

AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING

September 27th, 2021, 6:30 P.M.

The meeting will be held live at the Dolores town hall 420 Central Ave.

If you wish to attend virtually, please visit the town website under the Town Board Meetings tab for the ZOOM link at:

<https://townofdolores.colorado.gov>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email , to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. ACTION/APPROVAL OF THE CONSENT AGENDA: No Consent Agenda at this time

7.1 Minutes

7.2 Minutes

7.3 Proceedings

8. REMOVED CONSENT AGENDA ITEMS

9. SPECIAL LICENSES/PERMITS

10. STAFF REPORTS/PRESENTATIONS

(The Clerk, Treasurer, Building Official, and Public Works have submitted reports in the packet)

10.1 Sheriff's Report: No Sheriff's report at this time.

10.2 Manager's Report: Manager Ken Charles

10.3 Attorney's Report: Attorney Jon Kelly

10.4 Treasurer's Report: Treasurer Tricia Gibson will discuss the American Rescue Plan Act (ARP).

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee: No report at this time

11.2 Planning and Zoning Committee: No report at this time.

11.3 Montezuma County Commissioner: Commissioner Jim Candelaria will discuss the Collaborative County Economic Development Project.

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce no report will be given at this time

13. PUBLIC HEARINGS.

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS NOT ON CONSENT AGENDA:

14.2 Resolution R454 Series 2021: Awarding the bid to and approving a contract with Linda Robinson Studio Inc. to develop a conceptual master plan for Flanders Park.

15. ADMINISTRATIVE BOARD BUSINESS:

16. ADJOURNMENT: Meeting will adjourn with a workshop to follow.

WORKSHOP: The Board will discuss the 2022 Preliminary Budgets highlights with Manager Charles and Treasurer Gibson.



Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: September 27, 2021
RE: Meeting Information Update

Monday/s Town Board Meeting

The meeting agenda for the September 27 meeting is short and will be followed by a workshop to discuss important preliminary 2022 budget items. On the agenda for our regular meeting Monday night, the Trustees will review a resolution to hire Linda Robinson Studio to work with the town to produce a Master Plan for Flanders Park. Commissioner Candelaria will be requesting a letter of support for the county's application to the DOLA for a Rural Economic Development Initiative grant and the scope of the grant will include the Town of Dolores.

General Updates

- The town applied for a small grant to the Colorado Housing and Finance Authority (CHFA) to assist the town with an affordable housing plan. The deadline was such that I was unable to present it to the trustees prior to the meeting. See attachment. The DOLA is offering a similar grant program for housing predevelopment and planning that we may apply for.
- Elizabeth Garvin will be in the area on other business October 11 and 12. P&Z and staff thinks this would be an opportune time to have a joint meeting with Elizabeth for a presentation on the Land Use Code sections on the draft Hazards and Procedures sections. We have our regular meeting scheduled for October 11th and will likely have a sizable amount of business including a public hearing for the 2022 budget.

I do recommend we meet with Elizabeth as the plan is to proceed and adopt the Hazards and Procedures sections prior to the rest of the document. The question is are the trustees available for a meeting the following evening from 6:30 to 8:30.

- Included in the packet are the latest Congressional and state house and senate redistricting maps. The Third Congressional District contains some changes. The district would place Garfield, Rio Blanco, Routt and Moffat counties in with the Third would pick up several new counties in the southeast.

At the state level the new state senate district boundary is quite different from the present district and Montezuma County would no longer be represented by Don Coram.

More importantly, the house district has the town separated from most of Montezuma County, Cortez and Mancos and keeps Dolores in the 58th. Cortez was initially split between the 58th and



59th, but the redistricting committee changed that approach, but while doing so they now separated Dolores.

I recommend we file a letter arguing for inclusion into the 59th. This would put Dolores in with La Plata, Archuleta, San Juan and most of Montezuma County.

Salter Y EA

Mayor Wheelus, Trustee Wheeler and I represented Dolores in a meeting with the San Juan Forest Service Superintendent Kari Chadwick to discuss the town's objections to the Salter EA. The town's objections centered around Noise and Safety issues relating to the logging tuck activity.

“Safety, Noise and Impacts to Residents

- We ask that more specific data on how speed limits and slow down signage will be posted and enforced for contractors and the public.
- The speed limit at the point where Montezuma County Road 31 and where it becomes a town road on 11th Street is 15 m.p.h. We request this information be made known to contractors and that contractors are notified that this speed will be enforced.
- We request that the Forest Service require contractors to have Jake Brake mufflers on all applicable trucks.
- To prevent project truck traffic from using town roads other than 11th Street, we request the Forest Service work with the town to designate a truck route.
- To alleviate disturbances to residents, we request the Forest Service work with the town to notify industry that truck traffic will be limited on town streets to certain times of the day. The Town will not be allowing commercial truck traffic on 11th street from 10 pm to 6 am throughout the duration of the Salter Y project”.

We are waiting on responses from the USFS.

The Forest Service scheduled a field trip to the Chicken Creek area to tour the harvest site and discuss an after-event report. I was unable to attend but feedback about the effects on the mountain biking environment were critical and we are thinking of drafting a letter from the town asking the FS to treat the Boggy Draw harvest area separately from the rest of the Salter Y project. SWCA will likely join with a letter of their own.

Upcoming Events

- Farmers Market every Wednesday in Flanders Park
- Food Truck Fridays every Friday adjacent to the Kokopelli building
- October 2 Harvest Fest-JRP
- October 4 Local Government Coordination Breakfast 7:00am Ponderosa Restaurant
- October 12 Meet with Elizabeth Garvin, the town's consultant for the Land Use Code update project TBD?



technical assistance program pre-application

CHFA is piloting a new Technical Assistance Program to help catalyze small-scale affordable housing developments by providing access to an affordable housing consultant and pre-development grant assistance. Potential small-scale projects, of 30 units or less, may apply for affordable housing planning and development technical assistance services and pre-development grants to further their work.

project sponsor

Project Sponsor/Organization Town of Dolores, Colorado		
Contact Person Name Ken Charles, Town Manager		
Address 420 Central Avenue; PO Box 630		
City Dolores	State CO	Zip 81323
Phone 970 759 0016	Email manager@townofdolores.com	
Website https://townofdolores.colorado.gov/		
Type of Organization <input type="checkbox"/> Nonprofit <input type="checkbox"/> For-profit <input checked="" type="checkbox"/> Governmental Entity <input type="checkbox"/> Housing Authority <input type="checkbox"/> Community Group <input type="checkbox"/> Other: _____		
Please describe your prior experience to date in owning, developing, and/or managing affordable or market-rate housing? Town Manager Ken Charles worked for DOLA for 27 years and while employed as a regional manager participated in many housing projects the towns of Silverton, Ignacio and Ridgway. Energy Impact grant funds and DOH funds were used to install infrastructure, property purchase, in one case a Brownfield project in Silverton. Due to this experience he has the knowledge to operate with additional guidance in a housing project.		

project description

Project Location Town of Dolores	Number of Housing Units to be Provided Unknown at this time, but < 30
For Sale or For Rent <input checked="" type="checkbox"/> For Sale <input checked="" type="checkbox"/> For Rent <input type="checkbox"/> Other: _____	Area Median Incomes (AMI) of Residents to be Supported 80 to 120 or possibly 140%
Please describe the proposed project. Pre-development activities. Begin with a market study. Once completed the town will need help with identifying the options and how to proceed.	
What is your timeline for project completion? ASAP	

strengths, weaknesses, and leverage

What do you view as the top three project strengths?

1. The town owns scattered properties in town with utilities. This can be considered a form of land banking.
2. A town board interested in affordable housing. Motivation and commitment are key for a new effort such as housing.
3. The housing market boom presents new challenges to working people making the project more valuable at this time.

What have been the project's primary obstacles or challenges?

Skill set. The town lacks the ability to analyze, plan and implement the options for developing these scattered properties. This includes the market analysis; project visioning and conceptualization; financial modeling; real estate planning; architecture and design; construction cost estimating; energy efficiency and structuring deed restrictions or other tools. The town invisions the property to remain affordable through deed restrictions or other tools.

