



PARK/PLAYGROUND ADVISORY COMMITTEE MEETING AGENDA

June 13th, 2024 at 6:00 PM

Town Hall – 610 Central Avenue

If you wish to attend virtually, please visit the town website under the government tab for the
zoom link: <https://townofdolores.colorado.gov>

1. Call to Order
2. Roll Call
3. Identification of Actual or Perceived Conflicts of Interest
4. Approval of the Agenda
5. **Approval of Minutes:** Approval of Minutes from the May 9th meeting

- a. Minutes 5/9 Meeting

6. **Citizens Comments (5 minutes per person)**

This is an opportunity for citizens to address the committee at this time or during a public hearing. Each person will have 5 minutes. The committee encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link), or by submitting your comments, via email, to the town clerk at tammy@townofdolores.com any time before the dated board meeting.

7. **New Business:**

- 7.1 Manager's Update

- 7.2 Parks Page on Website/Parks Email

- 7.3 **Bike/Skate Park Construction**

- a. Outreach to other communities

- b. Design/Engineering

- Insurance Requirements

- Park Maintenance

8. **Continuing Business:**

- 8.1 GOCO Grant Update

- 8.2 Economic Impact Study

- 8.3 Adult Exercise Equipment

9. **Adjournment**



Minutes

Town Of Dolores Colorado

Park/Playground Advisory Committee Meeting

May 9th 2024, 6:00 P.M.

In Person at 610 Central Ave, or

Virtually, please see the Town Website at:

<https://townofdolores.colorado.gov>

1. Call to Order. The meeting was called to order at 6:11

2. Roll Call. Present at the meeting were Commissioner Chubbuck, Commissioner Carloni, Chairman Robinson, Ex-Officio Grigg, and Treasurer Heather Robertson. Commissioner Gillespie joined later in the meeting and Commissioner Mosher was absent.

3. Identification of Actual or Perceived Conflicts of Interest. None stated.

4. Action/Approval of Agenda: Commissioner Carloni moved to approve the agenda. Commissioner Chubbuck seconded.

Yes: All

No: none

5. Action/Approval of The Minutes from the April 11th, 2024. Ex-Officio Grigg moved to approve the minutes and Commissioner Carloni seconded

6. Citizens Comments: (5 minutes only): Citizens may comment at this time. *No other citizens were present.*

7. New Business:

7.1 Manager's Update

- Manager Reeves was absent from the meeting, but her report was presented in the packet.

7.2 Summer Programming

- The committee discussed needing to address the DEI aspect of the GOCO grant and felt that summer programming at the Farmer's Market would be a good way to do so. Commissioner Chubbuck produced a flyer to distribute through groups like the participants in the summer backpack program run by the food bank about different events being offered in the park throughout the summer. The committee would invite different groups such as Cortez Pickle Ball, Southwest Colorado Youth Core, The Pinon Project and different organizations to come set up a booth at the Farmers Market to offer different community engagements. There was also discussion about setting up a children's booth at the Farmer's Market and Commissioner Chubbuck volunteered to run that. This would also be an avenue for the committee to distribute information about the GOCO grant and keep the community updated and engaged during that process throughout the summer. Commissioner Gillespie also offered to reach out to the Tribe to get a letter of support stating many of the tribal members participate in our Farmer's Market and use the park. The committee also discussed creating an email to put on the flyer so organizations and community members can reach back out to the committee and different ways to distribute information throughout the summer. There was also discussion about getting a parks page on the website and the committee agreed to add that to the next meeting's agenda. The committee agreed to get the flyers Commissioner Chubbuck produced distributed by May 22nd which would be two weeks before the first Farmer's Market.

7.3 Economic Impact Study

- This study focused on the impact of mountain biking in Montezuma County. Tom from the Forestry Service said they would like an updated study because the last one was done in 2013. Commissioner Carloni mentioned there was another more inclusive outdoor recreation study done more recently. These studies are important to show the need for park improvements to the GOCO committee during the next reapplication process. Ex-Officio Grigg mentioned the study that was recently done on the economic benefit of recreation in Montezuma County that was recently presented to the Montelores Coalition. That information is not yet public but is soon to be and Ex-Officio Grigg would follow up.

8. Continuing Business:

8.1 GOCO Grant Update:

- During the Summer Programming discussion Commissioner Carloni mentioned that he reached out to Southwest Colorado Youth Core for a letter of support, but The Town already has one that was submitted with the previous GOCO application. He also was able to get a letter of support from the Beech Street Skate Park stating the need for a skate park in Dolores. The deadline for the next application is September 12th. The committee discussed the need to clean up the budget and align it with the narrative before the next application is submitted. Treasurer Robertson and Manager Reeves will work on the budget and the narrative present that to the committee as soon as possible. Commissioner Carloni started taking notes on suggested edits to the budget narrative as well. The committee agreed to have the final draft of the application ready by the August 8th Parks meeting. The committee would also like to move the September meeting to the 5th so that they can review the application one more time before it is submitted on the 12th. Commissioner Carloni has a quote coming in on the bike park jumps and is hoping to get those started in September.

8.2 Adult Exercise Equipment

- Commissioner Carloni has ordered the equipment, but it has not been paid for. Treasurer Robertson will reach out about payment and follow up with Commissioner Carloni.

