



# TOWN BOARD OF TRUSTEES MEETING AGENDA

June 10, 2024 at 6:30 PM

601 Central Avenue Dolores Colorado

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If you wish to attend virtually, please visit the town website under the government tab for the zoom link: <https://townofdolores.colorado.gov>

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1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

a. Mayor Chris Holkestad

Trustee Kalin Grigg

Trustee Sheila Wheeler

Trustee Mark Youngquist

Trustee Chris Curry

Trustee Linnea Peterson

Trustee Marie Roan

4. **Action/Approval of the Agenda**

5. **Identification of Actual or Perceived Conflicts of Interest**

6. **Action/Approval of the Consent Agenda**

*The consent agenda is intended to allow the board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a board member requests an item to be removed from the consent agenda and considered separately. Items removed from the consent agenda will be considered under specific agenda item numbers.*

[a.](#) Minutes for the meetings of May 13th, 2024 and May 28th, 2024

[b.](#) Accounts Payable

7. **Removed Consent Agenda Items**

8. **Citizens to Address the Board**

***This is an opportunity for citizens to address the board at this time or during a public hearing. Each person will have 5 minutes. The town board encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link), or by submitting your comments, via email, to the town clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated board meeting.***

**9. Staff Reports/Presentations**

***(For the record the town clerk, building official, and public works have submitted reports to the packet, if not scheduled).***

- a.** Manager's Report: Leigh Reeves
- b.** Sheriff's Report: Steve Nowlin
- c.** Attorney's Report Jon Kelly
- d.** Building Official David Doudy
- e.** Treasurer's Report: Heather Robertson

**10. Trustees Reports and Actions (5 Minutes)**

Montezuma County Commissioner Jim Candelaria

Mayor Chris Holkestad

Trustee Mark Youngquist

Trustee Linnea Peterson

Trustee Sheila Wheeler

Trustee Marie Roan

Trustee Kalin Grigg

Trustee Chris Curry

**11. Administrative Business**

- a.** Discussion Community Center: Sarah Vass

**12. Public Hearings**

- a.** Discussion/Public Hearing: Ordinance 574 Series 2024 second and final reding amending the terms of the Planning and Zoning Commissioner's.
- b.** Discussion/Public Hearing of Ordinance 575 Series 2024 second and final reading amending section 9.12.040 of Title 9 of the Dolores Municipal Code pertaining to Public Consumption of Alcoholic Beverages.

- c. Discussion/Public Hearing of Ordinance 576 Series 2024 second and final reading amending Chapter 2 of the Dolores Municipal Code pertaining to the Town Manager.

**13. Action/Approval Ordinance/Resolutions**

- a. First Reading of Ordinance 577 Series 2024 amending title 13 of the Dolores Municipal Code pertaining to separate water and sewer line.
- b. Action/Approval Resolution R603 Series 2024 approving an Intergovernmental Agreement (IGA) with Montezuma County to cost share for road maintenance.
- c. Resolution 599 Series 2024 amending the fee schedule for the Dolores Community Center. Proposed updates attached.

**14. Board/Commissions**

- a. Parks/Playground Advisory Committee
- b. Planning and Zoning Committee
- c. Minutes on the June 3rd, 2024 meeting.

**15. Outside Organizations**

**16. Upcoming Board, Committee and Special Group Meetings**

- a. ISO Emergency Training: Time and Date to be determined
- b. Town Board Retreat: Venue, time, and date to be determined.
- c. Planning and Zoning Committee meeting: Dolores Town Hall July 2nd, 2024.
- d. Parks?Playground Advisory Committee meeting: Dolores Town Hall July 11th, 2024.
- e. Trustees Board Workshop/Meeting: Dolores Town Hall, workshop beginning at 5:30 p.m. and Town meeting at 6:30 p.m.
- f. Community Center meetings will be the 4th Tuesday of the month at 6:00 p.m. The next scheduled meeting will be June 25th, 2024 at 6:00 p.m.

**17. Adjournment**



# TOWN BOARD OF TRUSTEES MEETING MAY 13, 2024, MINUTES

May 13, 2024, at 5:30 PM

Town Hall – 420 Central Avenue

If you wish to attend virtually, please visit the town website under the government tab for the zoom link: <https://townofdolores.colorado.gov>

**1. Workshop 5:30 p.m.**

- a. Presentation to the Board on the Sunshine Act to the new and current Board members by CIRSA Attorney Sam Light.

**2. Call to Order:** Mayor Holkestad called the regular meeting to order at 6:40 p.m.

**3. Pledge of Allegiance**

**4. Roll Call:** Board Members present were, Mayor Chris Holkestad, Trustees; Kalin Grigg, Sheila Wheeler, Mark Youngquist, Linnea Peterson, Marie Roan, and Chris Curry.

**5. Action/Approval of the Agenda:** *Trustee Youngquist moved to approve the agenda, seconded by Trustee Curry. The motion was approved unanimously.*

**6. Identification of Actual or Perceived Conflicts of Interest:** No conflicts were identified

**7. Citizens to Address the Board**

*This is an opportunity for citizens to address the board at this time or during a public hearing. Each person will have 5 minutes. The town board encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link), or by submitting your comments, via email, to the town clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated board meeting.*

**A. Mike Sawyer,** Dolores Colorado requested that the Board be more proactive. He also provided a booklet of the constitutional amendments.

**8. Action/Approval of the Consent Agenda**

*The consent agenda is intended to allow the board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these*

**items unless a board member requests an item to be removed from the consent agenda and considered separately. Items removed from the consent agenda will be considered under specific agenda item numbers.**

- a. **Special event** permit application for Riverfest sponsored by the Greater Dolores Action. Sheriff Steve Nowlin approved the license.

**Trustee Youngquist moved to approve the consent agenda, seconded by Trustee Peterson. The motion was approved unanimously.**

**9. Removed Consent Agenda Items:** No items were removed.

**10. Staff Reports/Presentations**

**(For the record the town clerk, building official, and public works have submitted reports to the packet, if not scheduled).**

- a. **Sheriff Steve Nowlin** reported the calls for service for the month of April 2024. The towns bear proof trash containers were vandalized; this is currently under investigation. Nine vehicles were broken into. A juvenile is under investigation for the crimes. The sheriff expressed how important it is to take all valuables and lock your vehicles.

b. **Manager Leigh Reeves** updated the Board on the following:

- The old Town Hall demolition. CDPHE sent the demolition contract for signature. Staff will be moving forward to award the contract to a vendor.
- Shaw Solar has installed the solar system on the new town hall.
- The Community Center Advisory Board is currently re-working the contract and fee structure.
- The Riverside Park bear proof trash containers were thrown into the Dolores River. Public Works managed to retrieve them out of the river. This is under investigation by the Montezuma County Sheriff’s Department.
- One bid from Cruzan Construction in the amount of \$335k was received for the Flanders Park restroom construction. The grant is for \$165K, the town will need to fund the balance.
- The baseball field lights and timers will cost approximately \$39K as bid by Mathews Electric. Funding for the project is being sought for.
- The Employee Handbook will be evaluated.

c. **Attorney’s Report Jon Kelly**

d. **Treasurer Heather Robertson** gave the financial and sales tax reports for the month of April 2024.

e. **Montezuma County Commissioner Jim Candelaria** commented to the Board that the legislative session closed with 700 Bills introduced. One of the issues that came up was property taxes. He commented that there will be a lot of work for the Assessor's office. Bill # 24-004. New Vans came in for transportation, for citizens in the county it will be going to Dove Creek, Farmington, Durango. The landfill baler is out of service for now. It is hopes that it will be repaired soon.

**11. Trustees Reports and Actions (5 Minutes)**

**Trustees commenting:**

- Trustee Grigg mentioned a possible sign board for citizens to get information maybe at Flanders Park.
- Trustee Peterson requested a Board retreat and a budget workshop.

**12. Administrative Business**

**a. Appointments for Ex-Officio's**

Trustee Kalin Grigg will serve as Mayor Pro Tem

Trustee Curry and Trustee Peterson will be assigned to Planning and Zoning - 2nd Tuesday.

Trustee Roan is assigned to the Chamber of Commerce

Trustee Wheeler is assigned to the Library Board - 2nd Tuesday each month.

Manager Leigh Reeves will represent the Board for the School Board - 2nd Thursday each month.

Trustee Grigg is assigned to the Parks/Playground Advisory Committee - 2nd Thursday each month.

Trustee Youngquist is assigned to the Community Center.

**13. Public Hearings:** No hearings were scheduled.

**14. Action/Approval Ordinance/Resolutions**

- a. Resolution R587 Series 2024 Re-appointing Town Officials:** Municipal Judge, Town Attorney, Town Treasurer, Town Clerk, and Building Official. *Trustee Peterson moved to approved Town Officials, seconded by Trustee Grigg. The motion passed unanimously.*
- b. Resolution R588 Series 2024: Authorizing the Town Manager to donate the Dais from the old town hall to the Town of Rico Colorado.** This resolution allows the Town Manager to donate the old town hall dais. *Trustee Youngquist moved to donate the old Town Hall*

*dais to the town of Rico, seconded by Mayor Holkestad. The motion was approved unanimously.*

- c. **Resolution R586 Series 2024:** Designating a public place for public notices in accordance with Colorado Sunshine Act of 1972. *Trustee Youngquist moved to approve the public place for notices to 601 Central Avenue (the new town hall), seconded by Trustee Wheeler. The motion was approved unanimously.*
- d. **Resolution R591 Series 2024:** Approving and Intergovernmental Agreement with the Montezuma County Clerk to maintain a ballot drop box at 601 Central Avenue. *Trustee Youngquist moved to approve the IGA, seconded by Trustee Peterson. The motion was approved unanimously.*
- e. **Resolution R589 Series 2024:** Appointing Leigh Reeves as Town Manager and approving the contract. *Trustee Youngquist move to approve Leigh Reeves as Town Manager, seconded by Trustee Peterson. The motion passed unanimously.*
- f. **Resolution R590 Series 2024:** Appointing Mayor Pro Tem, and Ex-Officio position and other representatives. *Trustee Peterson moved to approve resolution R590 Series 2024, seconded by Trustee Curry. The motion was passed unanimously.*
- g. This is a place holder in case the Trustees want to discuss the Town Manager position in an Executive Session. It is in accordance with: For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session.

**No executive session was required.**

**15. Board/Commissions**

- a. Parks/Playground Advisory Committee notes: Trustee Grigg reported to the Board.
- b. Planning and Zoning Committee: Written report was provided.

**16. Outside Organizations**

- a. Chamber of Commerce: No report was given.

**17. Upcoming Board, Committee and Special Group Meetings**

- a. Planning and Zoning - May 14th 6:30pm
- Offices closed on Memorial Day - May 27th.
- Board of Trustees Meeting - May 28th 6:30pm
- Community Center Advisory Board - June 3rd 6:00pm

**18. Adjournment:** Mayor Holkestad adjourned the meeting at 9:00 p.m.

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**Mayor Chris Holkestad**

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**Town Clerk Tammy Neely**





# TOWN OF DOLORES BOARD OF TRUSTEE MEETING MINUTES

May 28, 2024, at 6:30 PM  
601 Central Avenue Dolores Colorado

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If you wish to attend virtually, please visit the town website under the government tab for the zoom link: <https://townofdolores.colorado.gov>

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**1. Call to Order**

Mayor Holkestad called the meeting to order at 6:31 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT

Mayor Chris Holkestad

Trustee Kalin Grigg

Trustee Sheila Wheeler

Trustee Linnea Peterson

Trustee Marie Roan

Trustee Chris Curry

ABSENT

Trustee Mark Youngquist

**4. Action/Approval of the Agenda**

*Trustee Curry moved to approve the agenda, seconded by Trustee Wheeler. The motion passed unanimously.*

**5. Identification of Actual or Perceived Conflicts of Interest**

No conflicts were identified.

**6. Citizens to Address the Board**

*This is an opportunity for citizens to address the board at this time or during a public hearing. Each person will have 5 minutes. The town board encourages public comment by the following sources: live at the town hall, virtually via zoom (see the town website for the link),*

or by submitting your comments, via email, to the town clerk at [tammy@townofdoiores.com](mailto:tammy@townofdoiores.com) any time before the dated board meeting.