How will this technical assistance advance your project?

**We envision gaining an understanding of market needs. Additionally, to obtain an understanding of options (noted above) for each parcel would provide a plan for town implementation activities.
For instance, the town owns a 1.4 acre parcel of vacant land. What would be the best use of this property?
What are the options for developing the parcel: town or developer partner; costs, financing, process for qualifying applicants, etc.**

Do you have paid staff to support the project?

Yes. The town manager and the town building official.

Do you have any matching funds for the request? If so, describe the source and status of the matching funds.

**Yes.
Town funds are avaiable to help support the project as well as in-kind match from staff.
We need advice on pricing this project.**

How have you engaged with community to seek local support for your project?

The town manager presented this concept to the Dolores Chamber of Commerce and they were unanimously supportive and suggested the town proceed with this step. Rental or owner occupied employee housing is scarce.

Attachments:Example parcel descriptions.

submission information and acknowledgement

Please email this completed form and any attachments to Jerilynn Francis, *Director, Marketing and Community Relations* at jfrancis@chfainfo.com and Kristi Budish, *Manager, Commercial Operations and Underwriting* at kbudish@chfainfo.com.

By signing this application, as an agent or representative of the organization/project sponsor listed above, I acknowledge and agree that: CHFA may in its sole discretion share this information with its third party technical assistance providers; and as a political subdivision of the State of Colorado, CHFA is subject to the Colorado Open Records Act (CORA) C.R.S. §§ 24-72-201, et seq., which requires CHFA to permit inspection and copying of certain public records. Applicant should be aware that documents submitted to CHFA pursuant to this Application may be subject to inspection by the public.

By submitting this application, as an authorized agent of the organization/project sponsor, I affirm that the organization/project sponsor complies with all federal and state laws regarding the prohibition of discrimination and further does not discriminate in its employment practices or services based on race, color, religion or creed, sex, gender, marital status, national origin, familial status, age, mental or physical ability, sexual orientation, or any other legally protected class.

Ken Charles



9-8-21

Name

Signature

Date



Property Record Card

Montezuma Assessor

DOLORES, TOWN OF
PO BOX 630
DOLORES, CO 81323

Account: R003015
Tax Area: 41029 - DISTRICT 41029
Acres: 0.000

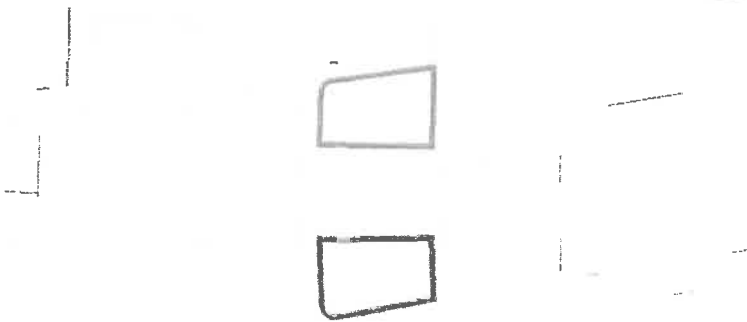
Parcel: 5359-104-10-003
Situs Address:
101 N 19TH ST
DOLORES, 81323

Value Summary

Value By:	Market	Override
Land (1)	\$38,250	N/A
Total	\$38,250	\$38,250

Legal Description

Subdivision: SMITH (DOLORES) Lot: 1-3, 9-12 Block: 2 B 406 P 279



Land Occurrence 1

Property Code	9141 - CITIES AND TOWNS-LAND	Measure By	Site
Acres	0	SQFT	0
Units	1	Land Code	265001U - DOLORES LOTS 0-10000

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES							
SQFT							
Total							
	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$38,250						

Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
9141	CITIES AND TOWNS-LAND	\$38,250	\$11,090	NA	NA
Total		\$38,250	\$11,090	NA	NA



Property Record Card

Montezuma Assessor

DOLORES, TOWN OF
 PO BOX 630
 DOLORES, CO 81323

Account: R015126
 Tax Area: 42031 - DISTRICT 42031
 Acres: 1.400

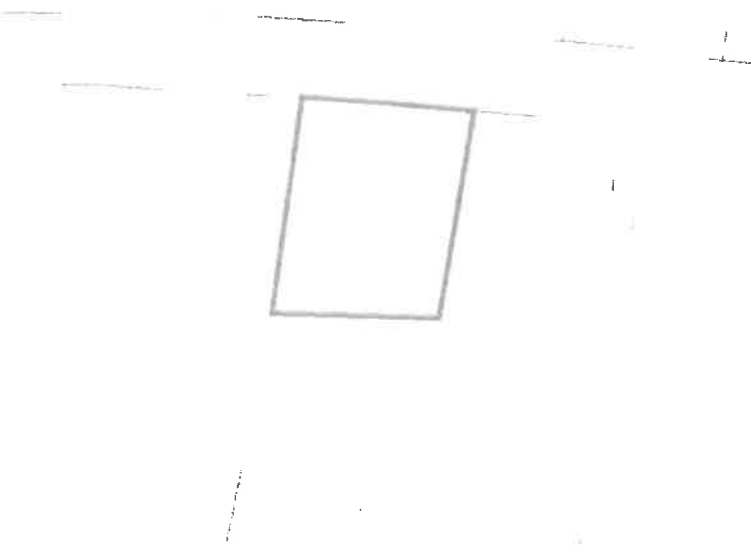
Parcel: 5359-113-00-018
 Situs Address:
 18470 HWY 145
 DOLORES, 81323

Value Summary

Value By:	Market	Override
Land (1)	\$45,724	N/A
Total	\$45,724	\$45,724

Legal Description

Section: 11 Township: 37 Range: 15 TR IN E1/2SW1/4; 1.40AC



Land Occurrence 1

Property Code	9149 - POLITICAL NON RESIDENTIAL LAND	Measure By	Acres
Acres	1.4	SQFT	60984
Units	0	Land Code	266950A - DOLORES OLD ACRES

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	1.4						
SQFT	60984						
Total	60,985.40						

	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$45,724	0.75					

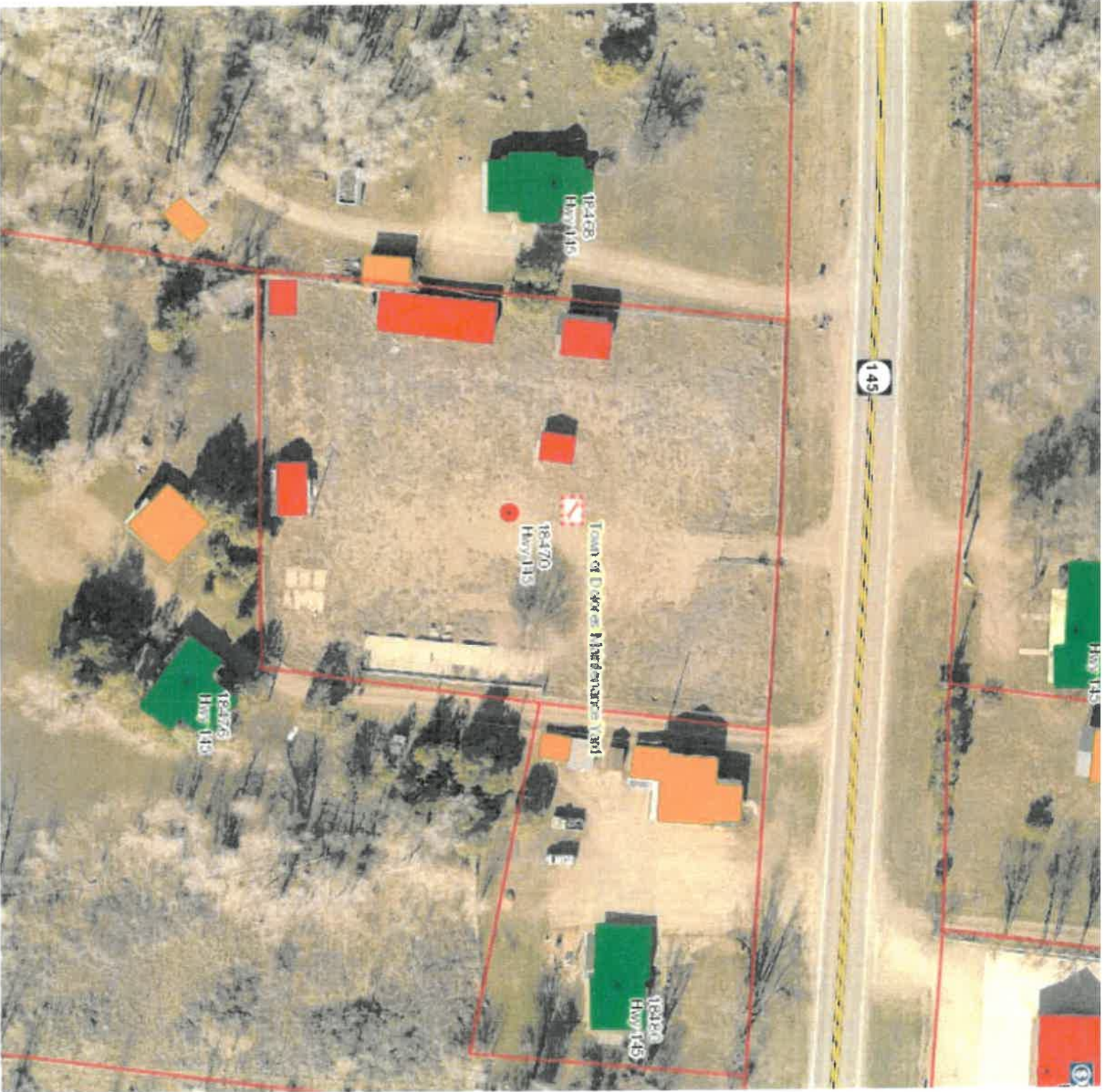
Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
9149	POLITICAL NON RESIDENTIAL LAND	\$45,724	\$13,260	NA	NA
Total		\$45,724	\$13,260	NA	NA



