

AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
JUNE 14TH, 2021 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC THIS MEETING WILL BE HELD VIRTUALLY

Join Zoom Meeting
<https://zoom.us/j/95553058421>

Meeting ID: 955 5305 8421
One tap mobile
+13462487799,,95553058421# US (Houston)
+16699006833,,95553058421# US (San Jose)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a public hearing. Each person will have 5 minutes. The Town Board- I will conduct this meeting virtually via Zoom as Town Hall remains closed out of precaution for COVID-19. There will be the opportunity for public comment at the meeting during this part of the agenda and under public hearing items. The public can submit their comments, via email, to the Town Clerk at tammy@townofdolores.com any time during the week and up to the time this item is called up on the agenda.

7. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

7.1 Minutes:

A. Minutes of the May 10th, 2021, Board meeting.

B. Minutes of the May 24th, 2021, Board meeting.

7.2 Proceedings: For the Month of May 2021

8. REMOVED CONSENT AGENDA ITEMS:

9. SPECIAL LICENSES/PERMITS:

9.1 Special Event Liquor License: Dolores Chamber of Commerce/Summerfest to be held June 17th, 2021, from the hours of 11:00 a.m. to 7:00 p.m. at Joe Rowell Park. A park permit has been obtained.

10. STAFF REPORTS/PRESENTATIONS:

(Clerk, Building Official, and Public Works have submitted reports for the packet.)

10.1 Sheriff's Report: Sheriff Steve Nowlin: Discussion of BEARS, and open fires.

10.2 Manager's Report: Manager Ken Charles

10.3 Town Attorney: Attorney Jon Kelly

10.4 Treasurer: Tricia Gibson, discussion on Budget to Actual Report

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee

11.2 Planning and Zoning Committee

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce

13. PUBLIC HEARING:

13.1 Ordinance # 552 Series 2021 Second Reading amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing for and Regulating Short Term Rentals.

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:

14.1 Ordinance # 552 Series 2021 Second Reading amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing for and Regulating Short Term Rental.

14.2 Introduction to Ordinance #554 Series 2021 Amending Title 5 and 13 of the Dolores Municipal Code allowing for and Regulating Mobile Food Trucks and Pushcarts.

14.3 Resolution R449 Series 2021: Imposing Open Flame Fire Ban.

14.4 Resolution R448 Series 2021: Awarding Bid to and approving a contract with Iconergy Company for Energy Performance contracting services.

15. ADMINISTRATIVE BOARD BUSINESS:

15.1 Discussion-Marijuana Retail Dispensary License Applications Decision Making Process

16. TRUSTEES REPORTS/ACTIONS:

17. ADJOURNMENT

AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES

May 10th, 2021 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC MEETING WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE

Join Zoom Meeting

<https://zoom.us/j/95553058421>

Meeting ID: 955 5305 8421

One tap mobile

+13462487799,,95553058421# US (Houston)

+16699006833,,95553058421# US (San Jose)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/ APPROVAL OF THE AGENDA:

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a public hearing. Each person will have 5 minutes. The Town Board- I will conduct this meeting virtually via Zoom as Town Hall remains closed out of precaution for COVID-19. There will be the opportunity for public comment at the meeting during this part of the Agenda and under public hearing items. The public can submit their comments, via email, to the Town Clerk at tammy@townofdolores.com any time during the week and up to the time this item is called up on the Agenda.

7. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

7.1 Minutes:

A. Minutes of April 12th, 2021

B. Minutes of April 26th, 2021

7.2 Proceedings: For the month of April.

7.3 Liquor License:

- GST Liquor Retail Liquor License Renewal
- Basecamp Fermented Malt Beverage License Renewal.

9.2 Managers Report: Manager Ken Charles

9.3 Public Works: Randy McGuire report and discussion for the Dolores Weed Management Program

9.3 Town Attorney's Report: Attorney Jon Kelly

10, BOARDS/COMMISSIONS:

10.1 Parks/Playground Advisory Committee:

10.2 Planning and Zoning Committee:

11. OUTSIDE ORGANIZATIONS

11.1 Chamber of Commerce:

12. PUBLIC HEARING:

12.1 ORDINANCE 553 SERIES 2021: Enacting the First Amendment to Ordinance 546 Series 2020 for the Regulation and Taxation of Marijuana Establishments in the Town of Dolores allowing and establishing zoning for light manufacturing of infused marijuana products.

13. INTRODUCTION/ACTION OF ORDINANCES:

13.1 ACTION/APPROVAL Ordinance #553 Series 2021, Enacting the First Amendment to Ordinance #546 Series 2020 for Regulation and Taxation of Marijuana Establishment in the Town of Dolores Allowing and Establishing Zoning for Light Manufacturing of infused Marijuana Products. Action will be required, and this is 2nd and final reading.

14. RESOLUTIONS NOT IN CONSENT:

14.1 ACTION/APPROVAL Resolution R446 Series 2021: Authorizing Execution of Easements for the Dolores Community Trail.

15. ADMINISTRATIVE BOARD BUSINESS:

15.1 Action/approval for Appointment of Committee Members for P&Z: Linda Robinson (3 year) and Deana Truelsen (1 year)

15.2 STR Discussion/Action for Ordinance # 552 Series 2021 amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing for and Regulating Short Term Rental.

16. TRUSTEES REPORT AND ACTIONS:

16. ADJOURNMENT

MINUTES
DOLORS COLORADO
TOWN BOARD OF TRUSTEES
MAY 10TH, 2021 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC THE MEETING WAS HELD VIRTUALLY

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: The Board Members Present: Mayor Chad Wheelus, Trustee's Duvall "Val" Truelsen, Sheila Wheeler, Tracy Murphy, Jen Stark, Andy Lewis, and Melissa Watters.

3.1 Staff Members Present: Manager Ken Charles, Building Official David Doudy, Clerk Tammy Neely, Treasurer Tricia Gibson, Public Works Director Randy McGuire, Sheriff Steve Nowlin, Attorney Jon Kelly.

4. APPROVAL OF THE AGENDA: *Trustee Murphy moved to approve the Agenda, seconded by Trustee Wheeler. Motion carried unanimously.*

5. INDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST: None stated or given

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board currently or during a public hearing. Each person will have 5 minutes. The Town Board will conduct this meeting virtually via Zoom as Town Hall remains closed out of precaution for COVID-19. There will be the opportunity for public comment at the meeting during this part of the Agenda and under public hearing items. The public can submit their comments, via email, to the Town Clerk at tammy@townofdolors.com any time during the week and up to the time this item is called up on the Agenda.

6.1 Rachel Vass: 204 s 5th street, commented on the STR regulation.

6.2 Michael Remus: 206 S 5th street: commented on STR regulation.

6.3 Carly Lindell: 310 Riverside commented on the STR regulation.

7. APPROVAL OF THE CONSENT AGENDA: ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

7.1 Minutes:

A. Minutes of April 12th, 2021

B. Minutes of April 26th, 2021

7.2 Proceedings: For the month of April.

7.3 Liquor License:

- GST Liquor Retail Liquor License Renewal
- Basecamp Fermented Malt Beverage License Renewal.

7.4 Resolutions:

A. R447 Series 2021: Authorizing and approving an Independent Contractor Contract for Town Manager.

Trustee Murphy moved to approve the Consent Agenda, seconded by Trustee Watters. Motion carried unanimously.

8. REMOVED CONSENT AGENDA ITEMS: None

9. STAFF REPORTS/PRESENTATIONS:

(The Clerk, Building Official, Treasurer, and Public Works Director submitted reports in the packet)

Treasurer Tricia Gibson commented on the amount of sales tax collected for the month of April in the amount of \$64,858.00. This is \$20,000.00 more than the previous year.

9.1 Sheriff Steve Nowlin reported to the Board the calls for service and activity for the Sheriff's Dept. citing that traffic is getting heavier. The main topic was the discussion of bears. The bears are coming out and there is a need for secure, locked trash cans. There will be citations issued for unlocked unsecured trash cans. It is a danger to human and wildlife. By reducing the bears food source, it will help. Trustee Watters inquired about heavy Trucks exiting from the Family Dollar Store onto Central Avenue. Attorney Kelly said the Clerk could research to see if there was an agreement for use of the Central Avenue street.

9.2 Manager Ken Charles discussed the executive order of wearing face masks in public. The local governments manage their own protocol for face mask requirements, he asked if the Board could decide on requirements. He also asked about live meetings and reported that some municipalities are conducting hybrid meetings. These are meetings made available virtually or live at the Town Hall. He announced a Strategic Planning Session on May 22nd, 2021 at the Dolores Community Center. Trustee Stark stated she was fine with it if it was outside. Trustee Wheeler felt comfortable with that as well. Manager Charles briefly talked about the upcoming Agenda items. He announced that the new phone system has been installed and asked if there were any comments. Trustee Murphy informed Manager Charles that there is a link on the website that is not working. Also discussed was the Salter Y Tour. The Manager reported that Trustees Stark, Murphy, and Watters took the tour of the Salter Y EA Project in the Chicken Creek area. Trustee Stark submitted an extensive report in the Board packet. Trustee Murphy commended Trustee Stark for the work she has been doing on this project. Manager Charles reported that the Audit is coming up.

9.3 Public Works Director Randy McGuire discussed weed control. There are several different applications that can be used. He introduced a nontoxic herbicide called Avenger. He stated that it is organic and made from the peels of citrus fruit. If it meets the skin, there is mild skin irritation. It is pet friendly and child safe. It will be sprayed around park areas, rocks, and signposts. Since spraying was done the year before there is not an abundance of weeds. All the Trustees were on board with the Avenger method.

9.4 Town Attorney Jon Kelly reported to the Board that Staff has been working on two Marijuana applications. Also, later in the Agenda the Board will be considering for approval an Ordinance to amend the Marijuana Code for light manufacturing of marijuana. Coming up in the Agenda is a resolution for easements crossing private properties for the Dolores Community Bike Trail. He has been working with Staff on several other projects. Manager Charles and Attorney Kelly wanted to discuss the role the Board will be playing after the Marijuana applications have been reviewed and will be sent on for approval before the Board. Manager Charles stressed the importance of the Boards process in the Marijuana application process. Attorney Kelly covered the steps for processing an application. He explained to the Board that they are sitting as a quasi-judicial function. He warned the Board that if not approved the applicant will have a chance to appeal. After Board approval application will be sent to the State Marijuana Division for review and approval. This is not dissimilar the Liquor License Procedure.

10. BOARD/COMMISSIONS:

10.1 Parks/Playground Advisory Committee: Manager Charles announced that the new soccer goals have arrived. Improvements to JRP is continuing.

10.2 Planning and Zoning Committee: Commissioner Linda Robinson reported that revisions to the Land Use Code are continuing. The current focus is on sign regulations and it was agreed by the Commission that the current regulations are appropriate still. Some of the language will need to be clarified. Time has been spent reviewing use and definition on RV Parks. The next Article for review is Article 11 which is hazards. Article 16 will also be reviewed.

11. OUTSIDE ORGANIZATIONS:

11.1 Chamber of Commerce: Director Susan Lisak announced that the Dolores Chamber Banquet will be held Saturday May 15th, 2021.

12. PUBLIC HEARING:

12.1 Ordinance 553 Series 2021, Enacting the First Amendment to Ordinance 546 Series 2020 for the Regulation and Taxation of Marijuana Establishment in the Town of Dolores allowing and establishing zoning for light manufacturing of infused marijuana products. Mayor Wheelus opened the meeting for comment. Attorney Kelly explained that the reason for the amendment. Light manufacturing is for kitchens to make edible marijuana products. He explained that there was some interest from possible applicants requesting to sell and make edible products from Marijuana. Some of the infused products would be provided by other vendors and a possibility of infusing marijuana by a cold extraction method. Therefore, causing the amendment to be made. He informed the Board state regulation does not allow the taxation of the manufacturer. The facility would offer employment and contribution to the community. Mayor Wheelus closed the hearing as no comment was made from the public.

13: INTRODUCTION/ACTION OF ORDINANCES:

13.1 Action/approval Ordinance 553 Series 2021, Enacting the First Amendment to Ordinance 546 Series 2020 for Regulation and Taxation of Marijuana Establishments in the Town of Dolores allowing and establishing Zoning for Light Manufacturing of infused Marijuana products. Action is required as this is the second and final reading.

Trustee Murphy moved to approve Ordinance 553 Series 2021 enacting the first amendment allowing and establishing zoning for light manufacture of infused marijuana products, the second and final reading, seconded by Trustee Truelsen. The Motion was carried unanimously.

14. RESOLUTIONS NOT IN CONSENT AGENDA:

14.1 Action/Approval of Resolution R446 Series 2021, authorizing Execution of Easements for the Dolores Community Trail.

Trustee Murphy moved to approve Resolution 446 Series 2021, seconded by Turelsen. Motion carried unanimously.

15. ADMINISTRATIVE BOARD BUSINESS:

15.1 Action/Approval for the Appointment of Committee Member for P&Z, Linda Robinson (3 year) and Deanna Truelsen (1 year).

Trustee Stark moved to reappoint Linda Robinson and Deanna Truelsen to the P&Z Committee, seconded by Trustee Lewis. Trustee Truelsen abstained. Motion carried by six votes.

15.2 STR Discussion/Action, for Ordinance 553 Series 2021 amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing for and Regulating Short Term Rentals. Elizabeth Garvin with Community Code joined the meeting. She gave a power point presentation, so the Board could go through it and discuss each topic. The Board could go through and accept or amend proposed language. She presented five categories as follows.

- Full time Use
- Part Time USE
- Accessory Dwelling Unit Use
- Accessory Space Use
- Residential Unit in Mixed-Use Commercial Districts

Elizabeth also compared other Towns and the STR regulations. Also talked about a limit of permits issued, residential. The Board discussed setting a cap in the residential districts of 3.5% making one property eligible per street. Comment was opened to the Board.

16. TRUSTEES REPORT AND ACTIONS: No statements were made

16. Adjournment: Mayor Wheelus adjourned the meeting at 9:30 p.m.

Mayor Chad Wheelus

Town Clerk Tammy Neely

AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
MAY 24, 2021 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC THIS MEETING WILL BE HELD VIRTUALLY

Join Zoom Meeting

<https://zoom.us/j/95553058421>

Meeting ID: 955 5305 8421

One tap mobile

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7. STAFF REPORTS/PRESENTATIONS:

(Clerk, Treasurer, Building Official, and Public Works have submitted reports for the packet.)

7.1 Managers Report: Manager Ken Charles

7.2 Town Attorney's Report: Attorney Jon Kelly

7.3 Building Official David Douady with IT report.

7.4 Proclamation: Dolores Youth Baseball Members/Volunteers

8. ACTION/INTRODUCTION OR ORDINANCES:

8.1 Action/First Reading of Ordinance 552 Series 2021, Amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing for Regulating Short Term Rentals.

9. ACTION/INTRODUCTION OF RESOLUTIONS NOT ON CONSENT:

9.1 Resolution R448 Series 2021, awarding the contract for Energy Performance Contracting Services to Iconenergy.

10. ADMINISTRATIVE BOARD BUSINESS:

10.1 DISCUSSION ON THE TOWN OF DOLORES Emergency Operation Plan, present by Manager Charles.

11. TRUSTEES REPORTS/ACTIONS:

12. ADJOURNMENT



MINUTES

DOLORS COLORADO

TOWN BOARD OF TRUSTEES

MAY 24TH, 2021 6:30 P.M.

This meeting was held virtually.

1. CALL TO ORDER: Mayor Wheelus called the meeting to order at 6:33 p.m.

2 PLEDGE OF ALLEGIENCE

3. ROLL CALL: Board Members Present: Mayor Wheelus, Trustee's Duvall "Val" Truelsen, Tracy Murphy, Melissa Watters, Jen Stark, and Sheila Wheeler. Trustee Andy Lewis was absent.

3.1 Staff Members Present: Manager Ken Charles, Town Clerk Tammy Neely, Building Official David Doudy, Treasurer Tricia Gibson, and Attorney Jon Kelly.

4. APPROVAL OF THE AGENDA: *Trustee Murphy moved to approve the agenda amending and striking item 9.1 Resolution R448 Series 2021, seconded by Trustee Truelsen Motion passed unanimously.*

5 IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. None stated or given.

6. CITIZENS TO ADDRESS THE BOARD: **This is an opportunity for Citizens to address the Board at this time or during a public hearing. Each person will have 5 minutes.** The Town Board- I will conduct this meeting virtually via Zoom as Town Hall remains closed out of precaution for COVID-19. There will be the opportunity for public comment at the meeting during this part of the Agenda and under public hearing items. The public can submit their comments, via email, to the Town Clerk at tammy@townofdolores.com any time during the week and up to the time this item is called up on the Agenda.

6.1 Carlee Lindell, 310 Riverside Ave, Dolores Colorado: Addressed the Board on her view of STR's. For the record, a letter is on file.

6.2 Rachel Vass, 204 S. 5th Street, Dolores Colorado: Commented to the on her views of the STR regulations.

7. STAFF REPORTS/PRESENTATIONS:

7.1 Manager Ken Charles reviewed some of the topics coming up in the meeting:

- The Energy Services Company Award will be struck from this Agenda.
- The Library River Trail: The Town of Dolores and Library District are collaborating on a restoration project for the River Trail. The Library will be granting an easement to the Town for a section of the Trail. It was agreed that the Town and Library will fund the project. The cost for the Town's portion will be \$2,095.
- Emergency Operations Plan (EOP): Some of the Board requested information of the plans. The Town tested sirens at both ends of Town, only to find one of the sirens worked. The Fire Protection District estimated the age of the sirens to 40+ years old. The FPD and Sheriff are looking into upgrades. Sirens will play an important factor in citizens that do not have access to emergency warning devices.
- Purpleair.com: An air monitor was placed at Townhall this allows citizens to see in real time the town of Dolores's air quality.

7.2 Town Attorney Jon Kelly briefed the Board on items coming up in the meeting.

- He reported that two Marijuana applications were up for review and that they should be scheduled to go before the Board in June.
- The Trail system easements are being recorded.
- He mentioned if the meetings go live the resolution of virtual meetings will need to be updated.

7.3 Building Official David Douady updated the Board on IT equipment.

- The Board room has been upgraded to conduct meetings in person, all meetings have YouTube capability. This will allow members of the Board to have the choice of being there live or on virtual.
- The Town's phones have been upgraded to the latest technology.

7.4 Proclamation/The Dolores Youth Baseball recognition Group. No action was required.

8. ACTION/INTRODUCTION OF ORDINANCES:

8.1 The first reading of Ordinance 552 Series 2021, Amending Title 5 of the Dolores Municipal Code and Article II and III of the Dolores Land Use Code allowing regulating Short Term Rentals. Attorney Kelly reviewed the Ordinance and the changes made. Trustee Stark requested that the redline portion of the changes be made available to the Board for review. *Trustee Truelsen moved to approve Ordinance 552 Series 2021 on first reading and to proceed to second reading, seconded by Trustee Stark.*

9 ACTION/INTRODUCTION OF RESOLUTIONS NOT ON CONSENT AGENDA:

9.1 Resolution R448 Series 2021 was struck from the Agenda by a motion.

10. ADMINISTRATIVE BOARD BUSINESS:

10.1 Memorandum of Understanding: between the Town of Dolores and Dolores Library District. The Library grants use of the trail for the benefit of the Town. The agreement is intended to provide maintenance use and expansion for the Dolores River Trail located south of the Dolores Library. The trail is currently used by pedestrians and cyclist that benefits both Citizens and Library Patrons. *Trustee*

Truelsen moved to approve the MOU between the Town of Dolores and the Dolores Library District, seconded by Trustee Murphy. Motion passed unanimously.