**Ted Holgate** business owner at 310 Railroad Avenue. Mr. Holgate discovered that his property was not zoned for residential and has tenants that currently reside there. He requested that the Board grant 6 months before the premises will need to be vacated by the tenants. The board granted 6 months.

**7. Staff Reports/Presentations**

*(For the record the town clerk, building official, and public works have submitted reports to the packet, if not scheduled).*

a. **Manager’s Report:** Leigh Reeves reported on the following:

Old Town Hall: Asbestos and demolition will begin June 10th and take 4-6 weeks.

Planning and Zoning: Variance setback was approved. Elizabeth Garvin will give a presentation at the June 10th Board meeting.

Community Center: A contract for janitorial services at the Community Center with Wagner Industrial Services was initiated. It takes a minimum of \$36k for the Community Center expenses.

Flanders Park Restrooms: A bid was received from Cruzan Construction. There were some cuts that needed to be made to reduce expenses as in heated sidewalks and an onsite project manager saving \$40K.

Joe Rowell Park: A emergency electrical repair must be made that will cost approximately \$40K. A new electrical panel will be installed for lighting for the entire park. Included will be a metal housing installed (donated by Empire Electric). This will support festivals, food trucks, and timers for the softball fields.

A resolution has been created to send to the Montezuma County Commission in opposition to the BioChar facility to be located at the old Ironwood location.

b. **Attorney’s Report** Jon Kelly followed up on the presentation of CIRSA by Sam Light. He reiterated the importance of the Board conducting meetings.

c. **Treasurer’s Report:** Heather Robertson

No report was given.

**8. Trustees Reports and Actions (5 Minutes)**

a. Montezuma County Commissioner Jim Candelaria was unavailable for comments.

**Mayor Holkestad** suggested a logo contest for a new Town logo. He inquired about a Board retreat and suggested to plan for the near future.

**Trustee Wheeler** questioned why the siren went off while there was a fire burning down river. She requested notice before siren tests are conducted again.

**Trustee Peterson** requested receiving the packet on a Tuesday so that Board members have time to review it before the meeting.

**9. Administrative Business:**

**10. Action/Approval Ordinance/Resolutions**

**a. Action/Approval R592 Series 2024** Confirming action taken May 13th, 2024, meeting of the Board of Trustees appointing a Town Manager and approving contract of employment.

*Trustee Peterson moved to approve Resolution R592 Series 2024, seconded by Mayor Holkestad. The motion was approved unanimously.*

**b. Action/Approval Resolution R593 Series 2024** opposing approval by the Montezuma County Commission of a High Impact Special Use Permit application for a proposed organic Biochar facility, submitted by Palaterra-USA, LLC; agent Rolfe Schwenninger, located at 27930 & 27736 Road T, Dolores Colorado.

*Trustee Peterson moved to approve Resolution R593 Series 2024, seconded by Trustee Curry. The motion was approved unanimously.*

**c. Action/Approval Resolution R594 Series 2024** amending delegation of Authority to the Town Manager to approve expenditures under \$10,000.00 and amending procurement policy.

*Trustee Grigg moved to approve Resolution 594 Series 2024, seconded by Trustee Curry. The motion was approved unanimously.*

**d. Action/Approval Resolution R595 Series 2024** awarding a contract to perform asbestos mitigation on the former Town Hall at 420 Central Avenue.

*Trustee Peterson moved to approve Resolution R595 Series 2024, seconded by Trustee Curry. The motion was approved unanimously.*

**e. Action/Approval Resolution R596 Series 2024** Awarding contract to perform demolition of the former Town Hall at 420 Central Avenue.

*Mayor Holkestad moved to approve demolition of the old town hall, seconded by Trustee Grigg. Motion passed unanimously.*

f. **Action/Approval** Resolution R597 Series 2024 awarding contract to construct a public restroom facility in Flanders Park.

***Trustee Grigg moved to approve a contract to construct, seconded by Trustee Curry. The motion was passed unanimously.***

g. **Acton/Approval** Resolution R598 Series 2024 awarding contract to Safebuilt

***Trustee Roan moved to approve resolution R598 Series 2024, seconded by Trustee Peterson. The motion was passed unanimously.***

h. **Action/Approval** Resolution R599 Series 2024 amending fee schedule for Dolores Community Center

***Trustee Roan moved to approve resolution R599 series 2024, seconded by Trustee Grigg. The motion passed unanimously.***

i. **Action/Approval** Resolution R600 Series 2024 exempting Seniors from an increase in the base rate for water and sewer services.

***Trustee Peterson moved to table Resolution R600 Series 2024 for further review, seconded by Trustee Curry. Motion passed unanimously.***

j. **Action/Approval** Resolution R601 Series 2024 awarding contract for janitorial services. (Community Center)

***Trustee Peterson moved to approve awarding the contract to Wagner Industries, for janitorial service at the Community Center, seconded by Trustee Roan. Motion passed unanimously.***

k. **Action/Approval** Resolution R602 Series 2024 awarding contract to repair lighting system in Joe Rowell Park

***Trustee Roan moved to approve resolution R602 Series 2024, funding for the Joe Rowell Park electrical repair, seconded by Trustee Peterson. Motion passed unanimously.***

l. **Possible Action/Approval** First reading of Ordinance 574 Series 2024 amending the terms of the Planning and Zoning Commissioners.

***Trustee Wheeler moved to approve the first reading of Ordinance 574 Series 2024, seconded by Trustee Curry. Motion passed unanimously.***

m. **Possible Action/Approval** First reading of Ordinance 575 Series 2024 amending section 9.12.040 of Title 9 of the Dolores Municipal Code pertaining to public consumption of alcoholic beverages.

***Trustee Curry moved to approve the first reading of Ordinance 575 Series 2024, seconded by Trustee Wheeler. Motion passed unanimously.***

- n. **Possible Action/Approval** First reading of Ordinance 576 Series 2024 amending Chapter 2 of the Dolores Municipal Code pertaining to the Town Manager.

***Trustee Roan moved to approve the first reading of Ordinance 576 Series 2024, seconded by Trustee Peterson. Motion carried unanimously.***

**11. Adjournment**

Mayor Holkestad adjourned the meeting at 8:45 p.m.

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Mayor Chris Holkestad

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Town Clerk Tammy Neely

TOWN OF DOLORES

Section 6, Item b.

Check Register  
 Reporting All Cash Accounts  
 From: 5/1/2024  
 To: 5/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28206		05/07/2024		ALSCO	4/4-4/25	VOID*	\$376.35	
28207		05/07/2024		AT&T MOBILITY	04282024	VOID*	\$193.94	
28208		05/07/2024		CAP ALLEN ENGINEERING	42524	VOID*	\$720.00	
28209		05/07/2024		CATERPILLAR FINANCIAL SERVICES COR	35330534-2	VOID*	\$1,904.10	
28228	*	05/07/2024	Voided	ALSCO	4/4-4/25	VOID*	\$376.35	
28229		05/07/2024	Voided	AT&T MOBILITY	04282024	VOID*	\$193.94	
28230		05/07/2024	Voided	CAP ALLEN ENGINEERING	42524	VOID*	\$720.00	
28231		05/07/2024	Voided	CATERPILLAR FINANCIAL SERVICES COR	35330534-2	VOID*	\$1,904.10	
28232		05/07/2024	Voided	CATERPILLAR FINANCIAL SERVICES COR	35330534	VOID*	\$1,765.60	
28233		05/07/2024		CITY OF CORTEZ	2024 CML DINNER		\$105.00	
28234		05/07/2024		BALLENTINE COMMUNICATIONS	40788		\$551.44	
28235		05/07/2024		ECONO SIGNS	10-989019		\$375.37	
28236		05/07/2024		HD SUPPLY FACILITIES MAINTENANCE	9225370817		\$89.05	
28237		05/07/2024		INTERMOUNTAIN FARMERS	102746547		\$3,100.11	
28238		05/07/2024		IMAGENET CONSULTING LLC	INV887954		\$98.44	
28239		05/07/2024		JON LEWIS KELLY, P.C.	APRIL 24		\$3,467.50	
28240		05/07/2024		LA PLATA COUNTY	4086		\$358.60	
28241		05/07/2024		PARTNERS IN PARTS	197-111418,516		\$173.31	
28242		05/07/2024		LEIGH REEVES	MILEAGE REIMBURSEMENT- LEIGH		\$344.38	
28243		05/07/2024		SLAVENS, INC.	3/27-4/21		\$811.73	
28244		05/07/2024		STONERWORKS & FINISHINGS LLC	9260		\$160.00	
28245		05/07/2024		STOTZ EQUIPMENT	P91207		\$33.98	
28246		05/07/2024		SOUTHWEST SIGNS AND GRAPHICS	INV-638		\$50.00	
28247		05/07/2024		UTILITY NOTIFICATION CENTER	224040434		\$23.22	
28248		05/07/2024		WASTE MANAGEMENT OF NM	0432546-4889-2		\$371.23	
28249		05/07/2024		WASTE MANAGEMENT OF NM	0432793-4889-0		\$289.26	
28250		05/10/2024		CATERPILLAR FINANCIAL SERVICES COR	35330534	VOID*	\$1,765.60	
28251		05/10/2024		CHIROPRACTIC HEALTH ALLIANCE	254		\$100.00	
28252		05/10/2024		THE DINARDO MANAGEMENT GROUP	TD-2407		\$5,272.50	
28253		05/10/2024		DOLORES GENERAL STORE	APRIL 24		\$153.42	

\* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Section 6, Item b.

Check Register  
 Reporting All Cash Accounts  
 From: 5/1/2024  
 To: 5/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28254		05/10/2024		EMEDCO, INC.	9356135807		\$115.51	
28255		05/10/2024		EMPIRE ELECTRIC ASSOCIATION	MARCH SOLAR		\$960.70	
28256		05/10/2024		EMPIRE ELECTRIC ASSOCIATION	MARCH GROUP		\$3,989.62	
28257		05/10/2024		EMPIRE ELECTRIC ASSOCIATION	MARCH CC		\$424.88	
28258		05/10/2024		EMPIRE ELECTRIC ASSOCIATION	MARCH NTH		\$459.20	
28259		05/10/2024		FLYERS ENERGY, LLC	CFS-3827131		\$637.60	
28260		05/10/2024		FOUR STATES AGGREGATES	7178		\$2,636.92	
28261		05/10/2024		HD SUPPLY FACILITIES MAINTENANCE	9225422568		\$330.69	
28262		05/10/2024		IMAGENET CONSULTING LLC	INV917153		\$128.44	
28263		05/10/2024		LEPEW PORTA JOHNS, INC	2024-04-011		\$566.40	
28264		05/10/2024		MATTHEWS ELECTRIC OF SOUTHWEST C	24/2478		\$990.70	
28265		05/10/2024		MONTEZUMA COUNTY CLERK	APRIL 24 ELECTION		\$1,265.87	
28266		05/10/2024		MOUNTAINLAND SUPPLY COMPANY	S106073632.001		\$637.02	
28267		05/10/2024		NETFORCE PC, INC.	23959		\$209.10	
28268		05/10/2024		NETFORCE PC, INC.	23888		\$1,432.00	
28269		05/10/2024		NETFORCE PC, INC.	23940		\$191.70	
28270		05/10/2024		PRINCIPAL MUTUAL FUNDS	3/31-4/13 EMPLOYER		\$485.85	
28271		05/10/2024		PRINCIPAL MUTUAL FUNDS	4/14-4/27 ER		\$441.03	
28272		05/10/2024		PRINCIPAL MUTUAL FUNDS	3/21-4/13 EMPLOYEE		\$681.64	
28273		05/10/2024		PRINCIPAL MUTUAL FUNDS	4/14-4/27 EE		\$642.99	
28274		05/10/2024		QUADIENT	77900044120962120362002		\$725.20	
28275		05/10/2024		DRUG & ALCOHOL TESTING ASSOCIATES	6991		\$40.00	
28278	*	05/15/2024		CEBT PAYMENTS	INV0066382		\$13,663.20	
28279		05/15/2024		CENTURYLINK	MAY 2024		\$161.46	
28280		05/15/2024		CIRSA	241149		\$3,501.81	
28281		05/15/2024		CITY OF CORTEZ	SHELIA 2024 CML		\$35.00	
28282		05/15/2024		CRUZAN CONSTRUCTION CO.	4743		\$3,979.70	
28283		05/15/2024		FASTENAL COMPANY	COBAY79208		\$81.11	
28284		05/15/2024		FOUR STATES AGGREGATES	175863		\$824.48	
28285		05/15/2024		HACH	14030413		\$707.00	

\* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Section 6, Item b.

