



PARK/PLAYGROUND ADVISORY COMMITTEE MEETING AGENDA

April 11, 2024 at 6:00 PM

Town Hall – 420 Central Avenue

If you wish to attend virtually, please visit the town website under the government tab for the
zoom link: <https://townofdolores.colorado.gov>

1. **Call to Order**
2. **Roll Call**
3. **Identification of Actual or Perceived Conflicts of Interest**
4. **Approval of the Agenda**
5. **Approval of Minutes:** Approval of Minutes from the February 8th and March 14th meetings
6. **Citizens Comments (5 minutes per person):** *This is an opportunity for citizens to address the committee at this time or during a public hearing. Each person will have 5 minutes. The committee encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link), or by submitting your comments, via email, to the town clerk at tammy@townofdolores.com any time before the dated board meeting.*
7. **New Business:**
 - 7.1 Manager's Update
 - 7.2 Signs on Railroad for Businesses on Central
8. **Continuing Business:**
 - 8.1 GOCO Grant Application
 - 8.2 Dolores Chamber Event Calendar
 - 8.3 Adult Exercise Equipment
 - 8.4 Mission/Vision Statement
9. **Adjournment**



Minutes

Town Of Dolores Colorado

Park/Playground Advisory Committee Meeting

March 14th 2024, 6:00 P.M.

In Person at 420 Central Ave, or

Virtually, please see the Town Website at:

<https://townofdolores.colorado.gov>

1. Call to Order. Chairman Robinson called the meeting to order.

2. Roll Call. Present at the meeting were Commissioner Mosher, Commissioner Carloni, Chairman Robinson, Ex-Officio Grigg, and Interim Manager Reeves. Treasurer Heather Robertson appeared virtually. Commissioner Gillespie joined virtually later in the meeting.

3. Identification of Actual or Perceived Conflicts of Interest. None stated.

4. Action/Approval of Agenda: Ex-Officio Grigg moved to approve the agenda. Commissioner Carloni seconded.

Yes: All

No: none

5. Action/Approval of The Minutes from the February 8th, 2024. The minutes from the February 8th meeting will be presented at the April 11th meeting.

6. Citizens Comments: (5 minutes only): Citizens may comment at this time. *No other citizens were present.*

7. New Business:

7.1 Manager's Update

- Manager Reeves and Treasurer Robertson met with Mike Wight to discuss the Towns GOCO grant application being denied, and future recommendations on reapplication. The Town will reapply in July once changes are made to the current application. The budget narrative needs to align with the budget spreadsheet more closely. The Town also needs to address DEI and possibly get a letter of support from the Montezuma County Commissioners. Mike felt the Towns application was strong but needed some work and encouraged reapplication in the

future. There was discussion about the technicalities of reapplying in July. Manager Reeves also stressed the importance of the application aligning with the Towns existing Joe Rowell Park Master plan and mentioned all those features may not be built at once. She also mentioned the importance of having ADA compliant access to features in the park. Commissioner Carloni asked if ADA complaint access was already in the Master Plan and Manager Reeves stated that it is and there was discussion about what kind of material could be used on pathways. Ex-Officio Grigg brought up that when the Town applied for funding the first time GOCO didn't provide much feedback on the trails and suggested seeking funding through another entity such as the Forest Service. Chairman Robinson mentioned GOCO also didn't support the bathroom piece of the application in the first application. Ex-Officio asked Manager Reeves to elaborate on the DEI. DEI stands for diversity, equity, and inclusion. Commissioner Carloni said there is signage written into the grant in Spanish and Navajo as well as a land acknowledgement plaque. Manager Reeves stated she would like to have Mike Wight come over and talk to the Parks committee about all the feedback provided from the GOCO review committee. Commissioner Mosher also brought up the issue of access in the park for people who are not yet in a wheelchair but mobility impaired. Commissioner Carloni and Manager Reeves explained there are also those accommodations written into the Joe Rowell Park master plan. Manager Reeves mentioned trying to get the "Fishing is Fun" project going again, but the Town needs to pick different access points. Ex-Officio Grigg mentioned the constant changing of the river flow makes it difficult to maintain access points. Manager Reeves said she would compile a list of questions to present to Mike at GOCO. She also gave an update on Flander's Park. A car ran into our New Town Hall building at 601 Central so that put the timeline on moving back a few weeks. When the Town does move buildings, the Town Hall will be shut down for a week, and then demolition will begin on the current Town Hall building. Asbestos must first be removed from the building, once the environmental consulting firm signs off on the asbestos removal then the demolition can begin. The perimeter of the building will be fenced off with a 20-foot buffer while the demolition takes place. Manager Reeves has spoken with the Chamber of Commerce, and they are planning almost all the events to be in Joe Rowell Park. Summerfest has been canceled. Commissioner Mosher asked how many years Summerfest had taken place and mentioned that it takes several years for a festival to grow, but the committee stated that festival has been around several years it just does not work for it to take place in Joe Rowell Park. Commissioner Gillespie asked when exactly we would start the demolition of the current Town Hall building. Manager Reeves stated she wasn't sure, but the goal was the end of April or early May. Manager Reeves also brought up the fact that the restroom that is to be built in Flander's Park needs to be built by November 30th of this year or we will lose funding for that project. The RFP for that will go out the next Monday or Tuesday following the meeting so work can begin right away. She discussed the process of hooking the electrical and plumbing up from the current building to the new restrooms and the possibility of including public art into the project and where to put that. Commissioner Carloni asked if we are moving forward with the Master Plan set in place for Flander's Park and Manager Reeves stated a lot of that would be dependent on funding. The committee also discussed the issue of parking during the events that take place in Flander's Park. Commissioner Carloni mentioned the possibility of shutting down the section of Central behind Town Hall for Farmer's Market, but Manager Reeves said that is not feasible and suggested Riverside Park instead. There was discussion about comments made during the previous Town Board meeting about turning Flander's Park into a Town Square. Commissioner Carloni asked if we are going to work on the application of the GOCO grant in-house or try to contract someone out for that again. Manager Reeves