10.2 Discussion of the Dolores Emergency Operation Plan (EOP). Manager Charles presented Ordinance #524 Series 2015 the Emergency Disaster Declaration Ordinance. The purpose for the plan is to provide Emergency Management the Town of Dolores is exposed to natural and human caused disaster. The EOP provides roles, responsibilities, guidelines, and principles for an effective coordination during emergencies/disasters. The EOP is a living document. It will continue to evolve based on events. Jim Spratlen Emergency Management for the County of Montezuma also addressed the Board concerning the EOP.

11. TRUSTEES REPORT/ACTIONS:

12. ADJOURNMENT: Mayor Wheelus adjourned the meeting at 8:45 p.m.

Mayor Chad Wheelus

Town Clerk Tammy Neely

TOWN OF DOLORES
AP Check Register - 10-100-104
Checks Issued 5/1/2021 To 5/31/2021

| Check # | Date | Vendor | Check Total |
|---------|-----------|------------------------------|-------------|
| 25984 | 5/4/2021 | AT&T MOBILITY | 208.21 |
| 25985 | 5/4/2021 | LAURA BAUER | 1,040.00 |
| 25986 | 5/4/2021 | GREEN ANALYTICAL LABORAT | 228.00 |
| 25987 | 5/4/2021 | MATTHEWS ELECTRIC OF SOUT | 856.20 |
| 25988 | 5/4/2021 | MUNRO SUPPLY, INC. | 254.15 |
| 25989 | 5/4/2021 | SHAW SOLAR | 47,724.00 |
| 25990 | 5/4/2021 | UTILITY NOTIFICATION CENTER | 46.20 |
| 25991 | 5/8/2021 | NATIONAL CAR CHARGING LLC | 9,629.00 |
| 25992 | 5/8/2021 | CATERPILLAR FINANCIAL SERV | 3,669.70 |
| 25993 | 5/8/2021 | IMAGENET CONSULTING LLC | 191.78 |
| 25994 | 5/8/2021 | JON LEWIS KELLY, P.C. | 3,587.50 |
| 25995 | 5/8/2021 | NETFORCE PC, INC. | 2,873.13 |
| 25996 | 5/12/2021 | IMAGENET CONSULTING LLC | 32.94 |
| 25997 | 5/12/2021 | Kenneth Charles | 800.00 |
| 25998 | 5/12/2021 | BANKCARD CENTER | 3,617.01 |
| 25999 | 5/17/2021 | ALSCO | 480.31 |
| 26000 | 5/17/2021 | CHOICE BUILDING SUPPLY, INC. | 423.33 |
| 26001 | 5/17/2021 | CIRSA | 782.00 |
| 26002 | 5/17/2021 | CITY OF CORTEZ | 50.00 |
| 26003 | 5/17/2021 | CRUZAN IRRIGATION, INC | 66.91 |
| 26004 | 5/17/2021 | DOLORES STATE BANK | 2,034.14 |
| 26005 | 5/17/2021 | DOLORES GENERAL STORE | 270.11 |
| 26006 | 5/17/2021 | BALLENTINE COMMUNICATION | 294.00 |
| 26007 | 5/17/2021 | FASTTRACK COMMUNICATIONS | 827.50 |
| 26008 | 5/17/2021 | FLYERS ENERGY, LLC | 403.60 |
| 26009 | 5/17/2021 | GREEN ANALYTICAL LABORAT | 100.00 |
| 26010 | 5/17/2021 | JAMES A SHANER | 250.00 |
| 26011 | 5/17/2021 | LEPEW PORTA JOHNS, INC | 275.00 |
| 26012 | 5/17/2021 | MONTEZUMA COUNTY SHERIFF | 12,795.95 |
| 26013 | 5/17/2021 | MUNICODE | 445.78 |
| * 26014 | 5/17/2021 | SAN JUAN BASIN PUBLIC HEALT | 106.00 |
| 26016 | 5/26/2021 | BROWNS HILL ENGINEERING & | 293.90 |
| 26017 | 5/26/2021 | CENTURYLINK | 285.66 |
| 26018 | 5/26/2021 | EMEDCO, INC. | 111.83 |
| 26019 | 5/26/2021 | EMPIRE ELECTRIC ASSOCIATIO | 6,182.14 |
| 26020 | 5/26/2021 | MONTELORES SURVEYING AND | 1,600.00 |
| 26021 | 5/26/2021 | TARGET RENTAL | 38.08 |
| 26022 | 5/26/2021 | TREATMENT TECHNOLOGY | 1,905.20 |

Grand Totals 104,779.26

Number of Checks Printed: 38
 Number of Checks Voided: 0

* Indicates a Skip in Check Sequence

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

8.1

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
 AND ONE OF THE FOLLOWING (See back for details.)**

- | | | |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR
 2170 FERMENTED MALT BEVERAGE (3.2 Beer)

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE
 Dolores Chamber of Commerce

State Sales Tax Number (Required)
 84-1146629

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
 (include street, city/town and ZIP)

 PO Box 602
 Dolores, CO 81323

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
 (include street, city/town and ZIP)

 Joe Rowell Park
 100 Railroad Ave, Dolores CO 81323

| NAME | DATE OF BIRTH | HOME ADDRESS (Street, City, State, ZIP) | PHONE NUMBER |
|---|---------------|---|---------------|
| 4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Deanna Truelsen | 7/8/44 | 206 Central Avenue, Dolores CO 81323 | (970)394-9158 |
| 5. EVENT MANAGER Susan Lisak | 11/8/74 | 27933 Road P, Dolores CO 81323 | (970)426-9902 |

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? 1

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM?

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

| Date | Date | Date | Date |
|-------------------|---------------|---------------|---------------|
| 7/17/21 | | | |
| Hours From To | Hours From To | Hours From To | Hours From To |
| 11a .m. To 7p .m. | | | |

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

| | | |
|---------------------------------|------------------------------------|------------------------|
| SIGNATURE <i>Susan Lisak</i> | TITLE <i>Executive Director</i> | DATE <i>5/21/21</i> |
|---------------------------------|------------------------------------|------------------------|

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

| | | |
|--|--|---------------------------------------|
| LOCAL LICENSING AUTHORITY (CITY OR COUNTY) | <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY | TELEPHONE NUMBER OF CITY/COUNTY CLERK |
| SIGNATURE | TITLE | DATE |

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

| License Account Number | Liability Date | State | TOTAL |
|------------------------|----------------|------------|-------|
| | | -750 (999) | \$. |

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 08/21/2020 that have been posted, and by documents delivered to this office electronically through 08/25/2020 @ 09:38:15 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 08/25/2020 @ 09:38:15 in accordance with applicable law. This certificate is assigned Confirmation Number 12552336 .



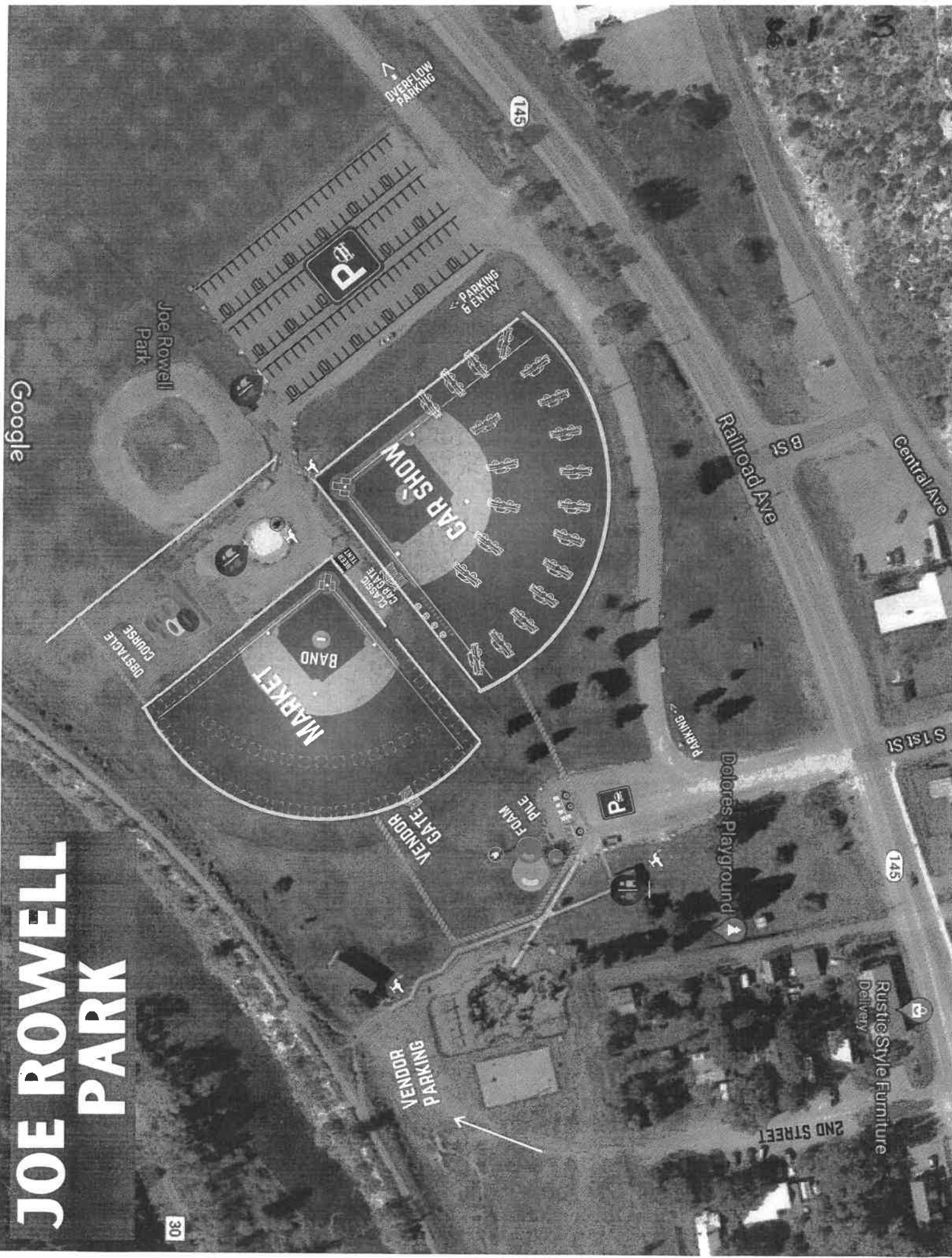
Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do>, entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

JOE ROWELL PARK

Google



30

OVERFLOW
PARKING

145

Joe Rowell
Park

PARKING
& ENTRY

CAR SHOW

DESTALE
COURSE

MARKET
BAND

VENDOR
GATE

FOAM
PILE

Dolores Playground

145

S 1ST ST

Central Ave

Railroad Ave

RusticStyle Furniture
Delivery

2ND STREET

JOE ROWELL PARK CONTRACT



Town of Dolores
420 Central Ave
P O Box 630
Dolores, CO. 81323
Phone 970-882-7720
Fax 970-882-7466

JOE ROWELL PARK
APPLICATION/AGREEMENT

DATE OF APPLICATION: 5/21/21

General Information

1) Will you be applying for a Special Event permit? Yes No

If you are a non-profit and will be applying for a Special Events permit for alcohol there is a **minimum 60 day process.** Please inquire at the Dolores Town Hall 970-882-7720.(See page #4 for supplemental requirements.)

2) Describe area and provide a detailed drawing of location and layout for the event.

Grassy area between playground and baseball diamond for foam pile and obstacle course.
Then 2 of the baseball diamonds for car show and marketplace

Organization/ Group Name: Dolores Chamber of Commerce
Contact Person's Name: Susan Lisak
Mailing Address: PO Box 602, Dolores CO 81323
Phone Number: _____ E-mail: doloreschamber@gmail.com
Cell Number: (970)426-9902
Alternate Contact Person: Deanna Truelsen E-mail: dd.truelsen@gmail.com
Phone Number: _____ Cell Number (970)394-9158

3) Date and Times of Use July 17, 2021 from: 11am to: 7pm

4) Purpose of Use

Dolores Summerfest

5) Activities:

Car show, Dog Carnival, Foam Pile, Obstacle Course, Vendors, Beer/Wine, Music

JOE ROWELL PARK CONTRACT

6) Size of Group ~500

7) Park/Pavilion use fees

| | | |
|-----------------|-------------------|-----------|
| Under 100 | | |
| Single day | \$50 | \$ _____ |
| Multi-day | \$250 | \$ _____ |
| Over 100 | | |
| Single day | \$250 | \$ 250.00 |
| Multi-day | \$500 | \$ _____ |
| Damage Deposit: | \$100 small group | \$ _____ |
| | \$500 large group | \$ 500.00 |

8) Additional fees:

| | | |
|----------------------------------|------------------|----------|
| Ball fields free for sports use. | | |
| for other than sports games: | \$20.00 each/day | \$ 20.00 |
| Electricity use: | | |
| Accessory power pole: | \$10.00/day | \$ 10.00 |
| Ball field lights: | \$10.00/day | \$ _____ |
| Equipment loans: | \$25.00/day | \$ _____ |
| Parking lot closure: | \$10.00/day | \$ _____ |
| | Total Fees: | \$ _____ |

9) PAYMENT in Separate Checks Please: Fee \$280.00 Deposit \$500.00

10) Conditions of Use: Permit Holder shall agree to the following conditions selected:

- Proof of insurance in accordance with Town of Dolores Ordinance #497 *Already on file*
- Clean up the area used
- Provide portable toilets (see page 4) *6 to 10*
- Provide trash removal services (see page 4)
- Provide law enforcement
- Provide security
- Provide fencing
- Access to second street gate
- Permission to enter grass area with a vehicle (sprinklers to be marked in advance. NO ONE will enter until marking is done. NOTE- Town Staff requires 1 week notice minimum)

* Dogs are not allowed in playground.
 *Dogs are required to be on leash at all times. *Town Ordinance #470

Camping

Camping in designated areas only with prior approval
 _____ Tent camping \$5 per person per night
 _____ RV \$15 per vehicle per night

Not Applicable

Campsite Location: _____ Approved: _____

Authorized Signature: _____ Date: _____

SUPPLEMENTAL FOR LIQUOR EVENTS

12.06.030 Use of public parks and recreation areas.

Town parks and recreation areas may be reserved and used for special events by groups, associations or similar organizations, by permit issued by the Town Manager upon compliance with the following terms and conditions:

(1) Written application for a permit shall be submitted to the Town Manager containing such information as the Town Manager deems necessary to evaluate the proposed special event.

(2) The applicant shall pay an application fee as may be established by the Board of Trustees and agrees to pay upon request the actual costs to the Town in providing any additional municipal services as may be required in connection with the special event. Additional services shall include any regular or overtime salaries of Town personnel, equipment usage, fuel, trash removal and sanitary provisions.

(3) The applicant agrees to pay for and provide proof of liability insurance in an amount and for such coverage as may be required by the Town Manager to protect the Town from any liability for any injuries or damages of any kind which may arise out of the holding of the special event. Insurance coverage shall be in amounts not less than those recovery limits set forth in the Colorado Government Immunity Act, Section 24-10-114, C.R.S., or any successor statute thereto.

(4) The special event shall be conducted in a manner that creates the least amount of disturbance to those persons residing near the park or recreation area and minimizes damage to public property. The applicant shall compensate the Town for all damage done to public property during the special event.

LAW ENFORCEMENT REQUIREMENTS

Special Events Permit applicants will be reviewed by local law enforcement (Montezuma County Sheriff's Dept.) to determine if additional law enforcement is required. It is **mandatory** that additional law will be provided by Montezuma County Sheriff's Department at applicant's expense.

Port-A-Pot Needs Schedule

PORTABLE TOILETS IN ADDITION TO THE AVAILABLE BATHROOMS AT JOE ROWELL PARK

| <u>HOURS:</u> | <u>PORTABLE TOILETS:</u> | <u>WITH ALCOHOL:</u> |
|---------------|--------------------------|----------------------|
| 1-5 HOURS | 2 ADDITIONAL TOILETS | 4 ADDITIONAL TOILETS |
| 6-10 HOURS | 3 ADDITIONAL TOILETS | 6 ADDITIONAL TOILETS |

MORE THAN ONE DAY: TO BE EVALUATED

IF ALCOHOL IS INCLUDED AT THE EVENT THE AMOUNT OF ADDITIONAL TOILETS IS DOUBLED.

TRASH SERVICE:

| <u>HOURS:</u> | <u>DUMSTER:</u> |
|--------------------|------------------|
| 1-5 HOURS | 8 YARD CAPACITY |
| 6-10 HOURS | 10 YARD CAPACITY |
| MORE THAN ONE DAY: | 20 YARD CAPACITY |

Familiarity with the Law

Applicant acknowledges that he / she have been provided with a copy of the Town of Dolores Municipal Code Chapter 12.06 "Use of Public Places" and that Applicant has read and become familiar with such law. Further, by signing this Agreement, Applicant agrees to be bound by the terms, provisions and requirements of the said Chapter 12.06 of the Town of Dolores Municipal Code.

Payment of Costs

The Applicant hereby agrees to pay the Town of Dolores upon request, or within 30 days hereafter, the actual costs incurred by the Town of Dolores in providing any additional municipal services that may be required as a result or which shall arise from the Applicant's use of the park. Such costs may include any regular or overtime salaries for town personnel, and the use of Town equipment and fuel for such equipment.

Insurance

The applicant shall pay for and provide public liability and spectator's insurance in the following amounts: at least \$150,000 per occurrence / \$600,000 per aggregate occurrence. The Town of Dolores must be included as a named insured on your insurance policy, and a loss payable clause must be received prior to the event. Such coverage must be in full force and effect throughout the entire time Applicant uses the park. If, for any reason, the required insurance is not in full force and effect on the dates and times specified in this Section 9, the Town's permission to use the park shall be deemed to have been revoked and the Applicant shall not be permitted to use the park. Evidence of the required insurance shall be filed with and approved by the Town Manager at least one week prior to the commencement of Applicant's use of the park.

Conduct of Applicant

Applicant shall see that all members, guests, participants, spectators and others shall act in a responsible manner at all times while using the park, and the special event(s) sponsored by the Applicant shall be held in such a manner so as to cause the least amount of disturbance to those persons residing near the park and to minimize the damage to public property.

Waste and Sanitation Facilities

Applicant shall insure that sufficient waste containers and port - a - pots be supplied should the number of attendees exceed normal handling capacities of those facilities on site or provided by the Town.

Damages

Applicant hereby assumes financial responsibility for all damages done to public property during the time Applicant uses the park, and Applicant agrees to pay for any damages done to public property during such usage.

Revocation of Permit

This Permit may be revoked at any time by the Town.

