

## AGENDA

### TOWN OF DOLORES COLORADO

### BOARD OF TRUSTEES MEETING

September 13th, 2021, 6:30 P.M.

The meeting will be held live at the Dolores town hall 420 Central Ave.

If you wish to attend virtually, please visit the town website under the Town Board Meetings tab for the ZOOM link at:

<https://townofdolores.colorado.gov>

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL

#### 4. ACTION/APPROVAL OF THE AGENDA

#### 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

#### 7. ACTION/APPROVAL OF THE CONSENT AGENDA:

**7.1 Minutes** from the August 9<sup>th</sup> Town Board Meeting

**7.2 Minutes** from the August 23<sup>rd</sup>, Town Board Meeting

**7.3 Proceedings** for the month of August 2021

**7.4 Special Event Liquor License:** Dolores Chamber of Commerce/Harvest Festival to be held

October 2<sup>nd</sup>, 2021, from 10:00 a.m. to 6:00 p.m.

#### 8. REMOVED CONSENT AGENDA ITEMS

#### 9. SPECIAL LICENSES/PERMITS

#### 10. SPECIAL PRESENTATIONS:

**10.1 Proclamation:** September as National Suicide Prevention Awareness. Arlina Yazzie of the Montezuma Public Health Department to address the Board.

## **11. STAFF REPORTS**

(The Clerk, Building Official, and Public Works have submitted reports in the packet)

**11.1 Sheriff's Report:** Sheriff Steve Nowlin

**11.2 Manager's Report:** Manager Ken Charles

**11.3 Treasurer's Report:** Tricia Gibson

**11.4 Assistant Clerk:** Ann Swope

**11.5 Attorney's Report:** Attorney Jon Kelly

## **12. BOARD/COMMISSIONS:**

**12.1 Parks/Playground Advisory Committee**

**12.2 Planning and Zoning Committee**

**12.3 Montezuma County Commissioner:** Jim Candelaria

## **13. OUTSIDE ORGANIZATIONS:**

**13.1 Chamber of Commerce**

## **14. PUBLIC HEARINGS:**

## **15. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:**

**15.1 Resolution R453 Series 2021** Awarding the bid to and approving a contract with Connie Giles Architecture Inc. to design a restroom facility for Flanders Park.

## **16. ADMINISTRATIVE BOARD BUSINESS:**

## **17. ADJOURNMENT**

**AGENDA**

**TOWN OF DOLORES COLORADO**

**BOARD OF TRUSTEES MEETING**

**AUGUST 9<sup>TH</sup>, 2021, 6:30 P.M.**

The meeting will be held live at the Dolores town hall 420 Central Ave.

If you wish to attend virtually, please visit the town website under the Town Board Meetings tab for the ZOOM link at:

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

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**7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes** from the July 12<sup>th</sup>, 2021, meeting.

**7.2 Minutes** from the July 26<sup>th</sup>, 2021, meeting/workshop

**7.3 Proceedings** for the month of July 2021

**8. REMOVED CONSENT AGENDA ITEMS**

**9. SPECIAL LICENSES/PERMITS**

**10. STAFF REPORTS/PRESENTATIONS**

(The Clerk, Treasurer, Building Official, and Public Works have submitted reports in the packet)

**10.1 Sheriff's Report:** Sheriff Steve Nowlin

**10.2 Manager's Report:** Manager Ken Charles

**10.3 Attorney's Report:** Attorney Jon Kelly

**11. BOARD/COMMISSIONS:****11.1 Parks/Playground Advisory Committee****11.2 Planning and Zoning Committee****11.3 Montezuma County Commissioners****12. OUTSIDE ORGANIZATIONS:****12.1 Chamber of Commerce****13. PUBLIC HEARINGS.****14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:**

**14.1 Resolution R452 Series 2021:** Approving a Conditional Use Grant for property Located at 102 Railroad Ave, pursuant to Article VI(K) of the Dolores Land Use Code and Marijuana Code Ordinance # 556 Series 2020.

**14.2 Resolution R451 Series 2021:** Lifting an Open Flame Fire Ban

**15. ADMINISTRATIVE BOARD BUSINESS:****16. ADJOURNMENT**

**MINUTES**  
**TOWN OF DOLORES COLORADO**  
**BOARD OF TRUSTEES**  
**AUGUST 9<sup>TH</sup>, 2021, 6:30 P.M.**

FOR THE RECORD THE WAS MEETING WAS HELD BOTH VIRTUALLY AND LIVE

SEE TOWN WEBSITE FOR YOUTUBE RECORDING

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER:** Mayor Wheelus call the meeting to order at 6:35 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board Members present: Mayor Chad Wheelus, Trustees: Duvall "Val" Truelsen, Jennifer Stark, Sheila Wheeler, Tracy Murphy, Trustee Andy Lewis was present virtually. Trustee Melissa Watters was absent.

**3.1 Staff Present:** Manager Ken Charles, Clerk Tammy Neely, Building Official David Doudy, Attorney Jon Kelly. Appearing Virtually was Treasurer Tricia Gibson, And Public Works Director Randy McGuire. Sheriff Steve Nowlin was absent.

**4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Murphy moved to approve the Agenda, seconded by Trustee Truelsen. Motion carried unanimously.*

**5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:** Trustee Stark recused herself from comment and voting on Item 14.1 of the Agenda, due to a conflict of interest.

**6. CITIZENS TO ADDRESS THE BOARD:** **This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes.** The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. No Public comment was made.

**7. ACTION/APPROVAL OF THE CONSENT AGENDA:**

**7.1 Minutes** from the July 12<sup>th</sup>, 2021, Board meeting.

**7.2 Minutes** from the July 26<sup>th</sup>, 2021, Board meeting.

**7.3 Proceedings** from the month of July 2021.

**8 REMOVED CONSENT AGENDA ITEMS:** None

**9. SPECIAL LICENSES/PERMITS**

**10. STAFF REPORTS/PRESENTATIONS:**

{The Clerk, Treasurer, Building Official, and Public Works have submitted reports in the packet}

**10.1 Sheriffs Report:** Sheriff Steve Nowlin submitted the calls for service and expenditure report in the packet. The Sheriff was absent from the meeting.

**10.2 Treasurer** Tricia Gibson gave a report on the sales tax collected for the month of July. She stated that the month of July was \$80,278.60 which was a difference of \$20,163.97 from the year 2020.

**10.3 Managers Report:** Manager Ken Charles asked that Public Works Director Randy McGuire comment on jet rodding the sewer system. Randy commented that there were manholes that contained up to 36 inches in solidified grease. He stated that the public needs to be informed on what happens when grease that is disposed by dumping it into the sewer system. It can kill the sewers bacteria needed to clean the systems, and clog lines causing backups. Building Official David Doudy stated that he informed one business that they needed to check the grease traps. The business owner was shown the manhole that was plugged. A fine of \$1000.00 may be imposed if grease traps are not compliant. The Board inquired about food trucks and where they would dispose of the grease. There is no facility known in Town. Public Works Director Randy McGuire stated that if the public was more educated and informed about disposing of grease properly, and the effects it has on the sewer systems it would help. The Mayor agreed and suggested that a comment appear on the water bill. Manager Charles continued with the Manager's report. **Land Use Code:** Consultant Elizabeth Garvin will be facilitating a full day workshop Saturday August 21<sup>st</sup>, from 9-3 at the Town Hall. She will present a full draft of the LUC to the Planning and Zoning Committee. All Board Members and Public will be invited. **Aquahab:** The Manager, Linda Robinson, and Marianne Mate met a representative from Aquahab to develop a proposal to improve fishing access points. DPAC feels that the access to the river needs to be reviewed and improved. Sometime in the future a Fishing is for Fun grant from the State could be applied for. This will be a 2022 project. Trustees brought up the need for ADA accessibility. **Flanders Park Restrooms:** The Manager has contacted Architects for restroom designs. There is a need to find an area to allow for ADA requirements. The Manager will be asking the Parks Committee for guidance regarding developing a master plan. **Community Intervention Project (CIP):** Montezuma County, Cortez, Mancos, Dolores, Law Enforcement, and AXIS Health in Montezuma County continue to meet with regards to the Community Intervention Project (CIP). The group is moving towards a population-based approach to develop and the number of contributions from each government entity. The Town of Dolores contribution would be closer to \$25,000.00 instead of the anticipated amount of \$125,000.00. There are several issues that need to be worked out. The Montezuma County Board of Commissioners will meet August 13<sup>th</sup>, 2021, to listen to the proposal. The County's participation is crucial to the program. **Region 9** has published their first draft of the Comprehensive Economic Development Strategy. The Strategy is to create direction for retaining and creating better paying jobs, fostering stable and more diversified economies. Region 9 Economic Development District serves five counties in the Southwest Region. Approved was a request by the Bridge Shelter in Cortez as an Enterprise Zone Contribution Project. The Bridge provides shelter to the homeless and is seeking contributions from each government. **Salter Y EA** the United States Forest Services released the approved Final Environmental Assessment. Their finding was no significant impact. The Draft Decision Notice was released. To find the reports access the USFS webpage <https://www.fs.usda.gov/project/?project=57671>. The objection period for the project is open for 45 days from June 23<sup>rd</sup>, 2021. The Town responded to the EA with objections regarding the issues of truck traffic with concerns about noise, safety, and congestion. The letter of Objection is posted to the Towns website <https://townofdolores.colorado.gov>. **Re-districting:** Montezuma County Commissioner Jim Candelaria talked with the Board concerning the re-districting for House, Senate, and Congressional districts. Districts are made up from population in the

areas and are divided accordingly. Commissioner Candelaria attended the Board meeting, he distributed a map that was showing the future changes. The House District in Montezuma County will be a 1% change. The Senate District will be changed by splitting Montezuma County. Commissioner Candelaria emphasized that the County would like to keep the County whole. The changes will affect the Southwest region, DOLA, watershed, and school districts. Commissioner Candelaria answered questions from the Board. He explained that Representatives will be reduced to one. He also suggested that the Board attend a meeting to be better informed. Commissioner Candelaria also address the issue of the grease and grease traps. He suggested to try campaigning for a better environment because grease kills sewer systems.

**10.4 Attorney’s Report:** Attorney Jon Kelly updated the Board on fires. No reports on new fires and what fires there are, is reported 30% contained. The LUC is progressing, currently the P & Z Committee is reviewing Hazards. There have been several trash container citations issued. Bears have been getting into the containers and will keep doing it until the container is locked or bear proof.

**11. BOARDS/COMMISSIONS:**

**11.1 Parks/Playground Advisory Committee:** Trustee Murphy reiterated the Managers previous report on the Aquahab project and Flanders Park proposal of restrooms.

**11.2 Planning and Zoning Committee:** No report was given.

**12. OUTSIDE ORGANIZATIONS:**

**12.1 Chamber of Commerce** Director Susan Lisak updated the Board on the Boggy Draw Beatdown Bicycle Race. One hundred sixty-three racers competed. The racers commented on the course. She stated that the proceeds from that race go to help schools. The next big event will be Escalante Days. The parade, chainsaw competition, and arm wrestling will be among the activities. A block party will be added with live music. She thinks it will be a very successful weekend.

**13. PUBLIC HEARINGS:** No hearing was scheduled

**14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:**

**14.1 Resolution R452 Series 2021:** Approving a Conditional Use Permit for property located at 102 Railroad Ave. pursuant to Article VI(K) of the Dolores Land Use Code and Marijuana Code Ordinance #556 Series 2020. *Trustee Murphy moved to approve Resolution R452 Series 2021 approving a Conditional Use Permit for property located at 102 Railroad Ave., seconded by Trustee Lewis. Motion carried by 5 votes, with Trustee Stark not voting.*

**14.2 Resolution R451 Series 2021:** Lifting the Open Flame Fire Ban. Although the Forest Service and County have lifted their fire bans, the Board was informed of a new fire that started recently. The Board discussed the options to rescind. Trustee Truelsen suggested that the fire ban be reinstated upon the County’s approval. It was discussed that there are different stages of fire bans. The Board concern is backyard fires. Because of the timing of meetings, the Board considered Staff in lifting or reinstating the fire ban. *Trustee Truelsen moved to table approval of lifting the Fire Ban until the next meeting on August 23<sup>rd</sup>, 2021, Trustee Wheeler seconded. Motion passed by a five yes vote and one no vote.*

**15. ADMINISTRATIVE BOARD BUSINESS:**

**16. ADJOURNMENT:** Mayor Wheelus adjourned the meeting at 7:48 p.m.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely



**AGENDA**

**TOWN OF DOLORES COLORADO**

**BOARD OF TRUSTEES MEETING**

**AUGUST 23rd, 2021, 6:30 P.M.**

The meeting will be held live at the Dolores town hall 420 Central Ave.

If you wish to attend virtually, please visit the town website under the Town Board Meetings tab for the ZOOM link at:

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ACTION/APPROVAL OF THE AGENDA**

**5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST**

**6. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting.

**7. ACTION/APPROVAL OF THE CONSENT AGENDA:** No consent Agenda at this time

**7.1 Minutes**

**7.2 Minutes**

**7.3 Proceedings**

**8. REMOVED CONSENT AGENDA ITEMS**

**9. SPECIAL LICENSES/PERMITS**

**9.1 Liquor License Renewal:** Dolores River Brewery LLC Brew Pub renewal.

**10. SPECIAL PRESENTATIONS**

**10.1 Presentation/30x30 America the Beautiful Project:** Gwen Lachelt, Executive Director of the Western Leadership Network.

**10.2 Resiliency and Recovery Grant DOLA: Proposal/Shak Powers and Rachael Marchbanks**

<https://oedit.colorado.gov/press-release/16-regional-teams-identified-for-rural-resiliency-and-recovery-roadmaps>

**11. STAFF REPORTS/PRESENTATIONS:**

Please note reports from the Staff are in the Packet (Clerk, Treasurer, Building Official, Public Works)

**11.1 Sheriff** Steve Nowlin will be speaking on drug problems and issues in Montezuma County.

**11.2 Managers Report:** Manager Ken Charles

**11.3 Attorneys Report:** Attorney Jon Kelly

**11.4 Building Official:** David Doudy will introduce the 2021 International Code of Council Codes.

**12. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:**

**12.1 Resolution R451 Series 2021:** Lifting the Open Flame Fire ban.

**13. ADMINISTRATIVE BOARD BUSINESS:****14. TRUSTEES REPORTS/ACTIONS:****15. ADJOURNMENT:**

**MINUTES**  
**TOWN OF DOLORES COLORADO**  
**BOARD OF TRUSTEES MEETING**  
**AUGUST 23<sup>RD</sup>, 2021 at 6:30 P.M.**

FOR THE RECORD THE MEETING WAS HELD AT DOLORES TOWN HALL, 420 CENTRAL AVE, AND VIRTUALLY.

<https://townofdolores.colorado.gov>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board Members present: Mayor Chad Wheelus, Trustee's Duvall "Val" Truelsen, Sheila Wheeler, Melissa Watters, and Jennifer Stark. Trustee Andy Lewis attended virtually, and Trustee Tracy Murphy was absent.

**3.1 Staff Members:** Manager Ken Charles, Clerk Tammy Neely, Building Official David Doudy, Sheriff Steve Nowlin, and virtually Attorney Jon Kelly.

**4. ACTION/APPROVAL OF THE AGENDA:** Manager Charles request that the agenda be amended to include a proclamation for Ruby Gonzales. *Trustee Watters moved to approve the agenda with the amendment to add a proclamation to Item # 7, seconded by Trustee Truelsen, Motion carried unanimously.*

**5. IDENTIFICATION OF ACTUAL OR PERCIEVED CONFLICTS OF INTEREST:** Trustee Lewis recused himself from voting on the Dolores River Liquor License Renewal.

**6. CITIZENS TO ADDRESS THE BOARD:** **This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes.** The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. No Public comment was made.

**7.ACTION/APPROVAL OF THE CONSENT AGENDA:** Amended to add an item.

**7.1 Proclamation for Ruby Gonzales**

*Trustee Stark moved to approve the Consent Agenda as amended, seconded by Trustee Truelsen. Motion carried unanimously.*

**8. REMOVED CONSENT AGENDA ITEMS:** None.

**9. SPECIAL LICENSES/PERMITS:**

**9.1 Liquor License Renewal:** A Brew Pub Renewal for the Dolores River Brewery LLC. *Trustee Truelsen moved to renew a Brew Pub License for the Dolores River Brewery LLC., seconded by Trustee Watters. Trustee Lewis recused himself from the vote. Motion was carried.*

**10. SPECIAL PRESENTATIONS:**

**10.1. Presentation for 30x30 America the Beautiful Project:** Gwen Lachelt, Executive Director of the Western Leadership Network, introduced to the Board the 30x30 America the Beautiful Project. The projects' goal is to protect 30 percent of lands and 30 percent of waters by the year 2030. The Department of Interior released a report about the 30x30 project naming it Conserving America the Beautiful. Gwen requested that the Board adopt a local resolution in support of the 30x30 Project. Trustee Stark questioned the benefits of Board support. Gwen stated that it gives widespread support throughout the region. Individuals may support by going online and signing up. Trustee Watters commented that the program ties in nicely with the Towns Strategic plan. Trustee Truelsen questioned the affect the project would have on oil and gas development. Gwen answered that most of the developments were leased and should not have any impact. The Board was in full support of the project. Manager Charles suggested coming back with a Resolution to support the 30x30 Project.