Layers

- Map Layers (Click to Expand)
 - Administrative Boundaries
 - Property Information
 - Transportation
 - School Districts
 - Buildings and Utilities
 - Recreation
 - Hydrology and Flood
 - Zoning and Subdivisions
 - Letter Print
- Zoning Designation**
- A-30-
 - A/R 35-
 - AGZ
 - A/R 0-34
 - A/R 3-9
 - R-3
 - AR ES
 - COMZ
 - INDHZ
 - INDIZ
 - USZ
 - H-STZ



18468
Hwy 145

18470
Hwy 145

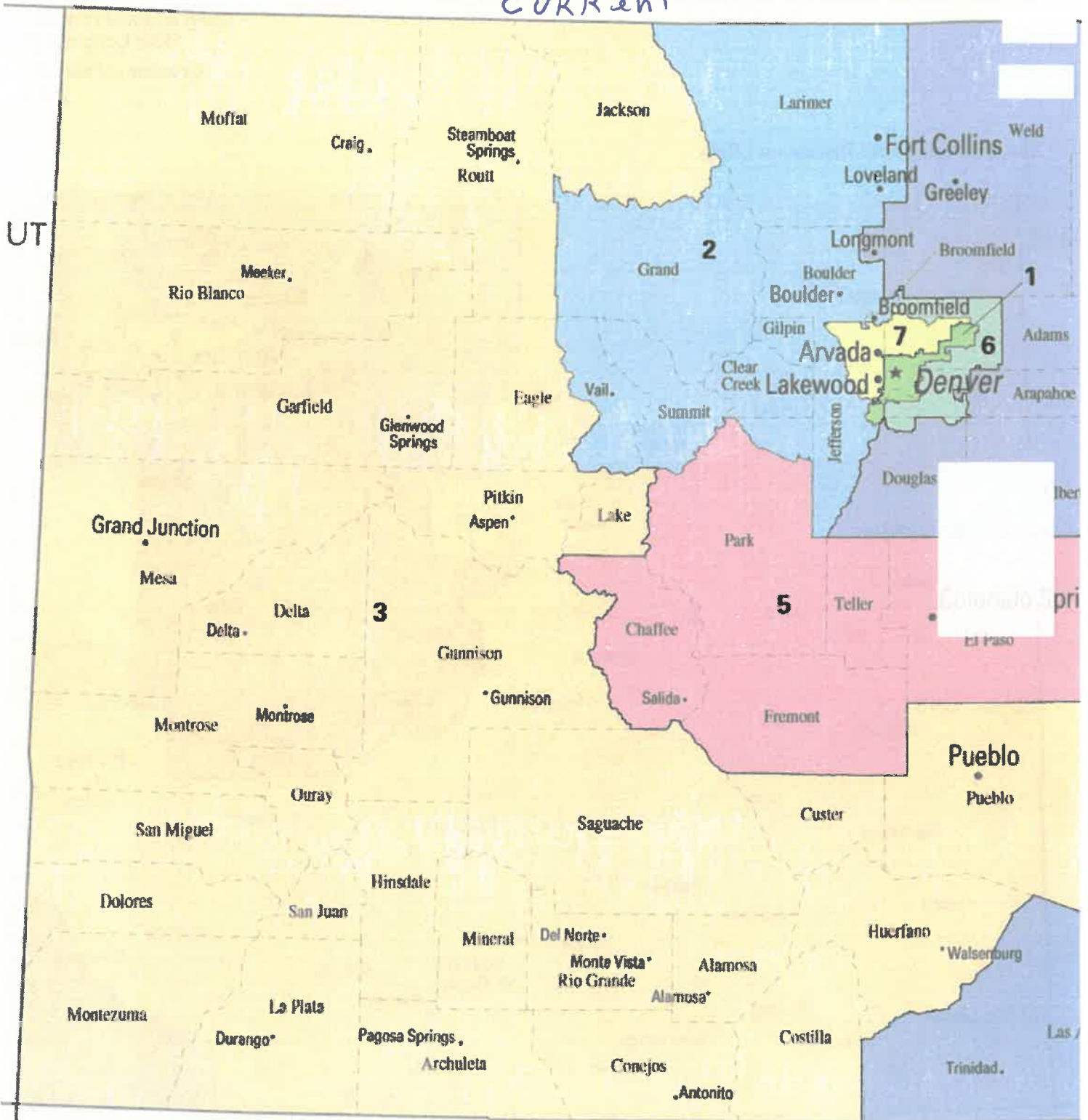
Town of Deerfield, Maine 0301

18476
Hwy 145

18468
Hwy 145

145

WYOMING CURRENT



Districts of 113th Congress
<https://nationalatlas.gov>

