



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

AUGUST 22, 2022, 5:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

WORKSHOP: 5:30 P.M. THROUGH 6:30 P.M: Includes dinner

- 1. Discussion: 2023 Budget workshop**

BOARD MEETING: 6:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. ADMINISTRATIVE BUSINESS AND PRESENTATIONS:

7.1 Logan Simpson Joe Rowell Park Plan Update Presentation-Jana McKenzie & Alex Buckley

7.2 Discussion: Bonnie Loving – Montezuma County Noxious Weed Department-Weed Management.

7.3 Discussion/Action: Bear Proof Trash Containers Vendor Selection

8. STAFF REPORTS/PRESENTATIONS:

8.1 Managers Report:

8.1.a CIRSA Training Handout: Email Suggestions for Elected & Appointed Officials.

8.1.b. Dolores Donation Opportunities

8.1.c. Thank you letter-Dolores Rotary Club.

8.2 Attorneys Report:

9. PUBLIC HEARINGS: Public Hearing - Second Reading of Ordinance 559 Series 2022: Amending Ordinance 532 Series 517 creating a Park/Playground Advisory Committees for the Town of Dolores. (Adding a fifth member position).

10. DISCUSSION/ACTION ORDINANCES/RESOLUTIONS:

10.1 Discussion/Action: Approval Second Reading of Ordinance 559 Series 2022: Amending Ordinance 532 Series 517 creating a Park/Playground Advisory Committees for the Town of Dolores. (Adding a fifth member position).

10.2 Appointment of the 5th member to Parks Committee

11. OTHER ORGANIZATIONS:

Chamber and Jim-we may want to debrief on Escalante Day

12. EXECUTIVE SESSION: To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a); specifically, discussion on whether to make an offer to purchase a parcel of real property currently listed for sale in which no Trustee has a personal interest and which may be a suitable structure for Town offices

13. FUTURE AGENDAS: September

13.1 Budget

13.2 Discuss Code Enforcement

13.3 Utility Improvements

13.4 Review outcome of survey

14. TRUSTEES REPORTS AND ACTIONS:

15. ADJOURN

PURPOSE OF A BUDGET

Simplified

- Revenues and expenses
- Dollars and results
- “Goals with price tags” - Wildavsky - 1984

More Than Numbers...

A tool to communicate with your community about your financial health, priorities and how you're planning to get there.



COLORADO
Department of Local Affairs

BUDGET STATUTES - WHO HAS TO DO IT?

[C.R.S. 29-1-102\(13\).](#) Definitions.

"Local government" means any authority, county, municipality, city and county, district, or other political subdivision of the state of Colorado; any institution, department, agency, or authority of any of the foregoing; and any other entity, organization, or corporation formed by intergovernmental agreement or other contract between or among any of the foregoing...does not include...any home rule city or town, home rule city and county, cities and towns operating under a territorial charter, school district, or local college district.

[C.R.S. 29-1-113\(2\)](#) Filing of budget.

...budgets shall be filed with the division by **home rule** cities, cities and counties, and towns and cities operating under a territorial charter for the purpose of information and research.



COLORADO
Department of Local Affairs

WHAT'S REQUIRED:

[CRS 29-1-103](#). Budgets required.

- (1) Each local government shall adopt an annual budget. To the extent that the financial activities of any local government are fully reported in the budget or budgets of a parent local government or governments, a separate budget is not required. Such budget shall present a complete financial plan by fund and by spending agency within each fund for the budget year and shall set forth the following:
 - a) All proposed expenditures for administration, operations, maintenance, debt service, and capital projects to be undertaken or executed by any spending agency during the budget year;
 - b) Anticipated revenues for the budget year;
 - c) Estimated beginning and ending fund balances;
 - d) The corresponding actual figures for the prior fiscal year and estimated figures projected through the end of the current fiscal year, including disclosure of all beginning and ending fund balances, consistent with the basis of accounting used to prepare the budget;
 - e) A written budget message describing the important features of the proposed budget, including a statement of the budgetary basis of accounting used and a description of the services to be delivered during the budget year; and
 - f) Explanatory schedules or statements classifying the expenditures by object and the revenues by source.



COLORADO
Department of Local Affairs

BUDGET HEARING NOTICE

C.R.S. 29-1-106. Notice of budget.

- (1) Upon receipt of the proposed budget, the governing body shall cause to be published a notice containing the following information:
- a) The date and time of the hearing at which the adoption of the proposed budget will be considered;
 - b) A statement that the proposed budget is available for inspection by the public at a designated public office located within the boundaries of the local government, or, if no public office is located within such boundaries, the nearest public office where the budget is available; and
 - c) A statement that any interested elector of the local government may file any objections to the proposed budget at any time prior to the final adoption of the budget by the governing body.
- (2) If the governing body has submitted or intends to submit a request for increased property tax revenues to the division pursuant to section 29-1-302 (1), the amount of the increased property tax revenues resulting from such request shall be stated in such notice or in a subsequent notice in the manner provided in subsection (3) of this section.



COLORADO
Department of Local Affairs

BUDGET HEARING NOTICE

(3)

- a) For any local government whose proposed budget is more than fifty thousand dollars, the notice required by subsection (1) of this section shall be published one time in a newspaper having general circulation in the local government.
- b) Any local government whose proposed budget is fifty thousand dollars or less shall cause copies of the notice required by subsection (1) of this section to be posted in three public places within the jurisdiction of such local government in lieu of such publication.

- Proposed budget > \$50,000
Newspaper
- Proposed budget <= \$50,000
3 public places



COLORADO

Department of Local Affairs

BUDGET ADOPTION AND APPROPRIATIONS

29-1-108. Adoption of budget - appropriations - failure to adopt.

- (1) The governing body of the local government shall hold a **hearing** to consider the adoption of the proposed budget, at which time objections of the electors of the local government shall be considered. The governing body shall revise, alter, increase, or decrease the items as it deems necessary in view of the needs of the various spending agencies and the anticipated revenue of the local government. Adoption of the proposed budget shall be effective only upon an affirmative vote of a majority of the members of the governing body.
- (2) **Before the mill levy is certified** pursuant to section 39-1-111 or 39-5-128, C.R.S., the governing body shall enact an ordinance or resolution adopting the budget and making appropriations for the budget year. The **amounts appropriated shall not exceed the expenditures** specified in the budget. Appropriations shall be made **by fund or by spending agencies within a fund**, as determined by the governing body. Changes to the adopted budget or appropriation shall be made in accordance with the provisions of section 29-1-109.

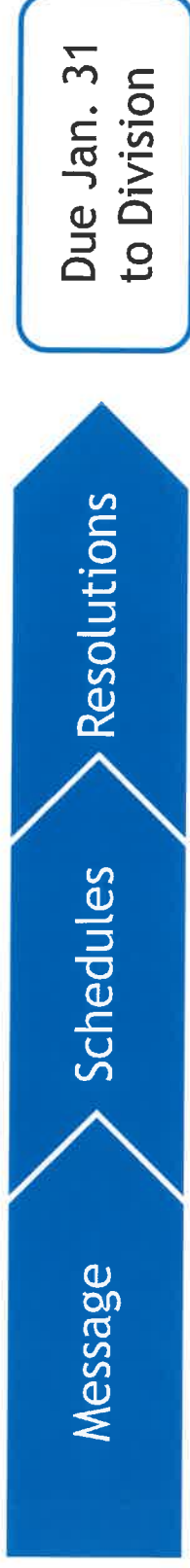


COLORADO
Department of Local Affairs

BUDGET FILING

29-1-113. Filing of budget.

- (1) No later than thirty days following the beginning of the fiscal year of the budget adopted pursuant to section 29-1-108, the governing body shall cause a certified copy of such budget, including the budget message, to be filed in the office of the division. The budget of a special district shall include any resolutions adopting the budget, appropriating moneys, and fixing the rate of any mill levy. Copies of the budget of a local government and of ordinances or resolutions authorizing expenditures or the transfer of funds shall be filed with the officer or employee of the local government whose duty it is to disburse moneys or issue orders for the payment of money.



COLORADO
Department of Local Affairs

BUDGET CALENDAR

Oct. 15

- Budget Officer presents the proposed budget to the board & a notice for a public budget hearing is published, C.R.S. 29-1-105, C.R.S. 29-1-106(1)

Formal action to adopt the budget and make appropriations

Dec. 15

- Certify the mill levy (must adopt the budget and make appropriations first), C.R.S 39-5-128(1)

Dec. 31

- Deadline to adopt a budget (if there is no mill levy to certify)



