



AGENDA

DOLORES COLORADO TOWN BOARD OF TRUSTEES JUNE 12th, 2023, 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ACTION/APPROVAL OF THE AGENDA**
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

7.1 Minutes from: , Board meetings on May 8th and May 22nd 2023.

7.2 Proceedings for the month of May 2023

7.3 Liquor License Renewal: Speedway #9498, Fermented Malt Beverage, and Wine.

7.4 Liquor License Renewal: Dolores River Brewery LLC, Brew Pub

8. REMOVED CONSENT AGENDA ITEMS:

9. STAFF REPORTS/PRESENTATIONS:

(For the record The Building Official, and Public Works have submitted reports to the packet, if not

scheduled).

9.1 Chris Majors CPA: Discussion of the 2022 Town Audit.

9.2 Managers Report

9.3 Sheriff's Report

9.4 Attorneys Report

9.5 Treasurers Report

10. ADMINISTRATIVE BOARD BUSINESS:

10.1 Discussion/Action: Development agreement between the Town of Dolores and Martin Built Homes LLC, pursuant to property development approved by the Town board on May 23, 2022.

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee:

11.2 Planning and Zoning Committee:

11.3 Attainable Housing Task Force:

12. OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce: Susan Lisak (see item 10.2)

12.2 Montezuma County Commissioner: Jim Candelaria

13. PUBLIC HEARINGS: None at this time

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

14.1 Ordinance 565 Series 2023 first reading: Amending the Dolores Land Use Code to promote Affordable Housing.

14.2 Resolution R532 Series 2023: Adopting a Master Plan for Flanders Park

14.3 Resolution R533 Series 2023: Approving a grant application for the Colorado Department of Public Health and Environment targeted Brownsfields assessment program.

14.4 Resolution R534 Series 2023: Approving a contract with Sage Messaging LLC. To provide contract planning services.

14.5 Discussion/Action: Hire DiNardo Management Group to help manage the demolition and asbestos abatement of 420 Central Avenue.

15. TRUSTEES REPORTS AND ACTIONS:

16. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETING:

16.1 Parks/Playground Advisory, June 8th, 2023.

16.2 Planning & Zoning. Continuation meeting June 20th, 2023

16.3 Board/Workshop June 26th, 2023.

16.4 After action review: Dolores Water Runn-Off

17. ADJOURNMENT:



AGENDA

DOLORS COLORADO TOWN BOARD OF TRUSTEES MAY 8TH 2023, 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

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1. CALL TO ORDER
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7.1 Minutes from: , Board meeting April 10th, 2023 and April 24th 2023.

7.2 Proceedings for the month of April 2023

8. REMOVED CONSENT AGENDA ITEMS:

9. STAFF REPORTS/PRESENTATIONS:

(For the record The Building Official, and Public Works have submitted reports to the packet).

9.1 Municipal Judge Beth Padilla: Quarterly report

9.2 Managers' Report:**9.3 Sheriffs' Report:****9.4 Attorney's Report:****9.5 Treasurers Report:**

9.6 Public Works: Special Report on a CDPHE Tier II record management violation: Supplier has not met the annual backflow assembly testing compliance ratio.

10. ADMINISTRATIVE BOARD BUSINESS:**10.1 Manager Search continued****10.2 Discussion:** Chamber of Commerce Events with Susin Lisak.**Special Event Permit Required (Alcohol)**

- Dolores Summer-Fest July 15th, 2023, Flanders Park
- Boggy Draw Bike Races August 5th, Flanders Park (Rotary Club sponsored event)
- Escalante Days August 12, 2023, Flanders Park
- Dolores Harvest-Fest October 7th, 2023, Flanders Park

Non-Special Events:

- Farmers Market June-October, Flanders Park
- Community Yard sale & Flea Market, July 1st, 2023, Flanders Park, and Town

10.3 Discussion: Flood event and preparation**11. BOARD/COMMISSIONS:****11.1 Parks/Playground Advisory Committee:****11.2 Planning and Zoning Committee:****11.3 Attainable Housing Task Force:****12. OUTSIDE ORGANIZATIONS:****12.1 Chamber of Commerce:** Susan Lisak (see item 10.2)**12.2 Montezuma County Commissioner:** Jim Candelaria**13. PUBLIC HEARINGS:** None at this time**14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:**

14.1 Discussion/Action Resolution R531 Series 2023: Awarding contract to perform electrical, plumbing, HVAC, and roofing work related to the renovation of the Town Hall at 601 Central Avenue.

14.2 Ordinance 564 Series 2023 First Reading amending Title 8 Chapter 8.04 and Chapter 8.08 of the Dolores Municipal Code pertaining to nuisances.

15. TRUSTEES REPORTS AND ACTIONS:**16. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETING:****16.1 Parks/Playground Advisory,** May 11th, 2023.**16.2 Planning & Zoning,** May 16th, 2023.

16.3 Board/Workshop May 22nd, 2023.

16.4 Historic Preservation Workforce Wednesday, June 7 1:30 p.m. to 3:00 p.m. at the Town Hall
420 Central Ave. Dolores.

17. ADJOURNMENT:



MINUTES

DOLORES COLORADO TOWN BOARD OF TRUSTEES MAY 8TH 2023, 6:30 P.M.

THE MEETING WAS HELD AT TOWN HALL 420 CENTRAL AVENUE.

PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT FOR THE TOWN BOARD MEETING RECORDING

<https://townofdolores.colorado.gov>

1. CALL TO ORDER: Mayor Reeves called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Member present: Mayor Leigh Reeves, Trustees Duvall "Val" Truelsen, Sheila Wheeler, and Kalin Grigg, attending virtually was Andy Lewis, and Mark Youngquist. Chris Holkestad was absent.

Staff Present: Manager Ken Charles, Clerk Tammy Neely, Building Official David Doudy, Public Works Director Randy McGuire, Treasurer Heather Robertson, Attorney Jon Kelly, and Sheriff Steve Nowlin.

4. ACTION/APPROVAL OF THE AGENDA: *Trustee Wheeler move to approve the agenda, seconded by Trustee Grigg. Motion passed unanimously.*

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. No conflicts were found.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public

comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting. No comment was made by the public.

7. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

7.1 Minutes from: Board meeting April 10th, 2023, and April 24th, 2023.

7.2 Proceedings for April 2023

Trustee Wheeler moved to approve the consent agenda, seconded by Trustee Grigg. The motion was approved unanimously.

8. REMOVED CONSENT AGENDA ITEMS: No items added.

9. STAFF REPORTS/PRESENTATIONS:

9.1 Municipal Judge Beth Padilla: Quarterly reported the last quarter there were many cases. For the Town. The court now offers zoom for cases to be heard. The court date has changed to the last Friday of the month, the time is still the same. Judge Padilla expressed her gratitude for working with the Town Staff and Board.

9.2 Managers' Report: Manager Charles gave a brief introduction to the items on the agenda. General Updates as presented by Manager Charles:

- The American Ramp Company is scheduling the week of June 5th, 2023, for the on-site kick-off meetings with the stakeholders, on the Bike-Park.
- May 26th the town will present an application to CPW for the Colorado Outdoor Recreation Partnership grant funds.
- The Manager will be attending Brownfields training hosted by region 9 on May 19th for the demolition of the old Town Hall.
- A housing workshop on affordable housing May 11th in Cortez.
- The Parks Committee is researching funding for buildings in JRP. A decision from GOCO for a grant was denied. This left the Committee looking for other funding. The possibility of a Sales tax

increase was discussed. A 1% increase would give the town an added \$225,000 yearly. The question would need to be sent to the voters. The funds would not only be used for JRP, but other needed projects as well.

Projects and Grants:

- Fishing is Fun: The Army Corp of Engineers will grant a permit depending on the level of details they will expect the town to support necessary work on the river. This will run into expenses. Estimates will be obtained.
- Water Treatment Plant Generator: The Town will issue an RFP for purchase and installation. Proposal will be Due June 5th, 2023.
- Sirens: An agreement was entered into with Sentry Siren. The estimated delivery will be mid-May. No schedule on installation.
- Phase II Water: Catherine Carella with SGM is progressing with a needed assessment as required by CDPHE to go ahead with financing the 4.3-million-dollar project. She will be scheduled for the May 22nd Board meeting.
- Workforce Housing: The Town is scheduling a meeting with Rural Homes (RH) and the Dolores Housing Task Force for later in May.

9.3 Sheriffs' Report: Sheriff Steve Nowlin reported the calls for service for the month of April. The bears and lions will be waking up and the Sheriff will be watching for animals. The river is running well, no reports of major flooding. McPhee dam is reading at its maximum capacity.

9.4 Attorney's Report: Attorney Kelly discussed SB213. Also discussed was ADA for public meetings.

9.5 Treasurers Report: Treasurer Heather Robertson reported that sales tax revenue was down 11%. The expense for flooding was \$14,000.00. The Town will be holding a Volunteer appreciation at the Community Center on May 19th. for Volunteers that helped with the flood

9.6 Public Works: Special Report on a CDPHE Tier II record management violation: Supplier has not met the annual backflow assembly testing compliance ratio. Randy explained to the Board the reason the Town received the violation. There are certain properties in the Town that did not meet the backflow testing requirement. A notice must be published. This does not mean that the water quality is poor, it is just about the backflow tests. He said that 52% of the properties in the Town requires testing. These properties will be sent a notice to have the backflow tested, if they do not comply the water will be promptly shut off. He also reported that the water is being turned on in the parks.

10. ADMINISTRATIVE BOARD BUSINESS:

10.1 Manager Search continued. Manager Charles will be working on the search and will be sending the announcement for Town Manager applications. A committee of two people will be formed to help cut the applications down to a number of 10.

10.2 Discussion: Chamber of Commerce Events with Susin Lisak. She reported that the visitor center is now open, along with the doggy wash. The Board discussed the festivals/events for the summer concerning the parks. Below is the schedule for the parks only, each event will have adequate parking without interruption to businesses. She supplied maps for the Board showing the parking areas. Public Hearing will be scheduled for each special event permit. Central Avenue will be closed during the Escalante days event. 5th street will not be closed due to traffic.

Special Event Permit will be required (Alcohol)

- Dolores Summer-Fest July 15th, 2023, Flanders Park
- Boggy Draw Bike Races August 5th, Flanders Park (Rotary Club sponsored event)
- Escalante Days August 12, 2023, Flanders Park
- Dolores Harvest-Fest October 7th, 2023, Flanders Park

Non-Special Events:

- Farmers Market June-October, Flanders Park
- Community Yard sale & Flea Market, July 1st, 2023, Flanders Park, and Town
-

10.3 Discussion: Flood event and preparation. Sheriff Nowlin and County Emergency Manager Jim Spratlin informed the Board that if there is any need for concern of the Dolores River flooding that they are prepared. The worst flood in the history of Dolores was in 1911. There is an evacuation plan in place. The Sheriffs Department has name and numbers of disabled individuals that might need aid. The Sheriff stressed that readiness is especially important.

11. BOARD/COMMISSIONS:

11.1 Parks/Playground Advisory Committee: No report

11.2 Planning and Zoning Committee: No report

11.3 Attainable Housing Task Force: No report

12.OUTSIDE ORGANIZATIONS:

12.1 Chamber of Commerce: Susan Lisak (see item 10.2)

12.2 Montezuma County Commissioner: Jim Candelaria commented to the Board that he is keeping

informed on SB213, so far it is dead. The Counties and municipalities both fought it. He also discussed the possibility of a sales tax, just to keep expenses down. The CDPHE issued Ironwood a permit to burn, the County knows nothing about it. Monitoring air quality was questioned, he said that would be checking with CDPHE.

13. PUBLIC HEARINGS: None at this time

14. ACTION/APPROVAL ORDINANCES/RESOLUTIONS:

14.1 Discussion/Action Resolution R531 Series 2023: Awarding contract to perform electrical, plumbing, HVAC, and roofing work related to the renovation of the Town Hall at 601 Central Avenue. Building Official David Douady introduced the resolution. Contracts were awarded as follows:

- Mathews Elect
- Montezuma Valley Plumbing
- Comfort Air

There was no award for solar as Shaw Solar will be transferring from 420 Central Avenue to 601 Central Avenue.

14.2 Ordinance 564 Series 2023 First Reading amending Title 8 Chapter 8.04 and Chapter 8.08 of the Dolores Municipal Code about nuisances. Attorney Kelly introduced the ordinance, saying that some of the old ordinance needed updated, for law enforcement. Some of the wording was cleaned up and new statutory laws were added. The main purpose for the change was for the code to run side-by-side with the Land Use Code. Items visited was inoperable vehicles, appliances, and barking dogs. The ice-cream truck segment was removed. Meowing cats were removed.

Trustee Truelsen moved to approve the first reading of Ordinance 564 Series 2023 First reading, minus the last half of section eluding 120 minutes, seconded by Trustee Grigg. Motion passed unanimously.

15. TRUSTEES REPORTS AND ACTIONS:

16. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETING:

16.1 Parks/Playground Advisory, May 11th, 2023.

16.2 Planning & Zoning, May 16th, 2023.

ADJOURNMENT: Mayor Reeves adjourned the meeting at 8:39 p.m.

Mayor Leigh Reeves

Town Clerk Tammy Neely



AGENDA

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

MAY 22ND 2023, WORKSHOP 5:30-6:30 P.M./MEETING 6:30 P.M.

THE MEETING WILL BE HELD AT TOWN HALL 420 CENTRAL AVENUE.

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WORKSHOP 5:30 TO 6:30 P.M. Dinner will be provided.

- Sheriff's Contract for 2024
- Manager Search

BOARD MEETING 6:0 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

7. CONSENT AGENDA:

8. STAFF REPORTS:

- SGM Status Report
- Manager: Ken Charles
- Attorney Jon Kelly
- Treasurer Heather Robertson

9. PUBLIC HEARINGS AND ACTION:

9.1 Special Event Permits Public Hearing: The special event permits below can be approved in one single motion, providing the motion states all events.

- Chamber of Commerce Special Event Permit Liquor Permit Summerfest June 15th 10:00 am to 6:00 pm, at the Flanders Park.
- Dolores Rotary Club, Special Event Liquor Permit, Boggy Draw Beat Down Bike Race, August 5th, 2023, 10:00 am to 3:00 pm, at Flanders Park.
- Chamber of Commerce, Special Event Liquor Permit, Escalante Days, August 22nd, 2023, from 10:00 am to 7:00 pm, At Flanders Park.
- Dolores Chamber of Commerce, Special Event Permit, Dolores Harvest, October 17th, 2023, from 11:00 am to 7:00 pm, Flanders Park.

9.2 Public Hearing second /final reading and Action/Approval: Ordinance 564 Series 2023:
Amending title 8. Chapter 8.04, and Chapter 8.08 of the Dolores Municipal Code pertaining to nuisances.

10. ADMINISTRATIVE BUSINESS AND PRESENTATIONS:

10.1 Discussion: Goff/Stoner engineering reports on drainage improvement for the Town.

11. FUTURE AGENDAS:

- **P&Z meeting.** June 6th, 2023
- **Parks meeting:** June 15th, 2023
- **Board meetings:** June 12th, 2023, and June 24th, 2023

12. ADJOURNMENT



MINUTES

TOWN OF DOLORES COLORADO

BOARD OF TRUSTEES MEETING/WORKSHOP

MAY 22ND 2023, WORKSHOP 5:30-6:30 P.M./MEETING 6:30 P.M.

THE MEETING WAS HELD AT TOWN HALL 420 CENTRAL AVENUE.

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WORKSHOP 5:30 TO 6:30 P.M.

- Manager Charles discussed the 2024 Sheriffs contract with the Board.
- Manager Search: The Board discussed strategies for the search of a Town Manager replacement.

BOARD MEETING 6:30 P.M.

1. CALL TO ORDER: Mayor Reeves called the meeting to order at 6:35 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Members present: Mayor Leigh Reeves, Trustees Duvall "Val" Truelsen, Sheila Wheeler, Chris Holkestad, Mark Youngquist, and Andy Lewis who appeared virtually. Trustee Kalin Grigg was absent.

3.1 Staff Present: Manager Ken Charles, Clerk Tammy Neely, Treasurer Heather Robertson, Building Official David Doudy, Attorney Jon Kelly, and Sheriff Steve Nowlin.

4. ACTION/APPROVAL OF THE AGENDA: *Trustee Holkestad moved to approve the agenda, seconded by Trustee Youngquist. The motion was approved unanimously.*

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. No conflicts of interest were identified.

6. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting. No comment from the public.

7. CONSENT AGENDA: No items were scheduled.

8. STAFF REPORTS:

- Catherine Carella of SGM appeared virtually and gave updates for the water system and infrastructure, of the Phase II project needs assessment. Currently they are in the loan approval process through the CDPHE. The anticipated loan amount will be approximately \$1,437,500.00. SGM is about to end the project need assessment and go into design.
- Manager: Ken Charles updated the Board on the American Ramp Company; they have scheduled a visit the week of June 5th the Bike Park on-site kick-off meetings with stakeholders. ARC plans to hold an open house at the Dolores River Brewery. A survey link is provided on the town's website home page. On May 26th the town will present an application to CPW for the Colorado Outdoor Recreation Partnership grant funds, Trustee Grigg and Manager Charles will be making the presentation. The Community Center Board remains interested in the Town acquiring the community center and its operations. Manager Charles proposed that research would need to be completed to see if the Town has the time and ability to move forward. The Managers job posting is on the Towns website, under opportunities. Manager Charles reported on projects and grants; RFP's proposal are due June 5th, 2023, for the Water Treatment Plant Generator installation. The installation of emergency sirens was reported by Eric Simmons with the Dolores Fire Department has been helping with the siren project and reported that the sirens have arrived and will be installed in the next 2 days. Eric explained how the sirens will be transmitting emergency tones, for fires, floods, and weather. The Town will be informed when the testing starts. The Town will be scheduling a meeting with Rural Homes (RH) and the Dolores Housing Task Force later in May. The 601 Central Town Hall improvement contract has been signed, work should start on electrical and plumbing soon. The Dolores Parks/Playground Advisory Committee is planning to request a 1% sales tax increase for the JRP parks plan. Manager Charles briefly informed the Board of the workshop attended with Region 9 and the Colorado Brownfields Partnership, concerning Flanders Park and the demolition of the Town Hall on 420 Central Avenue.
- Attorney Jon Kelly: reported a productive meeting with the Housing Task Force. Planning and Zoning intends to hold a public hearing for the changes to the Land Use Code. Attorney Kelly reported that the court docket was filling up.
- Treasurer Heather Robertson: Reviewed the Budget Analysis Actuals, showing the sales tax revenue for the month of April.

9. PUBLIC HEARINGS AND ACTION:

9.1 Special Event Permits Public Hearing: The special event permits below can be approved in one single motion, providing the motion states all events. Clerk Tammy Neely introduced 4 special events to be held throughout the summer and the fall. A public hearing to hear comments from the Board and Public was opened by Mayor Reeves at 7:52 p.m., Mayor Reeves asked why there was no sales tax collected for these events, the Director of Chamber of Commerce remarked that it was never required in the past. No other comments or questions were submitted by the Board or Public. Mayor Reeves closed the hearing at 8:00 p.m.

Trustee Truelsen moved to approve all of the events listed below, with corrected dates, seconded by Trustee Youngquist. Motion passed unanimously.

- Chamber of Commerce Special Event Permit Liquor Permit Summerfest July 15th 10:00 am to 6:00 pm, at Flanders Park.
- Dolores Rotary Club, Special Event Liquor Permit, Boggy Draw Beat Down Bike Race, August 5th, 2023, 10:00 am to 3:00 pm, at Flanders Park.
- Chamber of Commerce, Special Event Liquor Permit, Escalante Days, August 12th, 2023, from 10:00 am to 7:00 pm, At Flanders Park.
- Dolores Chamber of Commerce, Special Event Permit, Dolores Harvest, October 7th, 2023, from 11:00 am to 7:00 pm, Flanders Park.

9.2 Public Hearing second /final reading and Action/Approval: Ordinance 564 Series 2023:

Amending title 8. Chapter 8.04, and Chapter 8.08 of the Dolores Municipal Code pertaining to nuisances. Mayor Reeves opened the hearing at 8:01 p.m. Attorney Kelly introduced the ordinance and explained some of the minor changes from the first reading. The Board or Public had no comments. Mayor Reeves closed the hearing at 8:03 p.m.

Trustee Youngquist moved to approve Ordinance 564 Series 2023, amending title 8, chapter 8.04 of the Dolores Municipal Code pertaining to nuisances, seconded by Trustee Wheeler. Motion passed unanimously.

10. ADMINISTRATIVE BUSINESS AND PRESENTATIONS:

10.1 Building Official David Doudy discussed the Goff/Stoner engineering reports on drainage improvement for the Town. The report described problem areas of the town for drainage and existing storm drains. The study was completed in 2008.