Check Register  
 Reporting All Cash Accounts  
 From: 5/1/2024  
 To: 5/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28286		05/15/2024		HD SUPPLY FACILITIES MAINTENANCE	9225459986		\$28.58	
28287		05/15/2024		THE PLUMBING STORE	230426		\$57.46	
28288		05/15/2024		TREATMENT TECHNOLOGY	191477		\$3,827.20	
28289		05/15/2024		ULINE	177712232		\$889.01	
28290		05/15/2024		EMPIRE ELECTRIC ASSOCIATION	APRIL GROUP BILL		\$4,424.83	
28291		05/15/2024		EMPIRE ELECTRIC ASSOCIATION	APRIL COMMUNITY CENTER		\$330.89	
28292		05/15/2024		EMPIRE ELECTRIC ASSOCIATION	NEW TOWN HALL		\$311.25	
28293		05/15/2024		EMPIRE ELECTRIC ASSOCIATION	APRIL SOLAR		\$961.04	
28294		05/15/2024		BANKCARD CENTER	APRIL CC 2024		\$2,243.27	
28295		05/24/2024		CATERPILLAR FINANCIAL SERVICES COR	001-70138687 JUNE		\$2,088.46	
28296		05/24/2024		FLYERS ENERGY, LLC	CF-3846237		\$559.37	
28297		05/24/2024		FOUR STATES AGGREGATES	175898		\$443.43	
28298		05/24/2024		GREEN ANALYTICAL LABORATORIES	2405185		\$100.00	
28299		05/24/2024		QUADIENT	Q1338021		\$255.57	
28300		05/24/2024		RENE FARIAS	5/16 DEPOSIT REFUND		\$100.00	
28301		05/24/2024		SHAW SOLAR	2, 3		\$25,134.00	
28302		05/24/2024		STOTZ EQUIPMENT	P92054, P91682		\$233.16	
28303		05/24/2024		TOP LINE FLOORS	ST010119		\$23,601.73	
28304		05/24/2024		PRINCIPAL MUTUAL FUNDS	4/28-5/11 EE		\$648.13	
28305		05/24/2024		PRINCIPAL MUTUAL FUNDS	4/28-5/11 ER		\$436.81	
28306		05/31/2024		ALL SEASON RENTAL	121437		\$258.58	
28307		05/31/2024		BIG BEND SAW SERVICE	027010		\$400.00	
28308		05/31/2024		COLORADO ANALYTICAL LAB	240515006		\$320.00	
28309		05/31/2024		KIMBERLY DAVES	FRIDAY 24TH		\$68.75	
28310		05/31/2024		MATTHEWS ELECTRIC OF SOUTHWEST C	24/2502		\$1,085.05	
28311		05/31/2024		NETFORCE PC, INC.	CW-33520		\$3,938.02	
28312		05/31/2024		SCOTT'S SEWER & DRAIN SERVICE	5034		\$150.00	

\* Indicates Out Of Sequence Check Number



TOWN OF DOLORES

Section 6, Item b.

Check Register  
Reporting All Cash Accounts  
From: 5/1/2024  
To: 5/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
--------	-----	------	------	-------------	----------------	----------	--------	------------

EFT Check Count:	0	Amount:	\$0.00
Regular Check Count:	<u>82</u>	Amount:	<u>\$134,729.94</u>
	82		\$134,729.94
Voided Check Count:	5	Amount:	\$4,959.99

Signature

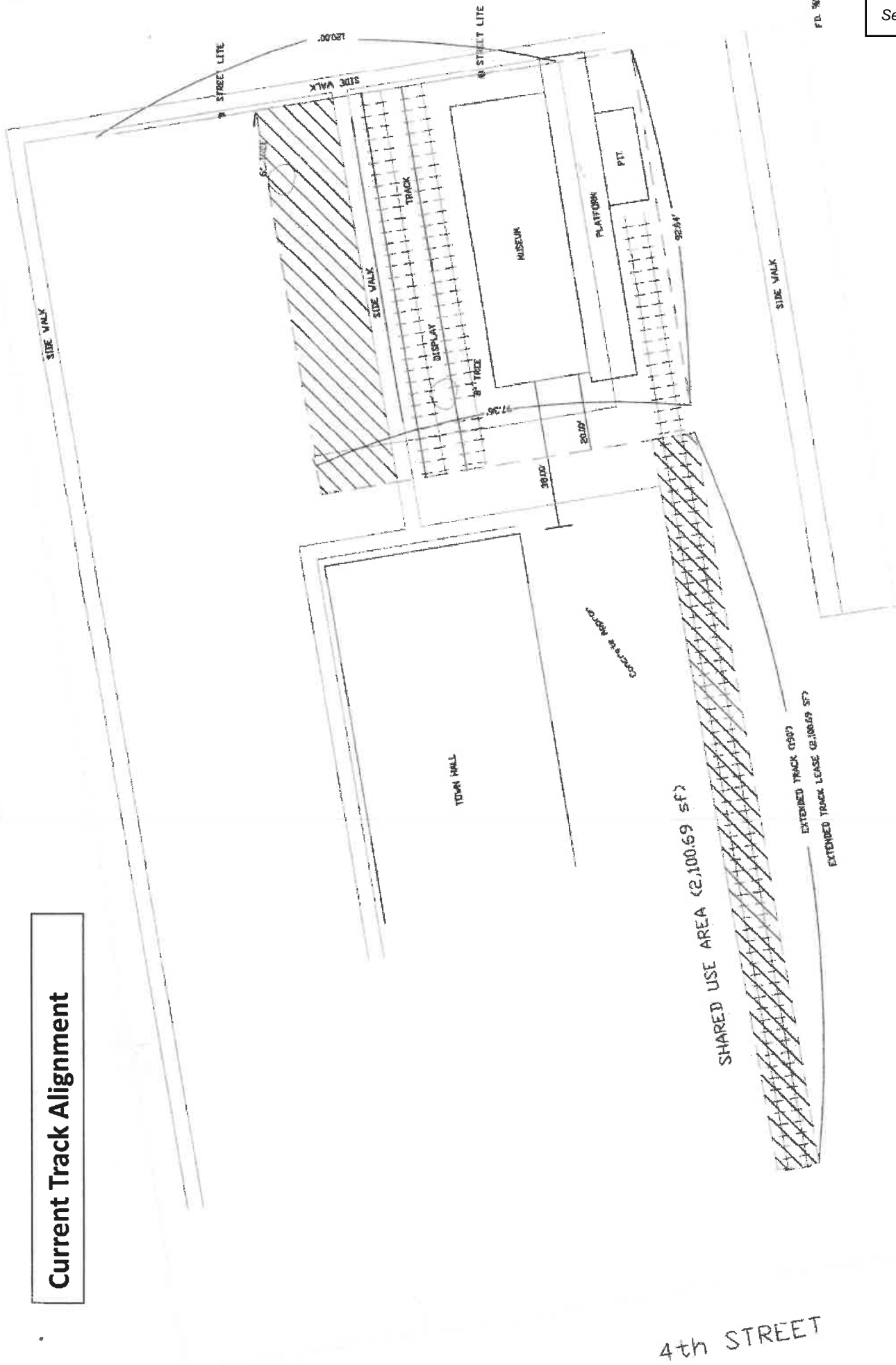
These invoices are approved for payment.

\* Indicates Out Of Sequence Check Number

**Current Track Alignment**

CENTRAL AVE

FD  
N



Section 9, Item a.

FD

N

Section 9, Item a.

G  
LICEN

FD 3/10/10

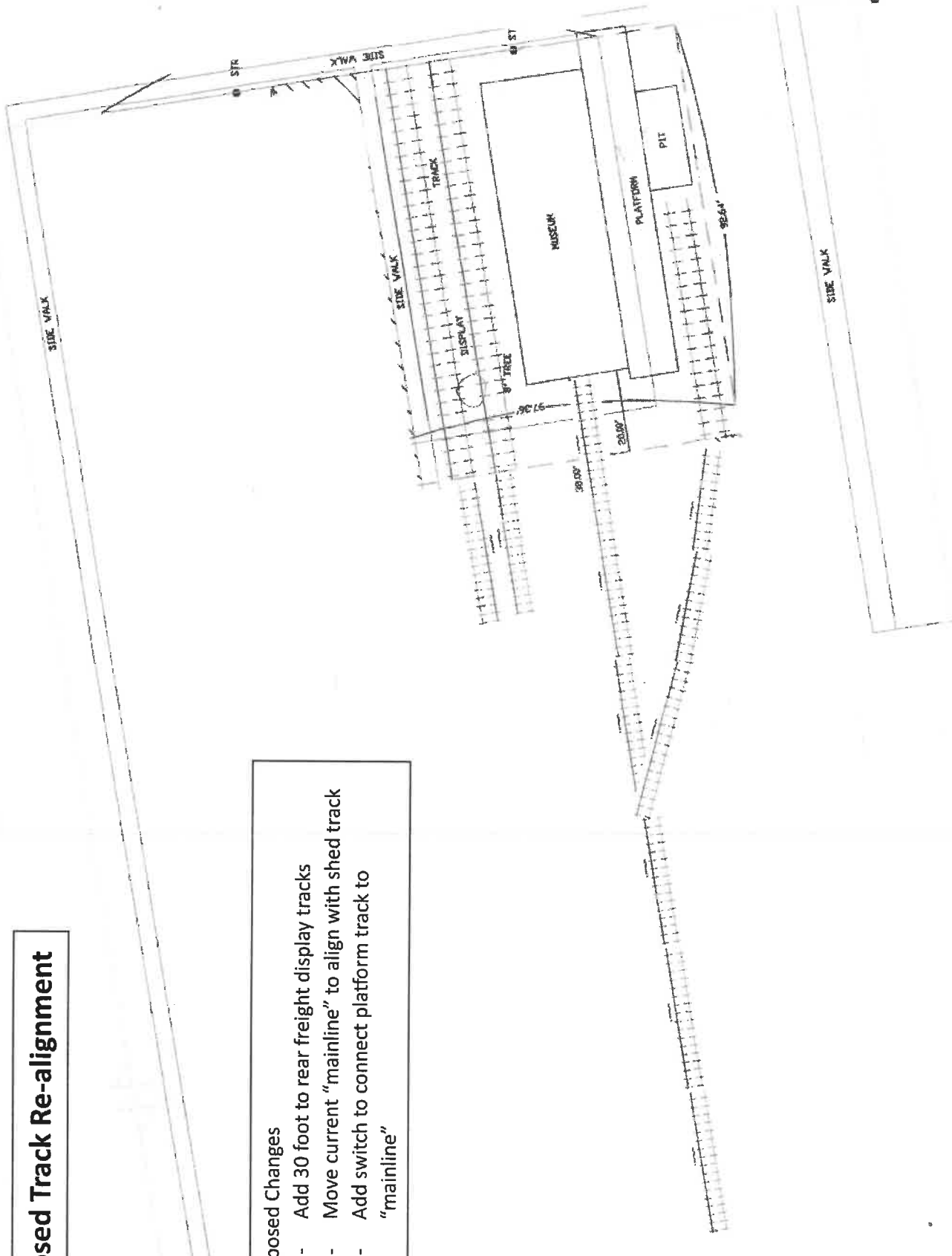
CENTRAL AVE

RAIL ROAD AVE

**Proposed Track Re-alignment**

**Proposed Changes**

- Add 30 foot to rear freight display tracks
- Move current "mainline" to align with shed track
- Add switch to connect platform track to "mainline"



4th STREET



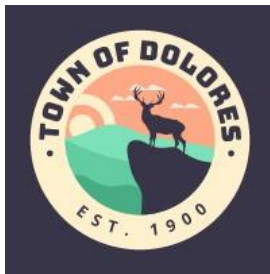
## Town Manager's Report

Date: June 6, 2024

To: Board of Trustees

From: Leigh Reeves

- Old Townhall demo/New Townhall – we are evaluating the grants with DOLA and the EPA Brownfields grant. Abatement is \$20K over budget. We saved approximately \$65K in the remodel based on work and GC done by David. We still have some invoices coming in for IT. DOLA money can not be spent on abatement but it will work for the demolition commitment. We are requesting permission to use DOLA money to pay Steve DiNardo. I will have more information at the next meeting on final costs and budget allocations.
- P&Z – We had a very good discussion around CMU/DMU zone districts' conditional use. We are working with Elizabeth Garvin, the consultant that helped us with our recent LUC change in 2022. She laid out several scenarios that the P&Z Commissioners discussed. There were some items to further investigate:
  - A. Typical standards say we should have updated the Comprehensive Plan first and then change the LUC. I would like to get your commitment to fund a comp plan consultant in the 2025 budget. These projects typically cost \$100K. We can work with DOLA for a \$50K grant and an equivalent match from the town.
  - B. We agree that conditional use can be used for modifying LUC in certain



situations. Conditional use modifications have to include fire and safety first and then follow current 2021 building codes.