**10.2 Resiliency and Recovery Grant proposal:** Shak Powers Montezuma County Administrator and Rachel Marchbanks introduced a proposal for a Technical Assistance Grant help to identify the needs of the surrounding communities of Montezuma County, Cortez, Mancos, Ute Mountain Ute Tribe and Dolores. Shak explained that the community's economics needs depend on the oil and gas industry, agricultural, and tourism. The oil and gas and agricultural took a beating during the COVID-19 pandemic, with agricultural is continuing to take a beating because of the drought. Diversifying the economy in moving forward is not optional. Rachel explained the Grant as a 2-year grant to help in the economy as in resources, and planning. She announced that there will be a full day meeting throughout the region. They requested that some of the Board members attend. Mayor Wheelus requested more information and will work with the Town Manager. The grant is intended for not just enterprise, but for other entities as in the small municipalities, schools, and much more. Shak and Rachel will inform the Board on dates and times of the meeting.

**11. STAFF REPORTS/PRESENTATIONS:**

**11.1 Sheriff's Report:** Sheriff Steve Nowlin was asked to talk about drug trafficking and abuse in Montezuma County. Trustee Wheeler attended a previous meeting that the Sheriff conducted and stated that it gave an awareness to her. Sheriff Nowlin stated that there were two additional new drugs that are now introduced in the United States. Most of the lethal drugs are coming from the borders. Sheriff Nowlin talked about organized crime that are involved. Over 300 organizations infiltrate the country, some recognized by the United States as Terrorists. The drug fentanyl is highly distributed in the United States. There are also counterfeit drugs on the market. In the County the drugs are usually mixed with others causing overdoses that can be sometimes fatal. There are other dangers that go hand in hand with drugs, as in firearms, and trafficking. Violence from these organized groups is all around. Cartels do not stop at drugs, but in human trafficking as well. The Community being informed and recognizing drug use will help. He invited the Board to the next Community Awareness Program which will show the events that are happening in the area. He stressed the importance of getting people help with their addictions, programs, and other assistance.

**11.2 Managers Report:** Manager Ken Charles on several items:

- Releasing the Fire restriction for the Town of Dolores, a resolution to release the Fire Ban will be presented later in the meeting.

- Land Use Code Update: LUC Consultant Elizabeth Garvin, facilitated a day long workshop on Saturday August 21<sup>st</sup>, 2021, from 9-3 at the Town Hall. A full draft was presented to the P&Z Committee and Town Board Members.
- CDOT: Pedestrian Yield signs on Highway 145. CDOT did want to use the existing with the new pavement as they are fastened to the asphalt.
- Crossing beacons-CDOT will review options for the Town to install beacons.
- Discussed was a sidewalk from Joe Rowell Park to 2<sup>nd</sup> street. Normally a Town project but a CDOT Engineer will reach out to staff regarding the project.
- CDOT Grant Program: Manager Charles was given contact concerning the restrooms at Flanders Park.
- Town Manager, Linda Robinson, and Marianne Mate met with Aquahab to develop a proposal to improve public fishing access points
- Manager Charles agreed to a proposal from Huddleston Survey to develop property descriptions. The cost will be \$70.00. A bid from Gene Reimenger was received as well.
- Public Works: Some of the Town Maintenance employees received raises for completing certifications

**11.3 Town Attorney’s Report:** Attorney Jon Kelly addressed the First Amendment issues that came up in the previous month. Attorney Kelly explained to the Board that views that are expressed by an individual at a special event cannot be silenced. He talked about Traditional Public Forum. Municipality must be careful and vigilant on the restrictions of the speech. Parks and Streets are a Traditional Public Forum. Speech and expression cannot be limited. The Mayor suggested the permitting process be reviewed with Manager Charles and Attorney Kelly.

**11.4 Building Official** David Doudy introduced the 2021 International Code of Council Codes. David explained the reasons for adopting the 2021 ICC Codes. He stated that the Towns Building Code was adopted in 2007, and that it is behind and in need of updating. He presented a short explanation of why codes are important and the roles they play in the Town.

- Codes save lives
- Save on insurance/Homeowners insurance rates can be lowered
- Protects Investments loan vales and interest rates
- FEMA prefer updated codes

He reviewed some of the areas of the code that protects the homeowner/business owner. Also discussed were older historic buildings, and sprinkler systems. David proposed that the Board adopt the 2021 Code, as the State is requiring it. David presented a timeline for a presentation of the 2021 Code to realtors, and home builders in the area, a public presentation before the adoption, and be ready for the 2021 code to roll out in January of 2022. Mayor Wheelus asked about plumbers and electrician’s certifications. David stated that it is now a state requirement.

**12. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:**

**12.1 Resolution R451 Series 2021:** Lifting an Open Flame Fire Ban. *Trustee Truelsen Moved to Lift the Open Flame Fire Ban, seconded by Trustee Wheeler. Motion carried unanimously.*

**13. ADMINISTRATIVE BOARD BUSINESS:** No reports given

**14. TRUSTEES REPORT/ACTIONS:** No reports given

**15. ADJOURNMENT:** Mayor Wheelus adjourned the meeting at 9:15 p.m.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely

**TOWN OF DOLORES**  
 Check Register  
 Reporting All Cash Accounts  
 From: 8/1/2021  
 To: 8/31/2021

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Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26127		08/03/2021		ALSCO	LFAR1057897		\$349.40	
26128		08/03/2021		BISHOP BROTHERS CLIMATE CONTROL	1601	IT UPGRADE - SERVER ROOM	\$6,195.00	
26129		08/03/2021		DOLORES STATE BANK	JULY262021		\$2,034.14	
26130		08/03/2021		DOLORES GENERAL STORE	JULY12021		\$108.43	
26131		08/03/2021		EMEDCO, INC.	9347379537		\$220.04	
26132		08/03/2021		FASTENAL COMPANY	COBAY65969		\$601.56	
26133		08/03/2021		FLYERS ENERGY, LLC	CFS-2695528		\$274.10	
26134		08/03/2021		KALIN GRIGG	072321	PICKETS	\$662.50	
26135		08/03/2021		HONNEN EQUIPMENT	1286140		\$109.27	
26136		08/03/2021		JON LEWIS KELLY, P.C.	AUGUST2021		\$3,100.00	
26137		08/03/2021		MATTHEWS ELECTRIC OF SOUTHWEST C	21/1950	IT Upgrade Server Room	\$1,635.45	
26138		08/03/2021		PARENT POSSIBLE	INVOICE 1		\$480.00	
26139		08/03/2021		QUADIENT LEASING USA, INC.	N8873905		\$249.24	
26140		08/03/2021		TREATMENT TECHNOLOGY	184595		\$1,973.41	
26141		08/03/2021		USA BLUEBOOK	659992		\$463.91	
26142		08/03/2021		UTILITY NOTIFICATION CENTER	221070445		\$22.44	
26143		08/04/2021		ALSCO	LFAR1060834		\$87.35	
26144		08/04/2021		AT&T MOBILITY	287297557507X07282021		\$208.09	
26145		08/04/2021		CATERPILLAR FINANCIAL SERVICES COR	31258491		\$3,669.70	
26146		08/04/2021		CO. DEPT. OF PUBLIC HEALTH	FGD20210647	DRINKING WATER FEE JULY 2021 TO JUNE 2022	\$465.00	
26147		08/04/2021		CEBT PAYMENTS	INV 0043887	Correction to Wyatt's plan	\$14,671.80	
26148		08/04/2021		DIESEL TECHNOLOGY, INC.	JULY262021		\$97.31	
26149		08/04/2021		BALLENTINE COMMUNICATIONS	JULY212021	annual subscription renewal	\$45.00	
26150		08/04/2021		FASTTRACK COMMUNICATIONS, INC.	AUGUST12021		\$827.50	
26151		08/04/2021		SLAVENS, INC.	316027		\$9.99	
26152		08/04/2021		SUPERIOR AUTO SUPPLY CO	453181 AND 454069		\$539.67	
26153		08/04/2021		WASTE MANAGEMENT OF NMI	0375770-4889-7		\$296.90	
26154		08/06/2021		EMPIRE ELECTRIC ASSOCIATION	1001758645		\$6,593.68	
26155		08/06/2021		IMAGENET CONSULTING LLC	CNIN139947FAR		\$139.06	
26156		08/06/2021		NETFORCE PC, INC.	19289		\$1,768.62	

\* Indicates Out Of Sequence Check Number

2

TOWN OF DOLORES

Check Register

Reporting All Cash Accounts

From: 8/1/2021

To: 8/31/2021

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26157		08/15/2021		CITY OF CORTEZ	2577		\$50.00	
26158		08/15/2021		COLORADO CORRECTIONAL INDUSTRIES	191045		\$18.00	
26159		08/15/2021		DOLORES GENERAL STORE	AUGUST12021		\$102.40	
26160		08/15/2021		BALLENTINE COMMUNICATIONS	JULY312021		\$888.44	
26161		08/15/2021		FLYERS ENERGY, LLC	CFS-2705437		\$339.81	
26162		08/15/2021		KALIN GRIGG	QUARTER 2 - 2021	ATTENDANCE 5/13/21 AND 6/17/21	\$100.00	
26163		08/15/2021		HUGH ROBINSON	QUARTER 2 - 2021	ATTENDANCE 5/13/21	\$50.00	
26164		08/15/2021		IMAGENET CONSULTING LLC	CNIN140685FAR		\$70.17	
26165		08/15/2021		LEPEW PORTA JOHNS, INC	2021-07-118		\$415.00	
26166		08/15/2021		MARIANNE MATE	QUARTER 2 - 2021	ATTENDANCE 5/13/21 AND 6/17/21	\$100.00	
26167		08/15/2021		MONTEZUMA COUNTY SHERIFFS OFFICE	AUGUST12021		\$12,795.95	
26168		08/15/2021		NIKKI GILLESPIE	QUARTER 2 - 2021	ATTENDANCE 5/13/21 AND 6/17/21	\$100.00	
26169		08/15/2021		STOTZ EQUIPMENT	P70605 AND P71104		\$299.60	
26170		08/18/2021		CLIFFORD STEPHENS	JUNE302021	PLAYGROUND FENCE	\$412.50	
26171		08/18/2021		ROTARY CLUB OF DOLORES	2020-07130	BIKE RACE SPONSORSHIP -BOGGY	\$250.00	
26172		08/18/2021		EMPIRE ELECTRIC ASSOCIATION	1001781445		\$1,074.57	
26173		08/18/2021		EMPIRE ELECTRIC ASSOCIATION	1001778645		\$4,646.14	
26174		08/18/2021		PRINCIPAL MUTUAL FUNDS	QUARTER 2 - EMPLOYER	EMPLOYER CONTRIBUTION	\$2,646.18	
26175		08/18/2021		PRINCIPAL MUTUAL FUNDS	QUARTER 2 - EMPLOYEE	EMPLOYEE CONTRIBUTION	\$3,676.72	
26176		08/18/2021		TOWN OF MANCOS	2021-4		\$1,262.80	
26177		08/18/2021		BANKCARD CENTER	JULY262021		\$2,229.18	
26178		08/20/2021		CENTURYLINK	AUGUST302021		\$145.61	
26179		08/20/2021		DPC INDUSTRIES, INC	747001757-21		\$705.40	
26180		08/20/2021		FOUR CORNERS MATERIALS	1415251		\$8,709.03	
26181		08/20/2021		FOUR STATES AGGREGATES	1566		\$2,708.89	
26182		08/20/2021		Kenneth Charles	AUGUST122021		\$800.00	
26183		08/20/2021		STONE SAND & GRAVEL, LLC	47168 AND 47412	SOCCER GOALS & STREETS	\$385.83	
26184		08/29/2021		COMPLIANCE DRUG & ALCOHOL TESTING	7066		\$35.00	
26185		08/29/2021		DAN HEENEY	QUARTER 2	ATTENDANCE 4/6, 4/20, 5/4, 5/18, 6/1	\$250.00	
26186		08/29/2021		DEANNA TRUENSEN	QUARTER 2	ATTENDANCE 4/6, 4/20, 5/4, 5/18, 6/1,	\$250.00	

\* Indicates Out Of Sequence Check Number



**TOWN OF DOLORES**  
 Check Register  
 Reporting All Cash Accounts

From: 8/1/2021  
 To: 8/31/2021

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
26187		08/29/2021		EMEDCO, INC.	9347469370		\$2,522.83	
26188		08/29/2021		GREEN ANALYTICAL LABORATORIES	GAL2108-027		\$664.00	
26189		08/29/2021		GRAND JUNCTION PIPE & SUPPLY #1116	1252217		\$25.95	
26190		08/29/2021		JAMES A SHANER	AUGUST252021		\$250.00	
26191		08/29/2021		MARK TUCKER	QUARTER 2	ATTENDANCE 4/6, 4/20, 5/4, 5/18, 6/1, 6/15	\$300.00	
26192		08/29/2021		PERSONNEL SAFETY ENTERPRISES - ZEE	91785		\$232.40	
26193		08/29/2021		PRINCIPAL MUTUAL FUNDS	AUGUST12021	EMPLOYER CONTRIBUTION	\$395.12	
26194		08/29/2021		QUADIENT LEASING USA, INC.	N9004584		\$249.24	
26195		08/29/2021		LINDA ROBINSON	QUARTER 2	ATTENDANCE 4/6, 4/20, 5/4, 5/18, 6/1, 6/15	\$300.00	
26196		08/29/2021		SHIRLEY POWELL	QUARTER 2	ATTENDANCE 4/20, 5/18, 6/1	\$150.00	
26197		08/29/2021		PRINCIPAL MUTUAL FUNDS	AUGUST222021	EMPLOYEE CONTRIBUTION	\$581.00	
26198		08/29/2021		DOLORES STATE BANK	AUGUST262021		\$2,034.14	
26199		08/29/2021		FLYERS ENERGY, LLC	CFS-2725373		\$850.78	
26200		08/29/2021		PARTNERS IN PARTS	555498		\$16.99	
26201		08/29/2021		PIONEER PRINTING	7159		\$25.00	
26202		08/29/2021		SAN JUAN BASIN PUBLIC HEALTH DEPAR	2021-4692		\$106.00	

EFT Check Count: 0 Amount: \$0.00  
 Regular Check Count: 76 Amount: \$102,119.23  
 Voided Check Count: 0 Amount: \$102,119.23  
 Voided Check Count: 0 Amount: \$0.00

Signature \_\_\_\_\_

These invoices are approved for payment.

\* Indicates Out Of Sequence Check Number



Town of Dolores  
420 Central Ave  
P O Box 630  
Dolores, CO. 81323  
Phone 970-882-7720  
Fax 970-882-7466

JOE ROWELL PARK  
APPLICATION/AGREEMENT

DATE OF APPLICATION: 8/23/21

General Information

1) Will you be applying for a Special Event permit? Yes  No

If you are a non-profit and will be applying for a Special Events permit for alcohol there is a **minimum 60 day process**. Please inquire at the Dolores Town Hall 970-882-7720. (See page #4 for supplemental requirements.)

2) Describe area and provide a detailed drawing of location and layout for the event.

2 of the baseball diamonds and an area for foam pile near 1st parking lot. See diagram

Organization/ Group Name: Dolores Chamber of Commerce

Contact Person's Name: SUSAN LISAK

Mailing Address: 201 Railroad Ave, Dolores CO 81323

Phone Number: \_\_\_\_\_ E-mail: doloreschamber@gmail.com

Cell Number: (970) 426-9902

Alternate Contact Person: Deanna Truelsen E-mail: dd.truelsen@gmail.com

Phone Number: (970) 394-9158 Cell Number \_\_\_\_\_

3) Date and Times of Use 10/2/21 from: 10am to: 6pm

4) Purpose of Use Harvest Festival

5) Activities: Hay Rides, Obstacle Course, foam pile, Market place Car Show, Beer Garden, Pumpkin Painting, games

-Req- 1 OFFICER, 6 hrs \$ 40/HR

JOE ROWELL PARK CONTRACT

6) Size of Group ~ 600 - 1000

7) Park/Pavilion use fees

Under 100			
Single day	\$50		\$ _____
Multi-day	\$250		\$ _____
Over 100			
Single day	\$250		\$ <u>250.00</u>
Multi-day	\$500		\$ _____
Damage Deposit:	\$100 small group		\$ _____
	\$500 large group		\$ <u>500.00</u>

8) Additional fees:

Ball fields free for sports use.			
for other than sports games:	\$20.00 each/day		\$ <u>20.00</u>
Electricity use:			
Accessory power pole:	\$10.00/day		\$ <u>10.00</u>
Ball field lights:	\$10.00/day		\$ _____
Equipment loans:	\$25.00/day		\$ _____
Parking lot closure:	\$10.00/day		\$ _____
	Total Fees:		\$ _____

9) PAYMENT in Separate Checks Please: Fee 280.00 Deposit 500.00

10) Conditions of Use: Permit Holder shall agree to the following conditions selected:

- Proof of insurance in accordance with Town of Dolores Ordinance #497
- Clean up the area used
- Provide portable toilets (see page 4)
- Provide trash removal services (see page 4)
- Provide law enforcement
- Provide security
- Provide fencing
- Access to second street gate
- Permission to enter grass area with a vehicle (sprinklers to be marked in advance. NO ONE will enter until marking is done. NOTE- Town Staff requires 1 week notice minimum)

\* Dogs are not allowed in playground.  
\*Dogs are required to be on leash at all times. \*Town Ordinance #470

Camping

Camping in designated areas only with prior approval

\_\_\_\_ Tent camping \$5 per person per night  
\_\_\_\_ RV \$15 per vehicle per night N/A

Campsite Location: \_\_\_\_\_ Approved: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

JOE ROWELL PARK CONTRACT

**Familiarity with the Law**

Applicant acknowledges that he / she have been provided with a copy of the Town of Dolores Municipal Code Chapter 12.06 "Use of Public Places" and that Applicant has read and become familiar with such law. Further, by signing this Agreement, Applicant agrees to be bound by the terms, provisions and requirements of the said Chapter 12.06 of the Town of Dolores Municipal Code.