11. FUTURE AGENDAS:

- **P&Z meeting.** June 6th, 2023
- **Parks meeting:** June 15th, 2023
- **Board meetings:** June 12th, 2023, and June 26th, 2023

12. ADJOURNMENT: Mayor Reeves adjourned the meeting at 8:16 p.m.

Mayor Leigh Reeves

Town Clerk Tammy Neely

TOWN OF DOLORES

Check Register
Reporting All Cash Accounts
From: 5/1/2023
To: 5/31/2023

| Number | Seq | Date | Void | Vendor Name | Invoice Number | Comments | Amount | Manual Chk |
|--------|-----|------------|------|------------------------------------|------------------------------------|----------|-------------|------------|
| 27341 | | 05/02/2023 | | JON LEWIS KELLY, P.C. | APRIL 23 | | \$3,500.00 | |
| 27342 | | 05/02/2023 | | MOUNTAINLAND SUPPLY COMPANY | S105340201.001 | | \$724.70 | |
| 27343 | | 05/02/2023 | | PADILLA LAW, P.C. | 3459 | | \$104.00 | |
| 27344 | | 05/02/2023 | | SENTRY SIREN | 032923001 | | \$39,181.64 | |
| 27345 | | 05/02/2023 | | UTILITY NOTIFICATION CENTER | 223040435 | | \$20.64 | |
| 27351 | * | 05/04/2023 | | AT&T MOBILITY | 287297557507X4282023 | | \$207.72 | |
| 27352 | | 05/04/2023 | | CATERPILLAR FINANCIAL SERVICES COR | 33827519 | | \$3,669.70 | |
| 27353 | | 05/04/2023 | | CIRSA | W23316 | | \$101.00 | |
| 27354 | | 05/04/2023 | | COLORADO CORRECTIONAL INDUSTRIES | 204047 | | \$24.95 | |
| 27355 | | 05/04/2023 | | BALLENTINE COMMUNICATIONS | 34191 | | \$180.54 | |
| 27356 | | 05/04/2023 | | FASTTRACK COMMUNICATIONS, INC. | MAY 23 | | \$757.50 | |
| 27357 | | 05/04/2023 | | FLYERS ENERGY, LLC | CFS-3407656 | | \$1,251.17 | |
| 27358 | | 05/04/2023 | | Kenneth Charles | EASTER CANDY | | \$39.17 | |
| 27359 | | 05/04/2023 | | PRINCIPAL MUTUAL FUNDS | MAY 4 PAYROLL- ER | | \$327.73 | |
| 27360 | | 05/04/2023 | | PRINCIPAL MUTUAL FUNDS | MAY 4 PAYROLL- EE | | \$530.31 | |
| 27361 | | 05/04/2023 | | DRUG & ALCOHOL TESTING ASSOCIATES | 4584 | | \$60.00 | |
| 27362 | | 05/04/2023 | | WASTE MANAGEMENT OF NM | 0413358-4889-5 | | \$362.00 | |
| 27363 | | 05/04/2023 | | IMAGENET CONSULTING LLC | INV553150 | | \$149.12 | |
| 27364 | | 05/04/2023 | | ALSCO | 1145139, 1146098, 1147058, 1148010 | | \$394.96 | |
| 27365 | | 05/04/2023 | | CRUZAN CONSTRUCTION CO. | 4510 | | \$1,752.80 | |
| 27366 | | 05/04/2023 | | LEPEW PORTA JOHNS, INC | 2023-04-114 | | \$384.00 | |
| 27367 | | 05/04/2023 | | PARTNERS IN PARTS | 197-4130 | | \$400.44 | |
| 27368 | | 05/04/2023 | | SAN JUAN BASIN PUBLIC HEALTH DEPAR | 2023-1847 | | \$106.00 | |
| 27369 | | 05/08/2023 | | DOLORES GENERAL STORE | 95911 | | \$139.76 | |
| 27370 | | 05/08/2023 | | DOLORES GENERAL STORE | 95794 | | \$19.98 | |
| 27371 | | 05/08/2023 | | FRALEY PROPANE, LLC | FP-184427 | | \$370.06 | |
| 27372 | | 05/08/2023 | | Kenneth Charles | RENT 4/12/23 TO 5/12/23 | | \$800.00 | |
| 27373 | | 05/08/2023 | | NETFORCE PC, INC. | 22082 | | \$1,780.92 | |
| 27374 | | 05/08/2023 | | STONE SAND & GRAVEL, LLC | 3/31-4/11 | | \$1,247.40 | |
| 27375 | | 05/08/2023 | | STOTZ EQUIPMENT | P83150 | | \$68.48 | |

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register
Reporting All Cash Accounts
From: 5/1/2023
To: 5/31/2023

| Number | Seq | Date | Void | Vendor Name | Invoice Number | Comments | Amount | Manual Chk |
|--------|-----|------------|------|-----------------------------------|----------------------|----------|-------------|------------|
| 27376 | | 05/08/2023 | | BANKCARD CENTER | APRIL 23 | | \$2,593.05 | |
| 27377 | | 05/08/2023 | | MCSTONE AGGREGATES, LLC | 4694 | | \$1,772.85 | |
| 27378 | | 05/11/2023 | | BIG BEND SAW SERVICE | 026529 | | \$35.80 | |
| 27379 | | 05/11/2023 | | BSN SPORTS LLC | 321421793 | | \$343.31 | |
| 27380 | | 05/11/2023 | | IMAGENET CONSULTING LLC | INV558008 | | \$117.90 | |
| 27381 | | 05/11/2023 | | MONTEZUMA COUNTY WEED PROGRAM | 5/9/23 | | \$175.00 | |
| 27382 | | 05/11/2023 | | YORK MODERN CORPORATION | 35979 | | \$1,284.23 | |
| 27383 | | 05/18/2023 | | CENTURYLINK | MAY 2023 | | \$152.88 | |
| 27384 | | 05/18/2023 | | TRISHA COBERLY | 17 | | \$192.50 | |
| 27385 | | 05/18/2023 | | EMPIRE ELECTRIC ASSOCIATION | APRIL GROUP BILL #48 | | \$596.26 | |
| 27386 | | 05/18/2023 | | EMPIRE ELECTRIC ASSOCIATION | APRIL GROUP BILL #47 | | \$4,478.98 | |
| 27387 | | 05/18/2023 | | EMPIRE ELECTRIC ASSOCIATION | APRIL NEW TOWN HALL | | \$530.37 | |
| 27388 | | 05/18/2023 | | GREEN ANALYTICAL LABORATORIES | GAL2305-022 | | \$137.00 | |
| 27389 | | 05/18/2023 | | THE GETTING PLACE | 154 | | \$1,825.00 | |
| 27390 | | 05/18/2023 | | PIONEER PRINTING | 8586 | | \$445.00 | |
| 27391 | | 05/18/2023 | | PRINCIPAL MUTUAL FUNDS | 5-16 ER | | \$341.67 | |
| 27392 | | 05/18/2023 | | PRINCIPAL MUTUAL FUNDS | 5-16 EE | | \$550.19 | |
| 27393 | | 05/19/2023 | | BROWNS HILL ENGINEERING & CONTROL | 25665 | | \$699.80 | |
| 27394 | | 05/19/2023 | | FLYERS ENERGY, LLC | CFS-3427097 | | \$185.48 | |
| 27395 | | 05/19/2023 | | SHORT ELLIOTT HENDRICKSON | 446665 | | \$1,173.55 | |
| 27396 | | 05/19/2023 | | USA BLUEBOOK | INV00005177 | | \$213.57 | |
| 27397 | | 05/24/2023 | | CEBT PAYMENTS | 0055914 | | \$10,849.40 | |
| 27398 | | 05/24/2023 | | Kenneth Charles | 5/12-6/12 RENT | | \$800.00 | |
| 27399 | | 05/24/2023 | | MATTHEWS ELECTRIC OF SOUTHWEST C | 23/2271 | | \$13,450.00 | |
| 27400 | | 05/24/2023 | | QUADIENT LEASING USA, INC. | N9945274 | | \$249.24 | |
| 27401 | | 05/24/2023 | | SPARKS PLUMBING & HEATING | 36678 | | \$370.00 | |
| 27402 | | 05/30/2023 | | AT&T MOBILITY | 05282023 | | \$207.72 | |
| 27403 | | 05/30/2023 | | HACH | 13599353 | | \$1,980.52 | |
| 27404 | | 05/30/2023 | | BALLENTINE COMMUNICATIONS | 2023 RENEWAL | | \$45.00 | |
| 27405 | | 05/30/2023 | | NETFORCE PC, INC. | CW-32432 | | \$1,830.62 | |

* Indicates Out Of Sequence Check Number

9

Check Register
Reporting All Cash Accounts
From: 5/1/2023
To: 5/31/2023

| Number | Seq | Date | Void | Vendor Name | Invoice Number | Comments | Amount | Manual Chk |
|--------|-----|------------|------|---------------|----------------|----------|------------|------------|
| 27406 | | 05/30/2023 | | SGM | 12-13 | | \$5,926.00 | |
| 27407 | | 05/30/2023 | | SLAVENS, INC. | 376250 | | \$179.62 | |

EFT Check Count: 0 Amount: \$0.00
Regular Check Count: 62 Amount: \$112,389.20
Voided Check Count: 0 Amount: \$0.00

Signature

These invoices are approved for payment.

Submit to Local Licensing Authority

SPEEDWAY #9498

**ATTN: EDITH WALLEN 1150 N LOOP 1604 WEST SUITE 100-609
San Antonio TX 78249**

RECEIVED

APR 1 2023

LICENSE DET.

| Fees Due | |
|------------------------------------|---------|
| Renewal Fee | 146.25 |
| Storage Permit | |
| Sidewalk Service Area | \$75.00 |
| Additional Optional Premise Hotel | |
| Related Facility - Campus Entrance | |
| Complex \$100.00 per facility | |
| Amount Due/Paid | |

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

| | | | |
|---|--|--|--|
| Licensee Name WESTERN REFINING RETAIL, LLC | | Doing Business As Name (DBA) SPEEDWAY #9498 | |
| Liquor License # 04-00334 | License Type Fermented Malt Beverage and Wine (city) | | |
| Sales Tax License Number 3095608000 | Expiration Date 07/21/2023 | Due Date 06/06/2023 | |
| Business Address 501 RAILROAD AVENUE Dolores CO 81323 | | Phone Number 9708822110 | |
| Mailing Address ATTN: Licensing Dept. P.O. Box 139044 Dallas, Tx. | | Email GM-SpwyLicensing@7-11.com/ janvier.dunn@7-11.com | |
| Operating Manager Randy Vialpando | Date of Birth [REDACTED] | Home Address 2939 E. Main Street Farmington, NM 87401 | Phone Number 505-386-6086/928-245-2488 |
| 1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented *If rented, expiration date of lease _____ | | | |
| 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized to take out and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery | | | |
| 4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |

Tax Check Authorization, Waiver, and Request to Release Information

I, Kimberly K. Duncan am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Western Refining Retail, LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

| | | | |
|---|--|--|--------------------------|
| Name (Individual/Business) Western Refining Retail, LLC dba Speedway #9498 | | Social Security Number/Tax Identification Number 3095608000 | |
| Address 501 RAILROAD AVE | | | |
| City Dolores | | State CO | Zip 81323 |
| Home Phone Number | | Business/Work Phone Number 972-828-7809 | |
| Printed name of person signing on behalf of the Applicant/Licensee Kimberly K. Duncan | | | |
| Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <i>Kimberly K. Duncan, Assistant Secretary, WRR, LLC</i> | | | Date signed 4/27/2023 |

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business
Kimberly K. Duncan

Title
Assistant Secretary

Signature

Kimberly K. Duncan

Date

4/21/2023

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

Submit to Local Licensing Authority

DOLORES RIVER BREWERY LLC
PO BOX 1003
Dolores CO 81323-1003

7.4

| Fees Due | |
|--|-----------------|
| Renewal Fee | 800.00 |
| Storage Permit \$100 X _____ | \$ |
| Sidewalk Service Area \$75.00 | \$ |
| Additional Optional Premise Hotel & Restaurant \$100 X _____ | \$ |
| Related Facility - Campus Liquor Complex \$160.00 per facility | \$ |
| Amount Due/Paid | \$800.00 |

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

| | | | |
|---|---------------------------------|---|------------------------------|
| Licensee Name DOLORES RIVER BREWERY LLC | | Doing Business As Name (DBA) DOLORES RIVER BREWERY LLC | |
| Liquor License # 26-36867-0000 | License Type Brew Pub (city) | | |
| Sales Tax License Number 26368670000 | Expiration Date 08/29/2023 | Due Date 07/15/2023 | |
| Business Address 100 SOUTH 4TH STREET Dolores CO 81323 | | | Phone Number 9708824677 |
| Mailing Address PO BOX 1003 Dolores CO 81323-1003 | | Email drbrewery@mac.com | |
| Operating Manager Mark Youngquist | Date of Birth [REDACTED] | Home Address 1001 Merritt Way, Dolores, Co. 81323 | Phone Number 970 394.4452 |
| 1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>2030</u> | | | |
| 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery | | | |
| 4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |

2

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

| | | |
|---|-------|-------------------------|
| Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. | | |
| Type or Print Name of Applicant/Authorized Agent of Business <i>Mark E. Youngquist</i> | | Title <i>Manager</i> |
| Signature <i>Mark E. Youngquist</i> | | Date <i>5/22/23</i> |
| Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved. | | |
| Local Licensing Authority For | | Date |
| Signature | Title | Attest |

Tax Check Authorization, Waiver, and Request to Release Information

I, Mark Youngquist am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Dolores River Brewery LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

| | | | |
|---|--|--|-------------------------------|
| Name (Individual/Business) <u>Dolores River Brewery</u> | | Social Security Number/Tax Identification Number <u>84-157-5694</u> | |
| Address <u>1000 S. 4th St.</u> | | | |
| City <u>Dolores</u> | | State <u>Co.</u> | Zip <u>81323</u> |
| Home Phone Number <u>970-394-4452</u> | | Business/Work Phone Number <u>970-882-4677</u> | |
| Printed name of person signing on behalf of the Applicant/Licensee <u>Mark Youngquist</u> | | | |
| Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Mark Youngquist</u> | | | Date signed <u>5/22/23</u> |

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Billing Period Report

For 1 5/1/2023 - 5/31/2023

Include Write Off Accounts: True

9
STAFF

| Account Active Hold | Location Hold End | Transaction Type | Amount* | Transaction Date | EID | Last Reading | New Reading | Usage |
|------------------------|----------------------|------------------|-----------|------------------|-----|--------------|-------------|-------|
| SEWER | | | | | | | | |
| | | | 1,800 | | | | | |
| | Commercial | | 729,800 | | | | | |
| | MultiFamily | | 300 | | | | | |
| | Other | | 80,000 | | | | | |
| | PublicGovt | | 1,000 | | | | | |
| | Residential | | 1,116,100 | | | | | |
| | | | 1,929,000 | | | | | |
| WATER | | | | | | | | |
| | | | 1,800 | | | | | |
| | Commercial | | 767,600 | | | | | |
| | MultiFamily | | 1,000 | | | | | |
| | Other | | 80,000 | | | | | |
| | PublicGovt | | 173,300 | | | | | |
| | Residential | | 1,233,300 | | | | | |
| | | | 2,257,000 | | | | | |
| | Total Usage | | 4,186,000 | | | | | |

Negative Usage

| Service Type | Customer Count | Total Sales | Total Usage |
|--------------|----------------|-------------|-------------|
| SEWER | 1 | \$36.16 | -1,100 |
| WATER | 1 | \$33.34 | -1,100 |

Other Receipts

| Description | Amount |
|-----------------------|--------------|
| BUILDING PERMIT | \$712.85 |
| BUSINESS LICENSE | \$125.00 |
| CHARTER FRANCHISE | \$1,371.73 |
| COMNET FRANCHISE | \$754.26 |
| COURT FINES | \$965.00 |
| DEVELOPMENT FEE | \$100.00 |
| DOG LICENSE | \$20.00 |
| EMPIRE FRANCHISE | \$4,409.07 |
| MISC-GENERAL | \$10,467.16 |
| MISC-STREETS | \$161.99 |
| PARKS AND REC REVENUE | \$150.00 |
| PROP TAX-OWNERSHIP | \$1,900.37 |
| PROPERTY TAX | \$18,961.07 |
| R&B TAX | \$2,479.79 |
| WATER DOCK | \$1,967.75 |
| | \$44,546.04 |
| Payment Type | Amount |
| Cash | \$-1,865.75 |
| Check | \$-42,262.54 |
| | \$-44,128.29 |

* Indicates non-finalized charge

9

Billing Period Report

For 1 5/1/2023 - 5/31/2023

Include Write Off Accounts: True

| Account Active Hold | Location Hold End | Transaction Type | Amount* | Transaction Date | EID | Last Reading | New Reading | Usage |
|------------------------------|----------------------|-------------------------------|-------------------|------------------|-----|--------------|-------------|-------|
| Billing Period Totals | | | | | | | | |
| | | Balance Forward | 35,259.99 | 570 | | | | |
| | | Payments & Credits | | | | | | |
| | | Balance Transfer | -662.13 | 4 | | | | |
| | | LTF-ADJUSTMENT | -5.16 | 1 | | | | |
| | | Payment Cash | -1,456.93 | 18 | | | | |
| | | Payment Check | -31,821.64 | 335 | | | | |
| | | Payment Credit Card | -2,477.12 | 30 | | | | |
| | | Payment Credit Card-NO SWIPE | -69.50 | 1 | | | | |
| | | Payment E-Check | -423.95 | 6 | | | | |
| | | Payments & Credits | -36,916.43 | 395 | | | | |
| | | SEWER | | | | | | |
| | | SEWER | 18,459.32 | 488 | | | | |
| | | SEWER Balance Transfer | 299.05 | 7 | | | | |
| | | SEWER | 18,758.37 | 495 | | | | |
| | | WATER | | | | | | |
| | | WATER | 21,875.97 | 555 | | | | |
| | | WATER Balance Transfer | 363.08 | 10 | | | | |
| | | WATER | 22,239.05 | 565 | | | | |
| | | Ending Balance | \$39,340.98 | 2,025 | | | | |

Rate Code Totals

| Rate Code | Amount | Usage | Count |
|-------------------------------------|-------------|---------|-------|
| SEWER | | | |
| CS1 COMM IN TOWN | \$2,319.87 | 209,500 | 61 |
| S01 RESIDENT IN TOWN | \$11,824.32 | 860,600 | 327 |
| S02 RESIDENT OUT OF TOWN | \$682.44 | 48,100 | 12 |
| S03 RESIDENT IN TOWN 1K | \$289.28 | 145,000 | 8 |
| S1K COMMSEWER1KMETER | \$1,999.00 | 534,000 | 30 |
| S90 SENIOR LI DISCOUNT | \$1,301.76 | 128,700 | 48 |
| S95OUT | \$42.65 | 2,100 | 1 |
| SOJ JEAN JOHNSON AGREEMENT | \$0.00 | 1,000 | 1 |
| WATER | | | |
| C05 COMM.TAP IN TOWN | \$66.68 | 0 | 2 |
| CW1 COMM IN TOWN | \$2,380.32 | 177,800 | 63 |
| CW3 CM1K IN TOWN | \$1,921.50 | 335,000 | 25 |
| MF1 100 GAL MULTI FAMILY INTOWN | \$675.80 | 57,400 | 20 |
| MF2 1K MULTI FAMILY INTOWN | \$1,586.74 | 333,000 | 11 |
| MF3 1K OUT OF TOWN MULTI FAMILY | \$183.69 | 22,000 | 2 |
| MF4 100 GAL MULTI FAMILY OUT OF TOV | \$468.50 | 11,700 | 10 |
| R01 RESIDENT IN TOWN | \$11,081.22 | 885,000 | 313 |
| R02 RES. TOWN TAP | \$266.72 | 0 | 8 |
| R03 RESIDENT OUT TOWN | \$1,704.58 | 102,400 | 33 |
| RK1 RESIDENT 1K METER | \$179.36 | 27,200 | 4 |
| TW1 TOWN WATER | \$0.00 | 45,300 | 11 |
| TW2 TOWN WATER 1 K | \$0.00 | 4,000 | 2 |
| W90 SENIOR LI DISCOUNT | \$1,290.58 | 129,600 | 48 |
| W95OUT | \$70.28 | 2,600 | 2 |
| WD WATER DOCK 1K | \$0.00 | 124,000 | 1 |

Usage Totals

MAINTENANCE DAILY REPORT MAY 2023

- 1 Plants. Started the sampler at the wastewater plant. Cleaned the pump screens at the wastewater plant. Moved Chamber decoration frame from Flanders Park. Hauled culverts to the shop. Called locates for Hillside Ave from 16th to 18th streets. Unloaded the sander out of the plow truck. Checked JRP parking lots.
- 2 Plants. Pulled the monthly sewer and water samples to take to Durango. Cleaned the bathrooms and picked up trash. Cleaned and sharpened the b mower blades. Piles snow and debris at JRP. Hauled gravel and fixed parking lot at JRP. Trapped gophers. Checked the chlorine at the water tank. Changed reagent at the tank. Checked meters at 1605 Central and 208 S 5th street for leaks. Trimmed trees along the walking trail. Replaced the battery in the Chevy.
- 3 Plants. Mowed Flander's Park. Moved and pumped chlorine at the wastewater plant. Cleaned the water plant main head gate. Trimmed and cut trees along the walking trail at 8th and Riverside Park. Trapped gophers.
- 4 Plants. Picked up trash and cleaned the bathrooms. Hung the pavilion reservations. picked up mower parts. Pulled the rest of the ceiling tiles in the new town hall. Installed the culverts on Hillside at 17th street. Mowed JRP.
- 5-7 Plants. RJ. Mowed at JRP. Checked meter at 1605 Central for customer. Dragged the ball fields. Sunday RJ checked the comms at the water tank and water plant for no connection.
- 8 Plants. Started setting up sprinkler systems. Repaired the communication connection at water tank and plant. Cleaned meters at the water plant. Serviced the meters at the water tank. Attended the board meeting.
- 9 Plants. Marked utility locates. Checked the meter at 100 N 19th. Worked on sprinklers at JRP. Spread the snow pile at JRP.
- 10 Plants. Sprayed white top. Cleaned the pumps at the wastewater plant. Trapped moles. Completed the DMRs.
- 11 Plants. Picked up trash and cleaned the bathrooms. Worked on the sprinklers.
- 12-14 Plants. Randy
- 15 Plants. Cleaned up S 2nd street. Pushed the snow pile and spread it out at JRP. Cleaned the restrooms. Cleaned up Triangle Park. Sprayed white top. Worked on the mower.
- 16 Plants. Sprayed around fire hydrants. Worked on the service line at 108 S 8th street. Poisoned gophers.