- C. Once a condition has been approved it stays with the property until an owner wants to do something else with their property.

I will reach out to Planner Garvin to craft the proper language/recommendation for the P&Z Commission to approve and we will bring it forward to you in a future meeting.

- Community Center – We have received a number of people that expressed interest in the Manager’s job. However, once they understand the time commitment they are not interested because of the hourly rate and nights/weekends away from the family. The advisory board would like to increase the pay to \$1080 per month with a 10% commission. Sarah Vass will be discussing this further in the administrative section of the agenda. We also have before you a resolution(R599), which was tabled for more information. It is a fee increase please see table attached beginning July 1<sup>st</sup>. Please note this is a variable increase. Also, please remember it takes a minimum of \$40K to pay the community center expenses with the addition of higher pay for the manager. The manager will attend advisory board meetings but ultimately report to the Town Manager. They will be a 1099 contractor.
- Flanders park bathroom – Cruzan construction will begin work in the park soon. They have ordered components that will take time to get but we can move forward with construction in the meantime. David will have a date by Monday’s meeting.
- Joe Rowell Park – Riverfest and the electric situation went off without a hitch.



Empire electric did not have the electric box they thought so we will have to construct our own. Cruzan construction will be helping with that.

- We have the 2<sup>nd</sup> reading and public hearing for Ordinance-575 to amend the municipal code pertaining to open containers for alcohol at Kelly's Kitchen and the Community Center. This will allow Kelly to transport alcohol to her outside dining area.
- We have the 2<sup>nd</sup> reading and public hearing Ordinance-576 amending the Municipal Code to make all town employees report to the town manager as discussed previously and in support of the presentation made by Sam Light. Trustees will still be voting every two years to appoint officers.
- We have the first reading of Ordinance 577, which will require anyone needing water in a separate detached structure to get two separate water/sewer taps. I am looking for a full respectful discussion as many people are converting garages to apartments to make extra income to cover their current expenses.
- We also have the 2<sup>nd</sup> reading and public hearing of an Ordinance 574 to make P&Z Commissioner terms expire in odd and even years.
- You will find Resolution R603, which is an IGA with the county to make it possible to negotiate help for road maintenance.
- Galloping Goose – Joe Becker has come to us to expand the use of Flanders Park for the train system. He would like to move the primary track to be farther from the bathroom and add a switch to move the Goose back and forth on that track. Additionally, we would like to add two more rail cars where the other two already exist.



- I am working on two economic development initiatives, 1. An Entertainment district around our new town square and 2. Festival liquor licensing for festivals moving forward. I mention this to ensure you are in support of the effort.
- Ken Charles and I spoke with Shirley Diaz from DOLA's department of housing. We will be working with her department for a technical grant to continue to work out a plan for 6 units of affordable housing on 19<sup>th</sup> St.
- The Phase II water project design and engineering grant was not funded. We are working with CDPHE to find another source to complete the design. We can also fold the D&E into the final loan documents but some of it will have to be funded first before we can do that. I will be making a presentation when all avenues have been explored.
- CDOT has installed one base for our new behavioral signs and the 2<sup>nd</sup> will be installed next week. These will be complete by the end of next week.



**TOWN OF DOLORES**  
**May**  
**2024**



**MONTEZUMA COUNTY SHERIFF'S OFFICE**

730 EAST DRISCOLL STREET  
CORTEZ, CO 81321  
STEVE NOWLIN - SHERIFF  
970-565-8452  
970-564-3731



# Dolores Summons

Total Records: 25

CITATION NUMBER	CHARGES	Count
C33616		1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/22/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C33270	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/19/2024 12:00:00 AM		LAMBERT, REBECCA
CITATION NUMBER	CHARGES	Count
C32694	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/22/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C33657	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/30/2024 12:00:00 AM		FROST, THOMAS
CITATION NUMBER	CHARGES	Count
C32895	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/13/2024 12:00:00 AM		WEST, MARC
CITATION NUMBER	CHARGES	Count
C33392	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/25/2024 12:00:00 AM		DAULTON, ANDREW
CITATION NUMBER	CHARGES	Count
C33614	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/11/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C33269	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/18/2024 12:00:00 AM		LAMBERT, REBECCA

CITATION NUMBER	CHARGES	Count
C32634	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/20/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C33390	CRIMINAL VIOL - DOG NOT UNDER CONTROL	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/18/2024 12:00:00 AM		DAULTON, ANDREW
CITATION NUMBER	CHARGES	Count
C32692	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/12/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C32894	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , TRAFFIC VIOL-STATUTE - OPEN ALCOHOLIC BEVERAGE CONTAINER - MOTOR VEHICLE - PROHIBITED	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/3/2024 12:00:00 AM		WEST, MARC
CITATION NUMBER	CHARGES	Count
C33025	CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, TRAFFIC VIOL-ORDINANCE - CARELESS DRIVING	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/3/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C32617	CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, TRAFFIC VIOL-STATUTE - CARELESS DRIVING, TRAFFIC VIOL-STATUTE - CARELESS DRIVING CAUSED BODILY INJURY , CRIMINAL VIOL - ILLEGAL POSSESSION OR CONSUMPTION OF ETHYL ALCOHOL BY AN UND	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/16/2024 12:00:00 AM		HINTON, WRANGLER
CITATION NUMBER	CHARGES	Count
C32746	CRIMINAL VIOL - ILLEGAL POSSESSION OR CONSUMPTION OF ETHYL ALCOHOL OR MARIJUANA BY AN UNDERAGE PERSON	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/8/2024 12:00:00 AM		GREEN, KAYLEE
CITATION NUMBER	CHARGES	Count
C33268	NON-CRIM ORDINANCE VIOL - FIRE BAN (DURING A SUSPENSION-FAILURE TO NOTIFY DISPATCH OF BURN)	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/8/2024 12:00:00 AM		LAMBERT, REBECCA
CITATION NUMBER	CHARGES	Count

C31930	NON-CRIM STATUTE VIOL - HUNTING, TRAPPING, FISHING OUT OF SEASON / IN CLOS AREA	Section 9, Item b.
<b>Date Reported</b>		<b>Issuing Officer</b>
5/19/2024 12:00:00 AM		HILL, BRYAN
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33080	TRAFFIC VIOL-ORDINANCE - FAILED TO OBEY TRAFFIC CONTROL SIGNAL	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/20/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33082	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/21/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33026	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/25/2024 12:00:00 AM		SUMMERS, ZACHARY
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33613	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/11/2024 12:00:00 AM		RUIZ, DANIEL
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C29217	TRAFFIC VIOL-ORDINANCE - SPEEDING LIMITS	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/9/2024 12:00:00 AM		JEWELL, JARROD
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33615	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE DENIED	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/15/2024 12:00:00 AM		RUIZ, DANIEL
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33391	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE REVOKED	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/21/2024 12:00:00 AM		DAULTON, ANDREW
<b>CITATION NUMBER</b>	<b>CHARGES</b>	<b>Count</b>
C33656	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY) VEHICLE WHEN LICENSE REVOKED, TRAFFIC VIOL-STATUTE - SPEEDNG > 20-24 MPH OVER PRIMA FACIE LIMIT	1
<b>Date Reported</b>		<b>Issuing Officer</b>
5/18/2024 12:00:00 AM		FROST, THOMAS

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ANIMAL WELFARE CHECK	1	0.03	0.03	0	0	0.07	0.07
ASSAULT	1	4.57	9.23	0.03	38.7	52.53	52.53
ASSIST OTHER AGENCY	1	7.77	0.02	8.7	78.53	95.02	95.02
ATTEMPT TO SERVE CIVIL	1	0.05	0	0	0	0.05	0.05
ATTEMPT TO SERVER OTHER	2	0.13	0.38	7.06	16.81	24.37	48.73
BANK ALARM	1	1.13	0.02	0	0	1.15	1.15
BAR CHECK	2	0.18	0	0	0	0.18	0.37
BREAK IN	1	0	0	0	0	0	0
BUSINESS CHECK	5	0.21	0.05	0	0	0.26	1.3
CIVIL	1	3.43	0.08	4.48	70.17	78.17	78.17
COMMUNITY POLICING	1	0.12	0	0	0	0.12	0.12
COMPLAINT	1	3.47	1.33	0	0	4.8	4.8
DISTURBANCE	3	1.47	0.03	0.52	3.41	5.43	16.28
DOG RUNNING AT LARGE	2	0.23	10.99	0	16.12	27.33	54.65
DRIVING UNDER THE INFLUENCE	1	0.78	0.02	1.65	100.88	103.33	103.33
EXTRA PATROL	27	0.15	2.54	5.59	5.17	13.45	363.28
FOLLOWUP	6	0.88	0.01	0	1.69	2.58	15.47
FOUND PROPERTY	1	1.28	0	0	0	1.28	1.28
GAS LEAK OUTSIDE	1	11.4	0.02	24.6	19.23	55.25	55.25
HARASSMENT	2	6.88	31.36	0	0	38.23	76.47
HAZARDOUS LEAK	1	6.15	0	0	0	6.15	6.15
ILLEGAL TRASH DUMP	1	1150.97	0.02	5.83	31.43	1188.25	1188.25
OVERDOSE; ALCOHOL	1	3.45	0.05	12.23	14.55	30.28	30.28
PHONE CALL	3	12.04	349.38	0.02	59.89	421.34	1264.03
PROPERTY DAMAGE	2	0	0	0	0	0	0
RECKLESS	1	17.62	11.78	0	7.33	29.4	29.4
REDDI REPORT	2	2.43	0	0	0	2.43	4.85
RUNAWAY	1	0	0	0	0	0	0
SCHOOL ZONE PATROL	1	0	0	0	0	0	0
SUSPICIOUS ACTIVITY	2	15.99	4.05	4.66	2.21	26.91	53.82
SUSPICIOUS PERSON	3	2.14	5.54	0	0	7.69	23.07
SUSPICIOUS VEHICLE	2	2.26	0.02	0	0	2.28	4.55
THEFT	2	0.89	0	0	0	0.89	1.78
THREATS	1	5.2	57.75	0.03	163.28	226.27	226.27

TRAFFIC ACCIDENT	1	1.6	0.03	15.33	12.2	29.17	29.17
TRAFFIC ACCIDENT HIT AND RUN	1	1.77	0	0	0	1.77	1.77
TRAFFIC PROBLEM	2	2.2	2.31	0	0	4.51	9.02
TRAFFIC STOP	15	0.15	0.08	0	0.99	1.23	18.4
TRESPASS	2	4.5	28.47	0.01	21.57	54.54	109.08
UNCONSCIOUS OR UNRESPONSIVE	1	5.27	0.07	0.02	23.18	28.53	28.53
UNDERAGE CONSUMPTION	1	0	0	0	0	0	0
UNWANTED PERSON	1	1.2	0.02	0	0	1.22	1.22
VEHICLE BREAK-IN	3	1.27	0	0	0	1.27	3.82
VIN INSPECTION	2	2.59	0	0	0	2.59	5.18
WARRANT SERVICE	1	0.77	0	0	0	0.77	0.77
WILDLIFE	1	0	0	0	0	0	0
<b>TOTAL CALLS FOR SERVICE-MAY 2024</b>	<b>115</b>						