suggested we try to do it in house but if Mike doesn't provide positive feedback to reassess. Treasurer Robertson mentioned that Mike had said he would like to see letters of support from the private donors that have committed to funding for the Skate Park as well as more outreach to the underserved community. There was discussion about reaching out to people who were reserving the pavilion at the park as well as the Community Center. There was also discussion on how to improve the Town's future application to GOCO. Manager Reeves also mentioned there will be a seasonal Parks person hired soon. The committee discussed the letters of support from current park users and if some were included in the application submitted. Commissioner Carloni also was curious about an update on the Montelores Outdoor Recreation survey and Ex-Officio Grigg said he would check on the status of that.

7.2 Easter in Town Park

- Treasurer Robertson gave an update on the current plans for the 2024 egg hunt. The Town would like to do more eggs at the hunt this year compared to in years past. The committee discussed the possibility of doing games and events in the park following the egg hunt next year as well. The Town staff plans to start packing eggs the week following the meeting with the help of the Dolores senior citizens and Parks committee members. The committee discussed getting volunteers to make sure the fields are clean and put out eggs the day of the hunt. Commissioner Gillespie mentioned getting Susan Lisak from the Chamber of Commerce to MC. They also discussed separating the hunt into age groups as they have done in years past. Ex-Officio Grigg mentioned that we need to get flyers out around town announcing the hunt. The hunt will take place on Saturday April 30th.

8. Continuing Business:

8.1 GOCO Grant Update: Discussed during Manager's Report

8.2 Tree Grant

- Marianne Mate contacted Chairman Robinson with a report from an arborist Roman Jefferson who the Town had look at dead trees and issues with weeds and irrigation at the orchard in the Town Park. Marianne had the idea of training for Town staff regarding the maintenance of the orchard. The tree grant application did not get submitted in time and therefore was denied. Commissioner Gillespie stressed the importance of that report even though the grant was denied. Chairman Robinson mentioned being able to use other entities such as Pleasant Tree Farms for volunteers. Pleasant Tree farms is who provides the trees. Commissioner Gillespie asked how much the grant was for and Treasurer Robertson said was requesting 22 trees for \$13,430. Manager Reeves stated the next letter of inquiry for to reapply would be due August 30th, 2024. Commissioner Mosher stated that would be \$610 per tree including labor and other expenses. The committee discussed whether they felt this was a reasonable figure and discussed what expenses other than the trees were outlined in the grant budget. Ex-Officio Grigg suggested Marianne come to the next meeting to give an update.

8.3 Dolores Chamber Event Calander

- Manager Reeves reiterated what she had stated in the Manager's Report about moving the festivals to Joe Rowell Park and more appropriate locations. The Town Board trustees sent out a letter to Parks committee members about how to manage the events in Joe Rowell Park and the use of South 2nd street during that time. Commissioner Robinson also mentioned the issue of the trash removal, River Trail closures, dust, curfew, etc. Manager Reeves stated she

is trying to get reimbursement for the fence that was put around the Community Garden and Amber Lansing would be providing invoices for that.