- 17 Plants. Serviced the online meter at the water tank. Pulled THM and HAA and Zylene samples. Mowed Flanders, Triangle and Riverside Parks. Laid gravel on S 2nd. Repaired the storm drain cover at 3rd street and Riverside Ave.
- 18 Plants. Picked up trash and cleaned the bathrooms. Mowed at JRP. Read meters. Jet rodded storm drain from S 5th to the river. Used 21000 gallons of water.
- 19-21 Plants. Sel. Sel got called out for the water dock on Saturday.
- 22-23 Plants. Town clean up.
- 24 Plants. Finished town clean up. Started prepping streets for mag chloride. Used 12000 gallons of water. Mowed at JRP.
- 25 Plants. Prepared streets for mag chloride. Used 9000 gallons of water. Picked up trash and cleaned the restrooms. Mowed at JRP. Spread mag chloride. Cleaned up JRP parking lot. Replaced a broken backflow preventer at Flanders Park.
- 26-29 Plants. RJ. Turned on water for 207 S 8th, fixed a quarter jam at the water dock and turned off water at 621 Railroad. Put out the US flags for the holiday.
- 30 Plants. Picked up trash and cleaned the bathrooms. Mowed Flanders and Riverside Parks. Worked on sprinklers at JRP.
- 31 Plants. Checked the meter at 18711 Hwy 145. Mowed at JRP. Serviced the online meters at the water tank.

Town board June 12, 2023**Building Official/Building Inspector report****Current projects:**

1. #1088 – There have been numerous inspections.
2. #1088 – Fire suppression system is installed, and rough-in inspections completed.
3. #1077 – Drywall inspection and insulation inspections completed.
4. #1098 – Foundation inspection is completed.

New permits: Four permits for a total of \$932.85

1. #1095 – 620 Railroad – roof permit
2. #1096 – 1800 Central – Outdoor structure
3. #1097 – 411 Central – Tenant improvement
4. #1098 – 104 N 15th – Chimney replacement

Consultations - Phone and in person

73 Phone and in-person

Construction Inspections

17 construction inspections of permits issued.

Future projects on the horizon:

Possible apartments on 5th street

Business Inspections

3 Business inspection

Food trailer/truck inspections

6 – food trailer

STR Inspections

3 STR inspections

Internet Technology

No report for February

SPECIAL PROJECTS

1. New Town Hall
 - a. All contractors have been notified of bid award.
 - b. All contractors have signed contracts.
 - c. Equipment is ordered for,
 - i. Electrical
 - ii. HVAC
 - d. Town crews have been removing walls preparing for the subcontractors to arrive.

STR's

No additional report on STR's.

Compliance issues

Deck in the River – There is a deck that was constructed without a permit into the river on Riverside Avenue. This deck was submerged during the recent high-water events and catching debris, including a medium sized tree. The owner has been notified that this deck must be removed from the river and cannot be replaced.



9.2 /

Manager's Update Dolores Colorado

To: MAYOR AND TRUSTEES
From: Ken Charles, Dolores Town Manager
Dt: June 12, 2023
RE: Meeting Information Update

Monday/s Town Board Meeting

On the agenda for our regular meeting Monday May June12, 2023:

1. Trustees will review and act on Ordinance 565 first reading that amends the Dolores Land Use Code to promote Work Force Housing.
2. Trustees will review and act on three Resolutions. R 532 adopts the Flanders Park Master Plan and R 533 approves the grant application to CDPHE for an analysis of asbestos in town hall, 420 Central Avenue. Resolution 534 allows the town to enter into an agreement with Emily Spahn dba Sage Messaging to develop and write the GOCO grant application.
3. We will discuss updates to the manager search posting and schedule.

General Updates

1. The American Ramp Company (ARC) held their well-attended public information gathering meeting June 5 in Dolores (pictures attached). The information gathered at this open house together with the online survey will be the basis for ARC's preliminary design for the bike/skate park.
2. I continue to negotiate the 2024 Sheriff's contract with Commissioner Candelaria, Sheriff Nowlin and County Administrator Anderson. There will be an update later on the agenda.
3. The Community Center Board remains interested in the town acquiring the community center and its operations. Staff are beginning to research the costs of operating and maintaining the center. We will also look at how other communities operate; what are the fee structures; staff requirements and develop pros and cons.
4. The town manager's job posting is available online on our website under Opportunities.
5. We are working with our website manager to develop a "Departments" link that will direct users to those staff members responsible for that particular Department and link in the requisite forms. Dolores would include Town Manager, Clerk and Assistant Clerk, Municipal Judge, Law Enforcement, Finance, Planning, Building, Parks, and Public Works.

420 Central Ave. P O Box 630 Dolores, CO. 81323
Ph. 970-882-7720 fax. 970-882-7466
[https:// townofdolores.colorado.gov](https://townofdolores.colorado.gov)



6. Staff are also working on a Purchasing Policy for the town. A purchasing policy is a document that ensures that tax dollars will be spent in the most economical ways. The town uses competitive means for the purchase of products and services when possible and believes in open, fair competition.

PROJECTS AND GRANTS

Water Treatment Plant Generator-the town issued the RFP for the generator with proposals due June 5. We received two proposals, both of which are over the estimate by \$23,000 and \$46,000. Costs have increased significantly between the long span of time from the initial design/cost estimate and obtaining the grant award and RFP process. I am reaching out to other possible sources of funds.

Early Warning Sirens-Sentry Sirens installed the two early warning sirens on May 23. The Sheriff and Fire District will be testing the sirens and developing protocols for the public.

On May 26, the town presented our application to CO Parks and Wildlife for the CO Outdoor Recreation Partnership grant funds. Trustee Grigg and I made the virtual presentation.

Staff and the Parks Committee are developing a new grant proposal to GOCO in August. The application will be reduced from the \$1 M request to between \$600,000 and \$700,000. The bike/skate park will be the largest item in the request.

The Housing Task Force will meet June 13. Rural Homes will be presenting the results of the 19th street properties analysis. Nearby residents will be invited.

No updates for the Water or 601 Central projects.

Upcoming Events

June 13 Housing Task Force meeting

June 12 & 26 Town Board meetings

June 6 & 20 Planning Commission meeting

June 21 After Action Review-Dolores Water Run-Off by Jim Spratlen







TOWN OF DOLORES

MAY

2023

Town of Dolores

May 2023

**Municipal Code/Traffic Citations and
Reports Written**

Detective Hours: 0

Patrol Hours: 320

Detective Division
Town of Dolores Monthly
May 2023

| | MONTHLY | YEAR TO DATE |
|------------------------------------|---------|--------------|
| NEW CASES ASSIGNED | 0 | 0 |
| CASES CLEARED / INACTIVE / CLOSED | 0 | 0 |
| CASES PENDING | 0 | 0 |
| VALUE OF STOLEN / DAMAGED PROPERTY | \$0.00 | \$0.00 |
| VALUE OF RECOVERED PROPERTY | \$0.00 | \$0.00 |
| HOURS WORKED | 0 | |
| OTHER - HOURS WORKED | 0 | 0 |

MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:

| CASE # | OFFENSE-VIOLATION | STATUS |
|--------|-------------------|--------|
|--------|-------------------|--------|

**Summons Written For the
Town of Dolores
MAY
2023**

5

**MONTEZUMA COUNTY SHERIFF'S
OFFICE**

730 EAST DRISCOLL STREET
CORTEZ, CO 81321
STEVE NOWLIN - SHERIFF
970-565-8452
970-564-3731



Dolores Summons

Total Records: 22

| CITATION NUMBER | CHARGES | Count |
|--------------------|---------|-------|
| C32850 | | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/2/2023 | LANYON, JACOB |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---------|-------|
| C31590 | | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/5/2023 | WEST, MARC |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---|-------|
| C32674 | CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE | 1 |

| | |
|---------------|------------------|
| Date Reported | Issuing Officer |
| 5/26/2023 | HINTON, WRANGLER |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---|-------|
| C32341 | CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1) | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/5/2023 | LANYON, JACOB |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---|-------|
| C31592 | CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1) | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/29/2023 | LANYON, JACOB |

| CITATION NUMBER | CHARGES | Count |
|--------------------|--|-------|
| C30478 | CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1) | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/23/2023 | FROST, THOMAS |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---|-------|
| C33208 | CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2) | 1 |

| | |
|---------------|-----------------|
| Date Reported | Issuing Officer |
| 5/9/2023 | GILBERTO, JACOB |

| CITATION NUMBER | CHARGES | Count |
|--------------------|---------|-------|
|--------------------|---------|-------|

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/30/2023 | WEST, MARC |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|---|--------------|
| C31915 | CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/22/2023 | HILL, BRYAN |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|---|--------------|
| C31916 | CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/22/2023 | HILL, BRYAN |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C31593 | CRIMINAL VIOL - HARASSMENT - INSULT, TAUNT, CHALLENGE, CRIMINAL VIOL - OBSTRUCTING A PEACE OFFICER, CRIMINAL VIOL - RESISTING ARREST | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/30/2023 | WEST, MARC |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|---|--------------|
| C32233 | CRIMINAL VIOL - UNLAWFUL POSSESSION OF SCHEDULE I, II, III, IV OR V | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/11/2023 | PARKER, TOMAS |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|---|--------------|
| C32234 | CRIMINAL VIOL - UNLAWFUL POSSESSION OF SCHEDULE I, II, III, IV OR V | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/11/2023 | PARKER, TOMAS |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|------------------------------------|--------------|
| C33207 | TRAFFIC VIOL-ORDINANCE - SPEEDING- | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/2/2023 | GILBERTO, JACOB |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C32717 | TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/16/2023 | GREEN, KAYLEE |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C32942 | TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/19/2023 | SMITH, STEVEN |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C32718 | TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/24/2023 | GREEN, KAYLEE |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C31591 | TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/30/2023 | WEST, MARC |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C32943 | TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/31/2023 | SMITH, STEVEN |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|---|--------------|
| C33006 | TRAFFIC VIOL-STATUTE - DISPLAY/POSSESS/SALE/FICTITIOUS -. TITLE/PLATE/VALID TAB | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/4/2023 | SUMMERS, ZACHARY |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C33209 | TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/11/2023 | GILBERTO, JACOB |

| CITATION NUMBER | CHARGES | Count |
|----------------------------|--|--------------|
| C33210 | TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES | 1 |

| | |
|----------------------|------------------------|
| Date Reported | Issuing Officer |
| 5/25/2023 | GILBERTO, JACOB |

Detective Division

Montezuma County Monthly

May 2023

| | MONTHLY | YEAR TO DATE |
|------------------------------------|---------|--------------|
| NEW CASES ASSIGNED | 15 | 65 |
| CASES CLEARED / INACTIVE / CLOSED | 14 | 34 |
| CASES PENDING | | 31 |
| VALUE OF STOLEN / DAMAGED PROPERTY | \$0.00 | \$0.00 |
| VALUE OF RECOVERED PROPERTY | \$0.00 | \$0.00 |

MONTEZUMA COUNTY DETECTIVE DIVISION HAD THE FOLLOWING:

| | |
|--|----|
| Animal Problem | 1 |
| Assault | 4 |
| Assist Other Agency | 19 |
| Burglary | 1 |
| Child Abuse | 1 |
| Controlled Substance | 4 |
| Death - Suicide | 4 |
| Death - Unattended | 4 |
| Fire | 2 |
| Found Property | 2 |
| Fraud | 2 |
| Human Remains | 1 |
| Information Report | 5 |
| Missing Person | 1 |
| Pornography | 1 |
| Sexual Assault Child / Position Of Trust / Exploitation Of | 5 |
| Sexual Assault - Fondling (JUV) | 1 |
| Sexual Assault | 3 |
| Stolen Vehicle | 1 |
| Traffic Stop | 1 |
| Warrant | 2 |

| Call Type | Number Events | Avg Dispatch | Avg Response | Avg Travel | Avg Time On Scene | Avg Time | Total Time |
|--------------------------|---------------|--------------|--------------|------------|-------------------|----------|------------|
| 911 OPEN LINE | 1 | 2.03 | 0.03 | 0 | 0 | 2.07 | 2.07 |
| ABANDON VEHICLE | 2 | 0.93 | 0 | 0.01 | 3.67 | 4.61 | 9.22 |
| ANIMAL AT LARGE | 4 | 9.57 | 0.02 | 0 | 0 | 9.59 | 38.35 |
| ANIMAL WELFARE CHECK | 2 | 5.16 | 0 | 0 | 0 | 5.16 | 10.32 |
| ASSIST OTHER AGENCY | 1 | 0.17 | 0.05 | 0 | 0 | 0.22 | 0.22 |
| ATTEMPT TO SERVE CIVIL | 3 | 0.21 | 0 | 0 | 0 | 0.21 | 0.63 |
| BOAT INCIDENT | 1 | 1.87 | 0.52 | 8.68 | 1.72 | 12.78 | 12.78 |
| BREAK IN | 1 | 2.22 | 0 | 0 | 0 | 2.22 | 2.22 |
| BUSINESS ALARM | 1 | 3.18 | 0.62 | 0 | 0 | 3.8 | 3.8 |
| BUSINESS CHECK | 23 | 0.02 | 0 | 0 | 0 | 0.02 | 0.47 |
| CITY MAINTENANCE CALLOUT | 1 | 8.92 | 0.1 | 0 | 0 | 9.02 | 9.02 |
| CIVIL | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| CIVIL STANDBY | 4 | 3.2 | 24.5 | 0 | 8.08 | 35.78 | 143.1 |
| CODE ENFORCEMENT | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| COMMUNITY POLICING | 4 | 0.44 | 0.06 | 4.89 | 6.52 | 11.91 | 47.65 |
| COURTESY RIDE | 3 | 0.08 | 1.71 | 0.02 | 0.98 | 1.82 | 5.45 |
| DISTURBANCE | 1 | 4.15 | 0.35 | 0 | 0 | 4.5 | 4.5 |
| DOG RUNNING AT LARGE | 2 | 16.58 | 0.26 | 0 | 0 | 16.83 | 33.67 |
| DROWNING | 1 | 45.93 | 0.08 | 0.03 | 140.77 | 186.82 | 186.82 |
| EXTRA PATROL | 4 | 0.05 | 0 | 0 | 0 | 0.06 | 0.23 |
| FIREWORKS | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| FLOODING | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| FOLLOWUP | 2 | 0.34 | 0 | 0 | 0 | 0.34 | 0.68 |
| FRAUD | 1 | 1.7 | 0.17 | 0 | 0 | 1.87 | 1.87 |
| HARASSMENT | 1 | 2.63 | 0 | 0 | 0 | 2.63 | 2.63 |
| HARASSMENT BY PHONE | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| INFORMATION ONLY | 1 | 3.45 | 0.03 | 0 | 0 | 3.48 | 3.48 |
| JUVENILE PROBLEM | 2 | 0.71 | 0.02 | 0 | 0 | 0.73 | 1.45 |
| LOST OR STOLEN PROPERTY | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| MOTORIST ASSIST | 1 | 2.63 | 0.03 | 0 | 0 | 2.67 | 2.67 |
| NEIGHBOR DISPUTE | 1 | 3.07 | 0 | 0 | 0 | 3.07 | 3.07 |
| NOISE COMPLAINT | 3 | 1.73 | 0.07 | 0 | 0 | 1.81 | 5.42 |
| OVERDUE MOTORIST | 1 | 4.53 | 0 | 0 | 0 | 4.53 | 4.53 |

| | | | | | | | |
|------------------------------|----|------|------|------|-------|-------|--------|
| PARKING COMPLAINT | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| PHONE CALL | 9 | 2.62 | 9.6 | 0.01 | 11.66 | 23.89 | 215.05 |
| RECKLESS | 1 | 2.63 | 0.07 | 0 | 0 | 2.7 | 2.7 |
| RESTRRAINING ORDER VIOLATION | 2 | 2.28 | 6.18 | 0.01 | 14.78 | 23.24 | 46.48 |
| ROAD RAGE | 1 | 1.42 | 0.02 | 2.87 | 0.05 | 4.35 | 4.35 |
| SECURITY | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| SHOTS FIRED | 1 | 0.97 | 0.47 | 0 | 0 | 1.43 | 1.43 |
| SUSPICIOUS PERSON | 2 | 4.35 | 0 | 1.27 | 5.91 | 11.53 | 23.05 |
| SUSPICIOUS VEHICLE | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRAFFIC ACCIDENT | 2 | 2.33 | 0.2 | 0 | 0 | 2.53 | 5.05 |
| TRAFFIC PROBLEM | 1 | 0.02 | 0 | 0 | 0 | 0.02 | 0.02 |
| TRAFFIC STOP | 28 | 0.15 | 0 | 0 | 0 | 0.15 | 4.22 |
| UNWANTED PERSON | 1 | 0.05 | 1.17 | 0 | 0 | 1.22 | 1.22 |
| VERBAL DISPUTE | 1 | 1.38 | 0.02 | 4.15 | 32.57 | 38.12 | 38.12 |
| VIN INSPECTION | 4 | 0 | 0 | 0 | 0 | 0 | 0.02 |
| WELFARE CHECK | 6 | 3.83 | 2.77 | 0.87 | 0.59 | 8.06 | 48.35 |

TOTAL CALLS FOR SERVICE 144

| Call No | Date | Type | Address | City, State | Call Taker |
|----------|----------------|------------------------|-------------------|-------------|------------|
| 23017997 | 5/1/2023 4:07 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | AVIOLETTE |
| 23018042 | 5/1/2023 10:12 | BUSINESS CHECK | 400 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23018136 | 5/1/2023 16:38 | MOTORIST ASSIST | 400 RAILROAD AVE | DOLORES, CO | DPADILLA |
| 23018163 | 5/1/2023 21:04 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | APARKER |
| 23018214 | 5/2/2023 7:49 | TRAFFIC STOP | 900 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23018252 | 5/2/2023 10:12 | DOG RUNNING AT LARGE | 100 ERIK DR | DOLORES, CO | SBOGOTT |
| 23018275 | 5/2/2023 11:42 | FLOODING | 420 CENTRAL AVE | DOLORES, CO | DPADILLA |
| 23018287 | 5/2/2023 12:52 | FIREWORKS | 1323 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23018358 | 5/2/2023 21:31 | ASSIST OTHER AGENCY | 420 CENTRAL AVE | DOLORES, CO | AVIOLETTE |
| 23018399 | 5/3/2023 4:51 | EXTRA PATROL | 420 CENTRAL AVE | DOLORES, CO | AVIOLETTE |
| 23018474 | 5/3/2023 12:53 | ANIMAL WELFARE CHECK | 104 S 2ND ST | DOLORES, CO | SBOGOTT |
| 23018524 | 5/3/2023 16:08 | TRAFFIC STOP | 900 RAILROAD AVE | DOLORES, CO | VRENDON |
| 23018526 | 5/3/2023 16:17 | ROAD RAGE | 100 N 5TH ST | DOLORES, CO | DPADILLA |
| 23018579 | 5/4/2023 1:24 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | AVIOLETTE |
| 23018627 | 5/4/2023 9:14 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23018656 | 5/4/2023 11:04 | BUSINESS CHECK | 101 S 11TH ST | DOLORES, CO | SBOGOTT |
| 23018661 | 5/4/2023 11:19 | VIN INSPECTION | 207 S 6TH ST | DOLORES, CO | SBOGOTT |
| 23018714 | 5/4/2023 15:02 | SHOTS FIRED | 200 N 11TH ST | DOLORES, CO | SBOGOTT |
| 23018723 | 5/4/2023 15:41 | TRAFFIC STOP | 1100 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23018835 | 5/5/2023 10:30 | VIN INSPECTION | 207 S 6TH ST | DOLORES, CO | DKELSO |
| 23018885 | 5/5/2023 14:28 | TRAFFIC STOP | 100 N 17TH ST | DOLORES, CO | KRYTTING |
| 23018894 | 5/5/2023 14:59 | TRAFFIC STOP | 100 N 18TH ST | DOLORES, CO | KRYTTING |
| 23018898 | 5/5/2023 15:25 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | KRYTTING |
| 23018956 | 5/5/2023 20:07 | SUSPICIOUS PERSON | 101 N 21ST ST | DOLORES, CO | JDOLLAR |
| 23019024 | 5/6/2023 8:35 | PHONE CALL | 420 CENTRAL AVE | DOLORES, CO | KRYTTING |
| 23019048 | 5/6/2023 10:26 | ATTEMPT TO SERVE CIVIL | 213 S 8TH ST | DOLORES, CO | ARAYGOZA |
| 23019086 | 5/6/2023 15:14 | PARKING COMPLAINT | 94 CENTRAL AVE | DOLORES, CO | SWHITE |
| 23019121 | 5/6/2023 20:09 | JUVENILE PROBLEM | 2000 HILLSIDE AVE | DOLORES, CO | APARKER |
| 23019131 | 5/6/2023 21:21 | SECURITY | 94 CENTRAL AVE | DOLORES, CO | JDOLLAR |
| 23019216 | 5/7/2023 15:36 | VERBAL DISPUTE | 2000 HILLSIDE AVE | DOLORES, CO | KRYTTING |
| 23019219 | 5/7/2023 16:17 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | APARKER |
| 23019263 | 5/7/2023 22:46 | NOISE COMPLAINT | 795 RAILROAD AVE | DOLORES, CO | APARKER |
| 23019318 | 5/8/2023 10:28 | WELFARE CHECK | 204 CENTRAL AVE | DOLORES, CO | SWHITE |