NEW MEXICO

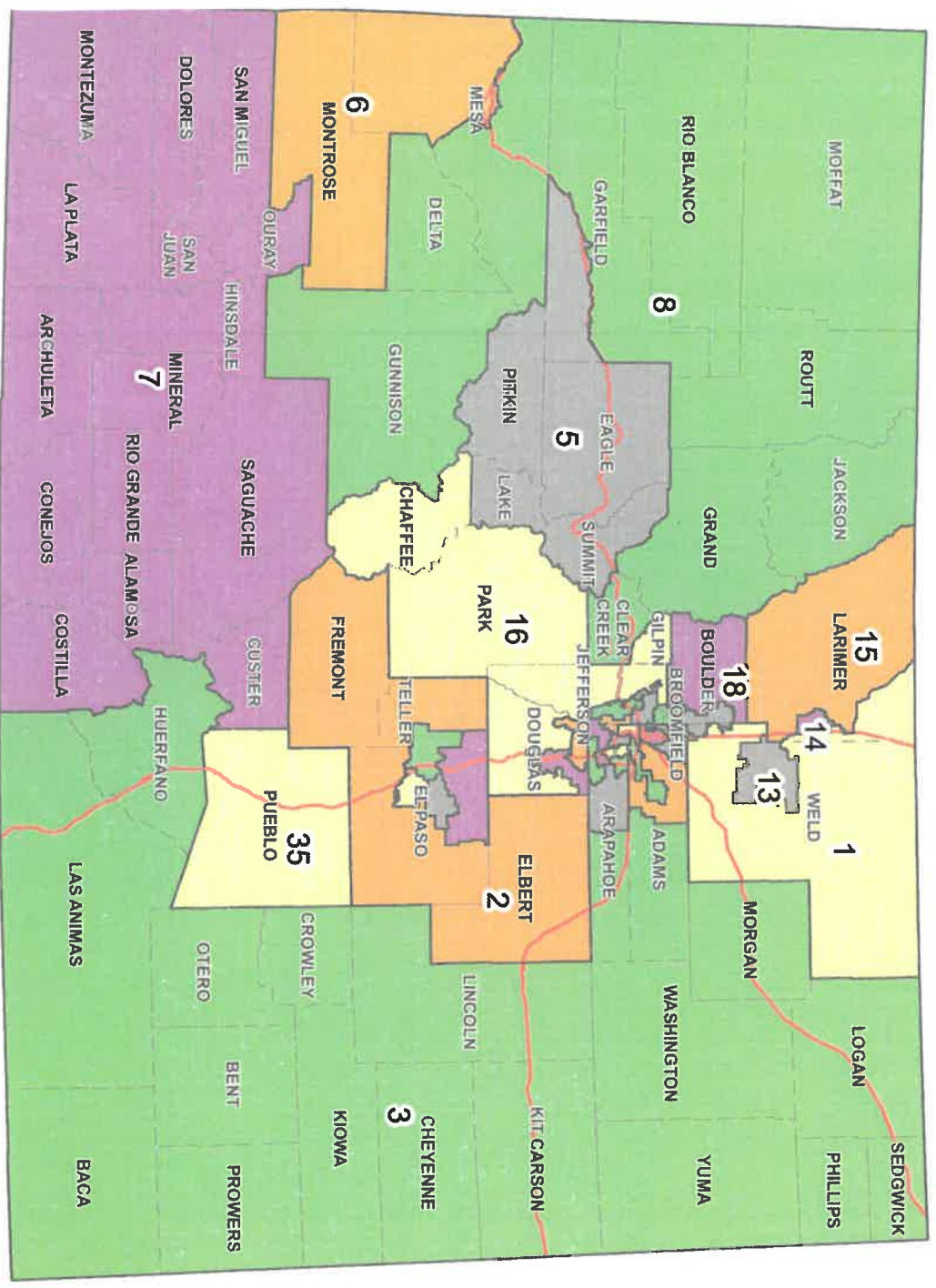
Colorado's Congressional districts since 2013.^[1]

[More details](#)

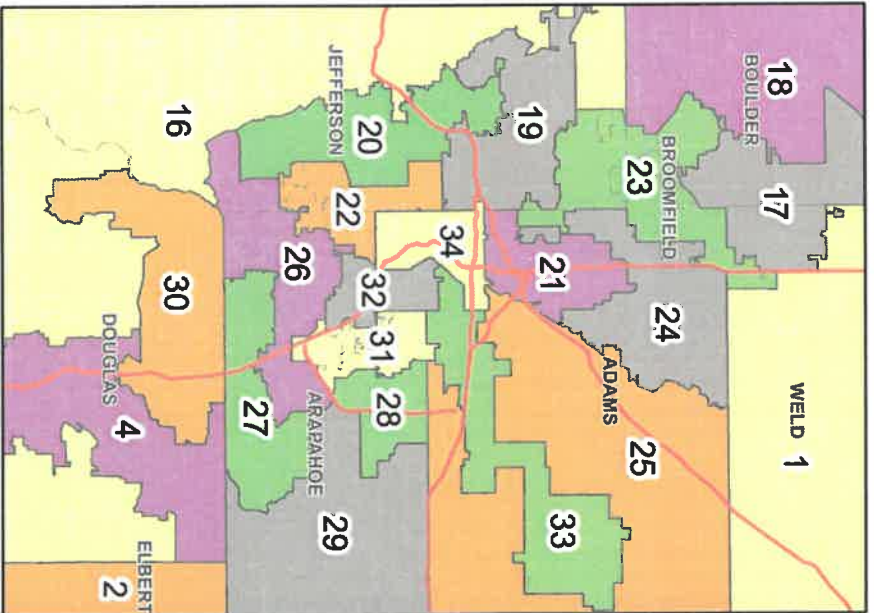
Department of the Interior - National Atlas of the United States
(<http://nationalatlas.gov/printable/congress.html>)



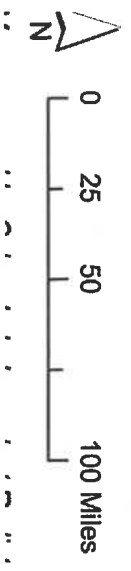
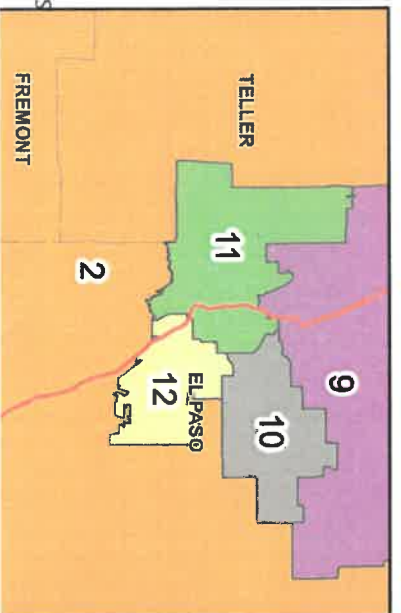
Colorado Senate Districts Statewide - First Staff Plan



Denver Metro Area



Colorado Springs Metro Area

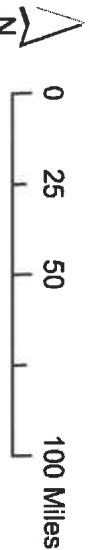
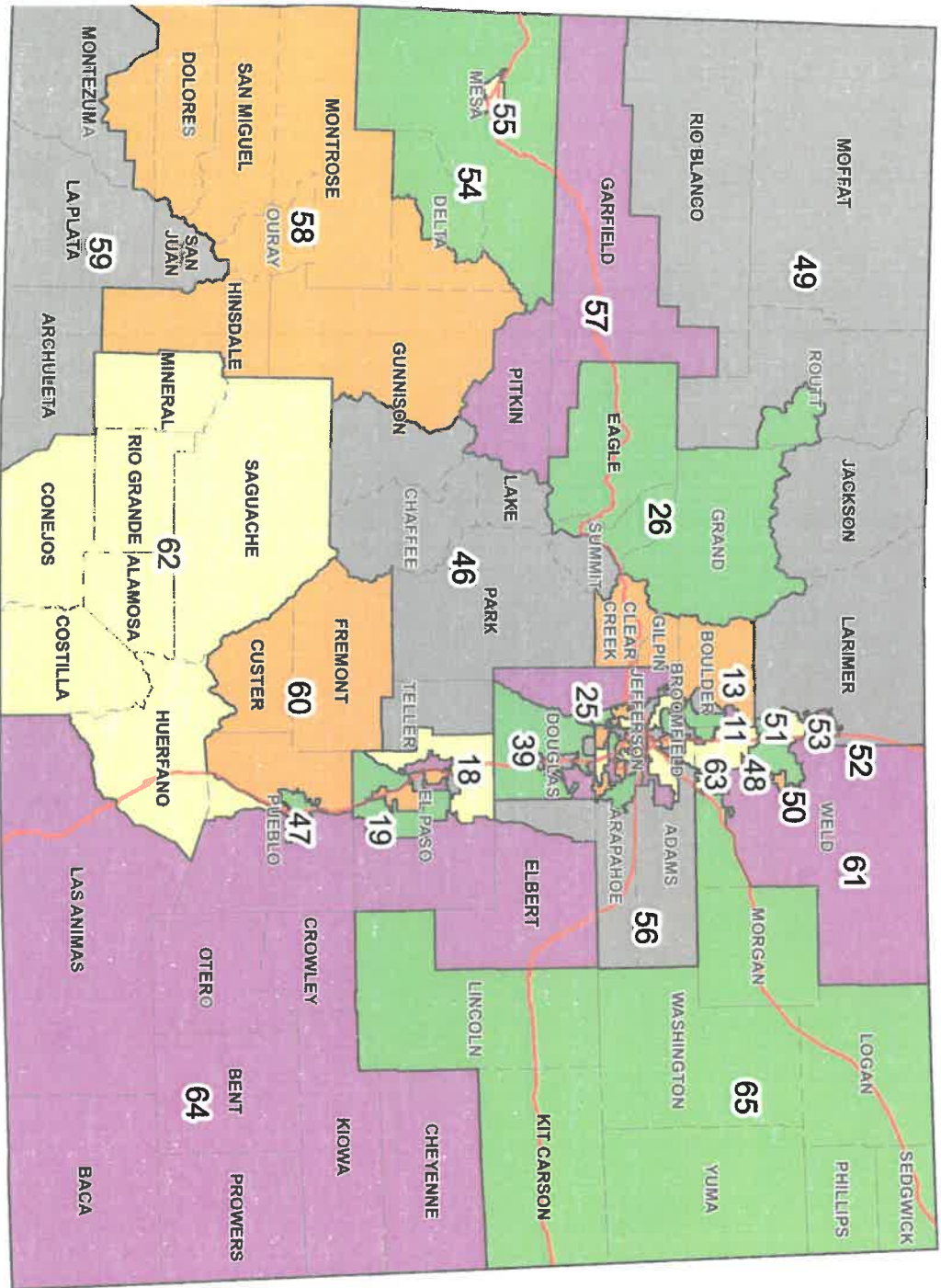