**Payment of Costs**

The Applicant hereby agrees to pay the Town of Dolores upon request, or within 30 days hereafter, the actual costs incurred by the Town of Dolores in providing any additional municipal services that may be required as a result or which shall arise from the Applicant's use of the park. Such costs may include any regular or overtime salaries for town personnel, and the use of Town equipment and fuel for such equipment.

**Insurance**

The applicant shall pay for and provide public liability and spectator's insurance in the following amounts: at least \$150,000 per occurrence / \$600,000 per aggregate occurrence. The Town of Dolores must be included as a named insured on your insurance policy, and a loss payable clause must be received prior to the event. Such coverage must be in full force and effect throughout the entire time Applicant uses the park. If, for any reason, the required insurance is not in full force and effect on the dates and times specified in this Section 9, the Town's permission to use the park shall be deemed to have been revoked and the Applicant shall not be permitted to use the park. Evidence of the required insurance shall be filed with and approved by the Town Manager at least one week prior to the commencement of Applicant's use of the park.

**Conduct of Applicant**

Applicant shall see that all members, guests, participants, spectators and others shall act in a responsible manner at all times while using the park, and the special event(s) sponsored by the Applicant shall be held in such a manner so as to cause the least amount of disturbance to those persons residing near the park and to minimize the damage to public property.

**Waste and Sanitation Facilities**

Applicant shall insure that sufficient waste containers and port - a - pots be supplied should the number of attendees exceed normal handling capacities of those facilities on site or provided by the Town.

**Damages**

Applicant hereby assumes financial responsibility for all damages done to public property during the time Applicant uses the park, and Applicant agrees to pay for any damages done to public property during such usage.

**Revocation of Permit**

This Permit may be revoked at any time by the Town.

**Authority**

The undersigned person represents and warrants to the Town and he / she is fully authorized to execute this Agreement on behalf of the Applicant. By signing this application the Applicant acknowledges their commitment to abide by the laws of the Town of Dolores and the conditions of this Agreement.

Signature *Susan Lisak* Printed Name SUSAN LISAK  
Date: 8/23/21

\_\_\_\_\_  
Town Manager Approval

\_\_\_\_\_  
Date

# SUPPLEMENTAL FOR LIQUOR EVENTS

## **12.06.030 Use of public parks and recreation areas.**

Town parks and recreation areas may be reserved and used for special events by groups, associations or similar organizations, by permit issued by the Town Manager upon compliance with the following terms and conditions:

(1) Written application for a permit shall be submitted to the Town Manager containing such information as the Town Manager deems necessary to evaluate the proposed special event.

(2) The applicant shall pay an application fee as may be established by the Board of Trustees and agrees to pay upon request the actual costs to the Town in providing any additional municipal services as may be required in connection with the special event. Additional services shall include any regular or overtime salaries of Town personnel, equipment usage, fuel, trash removal and sanitary provisions.

(3) The applicant agrees to pay for and provide proof of liability insurance in an amount and for such coverage as may be required by the Town Manager to protect the Town from any liability for any injuries or damages of any kind which may arise out of the holding of the special event. Insurance coverage shall be in amounts not less than those recovery limits set forth in the Colorado Government Immunity Act, Section 24-10-114, C.R.S., or any successor statute thereto.

(4) The special event shall be conducted in a manner that creates the least amount of disturbance to those persons residing near the park or recreation area and minimizes damage to public property. The applicant shall compensate the Town for all damage done to public property during the special event.

### LAW ENFORCEMENT REQUIREMENTS

Special Events Permit applicants will be reviewed by local law enforcement (Montezuma County Sheriff's Dept.) to determine if additional law enforcement is required. It is **mandatory** that additional law will be provided by Montezuma County Sheriff's Department at applicant's expense.

### Port-A-Pot Needs Schedule

#### PORTABLE TOILETS IN ADDITION TO THE AVAILABLE BATHROOMS AT JOE ROWELL PARK

<u>HOURS:</u>	<u>PORTABLE TOILETS:</u>	<u>WITH ALCOHOL:</u>
1-5 HOURS	2 ADDITIONAL TOILETS	<u>4 ADDITIONAL TOILETS</u>
6-10 HOURS	3 ADDITIONAL TOILETS	<u>6 ADDITIONAL TOILETS</u>

MORE THAN ONE DAY: TO BE EVALUATED

IF ALCOHOL IS INCLUDED AT THE EVENT THE AMOUNT OF ADDITIONAL TOILETS IS DOUBLED.

#### TRASH SERVICE:

<u>HOURS:</u>	<u>DUMSTER:</u>
1-5 HOURS	<u>8 YARD CAPACITY</u>
6-10 HOURS	<u>10 YARD CAPACITY</u>
MORE THAN ONE DAY:	20 YARD CAPACITY

## Harvest Fest

October 2

### Permit information

#### Law Enforcement

1. The sheriff will provide for a law enforcement presence. The Chamber is responsible for the cost of one deputy for 6 hours. The SO will have other deputies at the event as well.
2. The sheriff will approve in writing the Beer and Wine special events license. Trustees will approve the special events license at the September 13 meeting.
3. The chamber will fence off the kid's area from the rest of the event. This is located near the playground.
4. There are four bartenders who are TIPS trained.

#### Town Responsibilities

1. Mark irrigation sprinkler heads.
2. Provide access to the electrical panels.
3. The event will be using town water.
4. Vendors will be using 2<sup>nd</sup> street to access the event. The town will place a go-slow sign at the gate.
5. Chamber will be responsible to inform vendors where and where they cannot park.

## Harvest Fest Vendors - as of 9/2/21

Business	Type	Notes
Yia Yia's Concessions	Food: Prepared	Gyros
Fire & Ice	Food: Prepared	BBQ pulled pork sandwiches, dawgs, drinks, side items, & shaved ice
End of the Trail Catering	Food: Prepared	Double Space
Begays Navajo Tacos	Food: Prepared	Navajo Tacos, Navajo Burgers, Fried Bread with Roasted Green Chili
Red Hot Cruisin Cuisine	Food: Prepared	Big Space
Holly's Corn Dogs	Food: Prepared	Hand-dipped corn dogs - NO SHOWED TO OTHER EVENTS-
Dolores High School	Non Profit	Flea Market & Harvest Fest - fundraising for school
Renewal by Andersen	Showcase	Info Booth. Window and Door Replacements Info, \$15,000 Window makeover giveaway. 1 SPACE
Montezuma County Republicans	Showcase	Info Booth. Popcorn machine
Katrina Weiss State Farm	Showcase	Info booth
Crafty Cajun / R B Creations	Retail	tumblers, decorative tiles, knives / 2 booths next to each other for Edays
Sawhorse Ranch Artworks	Retail	gourd art, gourd jewelry, possibly weathered wood and rusty metal paintings. All done by me.
Clair's Western Crafts	Retail	Western crafts, handmade tables, wall decor, etc
doTerra	Retail	Make and take natural wellness products
Partylite Candles	Retail	Partylite candles, fragrance melts, scent sticks, decor and holders
Rocking Angel Gems	Retail	Gemstones
Star Hopper Henna	Retail	Henna body art
The Face Place	Retail	Face Painting
A L an S	Retail	Veggies, Baked Goods, Fabrics, and masks, and jewelry
Amy Lancaster	Retail	Embroidered pillows, towels, shirts, Halloween and Christmas decorations.
Braveheart found finds	Retail	Food, furniture, fresh canned goods
Burning River Studio	Retail	Jewelry- stamped solder, leather, boho. Upcycled wine bottles (candeliers)
Centennial Candle Co	Retail	Handmade candles and body products
Earth Haven Designs	Retail	Windchimes/ Suncatchers and other hanging art. Jewelry.
Ludwig & Tillie - Handmade Goods for the Home	Retail	Handmade items for the home - table runners, dinner napkins, potholders, journals, mountain matches, note cards, wild west wallets, utensil holders
MoLiZi Creative Crochet	Retail	Crochet blankets of all sizes and crochet household decor.
One Man Mushroom	Retail	Oyster mushrooms, reishi and turkey tail extracts
Sam 2nd Chance Farm Handcrafted Farm	Retail	Embroidered towels, eggs, goat milk soaps and lotions, CBD products, handcrafted hardwood butcher block cutting boards and hardwood trays
Wildflower Leather, Vintage and Collectables	Retail	Handmade leather items, jewelry, vintage and collectables
Color Street Nails   Shorts Funny Farm	Retail	Nail Service. Stylist with Color Street. Base coat, 100% real nail polish and top coat nail strips. They are 95% dry when applied.. 2 vendor spaces at harvest fest

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only 7

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC   | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER               | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                            |  |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**

2110  MALT, VINOUS AND SPIRITUOUS LIQUOR

2170  FERMENTED MALT BEVERAGE (3.2 Beer)

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <b>Dolores Chamber of Commerce</b>	State Sales Tax Number (Required) <b>84-1146629</b>
--	--

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

**PO Box 602  
Dolores, CO 81323**

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

**Joe Rowell Park  
100 Railroad Ave, Dolores CO 81323**

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE  
**Deanna Truelsen**

**7/8/44**      **206 Central Avenue, Dolores CO 81323**      **(970)394-9158**

5. EVENT MANAGER  
**Susan Lisak**

**11/8/74**      **27933 Road P, Dolores CO 81323**      **(970)426-9902**

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES    HOW MANY DAYS? **3**

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES    TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 10/2/21			Date			Date			Date			Date		
Hours	From	To	Hours	From	To	Hours	From	To	Hours	From	To	Hours	From	To
	10a	6p												

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <i>Susan Lisak</i>	TITLE <i>Executive Director</i>	DATE <i>8/23/21</i>
---------------------------------	------------------------------------	------------------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

**LIABILITY INFORMATION**

License Account Number	Liability Date	State	TOTAL
		<b>-750 (999)</b>	<b>\$</b>



## APPLICATION INFORMATION AND CHECKLIST

**THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:**

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.  
**Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST FORTY-FIVE (45) DAYS PRIOR TO THE EVENT.**
- THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)**

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/29/2021 that have been posted, and by documents delivered to this office electronically through 07/30/2021 @ 16:12:10 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 07/30/2021 @ 16:12:10 in accordance with applicable law. This certificate is assigned Confirmation Number 13337900 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*




# CERTIFICATE OF LIABILITY INSURANCE

10

DATE (MM/DD/YYYY)  
08/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
  
 Katrina Weiss State Farm  
 215 E. Main  
 Cortez, CO 81321

**CONTACT NAME:** Katrina Weiss  
**PHONE (A/C No. Ext.):** 970-565-3032 **FAX (A/C. No.):**  
**E-MAIL ADDRESS:** katrina@insure4corners.com

**INSURED**  
 Dolores Chamber of Commerce  
 PO Box 602  
 Dolores, CO 81323-0602

**INSURER(S) AFFORDING COVERAGE**  
**INSURER A:** State Farm Fire and Casualty Company **NAIC #** 25143  
**INSURER B:**  
**INSURER C:**  
**INSURER D:**  
**INSURER E:**  
**INSURER F:**

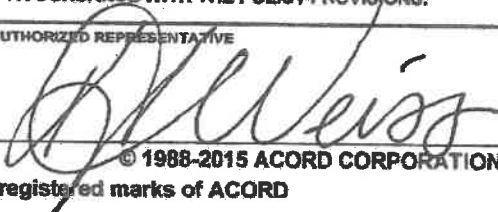
**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		96-EB-F570-3	7-27-21	7-27-22	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> DTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**  
 Town of Dolores  
 420 Central Ave  
 Dolores, CO 81323

**CANCELLATION**  
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  
 AUTHORIZED REPRESENTATIVE  


# JOE ROWELL PARK

MARKETPLACE

BAND

GAMES

VENDOR  
PARKING

VENDOR  
GATE

KIDS  
SPRINKLER

FOAM  
PILE

ENTRY

CAR GATE

CAR SHOW

PARKING

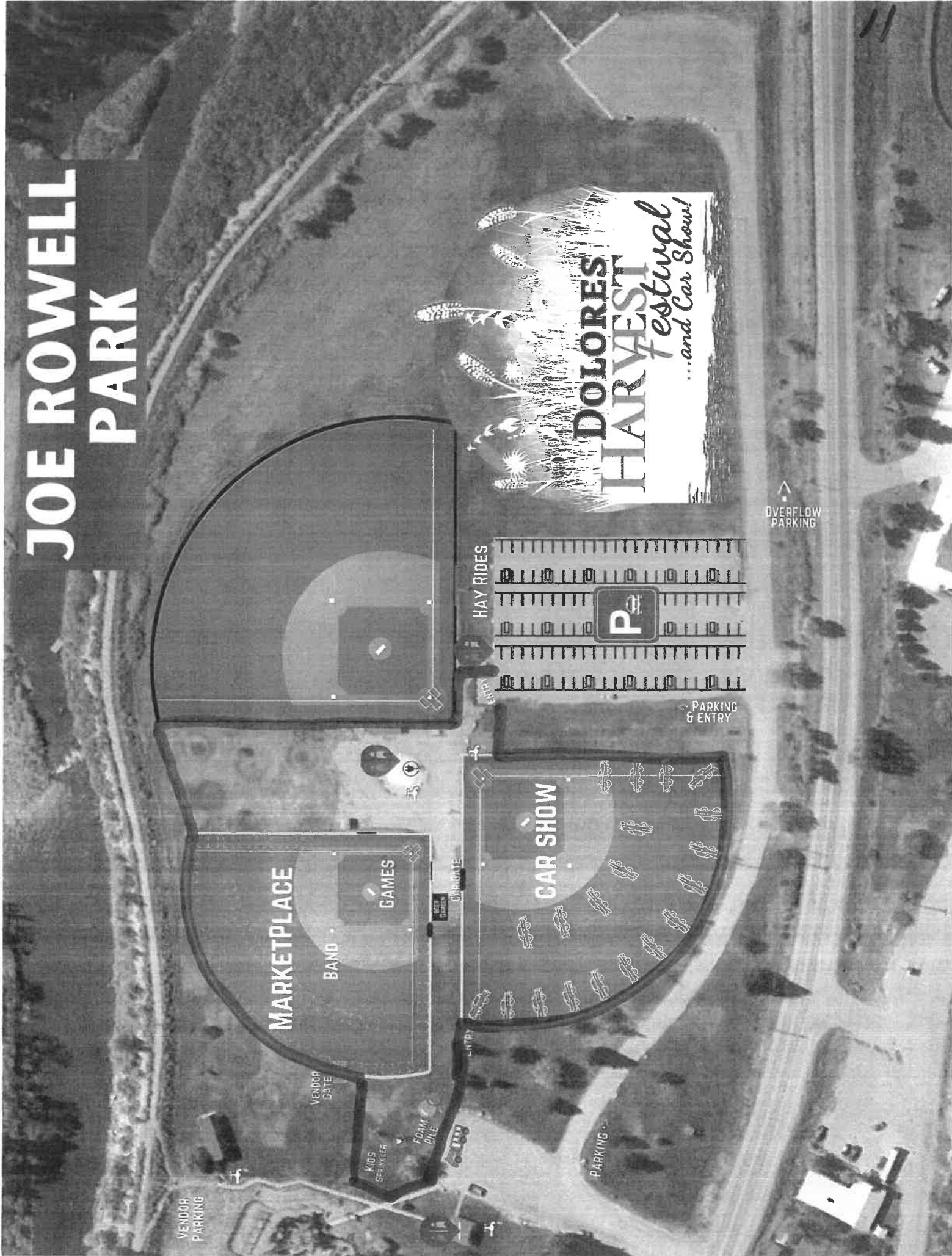
HAY RIDES

P

PARKING  
& ENTRY

OVERFLOW  
PARKING

DOLORES  
HARVEST Festival  
...and Car Show!



**PROCLAMATION  
SEPTEMBER AS NATIONAL SUICIDE PREVENTION AWARENESS MONTH**

WHEREAS, the month of September is recognized as National Suicide Prevention Awareness Month and World Suicide Prevention Day is observed each year on September 10th; and

WHEREAS, these observances are united in raising awareness that prevention is possible; treatment is effective; and people do recover; and

WHEREAS, suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion or background; and

WHEREAS, according to the Centers for Disease Control, each year more than 48,000 people die by suicide; and according to the American Foundation for Suicide Prevention suicide is the 2nd leading cause of death for people 10-34 years of age, the 4th leading cause for those 35-54 years of age, and the 8th leading cause among people 55-64 years of age; and

WHEREAS, each and every suicide directly impacts a minimum of 100 individuals, including family, friends, co-workers, neighbors, and community members; and

WHEREAS, the effects of the loss of these lives severely impacts smaller, rural communities; and

WHEREAS, the Town of Dolores encourages all citizens to do their part by taking a free Question, Persuade, Refer (QPR) suicide prevention gatekeeper training that are offered in our local community to learn how to ask if someone they know is considering suicide and how to connect them with help; and

WHEREAS, the Town of Dolores also encourages all citizens to keep on hand the Colorado State Crisis Services number which is 1-844-493-8255, and the local Axis Care Hotline number which is 970-247-5245, in the event that they or someone they care about is experiencing a crisis so that they may be connected with trained crisis professionals.