Authority

The undersigned person represents and warrants to the Town and he / she is fully authorized to execute this Agreement on behalf of the Applicant. By signing this application the Applicant acknowledges their commitment to abide by the laws of the Town of Dolores and the conditions of this Agreement.

| | | | |
|-----------------------|--------------------|--------------|--------------------|
| Signature | <u>Susan Lisak</u> | Printed Name | <u>Susan Lisak</u> |
| Date: | <u>5/21/21</u> | | |
| | <u>Ken Clark</u> | | <u>6-10-21</u> |
| Town Manager Approval | | Date | |



Montezuma County Sheriff's Office

Steven D. Nowlin – Sheriff

730 East Driscoll Street
Cortez, Colorado 81321

Telephone 970 / 565-8452
Fax 970 / 565-3731
www.montezumasheriff.org

Special Event Request

Date of request 5/21/21

Event Dolores Summerfest

Event Manager Susan Lisak

Date(s) / Time(s) of event: July 17, 2021

From: 11am To: 7pm

Location of event Joe Rowell Park

Description of event: Car show, Music, Dog Carnival, Vendors, Foam Pile for Kids
Obstacle Course, Beer/Wine Tent

The cost per Deputy is set at a rate of \$40.00 per hour. The cost for Patrol Vehicle is set at \$20.00 per hour. The cost per Sheriff Posse Member is set at a rate of \$20.00 per hour. One Deputy is required when Posse is requested.

----- Do Not Write Below This Line -----
(To Be Completed By Montezuma County Sheriff's Office Authorized Personnel)

Number of Deputies 1 Number of Patrol Vehicles 0 Number of Posse Members 0

Total time requested 8 hours

Total cost for event \$320.00

Approved by [Signature] Date 05/27/21

If event fee waived, authorized by ONE ADDITIONAL DEPUTY WILL BE PROVIDED.

Town board June 14, 2021

Building Official/Building Inspector report

Current projects:

1. 520 Railroad – Framing and insulation inspection completed
2. 315 Central – Rough-in plumbing inspection
3. 502 Riverside – Final
4. 2002 Hillside – Footer and framing inspections
5. 520 Railroad - Framing

New permits: Six permits issued for a total of \$4,591.10

1. #1004 – 2002 Hillside – porch addition
2. #1005 - 102 S 5th Street – remodel building
3. #1006 – 102 Railroad – Remodel building
4. #1007 – 502 Riverside – Change of permit
5. #1008 – 520 Railroad – Addition for storage
6. #1009 – Family Dollar – Interior remodel add additional coolers

Future projects on the horizon:

1. The two marijuana applications for two locations in town have been submitted awaiting approval from the state.
2. New foundation at 105 N 7th street
3. New duplexes between 15th and 16th street – awaiting drawings

Business Inspections

1. Seven inspections of businesses
 - a. Basecamp – Multiple violations
 - i. Using extension cords as permanent power – cord was nearly cut in two from a



- cabinet door.
- ii. Fire extinguishers out of date for testing
 - iii. Using multiplug adaptors at several outlets
 - iv. Address not clearly visible from exterior

- b. Montezuma – Multiple violations –
 - i. Using extension cord to power light in dining room area that had a short
 - ii. Storage of waste grease outside
 - iii. Bear proof trash container
 - iv. Used appliances
 - v. Unregistered vehicle
 - vi. Unpermitted storage container
- c. Dolores Mountain Inn – Multiple violations (As of May 21, 2021 all violations addressed)
 - i. Fire extinguishers out of date for testing
 - ii. Using extension cords for permanent power
 - iii. Smoke detectors missing from sleeping rooms
 - iv. Blocked electrical equipment



- v. No GFI outlets near sinks
- d. GST Liquor – No violations
- e. Mi Tequila – Several violations
 - i. Water boiler for heater - broken heat exchanger leaking gas in the building
 - ii. Using portable heaters as permanent heat source causing breaker failure
 - iii. Fire Extinguisher out of date for testing
 - iv. Using extension cords for permanent power
- f. Depot – No violations
- g. Dolores Community Center – Three violations

- i. Hood system out of compliance – required every six months last tested in 2009



- ii. Fire extinguishers out of date for testing
- iii. Emergency lighting failed throughout (nine units)

Internet Technology

1. Board room – Configuring the board room computer for Zoom and YouTube. There were some issues that needed worked out in our Zoom account. We have begun running test meetings.
2. Update board on laptops and updating – Please keep your board computers plugged in and turned on unless moving them to another location. This is to ensure that critical updates occur.
3. Working on installing an air conditioner system in the IT room to keep the heat down. The temperature has been too high and it is detrimental to computer components.

2021 Code Adoption

Once the board room system is bug free, I will have meetings with the contractors and the realtors on the new code.



MAINTENANCE DAILY REPORT MAY 2021

- 1-2 Plants. Disinfected the bathrooms. RJ got called out for water dock on May 2.
- 3 Plants. Picked up trash and disinfected the bathrooms. Started the meter installation to tie main water into park sprinklers at JRP. Completed the Turbidity report for the water plant.
- 4 Plants. Pulled the monthly wastewater samples, the bacti's and the chlorine samples. Installed the 4 "meter at JRP.
- 5 Plants. Marked utility locate requests. Finished installing the 4" meter and backflow at JRP.
- 6 Plants. Picked up trash and disinfected the bathrooms. Clean up the trench line at JRP. Worked on sprinklers at JRP. Installed a sign mount at JRP playground.
- 7-9 Plants. Disinfected the bathrooms. Randy and Anthony got called out for the water dock on the 7th.
- 10 Plants. Picked up trash and disinfected the bathrooms. Worked on the sprinklers in JRP. Worked on meter remote repairs. Cleaned the mowers and prep for mowing season. Unloaded the soccer goals. Attended the board meeting.
- 11 Plants. Disinfect bathrooms. Finished the wastewater plant DMR. Removed the sander box from the orange dump truck. Mowed town hall. Installed a bench at the playground. Installed the water tank on the KW dump. Bladed the streets. Calibrated and cleaned the turbidity meter at the water plant. Used 4000 gallons on the streets.
- 12 Plants. Pulled the chlorine samples. Worked on the clarifier at the water plant. Mowed Triangle and Riverside Parks. Worked on the sprinklers at JPR. Swept Central Ave. used 4000 gallons of water.
- 13 Plants. Picked up trash and disinfected the bathrooms. Repaired the sprinkler system at the JRP baseball field. Mowed at JRP. Anthony got a pm call out for water shut off at 210 S 7th.
- 14-16 Plants. Disinfected restrooms. Anthony got a call out for water dock all three days.
- 17 Plants. Picked up trash and disinfected the bathrooms. Marked utility locate requests. Worked the town cleanup. Attended the meeting for the Charter Comm line on Merritt Way.
- 18 Plants. Town clean up. Fertilized the parks.

- 19 Plants. Pulled the chlorine samples. Finished town clean up. Note: 1/3 of town staff time was spent separating the green waste from the dump waste at the households. Mowed Flanders Park. Repaired the gate at the water plant. Worked on sprinklers at JRP.
- 20 Plants. Picked up trash and disinfected the bathrooms. Mowed at JRP. Assembled the soccer goal posts. Cleaned up the trench line at JRP. Repaired sprinklers at JRP. Painted the gates at the water plant. Serviced the chlorine 17 at the water tank.
- 21-23 Plants. Disinfected the bathrooms. Wyatt
- 24 Plants. Picked up trash and disinfected the bathrooms. Replaced a broken parking barrier at JRP. Level the trench line at JRP. Picked up parts for repairing the roller.
- 25 Plants. Mowed at JRP. Sprayed weeds at the old dump. Read meters. Repaired the roller hydraulic drive.
- 26 Plants. Pulled the chlorine samples. Mowed and trimmed at JRP. Rebuild the blower on the mower. Re-read meter mis reads. Turned on water at 201 S 7th. Dragged, wet, and rolled the high school baseball field in JRP. Used 4000 gallons of water. Sprayed weeds on the walking trail with non-toxic spray.
- 27 Plants. Picked up trash and disinfected the bathrooms. Mowed Riverside Park. Marked utility locates. Sprayed white top (hoary cress). Serviced the Chlorine 17 at the water plant.
- 28-31 Plants. Picked up trash and disinfected the bathrooms. RJ got called out for water dock on the 29th.



TOWN OF DOLORES

MAY

2021

TOWN OF DOLORES
Budget Analysis
Reporting For 3/1/2021 to 3/31/2021

| Account Description | AccountNo | Cur Month | YTD Actual | Budget Yr. | YTD Variance | % |
|-------------------------|------------|------------------|------------------|-------------------|--------------------|--------------|
| INCOME | | | | | | |
| DSB Lease Purchase Sola | 10-300-105 | 0.00 | 0.00 | 32667.00 | -32667.00 | 0.00 |
| Property Tax | 10-311-100 | 19238.03 | 19598.31 | 86000.00 | -66401.69 | 22.79 |
| Sales Tax Revenue | 10-313-100 | 30902.06 | 101942.48 | 250000.00 | -148057.52 | 40.78 |
| Cigarette Tax Revenue | 10-314-100 | 0.00 | 485.65 | 1000.00 | -514.35 | 48.57 |
| Empire Franchise Fees | 10-318-101 | 4542.29 | 13390.09 | 45000.00 | -31609.91 | 29.76 |
| Cable T.V. Franchise | 10-318-102 | 0.00 | 1450.14 | 4000.00 | -2549.86 | 36.25 |
| Atmos Energy Franchise | 10-318-103 | 0.00 | 15392.49 | 11500.00 | 3892.49 | 133.85 |
| Commnet Tower Lease | 10-318-105 | 684.14 | 2052.42 | 5000.00 | -2947.58 | 41.05 |
| Atmos Energy Tower Leas | 10-318-107 | 0.00 | 2026.81 | 1800.00 | 226.81 | 112.60 |
| Liquor Licenses | 10-321-101 | 0.00 | 600.00 | 3250.00 | -2650.00 | 18.46 |
| Business Licenses | 10-321-102 | 200.00 | 3581.00 | 4300.00 | -719.00 | 83.28 |
| Building Permits | 10-322-101 | 3131.78 | 3666.12 | 7500.00 | -3833.88 | 48.88 |
| Development Fees | 10-322-102 | 0.00 | 40.00 | 0.00 | 40.00 | |
| Dog Licenses | 10-322-103 | 270.00 | 670.00 | 900.00 | -230.00 | 74.44 |
| Grant Revenue | 10-334-102 | 161933.10 | 221032.07 | 308750.72 | -87718.65 | 71.59 |
| Marijuana Sales Tax | 10-334-105 | 0.00 | 0.00 | 50000.00 | -50000.00 | 0.00 |
| Marijuana Occupation Ta | 10-334-106 | 0.00 | 0.00 | 2000.00 | -2000.00 | 0.00 |
| Lottery Funds | 10-335-101 | 2711.01 | 2711.01 | 15500.00 | -12788.99 | 17.49 |
| Copies | 10-341-101 | 0.00 | 2.00 | 0.00 | 2.00 | |
| Other Miscellaneous Rev | 10-341-102 | 0.00 | 865.28 | 3000.00 | -2134.72 | 28.84 |
| Parks & Recreation Reve | 10-346-101 | 0.00 | 0.00 | 750.00 | -750.00 | 0.00 |
| Court Fines and Fees | 10-351-101 | 1925.00 | 3659.00 | 10000.00 | -6341.00 | 36.59 |
| Interest | 10-361-101 | 34.66 | 98.53 | 8000.00 | -7901.47 | 1.23 |
| Specific Ownership Tax | 20-311-101 | 1229.15 | 3201.47 | 11000.00 | -7798.53 | 29.10 |
| Sales Tax Revenue | 20-313-100 | 25283.68 | 83407.66 | 200000.00 | -116592.34 | 41.70 |
| Severance Tax | 20-318-105 | 0.00 | 0.00 | 5200.00 | -5200.00 | 0.00 |
| Mineral Lease Revenue | 20-318-106 | 0.00 | 0.00 | 37500.00 | -37500.00 | 0.00 |
| HUTF Revenue | 20-330-100 | 2086.96 | 6212.55 | 27000.00 | -20787.45 | 23.01 |
| Road & Bridge | 20-330-101 | 2517.42 | 2564.57 | 7000.00 | -4435.43 | 36.64 |
| Bank Interest | 20-361-101 | 23.10 | 65.68 | 100.00 | -34.32 | 65.68 |
| Grant Revenue | 30-334-101 | 0.00 | 25000.00 | 43000.00 | -18000.00 | 58.14 |
| Water User Fees | 30-340-100 | 18731.13 | 53740.92 | 243000.00 | -189259.08 | 22.12 |
| New Water Taps | 30-340-101 | 0.00 | 0.00 | 4500.00 | -4500.00 | 0.00 |
| Water Dock | 30-340-102 | 1805.00 | 4671.25 | 17000.00 | -12328.75 | 27.48 |
| Sewer Users Fees | 40-340-100 | 16716.03 | 48194.02 | 181375.00 | -133180.98 | 26.57 |
| New Sewer Taps | 40-340-101 | 0.00 | 0.00 | 4500.00 | -4500.00 | 0.00 |
| TOTAL INCOME | | 293964.54 | 620321.52 | 1632092.72 | -1011771.20 | 38.01 |
| EXPENSES | | | | | | |
| Town Magistrate | 10-412-117 | 480.00 | 980.00 | 3000.00 | 2020.00 | 32.67 |
| Trustee Education | 10-413-320 | 0.00 | 0.00 | 1000.00 | 1000.00 | 0.00 |
| Senior/Race/Goose/Bike | 10-413-800 | 0.00 | 2000.00 | 15750.00 | 13750.00 | 12.70 |
| Easter Egg/TH Christmas | 10-413-812 | 0.00 | 0.00 | 1000.00 | 1000.00 | 0.00 |
| Elections | 10-414-310 | 0.00 | 0.00 | 1800.00 | 1800.00 | 0.00 |
| Marijuana Licensing | 10-414-311 | 51.59 | 2391.59 | 20000.00 | 17608.41 | 11.96 |
| Interim Town Manager | 10-415-108 | 1943.75 | 5468.75 | 17600.00 | 12131.25 | 31.07 |
| Town Manager | 10-415-110 | 0.00 | 0.00 | 6667.00 | 6667.00 | 0.00 |
| Treasurer | 10-415-111 | 499.46 | 2091.04 | 9126.00 | 7034.96 | 22.91 |
| Administrative Clerk | 10-415-112 | 922.32 | 2764.96 | 12176.00 | 9411.04 | 22.71 |
| Office Assistant - Town | 10-415-113 | 697.32 | 2407.68 | 8518.00 | 6110.32 | 28.27 |
| Maintenance Salaries | 10-415-114 | 3601.00 | 10527.62 | 45441.00 | 34913.38 | 23.17 |
| Maintenance Overtime | 10-415-116 | 376.19 | 1316.58 | 5460.00 | 4143.42 | 24.11 |
| Board Payment | 10-415-117 | 0.00 | 0.00 | 3750.00 | 3750.00 | 0.00 |
| Health/Dental/Life - In | 10-415-210 | 1980.37 | 7176.10 | 28030.00 | 20853.90 | 25.60 |
| Employee Payroll Taxes | 10-415-220 | 772.89 | 2342.72 | 11104.00 | 8761.28 | 21.10 |
| Employee Retirement | 10-415-230 | 237.31 | 702.67 | 2767.00 | 2064.33 | 25.39 |
| State Compensation | 10-415-260 | 0.00 | 0.00 | 2200.00 | 2200.00 | 0.00 |
| Subscriptions or Dues | 10-415-310 | 1375.40 | 3510.70 | 5800.00 | 2289.30 | 60.53 |
| Codification | 10-415-311 | 0.00 | 0.00 | 3000.00 | 3000.00 | 0.00 |
| Administrative Educatio | 10-415-320 | 25.00 | 78.00 | 2500.00 | 2422.00 | 3.12 |
| Town Attorney | 10-415-330 | 1037.50 | 2646.88 | 6500.00 | 3853.12 | 40.72 |