Esri, HERE, Garmin, NGA, USGS, NPS



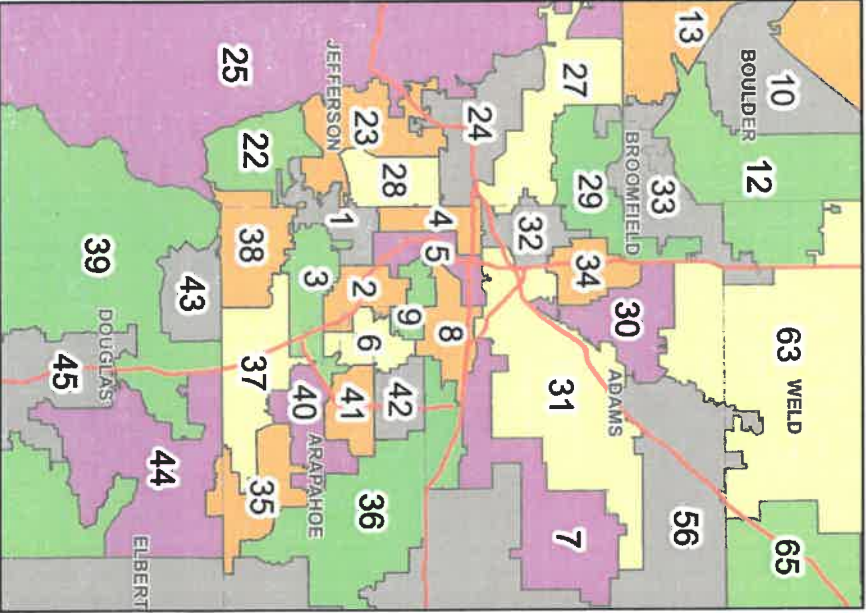
Colorado Independent Restructuring Commission

Colorado House Districts Statewide - First Staff Plan

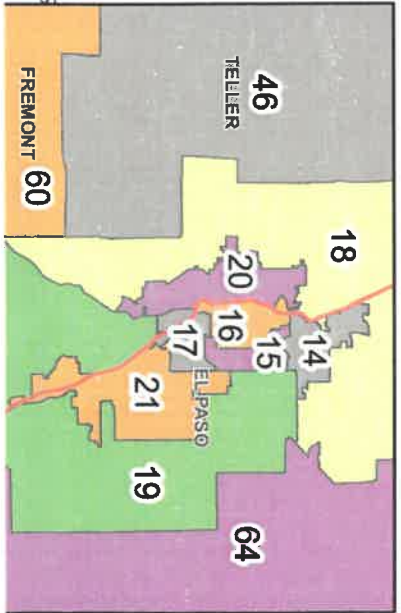


Esri, HERE, Garmin, NGA, USGS, NPS

Denver Metro Area



Colorado Springs Metro Area



Expense Categories - ARP

Purpose:

The Interim Final Rule identity four eligible uses that NEUs, Metro Cities, and Counties can dedicate ARP funds towards:

1. Respond to public health emergency and negative impacts
2. Premium Pay
3. Revenue Replacement (not included since not relevant)
4. Necessary Investment In water and sewer

These four eligible uses are broken down further into seven eligible spending types within the Compliance and Reporting Guidance for State and Local Recovery Funds document:

1. Public Health
2. Negative Economic Impacts
3. Services to Disproportionately Impacted Communities
4. Premium Pay
5. Infrastructure
6. Revenue Replacement
7. Administrative

Also within the Compliance and Reporting Guidance for State and Local Recovery Funds document, These eligible spending types are broken down even further into 66 individual spending categories.

Please see next page



COLORADO
Department of Local Affairs

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Propose 1

2

Public Health Response ARR

Summary, Interim Final Rule released 5/17/2021 and Treasury FAQ

Support Public Health Response:

- **Services to contain and mitigate the spread of COVID-19,** including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities.
- **Behavioral healthcare services,** including mental health or substance misuse treatment, crisis intervention, and related services.
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response.

Services & Programs to contain and mitigate the spread of COVID-19 include:

- Vaccination programs
- Medical expenses
- Testing and contact tracing
- Isolation or quarantine
- PPE purchases
- Support for vulnerable populations to access medical or public health services
- Public health surveillance (e.g., monitoring for variants)
- Enforcement of public health orders
- Public communication efforts
- Enhancement of healthcare capacity, including alternative care facilities
- Prevention, mitigation, or other services in congregate living facilities and schools
- Enhancement of public health data systems
- Capital investments in public facilities to meet pandemic operational needs
- Ventilation improvements in key settings like healthcare facilities

Services to address behavioral healthcare needs exacerbated by pandemic include:

- Mental health treatment
- Substance misuse treatment
- Other behavioral health services
- Hotlines or warmlines
- Crisis intervention
- Services or outreach to promote access to health and social services

Payroll and covered benefits expenses

Public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

Vaccine incentives:

Response to the COVID-19 public health emergency includes expenses related to COVID-19 vaccination programs. Programs that provide incentives reasonably expected to increase the number of people who choose to get vaccinated, or that motivate people to get vaccinated sooner than they otherwise would have, are an allowable use of funds so long as such costs are reasonably proportional to the expected public health benefit. (Treasury, FAQ, Q2.12)

Ineligible public health expenses include:

Certain uses would not be within the scope of this eligible use category, although may be eligible under other eligible use categories. A general infrastructure project, for example, typically would not be included unless the project responded to a specific pandemic public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact like those described above (e.g., affordable housing in a QCT). (Treasury, Interim Final Rule, page 11)



COLORADO
Department of Local Affairs

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Purpose 1

Equity-Focused Services ARP

Summary, Interim Final Rule released 5/17/2021 and Treasury FAQ

Equity-Focused Services:

- Additional flexibility for the hardest-hit communities and families to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments (*Treasury, Quick Reference Guide*)

- Broadly applicable to Qualified Census Tracts (QCTs), other disproportionately impacted areas, and when provided by Tribal governments (*Treasury, Quick Reference Guide*)
- Support immediate economic stabilization for households and businesses (*Treasury, Quick Reference Guide*)

- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic (*Treasury, Quick Reference Guide*)

Presumption of Eligible Services:

- Treasury will presume that certain types of services are eligible uses when provided in a Qualified Census Tract (QCT), to families living in QCTs, or when these services are provided by Tribal governments. (*Treasury, FAQ, 2.11, Interim Final Rule, page 6*)

- Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination for how the pandemic disproportionately impacted the populations, households, or geographic areas to be served. (*Treasury, FAQ, 2.11, Interim Final Rule, page 6*)

Eligible services may include:

- Addressing health disparities and the social determinants of health, including community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs. (*Treasury, FAQ, 2.11*)

- Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity. (*Treasury, FAQ, 2.11*)

- Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs. (*Treasury, FAQ, 2.11*)

- Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth. (*Treasury, FAQ, 2.11*)

Ineligible public health expenses:

Certain uses would not be within the scope of this eligible use category, although may be eligible under other eligible use categories. A general infrastructure project, for example, typically would not be included unless the project responded to a specific pandemic public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact like those described above (e.g., affordable housing in a QCT). (*Treasury, Interim Final Rule, page 11*)



COLORADO
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Purpose 2

Premium Pay - ARP

Summary, Interim Final Rule released 5/17/2021 and Treasury FAQ

Reimbursable Details:

- Payments may be used by recipients to provide premium pay directly to eligible workers performing essential work during the COVID-19 public health emergency
- Third-party employers with eligible workers performing essential work in eligible sectors are eligible for grants to provide premium pay. As an example, if a NEW contractor with a third party to perform sanitation work, the third-party contractor could be eligible to receive a grant to provide premium pay for these eligible workers
- An essential worker may receive both retrospective premium pay for prior work as many essential workers have not yet received additional compensation for work performed as well as prospective premium pay for current or ongoing work. **Must be fully additive** to a workers wages.
- Recipients may use funds for routine payroll contributions to pensions of employees whose wages and salaries are an eligible use

Emphasis for Premium Pay:

- Prioritize low- and moderate-income workers, who face the greatest mismatch between employment-related risks and compensation
- Defines premium pay to mean an amount up to \$13 per hour in addition to wages or remuneration the worker otherwise receives and in an aggregate amount not to exceed \$25,000 per eligible worker.
- Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific written justification for how it responds to the needs of these workers.

Essential Workers:

- These are workers who have been and continue to be relied on to maintain continuity of operations of essential critical infrastructure sectors, including those who are critical to protecting the health and wellbeing of their communities. Key sectors include healthcare, grocery and food services, education, childcare, sanitation, and transit.

Examples of Eligible Roles:

- ◆ Staff at nursing homes, hospitals, and home care settings;
- ◆ Workers at farms, food production facilities, grocery stores, and restaurants;
- ◆ Janitors and sanitation workers;
- ◆ Truck drivers, transit staff, and warehouse workers;
- ◆ Public health and safety staff;
- ◆ Childcare workers, educators, and other school staff, and
- ◆ Social service and human services staff

Ineligible payroll expenses:

- Funds shall not be used for "extraordinary" deposits into defined pension funds. Treasury defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability.
- An individual who teleworked from a residence may not receive premium pay.



COLORADO
Department of Local Affairs

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Propose 2

Summary, Interim Final Rule released 5/17/2021 and Treasury FAQ

Payroll -ARRP

ARRP funds management:

- Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds. (Treasury, FAQ, Q10.2)
- Recipients may fund to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations as it relates to rebuilding public sector capacity.

Rehiring State, Local, and Tribal Government Staff:

- The Interim Final Rule includes payroll and covered benefits, and other costs associated with rehiring public sector staff, up to the pre-pandemic staffing level of the government, which is measured based on employment as of January 27, 2020.

Ineligible payroll expenses:

- Funds shall not be used for "extraordinary" deposits into defined pension funds. Treasury defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability.
- An individual who teleworked from a residence may not receive premium pay.

Reimbursable Payroll:

- The proportion of payroll and benefits comparable to the time spent devoted to mitigating or responding to the COVID-19 public health emergency.
- For administrative convenience, the recipient may consider public health and safety employees to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated to responding to the COVID-19 public health emergency.

Eligible Roles:

- ❖ Public safety
- ❖ Public health
- ❖ Health care
- ❖ Human services
- ❖ Similar employees

Small Businesses and Non-profits:

- Loans or grants to mitigate financial hardship, such as declines in revenues or impacts of periods of business closure, by supporting payroll and benefits costs will be viewed as eligible.



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Purpose 4

6

Water and Sewer - ARP

Purpose:

The Interim Final Rule provides these governments with wide latitude to **Identify Investments in water and sewer infrastructure** that are of the highest priority for their own communities, which may include projects on privately-owned infrastructure. The Interim Final Rule aligns eligible uses of the Fiscal Recovery Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Priority:

- States must give priority to projects that ensure compliance with **applicable health and environmental safety requirements**; *address the most serious risks to human health, and assist systems most in need on a per household basis according to State affordability criteria.*

Eligible Expenses:

- Projects to **construct, improve, and repair wastewater treatment plants.**
- **Control non-point sources of pollution.**
- Improve resilience of infrastructure to severe weather events.
- Create green infrastructure.
- **Upgrading facilities and transmission, distribution, and storage systems, including replacement of lead service lines**
- **Cybersecurity needs to protect water or sewer infrastructure**, such as developing effective cybersecurity practices and measures at drinking water systems and publicly owned treatment works.
- **Protect waterbodies from pollution**

Encouraged Spending:

- Treasury encourages recipients to consider projects based on long-term community impacts:
- Projects to **replace lead service lines** due to the risks and long term impacts of lead exposure.
 - **Green Infrastructure Investments** and projects to improve resilience to the effects of climate change.

Ineligible expenses:

Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs. (Treasury, Fact Sheet, Question 8)



COLORADO
Department of Local Affairs

The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply. All ARPA recipients must refer to US Treasury guidance and their own legal counsel.

Purpose 4

7

Broadband - ARP

Purpose:

With increased use of technology for daily activities and the movement by many businesses and schools to operating remotely during the pandemic, broadband has become even more critical for people across the country to carry out their daily lives. By at least one measure, however, tens of millions of Americans live in areas where there is no broadband infrastructure that provides download speeds greater than 25 Mbps and upload speeds of 3 Mbps. 140. The Interim Final Rule provides that **eligible investments in broadband are those that are designed to provide services meeting adequate speeds and are provided to unserved and underserved households and businesses.**

May invest in areas where not all households or businesses are underserved, as long as objective is to provide serve to unserved/underserved households/businesses. (*Treasury, FAQ, 6, 8)*

Priority:

- **Construction of broadband networks in rural communities** across the country, are given priority if they offer faster service, with the service offerings of 100 Mbps download and 20 Mbps upload being included in the "above baseline" performance tier set by the FCC.

Encouraged Spending:

- Investments in **fiber optic infrastructure** where feasible
- Projects that deliver a physical broadband connection by prioritizing projects that achieve **last mile-connections**; connectivity between the main backbone, network and the users'.
- Support for **broadband networks owned, operated by, or affiliated with local governments, non-profits, and co-operatives**—providers with less pressure to turn profits and with a commitment to serving entire communities.
- Recipients are also encouraged to consider ways to **integrate affordability options into their program design.**
- Recipients are encouraged to **avoid investing in locations that have existing agreements to build reliable wireline service with minimum speeds of 100 Mbps download and 20 Mbps upload by December 31, 2024.** In order to avoid duplication of efforts and resources.

Eligible Expenses:

- Projects designed to deliver, upon project completion, service that reliably meets or exceeds **symmetrical upload and download speeds of 100 Mbps.**
- In cases where 100 Mbps upload speed is impracticable due to geographical, topographical, or financial constraints, the Interim Final Rule permits upload speeds of **between at least 20 Mbps and 100 Mbps.**



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Expense Categories - ARP

- **Public Health**
 - ❖ 1.1 COVID-19 Vaccination
 - ❖ 1.2 COVID-19 Testing
 - ❖ 1.3 COVID-19 Contact Tracing
 - ❖ 1.4 Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)
 - ❖ 1.5 Personal Protective Equipment
 - ❖ 1.6 Medical Expenses (including Alternative Care Facilities)
 - ❖ 1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
 - ❖ 1.8 Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
 - ❖ 1.9 Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
 - ❖ 1.10 Mental Health Services
 - ❖ 1.11 Substance Use Services
 - ❖ 1.12 Other Public Health Services
- **Negative Economic Impacts**
 - ❖ 2.1 Household Assistance: Food Programs
 - ❖ 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
 - ❖ 2.3 Household Assistance: Cash Transfers
 - ❖ 2.4 Household Assistance: Internet Access Programs
 - ❖ 2.5 Household Assistance: Eviction Prevention
 - ❖ 2.6 Unemployment Benefits or Cash Assistance to Unemployed Workers
 - ❖ 2.7 Job Training Assistance (e.g., Sectoral Job-training, Subsidized Employment, Employment Supports or Incentives)
 - ❖ 2.8 Contributions to UI Trust Funds
 - ❖ 2.9 Small Business Economic Assistance (General)
 - ❖ 2.10 Aid to Nonprofit Organizations
 - ❖ 2.11 Aid to Tourism, Travel, or Hospitality
 - ❖ 2.12 Aid to Other Impacted Industries
 - ❖ 2.13 Other Economic Support
 - ❖ 2.14 Rehiring Public Sector Staff