COLORADO
Department of Local Affairs

Budget Analysis

REVENUES

Reporting As Of 06/01/2022 to 06/30/2022

Reporting Department: 10 - General

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Property Tax	10-311-100	5,611.10	65,324.70	89,000.00	-23,675.30	73.40
Sales Tax Revenue	10-313-100	39,984.01	197,074.05	475,000.00	-277,925.95	41.49
Cigarette Tax Revenue	10-314-100	0.00	693.82	1,000.00	-306.18	69.38
Empire Franchise Fees	10-318-101	3,699.28	24,872.33	45,000.00	-20,127.67	55.27
Cable T.V. Franchise	10-318-102	0.00	2,700.39	4,000.00	-1,299.61	67.51
Atmos Energy Franchise	10-318-103	0.00	15,649.18	14,000.00	1,649.18	111.78
Commnet Tower Lease	10-318-105	718.34	4,310.04	7,500.00	-3,189.96	57.47
Atmos Energy Tower Lease	10-318-107	0.00	2,087.61	1,800.00	287.61	115.98
Liquor Licenses	10-321-101	150.00	1,500.00	3,250.00	-1,750.00	46.15
Business Licenses	10-321-102	125.00	3,390.00	4,000.00	-610.00	84.75
Building Permits	10-322-101	1,710.00	6,980.03	12,000.00	-5,019.97	58.17
Development Fees	10-322-102	100.00	4,271.62	0.00	4,271.62	0.00
Dog Licenses	10-322-103	10.00	830.00	800.00	30.00	103.75
Grant Revenue	10-334-102	0.00	0.00	242,239.00	-242,239.00	0.00
Marijuana License Fees	10-334-107	0.00	0.00	2,000.00	-2,000.00	0.00
Lottery Funds	10-335-101	2,639.53	5,704.41	11,360.00	-5,655.59	50.21
Other Miscellaneous Revenue	10-341-102	0.00	401.68	2,000.00	-1,598.32	20.08
Parks & Recreation Revenue	10-346-101	250.00	1,290.00	1,000.00	290.00	129.00
Court Fines and Fees	10-351-101	460.00	3,540.00	7,500.00	-3,960.00	47.20
Interest	10-361-101	54.39	318.94	500.00	-181.06	63.79
Playground Donation Joe Rowell	10-362-100	0.00	0.00	2,000.00	-2,000.00	0.00
TOTAL INCOME		55,511.65	340,938.80	925,949.00	-585,010.20	36.82
Community Development	EXPENSES 10-10-500	0.00	0.00	20,000.00	20,000.00	0.00
Town Magistrate	10-412-117	312.00	740.00	3,000.00	2,260.00	24.67
Trustee Education	10-413-320	418.00	418.00	2,000.00	1,582.00	20.90
Senior/Race/Goose/Bike Club	10-413-800	0.00	3,000.00	25,800.00	22,800.00	11.63
Easter Egg/TH Christmas Lights	10-413-812	0.00	568.11	1,000.00	431.89	56.81
Elections	10-414-310	0.00	1,498.16	3,500.00	2,001.84	42.80
Marijuana Licensing	10-414-311	0.00	0.00	4,000.00	4,000.00	0.00
Interim Town Manager	10-415-108	3,093.75	12,568.75	25,000.00	12,431.25	50.28
Treasurer	10-415-111	1,033.36	4,621.70	9,816.00	5,194.30	47.08
Administrative Clerk	10-415-112	1,753.57	8,631.73	12,298.00	3,666.27	70.19
Town Clerk	10-415-113	1,276.83	5,342.03	9,332.00	3,989.97	57.24
Maintenance Salaries	10-415-114	5,696.01	27,032.99	49,442.00	22,409.01	54.68
Maintenance Overtime	10-415-116	858.84	2,732.08	3,000.00	267.92	91.07
Board Payment	10-415-117	0.00	750.00	9,087.50	8,337.50	8.25
Health/Dental/Life - Insurance	10-415-210	2,327.50	20,733.27	32,577.00	11,843.73	63.64
Employee Payroll Taxes	10-415-220	1,464.04	5,876.37	11,225.00	5,348.63	52.35
Employee Retirement	10-415-230	440.43	1,833.12	3,121.00	1,287.88	58.74
State Compensation	10-415-260	0.00	0.00	2,200.00	2,200.00	0.00
Subscriptions or Dues	10-415-310	259.80	4,011.86	11,314.00	7,302.14	35.46
Codification	10-415-311	0.00	3,022.73	5,000.00	1,977.27	60.45
Administrative Education	10-415-320	0.00	400.00	5,000.00	4,600.00	8.00
Administrative Consulting	10-415-325	311.98	1,114.98	7,500.00	6,385.02	14.87
Town Attorney	10-415-330	784.38	3,665.69	10,000.00	6,334.31	36.66
Audit Fees	10-415-331	3,000.00	3,000.00	3,000.00	0.00	100.00
Gas Expenses	10-415-410	196.83	1,967.15	2,200.00	232.85	89.42
Electric Service	10-415-411	0.00	162.59	350.00	187.41	46.45
Trash Removal	10-415-413	917.86	2,969.62	5,500.00	2,530.38	53.99
Admin. Purchased Services	10-415-420	1,805.50	12,431.78	29,625.00	17,193.22	41.96
Copier Lease	10-415-430	290.51	1,626.83	3,950.00	2,323.17	41.19
Liability Insurance	10-415-520	584.00	5,249.14	8,831.00	3,581.86	59.44
Telephone/Internet/Fiber	10-415-530	340.28	2,262.46	5,000.00	2,737.54	45.25
Advertising & Legal Notices	10-415-540	435.35	2,323.00	7,000.00	4,677.00	33.19

Budget Analysis

Reporting As Of 06/01/2022 to 06/30/2022

Reporting Department: 10 - General

EXPENSES

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Travel & Mileage	10-415-580	0.00	486.00	2,000.00	1,514.00	24.30
Postage & Freight	10-415-602	49.08	1,400.46	3,000.00	1,599.54	46.68
Office Supplies	10-415-610	552.15	4,181.84	8,000.00	3,818.16	52.27
Uniforms	10-415-613	91.12	787.67	1,500.00	712.33	52.51
Supplies for Town Hall	10-415-615	30.45	260.30	1,100.00	839.70	23.66
Web Page/Business Enhancement	10-415-640	215.31	380.31	3,000.00	2,619.69	12.68
Miscellaneous	10-415-650	93.40	1,689.10	5,000.00	3,310.90	33.78
Dog Control Costs	10-415-655	0.00	0.00	150.00	150.00	0.00
Equipment	10-415-700	0.00	727.00	2,000.00	1,273.00	36.35
Capital Outlay	10-415-701	0.00	0.00	26,065.00	26,065.00	0.00
Master Comp. Plan (Land Use Code)	10-419-316	0.00	4,438.44	4,400.00	-38.44	100.87
AMERICAN RESCUE PLAN ACT (ARP)	10-419-326	0.00	16,065.00	240,039.00	223,974.00	6.69
TH Maint Purchase Service	10-419-423	225.00	225.00	0.00	-225.00	0.00
Town Hall Building Maintenance	10-419-611	0.00	0.00	14,000.00	14,000.00	0.00
Sheriff and Jail Expense	10-420-330	12,795.95	76,810.70	200,000.00	123,189.30	38.41
Building Inspector Salaries	10-424-118	4,950.00	22,890.00	45,000.00	22,110.00	50.87
Land Surveyor Services	10-431-535	0.00	0.00	5,000.00	5,000.00	0.00
Tree Expenses/Trimming	10-451-410	0.00	0.00	3,500.00	3,500.00	0.00
Park Employees Seasonal Salari	10-452-119	3,199.00	4,179.00	14,560.00	10,381.00	28.70
Park Electricity	10-452-411	566.53	1,786.50	6,000.00	4,213.50	29.78
Park Maintenance Equipment/Machinery	10-452-501	0.00	11,558.46	12,000.00	441.54	96.32
Park Maintenance Supplies	10-452-610	379.09	2,685.17	5,000.00	2,314.83	53.70
Park Bldg./Grounds Maintenance	10-452-615	683.44	7,480.57	18,000.00	10,519.43	41.56
Joe Rowell Park Improvements	10-452-708	0.00	1,500.00	11,500.00	10,000.00	13.04
Flanders Improvements	10-452-709	0.00	8,193.45	11,000.00	2,806.55	74.49
Conservation Trust Fund/Lottery Expens	10-452-900	1,248.06	1,248.06	15,000.00	13,751.94	8.32
Plaground Donation Expense	10-452-901	0.00	0.00	5,000.00	5,000.00	0.00
Solar Lease Purchase Principal DSB	10-500-803	0.00	1,290.51	1,300.00	9.49	99.27
Solar Lease Purchase Interest DSB	10-500-804	0.00	397.00	397.00	0.00	100.00
TOTAL EXPENSES		52,679.40	311,214.68	994,179.50	682,964.82	31.30
TOTAL INCOME		55,511.65	340,938.80	925,949.00	-585,010.20	36.82
NET TOTALS		2,832.25	29,724.12	-68,230.50	97,954.62	-43.56

Budget Analysis

REVENUES

Reporting As Of 06/01/2022 to 06/30/2022

Reporting Department: 20 - Street

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Specific Ownership Tax	20-311-101	1,296.00	7,417.75	11,000.00	-3,582.25	67.43
Sales Tax Revenue	20-313-100	21,916.34	149,374.38	275,000.00	-125,625.62	54.32
HUTF Revenue	20-330-100	2,147.81	14,067.80	27,000.00	-12,932.20	52.10
Road & Bridge	20-330-101	773.45	9,000.48	8,000.00	1,000.48	112.51
Other Miscellaneous Revenue	20-341-102	0.00	1,344.62	0.00	1,344.62	0.00
Bank Interest	20-361-101	36.26	212.62	100.00	112.62	212.62
TOTAL INCOME		26,169.86	181,417.65	321,100.00	-139,682.35	56.50
STREET PAINTING	20-20-431	0.00	0.00	6,500.00	6,500.00	0.00
Treasurer	20-415-111	1,033.36	4,621.70	9,816.00	5,194.30	47.08
Administrative Clerk	20-415-112	1,231.47	4,991.86	12,298.00	7,306.14	40.59
Town Clerk	20-415-113	1,154.01	4,810.34	9,332.00	4,521.66	51.55
Maintenance Overtime	20-415-116	858.85	2,732.11	3,000.00	267.89	91.07
Interim Town Manager	20-415-118	3,093.75	12,568.75	25,000.00	12,431.25	50.28
Board Payment	20-415-119	0.00	550.00	1,687.50	1,137.50	32.59
Health/Dental/Life - Insurance	20-415-210	2,327.50	20,733.27	32,577.00	11,843.73	63.64
Payroll Taxes	20-415-220	884.91	3,626.50	8,623.00	4,996.50	42.06
Employee Retirement	20-415-230	318.92	1,196.53	3,121.00	1,924.47	38.34
State Compensation	20-415-260	0.00	0.00	2,200.00	2,200.00	0.00
Building Inspector	20-424-118	1,650.00	7,630.00	15,000.00	7,370.00	50.87
Maintenance Salaries	20-431-115	5,426.64	21,742.37	49,442.00	27,699.63	43.98
Town Attorney	20-431-330	784.38	3,665.69	10,000.00	6,334.31	36.66
Audit Fees	20-431-331	3,000.00	3,000.00	3,000.00	0.00	100.00
Weed Control	20-431-340	0.00	0.00	1,500.00	1,500.00	0.00
Maintenance on Equipment	20-431-341	1,240.98	3,689.06	11,000.00	7,310.94	33.54
Gas	20-431-410	0.00	0.00	500.00	500.00	0.00
Electric Service	20-431-411	0.00	404.21	2,400.00	1,995.79	16.84
Street Light Electricity	20-431-412	2,300.81	11,381.63	26,000.00	14,618.37	43.78
Liability Insurance	20-431-520	584.00	5,249.14	8,831.00	3,581.86	59.44
Telephone/Internet/Fiber	20-431-530	340.28	2,262.46	5,000.00	2,737.54	45.25
Small Tools & Equipment	20-431-612	0.00	1,269.35	4,500.00	3,230.65	28.21
Uniforms	20-431-613	92.37	589.57	1,400.00	810.43	42.11
Traffic Signs	20-431-614	124.94	864.44	4,500.00	3,635.56	19.21
Magnesium Chloride	20-431-615	0.00	0.00	10,000.00	10,000.00	0.00
Parts and Supplies	20-431-618	637.10	2,830.17	5,000.00	2,169.83	56.60
Fuel and Lubricants	20-431-626	1,247.40	6,989.77	20,000.00	13,010.23	34.95
Miscellaneous/Cont.	20-431-650	0.00	3,595.99	10,000.00	6,404.01	35.96
Equipment	20-431-700	0.00	727.00	2,000.00	1,273.00	36.35
Capital Outlay	20-431-701	0.00	0.00	8,000.00	8,000.00	0.00
Patching & Gravel	20-431-730	0.00	0.00	50,000.00	50,000.00	0.00
Solar Lease Purchase Principal DSB	20-500-803	2,808.61	16,450.26	34,700.00	18,249.74	47.41
Solar Lease Purchase Interest DSB	20-500-804	861.09	4,304.95	12,433.00	8,128.05	34.63
TOTAL EXPENSES		32,001.37	152,477.12	409,360.50	256,883.38	37.25
TOTAL INCOME		26,169.86	181,417.65	321,100.00	-139,682.35	56.50
NET TOTALS		-5,831.51	28,940.53	-88,260.50	117,201.03	-32.79