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| 23019327 | 5/8/2023 10:58 VIN INSPECTION | 1319 RAILROAD AVE | DOLORES, CO | SWHITE |
| 23019374 | 5/8/2023 14:04 WELFARE CHECK | 107 N 9TH ST | DOLORES, CO | LJOHNSON |
| 23019473 | 5/9/2023 8:49 BUSINESS CHECK | 341 RAILROAD AVE | DOLORES, CO | TMENDOZA |
| 23019480 | 5/9/2023 9:26 TRAFFIC STOP | 1800 RAILROAD AVE | DOLORES, CO | TMENDOZA |
| 23019528 | 5/9/2023 12:59 RESTRAINING ORDER VIOLATION | 213 S 8TH ST | DOLORES, CO | TMENDOZA |
| 23019549 | 5/9/2023 14:34 TRAFFIC STOP | 1100 RAILROAD AVE | DOLORES, CO | TMENDOZA |
| 23019632 | 5/10/2023 0:52 EXTRA PATROL | 1301 CENTRAL AVE | DOLORES, CO | DPADILLA |
| 23019633 | 5/10/2023 0:59 SUSPICIOUS VEHICLE | 300 CENTRAL AVE | DOLORES, CO | AVIOLETTE |
| 23019646 | 5/10/2023 6:02 PARKING COMPLAINT | 1301 CENTRAL AVE | DOLORES, CO | LJOHNSON |
| 23019648 | 5/10/2023 6:13 SUSPICIOUS VEHICLE | 1400 RAILROAD AVE | DOLORES, CO | LJOHNSON |
| 23019688 | 5/10/2023 9:29 VIN INSPECTION | 313 RAILROAD AVE | DOLORES, CO | LJOHNSON |
| 23019718 | 5/10/2023 12:46 TRAFFIC STOP | 800 RAILROAD AVE | DOLORES, CO | JDOLLAR |
| 23019736 | 5/10/2023 13:55 TRAFFIC STOP | 100 N 18TH ST | DOLORES, CO | JDOLLAR |
| 23019752 | 5/10/2023 16:08 TRAFFIC STOP | 1500 RAILROAD AVE | DOLORES, CO | DPADILLA |
| 23019785 | 5/10/2023 21:17 DISTURBANCE | 203 S 4TH ST | DOLORES, CO | AVIOLETTE |
| 23019788 | 5/10/2023 21:17 DROWNING | 1 CENTRAL AVE | DOLORES, CO | AVIOLETTE |
| 23019906 | 5/11/2023 13:41 TRAFFIC STOP | 1100 RAILROAD AVE | DOLORES, CO | KRYTTING |
| 23019924 | 5/11/2023 14:58 PHONE CALL | 420 CENTRAL AVE | DOLORES, CO | JDOLLAR |
| 23019927 | 5/11/2023 15:12 ANIMAL AT LARGE | 100 N 4TH ST | DOLORES, CO | KRYTTING |
| 23020000 | 5/11/2023 23:14 SUSPICIOUS VEHICLE | 94 CENTRAL AVE | DOLORES, CO | DPADILLA |
| 23020059 | 5/12/2023 9:46 CIVIL STANDBY | 213 S 8TH ST | DOLORES, CO | KRYTTING |
| 23020142 | 5/12/2023 16:08 WELFARE CHECK | 501 RIVERSIDE AVE | DOLORES, CO | TMENDOZA |
| 23020165 | 5/12/2023 19:07 CIVIL STANDBY | 213 S 8TH ST | DOLORES, CO | SWHITE |
| 23020197 | 5/12/2023 23:38 SUSPICIOUS VEHICLE | 94 CENTRAL AVE | DOLORES, CO | JDOLLAR |
| 23020223 | 5/13/2023 5:44 BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | JDOLLAR |
| 23020233 | 5/13/2023 7:59 BUSINESS ALARM | 1009 RAILROAD AVE | DOLORES, CO | KRYTTING |
| 23020280 | 5/13/2023 11:56 PHONE CALL | 420 CENTRAL AVE | DOLORES, CO | ARAYGOZA |
| 23020433 | 5/14/2023 12:31 WELFARE CHECK | 506 RIVERSIDE AVE | DOLORES, CO | ARAYGOZA |
| 23020502 | 5/14/2023 23:20 CITY MAINTENANCE CALLOUT | 303 S 4TH ST | DOLORES, CO | DPADILLA |
| 23020526 | 5/15/2023 7:14 FOLLOWUP | 1400 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23020532 | 5/15/2023 7:58 BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23020538 | 5/15/2023 8:29 DOG RUNNING AT LARGE | 100 N 4TH ST | DOLORES, CO | SBOGOTT |
| 23020630 | 5/15/2023 15:15 ATTEMPT TO SERVE CIVIL | 18380 HWY 145 | DOLORES, CO | DKELSO |
| 23020719 | 5/16/2023 8:01 UNWANTED PERSON | 94 CENTRAL AVE | DOLORES, CO | DKELSO |

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|----------|-----------------|-----------------------------|-------------------|-------------|------------|
| 23020758 | 5/16/2023 10:36 | TRAFFIC STOP | 700 RAILROAD AVE | DOLORES, CO | AVIOLETTE |
| 23020788 | 5/16/2023 12:22 | COURTESY RIDE | 89 CENTRAL AVE | DOLORES, CO | DKELSO |
| 23020789 | 5/16/2023 12:29 | TRAFFIC STOP | 1301 CENTRAL AVE | DOLORES, CO | DKELSO |
| 23020822 | 5/16/2023 15:04 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23020870 | 5/16/2023 19:47 | PHONE CALL | 94 CENTRAL AVE | DOLORES, CO | DPADILLA |
| 23020934 | 5/17/2023 9:06 | ABANDON VEHICLE | 100 N 15TH ST | DOLORES, CO | TMENDOZA |
| 23020942 | 5/17/2023 9:25 | ABANDON VEHICLE | 100 N 16TH ST | DOLORES, CO | TMENDOZA |
| 23020943 | 5/17/2023 9:27 | HARASSMENT BY PHONE | 18396 HWY 145 | DOLORES, CO | DKELSO |
| 23020944 | 5/17/2023 9:29 | PHONE CALL | 420 CENTRAL AVE | DOLORES, CO | TMENDOZA |
| 23020947 | 5/17/2023 9:37 | RESTRAINING ORDER VIOLATION | 420 CENTRAL AVE | DOLORES, CO | TMENDOZA |
| 23020968 | 5/17/2023 10:30 | WELFARE CHECK | 202 S 5TH AVE | DOLORES, CO | TMENDOZA |
| 23021040 | 5/17/2023 18:21 | NEIGHBOR DISPUTE | 208 N 20TH ST | DOLORES, CO | DKELSO |
| 23021090 | 5/18/2023 7:03 | ATTEMPT TO SERVE CIVIL | 1400 CENTRAL AVE | DOLORES, CO | JDOLLAR |
| 23021138 | 5/18/2023 10:21 | TRAFFIC STOP | 200 N 14TH ST | DOLORES, CO | JDOLLAR |
| 23021187 | 5/18/2023 13:43 | ANIMAL WELFARE CHECK | 101 S 6TH ST | DOLORES, CO | JDOLLAR |
| 23021203 | 5/18/2023 15:47 | TRAFFIC STOP | 1100 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23021230 | 5/18/2023 18:18 | COMMUNITY POLICING | 420 CENTRAL AVE | DOLORES, CO | DKELSO |
| 23021258 | 5/18/2023 20:54 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | ALUDINGTON |
| 23021349 | 5/19/2023 10:26 | TRAFFIC STOP | 1 N 20TH ST | DOLORES, CO | SBOGOTT |
| 23021359 | 5/19/2023 11:06 | TRAFFIC STOP | 100 N 17TH ST | DOLORES, CO | SBOGOTT |
| 23021366 | 5/19/2023 11:26 | SUSPICIOUS PERSON | 1323 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23021385 | 5/19/2023 13:00 | NOISE COMPLAINT | 100 N 19TH ST | DOLORES, CO | SBOGOTT |
| 23021404 | 5/19/2023 14:56 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23021479 | 5/19/2023 22:35 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | ARAYGOZA |
| 23021557 | 5/20/2023 11:19 | WELFARE CHECK | 715 RAILROAD AVE | DOLORES, CO | JDOLLAR |
| 23021608 | 5/20/2023 17:03 | ANIMAL AT LARGE | 1323 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23021623 | 5/20/2023 18:13 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | KRYTTING |
| 23021750 | 5/21/2023 13:24 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23021753 | 5/21/2023 14:04 | PHONE CALL | 904 CENTRAL AVE | DOLORES, CO | SBOGOTT |
| 23021761 | 5/21/2023 15:28 | BREAK IN | 204 CENTRAL AVE | DOLORES, CO | JDOLLAR |
| 23021771 | 5/21/2023 16:52 | PHONE CALL | 204 CENTRAL AVE | DOLORES, CO | SBOGOTT |
| 23021775 | 5/21/2023 17:48 | RECKLESS | 400 RIVERSIDE AVE | DOLORES, CO | SBOGOTT |
| 23021776 | 5/21/2023 17:49 | JUVENILE PROBLEM | 400 RIVERSIDE AVE | DOLORES, CO | KRYTTING |
| 23021788 | 5/21/2023 21:17 | BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | ARAYGOZA |

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|----------|---|-------------------|-------------|------------|
| 23021845 | 5/22/2023 9:03 FOLLOWUP | 109 N 9TH ST | DOLORES, CO | DKELSO |
| 23021857 | 5/22/2023 9:51 ANIMAL AT LARGE | 400 RIVERSIDE AVE | DOLORES, CO | SBOGOTT |
| 23021888 | 5/22/2023 12:06 TRAFFIC STOP | 1000 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23021903 | 5/22/2023 14:03 HARASSMENT | 420 CENTRAL AVE | DOLORES, CO | DKELSO |
| 23021986 | 5/22/2023 21:58 COURTESY RIDE | 205 CENTRAL AVE | DOLORES, CO | ALUDINGTON |
| 23022047 | 5/23/2023 10:47 TRAFFIC STOP | 100 N 17TH ST | DOLORES, CO | DKELSO |
| 23022064 | 5/23/2023 11:37 PHONE CALL | 204 CENTRAL AVE | DOLORES, CO | TMENDOZA |
| 23022101 | 5/23/2023 14:19 COURTESY RIDE | 1009 RAILROAD AVE | DOLORES, CO | DKELSO |
| 23022167 | 5/23/2023 20:40 TRAFFIC ACCIDENT | 100 N 14TH ST | DOLORES, CO | DPADILLA |
| 23022197 | 5/24/2023 7:25 TRAFFIC STOP | 200 S 9TH ST | DOLORES, CO | LJOHNSON |
| 23022248 | 5/24/2023 11:43 CIVIL STANDBY | 420 CENTRAL AVE | DOLORES, CO | LJOHNSON |
| 23022258 | 5/24/2023 13:25 PHONE CALL | 420 CENTRAL AVE | DOLORES, CO | LJOHNSON |
| 23022270 | 5/24/2023 14:14 TRAFFIC PROBLEM | 107 N 16TH ST | DOLORES, CO | TMENDOZA |
| 23022273 | 5/24/2023 14:27 COMMUNITY POLICING | 604 HILLSIDE AVE | DOLORES, CO | TMENDOZA |
| 23022279 | 5/24/2023 14:52 COMMUNITY POLICING | 200 N 14TH ST | DOLORES, CO | TMENDOZA |
| 23022359 | 5/25/2023 1:26 EXTRA PATROL | 420 CENTRAL AVE | DOLORES, CO | ALUDINGTON |
| 23022456 | 5/25/2023 15:41 TRAFFIC STOP | 1300 RAILROAD AVE | DOLORES, CO | SWHITE |
| 23022458 | 5/25/2023 16:07 BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | SWHITE |
| 23022478 | 5/25/2023 17:45 COMMUNITY POLICING | 94 CENTRAL AVE | DOLORES, CO | SWHITE |
| 23022498 | 5/25/2023 20:19 BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | ALUDINGTON |
| 23022503 | 5/25/2023 20:49 EXTRA PATROL | 420 CENTRAL AVE | DOLORES, CO | ALUDINGTON |
| 23022636 | 5/26/2023 15:13 INFORMATION ONLY | 520 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23022810 | 5/27/2023 15:18 CIVIL STANDBY | 18380 HWY 145 | DOLORES, CO | DPADILLA |
| 23022849 | 5/27/2023 19:02 BUSINESS CHECK | 501 RAILROAD AVE | DOLORES, CO | SWHITE |
| 23022880 | 5/27/2023 20:49 TRAFFIC STOP | 18396 HWY 145 | DOLORES, CO | KRYTTING |
| 23022954 | 5/28/2023 12:18 BOAT INCIDENT | 1323 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23023013 | 5/28/2023 18:23 LOST OR STOLEN PROPERTY | 94 CENTRAL AVE | DOLORES, CO | DPADILLA |
| 23023026 | 5/28/2023 19:13 911 OPEN LINE | 1319 RAILROAD AVE | DOLORES, CO | DPADILLA |
| 23023036 | 5/28/2023 20:28 NOISE COMPLAINT | 800 RAILROAD AVE | DOLORES, CO | ARAYGOZA |
| 23023100 | 5/29/2023 9:26 TRAFFIC STOP | 100 N 21ST ST | DOLORES, CO | SBOGOTT |
| 23023132 | 5/29/2023 11:38 TRAFFIC STOP | 600 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23023136 | 5/29/2023 12:18 CODE ENFORCEMENT | 102 N 11TH ST | DOLORES, CO | SBOGOTT |
| 23023158 | 5/29/2023 14:35 TRAFFIC STOP | 600 RAILROAD AVE | DOLORES, CO | SBOGOTT |
| 23023168 | 5/29/2023 15:16 TRAFFIC STOP | 100 N 16TH ST | DOLORES, CO | SBOGOTT |

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|----------|----------------------------------|------------------|------------|-----------|
| 23023174 | 5/29/2023 15:38 BUSINESS CHECK | 501 RAILROAD AVE | DOLORS, CO | SBOGOTT |
| 23023269 | 5/30/2023 9:28 TRAFFIC STOP | 200 S 9TH ST | DOLORS, CO | DKELSO |
| 23023273 | 5/30/2023 9:42 ANIMAL AT LARGE | 208 S 5TH AVE | DOLORS, CO | DKELSO |
| 23023355 | 5/30/2023 15:45 FRAUD | 105 S 5TH AVE | DOLORS, CO | AVIOLETTE |
| 23023361 | 5/30/2023 16:07 BUSINESS CHECK | 501 RAILROAD AVE | DOLORS, CO | DPADILLA |
| 23023498 | 5/31/2023 10:19 TRAFFIC ACCIDENT | 200 S 11TH ST | DOLORS, CO | TMENDOZA |
| 23023505 | 5/31/2023 10:39 TRAFFIC STOP | 200 S 11TH ST | DOLORS, CO | TMENDOZA |
| 23023514 | 5/31/2023 11:17 CIVIL | 18380 HWY 145 | DOLORS, CO | AVIOLETTE |
| 23023567 | 5/31/2023 17:02 OVERDUE MOTORIST | 100 S 6TH ST | DOLORS, CO | APARKER |



Colorado allows certain sales and use tax exemptions for charitable organizations. Purchases made by charitable organizations in the conduct of their regular charitable functions and activities are exempt from sales and use tax. Additionally, although sales made by charitable organizations are generally subject to sales tax, if certain conditions are met, sales made by charitable organizations may be tax-exempt. An entity must satisfy the criteria prescribed by Colorado law to qualify as a charitable organization for sales and use tax purposes.

This publication is designed to provide general guidance regarding sales tax exemptions for charitable organizations and to supplement the guidance provided in the *Colorado Sales Tax Guide*. Nothing in this publication modifies or is intended to modify Colorado's statutes and regulations authorizing these exemptions. Taxpayers are encouraged to consult their tax advisors for guidance regarding specific situations.

The exemptions discussed in this publication apply to sales and use taxes imposed by the State of Colorado, the Regional Transportation District (RTD), and the Scientific and Cultural Facilities District (CD). However, applicability of certain exemptions varies for other state-administered local taxes. See Department publication *Colorado Sales/Use Tax Rates* (DR 1002) and the *Supplemental Instructions for Form DR 0100* for information about exemptions allowed for other state-administered local taxes.

The guidance in this publication does not apply to sales or use taxes administered by any home-rule city or to any state or federal income tax.

Charitable organizations

The sales and use tax exemptions described in this publication apply to charitable organizations that meet the qualifying criteria prescribed by Colorado law. These qualifying criteria are similar to those for 501(c)(3) organizations, and a charitable organization that holds a 501(c)(3) determination letter from the Internal Revenue Service (IRS) is provisionally presumed to qualify for Colorado sales and use tax exemption.

However, the Department of Revenue is not bound by any IRS determination regarding an organization's charitable status and the Department may independently evaluate whether the organization qualifies for exemption under Colorado law.

For Colorado sales and use tax purposes, an entity is considered a charitable organization only if all four of the following conditions are met:

- the entity must be organized and operated exclusively for tax-exempt purposes (listed below);
- none of the organization's net earnings may inure to any private shareholder or individual;
- the entity may not carry on propaganda or otherwise attempt to influence legislation as a substantial part of its activities; and
- the entity may not participate in, or intervene in, any political campaign on behalf of any candidate for public office.

Tax-exempt purposes

The tax-exempt purposes prescribed by Colorado sales tax law for charitable organizations are:

- religious,
- charitable,
- scientific,
- testing for public safety,
- literary,
- educational,
- fostering national or international amateur sports competition, and
- prevention of cruelty to children or animals.

See Department Rule 39-26-718 for additional information regarding tax-exempt purposes and charitable organizations' activities.

Veteran's organizations

Any veteran's organization registered with the Internal Revenue Service (IRS) under section 501(c)(19) of the Internal Revenue Code also qualifies as a charitable organization for Colorado sales and use tax purposes.

Other organizations

Organizations that are characterized as "nonprofits" or that are exempt from federal income tax under section 501 of the Internal Revenue Code do not qualify as charitable organizations for sales and use tax purposes if they do not meet the requirements in Colorado law. Examples of organizations that do not typically qualify as charitable organizations for Colorado sales and use tax purposes include:

- nonprofit country clubs,
- private clubs,
- employees or social clubs or organizations,
- nonprofit recreational organizations,
- lodges,
- patriotic organizations,
- fraternities and sororities,
- professional and trade associations,
- civic organizations,
- labor unions, and
- political organizations.

Application for exemption certificate

A charitable organization may file form DR 0715, *Application for Sales Tax Exemption for Colorado Organizations*, to request a certificate from the Department recognizing the organization's eligibility for exemption. The organization must submit with the application all applicable attachments listed on form DR 0715.

Each organization must include with their application a copy of a letter from the Internal Revenue Service (IRS) regarding the organization's federal tax-exempt status. For most organizations, this will be a copy of the IRS determination letter recognizing the organization's tax-exempt status under section 501(c)(3) of the Internal Revenue Code. In the case of a church, synagogue, or other religious organization that is exempt under federal law from the requirement to apply for recognition of tax-exempt status, the entity may instead submit with its form DR 0715 a letter from the IRS acknowledging it has no record of recognizing the organization's tax-exempt status. The entity must also include with form DR 0715 a *Statement of Nonprofit Church, Synagogue, or Organization* (form DR 0716).

Exemption certificates issued by other states

A charitable organization that holds an exemption certificate issued by the taxing authority of another state may present that certificate to retailers to make tax-exempt purchases in Colorado, so long as the organization meets the definition of a "charitable organization" established in Colorado statute and regulation for sales tax purposes. Charitable organizations are subject to all of the requirements discussed in this publication and prescribed by Colorado tax law and regulation, regardless of whether the organization holds an exemption certificate issued by the Colorado Department of Revenue or the taxing authority of any other state.

Sales to charitable organizations

All sales made to charitable organization, in the conduct of their regular charitable functions and activities, are exempt from Colorado sales and use taxes. Purchases must be made directly from the organization's funds. Additionally, any purchase over \$250 must be made with a check or credit card issued in the organization's name. Purchases not made with the funds of a charitable organization do not qualify for exemption, regardless of whether the charitable organization subsequently reimburses the purchaser.

Whenever a charitable organization purchases tangible personal property that is to be transferred to anyone else for personal use and all or part of the price of the goods is recouped from the user through direct payment, donation or games of chance, the organization's exempt status does not apply to the charitable organization's purchase of the item.

Any item purchased by an individual or business does not qualify for exemption, even if the individual or business subsequently donates the item to a charitable organization.