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ABANDON VEHICLE	1	4.17	9.52	0	0	13.68	13.68
ANIMAL CARCASS	1	5.08	0	0	0	5.08	5.08
ANIMAL WELFARE CHECK	2	8.38	24.38	29.07	12.63	74.45	148.9
ASSIST OTHER AGENCY	1	30.42	0	0	0	30.42	30.42
ATTEMPT TO SERVE CIVIL	2	0.06	0	0	0	0.06	0.12
ATTEMPT TO SERVER OTHER	4	0.08	0.01	0	0	0.09	0.35
BUSINESS CHECK	2	0.06	0.01	0	0	0.07	0.13
DOG RUNNING AT LARGE	1	5.78	0	0	0	5.78	5.78
DRIVING UNDER THE INFLUENCE	1	6.4	0.28	20.97	72.12	99.77	99.77
EXTRA PATROL	2	0.08	0.03	0	0	0.1	0.2
FOLLOWUP	1	0.45	0.02	15.38	7.03	22.88	22.88
FRAUD	2	3.43	0	0	0	3.43	6.87
HARASSMENT	1	0	0	0	0	0	0
INFORMATION ONLY	1	0	0	0	0	0	0
INJURED ANIMAL	3	1.36	0.57	0	0	1.92	5.77
LIVESTOCK ON THE ROADWAY	1	2.25	0	0	0	2.25	2.25
MOTORIST ASSIST	1	4.83	0.03	103.4	13.78	122.05	122.05
PROPERTY DAMAGE	1	3.02	8.57	6.38	32.85	50.82	50.82
RECKLESS	2	0	0	0	0	0	0
RESIDENTIAL ALARM	1	1.78	0.02	18.92	12.93	33.65	33.65
SECURITY CHECK	29	1.69	0.02	0	0	1.72	49.75
STOLEN VEHICLE	1	2.38	0	0	0	2.38	2.38
SUSPICIOUS ACTIVITY	1	0.17	0.78	0	0	0.95	0.95
THEFT	1	3.57	6.6	6.18	21.97	38.32	38.32
THREATS	2	0.15	0.22	0	0	0.37	0.73
TRAFFIC ACCIDENT	1	0.27	0.03	0	0	0.3	0.3
TRAFFIC ACCIDENT HIT AND RUN	1	0	0	0	0	0	0
TRAFFIC ACCIDENT INJURY	1	1.23	1.42	11.07	34.02	47.73	47.73
TRAFFIC ACCIDENT MOTORCYCLE	1	0.1	0.02	0.02	44.08	44.22	44.22
TRAFFIC PROBLEM	1	3.43	0	0	0	3.43	3.43
TRAFFIC STOP	11	0.22	0.01	0.02	1.18	1.43	15.73
TRAUMA	1	9.57	0.07	0.02	33.73	43.38	43.38
UNSAFE TARGET PRACTICE	1	2.98	0.02	3.83	35.83	42.67	42.67
UNWANTED PERSON	1	1.02	0.32	0	0	1.33	1.33

VIN INSPECTION	1	0	0	0	0	0	0
WELFARE CHECK	3	4.19	7.51	0.69	1.72	14.11	42.33
<b>TOTAL CALLS FOR SERVICE-MAY 2024</b>	<b>88</b>						

**Town board April 8, 2024**

**Building Official/Building Inspector report**

**Current projects:**

- 1. #1110 – A – Drywall Inspection
- 2. #1110 – B – Drywall Inspection
- 3. #1111 – C – Drywall inspection
- 4. #1111 – D – Drywall inspection
- 5. #1134 – Drywall inspection
- 6. #1106 – Final inspection

**New permits: Two permits (\$1,022.00)**

- 1. #1138 – Tenant improvement – Commercial Building
- 2. #1139 – Roof replacement

**Consultations - Phone and in person**

33 Phone and in-person

**Construction Inspections**

5 construction inspections of permits issued.

**Future projects on the horizon:**

Tenant improvement for a commercial Building

**Business Inspections**

None

**Food trailer/truck inspections**

One



**STR Inspections**

None this period

**Internet Technology**

Working on installing AVS in new town hall

**SPECIAL PROJECTS**

1. New Town Hall

**STR's**

No report as of this month

**Compliance issues**

No new compliance issues this month

**Town board May 13, 2024**

**Building Official/Building Inspector report**

**Current projects:**

- 1. #1082 – Final Inspection
- 2. #1134 – Final Inspection
- 3. #1139 – 4 – Roof inspections
- 4. #1138 – Framing Inspection

**New permits: One permit**

- 1. #1140 – Tenant improvement for commercial Building

**Consultations - Phone and in person**

26 Phone and in-person

**Construction Inspections**

6 construction inspections of permits issued.

**Future projects on the horizon:**

Tenant improvement for a commercial Building

**Business Inspections**

None

**Food trailer/truck inspections**

One

**STR Inspections**

None this period

**Internet Technology**

Finishing up New Town hall AV/IT install

**SPECIAL PROJECTS**

1. New Town Hall – **DONE – MOVED IN !!!!!!!**

**STR's**

No report as of this month

**Compliance issues**

No new compliance issues this month

**Town board June 10, 2024**

**Building Official/Building Inspector report**

**Current projects:**

- 1. #1082 – Final Inspection
- 2. #1134 – Final Inspection
- 3. #1139 – 4 – Roof inspections
- 4. #1138 – Framing Inspection

**New permits: One permit – Seven Permits - \$837.50**

- 1. #1141 – 400 Railroad – Hood system
- 2. #1142 – 204 Riverside – Waterline replacement
- 3. #1143 – 200 S 8<sup>th</sup> – Garage
- 4. #1144 – 421 Railroad – Deck replacement
- 5. #1145 – Permit rejected
- 6. #1146 – 18280 Hwy 145 #24 – Bath remodel
- 7. #1147 – 1110 Merritt Way – Shed

**Consultations - Phone and in person**

35 Phone and in-person

**Construction Inspections**

11 construction inspections of permits issued.

**Future projects on the horizon:**

Tenant improvement for a commercial Building

**Business Inspections**

None

**Food trailer/truck inspections**

two

**STR Inspections**

None this period

**Internet Technology**

Currently in the design phase of the new AV/IT system for the new board room

**SPECIAL PROJECTS**

1. Flanders Park Bathroom – Contract awarded to Cruzan Construction
  - a. Project has begun
  - b. Parts and components are ordered
2. Electrical issues in Joe Rowell Park
  - a. Met with Matthews Electric and Empire Electric – plan is in place to replace the entire system
  - b. Met with contractors on concrete pad and roof structure and enclosure for new panels
3. 420 Central Remediation project – Set to begin June 10th

**STR's**

No report as of this month

**Compliance issues**

No new compliance issues this month

TREASURER'S REPORT  
TOWN OF DOLORES  
June 4th, 2024

Section 9, Item e.

Petty Cash	\$300.00
Hi-Fi Savings Account	\$847,087.50
Checking Account	\$96,312.48
Conservation Trust Fund	\$30,472.67
ColoTrust	\$1,157,284.62
Bonds	\$600,704.47
Business Account (AFLAC)	\$2,444.41
Playground Account/Donations	\$3,168.33
<b>Total</b>	<b>\$2,737,774.48</b>

Community Center Hi-Fi	\$26,501.90
Community Center Checking	\$2,740.00

**ORDINANCE NO 574**

**SERIES 2024**

**AN ORDINANCE AMENDING THE TERMS OF THE PLANNING AND ZONING COMMISSIONERS**

WHEREAS, pursuant to CRS § 31-23-202 the Board of Trustees has the power to and is authorized to amend ordinances pertaining to the Town’s Planning and Zoning Commission.

WHEREAS, the Town of Dolores amended its ordinance establishing a Planning and Zoning Commission effective April 8, 2024;

WHEREAS the Town of Dolores, having sworn in a new Board of Trustees wishes to revisit that ordinance and amend the same in order to change the length of the Commissioner’s terms of office as set forth herein.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT section 2.08.010 to the Dolores Municipal Code shall be amended as follows:

Section 1. Sectio 2.08.019 of the Dolores Municipal Code is repealed and replaced in its entirety as follows:

**2.08.010 - CREATED—MEMBERSHIP—FILLING OF VACANCIES.**

- A. THERE IS CREATED A PLANNING AND ZONING COMMISSION FOR THE TOWN, CONSISTING OF FIVE MEMBERS, WHO SHALL BE RESIDENTS OF THE TOWN AND SHALL BE APPOINTED BY THE BOARD OF TRUSTEES.
- B. COMMISSIONERS SHALL BE APPOINTED TO SERVE TWO YEAR TERMS. TWO COMMISSIONER TERMS SHALL EXPIRE IN ODD YEARS AND THREE COMISSIONER TERMS SHALL EXPIRE IN EVEN YEARS AT THE FIRST REGULAR MEETING IN MAY.
- C. WHEN A VACANCY OCCURS, THE BOARD OF TRUSTEES SHALL APPOINT A NEW COMMISSIONER TO FILL THE VACANCY FOR THE REMAINDER OF THE TERM OF THE VACANT SEAT.
- D. IN ADDITION, THE MAYOR SHALL APPOINT TWO EX OFFICIO MEMBERS OF THE PLANNING AND ZONING COMMISSION FROM AMONG THE BOARD OF TRUSTEES. EX OFFICIO MEMBERS ARE NON-VOTING MEMBERS OF THE PLANNING AND ZONING COMMISSION AND ARE NOT COUNTED FOR PURPOSES OF DETERMINING A QUORUM.

Section 2. If any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 10<sup>th</sup> day of June, 2024, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading this 28<sup>th</sup> day of May, 2024.

DOLORS BOARD OF TRUSTEES:

By: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Passed adopted and approved on the second and final reading this 10<sup>th</sup> day of June, 2024.

DOLORS BOARD OF TRUSTEES:

By: \_\_\_\_\_

Attest:

By: \_\_\_\_\_



**ORDINANCE NO 575**

**SERIES 2024**

**AN ORDINANCE AMENDING SECTION 9.12.040 OF TITLE 9 OF THE DOLORES MUNICIPAL CODE PERTAINING TO PUBLIC CONSUMPTION OF ALCOHOLIC BEVERAGES**

WHEREAS, Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, there is a need to amend the Town’s ordinances pertaining to the public consumption of alcoholic beverages following the acquisition of the Dolores Community Center and situations where a liquor license holder must traverse public sidewalks to reach a licensed service area.

WHEREAS, the Board of Trustees, in order to promote the health, safety, and welfare of the public and regulate the public consumption of alcoholic beverages, wishes to amend Section 9.12.040 of the Dolores Municipal Code related to the public consumption of alcoholic beverages.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT Section 9.12.040 to the Dolores Municipal Code is amended as follows:

Section 1. Dolores Municipal Code Section 9.12.040 is repealed in its entirety and reenacted to as follows:

EXCEPT AS OTHERWISE EXPRESSLY PERMITTED BY A VALID A LIQUOR LICENSE OR SPECIAL EVENT PERMIT, IT IS UNLAWFUL FOR ANY PERSON TO:

- (1) DRINK OR CONSUME, OR PERMIT THE DRINKING OR CONSUMPTION OF, ANY ALCOHOLIC BEVERAGE OR ANY FERMENTED MALT BEVERAGE IN OR ABOUT ANY STREET, ALLEY, ROAD, HIGHWAY, SIDEWALK, AUTOMOBILE PARKING LOT, PARK OR PUBLIC PLACE, OR STORE THAT DOES NOT HAVE A LIQUOR LICENSE, OR INSIDE VEHICLES WHILE UPON STREETS, ALLEYS, ROADS, HIGHWAYS OR AUTOMOBILE PARKING LOTS.
- (2) HAVE IN HIS OR HER POSSESSION ANY OPEN CONTAINER CONTAINING ANY ALCOHOLIC BEVERAGE OR ANY FERMENTED MALT BEVERAGE IN OR ABOUT ANY STREET, ALLEY, ROAD, HIGHWAY, SIDEWALK, AUTOMOBILE PARKING LOT, PARK OR PUBLIC PLACE, OR STORE THAT DOES NOT HAVE A LIQUOR LICENSE, OR INSIDE VEHICLES WHILE UPON STREETS, ALLEYS, ROADS, HIGHWAYS OR AUTOMOBILE PARKING LOTS.

