

AGENDA

DOLORES, COLORADO

PARKS/PLAYGROUND ADVISORY COMMITTEE

OCTOBER 14TH, 2021 6:00 P.M.

MEETING WILL BE HELD IN-PERSON AT DOLORES TOWN HALL 420 CENTRAL AVE. DOLORES COLORADO

And by the Zoom link here:

Join Zoom Meeting

<https://zoom.us/j/94470999189>

Meeting ID: 944 7099 9189

One tap mobile

+12532158782,,94470999189# US (Tacoma)

+13462487799,,94470999189# US (Houston)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACTION/APPROVAL OF THE AGENDA**
- 4. ACTION/APPROVAL OF MINUTES**
 - 4.1 Minutes of the September 23rd, 2021, meeting**
- 5. CITIZENS TO ADDRESS THE COMMITTEE:**
- 6. STAFF REPORT: Manager Ken Charles**
- 7. CONTINUING BUSINESS: Community Garden update-Marianne**
- 8. DISCUSSION ON PROCEEDING AHEAD WITH PARKS MASTER PLAN GIVEN RESULTS OF THE COMMITTEE'S MEETING WITH GOCO REP**
 - **GOCO COMMUNITY IMPACT PROGRAM**
 - **GOCO PROJECT BUDGET TEMPLATE**
- 9. COMMITTEE MEMBER REPORTS:**
- 10. FUTURE AGENDA ITEMS**
- 11. ADJOURNMENT**

MINUTES

TOWN OF DOLORES COLORADO

PARKS/PLAYGROUND ADVISORY COMMITTEE

September 23, 2021, 6:00 P.M.

IN PERSON AT 420 CENTRAL and virtually on the link below:

Join Zoom Meeting

<https://zoom.us/j/95193057199>

Meeting ID: 951 9305 7199

One tap mobile: +16699006833,,95193057199# US (San Jose)

+1253215872,,9513057199# US (Tacoma)

1. CALL TO ORDER: Commissioner Kalin Grigg called the meeting to order at 6:00 p.m.

2. ROLL CALL: Commissioners present: in person was Kalin Grigg, Marianne Mate, Hugh Robinson, and Ex-Officio Tracy Murphy. Commissioner Nikki Gillespie was absent. Staff Present: Manager Charles and Assistant Clerk Ann Swope

3. ACTION/APPROVAL OF THE AGENDA: The agenda was postponed for a few minutes waiting for Hugh to arrive. The Committee asked Amber Lansing of Dolores Food Project to make her follow up presentation for the Community Garden. The Committee had asked her to provide details such as space needs, access needs, and other information about the project and they will coordinate with the Board to pursue this development. Amber brought a proposal with the details about the garden that were secured. (It will be included with the packet for the record). Ken informed the Committee that there is a budget item for a water line to the west end of the Joe Rowell Park for the purpose of the garden but will also be able to serve the picnic shelter that is in the 2022 capital outlay plan for parks.

Hugh arrived and the Committee approved the agenda with the addition of the Linda Robinson Studio LLC Landscape Architect proposal for services to the Flanders Park Restroom item in Continued Business

4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING – The minutes of the August 12 2021 meeting were approved by a motion from Marianne and second from Kalin. **All voted yes**

5. CITIZENS TO ADDRESS THE BOARD (5 minutes only): The Parks Commission encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email to the Town Clerk at tammy@townofdolores.com any time before the scheduled Board meeting.

6. BUDGET DISCUSSION FOR 2022: Capital Project – Ken presented the preliminary capital project and budget for park department for 2022 (the budget is attached to these minutes for the record.) Identified for keeping in the 2022 capital outlay were:

- Master Parks Plan
- Community garden
- Fishing is Fun project
- Shade structure
- Flanders Park restroom

Items to be moved to the Master Parks Plan are:

- Galloping Goose shelter
- Pump track
- Concession Stand

7. CONTINUING BUSINESS:

- Community Garden – see item 3 - previously presented before the agenda was approved.
- Update on playground sign and Community celebration. Ken met with the artist Meagan and the new drawing (included with the packet for the record) shows a fixture added to the sign to place the name plates of the donators and volunteers being recognized for their involvement with the Playground project. Meagan will begin the construction in October. The Committee will wait to set the date for the celebration depending on the completion of the sign. Other details still needing completed is the installation the memory plaques at the designated trees in the park.
- Report on GOCO presentation: Marianne Mate. The GOCO Southwest program officer Estrella Woods will be able to come to Dolores to see Joe Rowell Park. The Committee will set the date for 1:30 p.m. October 5 2021. (The Email is attached to the meeting packet for the record.)