REVENUES

Budget Analysis

Reporting As Of 06/01/2022 to 06/30/2022

Reporting Department: 30 - Water Department

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Development Fees	30-322-102	0.00	1,300.00	0.00	1,300.00	0.00
Grant Revenue	30-334-101	0.00	0.00	25,000.00	-25,000.00	0.00
Water User Fees	30-340-100	26,529.46	121,426.49	243,000.00	-121,573.51	49.97
New Water Taps	30-340-101	0.00	9,000.00	4,500.00	4,500.00	200.00
Water Dock	30-340-102	3,548.00	13,823.00	23,000.00	-9,177.00	60.10
TOTAL INCOME		30,077.46	145,549.49	295,500.00	-149,950.51	49.26
EXPENSES						
Treasurer	30-415-111	1,033.36	4,621.70	9,816.00	5,194.30	47.08
Administrative Clerk	30-415-112	1,231.47	5,349.62	12,298.00	6,948.38	43.50
Town Clerk	30-415-113	1,154.01	4,452.58	9,332.00	4,879.42	47.71
Board Payment	30-415-117	0.00	600.00	1,687.50	1,087.50	35.56
Interim Town Manager	30-415-118	3,093.75	12,568.75	25,000.00	12,431.25	50.28
Health/Dental/Life - Insurance	30-415-210	2,327.50	20,733.27	32,577.00	11,843.73	63.64
Payroll Taxes	30-415-220	755.26	3,027.05	7,820.00	4,792.95	38.71
Employee Retirement	30-415-230	269.42	967.63	3,121.00	2,153.37	31.00
State Compensation	30-415-260	0.00	0.00	2,200.00	2,200.00	0.00
Maintenance Salaries	30-433-115	5,426.64	21,742.39	49,442.00	27,699.61	43.98
Maintenance Overtime	30-433-116	858.84	2,732.08	5,000.00	2,267.92	54.64
Subscriptions & Dues	30-433-310	0.00	655.00	1,000.00	345.00	65.50
Public Works Education	30-433-321	100.00	500.00	1,500.00	1,000.00	33.33
Town Attorney	30-433-330	784.38	3,665.69	10,000.00	6,334.31	36.66
Audit Fees	30-433-331	3,000.00	3,000.00	3,000.00	0.00	100.00
Licensed Operator	30-433-342	0.00	473.52	3,500.00	3,026.48	13.53
Laboratory Services	30-433-343	0.00	1,781.00	3,500.00	1,719.00	50.89
Water Permit Fees	30-433-344	0.00	0.00	500.00	500.00	0.00
Plant-Electricity	30-433-411	2,094.75	8,061.84	20,000.00	11,938.16	40.31
Plant-Propane	30-433-414	0.00	1,450.58	2,500.00	1,049.42	58.02
Maint. on Equip. Purchased Ser	30-433-431	0.00	0.00	1,000.00	1,000.00	0.00
Plant-Maintenance of Equipment	30-433-432	0.00	0.00	750.00	750.00	0.00
Liability Insurance	30-433-520	584.00	5,249.14	8,831.00	3,581.86	59.44
Telephone/Internet	30-433-530	340.28	2,262.46	5,000.00	2,737.54	45.25
Travel & Mileage	30-433-580	0.00	0.00	1,000.00	1,000.00	0.00
Postage & Freight	30-433-602	0.00	1,367.00	2,100.00	733.00	65.10
Office Supplies	30-433-610	0.00	709.53	800.00	90.47	88.69
Building & Grounds Maintenance	30-433-611	0.00	0.00	750.00	750.00	0.00
Small Tools/Equipment	30-433-612	0.00	0.00	1,500.00	1,500.00	0.00
Uniforms	30-433-613	90.94	581.42	1,500.00	918.58	38.76
Chemicals	30-433-617	4,815.76	8,489.76	12,000.00	3,510.24	70.75
Parts & Supplies	30-433-618	1,773.28	18,356.09	25,900.00	7,543.91	70.87
Miscellaneous/Contingency	30-433-650	0.00	203.00	5,000.00	4,797.00	4.06
Equipment	30-433-700	0.00	727.00	2,000.00	1,273.00	36.35
Capital Outlay	30-433-701	2,480.00	17,860.05	55,300.00	37,439.95	32.30
Fire Hydrants	30-433-707	0.00	0.00	500.00	500.00	0.00
DSB Water Loan Payment	30-500-800	2,034.14	12,204.84	18,306.00	6,101.16	66.67
DSB Water Interest Payment	30-500-801	0.00	0.00	6,102.00	6,102.00	0.00
TOTAL EXPENSES		34,247.78	164,392.99	352,132.50	187,739.51	46.68
TOTAL INCOME		30,077.46	145,549.49	295,500.00	-149,950.51	49.26
NET TOTALS		-4,170.32	-18,843.50	-56,632.50	37,789.00	33.27

Budget Analysis

REVENUES

Reporting As Of 06/01/2022 to 06/30/2022

Reporting Department: 40 - Sewer Department

Account Description	Account No.	Current Month	YTD Actual	Budget Year	YTD Variance	% Used
Sewer Users Fees	40-340-100	20,082.61	100,700.63	189,000.00	-88,299.37	53.28
New Sewer Taps	40-340-101	0.00	4,500.00	4,500.00	0.00	100.00
Other Misc. Revenue	40-344-102	0.00	249.07	0.00	249.07	0.00
TOTAL INCOME		20,082.61	105,449.70	193,500.00	-88,050.30	54.50
Treasurer	40-415-111	1,033.35	4,621.64	9,816.00	5,194.36	47.08
Administrative Clerk	40-415-112	1,231.49	4,991.80	12,298.00	7,306.20	40.59
Town Clerk	40-415-113	1,153.97	4,810.31	9,332.00	4,521.69	51.55
Interim Town Manager	40-415-117	3,093.75	12,568.75	25,000.00	12,431.25	50.28
Board Payment	40-415-118	0.00	700.00	1,687.50	987.50	41.48
Health/Dental/Life - Insurance	40-415-210	2,327.50	20,733.27	32,577.00	11,843.73	63.64
Payroll Taxes	40-415-220	755.16	3,146.67	7,820.00	4,673.33	40.24
Employee Retirement	40-415-230	269.33	997.92	3,121.00	2,123.08	31.97
State Compensation	40-415-260	0.00	0.00	2,200.00	2,200.00	0.00
Maintenance Salaries	40-432-115	5,426.45	23,277.31	49,442.00	26,164.69	47.08
Maintenance Overtime	40-432-116	858.78	2,731.90	5,000.00	2,268.10	54.64
Subscriptions & Dues	40-432-310	0.00	0.00	1,200.00	1,200.00	0.00
Public Works Education	40-432-321	0.00	350.00	2,000.00	1,650.00	17.50
Town Attorney	40-432-330	784.36	3,665.68	10,000.00	6,334.32	36.66
Audit Fees	40-432-331	3,000.00	3,000.00	3,000.00	0.00	100.00
Maint on Equip Purchase Servic	40-432-341	0.00	1,719.62	1,500.00	-219.62	114.64
Operator/Licensed Services	40-432-342	0.00	0.00	300.00	300.00	0.00
Laboratory Services	40-432-343	220.00	1,758.00	8,000.00	6,242.00	21.98
Waste Water Permit	40-432-345	0.00	0.00	1,700.00	1,700.00	0.00
Electric Service	40-432-411	0.00	2,112.72	6,802.00	4,689.28	31.06
Maintenance of Plant Equipment	40-432-432	0.00	1,727.53	0.00	-1,727.53	0.00
Liability Insurance	40-432-520	584.00	5,249.06	8,831.00	3,581.94	59.44
Telephone Service	40-432-530	340.28	2,264.04	5,000.00	2,735.96	45.28
Travel & Mileage	40-432-580	0.00	0.00	500.00	500.00	0.00
Postage & Freight	40-432-602	0.00	249.24	1,000.00	750.76	24.92
Office Supplies	40-432-610	0.00	200.00	500.00	300.00	40.00
Plant Building & Grounds Maint	40-432-611	0.00	0.00	100.00	100.00	0.00
Small Tools & Equipment	40-432-612	0.00	0.00	750.00	750.00	0.00
Uniforms	40-432-613	90.94	468.14	1,400.00	931.86	33.44
Chemicals	40-432-617	189.85	829.25	2,500.00	1,670.75	33.17
Parts and Supplies	40-432-618	108.72	4,468.67	5,000.00	531.33	89.37
Miscellaneous/Contingency	40-432-650	0.00	204.96	2,500.00	2,295.04	8.20
Equipment	40-432-700	0.00	727.00	2,000.00	1,273.00	36.35
Solar Lease Purchase Principal DSB	40-500-803	0.00	8,500.00	8,500.00	0.00	100.00
Solar Lease Purchase Interest DSB	40-500-804	0.00	598.00	698.00	100.00	85.67
TOTAL EXPENSES		21,467.93	116,671.48	232,074.50	115,403.02	50.27
TOTAL INCOME		20,082.61	105,449.70	193,500.00	-88,050.30	54.50
NET TOTALS		-1,385.32	-11,221.78	-38,574.50	27,352.72	29.09

INTRODUCTION TO THE 2023 BUDGET

TOWN BOARD WORKSHOP, AUGUST 22, 2022

Tonight, our goal is to begin discussing the 2023 budget, introduce significant revenue and expense decisions, and present capital projects for consideration. During this workshop format, we will go over actuals for our existing budget through June 2022 and highlights of the proposed 2023 budget. Our main goals are for the Town Board to understand the process, decisions points, and their roles during budget formation and seek guidance from the Town Board on their priorities.