OPEN CONTAINERS OF FERMENTED MALT BEVERAGES OR VINOUS LIQUORS MAY BE CARRIED OR HAD IN POSSESSION OF AND MAY BE CONSUMED BY PERSONS INSIDE OF THE OF THE DOLORES COMMUNITY AT 400 RIVERSIDE CONSISTENT

WITH SUCH POLICIES FOR THE USE OF THE COMMUNITY CENTER AS MAY BE ADOPTED BY THE BOARD OF TRUSTEES BY RESOLUTION.

Section 2. The Town Trustees hereby finds, determine, and declare that this Ordinance is promulgated under the general police power of the Town of Dolores, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Trustees further determine that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 3. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5. This Ordinance shall take effect immediately upon adoption. The Town of Dolores Board of Trustees hereby finds, determines, and declares this ordinance is necessary for immediate preservation of the health, safety, and welfare of its citizens.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 10<sup>th</sup> day of June 2024, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading this 28<sup>th</sup> day of May 2024.

DOLORS BOARD OF TRUSTEES:

By: \_\_\_\_\_  
Mayor Chris Holkestad

By: \_\_\_\_\_  
Town Clerk Tammy Neely

Passed adopted and approved on the second and final reading this 10<sup>th</sup> day of June 2024.

DOLORIS BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor Chris Holkestad

Attest:

By: \_\_\_\_\_  
Town Clerk Tammy Neely

**ORDINANCE NO 576**

**SERIES 2024**

**AN ORDINANCE AMENDING CHAPTER 2 OF THE DOLORES MUNICIPAL CODE  
PERTAINING TO THE TOWN MANAGER**

WHEREAS, Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, Colorado Revised Statute 31-4-304 authorizes the Board of Trustees to employ a “Town Administrator” which term this Town has used interchangeably with the term “Town Manager.”

WHEREAS, there is a need to amend the Town’s ordinances include provisions setting forth the duties and role of the Town Manager which are absent from the Municipal Code.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT Chapter 2 of to the Dolores Municipal Code is amended as follows:

Section 1. The following Sections are added and adopted to Chapter 2 of the Dolores Municipal Code:

2.04.010. PURPOSE.

THE TERM “TOWN MANAGER” IN THIS CODE SHALL HAVE THE SAME MEANING AS “TOWN ADMINISTRATOR” UNDER ARTICLE FOUR OF TITLE 31 OF THE COLORADO REVISED STATUTES. THE PURPOSE OF THESE SECTIONS OF CHAPTER 2 IS TO ESTABLISH THE OFFICE OF TOWN MANAGER. NOTHING IN THIS DIVISION SHALL IMPAIR THE RESPONSIBILITY OF THE BOARD OF TRUSTEES FOR THE OVERALL OPERATION OF THE TOWN GOVERNMENT PROVIDED BY THE LAWS OF THE STATE.

2.04.020 OFFICE OF TOWN MANAGER CREATED.

THERE IS CREATED THE POSITION OF TOWN MANAGER, WHICH POSITION MAY BE FILLED BY THE BOARD OF TRUSTEES IN THE EVENT THAT IT BELIEVES SUCH A POSITION IS NECESSARY FOR THE EFFICIENT MANAGEMENT AND OPERATION OF THE TOWN.

2.04.030. QUALIFICATIONS AND COMPENSATION.

SHOULD THE BOARD OF TRUSTEES ELECT TO APPOINT A TOWN MANAGER, THE APPOINTMENT SHALL BE ACCOMPLISHED BY A MAJORITY VOTE OF THE BOARD OF TRUSTEES. THE BOARD OF TRUSTEES SHALL FIX THE TOWN MANAGER'S COMPENSATION, AND THE TOWN MANAGER SHALL BE CHOSEN ON THE BASIS OF

HIS OR HER EXECUTIVE AND ADMINISTRATIVE QUALIFICATIONS, WITH SPECIAL CONSIDERATION BEING GIVEN TO EXPERIENCE AND KNOWLEDGE.

2.04.040. REMOVAL OF TOWN MANAGER.

THE TOWN MANAGER SERVES AT THE PLEASURE OF THE BOARD OF TRUSTEES AND MAY BE REMOVED AT THE PLEASURE OF THE BOARD OF TRUSTEES BY A MAJORITY VOTE SUBJECT TO ANY WRITTEN CONTRACT WITH THE TOWN MANAGER.

2.04.050. POWERS AND DUTIES.

THE TOWN MANAGER SHALL BE THE CHIEF OPERATING AND ADMINISTRATIVE OFFICER OF THE TOWN. THE TOWN MANAGER SHALL BE RESPONSIBLE TO THE BOARD OF TRUSTEES FOR THE PROPER ADMINISTRATION OF ALL AFFAIRS OF THE TOWN PLACED IN THE TOWN MANAGER'S CHARGE. EXCEPT AS OTHERWISE PROVIDED BY THE LAWS OF THE STATE OR BY ORDINANCES NOT INCONSISTENT WITH THIS DIVISION, THE TOWN MANAGER SHALL:

- (1) PROVIDE FOR THE ENFORCEMENT OF THE LAWS, RULES, REGULATIONS, ORDINANCES AND OTHER ENACTMENTS OF THE TOWN.
- (2) BE RESPONSIBLE FOR THE EFFICIENT OPERATION OF THE ADMINISTRATIVE AFFAIRS OF THE TOWN.
- (3) MAKE RECOMMENDATIONS FOR THE HIRING, SUSPENSION, DISCIPLINE, TRANSFER AND REMOVAL OF TOWN EMPLOYEES.
- (4) RECOMMEND PERSONNEL RULES AND REGULATIONS GOVERNING THE EMPLOYEES OF THE TOWN AND ENFORCE SUCH PERSONNEL RULES AND REGULATIONS APPROVED BY THE BOARD OF TRUSTEES.
- (5) BE RESPONSIBLE FOR THE SUPERVISION AND DIRECTION OF THE TOWN CLERK AND ALL OTHER EMPLOYEES OF THE TOWN.
- (6) CAUSE A PROPOSED BUDGET TO BE PREPARED AND SUBMITTED TO THE BOARD OF TRUSTEES ANNUALLY, IN A TIMELY MANNER, AND BE RESPONSIBLE FOR THE ADMINISTRATION OF THE BUDGET AFTER ITS ADOPTION.
- (7) KEEP THE BOARD OF TRUSTEES FULLY ADVISED AT ALL TIMES AS TO THE FINANCIAL CONDITION OF THE TOWN.
- (8) RECOMMEND TO THE BOARD OF TRUSTEES THE ADOPTION OF SUCH MEASURES AS HE MAY DEEM NECESSARY AND ATTEND ALL BOARD OF TRUSTEES MEETINGS.

- (9) RECOMMEND TO THE BOARD OF TRUSTEES THE PURCHASE, HIRE OR ACQUISITION OF EQUIPMENT, SUPPLIES AND SPECIAL SERVICES NECESSARY FOR THE ROUTINE ADMINISTRATION OF THE TOWN.
- (10) WORK WITH THE PLANNING COMMISSION, SERVING AS AN EX OFFICIO MEMBER, AND PERFORM SUCH TASKS CONSISTENT WITH THAT RESPONSIBILITY ASSIGNED BY THE BOARD OF TRUSTEES AS MAY HELP THE PLANNING COMMISSION CARRY OUT ITS DUTIES.
- (11) RECEIVE AND REVIEW PUBLIC COMPLAINTS AND INQUIRIES AND GATHER SUCH INFORMATION AS NECESSARY FOR APPRAISAL BY THE BOARD OF TRUSTEES.
- (12) PROVIDE THE TOWN ATTORNEY SUCH REPORTS, DOCUMENTS AND FACTS AS DEEMED NECESSARY FOR THE TOWN ATTORNEY TO ADEQUATELY ADVISE AND REPRESENT THE BOARD OF TRUSTEES.
- (13) PERFORM SUCH OTHER DUTIES AS MAY BE PRESCRIBED BY THE BOARD OF TRUSTEES WHICH ARE NOT INCONSISTENT WITH THE LAWS OF THE STATE.

2.04.060. BOARD OF TRUSTEES TO NOT INTERFERE WITH ADMINISTRATIVE FUNCTIONS.

NEITHER THE MAYOR NOR ANY MEMBER OF THE BOARD OF TRUSTEES SHALL DICTATE OR INTERFERE WITH THE DUTIES OF THE TOWN MANAGER, EXCEPT AS EXPRESSLY PROVIDED BY STATE LAW, NOR SHALL ANY MEMBER OF THE BOARD OF TRUSTEES PREVENT OR INTERFERE WITH THE TOWN MANAGER OR ANY EMPLOYEE OF THE TOWN IN THE EXERCISE OF HIS OR HER JUDGMENT IN PERFORMANCE OF HIS OR HER ASSIGNED MUNICIPAL RESPONSIBILITIES. THE BOARD OF TRUSTEES AND ITS MEMBERS SHALL DEAL WITH THE ADMINISTRATIVE SERVICES OF THE TOWN SOLELY THROUGH THE TOWN MANAGER. NEITHER THE MAYOR, THE BOARD OF TRUSTEES NOR ITS MEMBERS SHALL GIVE ORDERS OR REPRIMANDS TO ANY EMPLOYEE OR SUBORDINATE OF THE TOWN. THE TOWN MANAGER SHALL BE HELD ACCOUNTABLE TO THE MAYOR AND THE BOARD OF TRUSTEES FOR HIS OR HER ACTIONS AND THAT OF HIS OR HER SUBORDINATES, AND THE MAYOR AND BOARD OF TRUSTEES RETAIN THE PREROGATIVE OF REQUIRING THE TOWN MANAGER TO MAKE VERBAL OR WRITTEN REPORTS CONCERNING HIS OR HER ACTIVITIES, THOSE OF HIS OR HER SUBORDINATES AND THE ADMINISTRATIVE SERVICE UNDER HIS OR HER CHARGE.

Section 2. The Town Trustees hereby finds, determine, and declare that this Ordinance is promulgated under the general police power of the Town of Dolores, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Trustees further determine that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 3. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5. This Ordinance shall take effect immediately upon adoption. The Town of Dolores Board of Trustees hereby finds, determines, and declares this ordinance is necessary for immediate preservation of the health, safety, and welfare of its citizens.

**PUBLIC HEARING.** This ordinance shall be considered for second or final reading on the 10<sup>th</sup> day of June 2024, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading this 28<sup>th</sup> day of May 2024.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_  
Mayor Chris Holkestad

By: \_\_\_\_\_  
Town Clerk Tammy Neely

Passed adopted and approved on the second and final reading this 10<sup>th</sup> day of June 2024.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_  
Mayor Chris Holkestad

Attest:

By: \_\_\_\_\_  
Town Clerk Tammy Neely

**ORDINANCE NO 577**

**SERIES 2024**

**AN ORDINANCE AMENDING TITLE 13 OF THE DOLORES MUNICIPAL CODE  
PERTAINING TO SEPARATE WATER AND SEWER LINES**

WHEREAS, Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, Colorado Revised Statutes, § 31-35-402 grants general powers to the Board of Trustees to regulate public utilities including water, mains, and taps, promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, there is a need to amend the Town’s ordinances pertaining to manner in which water lines and taps to the Town’s customers are regulated in order to achieve an equitable and fair result for those property owners who’s premises are currently served by single service line.

