

MINUTES

TOWN OF DOLORES, COLORADO

TOWN BOARD OF TRUSTEES

VIRTUAL TOWN MEETING

JUNE 8TH, 2020 6:30 P.M.

DUE TO THE COVID-19 VIRUS, THE TOWN BOARD MEETING WAS HELD VIRTUALLY AND RECORDED

TOUR OF THE PLAYGROUND: The Board met at Joe Rowell Park for a tour of the playground build. Also present was the group from Play-By-Design. The build is progressing nicely.

CALL TO ORDER: Mayor Pro Tem Val Truelsen called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

1. ROLL CALL: Trustees present were: Duvall "Val" Truelsen, Jennifer Stark, Tracy Murphy, Andy Lewis, Melissa Watters, and Sheila Wheeler. Mayor Chad Wheelus was absent.

STAFF: Manager Ken Charles, Clerk Tammy Neely, Building Official David Douady, and Treasurer Tricia Gibson.

2. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. None stated or given.

3. APPROVAL OF THE AGENDA: *Trustee Murphy motioned to approve the Agenda, seconded by Trustee Stark. Motion approve unanimously.*

4. APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or noncontroversial. Here will be no separate discussion of items unless a Board member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be considered under specific Agenda item numbers.

4.1 Minutes of the May 11th, 2020 regular meeting.

4.2 Minutes of the continuation meeting on May 27th, 2020.

4.3 Proceedings for the month of June 2020

4.4 Liquor License renewal application for the River Bar and Grill LLC.

Before a motion was made to approve the consent agenda, Clerk Neely brought attention to item number 4.4 the liquor license renewal for River Bar and Grill LLC. Clerk Neely explained that Sheriff Nowlin wrote a letter of objection to the renewal citing State Liquor Enforcement imposed violations and possible marijuana use. *Trustee Stark motioned to hold a Formal Hearing for the renewal of the River Bar & Grill LLC, seconded by Trustee Watters. Motion was approved unanimously.* Manager Charles asked that the hearing be held the 29th of June, 2020, as a continuation meeting, hearing, and workshop. *Trustee Murphy motioned to hold a continuation meeting, hearing and workshop for the 29th of June, 2020, seconded by Trustee Watters. Motion was carried unanimously. Trustee Murphy moved to approve consent agenda for items 4.1, 4.2, and 4.3, seconded by Trustee Watters. Motion was was carried by a six votes yes, and one vote no.*

5. STAFF REPORTS:

5.1 Sheriff's Report: Sheriff Steve Nowlin reported the calls for service, and business checks. The Deputies for the Dolores Town Marshall station are back on a regular schedule. The expense reports are catching up. Trustee Stark questioned surveillance cameras at the playground sight. Sheriff Nowlin stated that there were cameras at the site and is checked on a regular basis.

5.2 Manager Ken Charles reported that the playground is in full build and the expenses that have been funded are at about \$185,000.00, additional expense will follow for materials, labor, and Play-By-Design fees for service and travel. The Town received the DOLA Grant contract. The next step will be upgrades, and improvements for the Water Treatment Plant. The cost will be approximately \$60,000.00. Most of the improvements are required by CDPHE will be replacing or upgrading plant controls. The second parts of the project will the water line replacement. The Town has received a schedule from SGM engineers. SGM will be submitting 90% of the design plans to CDOT for a Conditional Utility Permit in the upcoming week. Estimating 30 to 45 days for approval. When CDOT approves the project will begin immediately and advertised for bid. The waterline replacement construction timeline will be approximately from June 2020 through November 2020. Manager Charles also reported on the CARES-ACT. The Federal Government has allocated \$275, 000,000.00 to the State of Colorado to be distributed to the local government, which will administered by DOLA. Montezuma County's portion will be in the amount of \$2,246,164.00. The Cares-Act is for the Coronavirus Relief Fund. The funds will be used for expenses

incurred due to the public health emergency from the corona virus. There are three municipalities in Montezuma County which are collaborating and working toward an agreement as to how funds will be distributed. After expenses are reimbursed, there may a large amount of leftover funds. The consensus is to design a business grant program for businesses in the Montezuma County area. Region Economic Development District will be asked to manage the grant program. The funding will help local businesses that were impacted. Manager Charles explained to receive reimbursement an Intergovernmental Agreement would need to be created between the Town of Dolores and Montezuma County. The Board asked about the School. Attorney Kelly explained that Schools will have their own funding program, as well as non-profit. Manager Charles asked the Board how they wanted to pursue the funding. Trustee Stark stated that it was very important for the Town of Dolores to get all the funding needed to get the Town back on track. Attorney Kelly stated that the Board will have more local control with the Intergovernmental Agreement.

