#### **CHFA's Small Scale Affordable Housing Technical Assistance Program**

- Annual CHFA program
- For small-scale projects of 30 units or less
- Eligible project sponsors receive pro bono technical assistance from CHFA's consultant team
- Additional grants available to support CHFA TA project sponsors with direct project expenses. Grants not to exceed \$20,000.
- Priority for rural projects

For more information on the grant program, visit [cdola.colorado.gov/1271](http://cdola.colorado.gov/1271) or contact KC McFerson, Senior Planner, at [KC.McFerson@state.co.us](mailto:KC.McFerson@state.co.us) or 720.557.4661.

**From:** Pugh - HC, Korbin  
**Sent:** Wednesday, June 1, 2022 4:25 PM  
**To:** Shirley Powell  
**Cc:** Mike Owen  
**Subject:** SHF grant award 2022-M2-022

Dr. Powell:

Congratulations! Your recent application to the History Colorado State Historical Fund has been approved. Town of Dolores is awarded **\$22,286.00** for the Exterior Restoration and Temporary Roof Installation of the Exon Mercantile Company and your project number is **2022-M2-022**. Please use this number in the subject line of all email communications.

On behalf of History Colorado, I want to thank both the town and owners for seeking to preserve this building as a key part of Dolores's future. The State Historical Fund is currently looking to expand the role we play in rural revitalization and resiliency projects. A decision was taken in 2004 by the Colorado Historical Society Board to deny future funding to the Town of Dolores for previous projects failing to return funds owed to the state. However, the current Board felt that this punitive action was no longer relevant and repealed the earlier decision. Given our new emphasis on encouraging preservation as an economic engine, we sincerely welcome the opportunity to work with your town on this project. We also hope it can provide a catalyst for future preservation work that will add to your town's vitality.

Before your project starts, a Grant Award must be executed between Town of Dolores and the State of Colorado. Please read this email for the instructions. Additional, more comprehensive, instructions can be found in the Program Guidebook page 34.

**The following attachments are the first steps to an executed Grant Award:**

1. **Acknowledgement of Award Conditions.** Have an authorized signatory initial (no checkmarks or Xs please), sign and date, and (if applicable) have the property owner sign and date.
2. **Exhibit E.** This exhibit indicates the acceptance of the required property protections. **Print two copies of page 3, Signature Page, only** and have an authorized signer for the property owner sign and date. Both copies of this exhibit must be mailed in **hard copy with wet signatures**, but you can email a scanned copy to start the contracting process.
  - The signature for Covenants must be notarized.
3. **Direct Deposit Authorization Form.** We now require electronic payments. The address on this form must match the address provided on your W9. If you are unsure, please complete a new W9.
4. **State of Colorado Substitute W9.** The submitted W9 was missing a checked box in line 3 – please check the appropriate box and scan and return via e-mail. Your Grant Award cannot be executed without this form.

All completed forms may be individually attached as separate PDF files and **emailed back as a reply**. If you have questions about the Grant Award process not answered in the Program Guidebook, you may reply to this email or call directly to reach your Contract Specialist Korbin Pugh, (720) 644-7024.

Before signing the Acknowledgement of Award Conditions letter, please be sure to review the following:

- **Program Guidebook**. This guidebook will answer many questions you have about managing your grant with us.
- The attached sample **Grant Award**. This example will show your organization what the new award document looks like and includes. Please review this with organizational members prior to signing the Acknowledgement of Award Conditions letter.
- Property Protection Information Sheet

Each grant project is assigned two State Historical Fund staff members; a Contracts Specialist and a Resource Specialist. Mike Owen will be working with you on the technical preservation aspects of your project. Please do not hesitate to contact them with any questions at (720) 557-6991 or [Michael.Owen@state.co.us](mailto:Michael.Owen@state.co.us).

Congratulations on receiving this History Colorado State Historical Fund award. We look forward to getting your grant award executed and your project on its way to a successful completion.