We are interested in the Town Board's preferences to help us create the Town's draft budget that will be presented at the October 10th meeting. The final budget will not be adopted until December 12th so there will be opportunities for discussion and development throughout the Fall, and a "Notice of Budget" will be published in the newspaper along with a public hearing scheduled for November 14th.

REVENUE DECISIONS

1. Severance Taxes and Mineral Lease Funds- These funds are part of the Streets revenue and were dramatically reduced by the state in 2021. Severance tax is a tax imposed upon non-renewable natural resources that are removed from the Earth, such as oil and gas. The state also receives money from the sales, bonuses, royalties, and rentals under the Federal Mineral Lands Leasing Act to pay for the social and economic impacts caused by the federal mining leases. For 2023, we will program the actuals we received in 2022 or less if the funds are predicted to continue declining by the state.

- In 2020, the Town planned for \$8,000 in Severance Tax; in 2021, we planned for \$5,200, but only received \$413 in 2021
- In 2020, the Town planned for \$45,000 in Mineral Lease funds; in 2021, we planned for \$37,500, but only received \$25,881 in September 2021

2. Water and Sewer Rate Increase- If the Town adopts the new water and sewer rate increases at \$2.50 and \$5.00 per tap, that would be \$16,500 for the water fund and \$33,000 for the sewer fund. Additional funds could also be received from the newly proposed tiered rates.

- We want to follow-up with the Town Board regarding a 3-year vs. a 5-year increase in rates for inflation, as a 3-year increase may be in our best interests.

3. Sales Tax – In 2022, the Town budgeted \$650,000 in sales tax and is on target to meet that goal. In 2021, the Town budgeted \$450,000 in sales tax, compared to \$350,000 in 2020. (Total sales tax collected in 2021 was \$815,876 and in 2020 was \$632,000).

- In 2023, sales tax will be combined with marijuana sales tax and marijuana occupational tax as one line item to comply with the CO Department of Revenue confidentiality requirements.
- We will see many requests for sales tax revenue, and we will be approaching you with recommendations on how to best appropriate sales tax in 2023 and remain conservative. Our initial recommendation is to budget \$700,000 with \$425,000 in the general fund and \$275,000 in the streets fund.
- Some items that sales tax revenue could be utilized for are annual operating increases to liability and health insurance premiums, capital improvement wish list projects, and potential cost of living raises for the staff.

4. American Rescue Plan (ARP) Act –We received \$240,039 from this program, some of which will be utilized this fiscal year. Remaining funds will be planned for 2023. Projects likely funded in 2022 include:

- Community Intervention Program \$16,065 (paid/funded in 2022)
- Affordable Housing \$10,000
- Economic Development \$10,000
- Emergency Sirens \$10,000
- Montezuma County Senior Nutrition Program \$12,000 (Board approved)
- Generator for the Water Plant \$17,000
- Joe Rowell Park Master Plan \$5,000 (additional project costs)
- Flanders Bathroom \$70,000 (2022/2023)

Total = \$150,065

Remaining Funds = \$89,974

Potential ARPA projects for 2023 include :

- Town Hall maintenance, such as installing heating/cooling in the BI/Sheriff's Offices
- Workforce Housing
- Other Capital Improvement Wishlist projects

5). Franchise Fees- Franchise fees are from utilities that pay the Town for the use of rights-of-way and are long term agreements. These revenues rarely change, but total around \$74,000 annually. In 2022, we budgeted \$72,300 in franchise fee revenue from Atmos Energy, CommNet, Empire Electric, etc.

EXPENSE DECISIONS

1. Operating Expense Increases - There will be some standard cost increases this year, such as a 4.5% increase in our health insurance from CEBT and an increase in our liability insurance through CIRSA. Additionally, postage and IT services have increased, as well as the costs of parts and supplies.

2. Sheriff's Budget – In 2022, we budgeted \$200,000 for the Sheriff's Department, while in 2021, we budgeted \$240,000 for their services and a new vehicle (\$40k), which may arrive this December. Actual costs in 2021 were \$153,594, and in 2020 were \$153,561. Sheriff Department costs for 2023 are estimated at \$230,000 with increases in salaries, benefits, fuel, etc.

3). Cost of Living Raises - The Consumer Price Index (CPI) continues to rise, and at the end of July 2022, was at 8.2% in Colorado according to the US Bureau of Labor Statistics. If we consider raises for the staff to keep up with inflation at 2, 3, 4, or 5% and exclude the manager, attorney, and building inspector, these are the impacts to salaries and FICA:

- 2% COLA would include a \$6,498 annual salary increase, \$497 in FICA, and \$195 in retirement for a total of \$7,190.
- 3% COLA would include a \$9,746 annual salary increase, \$744 in FICA, and \$293 in retirement for a total of \$10,783.
- 4% COLA would include a \$12,995 annual salary increase, \$994 in FICA, and \$390 in retirement for a total of \$14,379.
- 5% COLA would include a \$16,244 annual salary increase, \$1,243 in FICA, and \$487 in retirement for a total of \$17,974.
- Salaries & benefits represent 34% of the expenses in the budget

5). Donations/Contributions – Donations in 2021 were \$15,750, and in 2022 were programmed at \$25,800. We propose similar funding for 2023, along with a new web-based contribution form for not-for-profits and other government agencies.

6). DRAFT Parks Department & Conservation Trust Fund 2022 Budget – This is a sample of last year's draft parks budget within the general fund, highlighting the projects that did not make it to the final budget. Difficult decisions need to be made with the limited funding available.

PRELIMINARY 2022 BUDGET - SUBJECT TO CHANGE – EDITED 9/22/2021

PARKS DEPARTMENT & CONSERVATION TRUST FUND

	2022
PARKS – INCOME	
10-335-101 Lottery Funds (Conservation Trust Fund)	\$11,360
10-346-101 Parks & Recreation Revenue	\$1,000
10-100-137 Playground Donations Joe Rowell	\$100
Annual Total	\$12,460
PARKS - OPERATING EXPENSES	
10-415-411 Maintenance Salaries (Parks utilize 1.25 FTE)	\$47,741
10-452-119 Park Employees Seasonal	\$10,546
10-452-411 Park Electricity	\$6,000
10-452-610 Park Maintenance Supplies	\$5,000
10-452-615 Park Bldg./Grounds Maintenance	\$9,000
10-452-709 Flanders Improvements - Annual landscaping by Town Hall	\$1,000
Annual Total	\$79,287
PARKS - WISH LIST CAPITAL IMPROVEMENTS	
10-452-125 Concession Stand - Design for new concession stand	\$5,000
10-452-501 Park Maint. Equipment - Replace Utility Terrain Vehicle	\$12,000
10-452-615 Park Bldg./Grounds Maintenance - Bear Trash Containers	\$8,000
10-452-708 Joe Rowell Park Improvements - Pump Track	\$5,000
10-452-708 Joe Rowell Park Improvements - Community Garden	\$2,500
10-452-708 Joe Rowell Park Improvements - Fishing is Fun Project	\$4,000
10-452-709 Flanders Improvements - Restroom Design	\$10,000
10-452-709 Flanders Improvements - Galloping Goose Shed for winter storage (50% shared expense)	\$20,000
10-452-900 Cons. Trust Fund Expense - JRP Master Plan (GOCO match)	\$5,000
10-452-900 Cons. Trust Fund Expense - JRP Shade Structure	\$10,000
10-452-901 Playground Donation Acct Expense	\$500
Annual Total	\$81,500
ANNUAL TOTAL - ALL PARKS EXPENSE CATEGORIES	\$160,787

2023 CAPITAL IMPROVEMENTS WISH LIST

(Items that have a useful life of 5 years or more and cost \$5,000 or more)

PROJECT	2023	FUND SOURCE
GENERAL FUND		
Town Hall Sheriff's Office Heating/Cooling	\$12,000	GF & ARPA
Town Hall Exterior Painting	\$12,000	General Fund
Town Hall Building Inspector Wall Repair/Carpet	\$55,000	General Fund
Comprehensive Plan	\$25,000	General Fund
Workforce Housing Project	\$20,000	GF & ARPA
Annual Total	\$124,000	General Fund
PARKS DEPARTMENT & CONSERVATION TRUST FUND		
JRP Implement Project from the New Master Plan	\$10,000	Parks/GF & ARPA
JRP Dugouts & Tree Planting	\$3,000	Parks/GF
Fishing is Fun River Project (received CPW grant for \$53,250)	\$17,000	Parks/GF
Flanders Park Restroom (received CDOT grant for \$150,000)	\$70,000	Parks/GF & ARPA
Diesel Mower Replacement	\$18,000	Parks/GF
JRP Sprinkler Upgrade for Girls Softball Field	\$6,000	Parks/GF
Annual Total	\$124,000	Parks/GF
STREETS FUND		
Chip/Seal, Gravel, or Patching	\$50,000	Streets Fund
Mag Chloride	\$10,000	Streets Fund
Utility Line Locator	\$5,000	Streets Fund
Backhoe	\$160,000	All funds?
Collaborative Projects (sidewalks, curb & gutter - homes/businesses)	\$8,000	Streets Fund
Annual Total	\$233,000	Streets Fund
ENTERPRISE FUNDS - WATER FUND		
Phase 2 Water Project Planning	?	Water Fund
Update Turbidimeter	\$2,500	Water Fund
WTP Repair Roof & Siding	\$40,000	Water Fund
Water Tanks Mandatory 5 Year Cleaning	\$5,000	Water Fund
Annual Total	\$47,500	Water Fund
ENTERPRISE FUNDS - SEWER FUND		
Spare Blower Motor	\$2,000	Sewer Fund
Annual Total	\$2,000	Sewer Fund
TOTAL - All Departments		
	\$530,500	

2023 Projects

August 2022

This is a partial list of projects staff will be undertaking in 2023. Some like the Comprehensive Plan are potential.