- CDOT funding for Flanders' Park Restrooms: Manager Ken Charles included the information for the Grant in his report to the Committee. He had one Architect submit a proposal for services and will be securing a contract soon. The purpose is to obtain a plan and a cost estimate so an application can be filed promptly.
- Linda RobinsonStudio LLC. proposal for services and contract. Linda will be providing a landscape plan for Flanders Park in conjunction with the Restroom project. The objective is to help devise a landscape plan that enhances the park and maintains the aesthetics of the area.
- Aquahab: Manager Ken Charles: The agreement for evaluation services has been approved and the next step will be grant application. New construction wouldn't occur until 2023.
- Pump track: Manager Ken Charles: The track plans the town purchased for this project is too small for a pump track. The area designated for the pump track is also too small. Ken advised the committee to put this project on hold.

8. DISCUSSION/NEW BUSINESS

- Outdoor Fitness Equipment www.parisoutdoorfitness.com. The committee briefly discussed this for adult exercise opportunities in the playground. This element will be added to the Parks Master plan.
- Soccer field conditions. Some local people who are knowledgeable with soil improvements recommend the town add layers of mulch to the turf in the field so it can accept water more evenly. Hugh should mark the sites for the kid's soccer goals and the maintenance staff will put them in.

9. ADJOURNMENT - Chairperson Grigg adjourned the meeting at 7:32 p.m.



COMMUNITY IMPACT PROGRAM

Great Outdoors Colorado's (GOCO) Community Impact Program seeks to enhance a community's quality of life and access to the outdoors through investments in capital infrastructure projects and the community-driven processes that inform them. We believe when partners work together with community members in project visioning and design and unheard voices are elevated, outdoor connections are more impactful and communities become more cohesive and inclusive.

People and communities experience a multitude of benefits from an increased connectedness to the outdoors ranging from improvement to physical and psychological health, to diversified local economies, to educational impacts and more. Funding for the outdoors can also be a meaningful equity lever in Colorado – and a means to address issues of disparity and disproportionality. When developing local projects, we ask partners to consider the multi-faceted benefits of outdoor recreation and outdoor education and advance the most needed and urgent projects that will serve the highest and best interests of their communities.

Through this program, GOCO invites partners to apply for funding to develop and revitalize parks, trails, school yards, fairgrounds, environmental education facilities, and other outdoor projects as identified and prioritized by the communities they serve. To facilitate project outcomes, applicants may request funding, as needed, for the following components:

- Local capacity building through investments in existing staff, community members, and/or consultants
- Community planning, organizing and collaboration to identify existing barriers to outdoor experiences and solutions for overcoming them
- Land acquisitions
- Site-specific, community-centered design
- Storytelling, project communications, and celebrations

Proposed projects must reflect one or more of GOCO's program values as identified in our [2020 strategic plan](#) and outlined later in this document. These values are intentionally open to interpretation and definition by our partners; how they are or could be reflected in each community is unique. And not every project will integrate multiple values. Projects that demonstrate several values, as well as projects that embody a singular value, can have



meaningful impacts and significant merit.

GOCO regional program officers look forward to working with partners on project visioning and development to ensure your valuable time is spent on projects that will compete well in this program. We know the community needs of our statewide network are vast and we look forward to hearing your ideas and working with you to advance projects throughout Colorado.

ABOUT US: GOCO invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. Our independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created by voters in 1992, GOCO has committed more than \$1.3 billion in lottery proceeds to more than 5,300 projects in all 64 counties without any tax dollar support. For more information, please visit www.GOCO.org.

General Guidance and Grant Information

BEFORE YOU BEGIN: Contact your GOCO regional program officer to discuss your project in detail using the contact information on our staff [webpage](#). Together, you will determine whether your vision will compete well in the Community Impact Program.

APPLICANT ELIGIBILITY: This program is open to entities eligible to receive GOCO local government and open space funds as listed below. Ineligible entities can partner with an eligible entity to apply. As always, GOCO strongly encourages partnerships.

