

## MINUTES

### TOWN OF DOLORES

#### TOWN BOARD OF TRUSTEES

#### SEMI VIRTUAL MEETING

JULY 13, 2020 6:30 P.M.

**DUE TO THE COVID-19 PANDEMIC. PART OF THE BOARD MET VIRTUALLY AND PART IN PERSON. THE MEETING WAS RECORDED.**

**1. CALL TO ORDER:** Mayor Wheelus called the meeting to order at 6:39 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board Members that attended at Town Hall: Mayor Chad Wheelus, Trustees: Duvall “Val” Truelsen, Melissa Watters, Andy Lewis, and Sheila Wheeler, attending virtually: Trustees Jen Stark, and Tracy Murphy.

**3.1 Staff: In person:** Manager Interim Ken Charles, Building Official David Douady, and Sheriff Steve Nowlin. **Virtually:** Town Clerk Tammy Neely, Treasurer Tricia Gibson, Public Works Director Randy McGuire, and Attorney Jon Kelly.

**4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:** None given or stated.

**5. APPROVAL OF THE AGENDA:** *Trustee Murphy moved to approve the Agenda for July 13<sup>th</sup>, 2020, seconded by Trustee Truelsen. Motion was carried unanimously.*

**6. PUBLIC PARTICIPATION:** (The Public is invited at this time to comment to the Board)

**Linnea Peterson, 402 Railroad Ave, Dolores:** Commented on the issue of masks (Covid-19) in a public place. She strongly supported putting a policy in place, and asked that the Board consider it.

**Linda Johnson (GST Liquors) 102 S. 11<sup>th</sup> Dolores:** Commented that she does not agree with masks worn by the public. She stated that the choice should be made by the public. For the record GST Liquors employees wear masks as mandated by the State of Colorado.

**Julia Anderson, 17886 Road 27.9, Dolores:** Commented that masks were important as they are mandated by the State. Her concern was visitors coming in from other States that were badly infected and could spread the disease.

Mayor requested more comment from the Public, and acknowledged emails and correspondence that had come in. This information was read by the Mayor.

## **7. PROCLAMATIONS AND PRESENTATIONS:**

**7.1 Sheriff's Report:** Sheriff Nowlin reviewed calls for service for the month of June. Increased business checks. Traffic and activity is increasing. He noted that vehicles have been getting broke into, and stated that citizens need to remove personals, take keys, and lock the vehicles. A contact was made by a private landowner with trespassing. People do not realize that the river property is private. He is educating people on trespassing. No charges have been made. The Department is watching the River properties. He suggested that the public contact owners of the property to use it. Other concerns visited were Bears hitting trash cans. The Sheriff said that Citizens need to lock down trash cans. He does not want to issue citations. Due to the drought the bears are going to be looking for food and find open trash cans that are inviting and convenient. Several contacts were made concerning citizens driving OHV's in town. People that were contacted were from out of state. Some of these states issue OHV license plates and individuals assume that it will be legal to drive OHV's on streets in Dolores. Sheriff Nowlin strongly suggested that the Town consider a fire ban. Some concerns had come from Board Members about the issue of fires. Trustee Stark questioned the Ordinance for Fire Bans in Dolores. Attorney Kelly stated that there was a fire ban ordinance (Ordinance 536-Series 2018) and could be activated by resolution. *Trustee Truelsen moved to activate the Dolores Town Fire Ban Ordinance, as recommended by Montezuma County Sheriff Steve Nowlin, seconded by Trustee Wheeler. Motion carried unanimously.* For the record there was no Resolution present, Attorney Kelly stated the Board could use a verbal resolution until a written one could be signed.

**7.2 Treasurer's Report:** Treasurer Tricia Gibson submitted the Proceedings report for the month of June 2020. Also the sales tax revenue was up 35%.

**7.3 Managers Report:** Manager Interim Ken Charles reported to the Board the activities currently happening for the Town. Playground has a few more things to complete as in: finish the front fence, tree planting, mural painting, installation of ADA accessible surface, and replace concrete for the damaged sidewalk, a Welcome to the playground sign, and the Kaboom project for ages 2-5.

The Water Project: The work for the water treatment plant is scheduled to begin the week of July 20<sup>th</sup>, 2020. Browns Hill (Contractor) anticipates August completion. Other water activities coming up; will be contractor bid advertising the week of July 13<sup>th</sup>, 2020. A mandatory pre-bid walk through for contactors the week of July 20<sup>th</sup>, 2020. Open bids August 3<sup>rd</sup>, 2020. Notice of Award, August 10<sup>th</sup>, 2020, night of Board meeting. Notice to proceed and sign contract August 24<sup>th</sup>, 2020. Finalize agreement with Dolores State Bank, August 10<sup>th</sup>, 2020. Implement new fee schedule September 2020.

Manager Charles re-capped the Coronavirus CARES ACT **relief fund**. The IGA was signed by Montezuma County, Mancos and Dolores. The application to DOLA for \$79,457.59 allocation was successfully submitted for the Town. Manager Charles went over the Governor Phase 3 known as Protect Our Neighbors. The metrics to qualify for Protect Our Neighbors will be a mitigation plan to promote public compliance with guidelines. A Committee has been formed with Mancos, Cortez, Dolores, Ute Mountain Ute Tribe, Montezuma County, County Health Dept., and Southwest Memorial Hospital.

**7.4 Building Official:** Inspector David Douady reported to the Board the Permits issued for May and June. Plans have been submitted for two new Duplexes on 15<sup>th</sup> street by Martin Built Homes. Several other actions were inspections, working on the Land Use Code, and a presentation to the Montezuma County Realtors and local contractor concerning the update to the 2018 ICC Code series.