WHEREAS, the Board of Trustees, in order to promote the health, safety, and welfare of the public and regulate the Town’s water mains and taps and achieve a fair and equitable result for the citizens of the Town, wishes to amend Section 13.04.160 of the Dolores Municipal Code related to the circumstances in which separate connections are required.

WHEREAS, the additional minimum charge provided for herein is necessary to offset the financial burden to the taxpayers for increased impact to the Town’s water and sewer infrastructure.

NOW THEREFORE, BE IT ORDAINED BY TOWN OF DOLORES BOARD OF TRUSTEES THAT a new Chapter 13.04.160 to the Dolores Municipal Code as follows:

Section 1. Dolores Municipal Code Section 13.04.010 is amended to include the following definitions:

“PREMISES” MEANS A DWELLING UNIT, BUILDING OR OTHER STRUCTURE LOCATED ON A SINGLE PARCEL OF LAND. FOR PURPOSES OF THIS CHAPTER EACH UNIT IN A TOWNHOME IS CONSIDERED A SEPARATE PREMISES.

“PIGGYBACK” MEANS THE PRACTICE OF CONNECTING MORE THAN ONE PREMISES ON A PARCEL OF LAND TO A SINGLE WATER OR SEWER SERVICE LINE.

ANY TERM THAT IS OTHERWISE UNDEFINED IN THIS CHAPTER 13 SHALL HAVE THE SAME MEANING AS SET FORTH IN THE DOLORES LAND USE CODE.

Section 2. Dolores Municipal Code Section 13.04.160 is repealed and replaced as follows:

**13.04.160 - Separate lines required.**



A. THE PRACTICE OF “PIGGYBACKING” WATER AND SEWER LINES AND CONNECTIONS IS PROHIBITED. EACH PREMISES SHALL BE SERVED BY ITS OWN SERVICE LINE, AND NO CONNECTION WITH THE TOWN’S WATER UTILITY SHALL BE MADE BY EXTENDING THE SERVICE LINE FROM ONE PREMISES OR PARCEL OF LAND TO ANOTHER. UNLESS OTHERWISE PERMITTED IN THIS CHAPTER, EACH PREMISES IS REQUIRED TO HAVE A SEPARATE WATER AND SEWER CONNECTION. IT SHALL BE UNLAWFUL TO CONNECT A SERVICE LINE FROM ONE PREMISES TO ANOTHER AND IT SHALL BE UNLAWFUL TO CONNECT DETACHED STRUCTURES ON THE SAME PREMISES TO A SINGLE SERVICE LINE.

B. WHERE DETACHED STRUCTURES ON A SINGLE PREMISES HAVE BEEN SERVICED BY OR OTHERWISE “PIGGYBACKED” ON A SINGLE SERVICE LINE ON OR BEFORE JUNE 24, 2024, SUCH USE MAY CONTINUE PROVIDED THAT:

(1) A SEPARATE MONTHLY MINIMUM FOR WATER AND SEWER USE SHALL BE CHARGED FOR EACH SUCH ADDITIONAL CONNECTION.

(2) THIS EXEMPTION ONLY APPLIES TO SITUATIONS IN EXISTENCE AT THE TIME OF THE ENACTMENT OF THE EFFECTIVE DATE OF APRIL 8, 2024, AMENDMENT TO THIS SECTION.

(3) THE OWNER OF THE TAP SHALL BE LIABLE FOR ALL FEES AND CHARGES ASSESSED AGAINST SAID TAP. IN THE EVENT THE PIGGYBACKED WATER USER FAILS TO PAY THE NECESSARY MONTHLY FEES AND CHARGES, THE TOWN SHALL TERMINATE WATER SERVICE TO THE TAP IN ACCORDANCE WITH THE RULES AND REGULATIONS PROVIDED BY THIS CHAPTER.

(4) IN ADDITION TO ANY AND ALL OTHER REMEDIES THE TOWN MAY HAVE UNDER THIS CHAPTER, THE TOWN LEVIES A LIEN AGAINST THE OWNER OF SAID WATER TAP FOR ALL OTHER SERVICES INCURRED BY ANY PIGGYBACKED WATER CONNECTIONS AS THOUGH ASSESSED AGAINST SAID WATER TAP.

(5) ALL NOTICES FOR THE DELINQUENCY OF RATES AND CHARGES CONCERNING THE PIGGYBACK CONNECTION OR THE TAP USER'S CONNECTION SHALL BE MADE DIRECTLY TO THE TAP-HOLDER IN ACCORDANCE WITH THIS CHAPTER. THE TOWN MAY OR MAY NOT ELECT TO PROVIDE ADDITIONAL NOTICE TO THE ADDITIONAL TAP USER.

(6) THE LIEN RIGHTS AND NOTICE OF SHUT-OFF RIGHTS GRANTED TO THE TOWN UNDER THIS SECTION SHALL BE ENFORCED AS PROVIDED IN THIS CHAPTER BY THE TOWN.

(7) THIS EXEMPTION SHALL EXPIRE WHEN THERE IS A CHANGE OF OCCUPANCY OR LEVEL 3 ALTERATION TO ANY STRUCTURE SERVICED BY A PIGGYBACKED WATER OR SEWER LINE AS DEFINED BY THE APPLICABLE BUILDING CODES ADOPTED UNDER TITLE 15, IN WHICH CASE A SEPARATE METERED WATER LINE AND SEWER LINE SHALL BE REQUIRED TO BE INSTALLED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY B.

C. TOWNHOMES. A TOWNHOME, AS DEFINED IN DOLORES LAND USE CODE, THAT IS CONSTRUCTED AFTER JUNE 24, 2024, SHALL BE CONSIDERED A DETACHED

STRUCTURE FOR PURPOSES OF THIS CHAPTER 13 REQUIRING A SEPARATE WATER AND SEWER LINE FOR EACH DWELLING UNIT.

D. ATTACHED UNITS. ATTACHED ACCESSORY DWELLING UNITS, APARTMENTS, DUPLEXES, TRIPLEXES, COMMERCIAL PROPERTIES, HOTELS AND MOTELS MAY BE SERVICED BY A SINGLE WATER AND SEWER LINE, PROVIDED THAT THE TAP AND METER ARE SIZED AND ADEQUATE UNDER THE APPLICABLE PROVISIONS OF THE INTERNATIONAL PLUMBING CODE AND INTERNATIONAL BUILDING CODE ADOPTED BY THE TOWN UNDER TITLE 15.

E. RV AND MANUFACTURED HOMES PARKS MAY BE SERVICED BY A SINGLE WATER AND SEWER LINE, PROVIDED THAT THE TAP AND METER ARE SIZED AND ADEQUATE UNDER THE APPLICABLE PROVISIONS OF THE INTERNATIONAL PLUMBING CODE AND INTERNATIONAL BUILDING CODE ADOPTED BY THE TOWN UNDER TITLE 15.

F. WHEN REQUIRED BY APPLICABLE PROVISIONS OF THE INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL BUILDING CODE AND INTERNATIONAL FIRE CODE ADOPTED BY THE TOWN UNDER TITLE 15, A SEPARATE SERVICE LINE MAY BE REQUIRED FOR A FIRE SUPPRESSION SYSTEM.

G. SUBMETERING MAY BE PERMITTED UPON APPROVAL BY THE PUBLIC WORKS DIRECTOR AND BUILDING OFFICIAL.

H. Part of the commercial highway district located on Highway 145 (Railroad Avenue), Town of Dolores, electrical, water and sewer hook-ups with grease traps shall be allowed for mobile restaurant facilities.

I. These electrical, water and sewer hook-ups shall not be temporary in nature, i.e. garden hose from residential or other building hose bib or through a hose into sewer clean out or electrical extension cords from building outlets but shall be in accordance with the exiting building electrical, plumbing codes and water and sewer ordinances of the Town of Dolores now in effect or as maybe amended from time to time.

J. Hook-ups shall be installed and inspected pursuant to the applicable town electrical, building, and plumbing codes and town water and sewer ordinances.

K. These hook-ups to existing structures without the purchase of an additional water and sewer tap shall be only when the owner of the business, which is run from the mobile facility or trailer, is the owner of the trailer or mobile facility and has control of the building through lease or ownership that the mobile facility/trailer received services from.

L. This chapter does not authorize the temporary hook-up of food service or other trailers to existing water, sewer, or electrical sources through other temporary means.

Section 2. The Town Trustees hereby finds, determine, and declare that this Ordinance is promulgated under the general police power of the Town of Dolores, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Trustees further

determine that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 3. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5. This Ordinance shall take effect immediately upon adoption. The Town of Dolores Board of Trustees hereby finds, determines, and declares this ordinance is necessary for immediate preservation of the health, safety, and welfare of its citizens.

**PUBLIC HEARING.** This ordinance shall be considered for second or final reading on the 25<sup>th</sup> day of March 2024, in the Town Board Chambers in Town Hall, Dolores, Colorado, at which time and place all persons may appear and be heard concerning the same.

Passed adopted and approved on the first reading this 10<sup>th</sup> day of June 2024.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor Chris Holkestad

Attest:

By: \_\_\_\_\_

Town Clerk Tammy Neely

Passed adopted and approved on the second and final reading this 24<sup>th</sup> day of June 2024.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor Chris Holkestad

Attest:

By: \_\_\_\_\_

Town Clerk Tammy Neely

**RESOLUTION R603  
SERIES 2024**

**A RESOLUTION OF THE TOWN OF DOLORES APPROVING AN  
INTERGOVERNMENTAL AGREEMENT WITH MONTEZUMA COUNTY TO COST  
SHARE FOR ROAD MAINTENANCE**

WHEREAS, the Town of Dolores (the “Town”), authorized to enter into intergovernmental agreements.

WHEREAS, several streets in the Town of Dolores feed into Montezuma County Roads which benefit both Town and County residents.

WHEREAS, it is beneficial to the Citizens of the Town to continue to cooperate with Montezuma County to cost share the maintenance of Town streets that feed into Montezuma County Roads.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees does hereby approve and enter into and agrees to be bound by the intergovernmental agreement with Montezuma County, Colorado to cost share and cooperate with the maintenance of certain streets that connect with and feed into Montezuma County Roads.

Section 2. The Board of Trustees authorizes the Town Manager to execute this agreement on the Town’s behalf.

ADOPTED AND APPROVED this 10<sup>th</sup> day of June 2024, by the BOARD OF TRUSTEES OF THE TOWN OF DOLORES, COLORADO.

\_\_\_\_\_  
Mayor Chris Holkestad

ATTEST:

\_\_\_\_\_  
Town Clerk Tammy Neely

INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF DOLORES AND  
MONTEZUMA COUNTY, COLORADO REGARDING COST SHARING FOR  
MAINTENANCE OF COMMONS STREETS AND ROADS

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”), is made this \_\_\_ day of June, 2024, by and between the Town of Dolores, located at 420 Central Ave., P.O. Box 630, Dolores, CO 81323 (“Dolores”) and Montezuma County Sheriff located at 109 West Main Street, Cortez, CO 81321 (“County”) for the purpose of an agreement concerning cost sharing of certain streets in the Town of Dolores.

WITNESSETH:

WHEREAS, Section 18(2) of Article XIV of the Colorado Constitution and Sections 29-1-201, *et seq.* and 29-20-105 of the Colorado Revised Statutes authorize and encourage governments to cooperate by contracting with one another for their mutual benefit; and,

WHEREAS, several streets in the Town of Dolores connect and feed into county roads under the jurisdiction of Montezuma County.

WHEREAS, it is beneficial to both the Town and the County and their citizens to cooperate concerning the maintenance of such street connections.

WHEREAS, the purpose of this agreement is to define the parties’ roles, contributions, and obligations with respect to cost sharing of certain maintenance activities.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. The Town of Dolores may request and receive services from the County in the form of snow plowing, dust mitigation on gravel roads, maintenance of hard surfaced roads, and other necessary maintenance on streets that feed into and connect with Montezuma

County Roads (“services and materials”) at such times as the Montezuma County Road Department is maintaining its connecting County Roads.

