

TOWN OF DOLORES COLORADO

REGULAR BOARD MEETING

MINUTES FOR

FEBRUARY 10TH, 2020

6:30 P.M.

CALL TO ORDER: Mayor Wheelus called the meeting to order at 6:36 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

1. BOARD MEMBER PRESENT: Trustees, Jennifer Stark, Duvall “Val” Truelsen, Melissa Watters, and Robert “Cody” Folsom. Trustee James Biard arrived later, and Trustee Tracy Murphy was absent. Mayor Chad Wheelus present.

1.1 STAFF PRESENT: Manager Ken Charles, Clerk Tammy Neely, Treasurer Tricia Gibson, Public Works Director Randy McGuire, Building Official David Doudy, Town Attorney Jon Kelly, and Sheriff Steve Nowlin.

2. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST: None stated or presented

3. APPROVAL OF THE AGENDA: *Trustee Folsom moved to approve the agenda, Trustee Truelsen seconded. Motion was carried unanimously.*

4. APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Town Board by a single motion approves matters that are considered routine or noncontroversial. Here will be no separate discussion of these items unless a Board member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be considered under specific Agenda item numbers. *Trustee Stark motioned to approve the Consent Agenda items*

4.1 Through 4.4, with approval of Resolution #407 Appointment of Town Staff (Resolution #407 was omitted in the Consent Agenda by error), Trustee Truelsen seconded. Motion was carried unanimously.

5. COMMITTEE REPORTS:

5.1 Planning and Zoning: No report was given

5.2 Parks Advisory Committee: Kalin Grigg reported to the Board the month of January's events for the Playground Project. Several events took place on January 25th and 26th, 2020. Laura Sehn of Play by Design (PBD) met with coordinators. A tour of the playground site as well as a meeting with citizens, coordinators, and Town staff. Approximately forty people attended the events. The build dates for PBD are set for June 9th through the 14th, 2020. Kaboom build dates are not scheduled, and should be prior to the PBD build. Several volunteers have signed up. Kalin stated that there is a demand for crew leaders preferably with construction back ground, needed is eight crew leaders as this will be a big job, and they will need to be there through the project. Gina Kotarski is the coordinator. PR coordinator is Niki Gillespie, and will be working with Keely McClain of the Playground Group. They will be working on promotional efforts using Facebook and Instagram to get the word out. Marianne Mate is Fund raising coordinator. Deanna Truelsen is a volunteer for the Food Committee. Coordinators for Tools are Tracy Murphy and David Doudy. A position is open for Child Care. General Coordinators are Ken Charles, and Kalin Grigg.

5.3 CHAMBER OF COMMERCE: Director Susan Lisak informed the Board that there will be a small Chamber of Commerce Retreat to brainstorm and envision what can be done for the Town in terms of promoting it. This will be held at the Ponderosa Restaurant, on the March 3rd, 2020 at 9:30 a.m. and asked if at least one Town Board member could be there. She discussed the lodger tax grant application which is due on March 1st, 2020. Discussed also was the Farmers Market and possibly charging a fee this year.

6. STAFF REPORTS:

6.1 Sheriff's Report: Sheriff Steve Nowlin gave the report for the month of January. He informed the Board the Town water dock was vandalized and the Sheriff's department is investigating. He also reported that Montezuma County has a new Finance Director and this will enabled him to inform the Board the monthly expenditure report for the Sheriff's office concerning the Town. Trustee Stark questioned the abandoned vehicle law. Sheriff Nowlin answered that the owner had forty eight hours to

take care of the vehicle or the Sheriff's office will have it towed. This can be a hazard when removing snow. Trustee Stark also asked about the school events concerning the law. The Sheriff explained that the School has a school resource officer and she wanted to know as far as what takes place when the Town is concerned. Sheriff Nowlin explained the the School Resource Officer takes care of everything unless it is a serious situation.

6.2 Town Manager: Manager Ken Charles reiterated on the Parks report, and discussed Play By Design and the components they are installing, specifically, the issue of ADA compliance. Play by Design provided a form outlining which components meet ADA requirements, which is 50%. Of the elevated components 13 of 18 meet ADA standards and of the ground level components 6 of 13 meet ADA standards. **Utility rates:** the Staff notified citizens on the water bills that the utility rates may increase; he also stated that there was no citizens' feedback so far. **SIPA grants,** the Town is waiting for SIPA grant to convert Gmail as opposed to the current email system Outlook. The town will then be transferred to Gmail. Also concerning **SIPA** there will be an upgrade for the conversion for an online credit card facility. **Region 9 Economic:** Manager Charles attended a meeting. He stated that the Town needs to be more active with Region 9 as it could be beneficial to Dolores businesses. **Land Use Code:** Information is starting to come in. Elizabeth Garvin of Community ReCode has been communicating the changes that are being made. Manager Charles made the comment that the town needs to find an easy way to have the citizens more involved with the Land Use Code update. **SGM:** Manager Charles reported that the water project and SGM are moving forward. Mayor Wheelus asked about CDOT approval and Ken stated that it was up to SGM, as they are responsible for it. A breakfast meeting for County and Municipality will be held March 11th, 2020 at 7:30 at Benny's Restaurant, he invited the Board to attend. **Grant project for Electric Charging Station** will be approximately \$2000.00 out of pocket. Mayor Wheelus said that he visited with an individual who was using a charging station, he thought it would be a good idea. Manager Charles state that the charging power was not quick. Manager Charles announced that he will be staying with the town for the year 2020. A Census Resolution was passed around for the Trustees to sign. *Trustee Truelsen motion to sign Resolution R418 Series 2020, a resolution to Support the 2020 Census, seconded by Trustee Folsom. Motion was carried unanimously.*

6.3 Town Clerk: Clerk Neely supplied a sample of the Town Ballot for the 2020 Municipal Election to be held on April 7th, 2020. She reported that the Ballot was submitted to the County Clerk's office. She reported that a drawing was held for the Candidates position to appear on the ballot. She stated that a

candidate withdrew. A Tabor notice is going to be in the newspaper under public notice for the tax increases.