**7.5 Public Works:** Director Randy McGuire reported to the Board the Public Work activities for the month of June 2020. The majority of the work was on the playground. Also submitted was the June 2020 Production Calculations.

## **8. REVIEW OF THE CONSENT AGENDA:**

**8.1 Approval of Minutes:** The Regular Board Meeting held on June 8<sup>th</sup>, 2020 and Continuation meeting held on June 29<sup>th</sup>, 2020. *Trustee Murphy moved to approve the Consent Agenda, seconded by Trustee Truelsen. Motion carried unanimously.*

**9. REMOVED CONSENT AGENDA ITEMS:** None

## **10. PRESENTATION FROM OTHER ORGANIZATIONS:**

**10.1 Chamber of Commerce:** Director Susan Lisak reported to the Board that because of the State Protect Our Neighbors, Escalante Days was canceled; instead there will be a Community Wide Yard Sale, in which citizens wishing to conduct a yard she will advertise their location for them on August 8<sup>th</sup>, 2020

also she will be asking Businesses about sidewalk sales or indoor sales. Saturday will be Farmers Market and Bike Race. Drive-In Movies have been successful and sold out. There have been 2 so far and will be having them every Friday starting at 9:00 p.m. All events will be practicing the Governors Phase Three Plan for COVID-19 Protect Our Neighbors. The Board expressed their concerns on fees for permit on the Drive-In and the amount of trash left after the movie.

**10.2 Planning and Zoning:** Commissioner Linda Robinson reported to the Board that the Commission is reviewing Zoning District, and keeping mixed use flexible housing/businesses, also reviewing the special environmental, fire, and geologic hazards. Covering the ridgeline hazard mitigation. Manager Charles stated they were making great progress.

**10.3 Parks Advisory Committee:** Kalin Grigg has not heard from KaBoom concerning the playground build for the toddler section of the playground. He is hoping to proceed before winter. The mural for the climbing wall is turning out great, there will be some sealing and anti-graffiti coatings applied. They are finishing up with the front fence, tree planting, and the ADA rubberized surface. Kalin mentioned that there was a request for soccer goals; he is working on a financial plan with the Tri-Cities and Soccer Program.

**11. PUBLIC HEARING:** None Scheduled

**12. Town Attorney Jon Kelly** reported to the Board that the Shop property sale was closed and funded. The title is good on the Harris property and is ready to close. Manager Charles requested that Attorney Kelly set in on P&Z meetings convening the Land Use Code. He stated that P&Z was doing a fantastic job. Attorney Kelly did not have a chance to go over the Model Traffic Code, and assured the Board it will be ready for the next Board meeting.

### **13. INTRODUCTION OF ORDINANCES AND RESOLUTIONS**

#### **14. ADMINISTRATIVE:**

**14.1 Dolores Public Library discussion and possible action:** Manager Charles brought up for discussion the appointments of Board members to the Library District Board. It was determined that Article II of the Library by-laws, Trustees must be confirmed by the Dolores Town Board, before being appointed to the Library Board. Manager Charles recommended that Sandra Jumper and Nicole Margeson of Dolores, be confirmed by Town Board. Manager Charles also brought other concerns about the Library. Its states in Section V of the established ordinance that the Library provides district budget, annual report, and

operating components. The budgets were no longer being provided; Manager Charles recommended to the Board that they request them. *Trustee Murphy moved to approve Sana Jumper, and Nicole Margeson to the Library District Board, Trustee Wheeler seconded. Motion carried unanimously.*

**14.2 Discussion:** Escalante softball tournament, bike race, and Escalante Days. There was no discussion about the events at this time.

**14.3 Discussion: Requirements for face masks in public spaces.** The Mayor asked for comments from the Board concerning the requirement of face masks being worn in public places.

Trustee Watters commented on the business/customer relations. Most businesses want to enforce the face mask, but do not say anything because of employees get yelled at. "Important things are that I think business wants to say, this is what I want in my business, and it's sort of a top mandate."

Trustee Wheeler voiced concerns about people keeping themselves, and others safe by wearing face masks. "I think this is a time where we need to pull together businesses and people, if we were to have a serious outbreak in Dolores, our hospital is 10 miles away, and they're not really prepared for an immediate emergency". She would like the Board to question the businesses and public.

Trustee Murphy stated that she was for using face masks. "I do know people who've been ill, I do know of people who've died and I think that it's in the best interests of our community".

Trustee Stark commented, "I think, if there's a time and a place to say, they're putting some mandates out that provide some structure for businesses and for communities to function in."

Mayor Wheelus stated "I am trying to be diligent in and following guidelines and being safe and trying to take care of my community, and I wish every individual will do that, think about their community."

Mayor Wheelus opened the discussion for additional comments.

Trustee Watters additionally stated "I just was going to add one thing, and that was just the observation about how many people that are coming through this town."

Mayor Wheelus felt that it was a very productive discussion and feels it is important to continue discussing in the next meeting.

**15. COUNCIL REPORT/ACTION:** Each Trustee is provided an opportunity to report meeting recently attended and to discuss topics not otherwise appearing on the agenda.

15. Manager Charles informed the Board that the Workshop for July 27<sup>th</sup>, 2020, will be dedicated entirely about the licensing of Marijuana. He stated that he anticipates additional workshops as well.

16. **ADJOURNMENT:** Mayor Wheelus adjourned the meeting at 9:05 p.m.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely