

## MINUTES

### TOWN OF DOLORES, COLORADO

### BOARD OF TRUSTEES MEETING

NOVEMBER 9<sup>TH</sup>, 2020 6:30 P.M.

DUE TO THE COVID-19 PANDEMIC, THE BOARD IS MEETING VIRTUALLY UNTIL FURTHER NOTICE

**1. CALL TO ORDER:** Mayor Wheelus called the meeting to order at 6:31 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Board Members present; Mayor Wheelus, Trustee's Val Truelsen, Sheila Wheeler, Tracy Murphy, Andy Lewis, Jen Stark, and Melissa Watters.

**3.1 Staff Present:** Manager Interim Ken Charles, Building Official David Doudy, Clerk Tammy Neely, Treasurer Tricia Gibson, Attorney Jon Kelly, and Sheriff Steve Nowlin.

**4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:** None stated or given.

**5. APPROVAL OF THE AGENDA:** Per the Agenda an Executive Session was scheduled. The Executive Session was canceled. *Trustee Stark moved to approve the Agenda, seconded by Trustee Wheeler. Motion carried unanimously. EXECUTIVE SESSION: Trustee Stark moved to formerly remove the Executive Session from the Agenda, seconded by Trustee Murphy. Motion carried unanimously*

**6. PUBLIC PARTICIPATION (5 minutes only):** Citizens may comment at this time or during a Public Hearing ONLY.

**6.1 Ryan Collier 18667 Highway 145 Dolores Co:** Addressed the Board concerning Marijuana. He commented that the Board should consider the amount of Marijuana Facilities, and also consider delivery services of the product.

#### **7. STAFF/PROCLAMATIONS AND PRESENTATIONS:**

**7.1 Sheriff's Report:** Sheriff Steve Nowlin reported to the Board the month of October calls for service and the expenditure report for the month of September 2020. The Halloween Events went very well there were a lot of folks out and about. There were no problems. The Fire Department was involved as well as the Sheriff's Department. Sheriff Nowlin also spoke of the issue with the flashing highway sign and that it is on at the wrong time. He stated that he was in contact with CDOT to fix the sign.

**7.2 Managers Report:** Manager Ken Charles updated the Board on current Projects: Water Project; D&L Construction is currently connecting the new line to the existing lines, and any lines that are scheduled for replacement. The project should be completed by the end of November, 2020. Solar Project; the town manager and attorney are currently working on the Shaw Solar Construction Contract. Playground; KaBoom completed the toddler build on October 31, 2020. Some additional finish work is need to complete the Playground area i.e.; shade structures, underground irrigation, tree planting, concrete sidewalks, handicap ramp to the new Kaboom area, and possibly some shade structures. CARES Act

Funding; The Town has made an application to DOLA for \$45,000.00 for CARES Act Funding for businesses that have incurred expenses from the COVID-19 Pandemic. There have been 2 not for profit awards of \$5000.00 each. It is anticipated that more businesses will apply. Bike Trail; Town Attorney and the Manager are completing a Memorandum (MOU) with the Southwest Colorado Cycling Association (SWCCA) to acquire personal easements necessary to build a bike trail from the end of town property to V.2 Road. This will be to avert bikers/hikers from entering/leaving the County Road on a sharp curve with poor visibility. Marijuana; this will be reviewed later in the meeting which will be an action/discussion item on Ordinance #546 Series 2020, Amending Chapter 5.16 of the Dolores Code concerning the licensing of Medical Marijuana Centers. A public hearing second reading and possible adoption will be scheduled tentatively for November 23<sup>rd</sup>, 2020 at the virtual continuation Board meeting. Fire Ban; The San Juan Forest District has lifted the fire ban as well as Mesa Verde. Sheriff Nowlin was questioned about the County Fire Ban. He stated that he will contact the Fire Chiefs and County on lifting the bans.

**7.3 Attorney's Report:** Attorney Kelly updated the Board on items that he has been working. Updating the Harris Property closing in which he stated hopes to be soon. He is working on a MOU for the Bike Trail. And the contract for Shaw Solar. He continues to work on the Land Use Code update. He will be reviewing Ordinance # 546 Series 2020 for Marijuana Code this will be the first reading.

**7.4 Treasurers Report:** Treasurer Tricia Gibson reported to the Board the Total of Cash/Reserves and Proceeding for the Month of October, 2020.

**7.5 Building Officials Report:** Building Official David Douady report that permit #989 was issued for 102 North 4<sup>th</sup> Street. Permits for several other construction projects are being applied for. No business inspections have been completed at this time. The IT Upgrade is moving along Dell has delivered the final equipment. Netforce PC is completing the installation of the hardware; there was a slight delay because of the COVID-19 positive test in the Town. Old equipment has been removed in the Town Boardroom for installation of the new equipment.