Treasurer Tricia Gibson reported to the Board that the sales tax has come in, and has not dropped which is good news. The GOCO grant for the playground has been funded. She also reported that FEMA registration was completed.

Building Official David Doudy stated that he has been helping with the playground.

Public Works Director Randy Mcguire was absent.

6.0 COMMITTEE REPORTS:

6.1 Planning and Zoning: Commissioner Linda Robinson reported that the P&Z Committee is moving on with the latest draft for Use Specific Standards relating to zoning categories. At the June 6th meeting the Committee considered where the Zone Districts might be applied. To help with the process the Committee has scheduled a field trip/meeting throughout the Town. The Field Trip will start at 9:30 a.m. in the Town Hall parking lot, and conclude at 11:30 a.m. on June 23rd, 2020. The Board and Public are encouraged to attend. The P&Z is reviewing criteria for areas that are considered hazardous or enviromently sensitive. The Committee is reviewing standards from other communities as well, with the advice of Consultant Elizabeth Garvin, and Building Official David Doudy. Commissioner Robinson asked the Board to direct the Staff should a proposal be hazardous or environmentally sensitive. Trustee Stark questioned the Town Attorney was the Town as in recourse if such an event happen. Attorney Kelly explained that the P&Z Committee and Board can ask for an emergency ordinance to be drafted. Manager Charles explained that hazardous regulations are in effect. Trustee Watters questioned if the

Board could make a decision with the current Land Use Code or wait for the updated code. Attorney Kelly stated it was possible to draft an emergency moratorium for certain areas. (Hillsides), he referred to Regulation 1041. Trustee Stark asked if the new Land Use Code will take care of the gradient on hillsides. Sheriff Nowlin commented that a second consultant from Montezuma County will also mitigate the hazardous area at the school.

6.2 Parks Advisory Committee: No report was given.

6.3 Chamber of Commerce: Director Susan Lisek updated the Board on the Farmers Market. She stated the Venders informed her that it was the busiest market they have had. The Director reviewed planned events for the upcoming weeks. The Chamber will be holding a bike race for Escalante Days. Registration will be online. The race will section riders in groups with fastest starting first to slowest last. Director Lisek informed the Sheriff that she is working on road permits. The Chamber Commerce is planning to continue with Escalante Days planning, if with the possibility of the event being canceled. The Commerce is planning Drive-in movies at Joe Rowell Park every Friday at 9:00 p.m. This will begin sometime in early July. The Chamber is hoping to promote local restaurants by movie goers getting something to eat from local restaurants. Director Lisek reported that the Tri Chambers are marketing an initiative to educate the public about things to see and do in the Cortez, Dolores, and Mancos areas. The marketing initiative will be called Love Local Montezuma County. Manager Charles revisited Escalante days questioning how the Chamber Board is going to plan Escalante Days event, with COVID-19 restrictions in place.

CITIZENS TO ADDRESS THE BOARD (5-MINUTES): Citizens may comment at this time or during a Public Hearing ONLY.

8. DISCUSSIONS AND ACTIONS:

8.1 Property Sales and Purchase Update: Attorney Jon Kelly reported that the contracts have been accepted signed by the School District.

9. ADJOURNMENT: *Trustee Murphy moved to continue the meeting to the 22nd of June, 2020. The motion was amended to reflect the meeting and hearing to the 29th of June 2020, second by Trustee Stark. Motion was carried unanimously. Meeting ended at 9:10 p.m., with continuation to the 29th of June, 2020.*

MINUTES

TOWN OF DOLORES

TOWN BOARD OF TRUSTEES

CONTINUATION MEETING

JUNE 29TH, 2020, 6:30 P.M.

DUE TO COVID-19, BOARD MEETING WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE

1. CALL TO ORDER: Mayor Chad Wheelus called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Members present: Mayor Chad Wheelus. Trustee's Jennifer Stark, Sheila Wheeler, Tracy Murphy, Andy Lewis, and Melissa Watters. Trustee Duvall "Val" Truelsen arrived later in the meeting.

