

**AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
AUGUST 12TH, 2024, 5:30 P.M.**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

BOARD MEETING 6:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

6.1 Board Minutes for the meetings of July 8th, 2024, and July 22nd,2024.

6.2 Proceedings for the month of July 2024.

6.3 Hotel/Restaurant Liquor License Renewal for Steakout Fine Meats and Cocktails.

7. REMOVED CONSENT AGENDA ITEMS

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

9. STAFF REPORTS/PRESENTATIONS:

- 9.1 Managers Report:** Leigh Reeves
- 9.2 Attorneys Report:** Jon Kelly
- 9.3 Treasurers Report:** Heather Robertson
- 9.4 Commissioner** Jim Candelaria

10. TRUSTEES REPORTS AND ACTIONS:

- 10.1** Mayor Chris Holkestad
- 10.2** Trustee Kalin Grigg
- 10.3** Trustee Sheila Wheeler
- 10.4** Trustee Mark Youngquist
- 10.5** Trustee Chris Curry
- 10.6** Trustee Linnea Peterson
- 10.7** Trustee Marie Roan

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

12. ACTION/APPROVAL RESOLUTIONS:

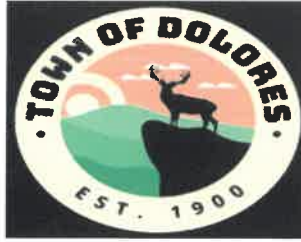
12.1 Discussion/possible Action: Resolution R616 Series 2024. Adopting a policy governing fingerprint-based criminal history record information (CHRI) checks made for non-criminal justice purposes.

12.2 Discussion/possible action Resolution R607 Series 2024 imposing an open flame fire ban.

13. ADMINISTRATIVE BOARD BUSINESS:

14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

15. ADJOURNMENT:



DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
JULY 8TH 2024, 5:30 P.M.
THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.

IF YOU WISH TO VIEW THE RECORDING, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

1. CALL TO ORDER: Mayor Pro Tem Kalin Grigg called the meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Board Members Present: Mayor Pro Tem Kalin Grigg, Trustees Linnea Peterson, Chris Curry, Sheila Wheeler, Mark Youngquist, and Marie Roan. Mayor Chris Holkestad was absent.

4. ACTION/APPROVAL OF THE AGENDA *Trustee Youngquist moved to approve the agenda, seconded by Trustee Curry. The motion was approved unanimously.*

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. No conflicts were identified.

6. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

6.1 Minutes from June 10th, 2024, and June 24th, 2024, Board meetings.

6.2 Proceedings for the month of June 2024.

6.3 Liquor License Renewal for Western Refining/Speedway Store #9498

6.4 Special Event Permit for the Boggy Draw Beatdown by the Dolores Rotary Club.

Trustee Youngquist moved to approve the consent agenda, seconded by Trustee Wheeler. The motion was approved unanimously.

7. REMOVED CONSENT AGENDA ITEMS

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com

any time before the dated Board meeting. No citizens addressed the Board.

9. STAFF REPORTS/PRESENTATIONS:

(For the record The Town Clerk, Building Official, and Public Works have submitted reports to the packet, if not scheduled).

9.1 Commissioner Jim Candelaria: Reported to the Board that the County is beginning the budget. The landfill recycle baler is waiting for parts and it is hoped that it will be repaired by the end of July. The County is trying to get all the grants off the books. The noxious weed program will be changing to a cost share program. Trustee Peterson asked the proposed percent of the safety sales tax, (1% will be a ballot question). Treasurer Robertson asked where the funding will go. Commissioner Candelaria mentioned the installation of a huge solar facility in the plans which will be located in Towaoc.

9.2 Manager Leigh Reeves reported on the following:

- The Boggy Draw Beatdown special event location will stay the same. There will be some readjustment on the space location.
- Old Town Hall asbestos mitigation is on schedule, the finish should be on July 20th. The fenced area will increase for the building to be torn down.
- P&Z: The Subdivision/Plat revision for the Dolores Fire Protection District will be August 6th, there will be a public hearing and approval by the Board.
- Community Center has a new Manager, Fred Manar in which he started last week. The staff is collaborating with Attorney Kelly to reflect the newly approved rental rates. The legacy rates will not be similar for the Legacy renters as in the Masons, AA, the Dolores Mountain Quilters, and the Senior lunch program. The rates will increase next year.
- Flanders Park Restrooms construction is moving along, currently the cement and basic plumbing has been installed.
- Mag-Chloride will be applied on the streets July 8th and 9th.
- The Park Committee is developing a budget for the GOCO grant, due in September.
- Staff met with Julie Beyers from the Colorado Department of Public Safety on July 3rd, 2024.
- A six-month budget report will be present by Staff.
- CDOT has completed installing the behavioral signs on each end of Town.
- A meeting with Region 9 Laura Lewis-Marchino will be on Tuesday July 9th, 2024, to work out an agenda for the Board retreat. The survey will be reviewed for ideas.