NOW, THEREFORE, be it resolved that I, Mayor Chad Wheelus, do hereby proclaim the month of September 2021, as National Suicide Prevention Awareness Month in the Town of Dolores.

Dated this 13th day of September, 2021

\_\_\_\_\_  
Mayor Chad Wheelus





## CLERK'S REPORT

**ELECTIONS:** Time to get ready for elections! Public Notices will be going out in November. I have talked to the County Clerk Kim Percell. There will be an Intergovernmental Agreement to start with, and of course budget and expenses. Everything will start picking up starting in November.

**MARIJUANA LICENSES:** I have been checking in on our 2 applicants. Both have reported that they are still going through the suitability process. This process can be very lengthy and is done by the State. Applicants are qualified based on their background checks, and history. The State checks financial accounts, and IRS records. Rocky Mountain Releaf reported that they have not heard much from the State, so no news is good news. 4<sup>th</sup> Street Dispensary reported that they lacked a few documents and are back on track, waiting to hear from the State.

**LIQUOR LICENSES:** The State is running behind schedule and have notified me that new applications are 3 months behind, and renewals are running 1-2 months behind. If the renewal expires before the license is received from the State, the owner may serve. A few retail stores have run into problems when it came to purchasing liquor, the Town provides them with a letter of approval once the Board approves it.

**DOLA/THE BEST AND THE BRIGHTEST:** The Manager and I have been talking about an Intern for the Staff. I have contacted Patrick Rondinelli for information on DOLA's Best and Brightest program. The purpose is to interest a younger workforce in pursuing a career with the Town. Trustee Stark will be assisting with this process (Thanks Jen).

**CIRSA:** The Town was audited by a CIRSA agent. Staff needs a few classes on confined spaces, back injuries, and COVID-19 safety procedures. We have completed 4 classes so far. There is a class in November that I will be attending

**HUMAN RESOURCES:** The renewal for CEBT has been completed. Everything remains the same, we have done well in keeping our premiums down for 2021, a forecast of 2% increase, hope it will be the same if not lower for 2022.

If you should have any questions, please feel free to contact the office or email me.

**PUBLIC WORKS REPORT**

**AUGUST 2021**

8-1-21 Plants. Disinfect restrooms

8-2-21 Plants. Start WWTP samples, pick up trash, clean restrooms, mow at riverside park, jet rod sewer mains, clean storm drain at 11<sup>th</sup> and central, used 18000 gallons of water, turbidity report, calibrator turbidity monitors and the water plant.

8-3-21 Plants. Mow and weed eat Flanders Park, pull quarterly WWTP samples, pull bacti samples, pull chlorine samples, jet rod sewer mains, used 21000 gallons of water, locates repair pump feed hose at WWTP.

8-4-21 Plants, Asphalt patch.

8-5-21 Plants. Pick up trash, clean restrooms, finish asphalt patching, install stop sign on Hillside, installed no outlet sign on S 2<sup>nd</sup>.

8-6-21 Plants. Repair Chlorine feed at well. Anthony disinfects restroom

8-7-21 Plants. Disinfect restrooms Anthony

8-8-21 Plants, disinfect restrooms- Anthony

8-9-21 Plants, locates, check meters for high reads, pick up trash, clean restrooms, mow at JRP, jet rod sewer main, used 15000 gallons of water, DMR; s, fill potholes on N 14<sup>th</sup>. Board meeting.

8-10-21 Plants, lead and copper samples, mow at JRP, finish jet rodding sewer mains, used 15000 gal. of water, staff meeting, replaced pump feed at water plant.

8-11-21 Plants, pull chlorine samples, pull THM & HAA samples, pull xylene samples, replace pump feed at well, mow at JRP and Flanders, drag baseball fields, clean storm drains.

8-12-21 Plants, pick up trash, clean restrooms, weed eat at JRP, draft baseball fields, mow Riverside Park, set up for Escalante Days, clean storm drain on hill at 17<sup>th</sup>, budget prices.

8-13-21Plants, set out cones for Sheriff, call out for power at JRP, bathrooms-Wyatt

8-14-21 Plants, water dock calls out, bathrooms. Wyatt

8-15-21 Plants, bathrooms. Wyatt

8-16-21 Plants, trash, bathrooms, parks, cleaned JRP trash and moved tables back to JRP, streets-changed buffers in CL17 at the tank. Meeting with contractor on Merritt Way, started cleaning bar ditch on hwy 145.

8-17-21 Plants, mowed JRP, cleaned bar ditches and water plant, continued cleaning ditch on hwy 145.

8-18-21 Plants, finished mowing JRP, mowed apple orchard, checked meters on 109 n7th and 107 n 8<sup>th</sup> streets, cleaned storm drains continue ditch cleaning on hwy 145.

8-19-21 Plants, trash, and bathrooms. Cleaned bar ditch on 11<sup>th</sup> and storm drain. Cleaned storm drains on 7<sup>th</sup>, 10<sup>th</sup>, and 6<sup>th</sup>. Greased equipment.

8-20-21 Plants, disinfect restrooms, move tree off walking trail at post office- RJ

8-21-21 Plants, disinfect restrooms -RJ

8-22-21 Plants, disinfect restrooms – RJ

8-23-21 Plants, Pick up trash, clean restrooms, mow riverside park, clean storm drains, fire flow test on S 2<sup>nd</sup>, Board meeting.

8-24-21 Plants, brush hog WWTP, weed eat at JRP, clean storm drains, used 25000 gallons of water.

8-25-21 Plants, pulled chlorine samples, mow JRP, read meters, clean, and return jet rodder to Mancos, fill in roadside on S Central with road base, service Dodge pickup, replace cv axel on dodge pickup, repair sidewalk heave at 6<sup>th</sup>, Central, 2<sup>ND</sup>, Railroad.

8-26-21 Plants, pick up trash, clean restrooms, locates, meter repairs, build stakes to hold soccer goals down, open dump.

8-27-21 Plants, disinfect restrooms, emergency locate, -Randy

8-28-21 Plants disinfect restrooms-Randy

8-29-21 Plants, disinfect restrooms- Randy

8-30-21 Plants, trash, clean restrooms, repair broken well line at triangle park, weed eat, water tank, weed eat at JRP.

8-31-21 Plants, mow at Flanders Park, replace stop sign at riverside and S 8<sup>th</sup>, locates lay gravel on n 20<sup>th</sup>, Mow at JRP.





**TOWN OF DOLORES**

**AUGUST**

**2021**

COUNTY OF MONTEZUMA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JULY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>DOLORES CONTRACT</b>					
001.1650.1120 PERMANENT SALARIES	10,404.03	59,301.95	107,719.00	48,417.05	55.1
001.1650.1152 OVERTIME	.00	988.84	4,000.00	3,011.16	24.7
001.1650.1180 FRINGE BENEFITS	2,748.31	18,753.95	37,281.00	18,527.05	50.3
001.1650.1220 OPERATING EXPENSES	310.28	2,052.05	10,000.00	7,947.95	20.5
001.1650.1221 MP MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
001.1650.1310 PROFESSIONAL SERVICES	.00	.00	3,000.00	3,000.00	.0
001.1650.1387 VEHICLE EXPENSES	.00	1,861.00	6,500.00	4,639.00	28.6
001.1650.1425 FLEET COSTS	.00	132.05	.00	(132.05)	.0
001.1650.1610 DISPATCH FEES	.00	.00	29,000.00	29,000.00	.0
<b>TOTAL DOLORES CONTRACT</b>	<b>13,462.62</b>	<b>83,089.84</b>	<b>200,000.00</b>	<b>116,910.16</b>	<b>41.5</b>

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>DOLORES CONTRACT</b>						
<b>PERMANENT SALARIES</b>						
		06/30/2021 (08/21) Balance	001.1650.1120			48,897.92
07/03/2021	PC	PAYROLL TRANS FOR 7/3/2021 PAY PERIOD		3,049.83		
07/17/2021	PC	PAYROLL TRANS FOR 7/17/2021 PAY PERIOD		3,806.88		
07/31/2021	PC	PAYROLL TRANS FOR 7/31/2021 PAY PERIOD		3,547.32		
		07/31/2021 (07/21) Period Totals and Balance		10,404.03	.00	59,301.95
YTD Encumbrance	.00	YTD Actual	59,301.95 Total	59,301.95	YTD Budget	107,719.00 Unexpended 48,417.05
<b>OVERTIME</b>						
		06/30/2021 (06/21) Balance	001.1650.1152			988.84
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	988.84
YTD Encumbrance	.00	YTD Actual	988.84 Total	988.84	YTD Budget	4,000.00 Unexpended 3,011.16
<b>FRINGE BENEFITS</b>						
		06/30/2021 (06/21) Balance	001.1650.1160			16,005.64
07/03/2021	PB	PAYROLL TRANS FOR 7/3/2021 PAY PERIOD		352.37		
07/17/2021	PB	PAYROLL TRANS FOR 7/17/2021 PAY PERIOD		1,978.97		
07/31/2021	PB	PAYROLL TRANS FOR 7/31/2021 PAY PERIOD		416.97		
		07/31/2021 (07/21) Period Totals and Balance		2,748.31	.00	18,753.95
YTD Encumbrance	.00	YTD Actual	18,753.95 Total	18,753.95	YTD Budget	37,281.00 Unexpended 18,527.05
<b>OPERATING EXPENSES</b>						
		06/30/2021 (08/21) Balance	001.1650.1220			1,741.77
06/20/2021	AP	AT&T		98.18		
07/20/2021	AP	AT&T		98.12		
07/15/2021	AP	BIG R OF CORTEZ, INC.		69.16		
07/15/2021	AP	BIG R OF CORTEZ, INC.			69.16-	
07/15/2021	AP	BIG R OF CORTEZ, INC.		55.96		
07/08/2021	AP	CENTURYLINK		58.02		
		07/31/2021 (07/21) Period Totals and Balance		379.44	69.16-	2,052.05
YTD Encumbrance	.00	YTD Actual	2,052.05 Total	2,052.05	YTD Budget	10,000.00 Unexpended 7,947.95
<b>MP MAINTENANCE</b>						
		06/30/2021 (06/21) Balance	001.1650.1221			.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	2,500.00 Unexpended 2,500.00
<b>PROFESSIONAL SERVICES</b>						
		06/30/2021 (06/21) Balance	001.1650.1310			.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	3,000.00 Unexpended 3,000.00
<b>VEHICLE EXPENSES</b>						
		06/30/2021 (06/21) Balance	001.1650.1387			1,861.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	1,861.00
YTD Encumbrance	.00	YTD Actual	1,861.00 Total	1,861.00	YTD Budget	6,500.00 Unexpended 4,639.00
<b>FLEET COSTS</b>						
		06/30/2021 (06/21) Balance	001.1650.1425			132.05
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	132.05
YTD Encumbrance	.00	YTD Actual	132.05 Total	132.05	YTD Budget	.00 Unexpended (132.05)
<b>TRAINING</b>						
		06/30/2021 (06/21) Balance	001.1650.1500			.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended .00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>DISPATCH FEES</b>						
		06/30/2021 (06/21) Balance	001.1650.1610			.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	29,000.00 Unexpended	29,000.00	
<b>CONTRACT REFUND</b>						
		06/30/2021 (06/21) Balance	001.1650.1675			.00
		07/31/2021 (07/21) Period Totals and Balance		.00	.00	.00
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
<b>Total DOLORES CONTRACT</b>				<b>13,531.78</b>	<b>69.16-</b>	<b>69,627.22</b>

# Detective Division

## Dolores Monthly

August 2021

	MONTHLY	YEAR TO DATE
NEW CASES ASSIGNED	2	8
CASES CLEARED / INACTIVE / CLOSED	1	5
CASES PENDING		3
VALUE OF STOLEN / DAMAGED PROPERTY	\$0.00	\$40,995.00
VALUE OF RECOVERED PROPERTY	\$0.00	\$39,995.00
HOURS WORKED	363	
OTHER - HOURS WORKED	0	404

### MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:

CASE #	OFFENSE-VIOLATION	STATUS
MC210285	Theft - Other	Active-Open
MC210403	Sexual Assault-Rape (APRIL)	Open-Closed
MC210479	Pornography-Obscene Communication (APRIL)	Active-Open
MC210522	Sex Assault Fondling (JUV)	Active-Open
MC211072	Assist Other Agency	Open-Closed

**Municipal Code/Traffic Citations  
And  
Reports Written For the  
Town of Dolores  
AUGUST  
2021**

**Hours worked for Detectives**

**Detective Hours**

**363**

**Patrol Hours**

**37.5**

Call Type	Number Events	Avg. Dispatch	Avg. Response	Avg. Travel	Avg. Time On Scene	Avg. Time	Total Time
ABANDON VEHICLE	2	1.71	0.18	0	0	1.89	3.78
ABDOMINAL OR BACK PAIN	1	13.63	0.03	0	0	13.67	13.67
ANIMAL BITE	1	5.28	0.33	5.43	8.45	19.5	19.5
ANIMAL FOUND	1	4.93	15.5	0	0	20.43	20.43
ANIMAL WELFARE CHECK	2	2.29	5.15	0.02	14.37	21.83	43.65
ASSAULT	1	0	0	0	0	0	0
ASSIST OTHER AGENCY	1	55.43	8.68	22	18.18	104.3	104.3
ATTEMPT TO SERVE CIVIL	2	0.01	0	0	0	0.01	0.02
BAR CHECK	4	0.75	0.19	0	0	0.94	3.75
CIVIL	3	1.31	0	0	0	1.31	3.93
CIVIL STANDBY	2	3.19	5.15	0	0	8.34	16.68
COMMUNITY POLICING	2	0.43	0.03	0	0	0.47	0.93
COMPLAINT	2	7.17	15.29	0	0	22.46	44.92
DISTURBANCE	2	1.02	0.22	19.59	1.09	21.92	43.83
DOG RUNNING AT LARGE	1	0.08	0.02	0	0	0.1	0.1
DOMESTIC VIOLENCE	1	1.63	0.02	19.1	10.03	30.78	30.78
EXTRA PATROL	17	0.09	0.31	0	0	0.41	6.9
FIGHT	2	0.44	0.03	0	6.46	6.93	13.87
FOLLOWUP	3	0.16	0	0	0	0.16	0.47
FOOT	1	0.32	0.02	0	0	0.33	0.33
FOUND PROPERTY	1	0.35	0.27	0	0	0.62	0.62
FRAUD	1	0	0	0	0	0	0
ILLEGAL CAMPING	1	0.37	0.02	0	0	0.38	0.38
JUVENILE PROBLEM	1	6.18	3.72	0	0	9.9	9.9
MENTAL SUBJECT	2	3.28	0.05	16.06	29.84	49.23	98.47
MISSING PERSON	1	0	0	0	0	0	0
NEIGHBOR DISPUTE	2	4.11	13.98	0	0	18.09	36.18
NOISE COMPLAINT	1	17.37	4.7	0	0	22.07	22.07
OFF HIGHWAY VEHICLE	1	2.1	3.98	0	0	6.08	6.08
PARKING COMPLAINT	1	0	0	0	0	0	0
PHONE CALL	8	1.92	0.88	0	0	2.8	22.43
RECKLESS	2	0.71	0.03	0	0	0.74	1.48
SAFE TO TELL	1	0	0	0	0	0	0

SICK UNKNOWN	2	15.53	0.06	1.41	10.42	27.41	54.82
SUICIDE THREAT	2	9.78	0.11	0.85	31.61	42.34	84.68
SUSPICIOUS PERSON	1	3.48	0	0	0	3.48	3.48
SUSPICIOUS VEHICLE	2	1.22	0.03	0	0	1.24	2.48
THEFT	2	5.45	6.32	0	0	11.77	23.53
THREATS	1	4.07	27.5	0	12.98	44.55	44.55
TRAFFIC PROBLEM	2	2.33	0	0	0	2.33	4.67
TRAFFIC STOP	43	0.23	0.13	0	0.18	0.54	23.25
TRAUMA	1	4.15	0.03	4.88	12.45	21.52	21.52
VANDALISM	1	1.72	0	11.43	25.25	38.4	38.4
VERBAL DISTURBANCE	1	1.35	0.2	2.42	15.22	19.18	19.18
VIN INSPECTION	2	0	0	0	0	0	0
WELFARE CHECK	9	3.37	1.62	1.89	3.72	10.6	95.37