TOWN OF DOLORES
Budget Analysis
Reporting For 3/1/2021 to 3/31/2021

| Account Description | AccountNo | Cur Month | YTD Actual | Budget Yr. | YTD Variance | % |
|-------------------------|------------|-----------|------------|------------|--------------|-------|
| Audit Fees | 10-415-331 | 0.00 | 0.00 | 2750.00 | 2750.00 | 0.00 |
| Gas Expenses | 10-415-410 | 301.89 | 893.64 | 1800.00 | 906.36 | 49.65 |
| Electric Service | 10-415-411 | 0.00 | 446.41 | 1800.00 | 1353.59 | 24.80 |
| Trash Removal | 10-415-413 | 276.42 | 552.84 | 3500.00 | 2947.16 | 15.80 |
| Admin. Purchased Serv | 10-415-420 | 2046.45 | 7875.63 | 30312.00 | 22436.37 | 25.98 |
| Copier Lease | 10-415-430 | 207.77 | 925.26 | 2700.00 | 1774.74 | 34.27 |
| Liability Insurance | 10-415-520 | 0.00 | 2117.82 | 7865.00 | 5747.18 | 26.93 |
| Telephone/Internet/Fibe | 10-415-530 | 336.97 | 576.60 | 3500.00 | 2923.40 | 16.47 |
| Advertising & Legal Not | 10-415-540 | 211.97 | 817.04 | 5000.00 | 4182.96 | 16.34 |
| Travel & Mileage | 10-415-580 | 0.00 | 0.00 | 2000.00 | 2000.00 | 0.00 |
| Postage & Freight | 10-415-602 | 85.00 | 133.00 | 2850.00 | 2717.00 | 4.67 |
| Office Supplies | 10-415-610 | 359.34 | 2199.77 | 5000.00 | 2800.23 | 44.00 |
| Uniforms | 10-415-613 | 128.73 | 399.35 | 1400.00 | 1000.65 | 28.53 |
| Supplies for Town Hall | 10-415-615 | 532.45 | 532.45 | 1000.00 | 467.55 | 53.25 |
| Web Page/Business Enhan | 10-415-640 | 0.00 | 1809.64 | 3000.00 | 1190.36 | 60.32 |
| Miscellaneous | 10-415-650 | 403.99 | 4600.87 | 5000.00 | 399.13 | 92.02 |
| Dog Control Costs | 10-415-655 | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| Equipment | 10-415-700 | 0.00 | 445.00 | 2000.00 | 1555.00 | 22.25 |
| Capital Outlay | 10-415-701 | 0.00 | 197958.00 | 336032.00 | 138074.00 | 58.91 |
| Master Comp. Plan St. R | 10-419-316 | 0.00 | 3300.00 | 28569.00 | 25269.00 | 11.55 |
| TH Maint Purchase Servi | 10-419-423 | 0.00 | 429.12 | 1500.00 | 1070.88 | 28.61 |
| Town Hall Building Main | 10-419-611 | 0.00 | 99.09 | 4000.00 | 3900.91 | 2.48 |
| Sheriff and Jail Expens | 10-420-330 | 25591.90 | 38395.35 | 240000.00 | 201604.65 | 16.00 |
| Building Inspector Sala | 10-424-118 | 3705.00 | 10605.00 | 25000.00 | 14395.00 | 42.42 |
| Park Employees Seasonal | 10-452-119 | 0.00 | 0.00 | 10140.00 | 10140.00 | 0.00 |
| Park Electricity | 10-452-411 | 0.00 | 591.78 | 6000.00 | 5408.22 | 9.86 |
| Park Maintenance Suppli | 10-452-610 | 153.23 | 203.06 | 5000.00 | 4796.94 | 4.06 |
| Park Bldg./Grounds Main | 10-452-615 | 335.00 | 980.55 | 12000.00 | 11019.45 | 8.17 |
| Joe Rowell Park Improve | 10-452-708 | 0.00 | 0.00 | 20000.00 | 20000.00 | 0.00 |
| Park Grant Expenses | 10-452-900 | 0.00 | 2500.00 | 4000.00 | 1500.00 | 62.50 |
| Plaground Donation Expe | 10-452-901 | 0.00 | 0.00 | 1500.00 | 1500.00 | 0.00 |
| Debt Service Principal | 10-500-803 | 0.00 | 0.00 | 2716.00 | 2716.00 | 0.00 |
| Debt Service Interest S | 10-500-804 | 0.00 | 0.00 | 1336.00 | 1336.00 | 0.00 |
| Town Manager | 20-415-110 | 0.00 | 0.00 | 6667.00 | 6667.00 | 0.00 |
| Treasurer | 20-415-111 | 499.46 | 2091.04 | 9126.00 | 7034.96 | 22.91 |
| Administrative Clerk | 20-415-112 | 878.66 | 2655.81 | 12176.00 | 9520.19 | 21.81 |
| Office Assistant - Town | 20-415-113 | 697.32 | 1874.16 | 8518.00 | 6643.84 | 22.00 |
| Maintenance Overtime | 20-415-116 | 376.15 | 1316.49 | 5460.00 | 4143.51 | 24.11 |
| Interim Town Manager | 20-415-118 | 1943.75 | 5468.75 | 17600.00 | 12131.25 | 31.07 |
| Health/Dental/Life - In | 20-415-210 | 1980.37 | 7176.10 | 28030.00 | 20853.90 | 25.60 |
| Payroll Taxes | 20-415-220 | 545.90 | 1673.09 | 8663.00 | 6989.91 | 19.31 |
| Employee Retirement | 20-415-230 | 161.16 | 469.81 | 2767.00 | 2297.19 | 16.98 |
| State Compensation | 20-415-260 | 0.00 | 0.00 | 2200.00 | 2200.00 | 0.00 |
| Building Inspector | 20-424-118 | 1235.00 | 3535.00 | 13520.00 | 9985.00 | 26.15 |
| Maintenance Salaries | 20-431-115 | 3254.18 | 9792.37 | 45441.00 | 35648.63 | 21.55 |
| Town Attorney | 20-431-330 | 1037.50 | 2646.88 | 6500.00 | 3853.12 | 40.72 |
| Audit Fees | 20-431-331 | 0.00 | 0.00 | 2750.00 | 2750.00 | 0.00 |
| Weed Control | 20-431-340 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Maintenance on Equipmen | 20-431-341 | 1284.20 | 3917.81 | 10000.00 | 6082.19 | 39.18 |
| Gas | 20-431-410 | 0.00 | 0.00 | 900.00 | 900.00 | 0.00 |
| Electric Service | 20-431-411 | 269.75 | 1177.47 | 4000.00 | 2822.53 | 29.44 |
| Street Light Electricit | 20-431-412 | 0.00 | 4353.58 | 24500.00 | 20146.42 | 17.77 |
| Liability Insurance | 20-431-520 | 0.00 | 2117.82 | 7865.00 | 5747.18 | 26.93 |
| Telephone/Internet/Fibe | 20-431-530 | 286.97 | 468.68 | 3500.00 | 3031.32 | 13.39 |
| Small Tools & Equipment | 20-431-612 | 0.00 | 1086.69 | 3500.00 | 2413.31 | 31.05 |
| Uniforms | 20-431-613 | 128.73 | 366.57 | 1300.00 | 933.43 | 28.20 |
| Traffic Signs | 20-431-614 | 0.00 | 0.00 | 2500.00 | 2500.00 | 0.00 |
| Parts and Supplies | 20-431-618 | 675.00 | 1607.36 | 5000.00 | 3392.64 | 32.15 |
| Fuel and Lubricants | 20-431-626 | 2379.41 | 4814.89 | 13000.00 | 8185.11 | 37.04 |
| Miscellaneous/Cont. | 20-431-650 | 0.00 | 0.00 | 10000.00 | 10000.00 | 0.00 |
| Capital Outlay | 20-431-701 | 0.00 | 1554.00 | 41137.00 | 39583.00 | 3.78 |
| Patching & Gravel | 20-431-730 | 0.00 | 1764.48 | 50500.00 | 48735.52 | 3.49 |
| Debt Service Principal | 20-500-803 | 2678.45 | 9260.16 | 39293.00 | 30032.84 | 23.57 |

10.1 3

COUNTY OF MONTEZUMA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------|------------------|------------------|-------------------|-------------------|-------------|
| DOLORES CONTRACT | | | | | |
| 001.1650.1120 PERMANENT SALARIES | 11,007.08 | 34,578.88 | 107,719.00 | 73,140.14 | 32.1 |
| 001.1650.1152 OVERTIME | .00 | 421.05 | 4,000.00 | 3,578.95 | 10.5 |
| 001.1650.1180 FRINGE BENEFITS | 3,487.09 | 10,910.63 | 37,281.00 | 26,370.37 | 29.3 |
| 001.1650.1220 OPERATING EXPENSES | 156.47 | 1,527.01 | 10,000.00 | 8,472.99 | 15.3 |
| 001.1650.1221 MP MAINTENANCE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 001.1650.1310 PROFESSIONAL SERVICES | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 001.1650.1387 VEHICLE EXPENSES | .00 | 1,045.39 | 6,500.00 | 5,454.61 | 18.1 |
| 001.1650.1425 FLEET COSTS | .00 | 132.05 | .00 | 132.05 | .0 |
| 001.1650.1610 DISPATCH FEES | .00 | .00 | 28,000.00 | 28,000.00 | .0 |
| TOTAL DOLORES CONTRACT | 14,650.64 | 48,614.89 | 200,000.00 | 151,385.01 | 24.3 |

| Date | Journal | Payee or Description | Account Number | Debit Amount | Credit Amount | Balance |
|------------------------------|---------|--|-----------------|--------------|---------------|---------------------------------|
| DOLORES CONTRACT | | | | | | |
| PERMANENT SALARIES | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1120 | | | 23,571.78 |
| 04/10/2021 | PC | PAYROLL TRANS FOR 4/10/2021 PAY PERIO | | 4,078.50 | | |
| 04/24/2021 | PC | PAYROLL TRANS FOR 4/24/2021 PAY PERIO | | 6,928.58 | | |
| | | 04/30/2021 (04/21) Period Totals and Balance | | 11,007.08 | .00 | 34,578.86 |
| YTD Encumbrance | .00 | YTD Actual | 34,578.86 Total | 34,578.86 | YTD Budget | 107,719.00 Unexpended 73,140.14 |
| OVERTIME | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1152 | | | 421.05 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | 421.05 |
| YTD Encumbrance | .00 | YTD Actual | 421.05 Total | 421.05 | YTD Budget | 4,000.00 Unexpended 3,578.95 |
| FRINGE BENEFITS | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1180 | | | 7,443.54 |
| 04/10/2021 | PB | PAYROLL TRANS FOR 4/10/2021 PAY PERIO | | 2,569.83 | | |
| 04/24/2021 | PB | PAYROLL TRANS FOR 4/24/2021 PAY PERIO | | 897.28 | | |
| | | 04/30/2021 (04/21) Period Totals and Balance | | 3,467.09 | .00 | 10,910.83 |
| YTD Encumbrance | .00 | YTD Actual | 10,910.83 Total | 10,910.83 | YTD Budget | 37,261.00 Unexpended 26,370.37 |
| OPERATING EXPENSES | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1220 | | | 1,378.64 |
| 04/20/2021 | AP | AT&T | | 88.18 | | |
| 04/08/2021 | AP | CENTURYLINK | | 58.29 | | |
| | | 04/30/2021 (04/21) Period Totals and Balance | | 156.47 | .00 | 1,527.01 |
| YTD Encumbrance | .00 | YTD Actual | 1,527.01 Total | 1,527.01 | YTD Budget | 10,000.00 Unexpended 8,472.99 |
| MP MAINTENANCE | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1221 | | | .00 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 | YTD Budget | 2,500.00 Unexpended 2,500.00 |
| PROFESSIONAL SERVICES | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1310 | | | .00 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 | YTD Budget | 3,000.00 Unexpended 3,000.00 |
| VEHICLE EXPENSES | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1387 | | | 1,045.39 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | 1,045.39 |
| YTD Encumbrance | .00 | YTD Actual | 1,045.39 Total | 1,045.39 | YTD Budget | 6,500.00 Unexpended 5,454.61 |
| FLEET COSTS | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1425 | | | 132.05 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | 132.05 |
| YTD Encumbrance | .00 | YTD Actual | 132.05 Total | 132.05 | YTD Budget | .00 Unexpended (132.05) |
| TRAINING | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1600 | | | .00 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 | YTD Budget | .00 Unexpended .00 |
| DISPATCH FEES | | | | | | |
| | | 03/31/2021 (03/21) Balance | 001.1850.1810 | | | .00 |
| | | 04/30/2021 (04/21) Period Totals and Balance | | .00 | .00 | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 | YTD Budget | 29,000.00 Unexpended 29,000.00 |

Detective Division

Dolores Monthly

May 2021

| | MONTHLY | YEAR TO DATE |
|------------------------------------|-------------|--------------|
| NEW CASES ASSIGNED | 1 | 6 |
| CASES CLEARED / INACTIVE / CLOSED | 0 | 3 |
| CASES PENDING | | 3 |
| VALUE OF STOLEN / DAMAGED PROPERTY | \$39,995.00 | \$40,995.00 |
| VALUE OF RECOVERED PROPERTY | \$39,995.00 | \$39,995.00 |
| HOURS WORKED | 23 | |
| OTHER - HOURS WORKED | 0 | 37.5 |

MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:

| CASE # | OFFENSE-VIOLATION | STATUS |
|----------|----------------------------|-------------|
| MC210285 | Theft - Other | Active-Open |
| MC210417 | Vehicle Theft - Auto | Active-Open |
| MC210522 | Sex Assault Fondling (JUV) | Active-Open |

**Municipal Code/Traffic Citations
And
Reports Written For the
Town of Dolores
MAY
2021**

Hours worked for Detectives

Detective Hours

23

Patrol Hours

37.5

| Call Type | Number Events | Avg. Dispatch | Avg. Response | Avg. Travel | Avg. Time On Scene | Avg. Time | Total Time |
|-----------------------------|---------------|---------------|---------------|-------------|--------------------|-----------|------------|
| ABANDON VEHICLE | 3 | 16.69 | 18.72 | 0.01 | 4.21 | 39.63 | 118.88 |
| ANIMAL AT LARGE | 1 | 0.53 | 0.03 | 0 | 0 | 0.57 | 0.57 |
| ANIMAL FOUND | 2 | 0.52 | 0.66 | 0.02 | 4.88 | 6.08 | 12.15 |
| ANIMAL/GENERAL | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| ANIMAL/INJURED | 1 | 1.92 | 0.07 | 23.77 | 14.3 | 40.05 | 40.05 |
| ASSIST OTHER AGENCY | 1 | 4.77 | 2.33 | 0 | 0 | 7.1 | 7.1 |
| ATTEMPT TO SERVE/CIVIL | 3 | 0.01 | 0 | 0 | 0 | 0.01 | 0.03 |
| BAR CHECK | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| BARKING DOG | 1 | 18.95 | 12.98 | 11.15 | 0.03 | 43.12 | 43.12 |
| CIVIL | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| CIVIL STANDBY | 4 | 1.95 | 3.64 | 1.09 | 1.5 | 8.16 | 32.65 |
| COMPLAINT | 2 | 4.03 | 0 | 0 | 0 | 4.03 | 8.05 |
| DOMESTIC VIOLENCE | 1 | 2.1 | 0.02 | 13.38 | 76.95 | 92.45 | 92.45 |
| EXTRA PATROL | 21 | 0.64 | 0.46 | 0 | 12.75 | 13.41 | 281.63 |
| FLAGGED DOWN | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| FOLLOWUP | 6 | 0.87 | 4.19 | 0 | 0.03 | 5.06 | 30.38 |
| HARASSMENT | 2 | 0.68 | 0.02 | 4.13 | 1.1 | 5.93 | 11.87 |
| ILLEGAL CAMPING | 1 | 1.37 | 0.02 | 0 | 0 | 1.38 | 1.38 |
| INFORMATION ONLY | 1 | 10.38 | 0.05 | 11.97 | 34.03 | 56.43 | 56.43 |
| INTOXICATED PEDESTRIAN | 2 | 3.3 | 0.64 | 6.87 | 8.85 | 19.66 | 39.32 |
| LOST OR STOLEN PROPERTY | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| MENTAL SUBJECT | 1 | 2.27 | 1.37 | 2.88 | 34.57 | 41.08 | 41.08 |
| OVERDOSE | 1 | 6.23 | 0.1 | 5.73 | 19.08 | 31.15 | 31.15 |
| PARKING COMPLAINT | 1 | 17.12 | 0 | 12.87 | 19.28 | 49.27 | 49.27 |
| PHONE CALL | 5 | 8.99 | 0 | 0 | 0 | 8.99 | 44.95 |
| PROPERTY DAMAGE | 2 | 5.12 | 0.1 | 6.79 | 30.15 | 42.16 | 84.32 |
| RESTRAINING ORDER VIOLATION | 1 | 3.43 | 3.27 | 0 | 0 | 6.7 | 6.7 |
| SAFE TO TELL | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| SEARCH WARRANT SERVICE | 1 | 0.4 | 0.22 | 0.58 | 42.1 | 43.3 | 43.3 |
| SECURITY | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| SECURITY CHECK | 16 | 0.13 | 0.07 | 0 | 0 | 0.19 | 3.1 |
| SEX OFFENDER CHECK | 2 | 0.01 | 0 | 0 | 0 | 0.01 | 0.02 |
| SEXUAL ASSAULT ON CHILD | 1 | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | | |
|--------------------------------|------------|-------|-------|-------|-------|--------|--------|--------|
| SHOTS FIRED | 1 | 2.42 | 0.03 | 0 | 0 | 0 | 2.45 | 2.45 |
| SUSPICIOUS ACTIVITY | 3 | 9.29 | 17.18 | 0.67 | 8.52 | 35.67 | 107 | 107 |
| SUSPICIOUS PERSON | 2 | 7.77 | 0.05 | 0 | 0 | 7.82 | 15.63 | 15.63 |
| SUSPICIOUS VEHICLE | 2 | 0.71 | 0.31 | 0.28 | 0.37 | 1.67 | 3.33 | 3.33 |
| THEFT | 2 | 19.43 | 12.93 | 0.01 | 0.03 | 32.38 | 64.77 | 64.77 |
| THREATS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRAFFIC ACCIDENT | 2 | 3.17 | 0.03 | 4.21 | 23.43 | 30.83 | 61.67 | 61.67 |
| TRAFFIC ACCIDENT INJURY | 1 | 3 | 0.07 | 13.22 | 94.43 | 110.72 | 110.72 | 110.72 |
| TRAFFIC CONTROL | 1 | 0.38 | 0.47 | 0 | 0 | 0.85 | 0.85 | 0.85 |
| TRAFFIC STOP | 29 | 0.03 | 0 | 0 | 0.33 | 0.36 | 10.42 | 10.42 |
| TRESPASS | 2 | 3.28 | 8.55 | 0 | 0 | 11.83 | 23.67 | 23.67 |
| UNWANTED PERSON | 3 | 0.42 | 2.38 | 1.58 | 12.88 | 17.27 | 51.8 | 51.8 |
| VERBAL DISPUTE | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| VIN INSPECTION | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| WARRANT SERVICE | 1 | 5.23 | 0.03 | 33.62 | 7.42 | 46.3 | 46.3 | 46.3 |
| WELFARE CHECK | 4 | 3.23 | 5.65 | 1.62 | 7.56 | 18.06 | 72.23 | 72.23 |
| TOTAL CALLS FOR SERVICE | 147 | | | | | | | |

Chapter 9.37 BEAR-PROOF RECEPTACLE

Sections:

9.37.010 Bear-proof receptacle.

All persons, residences and businesses are required to place and store any waste, trash, food, etc. in an approved and secured/latched bear resistant waste/trash disposal container/dumpster.

The storage of food/trash outside of an approved and secured/latched bear resistant waste/trash disposal container/dumpster is prohibited.

All garbage/trash collection companies (doing business in the Town of Dolores) shall provide secured/latchable waste/trash disposal container/dumpster for any residential/commercial customers that the companies serve within the Town of Dolores.

A violation of this section shall be punished as set forth in section 1.12.010, general penalty now in effect or as may be amended from time to time.

(Ord. No. 530, 8-14-2017)

**ORDINANCE NO. 530
SERIES 2017**

**AN ORDINANCE REQUIRING ALL TRASH CONTAINERS TO BE BEAR PROOF
AND REQUIRING ALL TRASH TO BE STORED IN BEAR PROOF CONTAINERS**

WHEREAS, the number of bears coming into the Town of Dolores has greatly increased in the summer of 2017; and,

WHEREAS, the bears are attracted to open trash containers, or trash not in containers located in the Town of Dolores; and,

WHEREAS, the increasing number of bears foraging for food in the Town of Dolores requires passage of this ordinance on an emergency basis in order to protect the health, welfare and safety of the Town of Dolores Citizens.

NOW THEREFORE, it is ordained by the Town Board of the Town of Dolores, Colorado that:

WHEREAS, Title 9 Public Peace, Morals and Welfare is amended to add Chapter 9.37 Bear Proof Receptacle:

Section 9.37 Bear Proof Receptacle - All persons, residences and businesses are required to place and store any waste, trash, food, etc. in an approved and secured/latched bear resistant waste/trash disposal container/dumpster.

The Storage of food/trash outside of an approved and secured/latched bear resistant waste/trash disposal container/dumpster is prohibited.

All garbage/trash collection companies (doing business in the Town of Dolores) shall provide secured/latch-able waste/trash disposal container/dumpster for any residential/commercial customers that the companies serve within the Town of Dolores.

A violation of this section shall be punished as set forth in Section 1.12.010 General Penalty now in effect or as may be amended from time to time.

Repealer. All orders, bylaws, ordinances, and resolutions of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Severability. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

Recording and Authentication. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the Town Clerk.

PUBLIC HEARING: This emergency Ordinance shall be considered for first and final reading on the 14th day of August, 2017 at the hour of 6:30 p.m., in Town Board Chambers in Town Hall, Dolores Colorado, at which time and place all persons may appear and be heard concerning same.

INTRODUCED, READ AND PASSED AS AN EMERGENCY ORDINANCE AT A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES ON THE 14TH DAY OF AUGUST, 2017, AND ORDERED PUBLISHED.