**7.6 Maintenance Report:** Publics Works Director Randy McGuire was absent, but had submitted a report for the month of October, 2020.

## **8. COMMISSIONS AND COMMITTEES:**

**8.1 Parks Advisory Committee:** Ex-Officio Tracy Murphy updated the Board on the Parks meeting. Tracy reported that the Galloping Goose, Chamber of Commerce, and Lone Wolf Welding. The Galloping Goose is interested in developing tourism by setting up a possible railroad for the Goose at Joe Rowell Park. The Parks Committee requested more information. She stated that soccer goals were still being discussed. There was discussion about fencing for the playground. She mentioned candidly about the Friends of the Playground, individuals who have been watering the shrubbery and look after things around the parks. Kalin Grigg, Jennifer Stark, and Marianne Mate to name a few.

**8.2 Planning and Zoning Committee:** Chairperson Linda Robinson addressed the Board informing them what is being discussed currently for the Land Use Code. She invited the Public to attend the P&Z meetings.

## **9. OTHER ORGANIZATIONS:**

**9.1 Chamber of Commerce:** Director Susan Lisak updated the Board on recent activities. Halloween was a huge success, with the Dolores Library reporting about 200 children visiting as well as other businesses. Counted for events were about 802 people. Three Chicks Bakery, Dolores Food Market, and Dolores Fire Department were giving out candy and collecting food items for donations. Christmas events will be December 12<sup>th</sup>, 2020 and will be called Noel Night. Because of the COVID-19 Pandemic Santa will be taking pictures at a safe distance on the Galloping Goose. Business promotions will be to find gnomes to be entered for door prizes, and also Christmas baskets to shop at local stores. She state that a meeting of the Business Task Force will be held on November 19<sup>th</sup>, 2020 at 11:00 a.m.

**10. REVIEW OF THE CONSENT AGENDA:** he Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests the item be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be considered under specific Agenda item numbers.

**10.1 Approval of the Minutes on** October 12<sup>th</sup>, 2020 and the Continuation Meeting held on October 26<sup>th</sup>, 2020.

**10.2 Future Continuation Meeting for** November 23<sup>rd</sup>, 2020.

**10.3 Proceedings** for the Month of October 2020.

*Trustee Truelsen moved to approve the Consent Agenda, seconded by Trustee Murphy. Motion carried unanimously.*

## **11. PUBLIC HEARINGS:**

**11.1 Public Hearing for the Proposed Budget Adoption 2021:** Mayor Wheelus opened the hearing. Treasurer Gibson explained the reason for the Public Hearing stating that this is an opportunity for the Public and the Board to discuss the Budget for 2021. She re-capped some of the proposed Budget items, and upcoming projects for the Town. Treasurer Gibson explained “There are many good reasons for including the public in discussions about local budgeting, and here are the ones that I thought were really important to better inform residents about local agency budgets, including our revenues, expenses, and challenges.” She strongly emphasized the importance of public involvement. The Final Adoption of the Budget will take place in December 2020. She also mentioned important issues that have been brought up concerning defunding the Police, Covid-19, and services that the Public value. She reviewed various line items. Mayor Wheelus opened the hearing for citizens to comment. Ryan Collier of 18667 Highway 145, Dolores Colorado commented “if it’s the case that you guys are receiving an above average amount of tax revenue from the effective businesses around here, I would just encourage you to share the wealth back with them if you can, And, yeah, give them a little tax break next year”. Mayor Wheelus asked if there were any other comments from the Public. With no comment Mayor Wheelus closed the hearing. To close out the hearing, Manager Ken Charles went through some expenses incurred by the Town, as in Law Enforcement expenses. The Treasurer reported minor changes. Note no motion was made at this time.

## **12. INTRODUCTION OF ORDINANCES AND RESOLUTIONS:**

**12.1 Resolution #431 Series 2020:** Approving the 2021 Contract with the Montezuma County Sheriff's Office and the Montezuma County Commissioners. The contract amount is for \$200,000.00. This is an increase from the 2020 Contract of \$187,484.00. The increase is for operational expenses, salaries/benefits, and vehicle expenses in the Sheriff's Dept. This is the first increase in contract since Sheriff Nowlin took office. Manager Charles recommended that the Board approves the contract. Sheriff Nowlin explained some of the expenses, stating that whatever funding is leftover in previous contracts went to the General Fund. Sheriff commented that he stopped that because it was the Town of Dolores money. The main amount was for the cost of a vehicle. He stated that the Sheriff's Dept. has a good working relationship with the Town of Dolores. Mayor Wheelus also commented on the policing in the Town of Dolores.

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Mayor Chad Wheelus

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Town Clerk Tammy Neely