8.3 Mission Statement

- Chairman Robinson Presented the mission statement that Manager Reeves has created based on ideas presented by committee members at the previous Parks meetings. The mission statement reads, “The mission of the Dolores Parks committee is to ensure equitable access to safe and well-maintained open spaces. We aim to connect our entire community by offering diverse outdoor recreation opportunities that promote mental and physical well-being, fostering a sense of belonging and inclusivity for all.”. The committee voted all in favor of the mission statement and agreed that Ex-Officio Grigg would present it at the next town board meeting. Chairman Robinson present the language that was used in the resolution that created the Parks committee. There was discussion about getting the mission statement and the “About the Parks Committee” information posted on the new Parks page for the website and on the flyer Commissioner Chubbuck created. There was also discussion about getting a banner for the Parks committee. Treasurer Robertson agreed to follow up with Manager Reeves about if there is money in the budget and getting that order.

9. Adjournment: Meeting was adjourned at 7:15 PM



Town Manager's Report

Date: June 6, 2024

To: Board of Trustees

From: Leigh Reeves

- Old Townhall demo/New Townhall – we are evaluating the grants with DOLA and the EPA Brownfields grant. Abatement is \$20K over budget. We saved approximately \$65K in the remodel based on work and GC done by David. We still have some invoices coming in for IT. DOLA money can not be spent on abatement but it will work for the demolition commitment. We are requesting permission to use DOLA money to pay Steve DiNardo. I will have more information at the next meeting on final costs and budget allocations.
- P&Z – We had a very good discussion around CMU/DMU zone districts' conditional use. We are working with Elizabeth Garvin, the consultant that helped us with our recent LUC change in 2022. She laid out several scenarios that the P&Z Commissioners discussed. There were some items to further investigate:
 - A. Typical standards say we should have updated the Comprehensive Plan first and then change the LUC. I would like to get your commitment to fund a comp plan consultant in the 2025 budget. These projects typically cost \$100K. We can work with DOLA for a \$50K grant and an equivalent match from the town.
 - B. We agree that conditional use can be used for modifying LUC in certain



situations. Conditional use modifications have to include fire and safety first and then follow current 2021 building codes.

- C. Once a condition has been approved it stays with the property until an owner wants to do something else with their property.

I will reach out to Planner Garvin to craft the proper language/recommendation for the P&Z Commission to approve and we will bring it forward to you in a future meeting.

- Community Center – We have received a number of people that expressed interest in the Manager’s job. However, once they understand the time commitment they are not interested because of the hourly rate and nights/weekends away from the family. The advisory board would like to increase the pay to \$1080 per month with a 10% commission. Sarah Vass will be discussing this further in the administrative section of the agenda. We also have before you a resolution(R599), which was tabled for more information. It is a fee increase please see table attached beginning July 1st. Please note this is a variable increase. Also, please remember it takes a minimum of \$40K to pay the community center expenses with the addition of higher pay for the manager. The manager will attend advisory board meetings but ultimately report to the Town Manager. They will be a 1099 contractor.
- Flanders park bathroom – Cruzan construction will begin work in the park soon. They have ordered components that will take time to get but we can move forward with construction in the meantime. David will have a date by Monday’s meeting.
- Joe Rowell Park – Riverfest and the electric situation went off without a hitch.



Empire electric did not have the electric box they thought so we will have to construct our own. Cruzan construction will be helping with that.

- We have the 2nd reading and public hearing for Ordinance-575 to amend the municipal code pertaining to open containers for alcohol at Kelly's Kitchen and the Community Center. This will allow Kelly to transport alcohol to her outside dining area.
- We have the 2nd reading and public hearing Ordinance-576 amending the Municipal Code to make all town employees report to the town manager as discussed previously and in support of the presentation made by Sam Light. Trustees will still be voting every two years to appoint officers.
- We have the first reading of Ordinance 577, which will require anyone needing water in a separate detached structure to get two separate water/sewer taps. I am looking for a full respectful discussion as many people are converting garages to apartments to make extra income to cover their current expenses.
- We also have the 2nd reading and public hearing of an Ordinance 574 to make P&Z Commissioner terms expire in odd and even years.
- You will find Resolution R603, which is an IGA with the county to make it possible to negotiate help for road maintenance.
- Galloping Goose – Joe Becker has come to us to expand the use of Flanders Park for the train system. He would like to move the primary track to be farther from the bathroom and add a switch to move the Goose back and forth on that track. Additionally, we would like to add two more rail cars where the other two already exist.



- I am working on two economic development initiatives, 1. An Entertainment district around our new town square and 2. Festival liquor licensing for festivals moving forward. I mention this to ensure you are in support of the effort.
- Ken Charles and I spoke with Shirley Diaz from DOLA's department of housing. We will be working with her department for a technical grant to continue to work out a plan for 6 units of affordable housing on 19th St.
- The Phase II water project design and engineering grant was not funded. We are working with CDPHE to find another source to complete the design. We can also fold the D&E into the final loan documents but some of it will have to be funded first before we can do that. I will be making a presentation when all avenues have been explored.
- CDOT has installed one base for our new behavioral signs and the 2nd will be installed next week. These will be complete by the end of next week.