

ORDINANCE NO. 551

Series 2021

**AN ORDINANCE OF THE TOWN OF DOLORES, COLORADO
AMENDING SECTION 2.04.30 OF THE DOLORES MUNICIPAL
CODE CONCERNING REGULAR AND SPECIAL MEETINGS**

WHEREAS, The Town of Dolores is a Colorado statutory town; and

WHEREAS, the Town of Dolores of Dolores Board of Trustees has the authority to establish by ordinance the time, place and manner of its regular and special meetings so long as consistent with CRS § 24-6-402;

WHEREAS, the business of the Board of Trustees has increased in recent years and the use of technology has change the manner in which business is conducted;

WHEREAS the provisions of the Dolores Municipal Code Section 2.04.030 pertaining to meetings of the Board of Trustees have been become inadequate; and,

WHEREAS the Board of Trustees desire to amend and replace Section 2.04.030 in its entirety as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

SECTION 1. Section 2.04.030 of the Dolores Municipal Code is repealed and replaced in its entirety with this following Section 2.04.030:

- A. *The regular meetings of the Board of Trustees shall be held on the second and fourth Monday of each month except on legal holidays, when the meeting shall be held on the following Tuesday.*
- B. *The place of the regular monthly meetings shall be at the Town Hall at 420 Central Ave, Dolores, Colorado, except that the Board of Trustees may, by resolution or a majority vote at a duly convened meeting, schedule meetings by virtual means or at a different location, with such notice to the public required by law.*
- C. *The time of the regular monthly meetings shall be at 6:30pm unless otherwise*

set by resolution or by majority vote of the Board of Trustees at a duly convened meeting, with such notice to the public required by law.

D. The Board of Trustees may, by resolution or by majority vote at a duly convened meeting, provide for public comment and input by virtual means, with such notice to the public required by law.

E. Special Meetings of the Board of Trustees may be called by one of the following methods:

1. Special or emergency meetings of the Board of Trustees may be called by a quorum of the Trustees by written notice to each member of the Board of Trustees whose name is not signed thereto, stating the time and purpose of such meeting; provided that notice of such call shall be personally served or left at the member's usual place of residence, except as otherwise provided herein, at least twenty-four hours in advance of the meeting. Proof of service of such notice shall be filed with the Town Clerk before any business shall be transacted at such meeting, which proof shall consist of the acceptance of service by the person served over his signature, or the affidavit of the person making the service, showing due service, as herein provided. Public notice of the special meeting shall be provided by posting notice at such places as established by resolution for public notice not less than twenty-four hours before the meeting. No business shall be transacted at any special meeting except that named in the call therefor. The twenty-four-hour notice requirement of this section may be dispensed with in the event of an emergency requiring the Trustees to immediately convene to address a crisis threatening the life and safety of the residents of the Town of Dolores, such as flood, fire or other imminent public health crisis and in such case any action shall be ratified by the Board of Trustees at its next regular meeting.

2. The Board of Trustees at any duly convened meeting may, by majority vote, call for a special meeting, including a workshop, retreat, or public input session, for a future date. Notice of such meeting shall be given to any member of the Board of Trustees not in attendance in the manner prescribed above. Public notice of such special meeting shall be posted in the manner provided by resolution and in accordance with applicable law not less than twenty for hours before the meeting.

F. Meetings of the Board of Trustees shall be conducted by the Mayor, according to protocols adopted by the Board of Trustees. In the absence of such protocols established by the Board of Trustees, the Board of Trustees may look for

guidance to the most recent published version of Robert's Rules of Order, as the same may be amended from time to time. A majority shall constitute a quorum to do business at all meetings of the Board of Trustees. Each member shall vote upon every question put by the Mayor unless allowed by the Board of Trustees to abstain or otherwise required by Colorado law to abstain. The Mayor shall preside at all meetings of the Board of Trustees and shall be counted as a member of the Board of Trustees for purposes of establishing a quorum at any regularly scheduled or special meeting held by the Board of Trustees. Upon the taking of any vote, the Town Clerk shall record in the minutes the names of those voting and their votes. At the hour appointed for meeting, the Board of Trustee members shall be called to order by the Mayor or, in the Mayor's absence, by the Mayor Pro Tem, and the Town Clerk shall proceed to call the roll, note the absentees and announce whether a quorum is present. If a quorum is present, the Board of Trustees shall proceed with the business before it, in the manner and order as established by the protocols of the Board of Trustees.

SECTION 2. This Ordinance shall be codified into Title 2 of the Dolores Municipal Code. Any changes in numbering of paragraphs, sections, or subparagraphs shall not change the validity of any part of the Ordinance.

SECTION 3. This Ordinance shall be in full force and effect from and after its enactment, and publication of the Ordinance, as provided by law.

SECTION 4. If any part or parts of this ordinance are for any reason held to be invalid such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5. This Ordinance amends and replaces any prior ordinance addressing the time, place and manner of the meetings of the Board of Trustees.

INTRODUCED AND READ on first reading at the regular meeting of the Trustees of the Town of Dolores on February 22, 2021 at Dolores, Colorado.

Passed adopted and approved on the first reading February 22, 2021.
DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 8th day of March, 2021 in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same. Passed adopted and approved on the second and final reading this 8th day of March, 2021.
DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____