6.4 Treasurer: Treasurer Gibson reported that the budget was entered into the new software. Three bonds were called unexpectedly; she will be reinvesting bonds that normally do not call. A separate report with balances was sent. She reported on the highway users' tax and bills being paid.

6.5 Building Official: Building Inspector Doudy reported that one permit was issued for a Duplex for the month of January. He is currently working on the international building code for fire suppression. The 2018 Code Series provides for Solar on a grand scale. He is working on a large file of code and will be ready to review. Attorney Kelly agreed with Inspector Doudy stating that the International Building Code brings things up to date and will dovetail nicely with the Land Use Code. Inspector Doudy also stated that having updated codes will affect flood insurance rates as well. Mayor Wheelus stated he appreciated the efforts and he knew it took lots of work. An abandoned hazardous building a topic of discussion by the Inspector and the Sheriff. A structure on 51 Porterway Drive, the Sheriff stated it belonged to a landowner in Utah to which they have contacted. The structure is not sitting on the Wolf property as originally thought. It needs to be destroyed as people are visiting it and it is very unstable. The structure was visited by the Town Manager, Building Inspector, and Sheriff's Department.

6.6 Public Works: Director Randy McGuire reported that parts have been ordered for the water dock. Weather permitting some street work will be completed. Trustee Stark mentioned the streets needing swept. Director McGuire stated that the streets are not swept as CDOT will be sanding. Usually when the sanding is stopped the Town will sweep the streets.

7. Citizens to Address the Board (5 minutes): *Citizens may comment at this time or during a Public Hearing ONLY.*

7.1 Marianne Mate/ Playground Coordinator and Angie Stanley of the Playground Group informed the Board of the funds that have been collected for the Playground. Angie reported to the Board that funds are being raised with some large donations. She also requested to get a special events liquor license. Mayor Wheelus questioned where the funds go? She informed the Mayor that it will go back to the Town. Trustee Folsom suggested that the group should work with the Chamber of Commerce and Riverfest. Angie informed the Board that there is a Facebook page for the playground in which it will ask for funds or volunteer help.

7.2 Corresponded: Manager Charles read a letter from the Dolores Senior Citizens thanking the Town for their support.

8. Discussions and Possible Actions:

8.1 Public Hearing: Time being set aside Mayor Wheelus opened the Public Hearing for discussion and possible action concerning the scheduled use regulations under Article III, Section C(1)(d) of Land Use Code Ordinance #541. Mayor Wheelus explained that there was a glitch in the ordinance that needed corrected. The Mayor asked if there was any public comment at which there was none. *Trustee Truelsen motion to approve Ordinance #541 of the Land Use Code, seconded by Trustee Biard. Motion carried unanimously.*

8.2 Discussion concerning a possible forum for the OHV and Marijuana issues. As well as ballot language. Manager Charles expressed that the Board was under a time frame to inform the the public, and needed to be before March 16th, 2020. A possible option would be for the first week in March. Trustee Folsom inquired about the availability from the Town of Silverton on the OHV issue. Trustee Stark stated that it needs to be identified as to be the focus of the forum is to be. Manager Charles stated that there may possible road impacts. Mayor Wheelus state that if these issues are on the ballot than the Citizens need to be informed. Trustee Watters agreed with the Mayor. The Board would like to see if similar towns could give input on the OHV issue as well as Marijuana. Mayor Wheelus wants the input of CDOT concerning a crossing of the highway on the OHV issue. The Mayor reiterated the Citizens having a right to speak concerning these issues. A basic format for the forum would be information, a panel, and Citizens.

8.3 Utility Rate Increase: Manager Charles submitted an updated analysis for a water and sewer rate increase for the Board to review. Treasurer Gibson stated that CDOT planned to delay highway work until 2021 giving the Town time to come up with the funding to complete the water and sewer update, thus saving money by the Town being allowed to trench instead of boring. Trustee Folsom questioned if the Contractor goes over budget what would be the risks? Manager Charles requested a direction to take to get started. Attorney Jon Kelly suggested an Ordinance be placed. Trustee Truelsen stated that the issue will need to be directed to the staff. Treasurer Gibson talked about the amount of funds needed to be pulled from reserves. Trustee Biard commented that the Public will want to know what the bottom line will be concerning this issue. He also stated a need to find a way to increase tax revenue in smaller increments. Trustee Stark approved some of the schedule but did not agree with a large

increase. *Trustee Truelsen move to approve an ordinance to increase the water rate by \$5.00 in 2020 and \$1.00/year for the next four years beginning in 2021, and sewer by \$2.50 additional, seconded by Trustee Folsom. Motion carried with five votes for yes and one vote no.*

9. Meeting Adjourned: Mayor Wheelus adjourned the regular Board meeting at 8:30, at which time the Board went into Executive Session for Attorney advisement.

Mayor Chad Wheelus

Town Clerk Tammy Neely