**TOTAL CALLS FOR SERVICE 143**



Call Number	Date	Type	Address	City, State	Call Taker
21031262	8/1/2021 9:54	THEFT	206 RIVERSIDE AVE	DOLORES, CO	APARKER
21031309	8/1/2021 18:14	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	VRENDON
21031311	8/1/2021 18:25	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	VRENDON
21031325	8/1/2021 20:11	TRAFFIC STOP	1319 RAILROAD AVE	DOLORES, CO	TMENDOZA
21031344	8/1/2021 23:13	TRAFFIC STOP	200 S 3RD ST	DOLORES, CO	TMENDOZA
21031347	8/1/2021 23:30	EXTRA PATROL	100 CENTRAL AVE	DOLORES, CO	TMENDOZA
21031423	8/2/2021 12:43	WELFARE CHECK	798 RAILROAD AVE	DOLORES, CO	BJACKSON
21031449	8/2/2021 15:30	ABANDON VEHICLE	500 CENTRAL AVE	DOLORES, CO	SWHITE
21031516	8/2/2021 22:47	TRAFFIC STOP	1110 RAILROAD AVE	DOLORES, CO	ALUDINGTON
21031518	8/2/2021 23:11	ILLEGAL CAMPING	94 CENTRAL AVE	DOLORES, CO	ALUDINGTON
21031519	8/2/2021 23:26	SUSPICIOUS VEHICLE	341 RAILROAD AVE	DOLORES, CO	ALUDINGTON
21031529	8/3/2021 2:28	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	ALUDINGTON
21031537	8/3/2021 6:38	COMPLAINT	500 CENTRAL AVE	DOLORES, CO	SWHITE
21031579	8/3/2021 11:59	ABANDON VEHICLE	700 HILLSIDE AVE	DOLORES, CO	BJACKSON
21031582	8/3/2021 12:31	DOG RUNNING AT LARGE	100 N 21ST ST	DOLORES, CO	SWHITE
21031644	8/3/2021 19:17	CIVIL STANDBY	18380 HWY 145	DOLORES, CO	BJACKSON
21031750	8/4/2021 10:23	PARKING COMPLAINT	300 S 8TH ST	DOLORES, CO	BJACKSON
21031926	8/5/2021 9:26	THREATS	18380 HWY 145	DOLORES, CO	VYAMPOLSKY
21031962	8/5/2021 12:27	VIN INSPECTION	420 CENTRAL AVE	DOLORES, CO	VYAMPOLSKY
21031973	8/5/2021 13:15	PHONE CALL	500 CENTRAL AVE	DOLORES, CO	APARKER
21031997	8/5/2021 15:21	PHONE CALL	798 RAILROAD AVE	DOLORES, CO	VRENDON
21032086	8/6/2021 4:34	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	ALUDINGTON
21032171	8/6/2021 13:33	RECKLESS	89 CENTRAL AVE	DOLORES, CO	VRENDON
21032174	8/6/2021 13:57	ANIMAL WELFARE CHECK	18396 HWY 145	DOLORES, CO	VRENDON
21032189	8/6/2021 15:51	TRAFFIC STOP	1400 RAILROAD AVE	DOLORES, CO	VRENDON
21032281	8/7/2021 8:56	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	ALUDINGTON
21032310	8/7/2021 11:27	ANIMAL WELFARE CHECK	18396 HWY 145	DOLORES, CO	ALUDINGTON
21032327	8/7/2021 13:14	FOOT	420 CENTRAL AVE	DOLORES, CO	ALUDINGTON
21032340	8/7/2021 14:49	TRAFFIC STOP	1400 HILLSIDE AVE	DOLORES, CO	ALUDINGTON
21032342	8/7/2021 15:03	TRAFFIC STOP	1400 HILLSIDE AVE	DOLORES, CO	ALUDINGTON
21032353	8/7/2021 16:37	TRAFFIC STOP	100 ERIK DR	DOLORES, CO	ALUDINGTON
21032380	8/7/2021 20:56	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	TMARSELL
21032397	8/7/2021 22:56	TRAFFIC STOP	700 RAILROAD AVE	DOLORES, CO	TMARSELL

21032402	8/7/2021 23:22	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	TMARSELL
21032423	8/8/2021 2:43	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	TMARSELL
21032433	8/8/2021 8:27	NEIGHBOR DISPUTE	606 HILLSIDE AVE	DOLORES, CO	VRENDON
21032484	8/8/2021 14:28	EXTRA PATROL	420 CENTRAL AVE	DOLORES, CO	VYAMPOLŠKY
21032510	8/8/2021 18:15	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	ALUDINGTON
21032569	8/9/2021 8:27	PHONE CALL	18396 HWY 145	DOLORES, CO	VYAMPOLŠKY
21032591	8/9/2021 10:02	ANIMAL FOUND	600 RIVERSIDE AVE	DOLORES, CO	VYAMPOLŠKY
21032646	8/9/2021 14:51	COMPLAINT	1110 RAILROAD AVE	DOLORES, CO	VYAMPOLŠKY
21032653	8/9/2021 15:39	PHONE CALL	420 CENTRAL AVE	DOLORES, CO	VYAMPOLŠKY
21032675	8/9/2021 17:43	VANDALISM	1301 CENTRAL AVE	DOLORES, CO	ALUDINGTON
21032745	8/10/2021 8:47	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	VYAMPOLŠKY
21032814	8/10/2021 16:39	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	VYAMPOLŠKY
21032844	8/10/2021 21:55	SUSPICIOUS VEHICLE	204 N 20TH ST	DOLORES, CO	TMARSELL
21032913	8/11/2021 11:44	MENTAL SUBJECT	798 RAILROAD AVE	DOLORES, CO	VYAMPOLŠKY
21032918	8/11/2021 12:19	CIVIL STANDBY	1002 RAILROAD AVE	DOLORES, CO	VYAMPOLŠKY
21032928	8/11/2021 13:08	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	VYAMPOLŠKY
21032940	8/11/2021 14:46	CIVIL	112 N 15TH ST	DOLORES, CO	VRENDON
21032948	8/11/2021 15:12	ATTEMPT TO SERVE CIVIL	112 N 15TH ST	DOLORES, CO	VYAMPOLŠKY
21032970	8/11/2021 16:53	TRAFFIC PROBLEM	600 HILLSIDE AVE	DOLORES, CO	SBOGOTT
21032985	8/11/2021 18:08	PHONE CALL	103 N 18TH ST	DOLORES, CO	TMARSTON
21033017	8/12/2021 0:53	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	TMARSTON
21033080	8/12/2021 11:31	RECKLESS	1009 RAILROAD AVE	DOLORES, CO	VYAMPOLŠKY
21033268	8/13/2021 12:19	WELFARE CHECK	1110 RAILROAD AVE	DOLORES, CO	BJACKSON
21033273	8/13/2021 12:57	ATTEMPT TO SERVE CIVIL	112 N 14TH ST	DOLORES, CO	BJACKSON
21033302	8/13/2021 15:47	ASSAULT	1002 RAILROAD AVE	DOLORES, CO	BJACKSON
21033341	8/13/2021 20:21	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	RYLISKA
21033343	8/13/2021 20:26	WELFARE CHECK	207 N 14TH ST	DOLORES, CO	TMARSTON
21033415	8/14/2021 10:38	TRAFFIC STOP	1323 RAILROAD AVE	DOLORES, CO	SBOGOTT
21033421	8/14/2021 11:04	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	SBOGOTT
21033439	8/14/2021 12:39	FIGHT	420 CENTRAL AVE	DOLORES, CO	SBOGOTT
21033442	8/14/2021 12:57	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	SBOGOTT
21033473	8/14/2021 15:46	FOLLOWUP	109 N 8TH ST, DOLORES, CO	DOLORES, CO	SBOGOTT
21033479	8/14/2021 16:11	BAR CHECK	100 S 4TH ST	DOLORES, CO	ALUDINGTON
21033480	8/14/2021 16:25	BAR CHECK	200 S 2ND ST	DOLORES, CO	ALUDINGTON

21033482	8/14/2021 16:33	BAR CHECK	18396 HWY 145	DOLORÉS, CO	ALUDINGTON
21033488	8/14/2021 17:07	FIGHT	94 CENTRAL AVE	DOLORÉS, CO	ALUDINGTON
21033490	8/14/2021 17:34	COMMUNITY POLICING	420 CENTRAL AVE	DOLORÉS, CO	ALUDINGTON
21033492	8/14/2021 17:54	COMMUNITY POLICING	501 RAILROAD AVE	DOLORÉS, CO	ALUDINGTON
21033530	8/14/2021 21:08	TRAFFIC STOP	100 N 17TH ST	DOLORÉS, CO	ALUDINGTON
21033531	8/14/2021 21:12	DISTURBANCE	18396 HWY 145	DOLORÉS, CO	ALUDINGTON
21033569	8/15/2021 8:20	OFF HIGHWAY VEHICLE	500 CENTRAL AVE	DOLORÉS, CO	BJACKSON
21033613	8/15/2021 13:16	SICK UNKNOWN	104 N 20TH ST	DOLORÉS, CO	SBOGOTT
21033628	8/15/2021 15:42	TRAFFIC STOP	500 RAILROAD AVE	DOLORÉS, CO	BJACKSON
21033649	8/15/2021 18:39	TRAFFIC STOP	1002 RAILROAD AVE	DOLORÉS, CO	BJACKSON
21033680	8/15/2021 22:49	EXTRA PATROL	1501 CENTRAL AVE	DOLORÉS, CO	ALUDINGTON
21033711	8/16/2021 7:11	TRAFFIC STOP	200 S 9TH ST	DOLORÉS, CO	VYAMPOLSKY
21033725	8/16/2021 8:27	TRAFFIC STOP	100 N 11TH ST	DOLORÉS, CO	VYAMPOLSKY
21033834	8/16/2021 17:14	TRAFFIC STOP	200 N 9TH ST	DOLORÉS, CO	BJACKSON
21033858	8/16/2021 19:22	TRAFFIC STOP	500 RAILROAD AVE	DOLORÉS, CO	BJACKSON
21033865	8/16/2021 20:06	THEFT	1010 MERRITT WAY	DOLORÉS, CO	RYLISKA
21033871	8/16/2021 21:54	TRAFFIC STOP	600 RAILROAD AVE	DOLORÉS, CO	RYLISKA
21033873	8/16/2021 23:05	WELFARE CHECK	18396 HWY 145	DOLORÉS, CO	ALUDINGTON
21033902	8/17/2021 8:15	NEIGHBOR DISPUTE	509 CENTRAL AVE	DOLORÉS, CO	VYAMPOLSKY
21033907	8/17/2021 8:34	FOUND PROPERTY	1301 CENTRAL AVE	DOLORÉS, CO	VRENDON
21033980	8/17/2021 16:36	PHONE CALL	500 CENTRAL AVE	DOLORÉS, CO	SBOGOTT
21033985	8/17/2021 17:00	FOLLOWUP	201 N 9TH ST	DOLORÉS, CO	SBOGOTT
21033994	8/17/2021 17:44	CIVIL	509 CENTRAL AVE	DOLORÉS, CO	VYAMPOLSKY
21034034	8/18/2021 0:52	EXTRA PATROL	500 CENTRAL AVE	DOLORÉS, CO	SBOGOTT
21034090	8/18/2021 10:53	EXTRA PATROL	500 CENTRAL AVE	DOLORÉS, CO	TMARSTON
21034114	8/18/2021 12:27	PHONE CALL	103 N 18TH ST	DOLORÉS, CO	VYAMPOLSKY
21034183	8/18/2021 17:51	ABDOMINAL OR BACK PAIN	300 N 15TH ST	DOLORÉS, CO	SBOGOTT
21034205	8/18/2021 22:43	DOMESTIC VIOLENCE	1906 HILLSIDE AVE	DOLORÉS, CO	SBOGOTT
21034289	8/19/2021 12:51	PHONE CALL	112 N 15TH ST	DOLORÉS, CO	SWHITE
21034331	8/19/2021 15:59	MENTAL SUBJECT	104 N 20TH ST	DOLORÉS, CO	VYAMPOLSKY
21034356	8/19/2021 18:32	ASSIST OTHER AGENCY	104 N 20TH ST	DOLORÉS, CO	SWHITE
21034383	8/19/2021 23:49	EXTRA PATROL	500 CENTRAL AVE	DOLORÉS, CO	VYAMPOLSKY
21034384	8/20/2021 0:03	SUICIDE THREAT	104 N 20TH ST	DOLORÉS, CO	VYAMPOLSKY
21034400	8/20/2021 6:44	WELFARE CHECK	104 N 20TH S	DOLORÉS, CO	TMENDOZA

21034407	8/20/2021 7:46	WELFARE CHECK	1011 CENTRAL AVE	DOLORES, CO	TMENDOZA
21034499	8/20/2021 15:49	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	TMENDOZA
21034505	8/20/2021 16:14	TRAFFIC STOP	300 CENTRAL AVE	DOLORES, CO	BJACKSON
21034508	8/20/2021 16:37	TRAFFIC STOP	800 CENTRAL AVE	DOLORES, CO	BJACKSON
21034519	8/20/2021 17:47	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	BJACKSON
21034600	8/21/2021 9:54	ANIMAL BITE	211 S 7TH ST	DOLORES, CO	SWHITE
21034694	8/21/2021 19:05	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	BJACKSON
21034822	8/22/2021 16:38	VERBAL DISTURBANCE	108 N 8TH ST	DOLORES, CO	BJACKSON
21034887	8/23/2021 2:55	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	RYLISKA
21034992	8/23/2021 17:01	SAFE TO TELL	1301 CENTRAL AVE	DOLORES, CO	TMARSELL
21035044	8/24/2021 5:35	SUSPICIOUS PERSON	1110 RAILROAD AVE	DOLORES, CO	RYLISKA
21035098	8/24/2021 12:35	TRAFFIC STOP	95 CENTRAL AVE	DOLORES, CO	VRENDON
21035157	8/24/2021 18:37	WELFARE CHECK	100 RAILROAD AVE	DOLORES, CO	TMARSTON
21035265	8/25/2021 12:28	WELFARE CHECK	1011 CENTRAL AVE	DOLORES, CO	APARKER
21035488	8/26/2021 13:50	VIN INSPECTION	18396 HWY 145	DOLORES, CO	SWHITE
21035512	8/26/2021 16:08	TRAFFIC STOP	100 N 17TH ST	DOLORES, CO	SWHITE
21035686	8/27/2021 15:49	TRAFFIC STOP	4TH ST/ROAD 30	DOLORES, CO	TMENDOZA
21035823	8/28/2021 13:39	TRAFFIC STOP	1323 RAILROAD AVE	DOLORES, CO	TMENDOZA
21035837	8/28/2021 15:47	SICK UNKNOWN	1002 RAILROAD AVE	DOLORES, CO	BJACKSON
21035859	8/28/2021 18:27	BAR CHECK	1319 RAILROAD AVE	DOLORES, CO	BJACKSON
21035969	8/29/2021 14:48	TRAFFIC STOP	200 S 8TH ST	DOLORES, CO	TMENDOZA
21035976	8/29/2021 15:19	TRAFFIC STOP	100 RAILROAD AVE	DOLORES, CO	TMENDOZA
21036085	8/30/2021 8:03	TRAFFIC STOP	1000 RAILROAD AVE	DOLORES, CO	APARKER
21036110	8/30/2021 9:44	MISSING PERSON	100 N 4TH ST	DOLORES, CO	VRENDON
21036136	8/30/2021 12:09	TRAFFIC STOP	400 RAILROAD AVE	DOLORES, CO	TMARSTON
21036178	8/30/2021 14:36	TRAFFIC STOP	500 RAILROAD AVE	DOLORES, CO	APARKER
21036184	8/30/2021 15:04	TRAFFIC STOP	1400 HILLSIDE AVE	DOLORES, CO	APARKER
21036205	8/30/2021 16:50	TRAFFIC PROBLEM	300 N 14TH ST	DOLORES, CO	APARKER
21036251	8/31/2021 2:36	EXTRA PATROL	500 CENTRAL AVE	DOLORES, CO	TMARSELL
21036252	8/31/2021 4:28	FRAUD	18380 HWY 145	DOLORES, CO	RYLISKA
21036257	8/31/2021 6:56	DISTURBANCE	1002 RAILROAD AVE	DOLORES, CO	APARKER
21036269	8/31/2021 8:31	FOLLOWUP	1011 CENTRAL AVE	DOLORES, CO	VRENDON
21036277	8/31/2021 9:24	SUICIDE THREAT	303 CENTRAL AVE	DOLORES, CO	VRENDON
21036279	8/31/2021 9:37	NOISE COMPLAINT	903 CENTRAL AVE	DOLORES, CO	APARKER

21036304	8/31/2021 11:01	TRAFFIC STOP	1200 RAILROAD AVE	DOLORES, CO	VRENDON
21036323	8/31/2021 12:34	TRAUMA	18396 HWY 145	DOLORES, CO	VRENDON
21036360	8/31/2021 15:37	TRAFFIC STOP	500 RAILROAD AVE	DOLORES, CO	VRENDON
21036361	8/31/2021 15:41	TRAFFIC STOP	100 N 15TH ST	DOLORES, CO	BJACKSON
21036365	8/31/2021 15:53	TRAFFIC STOP	200 BREANNA LN	DOLORES, CO	BJACKSON
21036401	8/31/2021 20:41	WELFARE CHECK	700 RAILROAD AVE	DOLORES, CO	TMARSELL



## Dolores Colorado

To: MAYOR AND TRUSTEES  
From: Ken Charles, Dolores Town Manager  
Dt: September 13, 2021  
RE: Meeting Information Update

### Monday/s Town Board Meeting

On the agenda for our regular meeting Monday night, the Trustees begin with considering several items on the consent agenda followed by a presentation by the County Health Department and a proclamation proclaiming September as the Suicide Prevention Awareness Month. Following that presentation will be Department, Planning Commission, Parks and Recreation Committee and Chamber reports. Later in the agenda will be the review and action on the Chamber's Harvest Fest beer and wine license application. The town did receive one reply to its RFP for architectural services for a Flanders Park restroom. A resolution approving that submittal is included in the packet.