Retailer responsibilities

Retailers must exercise due diligence with respect to any sale made to a charitable organization that claims exemption from sales tax. The retailer must verify that the charitable organization holds a current exemption certificate issued by the Department, either through the Department's verification system online at [Colorado.gov/RevenueOnline](https://colorado.gov/RevenueOnline), or by inspecting a physical copy of the certificate for completeness and ensure the certificate has not expired. If the retailer relies on a physical copy of the exemption certificate, the retailer must maintain a copy of the certificate in their records.

Additionally, with respect to any sale over \$250, the seller must also verify that the purchase is made directly from the funds of the charitable organizations, with either check or credit card issued in the organization's name.

Retailers must also consider whether the goods or services sold could reasonably be used in the conduct of the organization's regular charitable functions and activities. If a retailer has reason to doubt that any sale qualifies as tax-exempt, and cannot resolve that doubt through the collection of additional information from the purchaser, the retailer must collect the tax and provide the purchaser with a receipt.

Sales by charitable organizations

Sales made by charitable organizations are generally not exempt from sales tax, unless the sale specifically qualifies for exemption under Colorado law. A charitable organization that regularly makes sales that do not qualify for exemption must have a sales tax license and collect and remit tax in the same manner as any other retailer. See the *Colorado Sales Tax Guide* for additional information about licensing, collection, filing, and remittance requirements.

Donations made to charitable organizations

A portion of a payment made to a charitable organization in exchange for goods or services sold by the organization may be considered a donation and therefore excluded from the taxable purchase price if certain conditions are met. A donation is made if a buyer knowingly pays an amount in excess of the fair market value of the goods or services purchased with the intent to donate that excess portion of the price to the charitable organization. In this case, the amount paid in excess of the fair market value is excluded from the taxable purchase price.

Exemption for low-volume sales

Sales made by a charitable organization are exempt from sales tax if all three of the following conditions are met:

- 1) the funds raised through the sales are retained by the organization to be used in the course of the organization's charitable service;
- 2) the net proceeds from the charitable organization's otherwise taxable sales in the preceding calendar year were less than \$45,000; and
- 3) the net proceeds from the charitable organization's otherwise taxable sales in the current calendar year are less than \$45,000.

If the first and second conditions are met, but net proceeds from the charitable organization's sales in the current year exceed \$45,000, all sales made by the charitable organization during the current calendar year prior to the date the net proceeds for the current calendar year exceed \$45,000 are exempt. All sales made by the charitable organization on or after the date the net proceeds for the current calendar year exceed \$45,000 are subject to sales tax.

If the net proceeds from the charitable organization's otherwise taxable sales in the preceding calendar year exceed \$45,000, all of its sales made during the current calendar year are subject to sales tax.

Net proceeds

For the purpose of the exemption, the net proceeds from a charitable organization's sales are the total gross receipts from sales made by the charitable organization minus expenses directly attributable to sales made by the charitable organization. Net proceeds do not include any amounts considered to be donations. See *Donations made to charitable organizations* to the left of this page for additional information.

Expenses are directly attributable to sales made by the charitable organization if those expenses would not have arisen but for the sales made by the organization. Expenses directly attributable to an organization's sales include any cost incurred by the charitable organization to acquire goods and services the charitable organization resells, but generally does not include any of the following:

- administrative staff wages;
- insurance;
- rent; or
- property taxes.

State-administered local taxes

The exemption for low-volume sale made by charitable organizations applies to sales taxes imposed by the Regional Transportation District (RTD) and the Scientific and Cultural Facilities District (CD), but does not apply to any city and county sales tax administered by the Department, unless the city or county has adopted the exemption by ordinance or resolution. See Department publication *Colorado Sale/Use Tax Rates* (DR 1002) and the *Supplemental Instructions for Form DR 0100* for additional information about exemptions allowed for state-administered local taxes.

Additional resources

The following is a list of statutes, regulations, forms, and guidance pertaining to sales and use tax exemptions for charitable organizations. This list is not, and is not intended to be, an exhaustive list of authorities that govern the tax treatment of every situation. Individuals and businesses with specific questions should consult their tax advisors.

Statutes and regulations

- § 39-26-102, C.R.S. Definitions.
- § 39-26-718, C.R.S. Charitable organizations.
- Rule 39-26-105-3. Documenting Exempt Sales.
- Rule 39-26-718. Charitable and Other Exempt Organizations.

Forms and guidance

- [Colorado.gov/Tax/sales-use-tax](https://colorado.gov/Tax/sales-use-tax)
- *Application for Sales Tax Exemption for Colorado Organizations* (DR 0715)
- *Statement of Nonprofit Church, Synagogue, or Organization* (DR 0716)
- irs.gov/charities-non-profits/charitable-organizations

9.5 1

TREASURER'S REPORT
TOWN OF DOLORES
June 6, 2023

| | |
|------------------------------|-----------------------|
| Petty Cash | \$300.00 |
| Hi-Fi Savings Account | \$608,579.28 |
| Checking Account | \$97,889.01 |
| Conservation Trust Fund | \$13,680.95 |
| ColoTrust | \$1,096,369.05 |
| Bonds | \$573,325.73 |
| Business Account (AFLAC) | \$6,390.85 |
| Playground Account/Donations | \$3,190.33 |
| TOTAL | \$2,399,725.20 |

**MAY REPRESENTS
41.67% OF THE YEAR**

TOWN OF DOLORES

2

Budget Analysis

Reporting As Of 05/01/2023 to 05/31/2023

Reporting Department: 40 - Sewer Department

| Account Description | Account No. | Current Month | YTD Actual | Budget Year | YTD Variance | % Used |
|---------------------------------|-------------|------------------|------------------|-------------------|--------------------|---------------|
| Sewer Users Fees | 40-340-100 | 18,564.37 | 88,714.26 | 224,000.00 | -135,285.74 | 39.60 |
| New Sewer Taps | 40-340-101 | 0.00 | 0.00 | 18,000.00 | -18,000.00 | 0.00 |
| Other Misc. Revenue | 40-344-102 | -3,229.09 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOME | | 15,335.28 | 88,714.26 | 242,000.00 | -153,285.74 | 36.66 |
| Treasurer | 40-415-111 | 786.00 | 5,869.27 | 12,712.00 | 6,842.73 | 46.17 |
| Administrative Clerk | 40-415-112 | 944.40 | 4,249.77 | 12,650.00 | 8,400.23 | 33.60 |
| Town Clerk | 40-415-113 | 766.44 | 3,691.10 | 10,238.00 | 6,546.90 | 36.05 |
| Accrued Vacation Adjustment | 40-415-116 | 0.00 | 0.00 | 1,300.00 | 1,300.00 | 0.00 |
| Interim Town Manager | 40-415-117 | 2,006.25 | 9,562.50 | 25,000.00 | 15,437.50 | 38.25 |
| Board Payment | 40-415-118 | 0.00 | 1,150.00 | 1,800.00 | 650.00 | 63.89 |
| Health/Dental/Life - Insurance | 40-415-210 | 2,732.14 | 15,009.12 | 34,176.00 | 19,166.88 | 43.92 |
| Payroll Taxes | 40-415-220 | 482.98 | 2,453.89 | 7,225.00 | 4,771.11 | 33.96 |
| Employee Retirement | 40-415-230 | 134.62 | 787.65 | 2,923.00 | 2,135.35 | 26.95 |
| Maintenance Salaries | 40-432-115 | 3,001.80 | 14,899.88 | 52,875.00 | 37,975.12 | 28.18 |
| Maintenance Overtime | 40-432-116 | 716.04 | 5,420.97 | 8,250.00 | 2,829.03 | 65.71 |
| Subscriptions & Dues | 40-432-310 | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| Public Works Education | 40-432-321 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| Town Attorney | 40-432-330 | 875.00 | 3,678.14 | 10,000.00 | 6,321.86 | 36.78 |
| Audit Fees | 40-432-331 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| Maint on Equip Purchase Service | 40-432-341 | 0.00 | 0.00 | 2,200.00 | 2,200.00 | 0.00 |
| Operator/Licensed Services | 40-432-342 | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 |
| Laboratory Services | 40-432-343 | 243.00 | 1,442.00 | 7,500.00 | 6,058.00 | 19.23 |
| Waste Water Permit | 40-432-345 | 0.00 | 0.00 | 1,600.00 | 1,600.00 | 0.00 |
| Electric Service | 40-432-411 | 556.36 | 3,271.11 | 4,500.00 | 1,228.89 | 72.69 |
| Liability Insurance | 40-432-520 | 25.25 | 5,708.65 | 9,866.00 | 4,157.35 | 57.86 |
| Telephone Service | 40-432-530 | 417.46 | 1,811.06 | 5,100.00 | 3,288.94 | 35.51 |
| Travel & Mileage | 40-432-580 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Postage & Freight | 40-432-602 | 249.24 | 1,748.48 | 1,500.00 | -248.48 | 116.57 |
| Office Supplies | 40-432-610 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Plant Building & Grounds Maint | 40-432-611 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Small Tools & Equipment | 40-432-612 | 0.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| Uniforms | 40-432-613 | 98.74 | 701.57 | 2,000.00 | 1,298.43 | 35.08 |
| Chemicals | 40-432-617 | 0.00 | 0.00 | 2,750.00 | 2,750.00 | 0.00 |
| Parts and Supplies | 40-432-618 | 147.16 | 347.05 | 12,000.00 | 11,652.95 | 2.89 |
| Miscellaneous/Contingency | 40-432-650 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| Equipment | 40-432-700 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| TOTAL EXPENSES | | 14,182.88 | 81,802.21 | 239,915.00 | 158,112.79 | 34.10 |
| TOTAL INCOME | | 15,335.28 | 88,714.26 | 242,000.00 | -153,285.74 | 36.66 |
| NET TOTALS | | 1,152.40 | 6,912.05 | 2,085.00 | 4,827.05 | 331.51 |

**MAY REPRESENTS
41.67% OF THE YEAR**

TOWN OF DOLORES

3

Budget Analysis

Reporting As Of 05/01/2023 to 05/31/2023

Reporting Department: 10 - General

| Account Description | Account No. | Current Month | YTD Actual | Budget Year | YTD Variance | % Used |
|--------------------------------|-------------|------------------|-------------------|---------------------|--------------------|--------------|
| Property Tax | 10-311-100 | 18,961.07 | 60,150.60 | 91,279.00 | -31,128.40 | 65.90 |
| Sales Tax Revenue | 10-313-100 | 33,616.11 | 178,406.27 | 425,000.00 | -246,593.73 | 41.98 |
| Cigarette Tax Revenue | 10-314-100 | 78.69 | 511.53 | 1,000.00 | -488.47 | 51.15 |
| Empire Franchise Fees | 10-318-101 | 4,409.07 | 22,453.11 | 45,000.00 | -22,546.89 | 49.90 |
| Cable T.V. Franchise | 10-318-102 | 1,371.73 | 2,884.97 | 4,000.00 | -1,115.03 | 72.12 |
| Atmos Energy Franchise | 10-318-103 | 0.00 | 20,823.94 | 15,000.00 | 5,823.94 | 138.83 |
| Commnet Tower Lease | 10-318-105 | 754.26 | 5,858.91 | 7,500.00 | -1,641.09 | 78.12 |
| Skate/Bike Park Grant Revenue | 10-318-106 | -13,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Atmos Energy Tower Lease | 10-318-107 | 0.00 | 0.00 | 2,000.00 | -2,000.00 | 0.00 |
| Liquor Licenses | 10-321-101 | 0.00 | 2,425.00 | 3,250.00 | -825.00 | 74.62 |
| Business Licenses | 10-321-102 | 175.00 | 850.00 | 3,800.00 | -2,950.00 | 22.37 |
| Building Permits | 10-322-101 | 1,490.85 | 8,535.80 | 12,000.00 | -3,464.20 | 71.13 |
| Development Fees | 10-322-102 | 100.00 | 1,435.00 | 1,800.00 | -365.00 | 79.72 |
| Dog Licenses | 10-322-103 | 20.00 | 850.00 | 800.00 | 50.00 | 106.25 |
| FEMA SIREN GRANT | 10-334-101 | 20,000.00 | 20,000.00 | 57,388.00 | -37,388.00 | 34.85 |
| Grant Revenue | 10-334-102 | 0.00 | 0.00 | 323,250.00 | -323,250.00 | 0.00 |
| Lottery Funds | 10-335-101 | 0.00 | 3,742.01 | 11,400.00 | -7,657.99 | 32.82 |
| Other Miscellaneous Revenue | 10-341-102 | 11,938.27 | 24,589.48 | 500.00 | 24,089.48 | 4,917.90 |
| Parks & Recreation Revenue | 10-346-101 | 13,920.00 | 14,355.00 | 2,500.00 | 11,855.00 | 574.20 |
| Court Fines and Fees | 10-351-101 | 1,670.00 | 10,100.00 | 4,000.00 | 6,100.00 | 252.50 |
| Interest | 10-361-101 | 418.51 | 958.95 | 500.00 | 458.95 | 191.79 |
| Playground Donation Joe Rowell | 10-362-100 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.00 |
| TOTAL INCOME | | 95,423.56 | 378,930.57 | 1,012,967.00 | -634,036.43 | 37.41 |
| Community Development | 10-10-500 | 1,950.00 | 4,050.00 | 10,000.00 | 5,950.00 | 40.50 |
| Town Magistrate | 10-412-117 | 104.00 | 328.00 | 2,000.00 | 1,672.00 | 16.40 |
| Trustee Education | 10-413-320 | 0.00 | 890.14 | 2,500.00 | 1,609.86 | 35.61 |
| Contributions | 10-413-800 | 0.00 | 30,500.00 | 26,300.00 | -4,200.00 | 115.97 |
| ICS 214 | 10-413-801 | -11,971.81 | 0.00 | 0.00 | 0.00 | 0.00 |
| Skate/Bike Park Grant Expense | 10-413-803 | -13,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Easter Egg Hunt/TH Christmas | 10-413-812 | 473.16 | 688.74 | 1,000.00 | 311.26 | 68.87 |
| Interim Town Manager | 10-415-108 | 2,006.25 | 9,562.50 | 25,000.00 | 15,437.50 | 38.25 |
| Treasurer | 10-415-111 | 985.68 | 7,327.78 | 12,712.00 | 5,384.22 | 57.64 |
| Administrative Clerk | 10-415-112 | 944.40 | 4,722.01 | 13,125.00 | 8,402.99 | 35.98 |
| Town Clerk | 10-415-113 | 862.25 | 4,446.98 | 12,125.00 | 7,678.02 | 36.68 |
| Maintenance Salaries | 10-415-114 | 6,593.56 | 42,718.15 | 52,875.00 | 10,156.85 | 80.79 |
| Maintenance Overtime | 10-415-116 | 198.00 | 562.41 | 2,250.00 | 1,687.59 | 25.00 |
| Board Payment | 10-415-117 | 0.00 | 2,450.00 | 7,200.00 | 4,750.00 | 34.03 |
| Accrued Vaction Adjustment | 10-415-118 | 0.00 | 0.00 | 1,250.00 | 1,250.00 | 0.00 |
| Health/Dental/Life - Insurance | 10-415-210 | 2,732.12 | 15,009.06 | 34,176.00 | 19,166.94 | 43.92 |
| Employee Payroll Taxes | 10-415-220 | 1,039.29 | 6,541.08 | 12,115.00 | 5,573.92 | 53.99 |
| Employee Retirement | 10-415-230 | 239.46 | 1,501.87 | 4,363.00 | 2,861.13 | 34.42 |
| Subscriptions or Dues | 10-415-310 | 733.34 | 7,451.17 | 11,534.00 | 4,082.83 | 64.60 |
| Codification | 10-415-311 | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| Administrative Education | 10-415-320 | -450.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative Consulting | 10-415-325 | 2,170.95 | 3,453.57 | 23,000.00 | 19,546.43 | 15.02 |
| Town Attorney | 10-415-330 | 875.00 | 3,678.12 | 10,000.00 | 6,321.88 | 36.78 |
| Audit Fees | 10-415-331 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| Treasurer's Fees | 10-415-338 | -4,901.84 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Expenses | 10-415-410 | 628.05 | 3,447.05 | 3,500.00 | 52.95 | 98.49 |
| Electric Service | 10-415-411 | 570.27 | 3,398.07 | 3,000.00 | -398.07 | 113.27 |
| Trash Removal | 10-415-413 | 362.00 | 1,101.34 | 6,000.00 | 4,898.66 | 18.36 |
| Admin. Purchased Services | 10-415-420 | 3,185.17 | 9,484.14 | 29,300.00 | 19,815.86 | 32.37 |
| Copier Lease | 10-415-430 | 267.02 | 1,188.91 | 3,950.00 | 2,761.09 | 30.10 |
| Liability Insurance | 10-415-520 | 25.25 | 5,708.65 | 9,866.00 | 4,157.35 | 57.86 |

Budget Analysis

Reporting As Of 05/01/2023 to 05/31/2023

Reporting Department: 10 - General

| Account Description | Account No. | Current Month | YTD Actual | Budget Year | YTD Variance | % Used |
|---|-------------|------------------|-------------------|---------------------|--------------------|--------------|
| Telephone/Internet/Fiber | 10-415-530 | 428.88 | 1,834.05 | 5,100.00 | 3,265.95 | 35.96 |
| Advertising & Legal Notices | 10-415-540 | 180.54 | 4,975.06 | 7,000.00 | 2,024.94 | 71.07 |
| Travel & Mileage | 10-415-580 | 11.17 | 1,491.48 | 2,000.00 | 508.52 | 74.57 |
| Postage & Freight | 10-415-602 | 0.00 | 188.00 | 3,600.00 | 3,412.00 | 5.22 |
| Office Supplies | 10-415-610 | 469.95 | 2,893.03 | 8,500.00 | 5,606.97 | 34.04 |
| Uniforms | 10-415-613 | 98.74 | 637.07 | 2,000.00 | 1,362.93 | 31.85 |
| Supplies for Town Hall | 10-415-615 | 0.00 | 73.52 | 1,100.00 | 1,026.48 | 6.68 |
| Web Page/Business Enhancement | 10-415-640 | 192.50 | 483.70 | 1,500.00 | 1,016.30 | 32.25 |
| Miscellaneous | 10-415-650 | 19,003.44 | 20,932.33 | 5,000.00 | -15,932.33 | 418.65 |
| Dog Control Costs | 10-415-655 | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| Capital Outlay | 10-415-701 | 0.00 | 0.00 | 218,116.00 | 218,116.00 | 0.00 |
| FEMA SIREN GRANT EXP | 10-419-310 | 39,181.64 | 39,181.64 | 57,028.00 | 17,846.36 | 68.71 |
| AMERICAN RESCUE PLAN ACT (ARP) | 10-419-326 | 1,752.80 | 41,989.59 | 148,884.00 | 106,894.41 | 28.20 |
| Town Hall Building Maintenance | 10-419-611 | 14,092.28 | 14,232.09 | 4,000.00 | -10,232.09 | 355.80 |
| Supplies for Town Hall | 10-419-613 | -143.18 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sheriff and Jail Expense | 10-420-330 | 0.00 | 55,044.99 | 200,000.00 | 144,955.01 | 27.52 |
| Building Inspector Salaries | 10-424-118 | 3,720.00 | 20,860.00 | 46,400.00 | 25,540.00 | 44.96 |
| Land Surveyor Services | 10-431-535 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| Tree Expenses/Trimming | 10-451-410 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| Park Employees Seasonal Salary | 10-452-119 | 0.00 | 0.00 | 12,700.00 | 12,700.00 | 0.00 |
| Park Electricity | 10-452-411 | 620.74 | 1,678.32 | 6,000.00 | 4,321.68 | 27.97 |
| Park Maintenance Supplies | 10-452-610 | 495.39 | 1,332.60 | 6,000.00 | 4,667.40 | 22.21 |
| Park Bldg./Grounds Maintenance | 10-452-615 | 2,177.39 | 4,315.30 | 15,000.00 | 10,684.70 | 28.77 |
| Joe Rowell Park Improvements | 10-452-708 | 13,500.00 | 15,500.00 | 72,250.00 | 56,750.00 | 21.45 |
| Flanders Improvements | 10-452-709 | 0.00 | 0.00 | 1,100.00 | 1,100.00 | 0.00 |
| Conservation Trust Fund/Lottery Expense | 10-452-900 | 0.00 | 2,380.00 | 5,000.00 | 2,620.00 | 47.60 |
| Solar Lease Purchase Principal DSB | 10-500-803 | 0.00 | 0.00 | 10,800.00 | 10,800.00 | 0.00 |
| Solar Lease Purchase Interest DSB | 10-500-804 | 0.00 | 0.00 | 1,331.00 | 1,331.00 | 0.00 |
| Affordable Housing | 10-500-805 | -1,950.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENSES | | 89,953.85 | 400,232.51 | 1,172,700.00 | 772,467.49 | 34.13 |
| TOTAL INCOME | | 95,423.56 | 378,930.57 | 1,012,967.00 | -634,036.43 | 37.41 |
| NET TOTALS | | 5,469.71 | -21,301.94 | -159,733.00 | 138,431.06 | 13.34 |