COLORADO
Department of Local Affairs

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Expense Categories - ARP

- **Services to Disproportionately Impacted Communities**
 - ❖ 3.1 Education Assistance: Early Learning
 - ❖ 3.2 Education Assistance: Aid to High-Poverty Districts
 - ❖ 3.3 Education Assistance: Academic Services
 - ❖ 3.4 Education Assistance: Social, Emotional, and Mental Health Services
 - ❖ 3.5 Education Assistance: Other
 - ❖ 3.6 Healthy Childhood Environments: Child Care
 - ❖ 3.7 Healthy Childhood Environments: Home Visiting
 - ❖ 3.8 Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System
 - ❖ 3.9 Healthy Childhood Environments: Other
 - ❖ 3.10 Housing Support: Affordable Housing
 - ❖ 3.11 Housing Support: Services for Unhoused Persons
 - ❖ 3.12 Housing Support: Other Housing Assistance
 - ❖ 3.13 Social Determinants of Health: Other
 - ❖ 3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators
 - ❖ 3.15 Social Determinants of Health: Lead Remediation
 - ❖ 3.16 Social Determinants of Health: Community Violence Interventions
- **Premium Pay**
 - ❖ 4.1 Public Sector Employees
 - ❖ 4.2 Private Sector: Grants to Other Employers
- **Infrastructure**
 - ❖ 5.1 Clean Water: Centralized Wastewater Treatment
 - ❖ 5.2 Clean Water: Centralized Wastewater Collection and Conveyance
 - ❖ 5.3 Clean Water: Decentralized Wastewater
 - ❖ 5.4 Clean Water: Combined Sewer Overflows
 - ❖ 5.5 Clean Water: Other Sewer Infrastructure
 - ❖ 5.6 Clean Water: Stormwater
 - ❖ 5.7 Clean Water: Energy Conservation
 - ❖ 5.8 Clean Water: Water Conservation
 - ❖ 5.9 Clean Water: Nonpoint Source
 - ❖ 5.10 Drinking water: Treatment
 - ❖ 5.11 Drinking water: Transmission & Distribution
 - ❖ 5.12 Drinking water: Transmission & Distribution: Lead Remediation
 - ❖ 5.13 Drinking water: Source
 - ❖ 5.14 Drinking water: Storage
 - ❖ 5.15 Drinking water: Other water infrastructure
 - ❖ 5.16 Broadband: "Last Mile" projects
 - ❖ 5.17 Broadband: Other projects



COLORADO
 Department of Local Affairs

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Expense Categories - ARP

- Revenue Replacement
 - ❖ 6.1 Provision of Government Services

- Administrative
 - ❖ 7.1 Administrative Expenses
 - ❖ 7.2 Evaluation and Data Analysis
 - ❖ 7.3 Transfers to Other Units of Government
 - ❖ 7.4 Transfers to Non-entitlement Units (States and territories only)



COLORADO
Department of Local Affairs

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Patrick Rondinelli, Southwest Regional Manager
Colorado Department of Local Affairs
P.O. Box 997
Ouray, CO 81427

RE: REDI grant application

September 27, 2021

Dear Mr. Rondinelli,

I'm writing this letter to express the Town of Dolores's support for Montezuma County's application for a DOLA REDI grant to hire an Economic Development Coordinator who would serve the County, the towns of Dolores and Mancos and City of Cortez and work with other economic development partners in the region such as Region 9 and the SWCCOG. Currently, the County has created an ad-hoc group of professionals and elected officials to work on economic development projects throughout the County. Yet, this group has many competing priorities and thus important plans and projects get delayed. The County and its partners recognize the importance and urgency of economic development activities in the region and yet it does not have the resources currently to hire a dedicated economic development coordinator.

It is our hope that hiring an economic development coordinator will help our county better support our current businesses as well as attract targeted new businesses. Our area was designated as economically distressed prior to Covid, and the pandemic has added additional burdens. An economic development coordinator will help create a positive business environment, diversify and strengthen the economy, and create more well-paying jobs which will in turn lead to a better quality of life for our residents.

Sincerely,

Chad Wheelus
Mayor of Dolores



Discussion and Possible Action

**Meeting Date: September 27, 2021
AGENDA DOCUMENTATION
ITEM**

TO: DOLORES TOWN MAYOR & TRUSTEES

**FROM: KEN CHARLES
INTERIM TOWN MANAGER**

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING AWARDED THE CONTRACT FOR DEVELOPING SCHEMATIC DESIGN AND SEVERAL CONCEPTUAL MASTER PLAN OPTIONS FOR FLANDERS PARK TO LINDA ROBINSON STUDIO, INC.

PURPOSE AND BACKGROUND

With all of the new and proposed facility improvements in Flanders Park the need to step back and develop an approach to visualize all of these additions and understand the impacts to the park is necessary. The GGHS is nearing completion of the track and boxcar exhibit on the north side of the museum. The town has begun the restroom design process and the GGHS wants the town to consider a winter shelter structure at the southwest corner of the park. Involving the public in a project to produce and see options for the park is necessary as Flanders Park is the Dolores Town Square with a long history.

After conferring with the Parks and Recreation Committee and gaining their support I requested that Linda Robinson Studio, Inc provide a proposal for this project. This proposal contains the following:

- Research the existing conditions
- Site analysis/base maps
- Create several draft plan options and format for presentation
- Make revisions to present to the public

The town will also contract for a property survey of Flanders Park that will not only identify boundaries, but also the location of utilities and topography. There is value performing the master planning while the restroom design project is being produced. The Master Plan will provide insight to the location of the restroom.

FISCAL IMPACT

The town would be obligating \$4,999 for this contract.

RECOMMENDATIONS

It is the recommendation of the Town Manager that the mayor and board of trustees approve moving forward on the Flanders Park Restroom design and engage with Linda Robinson Studio, Inc for the conceptual plan and schematic design of Flanders Park.

Attachments: Proposal from Linda Robinson Studio, Inc.

**Town of Dolores
Resolution No R454
Series 2021**

**A RESOLUTION AWARDING THE BID TO AND APPROVING A CONTRACT WITH
LINDA ROBINSON STUDIO, INC TO DEVELOP A CONCEPTUAL MASTER PLAN FOR
FLANDERS PARK**

WHEREAS, the Town of Dolores (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. § 31-15-101; and

WHEREAS, the Town is pursuing a grant to develop a master plan for Flanders Park which requires the assistance of a landscape architect;

WHEREAS the Town finds that LINDA ROBINSON STUDIO, INC. offer is reasonable and best suited to the Town's situation and purposes in the amount of \$4,999.00 as provided for in the attached contract;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

Section 1. The Town Board of Trustees hereby awards the contract to develop a master plan for Flanders Park to LINDA ROBINSON STUDIO, INC., in the initial amount of \$4,999 and the form attached hereto and authorizes the Mayor to execute the contract and the Town Clerk to attest the agreement with LINDA ROBINSON STUDIO, INC for said services when in final form.

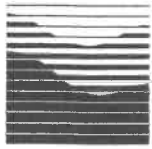
Section 2. This resolution shall become effective immediately upon its adoption by the Board of Trustees.

Passed, adopted and approved this 27th day of September, 2021.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor

Attest: _____, Town Clerk



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

STANDARD SHORT FORM CONTRACT FOR PROFESSIONAL SERVICES BETWEEN LANDSCAPE ARCHITECT AND CLIENT

Preliminary Provisions

Date

This Agreement is made as of September 1, 2021 between the Client and Landscape Architect for the Landscape Architectural Services as provided herein.