### General Updates

- The Town continues to receive STR License applications. The town has now opened the application process to the entire community. Several safety inspections have occurred. All resulted in the need for modifications, but nothing that is insurmountable by the owner.
- AquaHab began its review of the Dolores River fish structures installed 20 years ago to develop a plan for which ones need improvements and cost estimates to do so. If the design and cost estimates are expensive, the town would apply to the CPW-Fishing is Fun grant program for a 75% grant. This would be a 2023 construction project.
- Mayor Wheelus, Trustee Truelsen and I attended the Local Government Coordination breakfast meeting with the BOCC, managers and mayors from Cortez, Mancos and Dolores. The county has hired a firm to ascertain the public's sentiments regarding a county sales tax question for the November ballot. Mancos has declared a moratorium on new STR applications due to the surge in requests, loss of long-term rentals and the interest from outside entities in acquiring Mancos property for STRs. This adds to Dolores's proactive and successful efforts to get ahead of the STR demand. Mancos has hired Elizabeth Garvin to draft their STR regulations. Telluride has also enacted a six-month moratorium on new STRs. The next breakfast meeting is at the Ponderosa Monday October 4 at 7:00 am and hosted by Cortez. All board members are welcome.
- There was activity at the Del Rio last week as the owner successfully moved in the I-beams required to provide the necessary structural support for the building. The owner's structural engineer highly recommended the structural improvements be completed prior to the winter snow season.
- Included in your packet is an application to CHFA for grant assistance for technical assistance program pre-application steps. The deadline was September 10.



### **Salter Y EA**

The USFS released the approved Final Environmental Assessment, the Finding of No Significant Impact, and the Draft Decision Notice were released. Please find those documents here, under the *Analysis* tab on the project webpage: <https://www.fs.usda.gov/project/?project=57671>

The Objection Period for the project is open for 45 days from yesterday, June 23, when the notice was published. See the Objection Period Letter on the project website for additional details.

The town responded to the EA with objections regarding the issues of truck traffic with concerns about noise, safety and congestion. The Objection letter is posted on the web site and included in the packet.

The mayor, Trustee Wheeler and I attended a virtual meeting with the National Forest Service Superintendent regarding the Town's Objections to the EA.

### **Severance Tax and Mineral Leasing Revenue**

Annually, the town and most other municipalities and counties receive what is referred to as Direct Distribution of these two funds. Severance taxes are collected by the state when non-renewable resources are severed by production and mineral lease revenue is collected by the federal government when they lease public lands for energy development. There are formulas for how these funds become distributed. These are the source of funds DOLA uses for their Energy Impact grant program, but there is also some set aside for Direct Distribution. Dolores places these revenue sources in the Streets Fund and for 2021 the amounts were \$5,200 from Severance and \$37,500 from Mineral Lease. Unfortunately for this year and likely for the first time ever there was no direct distribution. This amounts for 14% of the Streets fund revenue. Treasurer Gibson will shed further light on this issue. I will recommend for 2022 that we budget \$0 from these two sources and then in subsequent years the town budget what is received in the previous year. Many counties and municipalities budget this way for severance and mineral lease. This removes the uncertainty. The town should be able to back fill sales tax revenue.

### **Upcoming Events**

- Farmers Market every Wednesday in Flanders Park
- Food Truck Fridays every Friday adjacent to the Kokopelli building
- October 2 Harvest Fest-JRP



# technical assistance program pre-application

CHFA is piloting a new Technical Assistance Program to help catalyze small-scale affordable housing developments by providing access to an affordable housing consultant and pre-development grant assistance. Potential small-scale projects, of 30 units or less, may apply for affordable housing planning and development technical assistance services and pre-development grants to further their work.

## project sponsor

Project Sponsor/Organization Town of Dolores, Colorado		
Contact Person Name Ken Charles, Town Manager		
Address 420 Central Avenue; PO Box 630		
City Dolores	State CO	Zip 81323
Phone 970 759 0016	Email manager@townofdolores.com	
Website <a href="https://townofdolores.colorado.gov/">https://townofdolores.colorado.gov/</a>		
Type of Organization <input type="checkbox"/> Nonprofit <input type="checkbox"/> For-profit <input checked="" type="checkbox"/> Governmental Entity <input type="checkbox"/> Housing Authority <input type="checkbox"/> Community Group <input type="checkbox"/> Other: _____		
Please describe your prior experience to date in owning, developing, and/or managing affordable or market-rate housing? Town Manager Ken Charles worked for DOLA for 27 years and while employed as a regional manager participated in many housing projects the towns of Silverton, Ignacio and Ridgway. Energy Impact grant funds and DOH funds were used to install infrastructure, property purchase, in one case a Brownfield project in Silverton. Due to this experience he has the knowledge to operate with additional guidance in a housing project.		

## project description

Project Location Town of Dolores	Number of Housing Units to be Provided Unknown at this time, but < 30
For Sale or For Rent <input checked="" type="checkbox"/> For Sale <input checked="" type="checkbox"/> For Rent <input type="checkbox"/> Other: _____	Area Median Incomes (AMI) of Residents to be Supported 80 to 120 or possibly 140%
Please describe the proposed project. Pre-development activities. Begin with a market study. Once completed the town will need help with identifying the options and how to proceed.	
What is your timeline for project completion? ASAP	

## strengths, weaknesses, and leverage

What do you view as the top three project strengths?

1. The town owns scattered properties in town with utilities. This can be considered a form of land banking.
2. A town board interested in affordable housing. Motivation and commitment are key for a new effort such as housing.
3. The housing market boom presents new challenges to working people making the project more valuable at this time.



What have been the project's primary obstacles or challenges?

**Skill set.** The town lacks the ability to analyze, plan and implement the options for developing these scattered properties. This includes the market analysis; project visioning and conceptualization; financial modeling; real estate planning; architecture and design; construction cost estimating; energy efficiency and structuring deed restrictions or other tools. The town invisions the property to remain affordable through deed restrictions or other tools.

How will this technical assistance advance your project?

We envision gaining an understanding of market needs. Additionally, to obtain an understanding of options (noted above) for each parcel would provide a plan for town implementation activities.

For instance, the town owns a 1.4 acre parcel of vacant land. What would be the best use of this property? What are the options for developing the parcel: town or developer partner; costs, financing, process for qualifying applicants, etc.

Do you have paid staff to support the project?

Yes. The town manager and the town building official.

Do you have any matching funds for the request? If so, describe the source and status of the matching funds.

Yes.

Town funds are avaiable to help support the project as well as in-kind match from staff. We need advice on pricing this project.

How have you engaged with community to seek local support for your project?

The town manager presented this concept to the Dolores Chamber of Commerce and they were unanimously supportive and suggested the town proceed with this step. Rental or owner occupied employee housing is scarce.

Attachments: Example parcel descriptions.

**submission information and acknowledgement**

Please email this completed form and any attachments to Jerilynn Francis, *Director, Marketing and Community Relations* at [jfrancis@chfainfo.com](mailto:jfrancis@chfainfo.com) and Kristi Budish, *Manager, Commercial Operations and Underwriting* at [kbudish@chfainfo.com](mailto:kbudish@chfainfo.com).

By signing this application, as an agent or representative of the organization/project sponsor listed above, I acknowledge and agree that: CHFA may in its sole discretion share this information with its third party technical assistance providers; and as a political subdivision of the State of Colorado, CHFA is subject to the Colorado Open Records Act (CORA) C.R.S. §§ 24-72-201, et seq., which requires CHFA to permit inspection and copying of certain public records. Applicant should be aware that documents submitted to CHFA pursuant to this Application may be subject to inspection by the public.

By submitting this application, as an authorized agent of the organization/project sponsor, I affirm that the organization/project sponsor complies with all federal and state laws regarding the prohibition of discrimination and further does not discriminate in its employment practices or services based on race, color, religion or creed, sex, gender, marital status, national origin, familial status, age, mental or physical ability, sexual orientation, or any other legally protected class.

Ken Charles



9-8-21

Name

Signature

Date



# Property Record Card

Montezuma Assessor

**DOLORES, TOWN OF**  
 PO BOX 630  
 DOLORES, CO 81323

**Account: R003015**  
 Tax Area: 41029 - DISTRICT 41029  
 Acres: 0.000

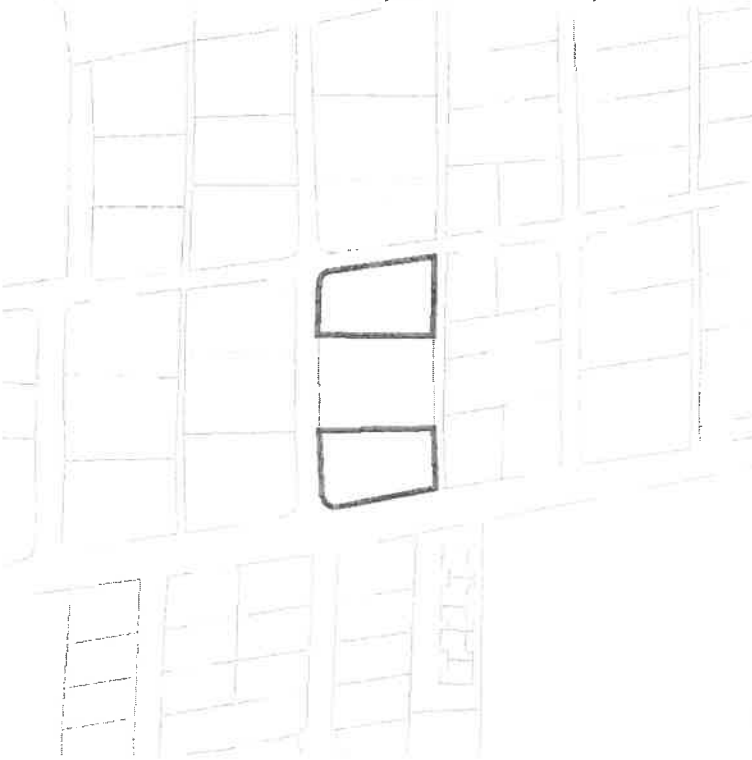
**Parcel: 5359-104-10-003**  
 Situs Address:  
 101 N 19TH ST  
 DOLORES, 81323

## Value Summary

Value By:	Market	Override
Land (1)	\$38,250	N/A
<b>Total</b>	<b>\$38,250</b>	<b>\$38,250</b>

## Legal Description

Subdivision: SMITH (DOLORES) Lot: 1-3, 9-12 Block: 2 B 406 P 279



## Land Occurrence 1

Property Code	9141 - CITIES AND TOWNS-LAND	Measure By	Site
Acres	0	SQFT	0
Units	1	Land Code	265001U - DOLORES LOTS 0-10000

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES							
SQFT							
Total							
	<b>Value</b>	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>
	\$38,250						

## Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
9141	CITIES AND TOWNS-LAND	\$38,250	\$11,090	NA	NA
<b>Total</b>		<b>\$38,250</b>	<b>\$11,090</b>	<b>NA</b>	<b>NA</b>





# Property Record Card

Montezuma Assessor

**DOLORES, TOWN OF**

PO BOX 630  
DOLORES, CO 81323

**Account: R015126**

Tax Area: 42031 - DISTRICT 42031  
Acres: 1.400

**Parcel: 5359-113-00-018**

Situs Address:  
18470 HWY 145  
DOLORES, 81323

### Value Summary

Value By:	Market	Override
Land (1)	\$45,724	N/A
<b>Total</b>	<b>\$45,724</b>	<b>\$45,724</b>

### Legal Description

Section: 11 Township: 37 Range: 15 TR IN E1/2SW1/4; 1.40AC



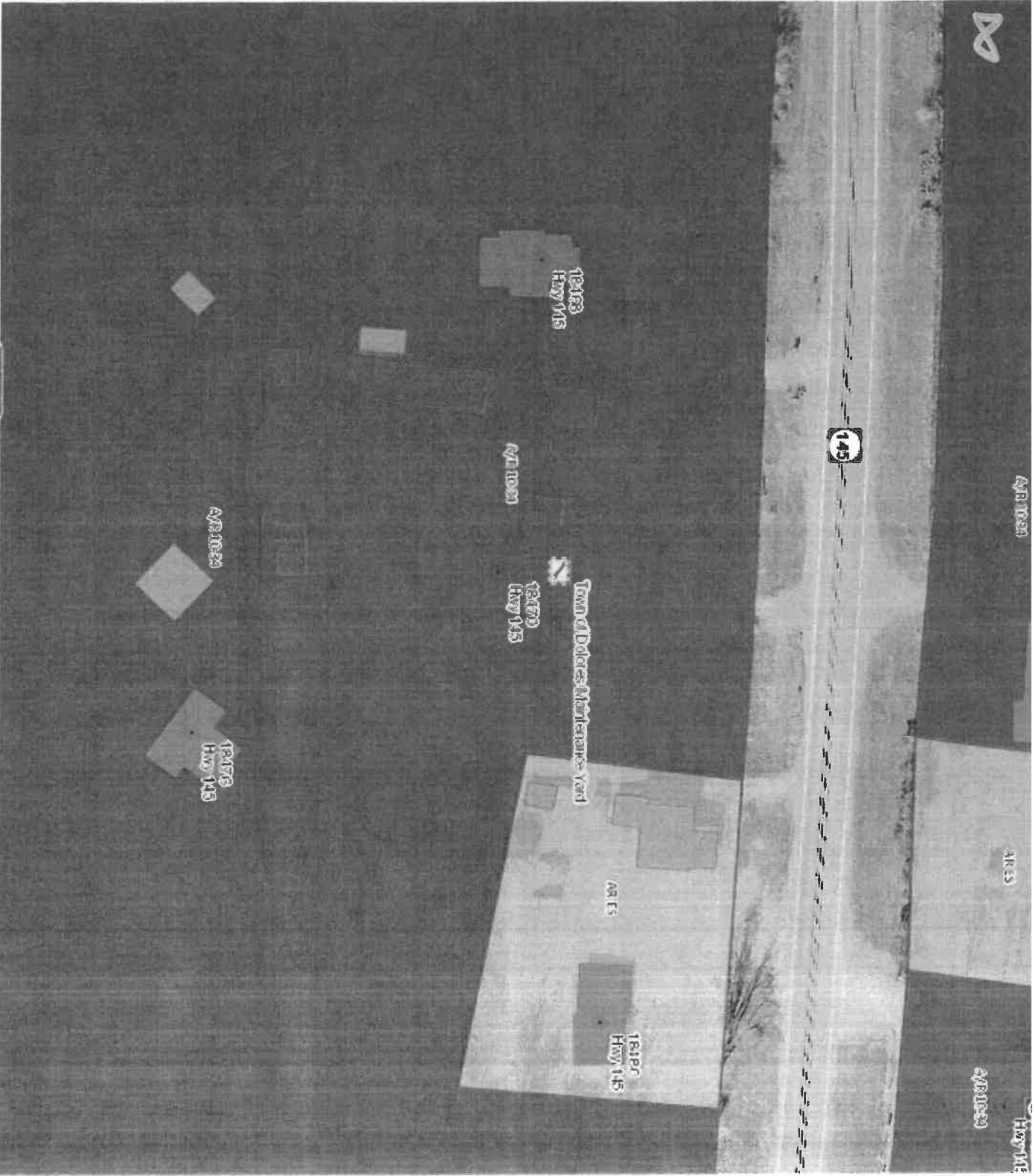
### Land Occurrence 1

Property Code	9149 - POLITICAL NON RESIDENTIAL LAND	Measure By	Acres
Acres	1.4	SQFT	60984
Units	0	Land Code	266950A - DOLORES OLD ACRES

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	1.4						
SQFT	60984						
Total	60,985.40						
	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$45,724	0.75					

### Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
9149	POLITICAL NON RESIDENTIAL LAND	\$45,724	\$13,260	NA	NA
<b>Total</b>		<b>\$45,724</b>	<b>\$13,260</b>	<b>NA</b>	<b>NA</b>



**Layers**

- Map Layers (Click to Expand)
- Administrative Boundaries
- Property Information
- Transportation
- School Districts
- Buildings and Utilities
- Recreation
- Hydrology and Flood
- Zoning and Subdivisions
- Letter Perm:
- Zoning Designation
  - A-80+
  - A/R 35-
  - AGZ
  - A/R 10-34
  - A/R 3-9
  - R-3
  - A/R ES
  - COMZ
  - INDHZ
  - INDLZ
  - USZ
  - HISTZ



TREASURER'S REPORT  
TOWN OF DOLORES  
SEPTEMBER 7, 2021

Petty Cash	\$300.00
Hi-Fi Savings Account	\$928,281.76
Checking Account	\$54,783.42
Conservation Trust Fund	\$14,022.72
ColoTrust	\$859,386.35
Bonds	\$558,386.97
Business Account (AFLA)	\$1,821.13
Regular Savings Account	\$5,207.01
New Playground Account	\$3,275.33
<b>TOTAL</b>	<b>\$2,425,464.69</b>

## SALES TAX REVENUE

Dollars posted in Month Received for Prior Month Sales Tax Revenue	2015	2016	2017	2018	2019	2020	2021	DIFFERENCE BETWEEN 2020 AND 2021	AMOUNT REMAINING TO BE COLLECTED FOR 2021 BUDGET OF \$450,000.00
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,558.84	\$ 26,893.34	\$ 41,649.04	\$ 62,845.40	\$ 21,196.36	\$ 387,154.60
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 35,747.85	\$ 66,319.00	\$ 30,571.15	\$ 320,835.60
MAR	\$ 19,243.66	\$ 15,969.13	\$ 22,202.06	\$ 25,291.20	\$ 39,666.60	\$ 42,144.00	\$ 56,104.97	\$ 13,960.97	\$ 264,730.63
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.55	\$ 19,455.48	\$ 28,475.57	\$ 33,859.00	\$ 52,616.65	\$ 18,757.65	\$ 212,113.98
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 64,858.45	\$ 20,903.45	\$ 145,234.53
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,850.76	\$ 35,276.82	\$ 37,854.00	\$ 54,217.11	\$ 16,363.11	\$ 93,038.42
JULY	\$ 33,001.48	\$ 35,831.53	\$ 38,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 67,285.96	\$ 6,348.96	\$ 25,752.46
AUG	\$ 33,317.24	\$ 42,266.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 80,278.60	\$ 21,163.97	\$ (54,526.14)
SEPT	\$ 29,679.48	\$ 30,837.36	\$ 40,062.38	\$ 33,750.20	\$ 49,228.25	\$ 71,267.72	\$ 81,307.43	\$ 10,039.71	\$ (135,833.57)
OCT	\$ 25,889.75	\$ 34,163.99	\$ 44,343.49	\$ 38,377.55	\$ 45,949.36	\$ 72,236.46			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.39	\$ 54,063.52	\$ 66,899.98			
DEC	\$ 18,881.71	\$ 29,594.84	\$ 28,574.56	\$ 27,357.70	\$ 40,298.94	\$ 66,586.70			
<b>TOTALS</b>	<b>\$ 292,184.11</b>	<b>\$ 321,842.41</b>	<b>\$ 337,549.67</b>	<b>\$ 350,049.99</b>	<b>\$458,144.66</b>	<b>\$ 632,251.38</b>	<b>\$ 585,833.57</b>		



## TREASURER'S REPORT

SEPTEMBER 8, 2021

### Budget Discussion for 2022

It's time to start thinking about our annual budget again! Due to DOLA's deadlines, Ken and I need to present the draft budget to the Town Board & publish a Notice of Budget by October 15<sup>th</sup> and then adopt the final budget by December 15<sup>th</sup>. We plan to start discussing the budget process & how it works at the September 27<sup>th</sup> workshop and will have a list of potential capital improvement projects to share, which are items with a useful life of 5 years or more and a value of \$5,000 or more. We have been working with staff on gathering estimates for operating expenses, non-recurring expenses, and capital improvements, such as replacing the malfunctioning CL2 analyzer and the obsolete turbidity monitor at the water plant.