**MAY REPRESENTS
41.67% OF THE YEAR**

TOWN OF DOLORES

Budget Analysis

Reporting As Of 05/01/2023 to 05/31/2023

Reporting Department: 30 - Water Department

| Account Description | Account No. | Current Month | YTD Actual | Budget Year | YTD Variance | % Used |
|--------------------------------|-------------|------------------|-------------------|-------------------|--------------------|---------------|
| Grant Revenue | 30-334-101 | -4,844.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| Water User Fees | 30-340-100 | 24,128.24 | 106,030.33 | 290,740.00 | -184,709.67 | 36.47 |
| New Water Taps | 30-340-101 | 0.00 | 0.00 | 24,000.00 | -24,000.00 | 0.00 |
| Water Dock | 30-340-102 | 2,929.25 | 8,898.50 | 24,000.00 | -15,101.50 | 37.08 |
| Tap Installation Fees | 30-340-103 | 0.00 | 0.00 | 14,800.00 | -14,800.00 | 0.00 |
| Other Misc. Revenues | 30-341-102 | -1,711.85 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOME | | 20,501.39 | 114,928.83 | 353,540.00 | -238,611.17 | 32.51 |
| Treasurer | 30-415-111 | 786.00 | 5,397.15 | 12,712.00 | 7,314.85 | 42.46 |
| Administrative Clerk | 30-415-112 | 944.40 | 4,722.01 | 12,650.00 | 7,927.99 | 37.33 |
| Town Clerk | 30-415-113 | 766.44 | 3,691.18 | 10,238.00 | 6,546.82 | 36.05 |
| Accrued Vacation Adjustment | 30-415-116 | 0.00 | 5,591.96 | 1,250.00 | -4,341.96 | 447.36 |
| Board Payment | 30-415-117 | 0.00 | 1,350.00 | 1,800.00 | 450.00 | 75.00 |
| Interim Town Manager | 30-415-118 | 2,206.25 | 9,762.50 | 25,000.00 | 15,237.50 | 39.05 |
| Health/Dental/Life - Insurance | 30-415-210 | 2,732.12 | 15,009.06 | 34,176.00 | 19,166.94 | 43.92 |
| Payroll Taxes | 30-415-220 | 515.59 | 2,492.39 | 7,225.00 | 4,732.61 | 34.50 |
| Employee Retirement | 30-415-230 | 141.05 | 794.09 | 2,923.00 | 2,128.91 | 27.17 |
| Maintenance Salaries | 30-433-115 | 3,001.80 | 14,899.88 | 52,875.00 | 37,975.12 | 28.18 |
| Maintenance Overtime | 30-433-116 | 931.32 | 1,702.23 | 8,250.00 | 6,547.77 | 20.63 |
| Subscriptions & Dues | 30-433-310 | 0.00 | 665.00 | 2,075.00 | 1,410.00 | 32.05 |
| Public Works Education | 30-433-321 | 0.00 | 85.00 | 2,500.00 | 2,415.00 | 3.40 |
| Town Attorney | 30-433-330 | 875.00 | 3,678.12 | 10,000.00 | 6,321.88 | 36.78 |
| Audit Fees | 30-433-331 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| Licensed Operator | 30-433-342 | 0.00 | 1,671.53 | 3,000.00 | 1,328.47 | 55.72 |
| Laboratory Services | 30-433-343 | 0.00 | 403.00 | 3,500.00 | 3,097.00 | 11.51 |
| Water Permit Fees | 30-433-344 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Plant-Electricity | 30-433-411 | 1,635.53 | 8,227.02 | 20,000.00 | 11,772.98 | 41.14 |
| Plant-Propane | 30-433-414 | 370.06 | 3,987.83 | 2,600.00 | -1,387.83 | 153.38 |
| Maint. on Equip. Purchased Ser | 30-433-431 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| Plant-Maintenance of Equipment | 30-433-432 | 0.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| Liability Insurance | 30-433-520 | 25.25 | 5,708.65 | 9,866.00 | 4,157.35 | 57.86 |
| Telephone/Internet | 30-433-530 | 428.86 | 1,834.03 | 5,100.00 | 3,265.97 | 35.96 |
| Travel & Mileage | 30-433-580 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| Postage & Freight | 30-433-602 | 0.00 | 1,354.00 | 2,200.00 | 846.00 | 61.55 |
| Office Supplies | 30-433-610 | 0.00 | 152.79 | 1,500.00 | 1,347.21 | 10.19 |
| Building & Grounds Maintenance | 30-433-611 | 0.00 | 472.50 | 750.00 | 277.50 | 63.00 |
| Small Tools/Equipment | 30-433-612 | 290.75 | 871.04 | 1,500.00 | 628.96 | 58.07 |
| Uniforms | 30-433-613 | 98.74 | 701.57 | 2,000.00 | 1,298.43 | 35.08 |
| Chemicals | 30-433-617 | 0.00 | 13,060.08 | 15,500.00 | 2,439.92 | 84.26 |
| Parts & Supplies | 30-433-618 | 2,993.82 | 14,088.41 | 43,300.00 | 29,211.59 | 32.54 |
| Miscellaneous/Contingency | 30-433-650 | 0.00 | 286.46 | 5,000.00 | 4,713.54 | 5.73 |
| Equipment | 30-433-700 | 0.00 | 218.00 | 2,000.00 | 1,782.00 | 10.90 |
| Capital Outlay | 30-433-701 | 6,625.80 | 26,572.60 | 40,000.00 | 13,427.40 | 66.43 |
| Fire Hydrants | 30-433-707 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| DSB Water Loan Payment | 30-500-800 | 0.00 | 6,117.42 | 18,307.00 | 12,189.58 | 33.42 |
| DSB Water Interest Payment | 30-500-801 | 0.00 | 0.00 | 6,102.00 | 6,102.00 | 0.00 |
| TOTAL EXPENSES | | 25,368.78 | 155,567.50 | 373,649.00 | 218,081.50 | 41.63 |
| TOTAL INCOME | | 20,501.39 | 114,928.83 | 353,540.00 | -238,611.17 | 32.51 |
| NET TOTALS | | -4,867.39 | -40,638.67 | -20,109.00 | -20,529.67 | 202.09 |

**MAY REPRESENTS
41.67% OF THE YEAR**

TOWN OF DOLORES

LD

Budget Analysis

Reporting As Of 05/01/2023 to 05/31/2023

Reporting Department: 20 - Street

| Account Description | Account No. | Current Month | YTD Actual | Budget Year | YTD Variance | % Used |
|---|-------------|------------------|-------------------|-------------------|--------------------|--------------|
| Specific Ownership Tax | 20-311-101 | 1,900.37 | 6,518.82 | 11,000.00 | -4,481.18 | 59.26 |
| Sales Tax Revenue | 20-313-100 | 21,492.27 | 114,063.02 | 275,000.00 | -160,936.98 | 41.48 |
| Mineral Lease Revenue | 20-318-106 | 0.00 | 0.00 | 10,000.00 | -10,000.00 | 0.00 |
| HUTF Revenue | 20-330-100 | 3,165.58 | 12,583.00 | 27,000.00 | -14,417.00 | 46.60 |
| Road & Bridge | 20-330-101 | 2,479.79 | 7,867.51 | 10,000.00 | -2,132.49 | 78.68 |
| Other Miscellaneous Revenue | 20-341-102 | -949.93 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bank Interest | 20-361-101 | 242.14 | 360.30 | 100.00 | 260.30 | 360.30 |
| Interest | 20-361-102 | -242.14 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOME | | 28,088.08 | 141,392.65 | 333,100.00 | -191,707.35 | 42.45 |
| Treasurer | 20-415-111 | 786.00 | 5,397.15 | 12,712.00 | 7,314.85 | 42.46 |
| Administrative Clerk | 20-415-112 | 944.40 | 4,722.01 | 12,403.00 | 7,680.99 | 38.07 |
| Town Clerk | 20-415-113 | 766.44 | 3,691.18 | 10,238.00 | 6,546.82 | 36.05 |
| Maintenance Overtime | 20-415-116 | 0.00 | 2,051.82 | 6,000.00 | 3,948.18 | 34.20 |
| Accrued Vacation Adjustment | 20-415-117 | 0.00 | 0.00 | 1,240.00 | 1,240.00 | 0.00 |
| Interim Town Manager | 20-415-118 | 2,006.25 | 9,562.50 | 25,000.00 | 15,437.50 | 38.25 |
| Board Payment | 20-415-119 | 0.00 | 1,200.00 | 1,800.00 | 600.00 | 66.67 |
| Health/Dental/Life - Insurance | 20-415-210 | 2,732.12 | 15,009.06 | 34,176.00 | 19,166.94 | 43.92 |
| Payroll Taxes | 20-415-220 | 524.14 | 3,045.90 | 8,125.00 | 5,079.10 | 37.49 |
| Employee Retirement | 20-415-230 | 154.27 | 991.78 | 3,100.00 | 2,108.22 | 31.99 |
| Building Inspector | 20-424-118 | 1,240.00 | 6,900.00 | 16,000.00 | 9,100.00 | 43.13 |
| Maintenance Salaries | 20-431-115 | 3,001.80 | 14,899.86 | 52,875.00 | 37,975.14 | 28.18 |
| Town Attorney | 20-431-330 | 875.00 | 3,678.12 | 10,000.00 | 6,321.88 | 36.78 |
| Audit Fees | 20-431-331 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| Weed Control | 20-431-340 | 175.00 | 175.00 | 1,500.00 | 1,325.00 | 11.67 |
| Maintenance on Equipment | 20-431-341 | 1,352.71 | 5,987.91 | 12,000.00 | 6,012.09 | 49.90 |
| Gas | 20-431-410 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| Electric Service | 20-431-411 | 0.00 | 250.31 | 1,000.00 | 749.69 | 25.03 |
| Street Light Electricity | 20-431-412 | 2,222.71 | 11,151.86 | 26,000.00 | 14,848.14 | 42.89 |
| Liability Insurance | 20-431-520 | 25.25 | 5,708.65 | 9,866.00 | 4,157.35 | 57.86 |
| Telephone/Internet/Fiber | 20-431-530 | 428.86 | 1,834.03 | 5,100.00 | 3,265.97 | 35.96 |
| Small Tools & Equipment | 20-431-612 | 0.00 | 847.38 | 9,500.00 | 8,652.62 | 8.92 |
| Uniforms | 20-431-613 | 98.74 | 701.57 | 2,000.00 | 1,298.43 | 35.08 |
| Traffic Signs | 20-431-614 | 0.00 | 309.95 | 4,500.00 | 4,190.05 | 6.89 |
| Magnesium Chloride | 20-431-615 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| Parts and Supplies | 20-431-618 | 440.29 | 4,087.58 | 7,000.00 | 2,912.42 | 58.39 |
| Fuel and Lubricants | 20-431-626 | 1,436.65 | 15,275.28 | 21,000.00 | 5,724.72 | 72.74 |
| Miscellaneous/Cont. | 20-431-650 | 0.00 | 13,580.60 | 10,000.00 | -3,580.60 | 135.81 |
| Patching & Gravel | 20-431-730 | 1,772.85 | 1,772.85 | 30,000.00 | 28,227.15 | 5.91 |
| STREET PAINTING | 20-431-740 | 0.00 | 1,738.45 | 2,000.00 | 261.55 | 86.92 |
| Lease Purchase Principal - CAT or Solar | 20-500-803 | 2,752.28 | 13,716.07 | 33,800.00 | 20,083.93 | 40.58 |
| Lease Purchase Interest - CAT or Solar | 20-500-804 | 917.42 | 4,862.73 | 12,300.00 | 7,437.27 | 39.53 |
| TOTAL EXPENSES | | 24,653.18 | 153,149.60 | 394,735.00 | 241,585.40 | 38.80 |
| TOTAL INCOME | | 28,088.08 | 141,392.65 | 333,100.00 | -191,707.35 | 42.45 |
| NET TOTALS | | 3,434.90 | -11,756.95 | -61,635.00 | 49,878.05 | 19.08 |

Development Agreement
Town of Dolores

This Development Agreement (the "Agreement") is made and entered into this ____ day of February, 2023 (the "Effective Date"), by and between the Town of Dolores, a Colorado municipal corporation with an address of P.O. Box 630, Dolores, CO 81323 (the "Town"), and Martin Built Homes, LLC, a Colorado Limited Liability Company with an address of 244 Bauer Ave., Mancos CO 81328 ("Developer") (each a "Party" and collectively the "Parties").

Whereas, Developer is the owner of the real property more particularly described in **Exhibit A** attached hereto and incorporated herein by this reference (the "Property");

Whereas, Developer wishes to develop the Property (the "Development"), and has obtained approve of the Board of Trustees of the Town of Dolores on May 23, 2022 pursuant to a development application they filed; and

Whereas, the Town and Developer mutually acknowledge and agree that the matters hereinafter set forth are reasonable conditions and requirements to be imposed by the Town in connection with its approval of the Development, and that such matters are necessary to protect, promote and enhance the public health, safety and welfare of the Town and accurately reflect the conditions the Board of Trustees imposed as a condition of its approval of the Development.

Now, therefore, in consideration of the promises and the mutual covenants herein contained, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Purpose. The purpose of this Agreement is to set forth the terms, conditions and fees to be paid by Developer in connection with the improvements for the Development. All conditions in this Agreement are in addition to any requirements of the Dolores Municipal Code (the "Code"), state law and other Town ordinances, and are not intended to supersede any requirements contained therein.

2. Construction of Improvements.

a. *General*. Developer shall, at its own expense, design, construct and install all public improvements necessary for the Development, including without limitation curbs, gutters, sidewalks, landscaping, irrigation, fencing, lighting, water, sewer, culvert, and drainage facilities (collectively the "Improvements"). A list of the required Improvements is set forth in **Exhibit B**, attached hereto and incorporated herein by this reference. Omission of any necessary Improvement from **Exhibit B** does not relieve Developer from responsibility for furnishing, installing or constructing such Improvement.

b. *Construction Standards*. Developer shall construct the Improvements in accordance with plans approved by the Town (the "Plans"), as well as the Town's Standards and Specifications for Design and Construction of Public Improvements (the

"Standards"). Developer shall furnish, at its expense, all necessary engineering and consulting services relating to the design and construction of the Improvements. These services shall be performed by or under the supervision of a professional engineer licensed by the State of Colorado.

c. *Public Improvement Permit.* Before the construction of any Improvements, Developer shall obtain a Public Improvement Permit ("PIP") from the Town as provided in the Code. If the application is complete and complies with the approved plans and the Standards, the Town will issue the PIP. Developer shall reimburse the Town for any expenses incurred by the Town for consultant review of the application or associated documents. Unless otherwise approved by Town, overlot grading shall not be initiated until the Town approves drainage improvement plans by the issuance of the PIP.

d. *Permits.* Developer shall, at its own cost, obtain all permits required by the applicable building codes adopted by the Town of Dolores.

e. *As-Built Drawings.* Upon completion of construction of the Improvements, Developer shall provide the Town with complete "as-built" drawings in the form required by the Standards.

f. *Applicable Law.* Developer shall at all times comply with all applicable law, including without limitation all current and future federal, state and local statutes, regulations, ordinances and rules relating to: the emission, discharge, release or threatened release of a Hazardous Material into the air, surface water, groundwater or land; the manufacturing, processing, use, generation, treatment, storage, disposal, transportation, handling, removal, remediation or investigation of a Hazardous Material; and the protection of human health, safety or the indoor or outdoor environmental, including without limitation the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601, *et seq.* ("CERCLA"); the Hazardous Materials Transportation Act, 49 U.S.C. § 1801, *et seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. § 6901, *et seq.* ("RCRA"); the Toxic Substances Control Act, 15 U.S.C. § 2601, *et seq.*; the Clean Water Act, 33 U.S.C. § 1251, *et seq.*; the Clean Air Act, 42 U.S.C. § 7401, *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 651, *et seq.*; all applicable environmental statutes of the State of Colorado; and all other federal, state or local statutes, laws, ordinances, resolutions, codes, rules, regulations, orders or decrees regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect.

3. *Timing and Phases.* The parties agree that the Developer will install all sewer lines to the Town specifications as required under this agreement for the development prior to commencing any other work (Phase 1). Once the sewer lines have been properly installed, inspected and accepted by the Town, the Developer will construct

the two buildings on the southern portion of the subject property (Phase 2). As a condition of issuing a certificate of occupancy for these two structures, the Developer will complete the fencing for these units. Thereafter the Developer may commence construction on the final north two buildings (Phase 3). Issuance of the building permits and certificates of occupancy for the final structures is contingent on the installation of all sidewalks, culvert and full compliance with the requirements set forth in Exhibit B. The Developer agrees that Phases 1 and 2 shall be completed such that the sewer lines for all phases and the first two structures are ready for occupancy not later than June 30, 2024. The parties agree that Phase 3 and all sidewalks and the culvert shall be completed and installed and ready occupancy not later than December 31, 2024.

4. Acceptance of Improvements and Warranty.

a. *Initial Acceptance.* No later than 10 days after Improvements are substantially complete, Developer shall request an inspection by the Town. If Developer does not request this inspection, the Town may conduct the inspection without Developer's approval. All Improvements shall receive Initial Acceptance on the deadlines set forth above.

i. If the Improvements are satisfactory, the Town shall grant Initial Acceptance.

ii. If the Improvements are not satisfactory, the Town shall provide written notice to Developer of the repairs, replacements, construction or other work required to receive Initial Acceptance. Developer shall complete all needed repairs, replacements, construction or other work within 30 days of said notice. After Developer completes the repairs, replacements, construction or other work required, Developer shall request of the Town a re-inspection of such work to determine if Initial Acceptance can be granted, and the Town shall provide written notice to Developer of the acceptability or unacceptability of such work prior to proceeding to complete any such work at Developer's expense. If Developer does not complete the repairs, replacements, or other work required within 30 days, Developer shall be in breach of this Agreement. The costs of re-inspection shall be borne by Developer.

b. *Warranty.* For all Improvements to be dedicated to the Town, Developer shall provide the Town with a 2-year warranty, commencing on the date of Initial Acceptance (the "Warranty Period"). Specifically, but not by way of limitation, Developer shall warrant that: the title is marketable and its transfer rightful; the Improvements are free from any security interest or other lien or encumbrance; and the Improvements are free of defects in materials or workmanship. During the Warranty Period, Developer shall, at its own expense, take all actions necessary to maintain the Improvements and make all necessary repairs or replacements.

5. Maintenance.

a. *Improvements.* Unless dedicated to and accepted in writing by the Town for maintenance, all Improvements shall be maintained by Developer. Acceptance by the Town of ownership of any Improvement does not constitute acceptance by the Town of maintenance for such Improvement. If Developer wishes to transfer maintenance obligations to the District or any other entity, including an owners' association, Developer shall obtain prior written approval from the Town.

b. *Vacant Lots/Tracts.* Developer shall be responsible for maintenance, including without limitation weed control and debris removal, on all vacant lots/tracts until such time as such lots/tracts are developed.

~~6. Improvement Guarantee.~~

~~a. *Amount and Form.* To secure the construction and installation of the Culvert and Sidewalk Improvements, Developer shall provide a letter of credit or cash in an amount equal to \$50,000 (the "Improvement Guarantee"). The Improvement Guarantee.~~

~~b. *Timing.* Developer shall not commence construction, including without limitation staking, earth work, overlot grading or the erection of any structure, temporary or otherwise, until the Town has received and approved both the Improvement Guarantee.~~

~~c. *Draw.* If the Improvements are not constructed or completed within the periods of time specified herein, the Town may draw on the associated Improvement Guarantee to complete the Improvements. If the Improvement Guarantee is to expire within 14 days and Developer has not yet provided a satisfactory replacement, or completed the Improvements, the Town may draw on the Improvement Guarantee and either hold such funds as security for performance of this Agreement or spend such funds to finish the Improvements or correct problems with the Improvements as the Town deems appropriate. If the Town has drawn on the Improvement Guarantee, and a satisfactory replacement guarantee is provided or the Improvements have been completed, then the Town will release any funds received as a result of its draw within a reasonable period of time, or within 10 days of a request by Developer.~~

7. Reimbursement. Developer shall reimburse the Town for the cost of improvements not covered by the Improvement Guarantee constructed by the Town in the event that that the Developer fails to fulfill its obligations under this agreement.

8. Issuance of Building Permits. Prior to the issuance of any building permits, all of the following Improvements shall be installed and shall have received preliminary approval from the Town, which requires a finding by the Town Engineer that such Improvements are safe to be used during construction: sewer, water; wastewater; drainage facilities; and lighting, provided that such streetlights may be temporary at the

PASSED AND ADOPTED June 12, 2023.

Mayor Leigh Reeves

ATTEST:

Town Clerk Tammy Neely

time of issuance of building permits, but must be permanent prior to issuance of any certificates of occupancy.

9. Indemnification. Developer hereby agrees to indemnify and hold harmless the Town, its officers, employees, agents or servants from any and all suits, actions and claims of every nature and description caused by, arising from or on account of any act or omission of Developer, or of any other person or entity for whose act or omission Developer is liable, with respect to construction of the Improvements (the "Claims"); and Developer shall pay any and all judgments rendered against the Town as the result of any suit, action or claim, together with all reasonable expenses and attorney fees incurred by the Town in defending any such suit, action or claim arising out of or related to ant Claims. In addition, Developer shall pay all property taxes on property underlying the Public Improvements to be dedicated to the Town before acceptance by the Town, and shall indemnify and hold harmless the Town for any such property tax liability.

10. Developer's Representations and Warranties. Developer hereby represents and warrants to the Town that all of the following are true and correct as of the date of signature and the Effective Date: this Agreement has been duly authorized and executed by Developer as the legal, valid and binding obligation of Developer, and is enforceable as to Developer in accordance with its terms; the person executing this Agreement on behalf of Developer is duly authorized and empowered to execute and deliver this Agreement on behalf of Developer; to the best of Developer's knowledge, there is no pending or threatened litigation, administrative proceeding or other proceeding pending or threatened against Developer which, if decided or determined adversely, would have a material adverse effect on the ability of Developer to undertake its obligations under this Agreement nor, to the best of Developer's knowledge, is there any fact or condition of the Property known to Developer that may have a material adverse effect on Developer's ability to Develop the Property as contemplated; and neither the execution of this Agreement nor the consummation of the transaction contemplated by this Agreement will constitute a breach under any contract, agreement or obligation to which Developer is a party or by which Developer is bound or affected.

