

2023 Town of Dolores Donation Guidelines

Each year, the Dolores Board of Trustees budgets money from the General Fund to support community organizations that preserve or enrich the health, education, welfare, and fitness of the community.

PROGRAM OVERVIEW

The Dolores Board of Trustees endeavor to promote community support organizations through this donation process. Community support organizations may receive funding to support activities and programs that are accessible to the Town of Dolores community and encourage the development of healthy community organizations that provide programs for citizen welfare and education in the region. Board of Trustee funding priorities for 2023 are:

1. Nonprofits with verification of status from the State of Colorado.
2. Organizations that address a unique community need.
3. Organizations that serve a broad spectrum of the community.
4. Organizations that avoid overlapping services.
5. Established service providers.
6. Local government agencies.

ELIGIBILITY CRITERIA

Dolores Board of Trustees will consider proposals from community organizations that meet the following eligibility criteria:

1. Applications will be accepted from organizations that provide programs for citizen welfare, arts and education. Programming and activities shall be accessible to the Town of Dolores community.
2. Only one (1) application may be submitted per organization. The application may be obtained on-line at townofdolores.colorado.gov click on the opportunities tab. Paper copies are available at Town Hall. Completed applications can be submitted electronically to treasurer@townofdolores.com or can be mailed or delivered to Town of Dolores P O Box 630 or 420 Central Ave
3. Grant requests for \$5,000 or less shall be made using the Town of Dolores' grant application.

ACCOUNTABILITY

If you received funds for 2022, a follow-up report on the use of any Town of Dolores funds awarded for 2022 is required with the application or by October 31, 2022 if the applicant does not apply for a 2023 grant. Please provide an account for how you spent the funds.

REVIEW PROCESS

Each application will be evaluated according to its strengths, merits, and completeness. Amount of awards, funding agreements, and comments to applicant organizations will be mailed out in December of 2022.

APPLICATION DEADLINE

5:00 p.m. on Monday, October 31, 2022.

Completed applications can be emailed to treasurer@townofdolores.com or dropped off/mailed to Town Hall 420 Central or P O Box 630 Dolores, CO. 81323), Attention: Tricia Gibson

Complete applications will have priority consideration. Late applications will be considered on a first come-first served basis.

FUNDING PERIOD

The funding period is January 1 through December 31, 2023. Most payments will be mailed in early January.

OTHER CONDITIONS

Nondiscrimination: including statutes prohibiting discrimination on the basis of race, creed, disability, national origin, sex, sexual orientation, age, or marital status.

Credit/Acknowledgment: grantee agrees that a notice will be included in appropriate announcements and promotional efforts stating:

“This activity/event/program is supported by donation funding from the Town of Dolores.”



**2023 Town of Dolores
Application for Funding**

Application must be completed IN FULL in order to be considered.
Supplemental documentation may only be sent to members of the
Dolores board of Trustees at their request.

Application Deadline is 5:00 p.m. on Monday, October 31, 2022. Please
submit via email to treasurer@townofdolores.com or deliver/mail one
(1) original to:

**Town of Dolores
420 Central Ave
P O Box 630
Dolores, CO. 81323**

Part 1: Applicant Information

Name of applicant organization: _____

Name of umbrella organization (if _____

applicable): Applicant contact person: _____

Phone: _____ Fax: _____ E-Mail Address: _____

Mailing address: _____ City: _____

State: _____ Zip: _____

Non-profit Tax ID number: _____

List Board of Directors:

How many years has your organization been in existence? _____

Part 2: Funding Request

Cash Request Amount \$ _____

1. Mission Statement (if available) A clear and concise statement of organization's mission, not including goals and objectives.

State precisely:

2. Purpose of requested funds. *List budget items for which funds will be expended.

3. List your organizations total budget.

4. Why is it important you receive this funding?

5. How will you evaluate the success of your organization or program?

6. Please list other support provided to your organization by the Town of Dolores (if any).

Application submitted by: _____

Please print

Signature: _____ Date: _____

Part 4: Follow-up Report

No more than one page (front and back)

All Year 2022 donation recipients that are applying for 2023 funds are required to submit a follow-up report on the Year 2022 organization.

Reports should include, but not necessarily be limited to:

- A. Number of people served**
- B. Actual use of funds**
 - a. Budget items**
 - b. Describe how your organization/program benefited the community**
 - c. Describe any problems with your programming or organization that The Board of Trustees should know about.**
- e. Other**