TOWN OF DOLORES

ATTEST:

SANTIAGO LOPEZ, Mayor

LANA HANCOCK, Town Clerk

APPROVED AS TO FORM:

MICHAEL F. GREEN, Town Attorney



Tammy Neely <tammy@townofdolores.com>

1400 Merritt Way

2 messages

1

Steve Nowlin <snowlin@so.montezuma.co.us>

Wed, Jun 9, 2021 at 6:38 AM

To: Kenneth Charles <manager@townofdolores.com>, Tammy Neely <tammy@townofdolores.com>, "Ann Swope (ann@townofdolores.com)" <ann@townofdolores.com>

Cc: Patrick Gothard <pgothard@so.montezuma.co.us>, Hakan Aybar <HAybar@so.montezuma.co.us>, Jeff Copeland <jcopeland@so.montezuma.co.us>

Good Morning,

A bear drug this trash container across the road from [1400 Merritt Way](#) sometime during the night and pried open the lid. The owner properly had the lid latched. This is the same trash can that the bear tried to get into last week but was unsuccessful, however not last night. I will be contacting the trash company to have the latch cables inspected and tightened. A summons was avoided because they complied with the ordinance.

I will try and set up on this bear next week. Have a good day!

Steven D. Nowlin, Sheriff

Montezuma County, Colorado

4 attachments



Merrit Way 1.jpg
3836K



Merrit Way 2.jpg
3646K

Merrit Way 3.jpg
2682K



Merritt Way 4.jpg
2932K

Tammy Neely <tammy@townofdolores.com> Wed, Jun 9, 2021 at 8:59 AM
To: Steve Nowlin <snowlin@so.montezuma.co.us>
Cc: Kenneth Charles <manager@townofdolores.com>, "Ann Swope (ann@townofdolores.com)" <ann@townofdolores.com>, Patrick Gothard <pgothard@so.montezuma.co.us>, Hakan Aybar <HAYbar@so.montezuma.co.us>, Jeff Copeland <jcopeland@so.montezuma.co.us>

Thank you for letting us know.
Dolores Town Clerk
970-882-7720

[Quoted text hidden]

Manager's Update
June 14, 2021

Energy Services Company Award

Later in the agenda the mayor and trustees will review a resolution to award the contract for the Energy Performance Contracting Services to Iconergy. Iconergy is a Colorado based company with significant local government performance contracting in Colorado.

Library River Trail

The town and library completed the Intergovernmental Agreement that provides the town with an easement for this section of the River Trail. Improvements to the trail were made in June that stabilized and widened the trail.

IT

The town's IT company, Netforce, is completing our board room technology upgrades and training staff. Our goal is to hold the June 28th board meeting in person and to offer the ZOOM option to the public and to trustees who prefer or the ZOOM option.

Fire Ban

Because of extreme drought the sheriff is recommending that Montezuma County enact a fire ban and that is set to occur June 15. The town typically follows the county's lead and the resolution to enact the open fire ban is included in the packet.

Drought Planning

Town staff began working on drought planning, which outlines what actions the town may take if raw water shortages occur. Our intention is to develop our approach based on:

- categorizing various drought stages such as Watch, Warning, Critical and Emergency,
- developing trigger points such as Dolores River flows dropping to 80 percent of monthly average and then 65, 40 and 25 percent,
- set the water use reduction goals such as 10 percent,
- develop response strategies beginning with asking users for voluntary reductions to limiting outside watering etc.

Our plan is to present a draft at our June 28th meeting.

Solar Project

The final solar project at the WWTP should be completed and operating by the end of the month. This last project is the by far the largest as the solar arrays are installed on both sides of the roofs on two buildings. The solar systems on all three facilities: townhall, shop and WWTP, are designed to cover most of the energy demand on all three buildings with the WWTP having the greatest demand. Once the town receives the final invoice from Shaw Solar, the town will move forward with securing the lease-purchase funds from the Dolores State Bank for the 25% portion of the costs the town is responsible for.

Galloping Goose Historical Society Plans for Boxcar Exhibit

Under the guidelines in the new lease between the town and the historical society, the historical society may construct additional railroad track and display up to five historical railroad cars in the area just north of the museum. Included in the packet is a plan to move forward with this project. The plan includes two tracks between the museum and the sidewalk in Flanders Park. The track will be installed east to west from the 5th street sidewalk to ten feet from town hall, approximately 100-feet. The track location will be slightly different from the plan. ADA requires that there be a minimum 42" wide public access. To accomplish that within the area the tracks will be closer together and there only be public access from the sidewalk on the north side and on the south side between the museum and the track. The historical society will bring a revised plan, and this will be presented to the board for approval.

Other

Bike Trail

CML Annual Conference September 22-24 in Westminster

Traffic Issues

CENTRAL AVE

2:01

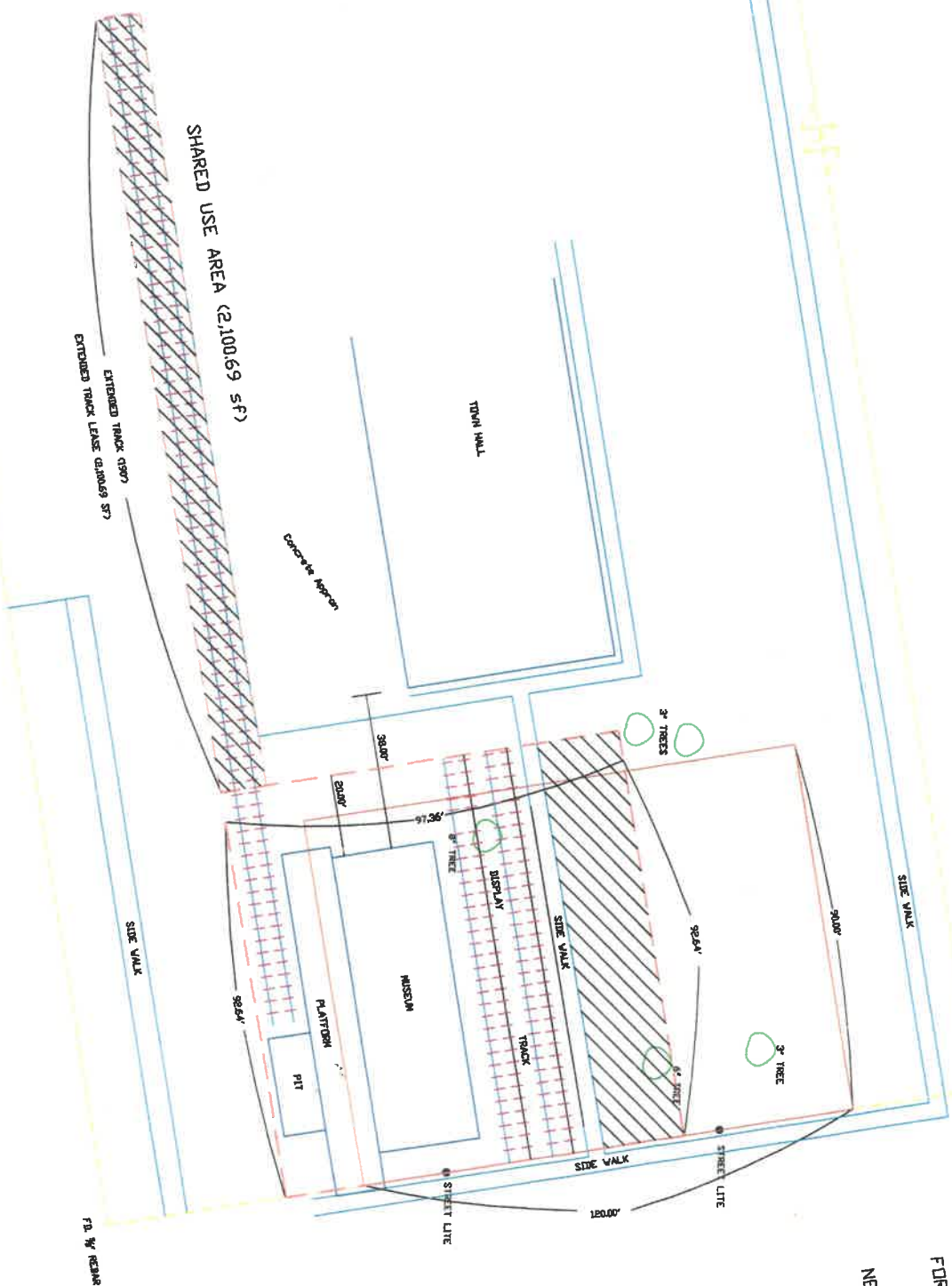
4th STREET

RAIL ROAD AVE

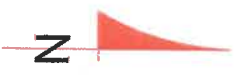
FORMER LEASE AREA (10,800 SF)

NEW LEASE AREA (9,728.76 SF)

SHARED USE AREA (1,983.30 SF)



5th STREET



| | | | |
|------------------------|-------------|---------------------|------------|
| GALLOPING GOOSE | | GGHS-LICENSE | |
| LICENSE EXHIBIT "B" | LICENSE | N/A | 09/00/2021 |
| DOLLARS | LABOR/ADMIN | 6/28/2021 | GGHS-02 |
| | NONN | N/A | |

THIRD PARTY

AMENDMENT TO LEASE

THIS AGREEMENT is made this 11TH day of JANUARY, 2021, by and between the Town of Dolores, Colorado, a municipal corporation, hereinafter referred to as "Owner", and the Galloping Goose Historical Society, Inc., a Colorado non-profit corporation, hereinafter referred to as "Tenant".

This Lease agreement is intended to amend that Lease Agreement between the parties in its entirety dated October 10, 1989 which was recorded in the real estate records of Montezuma County, Colorado on October 12, 1989 at Reception number 409631. The parties agree that this October 12, 1989 lease was intended to be a novation of all prior versions of the lease between the parties.

The Owner and Tenant, now agree to amend the October 10, 1989 lease as follows:


1. The leased premises are modified to that shown on Exhibit 1 attached hereto. The Tenant shall henceforth have exclusive possession per the terms of this lease agreement of that area demarked as the "New Lease Area" on Exhibit 1. The Tenant and the Town/Owner shall share the use of the area demarked as the "Shared Use Area" on Exhibit 1, such that the Tenant may utilize and maintain the railroad tracks located in the Shared Use Area and the Town/Owner may use the Shared Use Area to access its parking lot and entrance to the town hall building and the surrounding park and make such other use of the area it has made since the construction of the railroad tracks. The Tenant otherwise releases to the Town the area burdened by the original lease agreement demarked as the "Former Lease Area" on Exhibit 1...
2. The term of the lease is modified to a ten (10) year term from the effective date of this agreement. The lease as modified herein shall automatically renew for successive ten-year terms unless one of the parties gives the other 180 days' notice of its intention not to renew the lease. The lease shall sooner terminate if the Tenant loses its tax-exempt status, dissolves, or otherwise ceases to operate, or moves the depot building it constructed to another location or attempts to sell or assign the same.
3. Paragraph 8 of the original lease is modified and replaced in its entirety as follows: Since entering into the original lease, the Tenant has constructed a building that includes museum and retail space that was intended to be severable from the real estate which is referred to herein as the "depot building." The Town/Owner shall have the right of first refusal to purchase the depot building and railroad track constructed by the Tenant on the leased premises and town property, except that the right of first refusal shall not apply if the Town elects to cancel the lease. The Tenant shall have a right of first refusal to purchase the Rio Grande Southern Goose Number 5 railroad car from the Town in the event that the Town resolves to sell the same. Any improvements, including the depot building constructed by the Tenant, shall become the sole property of the Owner unless removed by Tenant within 365 days after the date of the termination of the lease.

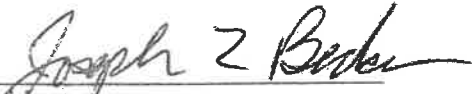
4. Paragraph 10 of the original lease is modified to require no less than \$1,000,000 of liability insurance per occurrence and to carry casualty insurance on the improvements in an amount not less than the replacement value. The Tenant shall indemnify and hold the Owner harmless from any and all liability to third parties for personal injury, death or property damages arising on the leased premises.
5. Paragraph 12 of the original lease is modified and replaced in its entirety as follows: The Tenant shall not construct any additional improvements without the express written consent of the Owner. The Tenant may construct additional railroad track and display up to five (5) historic railroad cars in the area shown on Exhibit 1, attached hereto, after obtaining written approval of plans from the Owner. Such plans shall include a drawing proposed location of the track and location of the railroad cars, a description of the railroad cars, and a description of the means to be taken by the Tenant to protect the public from injury and property from vandalism, such as fencing, signage and lighting. Approval shall be contingent on the Owner's and Tenant's respective insurance carriers' approval.
6. The final paragraph of the original lease is modified and replaced in its entirety as follows: The Tenant shall not assign the lease, nor sublet any portion of the leased premises or improvements, including the depot building, without the express written approval of the Owner. The merger of the Tenant with another nonprofit entity, or the assignment of the depot building or substantially all of the Tenants' assets to another nonprofit organization, shall be considered an event that requires the Owners written consent for purposes of this Paragraph 6.
7. This amended lease shall be effective on date executed by the parties set forth below.
8. The terms of the original September 1, 1988 lease between the parties shall remain in full force and effect except as expressly modified herein.

THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT ON 11TH DAY OF JANUARY 2021.

TOWN OF DOLORES, COLORADO

THE GALLOPING GOOSE
HISTORICAL SOCIETY OF
DOLORES, INC., a Colorado
Non-Profit Corporation


Mayor of the Town of Dolores


President

TOWN OF DOLORES
Budget Analysis
Reporting For 3/1/2021 to 3/31/2021

10.4 1

| Account Description | AccountNo | Cur Month | YTD Actual | Budget Yr. | YTD Variance | % |
|-------------------------|------------|-----------|------------|------------|--------------|-------|
| Debt Service Interest | 20-500-804 | 991.25 | 3514.54 | 17043.00 | 13528.46 | 20.62 |
| Town Manager | 30-415-110 | 0.00 | 0.00 | 6667.00 | 6667.00 | 0.00 |
| Treasurer | 30-415-111 | 499.46 | 2091.04 | 9126.00 | 7034.96 | 22.91 |
| Administrative Clerk | 30-415-112 | 878.66 | 2655.81 | 12176.00 | 9520.19 | 21.81 |
| Office Assistant - Town | 30-415-113 | 697.32 | 1874.16 | 8518.00 | 6643.84 | 22.00 |
| Board Payment | 30-415-117 | 0.00 | 0.00 | 3750.00 | 3750.00 | 0.00 |
| Interim Town Manager | 30-415-118 | 1943.75 | 5468.75 | 17600.00 | 12131.25 | 31.07 |
| Health/Dental/Life - In | 30-415-210 | 1980.37 | 7176.10 | 25631.00 | 18454.90 | 28.00 |
| Payroll Taxes | 30-415-220 | 447.70 | 1391.99 | 7716.00 | 6324.01 | 18.04 |
| Employee Retirement | 30-415-230 | 124.12 | 363.77 | 2767.00 | 2403.23 | 13.15 |
| State Compensation | 30-415-260 | 0.00 | 0.00 | 2200.00 | 2200.00 | 0.00 |
| Maintenance Salaries | 30-433-115 | 3254.18 | 9792.37 | 45441.00 | 35648.63 | 21.55 |
| Maintenance Overtime | 30-433-116 | 376.19 | 1316.58 | 5460.00 | 4143.42 | 24.11 |
| Subscriptions & Dues | 30-433-310 | 344.00 | 619.00 | 0.00 | -619.00 | |
| Public Works Education | 30-433-321 | 0.00 | 565.00 | 1200.00 | 635.00 | 47.08 |
| Town Attorney | 30-433-330 | 1037.50 | 2646.88 | 6500.00 | 3853.12 | 40.72 |
| Audit Fees | 30-433-331 | 0.00 | 0.00 | 2750.00 | 2750.00 | 0.00 |
| Licensed Operator | 30-433-342 | 0.00 | 512.04 | 3500.00 | 2987.96 | 14.63 |
| Laboratory Services | 30-433-343 | 382.00 | 527.00 | 3500.00 | 2973.00 | 15.06 |
| Water Permit Fees | 30-433-344 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Plant-Electricity | 30-433-411 | 0.00 | 3236.07 | 24000.00 | 20763.93 | 13.48 |
| Plant-Propane | 30-433-414 | 0.00 | 861.50 | 2500.00 | 1638.50 | 34.46 |
| Maint. on Equip. Purcha | 30-433-431 | 0.00 | 0.00 | 1000.00 | 1000.00 | 0.00 |
| Plant-Maintenance of Eq | 30-433-432 | 0.00 | 0.00 | 1000.00 | 1000.00 | 0.00 |
| Liability Insurance | 30-433-520 | 0.00 | 2117.82 | 7865.00 | 5747.18 | 26.93 |
| Telephone/Internet | 30-433-530 | 286.97 | 475.36 | 3500.00 | 3024.64 | 13.58 |
| Travel & Mileage | 30-433-580 | 0.00 | 0.00 | 1000.00 | 1000.00 | 0.00 |
| Postage & Freight | 30-433-602 | 85.00 | 1645.00 | 2000.00 | 355.00 | 82.25 |
| Office Supplies | 30-433-610 | 0.00 | 0.00 | 800.00 | 800.00 | 0.00 |
| Building & Grounds Main | 30-433-611 | 0.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| Small Tools/Equipment | 30-433-612 | 875.00 | 875.00 | 1500.00 | 625.00 | 58.33 |
| Uniforms | 30-433-613 | 134.98 | 372.16 | 1300.00 | 927.84 | 28.63 |
| Chemicals | 30-433-617 | 0.00 | 0.00 | 12000.00 | 12000.00 | 0.00 |
| Parts & Supplies | 30-433-618 | 543.04 | 4552.10 | 14000.00 | 9447.90 | 32.52 |
| Miscellaneous/Contingen | 30-433-650 | 25.00 | 1025.00 | 5000.00 | 3975.00 | 20.50 |
| Capital Outlay | 30-433-701 | 0.00 | 44553.50 | 111278.00 | 66724.50 | 40.04 |
| Fire Hydrants | 30-433-707 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| DSB Water Loan Payment | 30-500-800 | 2034.14 | 6102.42 | 18306.00 | 12203.58 | 33.34 |
| DSB Water Interest Paym | 30-500-801 | 0.00 | 0.00 | 6102.00 | 6102.00 | 0.00 |
| Town Manager | 40-415-110 | 0.00 | 0.00 | 6667.00 | 6667.00 | 0.00 |
| Treasurer | 40-415-111 | 499.47 | 2091.04 | 9126.00 | 7034.96 | 22.91 |
| Administrative Clerk | 40-415-112 | 878.65 | 2655.78 | 12176.00 | 9520.22 | 21.81 |
| Office Assistant - Town | 40-415-113 | 697.32 | 1874.16 | 8518.00 | 6643.84 | 22.00 |
| Interim Town Manager | 40-415-117 | 1943.75 | 5468.75 | 17600.00 | 12131.25 | 31.07 |
| Health/Dental/Life - In | 40-415-210 | 1980.39 | 7176.10 | 28030.00 | 20853.90 | 25.60 |
| Payroll Taxes | 40-415-220 | 447.71 | 1391.98 | 7716.00 | 6324.02 | 18.04 |
| Employee Retirement | 40-415-230 | 124.10 | 363.69 | 2767.00 | 2403.31 | 13.14 |
| State Compensation | 40-415-260 | 0.00 | 0.00 | 2200.00 | 2200.00 | 0.00 |
| Maintenance Salaries | 40-432-115 | 3254.16 | 9792.36 | 45441.00 | 35648.64 | 21.55 |
| Maintenance Overtime | 40-432-116 | 376.17 | 1316.53 | 5460.00 | 4143.47 | 24.11 |
| Subscriptions & Dues | 40-432-310 | 0.00 | 0.00 | 1200.00 | 1200.00 | 0.00 |
| Public Works Education | 40-432-321 | 0.00 | 0.00 | 2000.00 | 2000.00 | 0.00 |
| Town Attorney | 40-432-330 | 1037.50 | 2646.86 | 6500.00 | 3853.14 | 40.72 |
| Audit Fees | 40-432-331 | 0.00 | 0.00 | 2750.00 | 2750.00 | 0.00 |
| Maint on Equip Purchase | 40-432-341 | 0.00 | 0.00 | 1500.00 | 1500.00 | 0.00 |
| Operator/Licensed Servi | 40-432-342 | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 |
| Laboratory Services | 40-432-343 | 426.00 | 1162.00 | 8000.00 | 6838.00 | 14.53 |
| Waste Water Permit | 40-432-345 | 0.00 | 0.00 | 1700.00 | 1700.00 | 0.00 |
| Electric Service | 40-432-411 | 0.00 | 4033.83 | 21000.00 | 16966.17 | 19.21 |
| Liability Insurance | 40-432-520 | 0.00 | 2117.81 | 7865.00 | 5747.19 | 26.93 |
| Telephone Service | 40-432-530 | 286.96 | 468.66 | 3500.00 | 3031.34 | 13.39 |
| Travel & Mileage | 40-432-580 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Postage & Freight | 40-432-602 | 75.00 | 324.24 | 1000.00 | 675.76 | 32.42 |