Ampstun on-line bill paying

Fishing is Fun grant project

Flanders Park Restroom

Attainable Housing

Phase II Water Improvements

Town Hall Improvements

Comprehensive Plan

Chip/Seal Roads

Dust Control

Water Treatment Plant Building-roof and stucco

Records Management Shredding of documents and storage room conversion – New storage racks x 2

Municipal Code Updates



7.3

Discussion and Possible Action

Meeting Date: August 22, 2022
AGENDA DOCUMENTATION
ITEM

TO: TOWN OF DOLORES MAYOR & TRUSTEES

FROM: KEN CHARLES
TOWN MANAGER

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING AWARDING PURCHASE FOR THE HUMAN-BEAR CONFLICT REDUCTION GRANT PREVENTION GRANT PROGRAM

PURPOSE AND BACKGROUND

The town applied for and received a \$27,078 grant from CPW to purchase 23 bear-proof trash containers. This award will complete the transition in the parks and river trail to all bear proof trash containers. The town of Rico and City of Cortez partnered with Dolores for the application.

The town has been phasing in, as our budget allowed, a few bear proof containers/year for the last three years. When the town began, they looked at several vendors and decided on BearSavers. One of the companies they reviewed was product from the Colorado Correctional Industries (CCI). Even though the cost was less, town staff preferred BearSavers as it was determined it was a superior product.

One of the more important features is the difference in steel material where CCI uses cold rolled steel and BearSavers uses galvanized steel which is a hot-dip galvanizing process that leaves a baked-on zinc coating that allows for the powder coat finish to adhere and this results in superior rust prevention. Other preferred features include the latch mechanism where the CCI container requires the user to undo a pin to open the lid and then replace the pin. The BearSavers unit has a "Mailbox" type opening where the CCI unit the user must lift the lid. The trash removal function is also different, where BearSavers the hinges are interior and opens with a hand release and the CCI the hinges are exterior and secured by a paddle lock. There is also the value of staying with the same brand and style.

FISCAL IMPACT

The CCI container are half the cost of the BearSaver units

CCI 23 containers \$13,570

BearSaver 23 containers \$28,083

Shipping costs are similar.

The town has budgeted \$8,000 in 2022 and that will cover the 25% match requirement for both vendors. CPW does not require awarding contracts to the lowest bidder.

RECOMMENDATIONS

It is the recommendation of the Public Works Director and Town Manager that the mayor and trustees approve the purchase of the bear proof containers to BearSavers.



SPECIFICATIONS FOR BEARSAVER HA-CH SERIES REFUSE RECEPTACLE

GENERAL DESCRIPTION

The HA Series receptacle is a Universally Accessible unit designed in cooperation with the National Park Service Denver Design Center. The HA-CH combines the proven cabinet of the traditional HA models with the loading chute configuration found on the CE series receptacles. The unit is a 40 or 80 gallon capacity receptacle and has a secured front service door, which allows the unit to be installed against a wall. Recycled faux wood siding in Cedar (Beige color) or Redwood (Gray color) is available. The HA receptacle is a rugged, low maintenance unit made with corrosion-resistant components to ensure years of trouble-free performance. The HA-CH receptacle meets all American Disabilities Act (ADA) requirements in that there is no grasping, twisting or pinching required to open the unit. The HA is available in single or double configurations. **All HA configurations are certified bear-resistant with a 5-star rating from the Interagency Grizzly Bear Committee. This testing was done in conjunction with the USFS. Resistant to bears, this design is also rodent-resistant.**

MATERIALS AND CONSTRUCTION

All latches, hinges and handles are made of stainless steel or zinc plated steel. The housing and doors are fabricated of rust-resistant 12, 14-gauge galvanized steel. The receptacle is finished inside and out with powder coating. The finish is resistant to humidity, salt spray, fog, ultraviolet light, abrasion and chemicals. The receptacle is assembled with welds and 3/16" rivets.

ENVIRONMENTAL CONSIDERATIONS

Recycled content of the galvanized steel is a minimum of 25% - 30%; with a 15.4% post consumer recycled content (Steel Recycling Institute, Bulletin IRC-100 4/98).

MEASUREMENTS

Accessibility: Height to loading door handle is 47.4"
Weight of loading door is <5 lbs.

Capacity: 40 Gallons (HA-CH) or 80 Gallons (HA2-CH)

Dimensions: 51.6"High x 24"Wide x 24"Deep (HA-CH) or 51.6 "High x 48"Wide x 24"Deep (HA2-CH)

Weight: 147 lbs (HA-CH) or 245 lbs (HA2-CH)

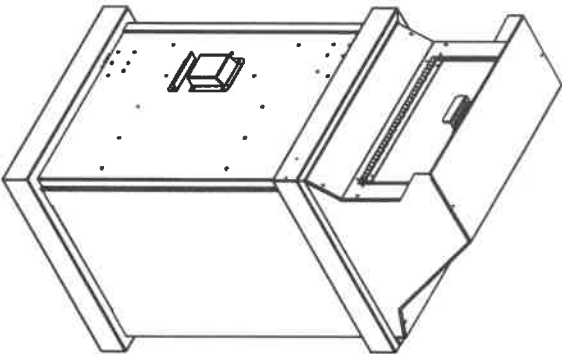
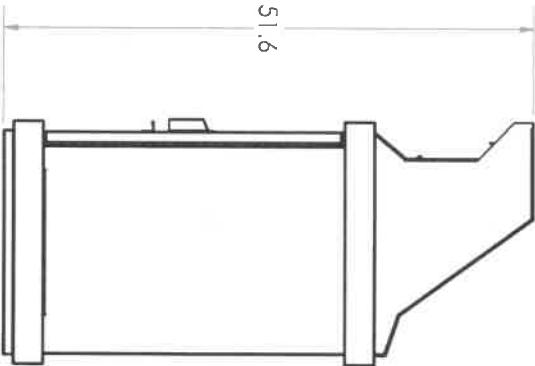
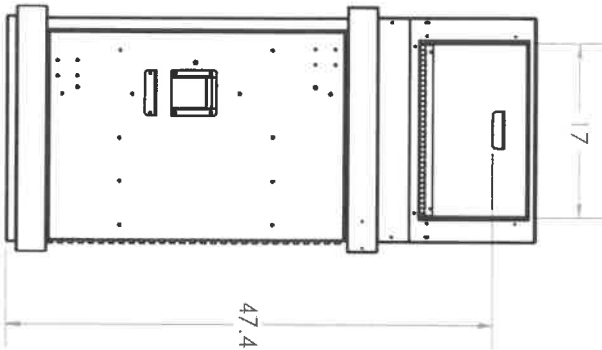
Proudly made in the USA

1390 S. Milliken Ave. • Ontario, California 91761 • 909-605-1697 • Fax 909-605-7780

www.bearsaver.com • sales@bearsaver.com



- NOTES:
- ADA COMPLIANT.
 - FITS 7.875" ROUND BY 17" WIDE.
 - GALVANNEALED STEEL CONSTRUCTION.
 - STAINLESS STEEL HINGE.
 - U.V. RESISTANT POWDER COAT FINISH.
 - ANCHORING BRACKET.



PROPRIETARY AND CONFIDENTIAL
 THE INFORMATION CONTAINED IN THIS
 DRAWING IS THE SOLE PROPERTY OF
BEARSAVER. ANY
 REPRODUCTION IN PART OR AS A WHOLE
 WITHOUT THE WRITTEN PERMISSION OF
BEARSAVER IS
 PROHIBITED.

UNLESS OTHERWISE SPECIFIED:
 DIMENSIONS ARE IN INCHES
 TOLERANCES:
 FRACTIONAL $\pm 1/32$
 ANGULAR: MACH \pm BEND \pm
 TWO PLACE DECIMAL $\pm .015$
 THREE PLACE DECIMAL $\pm .010$
 INTERPRET GEOMETRIC
 TOLERANCING PER:
 MATERIAL
 HFE PRG:

NAME	DATE
J CERDA	5/9/2018
MODIFIED	6/26/2018
ENG APPR.	5/9/2018
MFG APPR.	5/9/2018
Q.A.	
BOTTOM DIE:	



TITLE:

HA-CH

SIZE COMMENTS:

A

REV

SCALE: 1:24 WEIGHT:

SHEET 1 OF 1

DO NOT SCALE DRAWING

3

2

1



Bear Saver

A Compumetric Company

Equipment Proposal

Customer: Town of Dolores
Attention: Anthony Sisneroz
Ship To: Dolores, CO 81323

Date: Aug 16, 2022
Phone: (970) 394-4243
Email: hunter1sisneroz@gmail.com

Equipment Proposed	Model #	Color	Qty	Unit Price	Ext. Price
HA-CH - QTY 1-24 HA SERIES SINGLE TRASH ENCLOSURE WITH WIDE LOADING CHUTE, ADA COMPLIANT ANIMAL RESISTANT, LINER INCLUDED, TRASH LABEL	HA-CH	Forest Brown	23	\$1,204.00	\$27,692.00
HID-A-BAG SINGLE TRASH ENCLOSURE - QTY 1-24 70 GAL CAPACITY, ANIMAL RESISTANT, TRASH LABEL	HB1-P	Forest Brown	3	\$1,285.00	\$3,855.00
HID-A-BAG SINGLE RECYCLED PLASTIC WOOD OPTION COLOR - WEATHERED REDWOOD (GRAY)	HB1-R		3	\$240.00	\$720.00

Lift Gate Required: No

Equipment Total: \$32,267.00
Tax: \$0.00
Shipping/Handling: \$2,106.00
Total: \$34,373.00

Terms
Federal government terms are per GSA contract GS-07F-6004P. State, County and Municipal government terms are Net 30 days. Non-government orders under \$5,000 are payable by check or credit card prior to order acceptance. Non-government orders over \$5,000 must be paid by check prior to order acceptance. All Orders FOB Ontario, California unless specified. Lead time is approximately 45-90 Days ARO and will be confirmed at time of order. Quote is valid for 30 days with the exception of freight charges.

Steve Thompson

P.O. Box 1438 Guasti, CA 91743
Phone: (909) 605-1697 Fax: (909) 605-7780
Email: sales@bearsaver.com

August 8, 2022

Ken,

Thank you for your time on the phone today. As discussed, we can provide you with our regular size Front Single Container (MPBPFSC) in Forest Service Brown for \$550 plus \$40 for the paddle latch and cover for the top door.