Client

Ken Charles, Manager of the Town of Dolores, Colorado

NAME

420 Central Avenue, Dolores, Colorado 81323

ADDRESS / CITY / STATE / ZIP

MANAGER

RELATIONSHIP TO PROJECT OWNER

Landscape Architect

LINDA ROBINSON STUDIO, INC

NAME

ENTITY

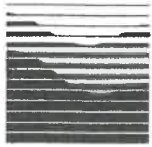
SOLE PROPRIETOR PARTNERSHIP **CORPORATION** LIMITED LIABILITY COMPANY

P.O. BOX 832, DOLORES, CO 81323

ADDRESS / CITY / STATE / ZIP

Linda Robinson Email: lr@lindarobinsonstudio.com Telephone: 970.739.0537

CONTACT INFORMATION



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

Project

(general description of Project: name, purpose, baseline information)

Name: Flanders Park Conceptual Master Plan

Description: Schematic design for Flanders Park, 420 Central Avenue, between Central Avenue, Railroad Avenue, Fourth Street and Fifth Street in the Town of Dolores, Colorado. The deliverables will be several conceptual Master Plan options for presentation to the public for comment.

Compensation

Compensation for the Scope of Services performed under this Agreement shall be the sum of \$4999.00 plus any additional Reimbursable Expenses. A retainer of \$500.00 is due upon the signing of this contract. Invoices will be submitted intermittently based on the percentage of work completed.

Article 1

Landscape Architectural Services

1.1 Standard of Care

The Landscape Architectural Services shall be performed with care and diligence in accordance with the professional standards applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

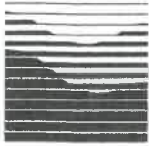
1.2 Scope of Services

Landscape Architectural Services to be provided under this Agreement are:

Schematic Design to develop Flanders Park Conceptual Master Plan options for presentation to the public for review.

- a. Meet with Client to discuss and memorialize the Project's requirements.
- b. Prepare conceptual Schematic Design drawings that illustrate the scale and relationship of the Project components. The process proposed is as follows:

	Tasks	time	Total
1	Gather existing conditions documentation from Town of Dolores Staff. Review. If necessary perform rudimentary field measurements and mark items for Surveyor (to be contracted by the Town of Dolores) to formally locate. Translate all items into digital format. *** The assistance of Town Staff and possibly Surveyor will be essential to this step.	5	375
2	Develop program - research the essential needs of the town representatives for the park, research the essential needs of the Galloping Goose Society	3	225
3	Develop digital file and draft base drawing for site analysis and design	10	750
4	Site Analysis: Develop digital files, draft base maps Document existing conditions and identify opportunities and constraints Prepare site analysis documents	17	1275



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

	Tasks	time	Total
5	Create several draft conceptual plan options, and format for presentation.	22	1650
6	Present to Town Staff and Parks Committee members for feed back	2	150
7	Make revisions for Final Documents to present to public in a subsequent phase.	7	525
8	Misc./ reimbursable expenses		49
	Total		4999

1.3 Supplemental Services

Supplemental Services are in addition to the basic Scope of Services and, when requested in writing by the Client, shall entitle the Landscape Architect to additional compensation beyond the Compensation stated above. Supplemental Services under this Agreement expressly include but are not limited to:

Any additional work outside the scope of this proposal, will be performed on an hourly basis as needed and directed by the Manager of the Town of Dolores, CO.

- a. Presentation models, additional drawings and renderings; sub-consultants; design development; construction documentation; construction oversight.
- b. Excluded Services are not a part of Landscape Architect's Basic or Additional Services and are the responsibility of others. Excluded Services include, but are not limited to, the following: Topography and boundary surveys; Legal descriptions of property; lot line location; Soils testing and/or engineering; Existing site engineering and utility information; engineering other than that provided within the scope of services; and project or construction cost estimates.

1.4 Changes to Approved Services

Revisions to drawings or other documents shall constitute Supplemental Services when made necessary because of Client-requested changes to previously approved drawings or other documents, or because of Client changes to previous Project budget parameters or Project requirements.

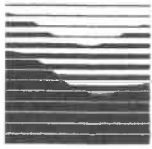
1.5 Schedule of Performance

The Client's signature on this Agreement shall be the basis for the Landscape Architect to begin providing services for the Project. The Landscape Architect shall perform the services as expeditiously as is consistent with the standard of care described in section 1.1, above.

Article 2 Client's Responsibilities

2.1 Information

The Client shall provide data about the site and other information on which the design is to be based as well as Client's budget parameters for the Project. The Landscape Architect shall be entitled to rely on the accuracy and completeness of information provided by the Client. The provision of documentation on existing conditions



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

2.2 Budget

The Landscape Architect shall reasonably strive to propose designs and prepare documents consistent with the Client's budget parameters. If provided by the Landscape Architect as a part of the Scope of Services, opinions of probable construction costs are based on the Landscape Architect's familiarity with the landscape construction industry and are provided only to assist the Client's budget planning. Such opinions shall not be construed to provide a guarantee or warranty that the actual construction costs will be within the Project budget parameters at the time construction bids are solicited or construction contracts negotiated.

2.3 Approvals

The Client's decisions, approvals, reviews, and responses shall be communicated to the Landscape Architect in a timely manner so as not to delay the performance of the Landscape Architectural Services.

2.4 Project Permit and Review Fees

The Client shall pay all fees required to secure jurisdictional approvals for the Project.

Article 3

Ownership of Documents

The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the "Design Materials"). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

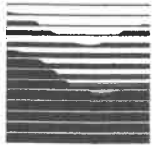
Article 4

Landscape Architect Compensation

4.1 Compensation for the Landscape Architectural Services performed under this Agreement shall be as indicated in the Preliminary Provisions plus Reimbursable Expenses as defined below. Supplemental Services, when requested in writing by the Client, shall require additional compensation to be determined on an hourly basis or on the basis of a negotiated fee.

4.2 Reimbursable Expenses are expenditures made by the Landscape Architect, its employees, and consultants in the interest of the Project plus an administrative fee of 5%. Reimbursable Expenses include but are not limited to travel expenses, costs of reproduction of documents, postage, services of professional consultants which cannot be quantified at the time of contracting, and other, similar, direct Project-related expenditures.

4.3 Monthly payments to the Landscape Architect shall be based on (1) the percentage of the Scope of Services completed, and shall include payments for (2) Supplemental Services performed, and (3) Reimbursable Expenses incurred.



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

4.4 Payments are due and payable 30 days from the date of the Landscape Architect's invoice. Invoiced amounts unpaid 45 days after the invoice date shall be deemed overdue and shall accrue 1.5 % simple interest per month. At the Landscape Architect's option, overdue payments may be grounds for termination or suspension of services.

4.5 If through no fault of the Landscape Architect, the Scope of Services to be provided under this Agreement has not been completed within 180 days of the initial notice to proceed, the compensation for services rendered after that time period shall be equitably adjusted.

Article 5 Indemnification

Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney's fees, to the extent such losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

Article 6 Dispute Resolution

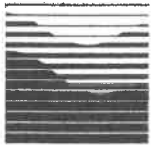
6.1 If a dispute arises out of or relates to this Agreement, the parties shall endeavor to resolve their differences first through direct discussions. If the dispute has not been settled within 14 days of the initial discussions, the parties shall submit the dispute to mediation, the cost of which shall be shared equally by the parties.

6.2 Nothing in these provisions shall limit rights or remedies not expressly waived under applicable lien laws.

Article 7 Termination

This Agreement may be terminated by either party on seven (7) days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, provided the defaulting party has not cured or in good faith diligently commenced to cure the breach during the 7-day notice period.

Article 8 Other Terms and Conditions



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

8.1 Assignment

Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of proceeds.

8.2 Governing Law

The law in effect at the Landscape Architect's principal place of business shall govern this Agreement.

8.3 Complete Agreement

This Agreement represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in a writing signed by both the Client and the Landscape Architect.

Landscape Architect

Linda Robinson Studio, Inc
Linda Robinson, PLA, ASLA , President

_____ Date

Client

_____ Date