- a. Colorado municipality or county
- b. Title 32 special district eligible to receive distributions from the Conservation Trust Fund
- c. Political subdivision of the State of Colorado that includes in its mission the identification, acquisition, or management of open space and natural areas
- d. 501(c)(3) non-profit land conservation organization that includes in its mission the identification, acquisition, or management of open space and natural areas, e.g., land trusts
- e. Colorado Parks and Wildlife

APPLYING: Applicants must first submit a concept paper in consultation with your GOCO regional program officer. GOCO will accept concept papers on a rolling basis up to the deadlines listed [here](#). Staff will collectively consider concept papers and invite the most competitive projects to submit a full application. GOCO may ask clarifying questions of applicants at the concept or application stage to better understand your project. We may also seek additional



written information for certain proposals. The content of conversations and any additional information submitted become part of the concept or application and open for discussion during staff or peer review as a means of vetting the merit of individual projects.

PROGRAM VALUES: Projects should encompass one or more of GOCO's program values as identified in our [2020 strategic plan](#):

Resource conservation | We value strategic land conservation and resource protection work.

Outdoor stewardship | We support sustainability of and improvements to the state's natural and recreational resources.

Community vitality | We invest in conservation and outdoor recreation efforts that support communities and quality of life.

Equitable access | We partner with communities to break down barriers to the outdoors.

Youth connections | We believe children and their families deserve opportunities to get outside and experience all the benefits of doing so.

GRANT AMOUNT AND MATCH REQUIREMENTS: GOCO will consider grant requests between \$100,000 and \$1,000,000, with consideration for requests outside that range on a case-by-case basis. Please remember that GOCO serves communities throughout Colorado and appreciates applicants keeping requests reasonable and reflective of expected outcomes. Applicants will work with their GOCO regional program officer to customize a match amount for your project based on your community's ability to match and to identify expenses eligible as match.

TIMELINE FOR COMPLETION: Applicants will work with their GOCO regional program officer to customize a timeline for your project based on the various deliverables. GOCO will prioritize projects that will begin immediately upon notice of award or execution of a grant agreement.

PROPERTY OWNERSHIP: The applicant or partner entity must own or have control over the property upon which the proposed project will take place. GOCO requires a formal agreement between parties when the applicant is not the owner or controlling entity. Applicants seeking funding for projects involving federal land must discuss the proposal with GOCO staff prior to submitting a concept paper or application. GOCO cannot fund the recreational development of a property that a government entity condemned specifically for that recreational development. GOCO may consider participating in recreational development on lands previously acquired through condemnation for a purpose *other* than recreational development.



PUBLIC ACCESS: The public must have reasonable public access to any project funded by GOCO.

WILDLIFE REVIEW: Applicants should work with their GOCO regional program officer and the local CPW Area Wildlife Manager (AWM) to understand, document, and mitigate any impacts to wildlife habitat. GOCO’s regional program officer will provide the wildlife review form along with AWM contact information, upon request and as a component of the application packet. We ask that you contact the AWM well in advance of the application deadline.

SITE VISITS: GOCO staff may conduct site visits scheduled in collaboration with the project leads identified in the concept paper or application.

ELIGIBLE COSTS AND MATCH: The following table, though not comprehensive, outlines specific eligible costs for this program. Please discuss any potential project expenses with GOCO to determine the eligibility of those expenses prior to applying.

ELIGIBLE COSTS
Costs associated with project planning/coordination/implementation/communications/celebration
Staff expenses incurred by the applicant and any contracted service providers for professional services directly related to project outcomes and administration.
Costs of surveys, engineering, design, GIS/mapping, land acquisition due diligence costs, etc.
Costs associated with volunteer engagement and retention, e.g., prizes, awards, food, etc.

PROPOSAL REVIEW: The guidelines and criteria that inform GOCO’s project review and decision-making process is available on our website, GOCO’s *Grantmaking Philosophy*. GOCO strives to support applicants through the application process with feedback and guidance to minimize the investment of partner time and resources on concepts and applications deemed less competitive. GOCO is committed to a fair, equitable, and efficient review process from concept papers to applications and will use a consensus-based process to arrive at funding recommendations. GOCO relies upon the collective wisdom of reviewers rather than vesting power or authority in individual reviewers.