23 - MPBPFSC w/paddle latches = \$13,570.00

Shipping for 23 MPBPFSC = \$1,200.00

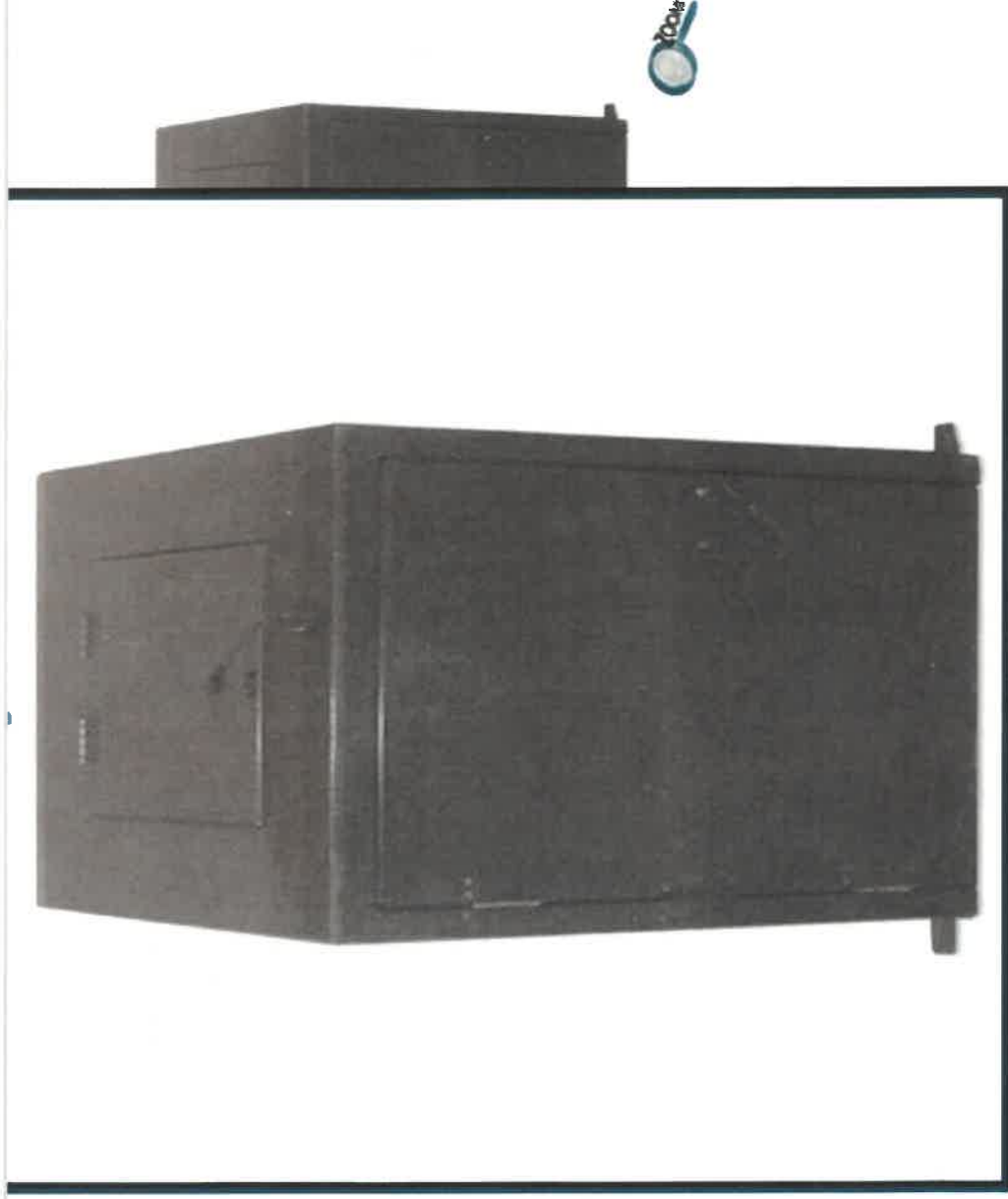
Total Cost = \$14,770.00

Please let me know if you have any questions.

Thanks again,

Andrew Goad

719-269-4556

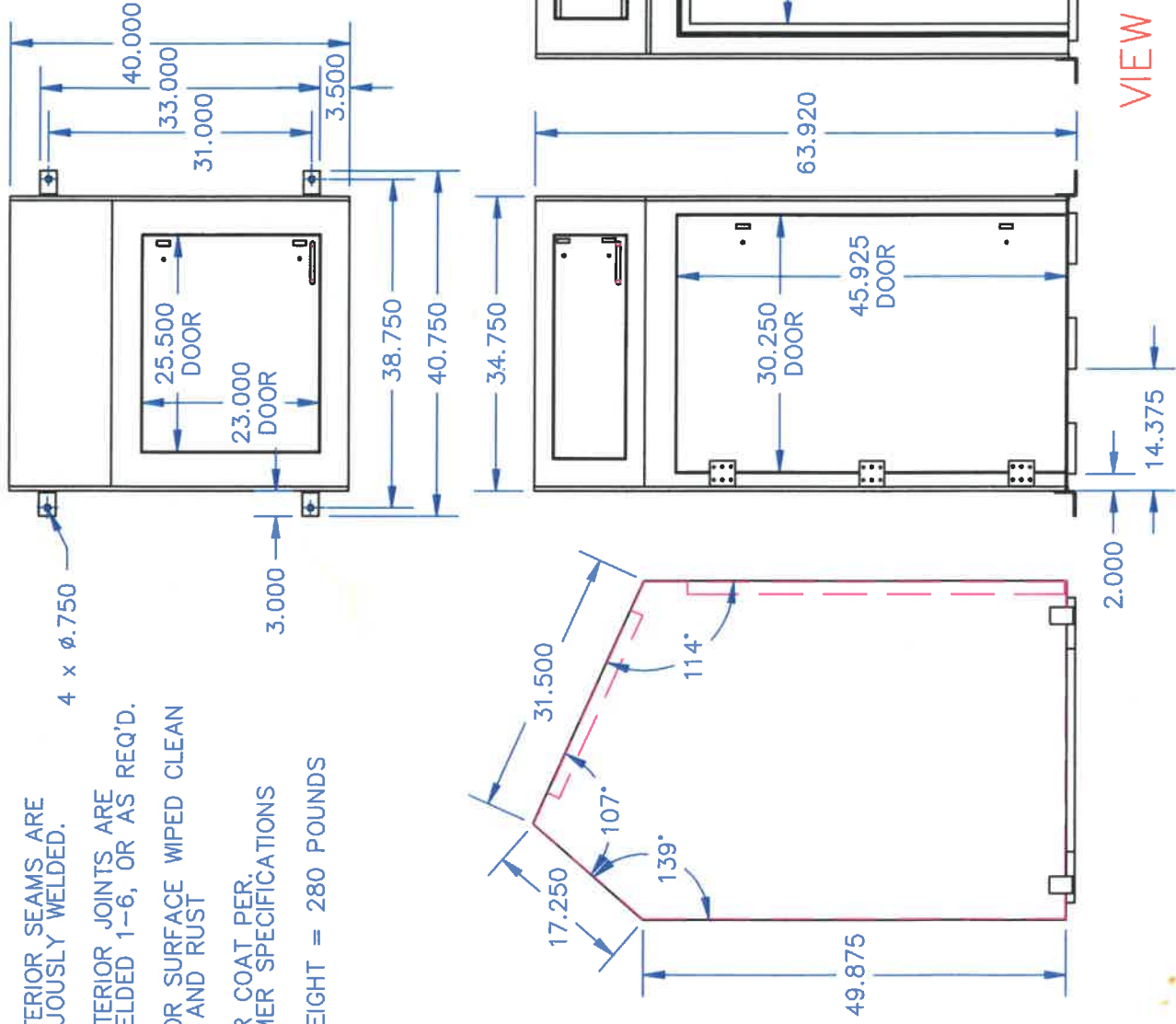


REVISONS

NUM.	DATE	DESCRIPTION OF CHANGE	OK'D
1	7-15-05	ADDED DRAWING IN CONJUNCTION WITH CORRECTIONS TO DOOR, SPACE AND LATCHES; PER DON [NCH]	
2	10-7-05	REVISED/STANDARDIZED DOOR SIZE (WAS 21.00 X 21.500) ; PER LES [NCH]	

NOTES: UNLESS OTHERWISE SPECIFIED

1. ALL INTERIOR SEAMS ARE CONTINUOUSLY WELDED.
2. ALL EXTERIOR JOINTS ARE SKIP WELDED 1-6, OR AS REQ'D.
3. EXTERIOR SURFACE WIPED CLEAN OF OIL AND RUST
4. POWDER COAT PER CUSTOMER SPECIFICATIONS
5. UNIT WEIGHT = 280 POUNDS



VIEW W/O DOORS

	DESCRIPTION: DIMENSIONS, BEAR-PROOF FRONT/SINGLE CONTAINER DRAFTER: N. HERMAN	PRODUCT # MPBPFSC PATH NAME: DUMPSTERS\BEARPROOF\MPBPFSC.dwg	DATE: 7-15-05 FAB. PER COMPO STDS. 1-1 SHEET 1 OF 1



8.1

Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: August 22, 2022
RE: Meeting Information Update

Monday/s Town Board Meeting

On the agenda for our regular meeting Monday August 22, 2022:

On the agenda are:

1. We will have an update on the JRP Master Plan from Logan Simpson.
2. Also presenting will be Bonnie Loving of the Montezuma County Noxious Weed Department to discuss weed management.
3. A Public Hearing and Second Reading Ordinance 559 Adding a fifth member to the Park Advisory Committee will be held and action to follow.
4. There will be an Executive Session at the end of the meeting.

General Updates

- Logan Simpson is presenting its preliminary plan for JRP tonight. It is a compilation of the public input they have received and from the Parks Committee. We will post the results of the latest survey and map of the plan on our website once the presentation to the trustees is made. We will have the same presentation for our August 22 town board meeting. This will be followed by a public workshop with the community to review the results of the questionnaire, review the Opportunities and Challenges exhibit and the two alternatives. Logan Simpson will facilitate two breakout groups to identify the best areas for the alternatives.
- The First meeting of the town's Housing Taskforce was Tuesday August 9. The members of the task force include Trustee Wheeler and Mayor Reeves, P&Z members Watters and Heeney, DSB Larry Engel, School superintendent Blincoe, Citizens Jen Stark and Lainey Beyhan. The next meeting is set for August 30th.
- Flanders Restroom-staff met with our architect Connie Giles to discuss and make decisions on the design of the restroom. Linda Robinson who is working on the Flanders Master Plan and Mayor Reeves attended. Staff will create a link on the town's website like what we have for the JRP master plan that will list information. We settled on the original location facing Railroad Avenue just east of the water tank. Final design and bid documents are the next step.
- The GGHS will be taking the Goose to Chama and Durango for excursion runs in September.
- Staff has prepared a form and process for those not-for-profit organizations who request funds from the town. Last year we budgeted \$25,000. Forms are included in this packet.