8.4 Adult Exercise Equipment

- Commissioner Carloni asked if there was money in the budget to mount the pieces of adult exercise equipment we currently have. Treasurer Robertson said there is playground donation money that needs to be spent because it is incurring a fee in the bank account it is in. The total amount of funds is \$3,172.33. Commissioner Carloni will find the quote for the pieces needed to mount the equipment and we will use a portion of those funds towards that. The committee discussed the process of getting those pieces of equipment installed and what The Town would need as far as labor and materials. Commissioner Carloni also volunteered his time to help mount the equipment. Ex-Officio Grigg asked if remaining funds in the Playground Donation account could be used to build a kiosk in the park that was previously torn down. Chairman Robinson also suggested using a portion of the funds to purchase a banner. Treasurer Robinson asked the board where these playground donations came from as she was not with the Town during the time those funds were received. The board informed Treasurer Robertson that it came from the time when the Dolores Playground group rebuilt the playground. Treasurer Robertson also asked if it was put into this account for a specific reason. Commissioner Mosher asked if we could move these funds into our checking account, so the account is not incurring a fee.

8.5 Mission/Vision Statement

- Chairman Robinson presented a copy of the Mission/Vision statement he had put together since the last Parks meeting. Assistant Clerk Swope was able to pull the resolution that created the Parks committee to make sure the Mission/Vision statement aligned with the purpose of the creation of the committee. The committee supported the Mission Statement Chairman Robinson had come up with. He decided not to create a Vision Statement and just call it a Mission Statement. Chairman Robinson agreed to work on some minor changes and present those to the committee at the next meeting.

9. Adjournment: Meeting was adjourned at 7:35 PM



Minutes

Town Of Dolores Colorado

Park/Playground Advisory Committee Meeting

February 8th 2024, 6:00 P.M.

In Person at 420 Central Ave, or

Virtually, please see the Town Website at:

<https://townofdolores.colorado.gov>

1. Call to Order. Chairman Robinson called the meeting to order

2. Roll Call. Present at the meeting were Chairman Robinson, Ex-Officio Grigg, Manager Ruud, Treasurer and Heather Robertson. Commissioner Chubbuck and Commissioner Mosher appeared virtually.

3. Identification of Actual or Perceived Conflicts of Interest. None stated.

4. Action/Approval of Agenda: Commissioner Mosher moved to approve the agenda. Ex-Officio Grigg seconded.

Yes: All

No: none

5. Action/Approval of The Minutes from the December 14, 2023 & January 11, 2024 meeting. Ex-Officio moved to approve the minutes from the December 14th and January 11th meetings. Commissioner Chubbuck seconded.

Yes: All

No: none

6. Citizens Comments: (5 minutes only): Citizens may comment at this time. *No other citizens were present.*

7. New Business:

7.1 Dolores Chamber Event Calander

- Manager Ruud attended the monthly Dolores Chamber of Commerce meeting earlier in the week. They discussed moving events being held in Joe Rowell Park being moved to a different location due to the demolition of the Town Hall building. Manager Ruud declined to negotiate possibly

locations for venues at the meeting and agreed to meet with Susan Lisak the week following to discuss the matter. Manager Ruud moved the discussion to next meeting's agenda following conversations with Susan Lisak. Ex-Officio Grigg stated the Parks committee could provide something to the Chamber stating that they would like to refrain from using the area at the end of South 2nd street for anything other than moving equipment in and out but no longer use it for parking or camping because of the proximity to the Community Garden, orchard, irrigation system, and adult exercise equipment soon to be installed. Manager Ruud stated he felt like some events could possibly still be held in Flander's Park and would like feedback from the Parks Committee. Events possibly continuing to be held in Flander's Park would depend on the safety and perimeter of the fenced off area of the park during demolition. The Chamber of Commerce mentioned possibly using Riverside Park for several of the events and Joe Rowell Park would be the main location events will be held. Manager Ruud mentioned the Town Board had discussed all the events being moved to Joe Rowell Park in the future, but he stated he would like to see the smaller events be held in Flander's Park. Kalin agreed. He also stated that because of the safety concerns the businesses and the Sheriff have mentioned that Escalante Day's should be permanently moved to Joe Rowell Park. Commissioner Mosher mentioned that the Dolores Food Market has also raised concerns about how the festivals being held in Flander's affects their bottom line due to parking issues. Chairman Robinson mentioned that because of the need to move Escalante Days this year it will be a good way to start the conversation about moving that festival permanently.