Ken and I would love to have any initial thoughts you have regarding the 2022 budget by **Wednesday, September 22<sup>nd</sup>** so that we may share them with the Town Board during the September 27<sup>th</sup> workshop. These discussions will help guide the Town staff in how to prepare the draft budget, which will be presented at the October 11<sup>th</sup> meeting. Please email both the Town Manager and the Treasurer at:

[manager@townofdolores.com](mailto:manager@townofdolores.com)

[treasurer@townofdolores.com](mailto:treasurer@townofdolores.com)

### Your Opinion Matters

To emphasize why we want and appreciate Town Board input, I have included some information I shared last year from the Colorado Municipal League's *Budgeting Basics* from a 2019 publication:

The budget document is a work plan converted to dollars and cents.

In budgeting, the governing body makes important decisions about the work priorities of the municipality. Is a swimming pool more important than storm drains. Should the potholes be filled, or the street completely rebuilt? It is a process by which the governing body determines the community needs and wants, what it is willing and able to pay for, and what services it can expect to receive for its tax dollars.

The budget consists of two parts: a carefully prepared estimate of revenues and a tabulation of the estimated amounts of money required to finance each activity listed.

A capital budget is a long-term plan for capital improvements. It usually is prepared along with the annual operating budget. A list is made of needed capital improvements in order of priority for the planning period.

Billing Period Report

For 1 8/1/2021 - 8/31/2021

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>Billing Period Totals</b>								
<b>Balance Forward</b>			<b>48,881.64</b>	<b>568</b>				
<b>Payments &amp; Credits</b>								
Balance Transfer			-454.29	5				
LTF-ADJUSTMENT			-33.82	3				
Payment Cash			-3,361.33	32				
Payment Check			-46,365.62	443				
SEWER ADJUSTMENT			-353.10	4				
WATER ADJUSTMENT			-666.00	17				
<b>Payments &amp; Credits</b>			<b>-51,234.16</b>	<b>504</b>				
<b>SEWER</b>								
SEWER			17,673.42	486				
SEWER ADJUSTMENT			31.16	1				
SEWER Balance Transfer			165.73	4				
<b>SEWER</b>			<b>17,870.31</b>	<b>491</b>				
<b>WATER</b>								
BALANCE ADJUSTMENT			288.56	5				
LATE CHARGE			503.22	62				
WATER			23,368.03	553				
WATER ADJUSTMENT			39.82	2				
<b>WATER</b>			<b>24,199.63</b>	<b>622</b>				
Ending Balance			\$39,717.42	2,185				

Rate Code Totals

Rate Code	Amount	Usage	Count
<b>SEWER</b>			
CS1 COMM IN TOWN	\$2,660.09	698,200	62
S01 RESIDENT IN TOWN	\$10,594.40	2,244,000	340
S02 RESIDENT OUT OF TOWN	\$674.31	73,700	13
S03 RESIDENT IN TOWN 1K	\$218.12	186,000	7
S1K COMMSEWER1KMETER	\$2,731.92	1,196,000	30
S90 SENIOR LI DISCOUNT	\$794.58	186,300	34
<b>WATER</b>			
C05 COMM.TAP IN TOWN	\$92.52	0	3
CW1 COMM IN TOWN	\$2,843.69	669,900	62
CW2 COMM 1K OUT TOWN	\$44.35	1,000	1
CW3 CM1K IN TOWN	\$2,107.04	793,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$720.74	116,700	20
MF2 1K MULTI FAMILY INTOWN	\$1,394.65	603,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$142.87	25,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOV	\$470.18	28,700	10
R01 RESIDENT IN TOWN	\$12,362.75	2,290,200	325
R02 RES. TOWN TAP	\$308.40	0	10
R03 RESIDENT OUT TOWN	\$1,855.40	204,600	35
RK1 RESIDENT 1K METER	\$91.79	25,000	2
TW1 TOWN WATER	\$0.00	51,800	11
TW2 TOWN WATER 1 K	\$0.00	198,000	2
W90 SENIOR LI DISCOUNT	\$933.65	185,600	34
WD WATER DOCK 1K	\$0.00	202,000	1

Usage Totals

Billing Period Report

For 1 8/1/2021 - 8/31/2021

Include Write Off Accounts: True

Account Active Hold	Location Hold End	Transaction Type	Amount*	Transaction Date	EID	Last Reading	New Reading	Usage
<b>SEWER</b>								
		Commercial	1,975,400					
		MultiFamily	400					
		Other	87,000					
		PublicGovt	1,000					
		Residential	2,520,400					
			4,584,200					
<b>WATER</b>								
		Commercial	2,042,400					
		MultiFamily	400					
		Other	87,000					
		PublicGovt	452,800					
		Residential	2,811,900					
			5,394,500					
		Total Usage	9,978,700					

**Negative Usage**

No customers were billed for negative usage in this period.

**Other Receipts**

Description	Amount
BUILDING PERMIT	\$1,360.00
BUSINESS LICENSE	\$150.00
CHARTER FRANCHISE	\$1,356.28
COMNET FRANCHISE	\$684.14
COURT FINES	\$870.00
DOG LICENSE	\$40.00
EMPIRE FRANCHISE	\$2,962.32
LIQUOR LICENSE	\$325.00
MISC-GENERAL	\$83.00
PARKS AND REC REVENUE	\$700.00
PROP TAX-OWNERSHIP	\$1,092.61
PROPERTY TAX	\$3,167.77
R&B TAX	\$414.13
WATER DOCK	\$2,491.00
	\$15,696.25
<b>Payment Type</b>	<b>Amount</b>
Cash	\$-2,456.00
Check	\$-13,240.25
	\$-15,696.25

\* Indicates non-finalized charge

**AUGUST 2021 WATER PRODUCTION CALCULATIONS REPORTED IN GALLONS**

TOTAL PLANT AUG 1-31 4282000  
TOTAL WELL AUG 1-31 2521000

**TOTAL PRODUCTION AUG 1-31 6803000**

**GALLONS PRODUCED IN TIME FRAME:\***

PRODUCTION IN BILLING CYCLE JUL 29 TO AUG 25\*  
PRODUCTION AUG 1- AUG 25  
PRODUCTION JUL 29-31\*

\* BILLING CYCLES DON'T MATCH THE PRODUCTION REPORT  
SO WE ADJUST HERE FOR THE TIME PERIOD WE BILLED FOR.

5258000  
485000 \*THIS IS BROUGHT OVER FROM THE JULY PRODUCTION REPORT  
5743000

TOTAL BILLING PRODUCTION

**GALLONS CONSUMED IN BILLING CYCLE:**

GALLONS BILLED FOR CYCLE\*

5394500 \*THE BILLING SOFTWARE PRODUCES THIS TOTAL AS SEEN  
ON THE BILLING REPORT

GALLONS USED BY MAINTENANCE  
GALLONS USED BY FIRE DEPT

69000 FROM MAINTENANCE REPORT

TOTAL GALLONS CONSUMED

5463500

**TOTAL PRODUCED IN CYCLE**

5743000

DIFFERENCE/LOSS

279500

PERCENT LOSS

5% **DIFFERENCE DIVIDED BY PRODUCTION**

NOTE: THIS IS BELOW THE 10% RANGE ACCEPTABLE TO THE  
STATE FOR ALLOWANCES FOR ACCURACY OF METER READING  
EQUIPMENT. TOWN'S METERS ARE 20 YEARS OLD

**Town of Dolores  
Resolution R453  
SERIES 2021**

**A RESOLUTION AWARDING THE BID TO AND APPROVING A CONTRACT WITH  
CONNIE GILES ARCHITECTURE, INC. TO DESIGN A RESTROOM FACILITY FOR  
FLANDERS PARK**

WHEREAS, the Town of Dolores (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. § 31-15-101; and

WHEREAS, the Town is pursuing a grant to construct a restroom facility in Flanders Park which requires architectural drawings;

WHEREAS the Town solicited bids from qualified applications to prepare architectural plans;

WHEREAS the Town finds that the Connie Giles Architecture, Inc. has the best value suited to the Town's situation and purposes in the amount of \$5,000.00 for conceptual plans and if the Town is awarded the grant, up to \$15,000 for additional services as provided in the bid.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

Section 1. The Town Board of Trustees hereby awards the contract for architectural services to Connie Giles Architecture, Inc., in the initial amount of \$5,000 and up to \$15,000 if the Town is awarded the grant and authorizes the Mayor to execute the Agreement and the Town Clerk to attest the agreement with Connie Giles Architecture, Inc. for said services when in final form.

Section 2. This resolution shall become effective immediately upon its adoption by the Board of Trustees.

Passed, adopted and approved this 13<sup>th</sup> day of September, 2021.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, Town Clerk



**Discussion and Possible Action**

**Meeting Date: September 13, 2021  
AGENDA DOCUMENTATION  
ITEM**

**TO: DOLORES TOWN MAYOR & TRUSTEES**

**FROM: KEN CHARLES  
INTERIM TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING AWARDDING THE CONTRACT FOR PRELIMINARY DESIGN/CONCEPTUAL PLANS FOR THE FLANDERS PARK RESTROOM DESIGN TO CONNIE GILES ARCHITECTURE, INC**

**PURPOSE AND BACKGROUND**

In July 2021 the town board approved of soliciting for architectural services for the Flanders Park restroom design, I developed an RFP for architectural services in August due by September 3 and received one reply from Connie Giles Architecture. The proposal is divided into three sections as requested:

- Conceptual/Preliminary plans
- Design development through bid & construction documents, including structural engineering
- Bid and construction phase services.

The initial contract will be for the Conceptual/Preliminary plan phase only.

Staff will be working with the architect to discuss location and design aspects. Joe Becker forwarded an historical photo of the original train station which also contained an adjacent restroom building built in a similar fashion as the station.

Once we have a completed design and costs, the town will apply to CDOT for Revitalizing Mainstreets Program-Multimodal and Economic Resiliency for 75% of the costs

Previously we discussed creating a new Master Plan for Flanders Park. There is a great deal of activity proposed for Flanders Park, so taking a big picture look will be beneficial. I have solicited a proposal from Linda Robinson Studio inc. that I will present at the September 27 board meeting. There is value performing the master planning while the restroom design project is being produced.

**FISCAL IMPACT**

The town would be obligating \$5,000 for this contract.

**RECOMMENDATIONS**

It is the recommendation of the Town Manager that the mayor and board of trustees approve moving forward on the Flanders Park Restroom design and engage with Connie Giles Architectural Services for the preliminary/conceptual design phase architectural services.

Attachments: Proposal from Connie Giles Architecture, Inc.

09.06.21

Ken Charles  
Town of Dolores Manger  
420 Central Avenue  
Dolores, CO 81323  
manager@townofdolores.com



Dear Mr. Charles,

Thank you for the opportunity to submit the attached proposal for Architectural Design Services for a new Restroom Facility at Flanders Park.

I believe I can offer a level of care in design that allows this small building to feel like it fits in with the neighborhood, and contributes to the inviting quality that the park already has.

Please feel free to contact me if you have any questions or if any part of this needs clarification to help with the selection process.

I appreciate your consideration and look forward to the possibility of participating in this project.

Sincerely,

Connie Giles

1.1 Contact Person: Connie Giles

Mailing address: Connie Giles Architecture, Inc.  
160 Society Drive, Unit I  
Telluride, CO 81435

Email address: [connie@conniegilesarchitecture.com](mailto:connie@conniegilesarchitecture.com)

Website: [conniegilesarchitecture.com](http://conniegilesarchitecture.com)

Phone Office: 970 – 728 – 3957  
Phone Cell: 970 – 729 – 1655

Connie Giles (sole practitioner) will be responsible for all Architectural services provided. Structural Engineering Services will be provided by Mike Thele, Structural Engineering Services, Inc. in Carbondale, CO.

1.2 PROFESSIONAL LIABILITY INSURANCE

See Attachment "A"

1.3 RESUMES

For Connie Giles - see Attachment "B"  
Responsible for all Architectural design & project administration

For Mike Thele – see Attachment "C"  
Responsible for Structural design



2.1 Research

Study the context – specifically the architectural character of the neighborhood. Identify significant buildings and traditional building types. Develop a sense of what would fit in. Consider how the architecture and siting of a new restroom building can be respectful of existing buildings and open spaces with mature trees.

Research maintenance operations at existing park in Dolores and similar facilities in other nearby towns. Discuss initial cost vs. cost of long-term maintenance.

Obtain a copy of a survey of the park, if available.

If the schedule allows – work with a consultant for park master planning to develop recommendation for building site location. Consider sites for the building that form an edge to open space.

Collect images of similar projects developed in other locations.

Sketch a minimum of 2 plan ideas.

2.2 Meet with appropriate representatives from the Town

Discuss:

- process for site selection
- any need for any additional storage for maintenance operations
- an appropriate size of extra sheltered outdoor space for visitors listed in RFP

Review images of similar projects & critique. Use these - or variations of these - to identify aesthetic preferences and direction for design.

2.3 Based on research and feedback from Town:

- Develop design as 3D model, working with structural engineer to include appropriate structural systems
- Meet to present the model to the Town
- Revise the design as requested, and
- Develop with preliminary specifications to the level needed for cost estimating

2.4 Following a cost estimate, provide adjustments to the design as requested

The following proposed schedule for the Preliminary Design Phase covers 90 days or 12 weeks. An additional 30-day contingency would allow flexibility to accommodate the schedules and availability of other participants (which may include representatives from the Town of Dolores, Structural Engineer, Park Planning Consultant, or Cost Estimator).  
(Dates noted in parentheses assume that agreement to begin work can be finalized on 9/27/21.)

Weeks 1-2 (9/27 - 10/8) :

See 2.1 Research Phase as described above under "Approach" – collect & organize information and images

At the end of week 3 (or sooner if possible), will be ready to meet with Town

Weeks 3-4 (10/11 - 10/22) :

See 2.2 above. Meet with Town for additional input & feedback on research.

At the end of week 5, should have enough input to proceed with specific design.

Weeks 5-8 (10/25 - 11/12) :

See 2.3 above. Incorporate Research and Town input into a first pass design (3d model) including structural design

At the end of week 8, will be ready for next meeting with Town.

Weeks 9-10 (11/15 - 11/26) :

Present design to Town and follow up with any revisions that may be requested.

At the end of week 10, receive Town approval to proceed with cost estimating

(I am expecting to be out of town 11/22 - 12/1, but can be available to complete this phase remotely if needed.)

Weeks 11-12 (11/26 - 12/10) :

Provide documents to cost estimator.

Follow up with any additional information requested for final cost estimate

Submit estimated cost to Town & revise documents if needed

At the end of week 12, receive Town approval to proceed with Design Development & Final Bid Documents

Services and Fees:

4.1 Conceptual / preliminary plans:

Includes meetings and research described above under "approach". At the end of this phase, we will have plans, a building section, elevations, perspectives, and specifications with a preliminary cost estimate provided by others. Up to 2 rounds of staff review / revisions / approval are anticipated.