TOWN OF DOLORES
Budget Analysis
Reporting For 3/1/2021 to 3/31/2021

10.4 2

| Account Description | AccountNo | Cur Month | YTD Actual | Budget Yr. | YTD Variance | % |
|-------------------------|------------|------------------|------------------|-------------------|--------------------|---------------|
| Office Supplies | 40-432-610 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Plant Building & Ground | 40-432-611 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| Small Tools & Equipment | 40-432-612 | 0.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| Uniforms | 40-432-613 | 129.11 | 369.40 | 1300.00 | 930.60 | 28.42 |
| Chemicals | 40-432-617 | 0.00 | 0.00 | 2500.00 | 2500.00 | 0.00 |
| Parts and Supplies | 40-432-618 | 671.41 | 671.41 | 5000.00 | 4328.59 | 13.43 |
| Miscellaneous/Contingen | 40-432-650 | 0.00 | 902.00 | 2500.00 | 1598.00 | 36.08 |
| Capital Outlay | 40-432-701 | 0.00 | 1556.75 | 41137.00 | 39580.25 | 3.78 |
| EIAF Loan Payment | 40-500-800 | 0.00 | 0.00 | 2716.00 | 2716.00 | 0.00 |
| EIAF Interest Payment | 40-500-801 | 0.00 | 0.00 | 1336.00 | 1336.00 | 0.00 |
| TOTAL EXPENSES | | 98756.50 | 549695.88 | 2037323.00 | 1487627.12 | 26.98 |
| TOTAL INCOME | | 293964.54 | 620321.52 | 1632092.72 | -1011771.20 | 38.01 |
| NET TOTALS | | 195208.04 | 70625.64 | -405230.28 | 475855.92 | -17.43 |

<< End of Report >>

TREASURER'S REPORT
TOWN OF DOLORES
JUNE 9, 2021

| | |
|---------------------------|-----------------------|
| Petty Cash | \$300.00 |
| Hi-Fi Savings Account | \$705,308.32 |
| Checking Account | \$80,737.99 |
| Conservation Trust Fund | \$10,601.69 |
| ColoTrust | \$859,320.59 |
| Bonds | \$558,793.18 |
| Business Account (AFLAC) | \$2,695.81 |
| Regular Savings Account | \$5,206.36 |
| New Playground Account/Dc | \$3,290.33 |
| Total | \$2,226,254.27 |

SALES TAX REVENUE

| Dollars posted in Month Received for Prior Month Sales Tax Revenue | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | DIFFERENCE BETWEEN 2020 AND 2021 | AMOUNT REMAINING TO BE COLLECTED FOR 2021 BUDGET OF \$450,000.00 |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|----------------------|----------------------|----------------------------------|--|
| JAN | \$ 28,285.73 | \$ 27,922.23 | \$ 22,550.25 | \$ 28,558.84 | \$ 26,893.34 | \$ 41,649.04 | \$ 62,845.40 | \$ 21,196.36 | \$ 387,154.60 |
| FEB | \$ 27,893.80 | \$ 19,974.91 | \$ 18,023.25 | \$ 24,527.71 | \$ 26,910.26 | \$ 35,747.85 | \$ 66,319.00 | \$ 30,571.15 | \$ 320,835.60 |
| MAR | \$ 19,243.66 | \$ 15,969.13 | \$ 22,202.06 | \$ 25,291.20 | \$ 39,666.60 | \$ 42,144.00 | \$ 56,104.97 | \$ 13,960.97 | \$ 264,730.63 |
| APRIL | \$ 26,253.41 | \$ 22,665.73 | \$ 24,480.55 | \$ 19,455.48 | \$ 28,475.57 | \$ 33,859.00 | \$ 52,616.65 | \$ 18,757.65 | \$ 212,113.98 |
| MAY | \$ 20,251.10 | \$ 29,079.51 | \$ 23,991.10 | \$ 30,825.91 | \$ 25,319.02 | \$ 43,955.00 | \$ 64,858.45 | \$ 20,903.45 | \$ 145,234.53 |
| JUNE | \$ 23,547.85 | \$ 27,616.73 | \$ 31,642.71 | \$ 37,850.76 | \$ 35,276.82 | \$ 37,854.00 | \$ 54,217.11 | \$ 16,363.11 | \$ 93,038.42 |
| JULY | \$ 33,001.48 | \$ 35,831.53 | \$ 38,345.83 | \$ 32,477.40 | \$ 35,576.89 | \$60,937.00 | | | |
| AUG | \$ 33,317.24 | \$ 42,266.02 | \$ 35,863.59 | \$ 47,341.55 | \$ 50,486.09 | \$ 59,114.63 | | | |
| SEPT | \$ 29,679.48 | \$ 30,837.36 | \$ 40,062.38 | \$ 33,750.20 | \$ 49,228.25 | \$ 71,287.72 | | | |
| OCT | \$ 25,889.75 | \$ 34,163.99 | \$ 44,343.49 | \$ 38,377.55 | \$ 45,949.36 | \$ 72,236.46 | | | |
| NOV | \$ 24,820.61 | \$ 35,515.27 | \$ 36,044.46 | \$ 31,593.39 | \$ 54,063.52 | \$ 66,899.98 | | | |
| DEC | \$ 18,881.71 | \$ 29,594.84 | \$ 28,574.56 | \$ 27,357.70 | \$ 40,298.94 | \$ 66,586.70 | | | |
| TOTALS | \$ 292,184.11 | \$ 321,842.41 | \$ 337,549.67 | \$ 350,049.99 | \$458,144.66 | \$ 632,251.38 | \$ 356,961.58 | \$ 121,752.69 | |

AGENDA
TOWN OF DOLORES COLORADO
PARKS/PLAYGROUND ADVISORY COMMITTEE
JUNE 10TH, 2021 6:00 P.M.

THIS MEETING WILL BE HELD AT THE JRP PAVILION

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES: Minutes for 5-17-2021

4. BUSINESS CONTINUED:

A. Playground:

- Pickets/Fence
- Tree plaques
- Benches
- Sign

B. Soccer Goals

C. Pump Truck

D. Shade structure west end of JRP

E River Trail steps

5. New Business:

A. VROOM partnership signs

B. Other

6. ADJOURNMENT:

AGENDA

DOLORRES, COLORADO

PARKS/PLAYGROUND ADVISORY COMMITTEE

MAY 13TH, 2021 6:00 P.M.

LOCATION JOE ROWELL PARK PAVILION

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA.

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a public hearing. Each person will have 5 minutes. The Town Board- I will conduct this meeting virtually via Zoom as Town Hall remains closed out of precaution for COVID-19. There will be the opportunity for public comment at the meeting during this part of the Agenda and under public hearing items. The public can submit their comments, via email, to the Town Clerk at tammy@townofdolorres.com any time during the week and up to the time this item is called up on the Agenda.

7. ITEMS FOR DISCUSSION:

JRP

- Soccer goals have arrived discussion and plan to assemble/secure the goals. Discuss field preparation.
- Public Works has installed the connection to treated water in the park. This is backup to using Dolores River water.
- Ballfields-the infield materials project is complete. Approximately 15 loads were hauled, applied, and rolled on all three fields.
- Discuss Possible covered picnic structure at west end of park. This would be a concrete base with either a constructed or prefabricated roof.

Playground

- Fence building.
- Installation of benches-Public works will install in May. Will Coordinate with P&R.

River Trail:

The town has agreed to pay for the improvements to the river trail behind the library and then be given an easement from the Library District. This unanticipated \$2100 expense will be posted to the parks and playground budget.

8. ADJOURNMENT

Dolores Parks Committee Minutes 5/13/21

1. Roll call everyone present
2. Approval of Minutes
3. Riverside Park: concern about steps falling apart action item for Ken to contact Colorado Parks and Wildlife (Fishing is Fun). Possible project for next year.
4. Bike Jump Track: Nikki is point person in communication with Dani Gregory about joining forces in moving forward. Gathering information about location and limitations regarding maintenance, water and any other possible considerations. Marianne available for support.
5. Soccer Goals: Goals have arrived. Kalin and Hugh are point people communicating with the town maintenance to gage their involvement in assembly of goals. Workday will be announced to set up the field involving other interested town citizens Juan and Mark. Kalin getting JB's address to send a thank you card for his support on this project.
6. Shade Structure on west end of park Kalin discussing with Ken.
7. Need Names of baseball volunteers in order to thank in the paper. Ken?
8. Fence Building Day and engraving: 3-4 people Kalin will schedule a workday. Hugh, Marianne and Nikki available for support.

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TOWN OF DOLORES, COLORADO

ORDINANCE NO.552 Series 2021

AN ORDINANCE AMENDING TITLE 5 OF THE DOLORES MUNICIPAL CODE AND ARTICLES II AND III OF THE DOLORES LAND USE CODE ALLOWING FOR AND REGULATING SHORT-TERM RENTALS

WHEREAS, The Town Trustees desire to maintain effective zoning and development regulations that implement the vision and goals of the Comprehensive Plan while being flexible and responsive to the community's desires and market conditions and has directed that the Code be reviewed and amended as necessary.

WHEREAS After public notice and public hearing as required by the Dolores Land Use Code and applicable law and regulations, the Town of Dolores Planning and Zoning Commission recommended approval of proposed changes to the Dolores Land Use Code to allow and regulate Short-Term Rentals.

WHEREAS After public notice and public hearing, the Town of Dolores Board of Trustees finds that the proposed amendments to the Town of Dolores Land Use Code are necessary to maintain effective regulation of Short-Term Rentals.

WHEREAS, the Board of Trustees has further determined that it is in the best interests of the health, safety and welfare of the inhabitants of the Town to exercise its express statutory authority to establish reasonable regulations concerning Short-Term Rentals and to amend the Dolores Land Use Code and the Dolores Municipal Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

SECTION 1. A new Section 5.04.010 C. under Article V is added to the Dolores Municipal Code as follows:

C. *A business license is required to operate a Short-Term Rental in the Town of Dolores as further defined in and regulated by the applicable provisions for Short-Term Rental Regulations set forth in the Dolores Land Use Code as amended from time to time.*

SECTION 2. The following definitions are added to Section B of Article II of the Dolores Land Use Code:

Accessory Dwelling Unit: A residential unit that is located on the same lot as a primary residential dwelling unit, either internal to or attached to the primary residential dwelling unit or in a detached structure.

Bed and Breakfast: An owner-occupied, single-family detached dwelling unit that includes guest rooms offered as short-term lodging for compensation to the travelling and vacationing public. Guest rooms or suites may include a private bath but shall not include cooking facilities. Breakfast and other meals, services, facilities, or amenities may be offered exclusively to guests.

Boarding or Rooming House: An owner-occupied, single-family detached dwelling unit in which the owner rents individual rooms and the individual rooms do not have individual cooking/restroom facilities. The unit is designed to serve as the residence of individuals subject to the following:

1. Rooms may be rented on a monthly basis.
2. The rooms are generally furnished by the owner.
3. Communal cooking and restroom facilities are provided.
4. Owner provides some housekeeping and linen services.
5. The relationship between owner and resident is that of a landlord/tenant with references and deposits required of the resident.
6. Rooms rented for a period of less than 30 days shall be deemed a short-term rental.

Booking Service: Any person or entity that facilitates short-term rental reservations and collects payment for lodging in a short-term rental.

Closely-Held Corporation: Pursuant to Colorado Statutes, an entity with no more than three owners.

Eligible residential structure: an "eligible residential structure" for purposes of this code means a structure with an occupancy for single family use as permitted under the Town's adopted building codes.

Limited Liability Company: Pursuant to Colorado Statutes, a company in which the members and managers are not liable for a debt or obligation of the company.

Long-Term Tenant: A person who occupies land or property rented from a property owner for 30 days or longer.

Party House: A residential dwelling unit, including all accessory structures, that is rented or used for the purpose of hosting a social, business, or commercial event that is open to more people, either as private invitees or members of the public, than the maximum unit rental capacity calculated at 2 adults per bedroom.

Residential Structure or Space: to be eligible for use as a short-term rental, a structure or space within a structure shall have an established building code occupancy for residential use and shall be a permitted or legally nonconforming use within the applicable zone district.

Short-Term Rental (STR): the renting, or offer to make available, (by way of a rental agreement, lease, license, or any other means, whether oral or written) for compensation or consideration, of residential property, a dwelling unit, or a portion thereof, for a period of 30 consecutive days or less to a transient guest.

Short-Term Rental Categories:

Category 1: Full-Time Use: A dwelling unit that is not owner-occupied and is primarily used or made available for short-term rentals.

Category 2: Part-Time Use: A dwelling unit that is owner-occupied for more than 180 days per calendar year and that is rented as an entire unit during the time when the owner is not in residence.

Category 3: Accessory Dwelling Unit Use: A dwelling unit with an ADU where either the primary home or the ADU are owner-occupied and the other unit is made available for short-term rentals on a periodic basis.

Category 4: Accessory Space Use: A bedroom or other habitable space offered for short-term rental within an owner-occupied dwelling unit.

Category 5: Residential Unit in Mixed-Use or Commercial District: A residential structure or space located in a mixed-use or commercial district where lodging is a permitted use.

Short-Term Rental Guest: A person who occupies a room in a hotel, motel, or tourist court as well as a bed and breakfast or short-term rental for a period less than 30 days.

Short-Term Rental Unit: A residential dwelling unit, or portion of such a unit, that is rented by a transient guest for compensation or consideration for less than 30 days at a time; does not include dwelling units owned by the federal government, the state, or the Town, or any of their agencies, or facilities licensed by the state as health care facilities.

SECTION 3. The Permitted Use Table under Article III of the Dolores Land Use Code is amended to include the following uses:

| | | | | | | | | | | | | | | |
|--|----------|----------|---------|---------|---------|-------------|---------|----------------|-------------|---------|-----|----|---------|---------|
| Current LUC | LLR | n/a | R1 | n/a | MR F | n/a | MH | CB 1 + 2 | CH | n/a | n/a | P | R10 | R35 |
| 2021 LUC, when adopted | LL R1 | LL R2 | N R1 | N R2 | N R3 | N M U | M HP | D M U | H M U | IN D | P1 | P2 | R 10 | R 35 |
| Key: /P/ Permitted Use /PL/ Permitted with Use Limitations /C/ Conditional Use /--/ Not Permitted | | | | | | | | | | | | | | |
| Commercial | | | | | | | | | | | | | | |
| Short-Term Rentals | PL | PL | PL | PL | PL | PL | -- | PL | PL | PL | -- | -- | PL | PL |

SECTION 4. A new Section 0 is added under Article III of the Dolores Land Use Code as follows:

O. REGULATION OF SHORT-TERM RENTALS

1. *Purpose and Intent: This section of the Dolores Land Use Code shall be known as the "Short-Term Rental Regulations." The purpose of the Town of Dolores Short-Term Rental Regulations is to:*

- i. *Maintain the character of residential neighborhoods in Dolores.*
- ii. *Preserve long-term rental residential properties for the residents of Dolores and surrounding local communities.*
- iii. *Facilitate the permitting of short-term rental units subject to appropriate restrictions and standards.*
- iv. *Allow for varied accommodations and experiences for visitors.*
- v. *Establish a licensing and permitting system to ensure that all taxes including sales and lodging taxes, fees, and fines related to short-term rentals are both assessed and current.*

vi. *Map the location of short-term rental properties within the community with the purpose of measuring their concentration and impact in order to reevaluate the effectiveness of these regulations on a regular basis.*

vii. *Protect the health, safety and welfare of guests and occupants of Short-Term Rentals and the residents of the Town of Dolores.*

viii. *The Dolores Board of Trustees intends for these Short-Term Rental Regulations to be supportive of both neighborhood conservation and local businesses in the Town. The Board may adjust the total number of permits issued annually as necessary to meet the purposes of these regulations.*

b. Applicability

i. *It shall be unlawful for any person to operate any short-term rental unit without a valid short-term rental permit, as approved pursuant to the provisions of this Short-Term Rental Regulations and other applicable provision of the Dolores Land Use Code.*

ii. *The short-term rental permit shall be issued to the specific owner of the property and does not run with the property. The permit shall not be transferred or assigned to another individual, person, entity, or address, but may be managed by a third party on behalf of the owner.*

iii. *A short-term rental permit shall only be issued to:*

(1) *A natural person whose name appears on the deed of the property.*

(2) *A trust, if the beneficiary of the trust is a natural person; or*

(3) *A not-for-profit corporation licensed pursuant to Section 501(c) of the Internal Revenue Code.*

(4) *Limited Liability Company or a closely held corporation with three or fewer members or shareholders who are natural persons.*

iv. *Nothing in this section shall limit the ability of a property owner; property covenants, conditions, and restrictions (CC&Rs); homeowners' association or similar association from prohibiting or further limiting the short-term rental of property where the authority to do so exists.*

v. *Nothing in this section shall prohibit the operation of a hotel, motel, or bed and breakfast inn where such use is permitted.*

c. Where Permitted

i. *Short-Term Rentals are permitted in all zones except the MH – Mobile Home and P – Public zones where all Short-Term Rentals are expressly prohibited.*

ii. *Located in a Habitable Structure*

Short-term rentals shall be located in a habitable structure that complies with the Dolores LUC and applicable Town building and life safety codes adopted under Title 15 of The Dolores Municipal Code as may be amended from time to time and shall not be located in:

(1) *Non-residential areas within buildings or accessory structures (e.g., shed, garage),*

- (2) Commercial (office/retail) or industrial (warehouse) spaces, or
- (3) Outdoors in a temporary structure (e.g., tent, yurt, treehouse, or other similar structure) or in a recreational vehicle, mobile home, travel trailer, commercial or passenger vehicle or trailer, or any portable storage unit.

iii. *Maximum Number of Permits*

- (1) Categories 1, 2, and 5: A maximum of number of short-term rental permits equal to 7% of the Town’s eligible residential structures and spaces may be issued in Dolores for any one-year period. The number of eligible residential structures and spaces for any given year shall be determined by the Building Official within 30 days after adoption of this ordinance and by January 15 of each year thereafter. In any year where the maximum number of permits has been issued, whether new or renewal, no additional permits will be issued.
- (2) Categories 3 and 4: Short-term rental permits are required for ADUs and accessory spaces. There is no maximum limit on the number of permits the Town may issue in these categories.
- (3) No more than one permit shall be issued per structure.
- (4) A short-term rental permit may not be issued for a permanently affordable dwelling unit.
- (5) Short-Term Rentals in existence at the time of adoption of this Short-Term Rental Regulation shall be subject to all of the requirements of this Regulation, the Dolores Land Use Code, and the applicable provisions of Title 15 of the Dolores Municipal Code. The owners of existing Short-Term Rentals shall apply for and obtain a Short-Term Rental Permit not later than 60 days after the effective date of the ordinance adopting this Short-Term Rental Regulation or shall be deemed to be in violation hereof.

d. Generally Applicable Requirements

i. *Use*

- (1) Short-term rentals shall be used for lodging purposes only.
- (2) A short-term rental may not include simultaneous rental to more than one party under separate contracts.
- (3) Use of the short-term rental unit as a party house for any commercial or large social events or gatherings, such as weddings, is prohibited. These uses may be permitted through the Town’s temporary use permit or special event process.
- (4) Overnight guest occupancy for Short-Term vacation rentals shall not exceed the maximum number of allowable overnight guests permitted by the applicable building codes adopted by the Town of Dolores under Title 15 of the Dolores Municipal Code as determined by the Building Official and stated in the permit.
- (5) During the daytime, maximum number of total guests and visitors allowed at any time in a short-term vacation rental shall not exceed the maximum overnight occupancy plus six (6) additional persons per property, or fourteen (14) persons, whichever is less.

ii. *Noise*

(1) Quiet hours shall be from 10:00 p.m. to 7:00 a.m. and no outside assembly of more than the maximum overnight occupancy shall be permitted during this period.