11. Breach.

a. *Remedies*. If Developer breaches this Agreement, the Town may take such action as permitted or authorized by law, this Agreement or the ordinances of the Town, as the Town deems necessary to protect the public health, safety and welfare. The Town's remedies include without limitation:

- i. The refusal to issue any building permit or certificate of occupancy;
- ii. The revocation of any building permit previously issued under which construction directly related to such building permit has not commenced, except a building permit previously issued to a third party;

- iii. A demand that the Improvement Guarantee be paid or honored; or
- iv. Any other remedy available at law or in equity.

b. *Notice.* Unless necessary to protect the immediate health, safety and welfare of the Town, or to protect the interest of the Town with regard to the Improvement Guarantee, the Town shall provide Developer 30 days' written notice of its intent to take any action under this Section, during which Developer may cure the breach.

c. *Nature of Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

12. Miscellaneous.

a. *Assignment.* This Agreement shall not be assigned by Developer in whole or in part without the prior written authorization of the Town.

b. *Governing Law and Venue.* The laws of the State of Colorado shall govern this Agreement, and the exclusive venue for any legal proceeding arising out of this Agreement shall be in Montezuma County, Colorado.

c. *No Third-Party Beneficiaries.* There are no intended third-party beneficiaries to this Agreement.

d. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

e. *Governmental Immunity.* Nothing herein shall be construed as a waiver of any protections or immunities the Town or its employees, officials or attorneys may have under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended.

f. *No Joint Venture.* Notwithstanding any provision hereof, the Town shall never be a joint venture in any private entity or activity which participates in this Agreement, and the Town shall never be liable or responsible for any debt or obligation of any participant in this Agreement.

g. *Notice.* Notices under this Agreement shall be sufficiently given if sent by regular U.S. mail, postage prepaid, to the address on the first page of this Agreement.

h. *Integration.* This Agreement, together with all exhibits attached hereto, constitute the entire understanding and agreement of the Parties, integrates all the terms

and conditions mentioned herein or incidental thereto, and supersedes all negotiations or previous arrangements between the Parties with respect to any and all of the subject matter hereof.

i. *Recordation.* This Agreement shall be recorded in the real estate records of the Boulder County Clerk and Recorder, and shall be a covenant running with the Property.

j. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

k. *Force Majeure.* No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, storms, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

In Witness Whereof, the Parties have executed this Agreement as of the Effective Date.

Town of Dolores, Colorado

Ken Charles, Town Manager

Martin Built Homes, LLC, by:

State of Colorado)
) ss.
County of Montezuma)

The foregoing instrument was subscribed, sworn to, and acknowledged before me this ____ day of _____, 2023, by _____ as the _____ of _____.

My commission expires:

(Seal)

Notary Public

Exhibits List

Exhibit A – Legal Description

Hillside Ave Townhomes Subdivision, according to the plat thereof as amended. Town of Dolores. County of Montezuma. State of Colorado.

Exhibit B – Improvements

14.1 /

TOWN OF DOLORES, COLORADO

ORDINANCE NO. 565

SERIES 2023

**AN ORDINANCE TO AMEND THE DOLORES LAND USE CODE TO PROMOTE
AFFORDABLE HOUSING**

WHEREAS, pursuant to C.R.S. § 31-23-301, the Town of Dolores (“Town”) possesses the authority to zone, rezone, change, supplement, and revise the zoning classifications or designation of property and to regulate land uses within the Town.

WHEREAS, the Town is authorized by C.R.S. § 31-23-301 to regulate zoning and land use within the Town’s boundaries, and the Town has in fact adopted a comprehensive zoning scheme.

WHEREAS, the Dolores Town Board identifies housing affordability as a priority community issue; and

WHEREAS, the Dolores Town Board believes that it is important that the people who serve our community including hourly employees, town staff and our teachers have the option to live in the community they serve; and,

WHEREAS, a diversity of housing options benefits community vitality and health; and,

WHEREAS, encouraging a diversity of housing options will increase the ability of individuals and families across a range of income levels to choose to live in the same community in which they work; and,

WHEREAS, the Town of Dolores has created a task force to study the issue of housing affordability and make recommendations to the Board of Trustees; and,

WHEREAS, the Planning Commission has held numerous meetings to study the issue of housing affordability; and,

WHEREAS, the Department of Local Affairs and the state of Colorado under the newly passed Proposition 123 provide funding opportunities to municipalities and developers for affordable housing projects; and,

WHEREAS, the Town of Dolores Planning Commission and the Housing Task Force has recommended certain changes to the Town of Dolores Land Use Code to achieve the goal of promoting the development of affordable and workforce housing in the community as well to be better positioned to receive grants and other funding to support these goals; and,

WHEREAS, after public notice and final public hearing on June 6 2023 as required by the Dolores Land Use Code and applicable law and regulations, the Town of Dolores Planning and Zoning Commission has recommended approval of proposed amendments set forth in Exhibit A, attached hereto and incorporated herein by reference.

Dolores, including the goal of promoting the Town’s inventory of affordable and workforce housing, and should be adopted.

WHEREAS, the Board of Trustees wish to exercise its express statutory authority to amend the Town of Dolores Land Use Code as set forth herein in order to obtain sources of funding to promote affordable and workforce housing and to incentivize development in a manner to increase the Town’s inventory of affordable and workforce housing.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

SECTION 1. The Town of Dolores Land Use Code as adopted by Ordinance 556-2021 on December 13, 2021 and Ordinance 557-2022 on February 14, 2022 is hereby amended as provided on Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. The Dolores Land Use Code shall otherwise remain in full force and effect except as expressly amended herein.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 4. This Ordinance shall take effect _____ or thirty (30) days after final publication whichever is later.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the _____ day of _____, 2023, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading on June _____, 2023.

DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____

Passed adopted and approved on the second and final reading this _____ day of _____, 2023.

DOLORES BOARD OF TRUSTEES:

By: _____

Attest:

By: _____

EXHIBIT A

1. **Section 2.6 of the Dolores Land Use Code is hereby amended to include the following Affordable Housing Definition:**

Affordable housing, as further defined under Article 16, is either a rental unit(s) priced for households earning no more than 80% of the Area Median Income, or an ownership unit(s) priced for households earning no more than 120% of the Area Median Income. AMI information shall be determined by the U.S. Department of Housing and Urban Development (HUD), and affordable rental information shall be as determined by the Colorado Housing Finance Authority (CHFA). The affordability measurements in this definition may be adjusted pursuant to the Town of Dolores Affordable Housing Policy.

2. **There is hereby created a new Article 16 to the Dolores Land Use Code as follows:**

Article 16 Affordable Housing

Statement of Policy

The Town of Dolores, Colorado, establishes the following affordable housing policies and definitions, adjustable as necessary to remain eligible for applicable sources of state and federal funding.

Dolores, Colorado, will aim to approve housing developments priced so that more rental households earning no more than 80% of the Area Median Income, and homeowners earning no more than 120% of the Area Median Income, can afford to live in the Town.

Where required by state or federal funding requirements, these standards shall be adjusted as follows:

Dolores, Colorado, will aim to approve, and as needed, annually increase the supply of new and existing housing so that more rental households earning no more than 60% of the Area Median Income, and existing homeowners earning no more than 100% of the Area Median Income, and first-time homeowners earning no more than 120% of the Area Median Income, can afford to live in the Town while paying no more than 30% of their gross monthly income for housing

Affordable units shall be deed restricted for a minimum of 35 years or a length as determined by the Dolores Board of Trustees.

Expedited Review

Applicability and Process Modifications

A site plan for a development project that includes at least 50 percent affordable housing shall be reviewed in accordance with the general approval procedures applicable to administrative review in Section 13.6, with the following modifications:

A community meeting shall be required for those projects that propose:

10 or more total dwelling units;

10,000 square feet or more of floor area; or

Development of 3 or more units on a lot adjacent to an existing single-family detached dwelling.

The community meeting shall be held no more than 60 days prior to submission of the project application. The Zoning Administrator shall be responsible for providing reasonable notice to the entire community of the meeting time and location along with an opportunity to submit comments for at least seven days following the meeting. The applicant shall be responsible for providing a project summary to the Town at least 15 days prior to the community meeting.

The total time between when the affordable housing site plan application is determined to be complete and a determination on the site plan shall not exceed 120 days. Applicants shall have 20 days to resubmit revised documents to address comments from the Town or the application shall be considered inactive and abandoned.

Applicable Standards and Adjustments

The project shall comply with all applicable LUC requirements with the following exceptions:

Vehicle parking shall be provided in accordance with Table 8.1 except that off-street parking for affordable housing units shall be provided at a minimum of 1 space per dwelling unit.

Bicycle parking: Long-term spaces shall be provided for single-family attached or multifamily developments as follows: 2 plus .05 per bedroom calculated across the entire development, including market-rate units. Long-term bicycle parking shall be covered, enclosed, and secured to the maximum extent practicable. Long-term bicycle parking may be located inside a building.

Section 13.5 Administrative Adjustments may be requested for any applicable standard except vehicle and bicycle parking.

Development Timing and Construction

The construction of affordable units in any development approved through this process shall be timed such that the units shall be constructed and pass final inspection concurrently or prior to the market-rate dwelling units in that development.

Submission Requirements

The following information shall be submitted either on the site plan or with an application for expedited review, as determined by the Zoning Administrator:

Name of proposed development.

Sworn proof of ownership and a notarized letter of authorization from the landowner permitting a representative to process the application.

The land area and legal description.

The proposed land use and the area of each use in square feet.

The existing zoning of the property.

The zoning and residential density of all adjacent properties.

Public and private utility service lines and/or main lines with appurtenances.

Title certificate or abstract of titles covering all lands to be conveyed to the Town.

Current tax information.

If the application involves public improvements:

Preliminary construction plans for the proposed public improvements including street plan and profile sheets, storm drainage improvements plans and other improvements;

A preliminary pavement design report;

A Traffic Study, if required elsewhere in the Code.

A draft Affordable Housing Agreement with the Town that documents how the applicant will meet the requirements of this section. The Affordable Housing Agreement shall be in a form approved by the Town Attorney.

Signature blocks for the Zoning Administrator and Planning and Zoning Commission chair.



Discussion and Possible Action

Meeting Date: June 12, 2023
AGENDA DOCUMENTATION
ITEM 14.2

TO: TOWN OF DOLORES MAYOR & TRUSTEES

**FROM: KEN CHARLES
TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING ADOPTING THE
FLANDERS PARK CONCEPTUAL PLAN**

PURPOSE AND BACKGROUND

The town hired Linda Robinson Studio to develop a conceptual plan for Flanders Park in 2022. Linda worked with the Parks Commission, GGHS, the community, and the architect working on the Flanders restroom. The conceptual plan was completed in August of 2022 but never formally adopted. The Parks Committee worked with LR Studios in February and March of 2022. The public was made aware of the plan and were supportive. The final concept shows the Park without a town hall and returning the park to its original footprint. With the purchase of the 601 Central, this goal can be achieved. This resolution will formally accept the conceptual plan. Adopting and accepting the conceptual plan also provides support for grant applications for the demolition and asbestos abatement of 420 Central.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATIONS

It is the recommendation of the Town Manager that the mayor and trustees adopt the Flanders Park Master Plan.

**Town of Dolores
Resolution No R532
Series 2023**

A RESOLUTION ADOPTING A MASTER PLAN FOR FLANDERS PARK

WHEREAS, the use and enjoyment of Flanders Park is a matter of critical importance to the citizens of the Town of Dolores (the “Town”);

WHEREAS, the Board of Trustees has established the Parks Advisory Committee to advise the Board on the Town’s parks;

WHEREAS, the Board of Trustees has purchased property to move Town Hall to a new location with the intention that the current town hall structure in Flanders Parks be demolished which will increase the footprint of Flanders Park;

WHEREAS the town engaged the services of Linda Robinson Studio, LLC to create a conceptual plan for Flanders Park;

WHEREAS Linda Robinson Studio, working with the Parks Advisory Committee has created the Flanders Park Conceptual Plan attached hereto which reflects expansion of the Park following demolition of the existing town hall building site;

WHEREAS the Parks Advisory Committee recommends adoption of the plan; and,

WHEREAS the Board of Trustees finds that Flanders Park Conceptual Plan promotes the health, safety and welfare of the citizens of the Town of Dolores and reflects the vision of the public for the future of Flanders Park.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

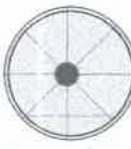
Section 1. The Town Board of Trustees hereby adopts the Flanders Park Conceptual Plan attached hereto which is intended to guide and inform future decisions concerning the use, maintenance and improvement of Flanders Park.

Passed, adopted and approved June 12, 2023.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Leigh Reeves

Attest: _____, Town Clerk Tammy Neely



Box Car Parking



Discussion and Possible Action

Meeting Date: June 12, 2023
AGENDA DOCUMENTATION
ITEM 14.3

TO: TOWN OF DOLORES MAYOR & TRUSTEES

**FROM: KEN CHARLES
TOWN MANAGER**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING REQUESTING
ASSISTANCE FROM CDPHE FOR THE TARGETED BROWNFIELDS ASSESSMENT.**

PURPOSE AND BACKGROUND

While researching the demolition process for 420 Central I made contacts with the CDPHE-Hazardous Materials & Hazardous Waste Division. This division is one the town would be required to work with, acquire permits from, and eventually approval for the asbestos abatement process. One of the services they provide is this targeted brownfields assistance program that will provide an environmental consultant firm they have on retainer to perform the analysis of townhall and develop an RFP that we can use to seek vendors and a cost estimate. This state division also has up to \$250,000 in grant funds to perform the actual abatement.

The attached application is the initial step in moving forward. If successful, the town will be provided with a reliable analysis of the extent of the asbestos and a cost estimate, which the town can then seek funding for the abatement.

FISCAL IMPACT

There is no required match for this program that I am aware of at this time.

RECOMMENDATIONS

It is the recommendation of the Town Manager that the mayor and trustees approve the request to CDPHE for Brownfields Targeted Assessment assistance.

**Town of Dolores
Resolution No R533
Series 2023**

**A RESOLUTION APPROVING A GRANT APPLICATION FOR THE COLORADO
DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT
TARGETED BROWNFIELDS ASSESSMENT PROGRAM**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado.

WHEREAS, the current town hall structure is nearing the end of its useful life and requires significant costs of maintenance and repair. The occupancy of the current structure is at capacity and is not suitable for future expansion as the Town of Dolores grows.

WHEREAS, the footprint of the current town hall structure takes up a significant area of Flanders Park. Flanders Park is a central feature of the Town of Dolores and is highly valued by the community and citizens. Demand for the use of Flanders Park often exceeds its capacity during community events. The demand for outdoor venue space for special events that benefit the Town of Dolores has increased.

WHEREAS the Town has purchased a property and office building at 601 Central in Dolores, Colorado for a new Town Hall.

WHEREAS the Town intends to demolish the existing Town Hall building, which will increase the footprint of Flanders Park. Freeing this space in Flanders Park will give the community a prominent "town square" feature between Railroad and Central.

WHEREAS the existing Town Hall building is contaminated with asbestos which requires remediation in addition to the cost of demolition.

WHEREAS the \$100,000 set aside from a Colorado Department of Local Affairs Grant for demolition is inadequate to cover the cost of both asbestos remediation and the cost of demolition.

WHEREAS the Town has the opportunity to apply for a grant with the Colorado Department of Public Health and Environment Targeted Brownfields Assessment program to help with the cost of assessment for asbestos remediation.

WHEREAS and the Board of Trustees supports the application of a grant from Colorado Department of Public Health and Environment Targeted Brownfields Assessment and Voluntary Cleanup program in the application form attached hereto.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR
THE TOWN OF DOLORES, COLORADO:**

Section 1. The Board of Trustees authorizes the Town Manager to take such action as

may be necessary to apply for a Colorado Department of Public Health and Environment Targeted Brownfields Assessment and Voluntary Cleanup grant to fund a portion of the asbestos assessment and remediation project described in the application attached hereto.

Section 2. The Mayor, Town Manager, Town Clerk, and staff are hereby authorized and directed to execute all documents and do all other things necessary on behalf of the Town to apply for and facilitate the grant application.

Section 3. The Board of Trustees agrees to consider procurement of matching funds as required by the grant program if awarded.

Section 4. All action heretofore taken in furtherance of the purposes of the Grant and project are hereby ratified and confirmed.

Section 5. This Resolution shall be in full force and effect from and after the date of its passage and approval.

INTRODUCED, READ, AND PASSED AS A RESOLUTION AT THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES HELD ON JUNE 12, 2023, AT WHICH A QUORUM WAS PRESENT.

ADOPTED by the Board of Trustees of the Town of Dolores, Colorado, June 12, 2023

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Leigh Reeves

Attest: _____, Town Clerk Tammy Neely

**Colorado Department of Public Health and Environment
Targeted Brownfields Assessment Application**

*Town of Dolores, Colorado
June 2023*

Link to CDPHE [Application guidelines for targeted Brownfields assessment or voluntary cleanup assistance](#)

1. Contact Person

- Name: Ken Charles
- Telephone number: 970 759 0016-C or 970 882 7720 x 4 O
- Fax Number:
- Postal address: PO Box 630 Dolores, CO, 81323
- E-mail address: manager@townofdolores.com

2. Site/Project location

- Site name: Town of Dolores
- Site address: 420 Central Avenue, Dolores, CO 81323
- Total site acreage: Building 5,500 SF
- If available, **provide a map** of the site (preferably its latitudinal and longitudinal location on a USGS topographical quadrangle map): See attached map
- Amount of delinquent property taxes (if any): \$0
- Assessed value of the property: 2022 Actual Value: \$50,950

3. Site History and Current Status

- Briefly describe the known past and current uses of the site.

The facility was originally built by the town as a fire station in the 1950s. The town jail was also located in the building. When the fire department became a fire district, the building became Dolores town hall, the Dolores Library. In time the library moved, and the town expanded its offices to occupy the entire building, which is the current situation.

The Town of Dolores has purchased a new site for the town hall and the desire is to remove the building and reclaim the site as part of Flanders Park.

- Describe local/state/federal regulatory involvement at the site (e.g., whether CDPHE or EPA has already invested funds in the property or if there is an ongoing or planned state/federal enforcement action at the site). Information should include whether or not there has ever been a response action taken at the site either under CERCLA or RCRA.

There has been no involvement with EPHE or EPA nor any enforcement action.

**Colorado Department of Public Health and Environment
Targeted Brownfields Assessment Application**

***Town of Dolores, Colorado
June 2023***

- Describe environmental conditions, including level and type of contamination (if known) and a summary of any known past environmental investigations. Summarize past and present developer interest.

We believe there is asbestos of some level in the building. Contract Environmental Services, Inc. performed an analysis in 2022 that showed asbestos present in several places. We are seeking a second and more thorough analysis.

- Describe past, current, and future ownership status. If property is not owned by applicant, describe how applicant anticipates obtaining access to property in order to conduct assessment activities.

The Town of Dolores owns the property. The Town of Dolores plans to retain ownership of the property and manage the future public park.

4. Project Period and Budget

- State the desired project completion time period and schedule.
Environmental analysis: 12-2023
Demolition of facility: 2024
- Provide a budget page showing a breakdown of assessment activities and estimated costs.

The town does not yet have estimates. As part of the analysis, we hope to have a better understanding of the abatement and demolition costs.

5. Assurance of Future Redevelopment of the Site

- Describe how the site ownership will be controlled (i.e., publicly owned either directly by a municipality or through a quasi-public entity, such as a community development corporation). Privately owned sites need to provide a substantial public benefit or a clear means of how CDPHE expenditures will be recouped either through an agreement or lien. Describe the roles of all other key stakeholders in the project (i.e., community organizations, state involvement, city involvement, etc.).

The town hall facility is located in the historic Flanders Park. It has been the community's desire to remove the town hall and return Flanders Park to its original footprint, which is a full square block located in the center of town. Flanders Park is the town square of the town. In 2021-2022 the town undertook a master plan for Flanders Park. The Parks committee recommended that the master plan be adopted, which the town board approved in 2022. A map of the plan is attached, and it shows the park without the facility.

Colorado Department of Public Health and Environment
Targeted Brownfields Assessment Application

Town of Dolores, Colorado
June 2023

- Describe efforts directed towards community involvement (i.e., is the community aware of the project, and do they support the proposed redevelopment?). If the community is not aware of the project, what are the plans to involve the community?

At regularly scheduled meetings the Parks committee discussed the master plan in public meetings and the town board adopted the plan at a public meeting.

Identify cleanup-funding sources (i.e., direct or leveraging of funds and availability of financial incentives such as TIF's).

We hope to apply to CDPHE for funds to perform the abatement. The town has \$100,000 available for demolition.

- Describe redevelopment plans (i.e., the desired future use of the site, the likelihood of redevelopment, and how the site fits within overall redevelopment plans).

As mentioned, the site would be redeveloped into Flanders Park. We envision a plaza and gazebo where town hall is presently located. In addition, CDOT has awarded a \$165,000 downtown revitalization grant to build a public restroom, public drinking water source and bike repair station in Flanders Park.