Sincerely,

A handwritten signature in black ink that reads "Chris Bowles". The signature is written in a cursive style with a large, sweeping initial "C".

**Dr Chris Bowles**

Director of Preservation Incentives Programs

History Colorado | Colorado State Historic Preservation Office

303-866-2809 | Cell: 720-670-9249 [Chris.bowles@state.co.us](mailto:Chris.bowles@state.co.us)

History Colorado Center | 1200 Broadway, Denver, CO 80203 | [HistoryColorado.org](http://HistoryColorado.org)

January 4, 2022

Iconergy- Town of Dolores Preliminary EPC Project Measures and Budget Costs

Location	Measure	Existing	Proposed	Budget Implementation Cost	Budget Energy Savings	Budget Cap Savings	Budget Total Savings
Water Meters	Water Meter AMI Upgrades	Old, manually read meters, but still accurate (99%+ per tasting)	Add cellular endpoints to existing meters. Repeaters beyond city limits will require drive-by. Adjust wastewater rate.	\$460,000	\$0	\$7,500	\$7,500
	Leak Detection	10%-20% non-revenue water (NRW) loss	Estimated savings of 3,000 kgal/yr	\$125,000	\$0	\$4,500	\$4,500
	Other Water System Improvements?	??	??				
Street Lights	LED Street Lamps	Sodium	Empire is performing LED replacements, but only when old lamps reach lifetime. If we can Replace with PV Streetlight	\$68,000	\$5,181	\$0	\$5,181
4th Street Bridge Lights	LED bulb-only upgrade.	Grid connection for 500 W of lighting, 300 kWh/mo.		\$7,100	\$400	\$0	\$400
Water Plant	LED	qty 25 2-lamp T12	New LED lamps	\$2,600	\$49	\$10	\$59
	Controls (add water well)	Well is manually run, time adjusted for tank level	Add water well supply to existing SCADA. The city water tank already has a wireless connection protocol.	\$5,500	\$0	\$0	\$0
	Generator	currently no backup power	Four pad and install. Tie into disconnect on pole behind building.	\$65,823	\$0	\$0	\$0
Sewage Plant	LED	qty 26 2-lamp T12	New LED lamps	\$2,700	\$51	\$10	\$61
	VFDs and Motor Replacements	Constant Speed Motors		\$0			
DO is stocked during day and consumed at night in the spring/fall. Main blower 24h, during day 2ndy blower for 10-12h.	Controls (new)	Currently all manual	Add SCADA system with DO and temp sensors.	\$50,000	TBD	\$0	\$0
Int Bldg / Shop	LED	qty 37 2-lamp T8s (20% of working year accrued)	New LED lamps	\$4,000	\$161	\$32	\$194
	Block heaters	Run 24/7 when plugged in. Plugged in prior to snow events. Backhoe & Loader plugged in all time (mid-Nov to March).	Add thermostatic control, maybe timer. (qty 6)	\$7,000	TBD	\$0	\$0
	To be investigated.			\$0		\$0	\$0
Town Hall (5000ft2)	Insulate sheriff's office	Uninsulated concrete walls on 3 sides	Was once prison. Frame over concrete walls and spray foam. Drywall, paint.	\$13,000	\$250	\$0	\$250
	Reframe garage bays x 2	Walls go down to grade. Slab extends from inside to outside with no thermal break. Water intrusion and mold observed.	Demol existing walls, saw cut slab for thermal break, new footing and stub foundation to prevent water ingress, frame new wall with insulation and windows. T-	\$71,000	\$100	\$0	\$100
	Attic insulation	Energy loss, bldg discomfort, snow avalanche in front of Sheriff's office.	Blow (more) cellulose. Need raised walkways for maintenance & access to ducts.	\$19,000	\$500	\$0	\$500
	mini split OPTION 3	Half of bldg has no cooling, other half is evap cool.	Existing duct seems fine. Damper system for heat/cool changeover.	\$156,000	\$0	Switchover savings - twice annual cost	\$0
	Solar	Existing array maxes out previous baseline.	Enough to make net zero (TBD)	\$25,000	\$1,000	\$0	\$0
	TAB	Ducts are unbalanced but in good shape. Many space heaters/fans.	Might lack dampers. Didn't check. Some returns need to be unblocked. (Especially Sheriff's office at distal end.)	\$7,000	\$0	\$0	\$0
	LED	Mostly T8 and T12 with some LED	New LED lamps	\$11,000	\$655	\$50	\$705
	To be investigated.					\$0	\$0
				\$1,099,723	\$8,348	\$12,102	\$19,451