\$5000

4.2 Design development through Bid & Construction Documents, including Structural Engineering:

The documents produced in this phase will be ready for Building Permit Application and Construction.

The issue of Bid Documents and Construction Documents may be scheduled in sequence, but their content would only vary if any additional information provided can be expected to result in no change to the Bid price.

\$15,000 (estimate based upon building of maximum 1,000 sq. ft.)

4.3 Bid and Construction Phase Services:

Services during construction would include:

- Evaluation of any substitutions or alternate detailing that may be proposed by Contractors during Bidding and Construction
- Review of Contractor's submittals required in specifications (typically for approval of plumbing fixtures, bath accessories & lighting fixtures and controls prior to ordering)
- Up to 6 site visits at intervals appropriate to the stage of construction (foundation, framing, rough-in, and finish) for the purpose of observing the progress of the work and evaluating consistency with Construct Documents.

\$5,000 (estimate based upon building of maximum 1,000 sq. ft.)

Review of the Contractor's applications for payment relative to a written project budget may be provided upon request. Fees for this service to be determined based upon additional site visits required.



**Regulatory Office**

Dept: Regulatory  
505 Eagleview Blvd., Suite 100  
Exton, PA 19341-1120  
Telephone: (800) 688-1840

**Insurance Company Providing Coverage: XL Specialty Insurance Company**

**Professional, Environmental And Network Security Liability Policy –  
Architects, Consultants And Engineers Declarations**

**THIS IS A "CLAIMS-MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING A POLICY YEAR AND REPORTED TO THE COMPANY, IN WRITING, DURING THAT POLICY YEAR OR AUTOMATIC EXTENDED REPORTING PERIOD.**

**CERTAIN STATES MANDATE SPECIFIC WARNINGS, EXCEPTIONS OR CONDITIONS MODIFYING THE TERMS AND CONDITIONS OF THIS POLICY. PLEASE READ THIS POLICY CAREFULLY, INCLUDING THE DECLARATIONS AND ALL ENDORSEMENTS.**

**THIS POLICY CONTAINS PROVISIONS THAT LIMIT THE AMOUNT OF CLAIM EXPENSES THE COMPANY IS RESPONSIBLE TO PAY IN CONNECTION WITH CLAIMS. CLAIM EXPENSES SHALL BE SUBJECT TO ANY APPLICABLE DEDUCTIBLE AMOUNT. THE PAYMENT OF CLAIM EXPENSES WILL REDUCE THE LIMITS OF LIABILITY STATED IN ITEM 3. OF THE DECLARATIONS.**

Policy Number: DPS9978721  
Renewal of: DPS9962685

**1: NAMED INSURED:** Connie Giles Architecture, Inc.  
**Physical Address:** 160-I Society Drive  
**City, State Zip Code:** Telluride, CO 81435  
  
**Mailing Address:** 160-I Society Drive  
**City, State Zip Code:** Telluride, CO 81435

**Contact Information:**

**Prefix:** Ms.  
**First Name:** Connie  
**Middle Initial:** \_\_\_\_\_  
**Last Name:** Giles  
**Phone:** 970-728-3957 **Email:** connie@conniegilesarchitecture.com

**2: POLICY PERIOD:**

**Effective Date:** 07/27/2021 **Expiration Date:** 07/27/2022  
12:01 A.M. standard time at your mailing address shown in Item 1 above.

**3: Limit of Liability (Inclusive of CLAIM EXPENSES):**

3a. \$100,000 each CLAIM  
3b. \$100,000 each POLICY YEAR Aggregate

**4: Deductible (Inclusive of CLAIM EXPENSES):**

4a. \$5,000 each CLAIM  
4b. \$5,000 each POLICY YEAR Aggregate

**5: Policy Premium:**

Standard Gross Premium: \$851

Optional Endorsement Premium(s):

Dollar One Defense	# LDD411 1116	Included
Education Program Credit	# LDD416 1116	(\$85)
Limitation of Liability	# LDD417 1116	(\$128)
Cyber Suite for Design Professionals	# N/A	N/A
Employment Practices Liability for Design Professionals	# N/A	N/A
Other	# N/A	N/A

Total Net Premium \$638

6: **Retroactive Dates:** Coverage A: 12/01/1990  
Coverage B: 12/01/1990  
Coverage C: 12/01/1990

7: **Anniversary Date:** 07/27/2004

**8: Endorsements Attached to this Policy at Time of Issuance:**

PN CW 01 0719 Notice to Policyholders	LDD163 0809 Important Notice To Colorado Policyholders
PN CW 02 0119 Notice To Policyholders	LDD416 1116 Professional Liability Education Program Credits
PN CW 03 0119 Notice To Policyholders	LDD417 1116 Limitation Of Liability Program Credit
PN CW 05 0519 Notice To Policy Holders	LDD444 1116 Technology Services Coverage
IL MP 9104 0915 XLS - In Witness Endorsement	LDD411 1116 Dollar One Defense Coverage Endorsement
LDD050_1116 Professional, Environmental & Network Security Liability Policy	LDD430 1110 Additional Named Insured(s)
LDD106 1116 Colorado Amendatory Endorsement	

Producer: USI Colorado LLC Date Issued: 05/27/2021  
Countersigned by: \_\_\_\_\_  
Countersigned at: Greenwood Village, CO

\_\_\_\_\_  
(Authorized Representative)

**IN WITNESS**

**XL SPECIALTY INSURANCE COMPANY**

REGULATORY OFFICE  
505 EAGLEVIEW BOULEVARD, SUITE 100  
DEPARTMENT: REGULATORY  
EXTON, PA 19341-1120  
PHONE: 800-688-1840

It is hereby agreed and understood that the following In Witness Clause supercedes any and all other In Witness clauses in this policy.

All other provisions remain unchanged.

IN WITNESS WHEREOF, the Company has caused this policy to be executed and attested, and, if required by state law, this policy shall not be valid unless countersigned by a duly authorized representative of the Company.



Joseph Tocco  
President



Toni Ann Perkins  
Secretary

CONNIE GILES

160 - I Society Drive  
Telluride, Colorado 81435

Phone: 970-728-3957

E-mail: [connie@conniegilesarchitecture.com](mailto:connie@conniegilesarchitecture.com)

Born: Maryville, Tennessee 1956.

EDUCATION:

Bachelor of Science in Architecture, University of Virginia, 1977.  
Master of Architecture, University of California at Berkeley, 1987.

ARCHITECTURAL REGISTRATION:

California, 1988.

Colorado, 1991.

National Council of Architectural Registration Boards Certification, 1991.

PROFESSIONAL EXPERIENCE:

Connie Giles Architecture 1990 - present.

Solomon, Inc. Architecture and Planning, Telluride, 1989 - 1990.

Paulett Taggart Architects, San Francisco, 1989.

MacCracken Architects, San Francisco, 1987 - 1989.

Daniel Solomon, FAIA and Associates, San Francisco, 1984 - 1986.

Campus Planning Study Group, University of CA at Berkeley, 1984.

Roybal and Associates, Architects, Denver, 1982.

Johnson Hopson & Partners, Architects/ Planners, Denver 1980 - 1982.

Decker and Associates, Architects, Denver, 1979 - 1980.

Center for Community Development and Design, University of CO at Denver, 1977 - 1978.

Earl Swensson Associates, Architects, Nashville, Tennessee, 1976.

Robert W. Doran, Architect, Nashville, Tennessee, 1974.

At-large member, Lawson Hill Design Review Board, 1992- 1996

Member Trout Lake Homeowners Association Design Review Board 2010 to present

TEACHING:

Guest Critic in Architecture: University of California, Berkeley  
California College of Arts and Crafts  
San Jose State University

Guest Lecturer: University of California at Davis  
San Jose State University

**HONORS & PUBLICATIONS:**

- 1996 Fine Homebuilding, April Houses Issue: Moorhead Residence, Fall Creek, CO
- 1991 AIA/ Sunset Magazine Western Home Awards, Award of Merit, Atwater Residence  
(with Daniel Solomon and Susan Haviland).
- 1990 Northern California Home & Garden, June Issue: Siler Residence, Oakland, CA  
(with Stephen MacCracken)
- 1989 Stephen Hannah Corporation Lakepointe Competition, Sponsor's Choice Award, Single Family  
Residence (with Stephen MacCracken).
- 1989 The Foundation for San Francisco's Architectural Heritage Award, Amancio Ergina Village  
(with Daniel Solomon and Associates).
- 1987 AIA California Council, Award of Honor, Amancio Ergina Village  
(with Daniel Solomon and Associates).



PROJECTS:

Connie Giles Architecture, Inc.

In the Telluride Region:

- 2017 PRICE RESIDENCE, Telluride, CO.
- 2017 ATWELL RESIDENCE, Telluride, CO.
- 2013 TELLURIDE TOWN PARK PAVILION Remodel, Telluride, CO.
- 2012 NEWMAN RESIDENCE Preliminary Design, Telluride, CO.
- 2010 117 NORTH WILLOW STREET Remodel, Telluride, CO.
- 2010 EYLES RESIDENCE, Telluride, CO.
- 2008 MUSCATEL FLATS UNIT #23, Condominium Remodel, Telluride, CO.
- 2006 COVINGTON RESIDENCE, Ophir, CO.
- 2005 RICKS RESIDENCE, Ouray, CO.
- 2005 TOWNHOME REMODEL PROJECT, Condominium Remodel, Telluride, CO.  
with L. Taylor Lohr, Architect, P.C.
- 2004 PEAK PERFORMANCE PHYSICAL THERAPY, Office Remodel, Telluride, CO.
- 2004 MUSCATEL FLATS UNIT #25, Condominium Remodel, Telluride, CO.
- 2003 MCCARGO RESIDENCE, Telluride, CO
- 2003 PATCHETT CABIN, Specie Mesa, San Miguel County, CO
- 2001 RIVERWATCH UNIT #8, Condominium Remodel, Telluride, CO.
- 2000 CUSTOM FINISH, CONDOMINIUM UNIT # 306, Camel's Garden Hotel, Telluride, CO.
- 1999 TELLURIDE MARSHAL'S OFFICE, Remodel of San Miguel Power Shop, Telluride, CO.
- 1999 MAI RESIDENCE, Skyline Ranch, San Miguel County, CO.
- 1997 KENT BUILDING COMPANY OFFICES, Tenant Finish, Top of the Hill Business Center  
Lawson Hill / Telluride, CO.
- 1996 DURDY RESIDENCE, Preliminary Design for Remodel & Addition, Telluride, CO.
- 1996 PATCHETT BUNKHOUSE, Specie Mesa, San Miguel County, CO.
- 1995 WALDBAUM RESIDENCE, Fall Creek, CO.
- 1995 DUPLEX, Lot 302-9/10, Lawson Hill / Telluride, CO.
- 1994 REBEKAH HALL REMODEL, Offices for Town of Telluride
- 1994 TOWN PARK SHOP REMODEL, Offices for Parks & Recreation Department, Town of Telluride

PROJECTS (continued):

Connie Giles Architecture, Inc.

- 1994 BENNETT RESIDENCE, 350 North Willow Street, Telluride, CO.
- 1993 BORMAN PENTHOUSE, The Peaks at Telluride, CO.
- 1993 SCHMITT RESIDENCE, Telluride Ski Ranches, CO.
- 1992 MOORHEAD RESIDENCE, Fall Creek, CO.
- 1992 ELLIOTT RESIDENCE, Remodel & Addition, Telluride, CO.
- 1992 LAWSON HILL P. U. D., Telluride, CO. Consultation to developers regarding drafting of design guidelines, & recommendations for manufactured housing
- 1992 221 SOUTH OAK STREET RESTAURANT, Remodel and Addition, Telluride, CO.
- 1991 ELKS' PARK KIOSK, Telluride, CO. Recreational Information Kiosk for Dept. of Parks & Recreation in conjunction with USFS. Design/Build services.
- 1991 IRWIN RESIDENCE, Specie Mesa Ranch, San Miguel County, CO.
- 1990 ATWATER RESIDENCE, Telluride Mountain Village, San Miguel County, CO.  
Architect of Record: Solomon, Inc., San Francisco

In the San Francisco Bay Area:

- 1991 PARCEL 2 at THOMPSON CREEK, Speculative Single Family Residence, Petaluma, CA.  
Infill in historic residential neighborhood.
- 1986 McBEEN RESIDENCE, Petaluma, CA. Infill in historic residential neighborhood.

with MacCracken Architects:

- 1989 DECKARD RESIDENCE, Angwin, CA.
- 1988 VIGNETTE, retail store remodel, San Francisco, CA.
- 1988 SILER RESIDENCE, Oakland, CA.

with Daniel Solomon and Associates:

- 1986 SAINT JAMES PARK CONDOMINIUMS, 32 units of partially subsidized urban housing over ground floor retail in historic city center, San Jose, CA.
- 1985 AMANCIO ERGINA VILLAGE, 72-unit low income housing cooperative, urban infill development in neighborhood of traditional Victorian houses. San Francisco, CA.

Denver:

with Johnson, Hopson & Partners:

1982 RTD CIVIC CENTER TRANSFER FACILITY, Denver CO.

1981 RTD MARKET STREET TRANSFER FACILITY, regional bus transfer stations serving 16th Street transitway/ mall, Denver, CO.

# FLANDERS PARK RESTROOM FACILITY DESIGN PROPOSAL - ATTACHMENT "C" RESUME THELE

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**MIKE THELE, P.E.**

**Structural Engineering Services, Inc.**

0296 Seven Oaks Road : Carbondale, Colorado 81623

(970) 963-3181 : Fax (970) 963-3182 : Toll Free (888) 845-3911

mike@mikethelepe.com

## QUALIFICATIONS

Mike Thele, P.E., President & Principal Engineer  
Structural Engineering Services, Inc.  
Founded March 1995

## EDUCATION :

Master of Architecture - Structural Engineering 1980

Bachelor of Science in Architectural Studies 1978

University of Illinois at Champaign-Urbana

## PROFESSIONAL AFFILIATIONS :

American Society of Civil Engineers

National Society of Professional Engineers

Structural Engineers Association of Colorado

Timber Framers Guild of North America

## PROFESSIONAL REGISTRATIONS :

Professional Engineer:	Arizona, Structural
	California, Civil
	Colorado, Structural
	Washington, Civil

Mike is a licensed structural engineer with over 40 years in private practice providing design and construction documents in many building project types including residential, institutional, commercial and historic structures. Since relocating to Carbondale in 1989 he has developed strong and continuing relationships with many local architects and builders in Western Colorado as a structural consultant. Mike originally moved to Colorado to take a position with Theodore K. Guy Associates in Basalt as an associate and senior project engineer. Mike has a deep and ongoing interest in contemporary architecture, historic structures and sustainable building practices. He has provided engineering design for over 500 custom residential and estate projects in the Western Colorado resort communities.

Prior to his move to Carbondale Mike held a position with Caruso, Turley, Scott Consulting Structural Engineers in Phoenix, AZ for 7 years as a Senior Project Engineer. While there he was exposed to a broad range of project types including several elementary and high schools, post office stations, hotels, retail centers, office buildings, and industrial developments. Significant projects included a Residence Hall and Parking Structure Complex, Student Services Building, an addition to the Cline Library and a Physical Resources Building all at Northern Arizona University in Flagstaff and the Red Mountain Ranch Golf and Tennis Resort in Mesa, Arizona.

**QUALIFICATIONS**

Mike Thele, P.E., President  
Structural Engineering Services, Inc.

**PROFESSIONAL EXPERIENCE:**

President & Principal Engineer March 1995 - Present	Mike Thele, P.E. Structural Engineering Services, Inc. Carbondale, Colorado
Associate, Senior Project Engineer May 1989 - February 1995	Theodore K. Guy Associates PC Architects and Structural Engineers Basalt, Colorado
Senior Project Engineer August 1983 - April 1989	Caruso Turley Scott Inc. Consulting Structural Engineers Phoenix, Arizona
Job Captain September 1982 - July 1983	Metz Train Youngren of Arizona Architects Phoenix, Arizona
Project Engineer, CAD Technician January 1981 - August 1982	Metz Train Youngren Inc. Architects and Engineers Chicago, Illinois
Structural Designer August - December 1980 May - August 1979	C. F. Murphy and Associates (Murphy/Jahn) Architects and Engineers Chicago, Illinois
Structural Designer April - July 1980	Wickersheimer Engineers Consulting Structural Engineers Urbana, Illinois



Kenneth Charles &lt;manager@townofdolores.com&gt;

## RGS Bathroom/Toilet in Dolores

2 messages

Joseph Becker <beckerjoe@sbcglobal.net>  
To: Ken Charles <manager@townofdolores.com>

Wed, Sep 8, 2021 at 7:21 AM

Rio Grande Southern had a separate toilet building in Dolores in addition to the station toilets.

This building had three doors, one for each toilet and a third to access a coal bin. Windows were louvers. Here's a photo. It's the smaller building next to the station.



Rio Grande Southern had similar toilets at all their stations. Plans for this style of toilet building exist for modelers. Somewhere I have a scaled line drawing. Our diorama inside our museum has this building.

Perhaps the town architect can style the toilet building to have a similar appearance.

Here's a link to the above photo.

[Rio Grande Southern Railroad photos at FLC Center of SW Studies](https://www.flc.edu/research/sw-studies/rgrs-photos)