2. When such a request is made by the Town, the County may, in its discretion, provide such services and materials to the Town on its connecting streets.
3. The Town agrees to reimburse the County for the actual cost of such services and materials the Town requests and the County provides. Actual cost means the cost of materials and labor, but does not include a proportionate share of insurance, wear and tear on equipment, or other overhead expenses.
4. Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.
5. The Parties hereto understand and agree that the Town and County, their officers and employees are relying on, and do not waive or intend to waive by any provision of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to the Parties, their officers, or their employees.
6. Any notices, demands, or other communications required or permitted to be given by any provision of this Agreement shall be given in writing, delivered personally or sent by registered mail, postage prepaid and return receipt requested, addressed to Parties at the addresses set forth above or at such other address as any party may hereafter or from time to time designate by written notice to the other parties given when personally delivered or mailed, and shall be considered received in the earlier of either the day on which such

notice is actually received by the parties to whom it is addressed or the third day after such notice is mailed.

7. The Parties each agree to designate and assign a representative to act on behalf of said Parties in all matters related to this Agreement. Each representative shall coordinate all Agreement-related issues between the Parties, shall attend all necessary meetings, and shall be responsible for providing all available related information upon request. Said representatives shall have the authority for all approvals, authorizations, notices, or concurrences required under this Agreement, but shall not be authorized to amend the terms of this Agreement.
8. This Agreement contains all of the terms agreed upon by and among the Parties. Any amendments or modifications to this Agreement shall be in writing and executed by the Parties hereto to be valid and binding.
9. If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.
10. This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The venue for any and all legal actions regarding the transaction covered herein shall lie in Montezuma County, Colorado.
11. No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the non-assigning party or parties to this Agreement.

12. The provisions of this Agreement shall bind and shall inure to the benefit of the Parties hereto and to their respective successors and permitted assigns.
13. This Agreement shall not change the employment status of any employees of the Parties. No party shall have the right to control or direct the activities of any employees of another related to this Agreement.
14. In connection with the performance of work under this Agreement, the Parties agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified because of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agree to insert the foregoing provision in all subcontracts hereunder.
15. Notwithstanding any other term, condition, or provision herein, each and every obligation of the Parties stated in this Agreement is subject to the requirement of a prior appropriation of funds therefor by the appropriate governing body of each party hereto.
16. It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the Parties that any person or party other than either one of the Parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.
17. The Parties agree that any public contract for services executed as a result of this intergovernmental agreement shall prohibit the employment of undocumented immigrants in compliance with §8-17.5-101 C.R.S. et seq.



18. The Parties agree that this agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which together shall constitute one original Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

TOWN OF DOLORES, COLORADO, by:

\_\_\_\_\_  
Mayor Chris Holkestad

\_\_\_\_\_  
(Date)

ATTEST:

\_\_\_\_\_  
Tammy Neely, Town Clerk

MONTEZUMA COUNTY COLORADO, by:

\_\_\_\_\_

\_\_\_\_\_  
(Date)

# Dolores Community Center Rates

Facility	per hour			Percent increase is (new value-original value/original value) x 100
	6 hours	12 hours	80	
Dolores current contract kitchen only	20	40	80	
Proposed Dolores Contract	\$25	\$150	\$282	
Percent increase	25%	275%	253%	

Dolores current contract full facility	Full Facility	\$60	\$150	\$300
Proposed Dolores contract		\$75	\$450	\$870
Percent increase		25%	200%	190%

Mancos Community Center full facility	Full Facility	20	60	150
Resident		10	30	50

Mt Lookout Grange full facility	Kitchen	\$15	\$50	\$50
	Full Facility		70	70

kitchen is \$50 for 8 hours.  
Full facility including kitchen is \$70 for 8 hours

Lewis-Arriola Community Center	Full Facility	\$125	\$225	
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Kitchen cannot be rented seperately according to website

# Fee Schedule

## Community Center Fees

Events with over 75 in attendance will require the purchase of a package (see below)

Rental Fee	Meeting Room Only	Kitchen Only	South Room	Full Facility
By the Hour	\$25.00	\$25.00	\$50.00	\$75.00
1/2 Day (6 hours)	\$120.00	\$120.00	\$300.00	\$450.00
Full Day	\$240.00	\$240.00	\$600.00	\$900.00
Deposit -- refundable	\$0	\$100.00	\$100.00	\$200.00
Set up, break down, cleaning			\$150.00	\$150.00
Also Available to Rent				
LCD Projector (in house only)	\$25.00		\$25.00	\$25.00
Stage Rental (in house only)			\$30.00 self setup \$50.00 we setup	\$30.00 self setup \$50.00 we setup

Report to the Board of Trustees on the  
 Planning & Zoning Commission meeting held  
 May 14, 2024

Discussions of potential interest to the Board and items for upcoming P&Z meeting agendas

<b>Agenda Item/Description</b>		<b>Discussion</b>
9.a.	Staff Updates: Interim Manager's Report	Included in packet
9.b.	Staff Updates: Attorney's report	Verbal Report, delivered virtually. P&Z should expect to receive an application for subdivision of the Dolores Fire District property at the west side of Town. He reminded the group that they would be evaluating the application and serving in their quasi-judicial capacity.
10.	Commissioner Updates:	Commissioner Powell reported, as an item of potential interest to P&Z, that the Exxon Building had been formally listed on the Colorado State Register of Historic Properties and the National Register of Historic Places – making it eligible for property-owner initiated financial preservation incentives.
11.	Public Hearing: Special Exception Permit Application by MDD, LLC	P&Z approved the Special Exception Permit Application. Two members abstained from the vote based on their need for additional information. The commission discussed information that would assist them in making informed decisions. See 12, below for topics that would ameliorate the situation. P&Z will address these topics, beginning with their regular June meeting.
12	Potential June agenda items and presenters	<ul style="list-style-type: none"> <li>• How to improve citizens' understanding, compliance, and enforcement of town ordinances, including the Land Use Code: Group discussion, facilitated by the Manager</li> <li>• Proposed language for amendments to the Land Use Code: Contract Planner Garvin</li> <li>• Updates to the Town's 1997 Comprehensive Plan, including funding for a new Comprehensive plan and other steps to move forward: Group discussion, facilitated by the Manager</li> <li>• Develop a process to work with staff to edit the Special Exception Permit Application form to align completely, explicitly, and precisely with the current Comprehensive Plan and Land Use Code: Group discussion, facilitated by the Manager</li> <li>• Better understanding of the previously requested Special Exceptions to aid evaluation of the efficacy of the 2022 Land Use Code.</li> </ul>

Minutes 6.3.2024: Dolores Community Center Advisory Committee

Present: Janneli Miller, Sarah Vass, Jennifer Stark, Kourtney Morgan, Johnnie Ryan

Trustee rep: Mark Younquist

Staff Rep: Town Manager: Leigh Reeves

Meeting Items: Dolores Community Center Advisory Committee

\*\* Reminder, this meeting is taking place on site at the Dolores Community Center at 6 p.m.  
Items

- Manager applications- Update: Town Manager
- \*Additional check in, scheduling and review of applicant proposals- Sarah Vass
- Update Janitorial service: Town Manager
- Discussion: Fee Increase and Board presentation update: Town Manager
- Discussion: Nature of relationship of Advisory Committee to Staff to Trustees: Jen Stark
- Discussion and establishment of minutes, postings and material developed by the Advisory Committee: Jen Stark
- Protocol for use of meetings and email: Jen Stark
- Introduction, discussion and review of Robert's Rules of Order: Jen Stark (see attached)
- \*Development of temporary Written Agreements for potential renters- Sarah Vass
- \*Establishment of alternative representative to the Town Board meetings- Sarah Vass
  
- Tour: Begin compiled priority list of upgrades: Sarah Vass
- \* Official meeting date and time: Town Manager
- \*Discussion: Next items that need to be addressed

Notes:

- Manager Update: One application withdraw. One new application came in.

-Janitor position has been filled by a professional janitorial service. One deep clean no after event cleaning established yet.

-Resend out interview questions with idea that Kourtney and Sarah will do the interview with the manager to attend and Sarah to set up the interview scheduling.

-The Advisory Committee is interested in keeping the job description posted, and let current interviews to move forward.

**- Trustees might need to think about a bump between \$16-\$18 per hour with the idea of 15 hours a week that would be the cap of \$1,080.00 per month with the idea that 10% commission earning if there are enough opportunities for additional bookings.**

The Advisory Committee is willing to be a backup for the town for tours of the facility to potential interviewing applicants.

The primary first contact for anyone interested in the position is going to be apply at town hall and contact with town manager with Sarah, Kourtney on hiring committee and Johnnie being willing to if needed for all three to be available to provide tours of the facility if requested.

Applications will close by June 28<sup>th</sup> 5:00p.m unless the hiring committee elects to fill the position.

- Additional check in, scheduling and review of applicant proposals: already covered above
- Janitorial services update: Town Manager: cleaning fee mandatory passthrough cleaning fee.
- The Town manager wants to make the increase percentage logical. This will be a future workplan for the Advisory Committee. With the condition that the fees will be revisited as a work plan continuing for the board in the future.
- Discussion: Fee Increase and Board presentation update: Town Manager
- Discussion: Nature of relationship of Advisory Committee to Staff to Trustees: Jen Stark- formed by ordinance or resolution Jen to get it out to you all. Request to be a standing agenda item at the Trustee meetings for a while for the Advisory Committee to aid the Town manager in communicating with the board on any issues or questions. Sarah to be the first rep, Jen second back up, Janneli third back up. Jen Stark is nominated as Chair to run the Advisory Committee meetings and get information to the Town Clerk for Trustee packets.
- Discussion and establishment of minutes, postings and material developed by the Advisory Committee: Jen Stark: this will also be sent to the Town clerk.
- The Committee is encouraging any interested community members to attend an Advisory Committee meeting and the Chair will work with the town to establish a Dolores Community Center Chair contact email to be posted for the public on the town and Community Center website.
- Agenda items and meeting information will be developed to get sent out to Committee members sooner for more time to review prior to meeting. Any member interested in having an agenda item listed contact the Chair.
- Introduction, discussion and review of Robert's Rules of Order: Jen Stark (see attached) a review of this as an operating protocol for Advisory Committee meetings.
- Development of temporary Written Agreements for potential renters- Sarah Vass update: we need to get a manager hired and if possible, when a verbal agreement for use of the Community Center is made, make sure it is secured with a contract. All parties should direct people to go to the website download, look at calendar pay, and get the contract filled or call town hall.
- Meeting Dates: 4<sup>th</sup> Tuesday of the month, Next meeting Tuesday, June 25<sup>th</sup>. 6:00p.m.
- Attached proposed starting fee schedule to be distributed as an action item to the Board of Trustees for consideration of adoption as a STARTING point for new fee schedule. Modifications to come as the Advisory Committee continues to work on items.
- Tour tabled until next meeting.

Meeting adjourned: 7:39 p.m.

**\*\* Town Board Trustees Action Item\*\***

Attached is the preliminary Fee schedule update proposed as a starting place by the Dolores Community Center Advisory Committee for fee increase at the Dolores Community Center. Additional changes will likely occur as we move forward.

- Fee Schedules: this is an initial proposed fee schedule for framework of kitchen and facility use:

	Hourly	½ day	Full Day	Weekly	Quarterly	6 month
Kitchen	\$25	\$150		**Still	to be	determined**
Frequent Flyer Kitchen deal	\$25 for the first 6 hours and then \$22 for each additional hour		\$282			
Kitchen Cleaning deposit for the kitchen	The deposit sits on file for as long as they use it. Holding at \$100 Basically, a rental. This clause will be in the contract as a refundable deposit.					
Locked Storage	\$25 per section, first come first serve throughout their contract period- fixed					
Meeting Space Facilities	\$75.00/ hour for full space	\$450				
Frequent Flyer space deal	\$70.00 for each hour after		\$870 \$1,740 for			

			two days			
Pass through on cleaning	\$200- 100% of the facility					
Meeting Room currently up to 20 people		\$40.00	\$80.00			
** No discounts, any	**discount requests go to the Board of Trustees					
	**discount requests go to the Board of Trustees					

Full day- 12 hours

½ day- 6 hours