**Town board June 13, 2022**

**Building Official/Building Inspector report**

**Current projects:**

1. 102 Railroad – Temporary final issued, waiting on paving for the accessible parking.
2. Del Rio – Waiting on the final raising of the building.
3. 110 N 16<sup>th</sup> Street – Suppression systems inspected.
4. 201 S 2<sup>nd</sup> Street – Waiting for final construction to issue the final inspection and CO
5. Kokopeli Bike – Waiting on drawings for a commercial kitchen

**New permits: four permits issued for a total of \$1,380.00**

1. #1046 – Major remodel of a residential structure

**Consultations - Phone and in person**

39 consultations for May

**Construction Inspections**

18 construction inspections of permits issued

**Future projects on the horizon:**

1. The new subdivision for eight duplex units between 15<sup>th</sup> and 16<sup>th</sup> is being completed by the submitter.
2. Possible new Marijuana dispensary

**Business Inspections**

1. One – Brick and mortar
2. Three – Food trucks

**STR Inspections**

1. Two follow-up inspections after windows were replaced

**Internet Technology**

Setting up computer for summer intern in the front office

**SPECIAL PROJECTS**

1. No reports

**STR's**

No additional report on STR's this month

## MAINTENANCE DAILY REPORT MAY 2022

- 1 Plants. R J got called out to 103 N 9<sup>th</sup> for a water leak.
- 2 Plants. Worked on the water plant clarifier switch. Mowed Flanders Park. Filled the chlorine feed at the well and the wastewater plant. Started the sampler at the wastewater plant.
- 3 Plants. Pulled the monthly wastewater samples. Pulled the bacti samples and the chlorine samples. Took the samples to Durango. Mowed Riverside and Triangle Park. Marked utility locates. Checked meters at the school for malfunction.
- 4 Plants. Pulled THM HAA and Zylene samples. Mowed at JRP. Serviced the sweeper truck. Marked utility locate at 110 N 16<sup>th</sup>. Randy took a call out for a water leak at 204 Riverside.
- 5 Plants. Picked up trash and cleaned the bathrooms. Mowed at JRP. Replaced the 25 HP blower motor at the wastewater plant. Serviced the backhoe and cleaned the mowers.
- 6-8 Plants. Anthony and RJ took a call out for the water plant.
- 9 Plants. Picked up trash and cleaned the bathrooms. Marked a utility locate. Started town clean up days. Attended the BOT meeting.
- 10 Plants. Continued clean up days. Worked on the parks dump truck.
- 11 Plants. Pulled the chlorine samples. Finished repairs to the parks dump truck. Mowed Flanders and Riverside Park. Cleaned the wastewater plant. Replaced Pump seal at the water plant.
- 12 Plants. Checked the error code on the mower. Attended the flow test on fire hydrants with SGM engineers. Used 25000 gallons of water. Picked up trash and cleaned the restrooms. Mowed at JRP. Repaired sprinklers cleaned the shop. Lead the BOT on a tour of the water and wastewater plants.
- 13-15 Plants. Wyatt. Wyatt got called out Sunday and Monday for the water dock.
- 16 Plants. Picked up trash and cleaned the bathrooms. Cleaned the shop. Fixed sprinklers at JRP. Walked the CIRSA inspector through the facilities and parks. Marked utility locates on 19<sup>th</sup>, 20<sup>th</sup> and 18390 Railroad Ave.
- 17 Plants. Worked on JRP sprinklers. Installed a water line at JRP for community garden.
- 18 Plants. Finished sprinkler repairs. Put the tailgate on the red dump truck. Finished the community garden water line.