- List any commitments in place that provide evidence that this brownfields or voluntary cleanup site will be cleaned up and redeveloped, and is capable of becoming an operating business that provides jobs for the community or will become an asset to the community.

The town has funds budgeted for demolition and has an adopted master plan for the park.

Benefits

- Explain how site revitalization will serve to spur further beneficial activities at nearby locations.

As mentioned, the site is located in the center of the business district. By removing the town hall, it will eliminate a visual barrier to our Main Street. Reclaiming and redeveloping the site into a part of Flanders Park has been supported by adjacent businesses. They foresee an increase in public use of the park with the town hall removed and with the addition of a public restroom. There are vacant business properties adjacent to the park. We hope by removing the facility and reclaiming

The land as part of the park will promote the development of these commercial properties.

**Colorado Department of Public Health and Environment
Targeted Brownfields Assessment Application**

***Town of Dolores, Colorado
June 2023***

- Describe how site redevelopment will benefit the community.

Flanders Park is the town square. It is in the heart of the town's business district. The park is used for festivals, for the weekly Farmers Market, for formal and informal gatherings and for picnickers. Removing the town hall and redeveloping the site as part of the park will be a large benefit by providing a desirable public space. This would fulfil the desire of the community to make the park as it once was.

- State whether a direct health environmental threat will be mitigated.
No direct health environmental threat.

**Town of Dolores
Resolution No R534
SERIES 2023**

**A RESOLUTION APPROVING A CONTRACT WITH SAGE MESSAGING LLC TO
PROVIDE CONTRACT PLANNING SERVICES**

WHEREAS the Town of Dolores has adopted a master plan for Joe Rowell Park; and,

WHEREAS the Town of Dolores has the opportunity to apply for a Great Outdoors Colorado Opportunities (GOCO) grant to plan for and implement components of the improvements and additions to the Park as set forth in the master plan; and,

WHEREAS, the Town of Dolores has determined that that the assistance of a professional grant writing consultant is necessary to apply for the GOCO grant ; and,

WHEREAS, the Town of Dolores determines that Sage Messaging LLC has the best value suited to the Town's situation and purposes; and,

WHEREAS, the proposed contract for services between the Town of Dolores and Sage Messaging LLC is attached hereto as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT:

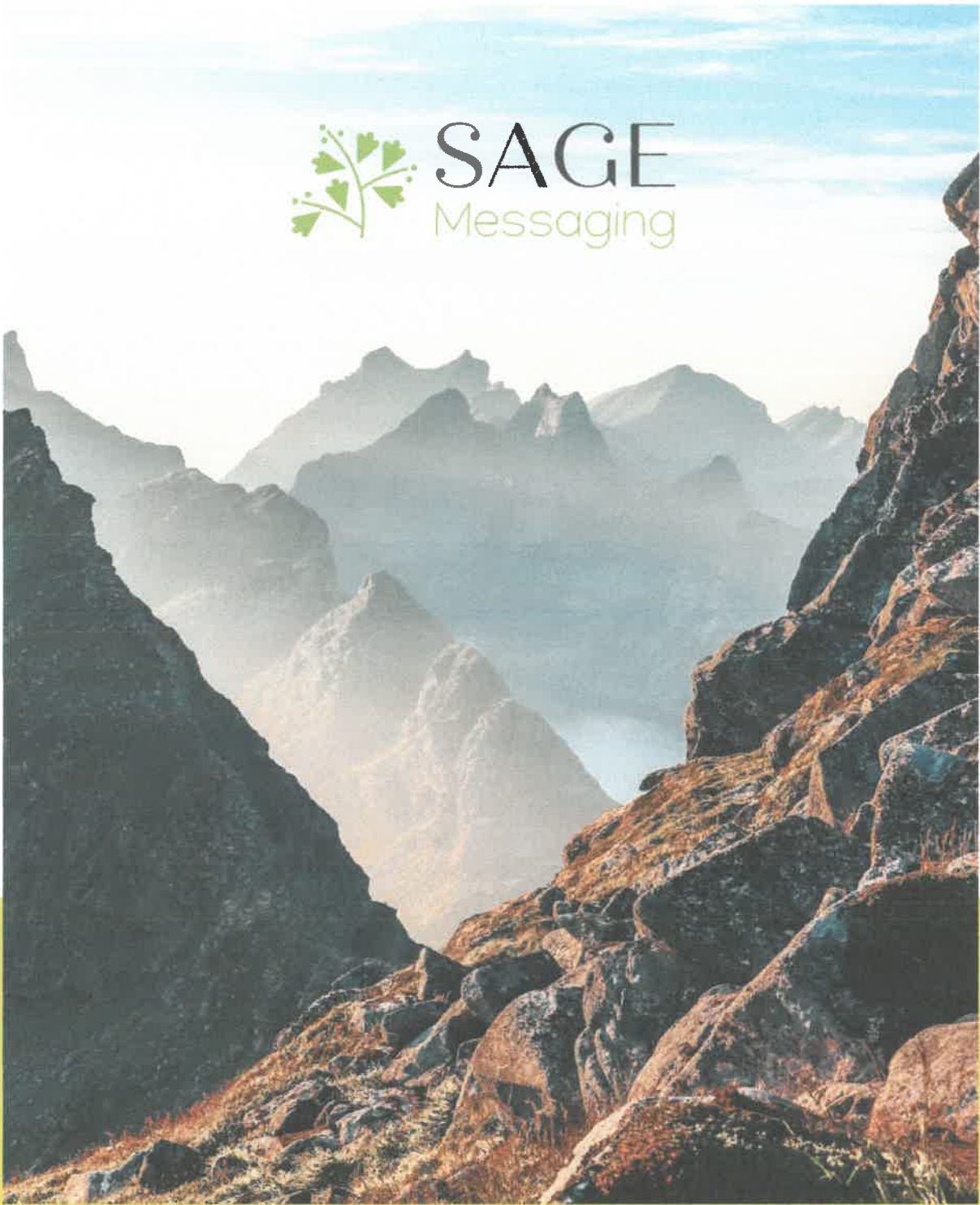
Section 1. The Town Board of Trustees hereby approve the employment of Sage Messaging LLC as an independent contractor to assist with applying for a GOCO grant to fund improvements to Joe Rowell Park.

Section 2. The Town Board of Trustees awards the contract to Sage Messaging LLC and approves the contract for services attached hereto as Exhibit 1.

Section 3. The Town Board of Trustees authorizes the Town Manager to execute the contract on behalf of the Town.

Section 4. The Town authorizes the expenditure of up to \$_____ per year for the services of the grant writer.

Section 5. This resolution shall become effective immediately upon its adoption by the Board of Trustees.



Grant Writing Contract

This Grant Writing Contract (hereby referred to as the "Contract") is entered on June 2, 2023 between

The Town of Dolores (hereby referred to as the "Client")

and

Emily Spahn (hereby referred to as the "Sage Messaging").

The Client and Sage Messaging shall be collectively referred to as "Parties" and individually as "Party".

The Client wishes to engage Sage Messaging in graphic designing, copy writing, and other marketing services, as elaborated in this Contract.

The Parties hereby agree to the below terms and conditions:

Terms of the Contract

1. Scope of Work

Sage Messaging agrees to provide the following services:

- Collaborating with the Client to gather necessary information and supporting documents.
 - Composing, editing, and proofreading grant proposals.
 - Reviewing and revising grant proposals based on feedback from the Client.
 - Conducting follow-up activities related to grant submissions, as required.
 - Providing general guidance and advice on the grant application process.
-

2. Term

Sage Messaging and the Client shall agree upon a project timeline, including specific deliverable deadlines, upon signing this Contract. Both parties will make reasonable efforts to adhere to the agreed-upon timeline, taking into account unforeseen circumstances that may arise during the project.

3. Deliverables

The expected range for this project is between 80-100 hours to complete the following:

1. Sage Messaging agrees to provide grant writing services to the Client for the purpose of applying for the "Great Outdoors Colorado Community Impact" Grant (the "Grant") in accordance with the guidelines and requirements set forth by Great Outdoors Colorado (GOCO).
2. Sage Messaging will submit the completed grant proposal to the Client for review and approval before submitting it to GOCO. The Grant Writer will make reasonable revisions based on the Client's feedback, ensuring the proposal meets the Client's expectations and adheres to GOCO's guidelines.
3. Sage Messaging will provide assistance in any follow-up communications or additional information requests from GOCO during the evaluation process.

4. Payment Policy

1. Sage Messaging's fee for grant writing services is \$75 per hour. The Client agrees to pay Sage Messaging for all hours worked on the project. Sage Messaging will maintain accurate records of the time spent on the grant writing services and provide the Client with an itemized invoice.
2. All balances shall be due upon completion of the work or receipt of the invoice. Invoices shall be delivered regularly and are due upon receipt.
3. If the scope of work gets modified during the project's completion, additional costs shall be added to the final amount.

5. Confidentiality

All confidential information that is communicated to and obtained by Sage Messaging from the Client in connection with performing the scope of services under this Contract shall be held by Sage Messaging in full trust. At no time will Sage Messaging use any confidential information obtained through conducting this service contract either directly or indirectly, for personal benefit, or disclose or communicate such information in any

manner to any third party. This provision shall continue to be effective after the termination of this Contract.

6. Cancellation

1. This Contract may be canceled/terminated by either Party submitting a written notice to the other Party or may immediately be canceled under the following circumstances:
 - a. If there is a failure to make a required payment when due
 - b. In the event of bankruptcy by either Party
 - c. The failure to make available or deliver the services in the time and manner as described in this Contract.
2. Upon termination of this Contract, Sage Messaging shall cease reproducing, advertising, marketing, and distributing any material or information pertaining to the Client immediately.

7. Limitation of Liability

Under no circumstances shall either Party be liable to the other Party or any third party for any damages or any special, indirect, or consequential damages, that might result from any part of this Contract such as, but not limited to, loss of profit, revenue, or failure in the delivery of services.

8. Independent Contractor

Sage Messaging shall be retained as an independent contractor. Sage Messaging shall be fully responsible for payment of its income taxes on all compensation earned under this Contract. The Client shall not withhold or pay any taxes on behalf of Sage Messaging. Sage Messaging understands that they will not be entitled to any added employee benefits that Client provides for its employees generally or to any statutory employment benefits, including without limitation worker's compensation or unemployment insurance.

9. Indemnification

The Parties each agree to indemnify and hold harmless the other Party, its respective affiliates, employees, and permitted successors. Assigns against any losses, claims, damages, penalties, liabilities, punitive damages, expenses, reasonable legal fees of whatsoever kind or amount, which result from the negligence of or breach of this Contract by the indemnifying Party; its respective affiliate or successors and any assign that occurs in connection with this Contract. This section remains in full force and effect even after the termination of the

Contract.

10. Representation and Warranties

1. Sage Messaging represents and warrants that it has the right to enter into and perform this Contract.
2. Sage Messaging further represents and warrants that it is the rightful owner; and therefore has the right to utilize and distribute the designs created for the Client.
3. Sage Messaging warrants to take full responsibility and repay associated damages if it uses any third party's existing intellectual property.
4. Sage Messaging warrants it shall adhere to the requested deadline and comply in any other manner by which the Client's requirements shall be fulfilled.

11. Ownership of Rights

The Client continues to own any and all proprietary information it shares with Sage Messaging during the term of this Contract. Sage Messaging has no rights to this proprietary information and may not use it except to complete the graphic design, copywriting, and marketing services. Upon completion of the Contract, the Client will own the final Sage Messaging deliverables.

12. Miscellaneous

Assignability: Neither Party may assign this Contract or the rights and obligations thereunder to any third party without the prior express written approval of the other Party which shall not be unreasonably withheld.

1. **Notices:** Any notice required to be given to the Client shall be delivered by certified mail, personal delivery, or overnight delivery paid for by the Company.
 2. **Force Majeure:** Neither Party shall be liable for any failure in performance of the obligation under this Contract due to cause beyond that Party's reasonable control (including and not limited to any pandemic, fire, strike, act or order of public authority, and other acts of God) during the pendency of such event.
 3. **Modification:** No modification of this Contract shall be made unless in writing, signed by both parties.
 4. **Severability:** If any term, clause, or provision hereof is held invalid or unenforceable by a court of competent jurisdiction, all other terms will remain in full force and effect until the termination.
 5. **Governing Law and Jurisdiction:** If the disputes are not resolved by arbitration, the parties agree to resolve disputes through litigation in accordance with the laws of Colorado.
 6. **Legal and Binding Contract:** This Contract is legal and binding between the Parties as stated above.
-

This Contract may be entered into and is legal and binding in Montezuma County, Colorado. The Parties each represent that they have the authority to enter into this Contract.

7. **Entire Agreement:** This Contract constitutes the entire understanding of the Parties, and revokes and supersedes all prior Contracts between the Parties and is intended as a final expression of their Contract. It shall not be modified or amended except in writing signed by the Parties hereto and specifically referring to this Contract. This Contract shall take precedence over any other documents which may conflict with this Contract.
-



Discussion and Possible Action

Meeting Date: June 12, 2023
AGENDA DOCUMENTATION
ITEM 14.5

TO: TOWN OF DOLORES MAYOR & TRUSTEES

**FROM: KEN CHARLES
TOWN MANAGER**

SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING HIRING DINARDO MANAGEMENT GROUP AS AN OWNER'S REPRESENTATIVE TO HELP MANAGE THE DEMOLITION AND ASBESTOS ABATEMENT OF 420 CENTRAL AVENUE.

PURPOSE AND BACKGROUND

While researching the steps to manage the demolition of 420 Central Avenue I was advised to acquire the services of a professional firm to work with the town to manage the process. Subsequently, I contacted DiNardo. There are state and federal permitting processes, working with the state agencies that includes CDPHE and Air Quality. Also, the entire process of hiring the construction company and managing that contract requires a certain level of experience that we do not have nor the time. I am thinking about this as acquiring the services of an engineer for our water project. In this case SGM. Besides the design work that they provide, they manage all of the bidding, construction contracting, permitting, work with the appropriate state agencies and approve pay requests. DiNardo would provide similar services.

This is a sole source procurement.

FISCAL IMPACT

The proposal estimates a cost of \$7,000 to \$8,000. There are unknowns in a process that includes asbestos abatement. To be safe we will expect a cost of \$10,000. I checked with the Department of Local Affairs as to whether this is an eligible expense and received an affirmative answer. The town has set aside \$100,000 out of the DOLA grant for demolition.

RECOMMENDATIONS

It is the recommendation of the Town Manager that the mayor and trustees approve of proceeding with hiring the DiNardo Management Group to provide services to help manage the demolition and environmental work of 420 Central Avenue.

The DiNardo Management Group

Owners Representative

Project Management

Business Consulting

April 10, 2023

Ken Charles

Dolores Town Manager

RE: Dolores Town Hall consulting proposal

Mr. Charles.

In response to your request, DMG is pleased to submit this proposal to provide general consulting and owner-representative services to assist you with your project.

DMG is an owners representative consulting firm specializing in environmental remediation, utility decommission / relocation, demolition, and all the support tasks that are include in the life cycle of decommissioning a property for both public and private clients. We have been in business for 23 years and have managed projects ranging from large hospital demolitions to single-small buildings.

Our approach is to separate projects into four distinct and unique phases (reference attachment) that help clients manage projects through due diligence, project development, contracting, and project management to reduce risk, ensure all tasks are identified and completed correctly, ensure prequalification of the professional engineers, abatement and demolition contractors required, and the project is managed to ensure budget attainment with little to no change orders. We co-venture with our client's organization to develop our scope of work depending on their existing resources, skill, needs and wants.

From the little information provided, I understand the scope of work to be the abatement and demolition of the Dolores Town Hall building. Assuming this is correct, I propose we perform a complete due diligence study to include the following.

Review and analysis of all existing documents and drawing to include.

- a. Building drawings and prints.

- b. Site-specific civil utility drawing – Alta survey if available.
- c. Phase I Environmental survey.
- d. Asbestos building inspection survey.
- e. Historical documents.
- f. Any other relevant documents.

DMG will provide you with a summary report to include,

- a. A summary report on the due diligence of existing documents, along with comments and required action items for the scope of work.
- b. An outline of the full scope of work that will be required to include but not limited to site decommission, permitting, 3rd party oversight, inspections, regulatory compliance, professional service fees, asbestos removal, demolition, and site stabilization.
- c. A Level 1 detailed scored budget, including contingencies. DMG shall resource existing DMG pre-qualified demolition and abatement contracts for due diligence costing.
- d. (Reference fee schedule)

If my assessment of the scope of work is correct, it would only require around 35 to 40 hours to complete. As a result of the due diligence, we can estimate the additional fees to prepare documents for bidding, select contractors, contracting, and project management.

Please take a few moments to look over our website at www.dinardogroup.com. It will provide you with a complete list of our services and some projects we have managed. It is outdated but should be sufficient.

I'm very happy that Mike Scholl recommended me as we have worked through a lot of unique and challenging projects. I can't think of a better reference.

I hope this letter provides you with the information you seek, and I look forward to speaking to you soon.

Respectfully Submitted

Stephen P. DiNardo

The DiNardo Management Group

Project Management
Business Consulting
Owners Representative

3733 South Ensenada Street
Aurora, CO 80013
(303) 478-6203 Cell
www.dinardogroup.com
spdinarado@comcast.net

2023 Rate Sheet

Professional Consulting Services:

These rates apply to task specific engagements: Business Analysis, Quality Management Consulting/Audits, Economic/Cost Modeling, Due Diligence Briefs, 3rd Party Oversight, and/or any Time and Materials agreement.

| TITLE CLASSIFICATION | RATE (\$) HOUR | % MARKUP |
|------------------------------|---|---------------|
| Project Director / Principal | \$185 to \$220 | N/A |
| Associate Consultant | \$155 to \$185 | N/A |
| Associate Professional | Professional Billed Rate | 15% |
| Clerical and Administrative | \$75 to \$1125 | N/A |
| Travel and Lodging | Invoiced Amount | 15% |
| Vehicle Expense | \$0.59 per mile plus tolls (when applied) | 15% on tolls. |
| Office Expenses | Invoiced Amount | 15% |

- Subject to adjustment during the contract renewal period
- Rate determination is based on hours required.

Project Management and Owners Representative Services:

These rates apply to project specific engagements: Project Management, Owners Representative, Construction Management, Quality Management Oversight, Regulatory Reporting and/or any fixed rated agreement.

| TITLE CLASSIFICATION | RATE (\$) HOUR | % MARKUP |
|------------------------------|---|--------------|
| Project Director / Principal | \$185 to \$220 | N/A |
| Associate Consultant | \$155 to \$185 | N/A |
| Associate Professional | Professional Billed Rate | 15% |
| Construction Management Fee | Contractors Billing | 5% |
| Clerical and Administrative | \$75 to \$125 | N/A |
| Travel and Lodging | Invoiced Amount | 15% |
| Vehicle Expense | \$0.59 per mile plus tolls (when applied) | 15% on Tolls |
| Office Expenses | Invoiced Amount | 15% |

- Subject to adjustment during the contract renewal period
- Rate determination is based on hours required.

Fixed Contract Agreements:

80% of all DMG agreements are negotiated deals based on the specific needs of the client's project.

General Conditions:

- Invoices are submitted at the end of each calendar month and/or at the completion of a scope of work.
- Billing Terms are "Due upon Receipt" or "Net 10 days".
- DMG does not accept "Paid when Paid" terms unless specifically agreed to in contract documents.
- New clients are subject to a one-time retainer's fee.

Di Nardo Management Group Project Planning Process

LEVEL 1: DUE DILIGENCE - SWOT ANALYSIS - RISK ASSESSMENTS

Environmental building assessment
Sub surface environmental assessment
Alta Survey, site drawing assessment
Existing utility assessment
Historical assessment
Insurance assessment
Site management assessment
Existing documents analysis
Clients consultants and internal resources assessment
Develop Level 1 Budgets and time lines



Budget, Schedule
and Economic
Model
Version 1.0

1st Decision Crisis
Budget Grade Low



LEVEL 2: PROJECT DEVELOPMENT - PLANNING - COSTING

Develop Level 2 project goals and objectives
Estimate scope and costs for utility decommission
Estimate scope and cost for utility requirements and upgrade
Develop demolition / abatement / civil scope of work
Develop pre-qualification guidelines for contractors / engineers / consultants
Conduct pre-qualification and professional service bidding
Community memorandums and requirements
Develop Level 2 Budgets and time lines
Clients consultants and internal resources assessment



Budget, Schedule,
and Economic
Model
Version 2.0

2nd Decision Crisis
Budget Grade Medium



LEVEL 3 VALUE ENGINEERING - CONTRACTS AND AGREEMENTS

Finalize Project Goals and Objectives
Forecast income on salvage and / asset liquidation
Develop Environmental Technical Specifications for Contracts
Develop Demolition Technical Specification for Contracts
Develop Site Work Technical Specification for Contracts
Develop Final Contracts and Insurance Requirements
Conduct contractor bidding
Value Engineering Process
Develop Level 3 Budgets and time lines
Clients consultants and internal resources assessment



Budgets,
Schedule, and
Economic Model
Version 3.0

3rd Decision Crisis
Budget Grade High



LEVEL 4 PROJECT MANAGEMENT

Initiate Final Contracts
Commence Utility Decommission
Commence New Utility Construction
Liquidate assets
Commence Environmental Abatement
Site Stabilization



Budget,
Schedule, and
Economic Model
Version 4.0

Process and
Procedures
Project Management
Project Reporting