

## Dolores Colorado

To: MAYOR AND TRUSTEES  
From: Ken Charles, Dolores Town Manager  
Dt: January 10, 2022  
RE: Meeting Information Update

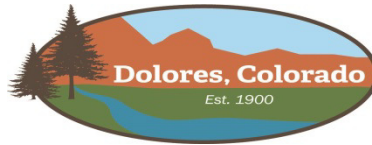
### **Monday/s Town Board Meeting**

On the agenda for our regular meeting Monday January 10:

- There will be a discussion followed by Action on Resolution 466 to approve the IGA between the State of Colorado and the town to approve the SouthWEST Opioid Response District Agreement as a participating municipality. Jon Kelly and Ken Charles will present.
- There will be a discussion and action on the proposed Request for Proposals (RFP) for the development of a conceptual plan for Joe Rowell Park.
- Municipal Judge-Judge Shaner has resigned from the Dolores municipal judge position. Later in the agenda the town board will discuss/review the two applicants and appoint the new judge.

### **General Updates**

- Energy Performance Contracting-recently town staff met with members of the town's Energy Performance Contract consultant Iconergy to listen to the initial findings regarding the town's building facilities audit. The audit included an analysis of the town's water meters, improvements to the blower system at the Wastewater Treatment Plant, town shop, town hall and streetlights. Generally, energy savings were more limited than at first thought. There are several items from the audit that merit attention though. A brief report and table follow my Update. Iconergy will be the agenda for the January 24 meeting.
- The town held two open houses on January 6 and 7 to allow members of the public to participate in a presentation on the Draft LUC by the town's consultant Elizabeth Garvin and staff. The public will have the opportunity to make comments. Tentative schedule to adopt the revised Land Use Code (LUC). Beginning in October 2019 the Dolores Planning and Zoning Commission and staff have diligently worked with the town's consultant Elizabeth Garvin to draft a revised LUC. The revisions are now complete, and we are prepared to move toward adopting the full revised code. The schedule, subject to change is:
  1. On January 11, 2022, the Planning and Zoning Commission will hold a public hearing followed by a motion to recommend to the town board either approval of the code, approval with changes or to recommend not approving the LUC.
  2. On January 24, 2022, the mayor and trustees will review on First Reading adoption of the revised LUC



3. On February 14, 2022, the mayor and trustees will hold a public hearing on the revised LUC followed by action to either approve the LUC, approve with changes or delay the approval pending further changes.

The entire draft LUC is posted online at the town's website and can be accessed from the Home Page. Also available is a Power Point prepared by Elizabeth Garvin that highlights the major changes in the LUC. Elizabeth will present the PP at the First Reading of the Adoption Ordinance January 24.

As you review the code, please contact me with questions, clarifications or comments that you might have.

- Strategic Plan. On Monday January 17 from 6:30 to 9:00 pm there will be a workshop to discuss the draft Strategic Plan.
- Municipal Election candidate packets were made available January 4. To be eligible completed petitions must be returned to town hall to the town clerk by 5:00 pm January 24.

### **Upcoming Events**

- January 11 6 pm The planning and Zoning Commission will hold a public hearing on the draft LUC. The public hearing will be followed with a recommendation to the town trustees to either adopt the code, adopt with modifications or postpone.
- January 11 8:00 am Ponderosa Restaurant Chamber board meeting.
- January 13 The Parks committee will meet at town hall at 6:00 pm. Agenda items to include the JRP conceptual plan, a report on the Dolores River plan developed by Aquahab and an update on the Community Gardens project.
- January 17 6:30 pm Strategic planning session with mayor and trustees.
- January 20 Region 9 Regional Transit Council meeting.
- January 21 SWCCOG Board Retreat.
- January 24 Regular Town Board meeting.
- January 27 Region 9 Economic Development District of SW Colorado annual board meeting.
- January 12 CML Legislative workshop-free webinar. Provides a snapshot of the upcoming legislative session. Register: <https://www.cml.org/home/networking-events/2022/01/12/default-calendar/webinar-legislative-preview-web-j12-22>. I can register you if interested.

### **Staff Administrative 2022 Projects**

- Complete LUC adoption process
- Complete Strategic Plan
- Upgrade employee handbook
- Integrate online payment system with new Ampstun software and create online fillable forms
- Watershed Protection Plan
- Purge paper files per records retention schedule
- Update the town's entire fee schedule (some fees are >20 years old)