- 19 Plants. Picked up trash and cleaned the bathrooms. Trimmed trees at the stop sign at 4<sup>th</sup> and Merritt Way. Had the fire extinguisher company walk through. Loaded the water tank in the white dump truck. Fixed sprinkler box at JRP. Attended the fire sprinkler system inspection with David at 110 N 16<sup>th</sup> street. Turned off meter at 1120 Central Ave.
- 20-22 Plants. RJ. Got called out Saturday and Sunday for quarter jam and emptied trash bins at the pavilion.
- 23 Plants. Picked up trash and cleaned the bathrooms. Installed tree plaques. Mowed at Riverside Park. Finished the DMRs. Attended the BOT meeting.
- 24 Plants. Repaired the chlorine feed line at the well. Read the meters. Mowed Riverside and Flanders Parks. Wet and rolled the baseball field. Used 2500 gallons of water. Attended a staff meeting and the Riverfestival meeting. Picked up broken glass on Railroad Ave and S 5th
- 25 Plants. Pulled the chlorine samples. Mowed at JRP. Installed the flag mounts on the power poles along Railroad. Built the new cross walk signs. Measured for fence on N 6<sup>th</sup>. Replaced faded street signs. Cleaned the turbidity meters.
- 26 Plants. Picked up trash and cleaned the bathrooms. Hung the flags on Railroad Ave. Mowed at JRP. Replaced the hour meter on the wastewater plant blower. Set up the crosswalk signs. Opened the green waste dump for the residents.
- 27-30 Plants. Randy. Anthony and David mowed at JRP on Friday.
- 31 Plants. Picked up trash and disinfected the bathrooms. Mowed Flanders and Riverside Parks. Mowed bar ditches on railroad and the lots on 19<sup>th</sup> street. Mowed the walking trail. Cleaned the mowers. Turned off water at 18542 Hwy 145. Cleaned the chlorine 17 device at the water tank.

**MAY 2022 PRODUCTION CALCULATIONS**

TOTAL PLANT	3573000	
TOTAL WELL	2787000	
	<b>TOTAL PRODUCTION</b>	<b>6360000</b>
<b>GALLONS PRODUCED IN TIME FRAME:</b>		
PRODUCTION IN BILLING CYCLE MAY 1-26	5180000	
PRODUCTION APR 23-30	1092000	
<b>TOTAL PRODUCTION APRIL 23 THRU MAY 26</b>		<b>6272000</b>
<b>GALLONS CONSUMED IN BILLING CYCLE:</b>		
GALLONS BILLED FOR CYCLE		5273709
GALLONS USED BY MAINTENANCE		27500
GALLONS USED BY FIRE DEPT		
<u>TOTAL GALLONS CONSUMED</u>		<b>5301209</b>
<b>TOTAL PRODUCED IN CYCLE</b>		<b>6272000</b>
<b>DIFFERENCE/LOSS</b>		<b>970791</b>
<b>PERCENT LOSS</b>		<b>0.15</b>

TOWN OF DOLORES

Billing Period Report

For 1 5/1/2022 - 5/31/2022

Include Write Off Accounts: True

Route: 004 TOWN

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>Billing Period Totals</b>								
<b>Balance Forward</b>			<b>33,193.47</b>	<b>565</b>				
<b>Payments &amp; Credits</b>								
Balance Transfer			-178.00	2				
Payment Cash			-3,587.58	30				
Payment Check			-30,510.03	408				
SEWER ADJUSTMENT			-328.18	2				
WATER ADJUSTMENT			-383.84	3				
<b>Payments &amp; Credits</b>			<b>-34,987.63</b>	<b>445</b>				
<b>SEWER</b>								
SEWER			16,895.70	487				
SEWER Balance Transfer			89.46	2				
<b>SEWER</b>			<b>16,985.16</b>	<b>489</b>				
<b>WATER</b>								
WATER			22,655.20	553				
WATER Balance Transfer			88.54	2				
<b>WATER</b>			<b>22,743.74</b>	<b>555</b>				
Ending Balance			\$37,934.74	2,054				