GOCO staff will review concept papers on a rolling basis, prior to the concept paper submission deadline for the concurrent grant cycle. The concepting stage is an iterative process between GOCO’s regional program officers and partners to generate the best possible proposal for any given grant round. GOCO staff will evaluate the merit of each proposal and assess the project’s



relative potential to help advance one or more of GOCO's program values. The review is comprehensive across GOCO's four base programs – Community Impact, Stewardship Impact, Planning & Capacity, and Land Acquisition. GOCO staff will invite successful concept paper applicants to submit a full application and will provide feedback to unsuccessful applicants.

Invited applications submitted by the due date are subject to a formal peer review process where GOCO will convene a group of peer reviewers to evaluate project merit. Reviewers will assess each application, including any additional supplemental or clarifying information submitted. As with the concept paper review, GOCO will provide feedback to unsuccessful applicants.

Grant Administration Information

If a grant is awarded, GOCO will assign a Grants Officer to work with the project lead on all aspects of grant administration including execution of a grant agreement, due diligence items, reporting criteria, grant payment options, and signage requirements.

GOCO prefers to disburse funds on a reimbursement basis with a single payment occurring when the project is completed. However, grantees can request one progress payment of up to 50% of the grant amount prior to project completion with the remaining 50% paid upon project completion. Should either reimbursement option create barriers for project completion, please discuss available alternatives, including advanced and partial advanced payments, with your regional program officer.

Please contact a Grants Officer now if additional grant administration information is a necessary consideration prior to application. You can find relevant contact information at the link below.

Contact

Our Grant Programs team is available to discuss your project and proposal so feel free to reach out using the contact information found on our staff [webpage](#). We look forward to working with you!



COMMUNITY IMPACT PROGRAM CONCEPT PAPER

Project Summary Information

Project Title:

Applicant Organization:

Applicant Name:

Partner Organization (if applicable):

Partner Name (if applicable):

Amount Requested:

Estimated Total Project Cost:

Estimated Grant Period (years):

Brief Project Description (limit to space provided, below)



Please submit a concise narrative using the following prompts. Responses need not follow the formatting below but should answer all considerations put forth. Please limit narrative responses to 2 pages:

- Describe the proposed project and the community need it will address related to outdoor recreation and/or outdoor education. Discuss the multi-faceted benefits of this project and how it will enhance your community's quality of life.
- Reflect on the community-driven nature of this project and what that means for your community. Discuss efforts to date or any anticipated work to involve community members in project visioning and design and to elevate unheard voices in your community.
- Reflect on the intended outcomes of your project and the multiple benefits it will provide for your community and discuss the partnerships you have or will pursue to achieve those benefits. Discuss the nature of each partnership and what it will bring to the table.

Budget

Please use the GOCO Budget Form provided on the [program page](#).

PROJECT BUDGET

Source of Funds	Date Secured	GOCO Funds	Applicant	Partner Funds	Total Funding
CASH					
GOCO Grant					\$0.00
[Applicant]					\$0.00
[Partner Source]					\$0.00
[Partner Source]					\$0.00
IN-KIND					
[Applicant]					\$0.00
[Partner Source]					\$0.00
[Partner Source]					\$0.00
TOTAL SOURCE OF FUNDS		\$0.00	\$0.00	\$0.00	\$0.00

Category	Use of Cash Funds	# of Units	Cost Per Unit	GOCO Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
USE OF FUNDS - CASH SUBTOTAL				\$0.00	\$0.00	\$0.00	\$0.00

Category	Use of In-Kind Funds	# of Units	Cost Per Unit	GOCO Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
USE OF FUNDS - IN-KIND SUBTOTAL					\$0.00	\$0.00	\$0.00

Contingency - up to 10% (not required, cannot be GOCO funds)				GOCO Funds	Applicant	Cumulative	Total Funding
Contingency							\$0.00
USE OF FUNDS - CONTINGENCY SUBTOTAL					\$0.00	\$0.00	\$0.00

TOTAL PROJECT COST				\$0.00	\$0.00	\$0.00	\$0.00
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Remember: the Total Project Cost row must equal the Total Source of Funds row

MATCH SUMMARY		Actual
Overall Match (% based on total cost)		#DN/01
Overall Match (\$ based on total cost)		\$0.00