7.2 Dolores Parks History

- Treasurer Robertson presented documents on the history of Riverside, Flander's and Joe Rowell Park. Town Staff has several documents on their internal hard drive that haven't been shared with the current Parks committee previously. Commissioner Chubbuck mentioned that these documents need updating and would like to see the Parks committee work on doing so in the future. The committee discussed having someone local who is very familiar with the Parks history be involved in updating those. Commissioner Chubbuck mentioned this would be a good way for the Parks committee to spark more community engagement. Ex-Officio Grigg stated that during his time at Fort Lewis he did a project with college students where they collected and documented oral histories and mentioned getting Fort Lewis or local Dolores students to do the same for the Town. Treasurer Robertson mentioned there are studies surrounding oral traditions within communities and the positive impacts it has on mental health and drug addiction within those communities. Commissioner Mosher asked if there are grants to assist get oral histories recorded. Manager Ruud said he would investigate that. Chairman Robinson mentioned the Dolores history books published by the Montezuma County Historical Society and the Galloping Goose. The committee agreed to work on updating the Parks History in the future.

8. CONTINUING BUSINESS/DISCUSSION:

8.1 Discussion: GOCO Grant Update

- The committee had discussed in late January about the possibility of hearing about GOCO's decision on the grant application that was submitted for improvements outlined in the Town's Joe Rowell Park Master Plan. Unfortunately, two weeks previous to the February 8th Parks meeting GOCO informed the Town the application was not approved. They suggested the Town reapply with an updated application by March 6th. Mike Wight the GOCO officer for this area mentioned he would be willing to assist with the rewrite of the grant application and he would be willing to

meet with the Parks committee about any questions Treasurer Robertson mentioned the possibility of being able to get more details about comments from the GOCO review committee. Manager Ruud mentioned there was an application recommendation that provided feedback on why the Towns application was denied. Manager Ruud was optimistic about GOCO suggesting the Town reapply and that there are two more rounds of future funding that will be available should the Town choose to do so. Commissioner Chubbuck stated that because of the festivals having to be moved to Joe Rowell Park we should mention in our next application the need for improvements in the park for this reason. Chairman Robinson suggested the possibility of also including a letter from the Sheriff. The committee discussed addressing the feedback that was provided on the application recommendation from GOCO. Manager Ruud brought up the recent death of a Dolores student who was traveling with his family for his brothers BMX tournament and killed in a car crash. He suggested the Parks committee reach out to the family and ask if they would be in favor of the Town dedicating the pump track as a memorial for the young man. The Parks committee agreed that after the family has had some time they would reach out. Commissioner Mosher mentioned his memorial also being held the weekend following the meeting at the Dolores school.

8.2 Discussion: Adult Exercise Equipment

- The Town needs to purchase the adapting piece to mount the piece of adult exercise equipment that is being stored at the Town shop. There are Conservation Trust Funds and Parks Playground donation funds that are available to use towards the additional pieces of equipment needed. Treasurer Robertson mentioned the Playground donations are in a separate account that is incurring a monthly fee and suggested we spend those funds or move them into the Towns checking account to avoid a monthly fee on that account, and the possibility of trying to get those fees refunded. She also mentioned discussing in future meetings during budget season where to allocate Conservation Trust Funds to in the 2025 budget.

8.3 Discussion: Mission/Vision Statement

- Chairman Robinson put together feedback from committee members on their ideas about a Mission/Vision statement and presented what he had summarized to the committee. He mentioned that the format could be changed and that we may not need a Vision statement. Treasurer Robertson mentioned she liked that Chairman Robinson had separated the Mission and Vision statement because they could both be used for different things in the future. She is going to pull the resolution from when the Parks committee was formed and provide that to Chairman Robinson as well. The Mission/Vision statement will be posted to the Towns website as well as other information about the formation of the Town's Parks Committee. The committee liked what Chairman Robinson had presented and agreed to work off what he had put together at future meetings. Treasurer Robertson mentioned the Town is updating their website because of ADA compliance laws and this is a good time to get the Parks page established and decide what we want to put on the updated website. The committee agreed to try to finalize a Mission/Vision Statement on the March 14th meeting.

9. Adjournment: Meeting was adjourned at 7:05 pm