Rate Code Totals

Rate Code	Amount	Usage	Count
<b>SEWER</b>			
CS1 COMM IN TOWN	\$2,293.94	454,500	62
S01 RESIDENT IN TOWN	\$10,438.60	2,241,600	335
S02 RESIDENT OUT OF TOWN	\$674.31	81,200	13
S03 RESIDENT IN TOWN 1K	\$249.28	252,000	8
S1K COMMSEWER1KMETER	\$2,328.14	995,000	30
S90 SENIOR LI DISCOUNT	\$911.43	287,000	39
<b>WATER</b>			
C05 COMM.TAP IN TOWN	\$92.52	0	3
CW1 COMM IN TOWN	\$2,457.77	388,800	64
CW2 COMM 1K OUT TOWN	\$44.35	1,000	1
CW3 CM1K IN TOWN	\$1,815.66	661,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$769.65	154,100	20
MF2 1K MULTI FAMILY INTOWN	\$1,230.85	525,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$151.99	27,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOV	\$500.89	36,600	10
R01 RESIDENT IN TOWN	\$12,107.29	2,256,700	320
R02 RES. TOWN TAP	\$215.88	0	7
R03 RESIDENT OUT TOWN	\$1,824.12	196,600	35
RK1 RESIDENT 1K METER	\$285.94	100,000	4
TW1 TOWN WATER	\$0.00	125,600	10
TW2 TOWN WATER 1 K	\$0.00	279,000	2
W90 SENIOR LI DISCOUNT	\$1,158.29	286,700	39
WD WATER DOCK 1K	\$0.00	235,609	1

Usage Totals

TOWN OF DOLORES

Billing Period Report  
 For 1 5/1/2022 - 5/31/2022  
 Include Write Off Accounts: True  
 Route: 004 TOWN

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>SEWER</b>								
			7,100					
	Commercial		1,512,800					
	MultiFamily		400					
	Other		88,000					
	PublicGovt		1,100					
	Residential		2,701,900					
			<u>4,311,300</u>					
<b>WATER</b>								
			7,100					
	Commercial		1,583,200					
	MultiFamily		400					
	Other		88,000					
	PublicGovt		641,309					
	Residential		2,953,700					
			<u>5,273,709</u>					
	Total Usage		9,585,009					

**Negative Usage**

No customers were billed for negative usage in this period.

**Other Receipts**

Description	Amount
BUILDING PERMIT	\$1,510.00
BUSINESS LICENSE	\$275.00
CHARTER FRANCHISE	\$1,303.64
COMNET FRANCHISE	\$718.34
COURT FINES	\$1,100.00
DEVELOPMENT FEE	\$1,100.00
DOG LICENSE	\$80.00
EMPIRE FRANCHISE	\$4,163.99
INSTALLATION FEES-WATER	\$650.00
MARIJUANA LICENSE	\$1,308.00
MISC-GENERAL	\$34.52
PARKS AND REC REVENUE	\$150.00
PROP TAX-OWNERSHIP	\$1,339.26
PROPERTY TAX	\$18,601.46
R&B TAX	\$2,563.94
TAP FEE-WATER	\$4,500.00
WATER DOCK	\$2,813.00
	<u>\$42,211.15</u>
<b>Payment Type</b>	<b>Amount</b>
Cash	\$-3,152.50
Check	\$-39,058.65
	<u>\$-42,211.15</u>

\* Indicates non-finalized charge