4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST: None given or stated.

5. PUBLIC PARTICIPATION: No public comment was given

6. PROCLAMATION/PRESENTATIONS:

6.1 Victor N. Sundquist: The Town of Dolores proclaims Victor N. Sundquist Centurion of the Town of Dolores as of June 15th, 2020. Mr. Sundquist has been a longtime resident of Dolores, and served in the United States Army Air Corp as a Staff Sargent in WWII. He came from a family of loggers, attended Dolores High School, and married Dolores's first High School Cheerleader. The proclamation was acknowledged by the Board on June 29th, 2020.

6.2 Dolores Public Library Board Recommendation: The Dolores Library District Board of Trustees recommended that the the Board, as permitted per Article II, Section 1 of the Library District, appoint Sandra Jumper and Nicole Margeson as Dolores Library District Board of Trustees. The Library District Board has decided to go from a five member Board to a seven member. Trustee Stark questioned as to why the Town Board must make make the appointment when the Library District is a government body. She stated "it is not the Towns business to appoint Library District Board of Trustees". Mayor Wheelus, and Trustee Murphy also had the same question. Attorney Kelly was asked if this was common. Attorney Kelly answered that there was an Inter-governmental Agreement (IGA) years ago with the Library District and School Board. The Board would like to review the IGA. Not many Board Members were comfortable with something that they are not aware of. The matter will be tabled until the IGA can be located and review. Trustee Stark wanted to review the Consent Agenda before this item came and requested that it be reviewed. The Agenda was changed to show approval of the Consent Agenda, and Agenda towards the middle of the meeting. This was a new format. Trustee Stark wanted the removal of Consent Agenda items to appear before the review of the Consent Agenda.

6.3 Sheriff's Report: No report was made as this was a continuation meeting. Trustee Stark questioned the backyard fire pits on whether they were going to be an issue. Sheriff Nowlin did not see a problem

with it. It was mentioned to the Fire Chief Mike Zion and he did not see an issue either. The Sheriff stated if it does become an issue the Town Board would need to take action of some sort. In the past the Board has taken action.

6.4 Financial Management Report: Treasurer Tricia Gibson presented the Joe Rowell Community Playground Project expense report and reimbursement from GOCO. To date GOCO has reimbursed a total of \$86,746.50. Trustee Stark questioned the fact because of COVID-19

6.5 Managers Report: Manager Interim Ken Charles reported to the Board, addressed the Playground. He thanked the Community for their help in constructing the playground. He wanted to publically state the amount of work that the Town Staff put into helping with the Playground Construction. He acknowledged David Doudy being there from the beginning to the end, working mostly twelve hours a day. Public Works switched shifts around so that they were able to help. Ann Swope volunteered frequently. Tricia was unable to attend but made up for it on the accounts payable and spreadsheets. He reported that KaBoom sent a small email. CDPHE is reviewing their projects, which cause a slight delay in the KaBoom build, which is for toddlers. Manager Charles emailed back asking for top priority. There is landscaping that needs completed, and the background Muriel for the climbing wall. Manager Charles reported on the water project; stating that the contract dollars were received. SGM came back with a cost plan, which was higher than anticipated, Manager Charles asked about cutting some of the cost and they found some lines that did not need work, those streets were 3rd, 8th, and a line at the water treatment plant. A contract was signed with with Bronze Hill for work on the Water Treatment plant. He Manager and Treasurer will be providing finance reports along the way. Work is planned to start on July 2020. It will bring the Town up with the CDPHE requirements. Bid requests will go out in July and end August 1st, 2020. He stated that CDOT costs will affect the budget for the project. The projected costs will be \$210, 00.00. CDOT has given permit approval as of yet. The project is still waiting for the type of fill CDOT will be requiring. There will be a mandatory pre-bid meeting the week of the 20th of July. Manager Charles expressed the importance of a Marijuana workshop and reserved time on the July 27th for a workshop, and if need be set time aside for action items. Manager Charles also suggested a formal meeting with the foot distancing requirements. He state that he and the Building Official David worked it in the Board room and it could be done. He asked if here were any questions. Trustee Stark asked if there is going to be 6 ft. distancing a mask will be required; she also asked what the value of the Staff being would be. Manager Charles explained that there is some documentation that needed to see in person. Manager Charles explained that it would be important for David the Building official to be there.