- **Upcoming Events**

- August 25 Mayors, Tribal Council, Local Government Officials dinner 7:00 pm
- September 28, CML outreach dinner meeting in Pagosa Springs, 4-7 pm.
- September board meetings: September 12 and 26
- P&Z Meeting September 6, 6:30 pm
- Parks Committee September 8, 6:00 pm
- September 29 Region 9 Economic Development District board meeting, 9:00 am in Durango

CIRSA Training: Email Suggestions for Elected & Appointed Officials

8.1.a.

By Sam Light, CIRSA General Counsel

The use of email by elected or appointed officials to discuss public business raises issues under both the Colorado Open Meetings Law ("OML"), C.R.S. § 24-6-401 et seq., and the Colorado Open Records Law ("CORA"), C.R.S. § 24-72-201 et seq. The OML recognizes that discussions by email can trigger notice and openness requirements. Specifically, the OML provides that any meeting of a quorum, or three or more members of a local public body (whichever is less), at which public business is discussed or at which formal action may occur must be open to the public. Also, the meeting must be preceded by proper notice if a quorum will be present, or any action will be taken. A meeting can include a discussion that occurs by phone or email.

Additionally, CORA recognizes that public records can include emails of elected and appointed officials where the communications involve City/Town business or public funds and are made, maintained or kept by the City/Town as part of its operations. Under CORA, emails may be public records even if they do not trigger open meetings rules. Based on these rules, the following are suggested email "dos and don'ts:"

Email – Okay to Do

- Have a one-on-one discussion with another council/board member.
- Respond to constituent emails consistent with "role discipline."
- Correspond directly with City/Town staff.
- Email other council/board members concerning scheduling and availability, or posing a question for later discussion, or sharing "FYI" only information. But, such communications must not morph into a discussion of the merits or substance of any public business.
- Copy other council/board members on an email, subject to the same limitation.
- Do use your City/Town-assigned email address and device, if applicable.

Email – Don'ts

- Do not use email (or similar technology) to discuss the merits or substance of any matter of public business among a quorum or more than two members (whichever is less), whether simultaneous and/or serial or not.
- Do not use email as a substitute for open public meeting discourse.
- Do not use email as a substitute for taking any official action.
- Do not "reply to all" on emails sent to more than two council/board members, excepting only emails that clearly have no policy purpose (e.g., "FYI" emails).
- Do not send messages that discuss both personal matter and public business.
- Most importantly, do not use email to discuss pending quasi-judicial matters.



CIRSA Training

Quasi-Judicial Handout

What does it mean to be acting in a quasi-judicial capacity?

- Acting like a judge
- Deciding the rights, duties or obligations of a specific person or entity
- Making a decision based on facts developed at a hearing
- Applying existing standards or criteria to the facts

Are we always in a quasi-judicial capacity?

- No, some actions are legislative, and others are administrative
- *Legislative* actions are more general and permanent, usually don't relate to a single person or entity, and affect their rights only in the abstract
- *Administrative* actions carry out existing policies and purposes, are generally temporary in operation or effect, and typically don't involve the need for notice or a hearing

So, what are some examples?

<u>Quasi-Judicial</u>	<u>Legislative</u>	<u>Administrative</u>
<u>Think: Judge</u>	<u>Legislator</u>	<u>Executive</u>
Zoning/rezoning	Health/safety ordinance	Buying equipment
Development application	Master plan approval	Appointing boards
Subdivision request	Adoption of tax	Acting on contracts
Liquor licensing	Annexation	Operating policies
Variance request	Vacating a road	License agreements
Conditional or special review use	Amending development regulations	Determining benefits

Why are there special constraints on how we handle quasi-judicial matters?

- Because the due process clause and other laws require we ensure *fundamental fairness in the decision-making process*, which mandates the applicant and other interested parties have notice and a meaningful opportunity to be heard before a neutral and impartial decisionmaker
- Failure to adhere to these principles can increase the risk of personal liability and the risk that your decision will be overturned

So, what should I do/not do in relation to quasi-judicial matters?

- DO stick to your criteria – use the criteria list from your staff report or another summary if needed
- DO avoid ex parte (outside the hearing) contacts; that is, do not discuss quasi-judicial matters outside of the Board room hearing
- DO disclose unavoidable ex parte contacts
- DO avoid inappropriate confrontations or inquisitions
- DO take time (and ink) to decide – use a resolution and, particularly for complex or contentious cases, consider making a tentative decision and directing staff to prepare a draft resolution or order with conclusions of law and factual findings, for further consideration at your next meeting
- DO ask for staff advice on how the criteria operate
- DON'T make your decision based on irrelevant criteria
- DON'T make decision on things you “know” but didn't learn at hearing
- DON'T participate if you weren't there for the whole hearing (or at least listened to the tape of any portion you missed)
- DON'T participate if you have a conflict of interest...and know that even an appearance of impropriety can be as damaging as an actual conflict
- DON'T sign any "pro" or "con" petitions
- DON'T make up your mind before the hearing (bias)
- DON'T ignore the record; if all the evidence points to yes. . .

Another way to look at quasi-judicial decision making is to remember that you are acting like a judge, and ask yourself:

- Would a judge seek out citizens and invite or ask them to come and testify as witnesses in a case pending before the judge?
- Would a judge allow himself/herself to be “lobbied” on a pending matter at home or at the local supermarket?
- Would a judge compromise the appearance (and possibly reality) of fairness by singling out one side or another to be overly friendly with?
- Would a judge decide a matter in which the judge had a financial interest, or on which the judge's mind was already made up?
- Would a judge make a public statement that could come back to haunt him/her later on in terms of displaying a possible bias?

2023 Town of Dolores Donation Guidelines

8.1.6

Each year, the Dolores Board of Trustees budgets money from the General Fund to support community organizations that preserve or enrich the health, education, welfare, and fitness of the community.

PROGRAM OVERVIEW

The Dolores Board of Trustees endeavor to promote community support organizations through this donation process. Community support organizations may receive funding to support activities and programs that are accessible to the Town of Dolores community and encourage the development of healthy community organizations that provide programs for citizen welfare and education in the region. Board of Trustee funding priorities for 2023 are:

1. Nonprofits with verification of status from the State of Colorado.
2. Organizations that address a unique community need.
3. Organizations that serve a broad spectrum of the community.
4. Organizations that avoid overlapping services.
5. Established service providers.
6. Local government agencies.

ELIGIBILITY CRITERIA

Dolores Board of Trustees will consider proposals from community organizations that meet the following eligibility criteria:

1. Applications will be accepted from organizations that provide programs for citizen welfare, arts and education. Programming and activities shall be accessible to the Town of Dolores community.
2. Only one (1) application may be submitted per organization. The application may be obtained on-line at townofdolores.colorado.gov click on the opportunities tab. Paper copies are available at Town Hall. Completed applications can be submitted electronically to treasurer@townofdolores.com or can be mailed or delivered to Town of Dolores P O Box 630 or 420 Central Ave
3. Grant requests for \$5,000 or less shall be made using the Town of Dolores' grant application.

ACCOUNTABILITY

If you received funds for 2022, a follow-up report on the use of any Town of Dolores funds awarded for 2022 is required with the application or by October 31, 2022 if the applicant does not apply for a 2023 grant. Please provide an account for how you spent the funds.

REVIEW PROCESS

Each application will be evaluated according to its strengths, merits, and completeness. Amount of awards, funding agreements, and comments to applicant organizations will be mailed out in December of 2022.

APPLICATION DEADLINE

5:00 p.m. on Monday, October 31, 2022.

Completed applications can be emailed to treasurer@townofdolores.com or dropped off/mailed to Town Hall 420 Central or P O Box 630 Dolores, CO. 81323), Attention: Tricia Gibson

Complete applications will have priority consideration. Late applications will be considered on a first come-first served basis.

FUNDING PERIOD

The funding period is January 1 through December 31, 2023. Most payments will be mailed in early January.

OTHER CONDITIONS

Nondiscrimination: including statutes prohibiting discrimination on the basis of race, creed, disability, national origin, sex, sexual orientation, age, or marital status.

Credit/Acknowledgment: grantee agrees that a notice will be included in appropriate announcements and promotional efforts stating:

“This activity/event/program is supported by donation funding from the Town of Dolores.”



**2023 Town of Dolores
Application for Funding**

Application must be completed IN FULL in order to be considered.

Supplemental documentation may only be sent to members of the
Dolores board of Trustees at their request.

Application Deadline is 5:00 p.m. on Monday, October 31, 2022. Please
submit via email to treasurer@townofdolores.com or deliver/mail one
(1) original to:

**Town of Dolores
420 Central Ave
P O Box 630
Dolores, CO. 81323**

Part 1: Applicant Information

Name of applicant organization: _____

Name of umbrella organization (if _____

applicable): Applicant contact person: _____

Phone: _____ Fax: _____ E-Mail Address: _____

Mailing address: _____ City: _____

State: _____ Zip: _____

Non-profit Tax ID number: _____

List Board of Directors: _____

How many years has your organization been in existence? _____

Part 2: Funding Request

Cash Request Amount \$ _____

1. Mission Statement (if available) **A clear and concise statement of organization's mission, not including goals and objectives.**

State precisely:

2. Purpose of requested funds. *List budget items for which funds will be expended.

3. List your organizations total budget.

4. Why is it important you receive this funding?

5. How will you evaluate the success of your organization or program?

6. Please list other support provided to your organization by the Town of Dolores (if any).

Application submitted by: _____

Please print

Signature: _____

Date: _____

Part 4: Follow-up Report

No more than one page (front and back)

All Year 2022 donation recipients that are applying for 2023 funds are required to submit a follow-up report on the Year 2022 organization.

