



Manager's Update

Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: June 12, 2023
RE: Meeting Information Update

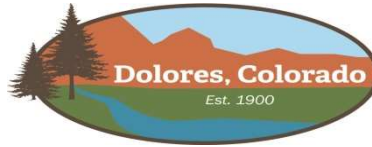
Monday/s Town Board Meeting

On the agenda for our regular meeting Monday May June12, 2023:

1. Trustees will review and act on Ordinance 565 first reading that amends the Dolores Land Use Code to promote Work Force Housing.
2. Trustees will review and act on three Resolutions. R 532 adopts the Flanders Park Master Plan and R 533 approves the grant application to CDPHE for an analysis of asbestos in town hall, 420 Central Avenue. Resolution 534 allows the town to enter into an agreement with Emily Spahn dba Sage Messaging to develop and write the GOCO grant application.
3. We will discuss updates to the manager search posting and schedule.

General Updates

1. The American Ramp Company (ARC) held their well-attended public information gathering meeting June 5 in Dolores (pictures attached). The information gathered at this open house together with the online survey will be the basis for ARC's preliminary design for the bike/skate park.
2. I continue to negotiate the 2024 Sheriff's contract with Commissioner Candelaria, Sheriff Nowlin and County Administrator Anderson. There will be an update later on the agenda.
3. The Community Center Board remains interested in the town acquiring the community center and its operations. Staff are beginning to research the costs of operating and maintaining the center. We will also look at how other communities operate; what are the fee structures; staff requirements and develop pros and cons.
4. The town manager's job posting is available online on our website under Opportunities.
5. We are working with our website manager to develop a "Departments" link that will direct users to those staff members responsible for that particular Department and link in the requisite forms. Dolores would include Town Manager, Clerk and Assistant Clerk, Municipal Judge, Law Enforcement, Finance, Planning, Building, Parks, and Public Works.



6. Staff are also working on a Purchasing Policy for the town. A purchasing policy is a document that ensures that tax dollars will be spent in the most economical ways. The town uses competitive means for the purchase of products and services when possible and believes in open, fair competition.

PROJECTS AND GRANTS

Water Treatment Plant Generator-the town issued the RFP for the generator with proposals due June 5. We received two proposals, both of which are over the estimate by \$23,000 and \$46,000. Costs have increased significantly between the long span of time from the initial design/cost estimate and obtaining the grant award and RFP process. I am reaching out to other possible sources of funds.

Early Warning Sirens-Sentry Sirens installed the two early warning sirens on May 23. The Sheriff and Fire District will be testing the sirens and developing protocols for the public.

On May 26, the town presented our application to CO Parks and Wildlife for the CO Outdoor Recreation Partnership grant funds. Trustee Grigg and I made the virtual presentation.

Staff and the Parks Committee are developing a new grant proposal to GOCO in August. The application will be reduced from the \$1 M request to between \$600,000 and \$700,000. The bike/skate park will be the largest item in the request.

The Housing Task Force will meet June 13. Rural Homes will be presenting the results of the 19th street properties analysis. Nearby residents will be invited.

No updates for the Water or 601 Central projects.

Upcoming Events

June 13 Housing Task Force meeting

June 12 & 26 Town Board meetings

June 6 & 20 Planning Commission meeting

June 21 After Action Review-Dolores Water Run-Off by Jim Spratlen