(2) Outdoor amplified sound (microphone or speaker system) shall not be allowed at any time. This provision does not apply to casual music from personal music devices or similar situations that are typical of residential surroundings.

(3) Pets if allowed by owner shall be secured on the property at all times. Continual nuisance barking by unattended pets is prohibited.

iii. Outdoor Fire Areas

Outdoor fire areas, when not prohibited by state or local fire codes, may be allowed but shall be limited to three feet in diameter, shall be located on a non-combustible surface, shall be covered by a fire screen, and shall be extinguished as soon as it is unattended or by 10:00 p.m. whichever is earlier.

iv. Taxes and Insurance

(1) The owner shall obtain a business license from the Town of Dolores.

(2) The owner shall be responsible for payment of all applicable sales and lodging taxes.

v. Advertising

All short-term rental advertising shall include the Dolores Short-Term Rental Permit number and the maximum unrelated occupancy permitted in the unit pursuant to the currently adopted International Building Code or International Residential Code, as applicable.

vi. Health, Safety, and Code Compliance

(1) Short-Term rental units must remain compliant with all zoning, parking, building, fire, noise, and other applicable Town codes.

(2) The short-term rental unit shall be equipped with operational smoke detectors, carbon monoxide detectors, 2A:10B:C fire extinguisher, and other life safety equipment as may be required by the Town.

(3) Parking in private driveways shall be utilized first with overflow parking on the street where permitted. Parking on-site in non-driveway areas (e.g., setbacks or yards) shall be prohibited. Where on-site parking is not available, the property owner shall instruct the renter where to find the closest legal parking, which may include on-street parking.

(4) Short-Term Rental permit holders will encourage guest parking limited to the frontage of the permitted STR and shall otherwise comply with the parking requirements of the zone in which the Short-Term Rental is located.

(5) The owner shall maintain weekly trash collection services. Garbage/refuse containers shall not be left out at the collection point 24 hours after collection and property shall be free of trash and debris.

vii. Contact Information and Renter Notifications

(1) Local contact and guest information: Each vacation rental shall have a designated local contact person(s). The local contact may be a property management/real estate company, rental agent or other

person engaged or employed by the owner to rent, manage or supervise the vacation rental. A property owner may designate themselves as the local contact person if the owner meets the criteria of this section. The local contact must reside within a thirty-minute (30) drive of the rental property and be available twenty-four (24) hours a day 365 days a year during tenancies for timely response to guest and neighborhood questions and concerns. An alternate local contact shall be designated, available and meet the criteria of this section when the primary is not available. All local contacts shall list their name and telephone/cell number and it shall be provided to the Town of Dolores on the application for a short-term rental which shall be made available to the Town Marshal. Any change to the contact(s) name or telephone/cell number shall be submitted to the Town within twenty-four (24) hours of the change.

(2) Each rental unit shall also display the following information in a prominent interior and easy to access location:

- (a) The short-term rental permit number.
- (b) A copy of the Dolores Short-Term Rental Regulations.
- (c) Site-specific instructions about parking locations and trash pick-up.
- e. Short-Term Rental Permit
 - i. Application Contents

In addition to any other information prescribed by the Zoning Administrator, an application for a short-term rental permit shall include the following information:

- (1) Contact information for the owner of the property.
- (2) Local contact and guest information: Each vacation rental shall have a designated local contact person(s). The local contact may be a property management/real estate company, rental agent or other person engaged or employed by the owner to rent, manage or supervise the vacation rental. A property owner may designate themselves as the local contact person if the owner meets the criteria of this section. The local contact must reside within a thirty-minute (30) drive of the rental property and be available twenty-four (24) hours a day 365 days a year during tenancies for timely response to guest and neighborhood questions and concerns. An alternate local contact shall be designated, available and meet the criteria of this section when the primary is not available. All local contacts shall list their name and telephone/cell number and it shall be posted in a prominent location within the vacation rental and the contact information shall also be provided to the Town of Dolores on the application for a short-term rental. Any change to the contact(s) name or telephone/cell number shall be submitted to the Town within twenty-four (24) hours of the change.
- (3) Attestation and agreement to comply with the requirements of this section.
- (4) Identification of all dwelling units that will be rented on a short-term basis.
- (5) A zoning development permit with confirmation of a passed building, fire, and life safety inspection.
- (6) The URL (i.e., the website address) and names of any booking services for any and all advertisements of the short-term rental of the property.

(7) *Attestation that short-term rental of the property is not prohibited by Covenants, Conditions and Restrictions (CC&Rs), or rules or restrictions of a homeowners' association or similar association, and that applicant has notified such association that the property owner is applying for a short-term rental permit. Proof of notification must be retained for the duration that the applicant maintains a short-term rental permit for the property.*

(8) *If seeking a short-term rental permit in a multifamily structure, contact information, including a phone number, for all tenants. Copies of the leases for all tenants, and proof of ownership of entire building must be provided within 10 days of a request for such information.*

(9) *Payment of a permit fee the amount of which shall be established from time to time by the Board of Trustees of the Town of Dolores by resolution.*

ii. *Review*

The Zoning Administrator shall review an application for a short-term rental permit for compliance with these regulations. The Zoning Administrator shall not approve an application for a short-term rental permit (or renewal of such permit), or may revoke such permit, if any of the following findings are made:

(1) *The applicant has not paid all applicable sales and lodging taxes due for the short-term rental or property on which it is located.*

(2) *The property has any outstanding code enforcement violations.*

(3) *The property does not comply with all applicable codes regarding fire, building and safety, and other relevant laws and ordinances.*

(4) *The applicant has knowingly made any false, misleading, or fraudulent statement of material fact in the application, or in any report or statement required to be filed that is related to the application.*

(5) *The property that is the subject of the application is not in a condition where it may be immediately rented on a short-term basis consistent with the requirements of these regulations.*

(6) *The property has received more than two citations for violation of the Land Use Code, parking, noise ordinance, or outdoor lighting regulations within a period of 12 consecutive months.*

iii. *Notice of Approval*

When a short-term rental permit is approved, the Zoning Administrator shall provide, at the owner's expense, the contact information for the owner's agent to all dwelling units adjacent to or across the street from the parcel boundary.

iv. *Duration and Renewal*

(1) *Short-term rental permits shall be issued for one year and must be renewed annually.*

(2) *An application to renew a short-term rental permit must be received by the Zoning Administrator not less than sixty days prior to the expiration of the short-term rental permit.*

(3) *Applications for renewal shall be in a form required by the Town and shall include updates of all information required or submitted for the permit.*

(4) No permit shall be renewed unless all Town fees and taxes owed by the applicant are paid in full, including the renewal fee.

(5) Applications for renewal shall include a passing annual fire/life safety inspection conducted by the town Building Official. *Effect of Denial or Revocation*

(a) If an application for a short-term rental permit (or an application for renewal of such permit) is denied, the Zoning Administrator shall not approve a new application for that applicant and location for a 12-month period after the denial unless the Zoning Administrator determines that the reason for the denial has been cured and no longer exists. An applicant who has requested review based on cured circumstances but who is then again denied must wait the full 12-month period following the cured circumstances request before submitting a new application.

(b) If a short-term rental permit is revoked, the short-term rental of the property must cease immediately and shall not be permitted for a period of 12 months from the date of revocation.

(c) The short-term rental of property (or advertisement or offer of such rental) after denial or revocation of a short-term rental permit shall result in the property and applicant being ineligible to conduct the short-term rental of property (or apply for a short-term rental permit) for an additional six-month period for each such rental; such period is in addition to the prohibitions listed in sections (a) and (b) above.

(d) No fee refunds shall be issued to any permittee whose short-term rental permit is revoked.

f. Enforcement, Violation, and Penalties

i. In addition to the other penalties and remedies available to the Town, violations of this section shall be subject to a fine of \$ 500 per day or violation.

ii. The short-term rental permit holder shall be held responsible for citations for violations of the municipal code committed by persons at the property during a period when the property is rented on Short-Term rental basis.

g. Review by Board of Trustees

The Board of Trustees will calendar this Short-Term Rental Regulation for review not later than two years from the date of its adoption to evaluate its effectiveness and whether the maximum number of permits issued should be adjusted.

SECTION 5. The initial permit fee for a Short-Term Rental is established at \$100.00 per year and may be amended by the Trustees by resolution from time to time without amendment of this ordinance.

SECTION 6. If any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 7. This Ordinance shall take effect June 14th, 2021, or thirty (30) days after final publication whichever is later.

13.1 3 14 9

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 14th day of June 2021, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved by the DOLORES BOARD OF TRUSTEES on the first reading this 24th day of May 2021.

By: _____
Chad Wheelus, Town Mayor

Attest:

By: _____
Tammy Neely, Town Clerk

Passed adopted and approved by the DOLORES BOARD OF TRUSTEES on the second and final reading this _____ day of _____, 2021.

By: _____
Chad Wheelus, Town Mayor

Attest:

By: _____
Tammy Neely, Town Clerk

TOWN OF DOLORES, COLORADO
ORDINANCE NO. 554 SERIES 2021

AN ORDINANCE AMENDING TITLES 5 AND 13 OF THE DOLORES MUNICIPAL CODE ALLOWING FOR AND REGULATING MOBILE FOOD TRUCKS AND PUSHCARTS

WHEREAS, Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public; and,

WHEREAS, the use of mobile food trucks and pushcarts have become increasingly popular with residents, businesses and visitors to the Town of Dolores;

WHEREAS, the current Municipal Code is inadequate to permit and regulate mobile food trucks and pushcarts and is unduly burdensome on such businesses;

WHEREAS, the Board of Trustees has further determined that it is in the best interests of the health, safety and welfare of the inhabitants of the Town to exercise its express statutory authority to allow mobile food trucks and pushcarts, consider the needs existing businesses, and adopt and establish reasonable regulations concerning their use and to amend the Dolores Land Use Code and the Dolores Municipal Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

SECTION 1. A new Section 13.04.160 (G) is under Title 13 is added to the Dolores Municipal Code as follows:

G. The provisions of this Section shall not apply to Mobile Food Trucks or Pushcarts as defined and licensed under Section 5.04.065 of this Code.

SECTION 2. A new Section 5.04.065 under Title 5 is added to the Dolores Municipal Code as follows:

5.04.065 Mobile Food Trucks and Pushcarts

(a) *Definitions and application.* For the purposes of this Article, the following terms shall have the meanings as indicated, unless the context otherwise requires:

(1) *Mobile food truck means a retail food establishment that is not intended to be permanent and is a motorized wheeled vehicle, or a trailer that is licensed for use on public roadways, designed and equipped to serve food and beverages, operating in either a static or transitory location and serving the public at times pursuant to the provisions of this Section.*

(2) *Pushcart means a retail food establishment that is not a motorized vehicle, limited to serving commissary prepared or prepacked food or that is commercially designed and approved to handle food preparation and service.*

(3) *The provisions of Section 5.04.060 of the Dolores Municipal Code shall not apply to mobile food trucks and pushcarts.*

(4) A mobile food truck or pushcart is exempt from the requirement to obtain a Temporary Use Permit under the Dolores Land Use Code when such mobile food truck or pushcart is not intended to be permanently in use at a specific location.

(5) Nothing herein shall be construed to apply to a minor child operating a temporary beverage or food stand adjacent to their place of residence or other location.

(b) License required. It shall be unlawful for any person to operate a mobile food truck or pushcart within the Town limits without first having obtained business license pursuant to this Chapter.

(c) Location and requirements. In order to obtain a business license to operate a mobile food truck or pushcart in the Town of Dolores, the required fee established by resolution must be paid and the following requirements must be met:

(1) A mobile food truck or pushcart may operate in the Town's Commercial Highway (CH), Commercial Business 1 and Commercial Business 2 (CB1 and CB2) and Park (P) Zones as defined in the Dolores Land Use Code. Mobile food trucks and pushcarts are expressly prohibited from operating in all other zones.

(2) Unless a mobile food truck or pushcart operator receives prior written consent from a restaurant owner or establishment serving alcohol, a mobile food truck or pushcart shall operate at least 100 feet from a restaurant or any establishment serving alcohol, while the restaurant or establishment is open for business, as measured from the nearest entrance of the restaurant or establishment to the closest point of the mobile food truck or pushcart.

(3) A mobile food truck or pushcart operator shall obtain written consent from any owner of private property on which the mobile food truck or pushcart intends to operate.

(4) A mobile food truck or pushcart may operate in on-street parking spaces while open for business.

(5) A mobile food truck or pushcart may not be stored in on-street parking spaces when not open for business, except that a mobile food truck or pushcart may be legally parked on a public street for a period not to exceed 72 hours.

(6) A mobile food truck or pushcart operator shall obey all parking and traffic laws.

(7) A mobile food truck or pushcart shall not park in any ADA accessible parking spaces.

(8) A mobile food truck or pushcart is required to meet the applicable requirements of the Fire and Building Codes adopted under Title 15 of the Dolores Municipal Code and are required to meet an annual Fire and Life Safety Inspection by the Town Building Official.

(9) If equipped with a hood suppression system, the mobile food truck or pushcart is required to be inspected bi-annually and tagged. The installation of a hood suppression system is recommended for all operations that create grease laden vapors when cooking.

(10) Grease traps are required of all mobile food trucks or pushcarts unless an exemption is granted by the Building Official.

(11) A mobile food truck or pushcart must be in compliance with all county health department regulations and requirements to operate and must provide a copy of its most current health inspection to the Town to obtain a business license or upon request by the Building Official.

(12) The operator of a mobile food truck or pushcart must agree in writing to properly dispose of all waste on a form provided by the Town of Dolores. Improper disposal of waste will result in revocation of the mobile food truck or pushcart's license to operate.

(13) Unless waived by the Town of Dolores for a special event, the operator of a mobile food truck or pushcart shall be required to pay a \$50.00 per day fee to the Town to operate in a public park.

(14) Business license and park use fees required under this section may be modified by the Town Trustees by resolution from time to time.

(15) Report and pay state and local sales taxes due on sales pursuant to applicable law.

(d) Additional operational standards.

(1) A mobile food truck or pushcart operator must keep the sidewalks, roadways and other spaces adjacent to their business location clean and free of refuse of any kind generated from the operation of their business.

(2) Any trash container maintained by a mobile food truck or pushcart operator shall be removed by the operator at the close of business and in accordance with any and all State regulations and any applicable provisions of the Code.

(3) Mobile food trucks or pushcarts shall be prohibited from impeding the flow of traffic or pedestrians on public streets and sidewalks.

(4) Additional structures, canopies, tables, or chairs associated with operation of a mobile food truck or pushcart are prohibited on public streets, parking spaces or sidewalks unless otherwise expressly permitted by the Town.

(5) Signage shall be permanently affixed to the vehicle. During hours of operation, a mobile food truck or pushcart operator may affix one (1) menu or sandwich board.

(e) Application required. Every person seeking a business license to operate a mobile food truck or pushcart shall first make an application therefor in writing in which he or she shall provide the following information:

(1) The name and residence of the applicant;

(2) Driver's license or state issued identification number of the applicant;

(3) Identify whether he or she transacts business as a principal or agent and if as an agent, the name and address of his or her principal;

(4) The kind and classes of food and beverage items he or she proposes to sell;

(5) State sales tax number or certificate of sales tax exemption;

(6) Copies of any written permissions from restaurants, liquor establishments or property owners that may be required to operate at the proposed location; and

(7) A plot plan containing the following information: (i) The proposed location of the mobile food truck or pushcart (ii) The distance from the mobile food truck to any property lines and other structures on the site; (iii) Details concerning site access; (iv) Location, dimensions and use of any existing structures and property lines; (v) Proposed parking areas to be used and the total number of available stalls; (vi) The location of any ADA accessible parking spaces within a proposed parking area; and, (vii) Any additional information deemed necessary by staff to review the application.

(7) The operator shall display the business license issued to operate its mobile food truck or pushcart and present the same to any town official upon request.

(e) Violations. Every person who unlawfully engages in the business of a mobile food truck or pushcart operator within the Town in violation of the provisions of this Article, or without first obtaining a license, shall be subject to a punishment by a fine of not more than \$399.00 per occurrence; and, in addition, such person may be denied a license upon application therefor within one (1) year of such offense.

SECTION 3. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 4. This Ordinance shall take effect July ____, 2021 or thirty (30) days after final publication whichever is later.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the _____ day of June _____, 2021, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading this _____ day of _____, 2021.

DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____

14.25

Passed adopted and approved on the second and final reading this _____ day of _____, 2021.

DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____

TOWN OF DOLORES**RESOLUTION NO. R449 SERIES 2021****A RESOLUTION IMPOSING AN OPEN FLAME FIRE BAN**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado;

WHEREAS, the Town of Dolores enacted Ordinance No. 536 Series 2018 granting the Board of Trustees the authority to enact a resolution imposing an open flame fire ban as conditions require;

WHEREAS Southwest Colorado and the Town of Dolores are under historic drought and extraordinary fire danger.

WHEREAS the Montezuma County Sheriff recommends that the Town of Dolores impose a fire ban for the health, safety and welfare of the citizens of the Town of Dolores and surrounding community.

WHEREAS the Board of Trustees agree that the interest of the health, safety and welfare of the citizens make it advisable to impose an open flame fire ban as authorized by and defined by Ordinance No 536 Series 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES as follows:

1. The Board of Trustees, pursuant to Ordinance No. 536 Series 2018 and as authorized by Colorado law, hereby imposes an Open Flame Fire Ban as defined in said Ordinance within all incorporated areas of the Town of Dolores.
2. This resolution shall continue in full force and effect until repealed by the Board of Trustees.
3. It is the intent of this resolution that any person violating the fire ban as defined by Ordinance No. 536 shall be subject to the penalties set forth therein.
4. The staff of the Town of Dolores shall inform the public of the imposition of the Open Flame Fire Ban.
5. If any section, clause, phrase, word other provisions of this resolution shall for any reason be held invalid, such holding shall not affect the validity of the remaining sections, sentences, clauses, phrases words or other provisions and the validity of this resolution shall stand notwithstanding.
6. Introduced, read and passed as a resolution at the regular meeting of the Board of Trustees of the Town of Dolores held on June 14, 2021 at which a quorum was present.

TOWN OF DOLORES

ORDINANCE NO. 536 Series 2018

An Ordinance defining the process to imposition and removal of “Open Flame Fire Bans” within the Town limits of Dolores, Colorado.

WHEREAS, The Town of Dolores, Colorado is a Statutory Town incorporate in the State of Colorado and;

WHEREAS, The Colorado revised Statutes, Article 31-15-401 (111) (q) (1) (2), grants General Police Power Authority to the Board of Trustee’s to control open flame burning within the Town limits, and

WHEREAS, The Board of Trustee’s has finds the immediate preservation of the public health, safety, and welfare will be reduced with the imposition of open flame fire bans and

WHEREAS, the Board of Trustee’s finds that the process providing for the imposition and subsequent removal of an open flame fire ban is warranted.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN DOLORES BOARD OF TRUSTEES THAT:

1. Open Flame Ban Imposition or Removal

a) An open flame fire ban may be imposed or removed by approval of a Resolution at a regular or special meeting on the Town of Dolores Board of Trustees

OR

b) An Emergency Declaration, providing for the Imposition or Removal of an Open Flame Fire Ban may be issued upon and after written concurrence of the Mayor, Town Manager and Town Marshal.

c) A Board of Trustees Resolution approving the imposition or removing a fire ban shall not constitute a repeal of this ordinance.

d) The issuance of an Emergency Declaration imposing or removing an open flame fire ban shall not affect the validity of ordinance.

2. Definitions.

a) An “open flame fire” is defined as any fire in an outdoor location where fuel is being burned except for the following:

b) Commercial enclosed incinerators.

c) Residential charcoal and gas barbeque grills.

d) Welding and/or operating an acetylene or similar torch with an open flame related to Oil and Gas production shall be allowed when conducted in a 20' radius safe zone free of vegetation and when complying the requirements of the Colorado Oil and Gas Conservation Rile 606A (o) regarding Fire Prevention and Production.

e) Welding and/or operating an acetylene or similar torch with an open flame, except as long as a fire watch individual is on site and readily available with proper hand tools and either a 2.5 pound pressurized fire extinguisher, one 5.0 pound ABC extinguisher or pressurized water supply, welding and/or operating an acetylene torch or similar touch with and open flame in a 20' radius safe zone free of vegetation not prohibited.

f) Burn barrels equipped with 1/4 inch screen shall be allowed when conducted in a 20' radius safe zone free of vegetation.

3. Exceptions.

Any Resolution or Emergency Declaration removing an open flame ban shall not apply to:

a) A "Red Flag Day" defined as a day when the United States Weather Service issues a Warning for any portion of the incorporated area in the Town of Dolores.

b) A High Wind Advisory "is defined as a day when the United States Weather Service issues a "High Wind Advisory" for any portion of the incorporate area within the Town of Dolores.

c) A "High Wind Warning" is defined as a day when the United States Weather Service issues a "High Wind Warning" for any portion of the incorporate area within the Town of Dolores.

4. Repealer.

All orders, bylaws, ordinances, and resolutions of the Town or, parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

5. SEVERABILITY.

If any section, paragraph, clause, or provision of this ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

6. VIOLATION- PENALTY.

a) Any person who violates any of the provisions of this ordinance of the Town shall be punished by a fine of not more than four hundred ninety-nine dollars.

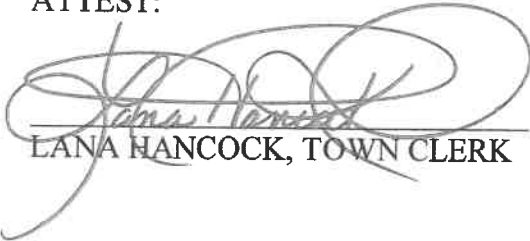
b) Each person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this Ordinance No. 536, Town of Dolores, Colorado is committed, continued or permitted by any such person, and shall be punished accordingly.

7. Adoption.

Upon Adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and Town Clerk.

**PASSED, ADOPTED, APPROVED AND EFECTIVE AS EMERGENCY ORDINANCE
Number 536 THIS 23rd DAY APRIL, 2018.**

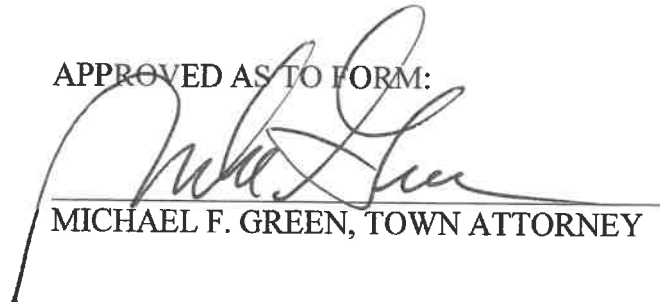
ATTEST:


LANA HANCOCK, TOWN CLERK

TOWN OF DOLORES


SANTIAGO LOPEZ, MAYOR

APPROVED AS TO FORM:


MICHAEL F. GREEN, TOWN ATTORNEY



Discussion and Possible Action

Meeting Date: June 14, 2021
AGENDA DOCUMENTATION
ITEM 14,4

TO: DOLORES TOWN TRUSTEES

FROM: KEN CHARLES
INTERIM TOWN MANAGER

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING RESOLUTION 448 SERIES 2021 AWARDED THE BID TO AND APPROVING A CONTRACT WITH ICONERGY COMPANY FOR ENERGY PERFORMANCE CONTRACTING SERVICES

PURPOSE AND BACKGROUND

For the past several months the town manager has been working with the Colorado Energy Office (CEO) to procure and select an Energy Services Company (ESCO) to perform an energy audit on town facilities. This includes the town hall and shop buildings and treatment system and the WWTP building and treatment process. Following the audit, the town negotiates which improvements to make in each facility and the ESCO then designs the improvements, oversees the installation of the improvements and commissions the improvements so that they guarantee that the energy savings and subsequent savings in energy costs pay for the improvements over a predicted time. This is called performance contracting. CEO will provide guidance and oversight throughout the project and Empire Electric has offered to review the suggested improvements.

As an example, if the town installs new windows, doors, and lights in town hall the ESCO will provide and guarantee how long it would take to pay for the improvements with those cost savings that result from reductions in energy demand/use. These types of improvements usually have a short time range, 6-8 years. Other improvements such as a new HVAC may take longer.

Grantsmanship has become an important tool in performance contracting to pay for parts of the improvement costs making the performance contract more feasible and in a more practical time frame. For instance, a new HVAC system may take 25 years to pay off with the energy savings, which is not practical. Obtaining a grant to offset half of the costs for this HVAC makes the project more practical.



The town:

- Developed an RFP and sent the RFP to all the pre-qualified ESCOs.
- Scheduled a mandatory walkthrough where five ESCOs participated.
- Interviewed the three ESCOs who provided the town with a proposal. The field was narrowed to two ESCOs: Iconergy and Yearout Energy Services.

The town manager and building official participated in the review process. Any of the three ESCOs could have provided the town with a solid audit and ultimately a performance contract.

- Iconergy has a stronger presence in Colorado and a solid background working with smaller local governments in Colorado. More so than the other two ESCOs.
- Iconergy had a slightly better team than the other two ESCOs.
- Iconergy has experience working with the granting agencies in Colorado.
- Strong references.
- ESCO project pricing. ESCOs are expected to provide in their proposals project pricing for design, construction management costs, training, and profit. These costs are blended into the performance contract.

Included in the packet are the project pricing pages for both Yearout and Iconergy. This is how the ESCO receives compensation for their work. Each category shows a range of percentages for each segment of the project and CEO prescribes the percentage limits for each category.

FISCAL IMPACT

CEO pays for the energy audit, and it is a prescribed amount, so all the proposals had the same estimate. Expenses for design, bidding contracts, construction management and commissioning and training are blended into the total performance contract. Again, the costs to purchase and install equipment is guaranteed to be covered by the energy savings.

RECOMMENDATIONS

It is the recommendation of the Town Manager and Town Building Official that the board approves Resolution 448 awarding the bid to and approving a contract with Iconergy for Energy Performance Contracting.

Iconergy revised pricing table for Dolores EPC project:

| | |
|--|--------|
| Investment Grade Audit (IGA) | |
| Total Facility Area | 17,423 |
| \$ / Sq Ft | 0.30 |
| Investment Grade Audit Total Cost | |
| Implementation Costs | |
| Pre-Construction Costs* | |
| Design and Other Engineering | 2%-6% |
| Pre-Construction Services | 1%-3% |
| Other Pre-Construction Costs | 1%-3% |
| Pre-Construction Cost Subtotal | |
| Construction Costs* | |
| Trade Subcontracts | |
| Design/Build Subcontracts | |
| Direct Purchase Equipment | |
| Construction Management | 4%-7% |
| Project Engineering | 2%-3% |
| General Conditions | 1%-2% |
| Construction Completion | 3%-5% |
| Other Construction Costs | 2%-5% |
| Construction Cost Subtotal | |
| Implementation Costs Subtotal* | |
| Profit* | 5%-8% |
| Estimated Project Amount* | |
| Contingency* | 5%-7% |

21% to 42%

14.4 2

Section 3.1 & 3.2
IGA Pricing & Project Pricing

| AB | CD | EF | GH | I | | | |
|----|--|--|---|-----------------------|------------|--------|---|
| | Project Costing Categories | IGA Contract Maximum % of Total Project Cost | Actual Final IGA Calculated % of Total Project Cost | Actual Final IGA Cost | Sub-Totals | Totals | Notes |
| 1 | Investment Grade Audit (IGA) | | | | | | |
| 2 | Total Facility Area | 17,423 | | 17,423 | | | Unique for each project. |
| 3 | \$ / Sq Ft | \$0.300 | | \$0.300 | | | See Standard IGA Pricing Table Tab. |
| 4 | Investment Grade Audit Total Cost | | | | \$5,227 | | G4 = F2 * F3 |
| 5 | | | | | | | |
| 6 | Implementation Costs* | | | | | | |
| 7 | Pre-Construction Costs* | | | | | | |
| 8 | Design and Other Engineering | 2-8% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 9 | Pre-Construction Services | 1-4% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 10 | Other Pre-Construction Costs | 1-3% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 11 | Pre-Construction Cost Subtotal | | 0.00% | | \$ - | | G11 = sum (F8:F10) |
| 12 | Constructions Costs* | | | | | | |
| 13 | Trade Subcontract | | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 14 | Design/Build Subcontract s | | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 15 | Direct Purchase Equipment | | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 16 | Construction Management | 2-6% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 17 | Project Engineering | 1-3% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 18 | General Conditions | 1-2% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 19 | Construction Completion | 1-3% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 20 | Other Construction Costs | 1-2% | 0.00% | \$ - | | | % in column E is calculated from estimated project amount |
| 21 | Construction Cost Subtotal | | 0.00% | | \$ - | | G21 = SUM(F13:F20) |
| 22 | Implementation Cost Subtotal* | | | | \$ - | | H22 = SUM(G11+G21) |
| 23 | | | | | | | |
| 24 | Profit* | 3-8% | | | \$ - | | Value in column H is calculated from estimated project amount |
| 25 | | | | | | | |
| 26 | Estimated Project Amount* | | | | \$ - | | H26 = SUM(H22+H24) |
| 27 | | | | | | | |
| 28 | Contingency* <i>NOT INC</i> | 3-6% | | | \$ - | | Value in column H is calculated from estimated project amount |
| 29 | | | | | | | |
| 30 | Total Funded Amount | | | | \$5,227 | | H30 = SUM(G4+H25+H28) |

139-39%

**Town of Dolores
Resolution No R448
Series 2021**

**A RESOLUTION AWARDING THE BID TO AND APPROVING A CONTRACT WITH
ICONERGY COMPANY FOR ENERGY PERFORMANCE CONTRACTING
SERVICES**

WHEREAS, the Town of Dolores (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. § 31-15-101; and

WHEREAS the Town received a grant through the Colorado Energy Office which requires a contract with a pre-qualified Energy Service Company to conduct an energy audit.

WHEREAS pursuant to the grant, the Town issued a request for proposals from pre-qualified energy service companies to which there were three responses.

WHEREAS the Town finds that the Iconergy Company has the best value suited to the Town's situation and purposes in the amount of \$11,600.00 to conduct the required energy audit.

WHEREAS a grant from the Colorado Energy Office is expected to pay for the cost of the energy audit.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF DOLORES, THAT:**

Section 1. The Town Board of Trustees hereby awards the contract to conduct an energy audit by a pre-qualified energy service company to Iconergy Company in the amount \$11,600.00 and authorizes the Mayor to execute the Agreement and the Town Clerk to attest the agreement with Iconergy Company for said services when in final form.

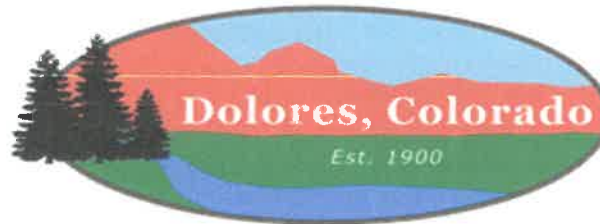
Section 2. This resolution shall become effective immediately upon its adoption by the Board of Trustees.

Passed, adopted and approved this 14th day of June, 2021.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk



MARIJUANA BUSINESS LICENSE APPLICATION CHECKLIST

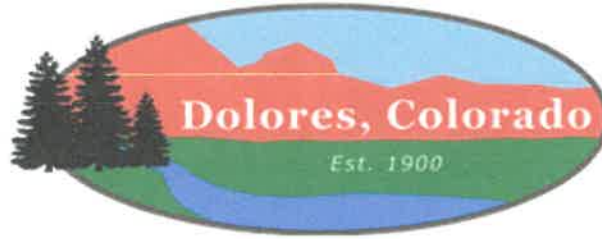
Applications are accepted by appointment only and must be complete in all aspects. Please organize your application documents in the same order as the checklist below and place the checklist on top. Incomplete applications will not be accepted. All documents must be signed and notarized prior to submission appointment.

BUSINESS NAME:

APPLICANT:

STREET ADDRESS OF MARIJUANA BUSINESS:

| Required Documents | |
|--------------------|---|
| | Both: Regulated Marijuana Business License Application (State of Colorado Form DR 8548 dated 1/29/21) |
| | Both: Marijuana Finding of Suitability Application - Natural Person (State of Colorado Form DR 8520 dated 1/8/20) if applicable |
| | Both: Marijuana Finding of Suitability Application – Owner Entity (Form DR 8557 dated 1/29/21) if applicable |
| | Both: Marijuana Employee License Application (State of Colorado Form DR 8517 dated 08/06/20) for each employee |
| | Both: Affirmation and Consent (Town of Dolores DMBL Form #0003 Effective 01/01/2021) |
| | Both: Authorization to Use Property for a Regulated Marijuana Business (required if applicant is not the owner of the proposed licensed premises) (Town of Dolores DMBL Form #0004 Effective 1/1/2021) |
| | Both: Proposed Operating Plan (Town of Dolores DMBL Form #0005 Effective 01/01/2021) |
| | Both: Town of Dolores Building Permit Application (Due immediately after lottery, if selected) |
| | Both: Zoning Verification (Town of Dolores DMBL Form #0006 Effective 01/01/2021) |
| Reference Only | Both: Floor Plan and Security Diagram Checklist (Reference Only - Town of Dolores DMBL Form #0007 Effective 01/01/2021) |
| | Both: Security Plan Narrative (Town of Dolores DMBL Form #0008 Effective 01/01/2021) |
| | Both: Town of Dolores Business License Application |
| | Both: Outdoor Lighting Plan (8 1/2 "x 11") |
| | Both: Outdoor Signage Plan (8 1/2" x 11") |
| | Both: Parking Plan (8 1/2" x 11") |



**TOWN OF DOLORES
REGULATED MARIJUANA
BUSINESS LICENSE SUBMITTAL
REQUIREMENTS AND
PROCESSING INFORMATION**

- Step 1: License Availability.** The town clerk will post a notice of license availability on the town's website, opening a 30-day application period for the filing and acceptance of new applications. The clerk will specify the start date and end date and time of the application period.
- Step 2: Attend a pre-application meeting.** Interested applicants should contact the Town Clerk at 970-882-7720 who will schedule a pre-application meeting for the purpose of providing the applicant with an understanding of the licensing process. The pre-application meeting is mandatory and a pre-requisite to the submission of an application.
- Step 3: Applicant files a complete application,** including all documents on the Application Checklist, all required attachments, and all local fees. Applications are by appointment only. Set aside two hours for the application submittal appointment. Only one application per site will be accepted.
- Step 4: Fingerprinting.** All controlling beneficial owners, owners and managers are required to be fingerprinted.
- Step 5: Lottery.** If there are more applicants than available sites, A public lottery will be conducted among the qualified applicants. One applicant will be drawn at random for each available license. The Marijuana Licensing Authority will use a process by which the names of the applicants are shielded from view, and through which each qualified applicant has an equal chance of being selected. The selected applicant will be awarded a contingent local license.
- Step 6: Building Permit Application.** Upon being selected in the lottery, the applicant must immediately apply to the Town of Dolores Building Official and provide a copy of the submitted application form to the Town Clerk for inclusion in the marijuana license application.

- Step 7: State Licensure.** Upon being selected in the lottery, the applicant must proceed with obtaining a state-issued marijuana business license. A copy of the state license must be filed with the Dolores Town Clerk.
- Step 8: Land Use Application.** Upon being selected in the lottery, the applicant must proceed with any land use applications. Please be advised that the land use application may take up to 60 days.
- Step 9: License Issued.** Upon receipt of the conditional state license and Certificate of Occupancy, and successful inspections, a local license will be issued.