Reports should include, but not necessarily be limited to:

- A. Number of people served**
- B. Actual use of funds**
 - a. Budget items**
 - b. Describe how your organization/program benefited the community**
 - c. Describe any problems with your programming or organization that The Board of Trustees should know about.**
- e. Other**



8.1.c

Ann Swope <ann@townofdolores.com>

Fwd: Escalante Bike Rodeo - Town Assistance

1 message

Kenneth Charles <manager@townofdolores.com>

Thu, Aug 18, 2022 at 9:35 AM

To: Ann Swope <ann@townofdolores.com>

Add to packet

----- Forwarded message -----

From: **Shawna Valdez** <S.Valdez@mydsb.com>

Date: Mon, Aug 15, 2022 at 11:33 AM

Subject: Escalante Bike Rodeo - Town Assistance

To: manager@townofdolores.com <manager@townofdolores.com>

Ken,

I wanted to send you an e-mail and let you know how much I appreciate the help I received from your staff last Friday. Unforeseen circumstances resulted in the parking lot (where the bike rodeo was to be held) being dirty and rocky. In a panic I went into the Town Hall to see if there was anything the Town could do to help out, knowing this was not the Town's problem. Ann was very helpful and contacted Wyatt, who agreed to come and clean off the lot. Not only did they understand our problem, and the urgency, their attitudes were positive and pleasant in helping solve the problem! Please forward Rotary's and my personal thank you to Wyatt and his supervisor. He did a great job and I think all the kids who attended had a great time in part because of the help the Town gave on Friday.

Shawna Valdez

--

Ken Charles

Dolores Town Manager

970-882-7720-O

970-759-0016-C

Welcome!

Website

9.

The Town of Dolores is a must-stop for anyone who is nearby.

We are a wonderful small town located in a canyon with the beautiful Dolores River cutting along one side and rock cliffs on the other. Summer temperatures range between 85 and 90 degrees with cool, clear nights. We also have nearby mountains and the second-largest reservoir in the state, McPhee Reservoir. The San Juan National Forest is only one mile away, which makes all of the above an outdoor enthusiast's wonderland.

Along with the outdoors, Dolores offers a unique mixture of shops, restaurants, taverns and even a brew pub. There are four town parks, a resourceful public library and a peaceful bike trail that runs along the beautiful Dolores River. Dolores also has three RV parks to welcome road travelers.

Newspaper

Latest News

JULY 1, 2022

Follow the Master Plan of

View the latest news regarding the plan to manager@townofdolores.com or call projects page.

JUNE 30, 2022

Fire Restrictions to be Res Effective July 1

San Juan National Forest reminds the

MAY 13, 2022

Town of Dolores Commu

TOWN OF DOLORES TOWN BOARD OF TRUSTEES PUBLIC HEARING FOR

Ordinance 559 Series 2022

NOW, THEREFORE, BE IT KNOWN, that notice is hereby given of a Public Hearing before the Dolores Town Board of Trustees at 6:30 P.M. on Monday August 22nd, 2022

The purpose of the Hearing is to allow the public to comment on the second reading amending Ordinance 532 Series 2017 creating the Dolores Park/Playground Advisory Committee that under title 2.09.010 of the Dolores Municipal Code the Park/Playground Advisory Board consist of six voting members-one Town of Dolores Board Member and five Citizens. All members shall be for terms of two years upon expiration of the initial appointments, with the exception of the Town Board Member which shall serve as determined by the Board.

To attend virtually please visit the Town website <https://townofdolores.colorado.gov/>. All comments shall be in writing to Town of Dolores, P.O. Box 630, Dolores, CO or 420 Central Avenue, Dolores, CO 81323 or by email to Tammy@townofdolores.com

Done this 9th day of August 9th, 2022

/s/ Tammy Neely, Town Clerk

Published in the Journal August 10th and August 17th, 2022.

Public Notices

AUGUST 9, 2022

Ordinance 559 Series 2022

TOWN OF DOLORES TOWN BOARD OF TRUSTEES PUBLIC HEARING FOR Ordinance 559 Series 2022 NOW, THEREFORE, BE IT KNOWN, that notice is hereby given of a Public Hearing before the Dolores Town Board of Trustees at 6:30 P.M. on Monday August 22nd, 2022 .

MAY 9, 2022

Water Conservation Needed in Dolores

Dolores and the surrounding areas are experiencing extreme drought conditions with limited run off coming down the Dolores River. Predictions are that the Dolores River Basin runoff forecast is between 50 and 60 percent of normal. Agricultural users face water restrictions.

APRIL 19, 2022

Flanders Park Restroom Project

✓ **Us Out On
The Web**
www.the-journal.com
THE JOURNAL

**TOWN OF DOLORES
TOWN BOARD OF TRUSTEES
PUBLIC HEARING FOR**

Ordinance 559 Series 2022

NOW, THEREFORE, BE IT KNOWN, that notice is hereby given of a Public Hearing before the Dolores Town Board of Trustees at 6:30 P.M. on Monday August 22nd, 2022

The purpose of the Hearing is to allow the public to comment on the second reading amending Ordinance 532 Series 2017 creating the Dolores Park/Playground Advisory Committee that under title 2.09.010 of the Dolores Municipal Code the Park/Playground Advisory Board consist of six voting members-one Town of Dolores Board Member and five Citizens. All members shall be for terms of two years upon expiration of the initial appointments, with the exception of the Town Board Member which shall serve as determined by the Board.

To attend virtually please visit the Town website <https://townofdolores.colorado.gov/>. All comments shall be in writing to Town of Dolores, P.O. Box 630, Dolores, CO or 420 Central Avenue, Dolores, CO 81323 or by email to Tammy@townofdolores.com

Done this 9th day of August 9th, 2022
/s/ Tammy Neely, Town Clerk

Posted in the Journal August 10th and August 17th, 2022.

ORDINANCE NO 559

SERIES 2022

AN ORDINANCE AMENDING 2017 ORDINANCE 532 CREATING A PARK/PLAYGROUND ADVISORY COMMITTEE FOR THE TOWN OF DOLORES, COLORADO

WHEREAS the Town of Dolores Board of Trustees created the Park/Playground Advisory Committee for the Town of Dolores by Ordinance 532 Series 2017 on December 11, 2017.

WHEREAS, the Town of Dolores Board of Trustees continues to recognize the need for a Park/Playground Committee to advise and guide the Dolores Town Board on matters involving the Town of Dolores owned parks, trails, and playground; and,

WHEREAS, the Town of Dolores Board of Trustees has determined that the committee will function more efficiently and have greater community involvement by expanding the number of members of the committee.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT below in Title 2 Administration and Personnel Article 2.09 of the Park/Playground Advisory Committee Section 2.09.010. is hereby amended to read as follows:

Section 2.09.010 Creation, Appointments, Qualifications and Terms of Committee Members.

1. Creation

There is hereby created a Park/Playground Advisory Committee, for the Town of Dolores, consisting of **six** voting members – one Town of Dolores Board Member and **five** Citizens.

2. Appointments and Removal

All Committee members shall be appointed by the Town of Dolores Board of Trustees. Committee members may be removed from the Committee, only by action of the Town of Dolores Board of Trustees, for excessive absence or for cause see (5) below.

3. Qualifications of Committee Members

All Committee members must be Town of Dolores Residents residing within the Town of Dolores.

4. Terms of Committee Members

Town Board Member shall serve as determined by the Town Board

All **other members** shall be for terms of two years upon the expiration of the initial appointments.

A Town of Dolores staff member shall be appointed by the Town Manager to serve as liaison between the Committee, and the Dolores Town Manager and the Town of Dolores Board of Trustees. This staff member shall not be a voting member of the Committee.

If Committee member position becomes vacant for any reason the Town Board shall appoint a new member to finish out the balance of that unexpired term.

5. Removal

1. Committee members may be removed for cause -

"For cause" shall mean any cause affecting and concerning ability and fitness of a Committee member to perform the duties of a member of the Town of Dolores Park/Playground Advisory Committee.

For cause shall also include an unexcused absence of a Committee member from three consecutive board meetings, regular or special,

2. The Committee secretary and/or the staff liaison shall report any reasons for cause removal to the Town of Dolores Board of Trustees, through the Town Manager.

6. Officers of the Committee

There shall be a chairperson, a vice chair and secretary all elected by the members of the Committee from the Committee membership.

All terms shall be for one year with successive terms allowed.

Elections shall be held in January of each year.

7. Meetings

Meetings shall be held monthly. Special meetings may be called at any time at the request of four members of the Committee or the chairperson.

All meetings shall be preceded with the appropriate public notice.

All meetings are public meetings and shall be held in accordance with the Colorado Open Meetings Law.

8. Rules, Records, Sub Committees

The Committee shall follow Robert's Rules of Order, except where set out in this ordinance to the contrary.

The Secretary shall keep a record of all meetings either through minutes or recording the meeting as the Committee decides.

All records of the Committee are public records and subject to the Colorado Open Records Act.

All records of the Committee shall be kept in Town Hall under the care and custody of Town Clerk.

9. Voting

A simple majority of those Committee members attending any meeting shall be sufficient for Committee action.

10. Powers and Duties

(a) The Committee shall review items and make **non-binding** recommendations regarding the same to the Town of Dolores Board of Trustees and Town staff, when necessary, with respect to all aspects of planning, programming, procurement, installation, operations, maintenance, restoration, and promotion of Town-owned public parks and playgrounds.

(b) The Committee shall review, consider, evaluate and make **non-binding** recommendations regarding any Park projects when requested by the Town of Dolores Board of Trustees or the Town Manager.

Repealer. All orders, bylaws, ordinances, and resolutions, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Severability. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

Recording and Authentication. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the Town Clerk.

Effective Date. This ordinance shall be effective upon publication.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the August 29, 2022, at the hour of 6:30p.m. in the Town Board Chambers in Town Hall, Dolores Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING August 8, 2022.

TOWN OF DOLORES

ATTEST:

Mayor

Town Clerk

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING
On August 29, 2022.

TOWN OF DOLORES

ATTEST:

, Mayor

, Town Clerk

EXECUTIVE SESSION MOTION FORM

(Note: 2/3 Quorum Present Must Vote Yes; the session may only occur at a regular or special meeting of the body)

DATE _____ MOTION _____ SECOND _____

I MOVE TO GO INTO EXECUTIVE SESSION:

(Language in bold-face is for inclusion in the motion as applicable; if the stated purpose of the executive session is legal advice, do not combine it with any other purpose):

_____ For a conference with the City/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

_____ For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e);

_____ To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a);

_____ For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

_____ For discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: under C.R.S. Section 24-6- 402(4)c;

_____ For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d);

_____ For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g);

_____ Other (specify) _____

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES (Presiding Officer may ask Attorney/staff to provide the details):