9.3 Sheriff Steve Nowlin reported the calls for service. 101 calls for service were in the town with a person threatening JRP visitors. A drug overdose in which a Deputy saved their life. Outside of Dolores 96 incidents were reported. No bear sightings were reported. A new report will be available, which is an Activity Analysis. Trustee Peterson inquired about a motorhome at JRP it seems to be camped there all the time. Sheriff Nowlin explained that there were no violations as they move every day. Sheriff Nowlin clarified that camping at JRP is closed from 11:00 p.m. to 5:00 a.m., and that Deputies patrol the area. RVs are allowed to park on private property for a certain period of time. The Sheriff's Dept. is aware of the situation.

9.4 Attorney Jon Kelly addressed the Board concerning policies, roles, and responsibility and social media. Board members are discouraged to comment on social media professionally or individually. The upcoming ordinance 577 Series 2024 will have two options, he asked that the Board choose from one of

these two options. He explained the definitions of the Accessory Dwelling Unit. Compliance as in adding water and sewer taps to accessory dwelling units (detached unit from a dwelling or attached units used as a separate dwelling).

9.5 Treasurer Heather Robertson gave the monthly report. She explained the sales tax report was not available because of the holiday. She presented the actuals.

10. TRUSTEES REPORTS AND ACTIONS:

10.2 Mayor Chris Holkestad-Absent

10.3 Trustee Kalin Grigg – No comment or report

10.4 Trustee Sheila Wheeler- Commented that BioChar should not be approved. She was informed that they pulled their permit. She stated regardless of whether they pulled the permit or not they will be back. The environmental impact will happen even if the Town is out of the 1-mile zone. Air, Land, and Water are going to be affected. She presented informational material regarding the impact BioChar could create. For the record Commissioner Jim Candelaria excused himself and vacated the meeting. The Board Members agreed with Trustee Wheelers concerns and asked Attorney Kelly to research the Towns rights.

10.5 Trustee Mark Youngquist made no comment.

10.6 Trustee Chris Curry made no comment.

10.7 Trustee Linnea Peterson stated the businesses need to turn off lights when closed. Trustee Youngquist remarked that the post office lights are on always in the back of the building. It is not dark sky compliant. (Federal Buildings are exempt dark shy compliancy)

10.8 Trustee Marie Roan

11. PUBLIC HEARINGS: No Hearings were scheduled

12. ACTION/APPROVAL ORDINANCE/RESOLUTIONS:

12.1 Discussion/Possible Action Ordinance 577 Series 2024 first reading of option 1 or option 2. Amending Title 13 of the Dolores Municipal Code pertaining to separate water and sewer lines. Attorney Kelly introduced the Ordinance and reiterated the descriptions of terms. ***Trustee Grigg moved to approve the first reading of Ordinance 577 Series 2024, option 1, seconded by Trustee Youngquist. The motion was approved unanimously.***

13. ADMINISTRATIVE BOARD BUSINESS:

13.1 Discussion upcoming Budget 2025. Manager Reeves and Treasurer Robertson presented the current six months of the budget. The audit is on hold due to a software issue, when completed it will give a much clearer picture of the budget.

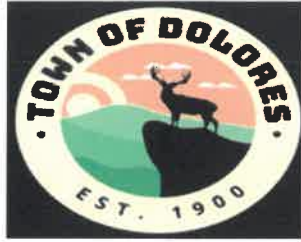
14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

14.1 Board Retreat, to be held at the Town Hall 601 Central Avenue, Saturday July 27th from 9:00 a.m. to 3:00 p.m.

15. ADJOURNMENT: Mayor Pro-Tem Grigg adjourned the meeting at 7:59 p.m.

Mayor Chris Holkestad

Town Clerk Tammy Neely



**MINUTES
DOLORES COLORADO
TOWN BOARD OF TRUSTEES WORKSHOP/MEETING
JULY 22nd, 2024, 5:30 P.M.**

**THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
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WORKSHOP 5:30 P.M.

1. Economic Development

- 1.1 Discussion on a proposed entertainment district.
- 1.2 Special permits and other options for liquor licensing.
- 1.3 Susan Lizak Dolores Chamber of Commerce

BOARD MEETING 6:30 P.M.

- 1. **CALL TO ORDER:** Mayor Holkestad called the meeting to order at 6:31 p.m.
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **ROLL CALL:** Board members present: Mayor Chris Holkestad, Trustees Kalin Grigg, Sheila Wheeler, Linnea Peterson, Chris Curry, and Mark Youngquist. Trustee Marie Roan was absent.
- 4. **ACTION/APPROVAL OF THE AGENDA:** *Mayor Holkestad moved to approve the agenda, adding Resolution R615 Series 2024 approving a request to extend an audit for the year December 31st, 2023, seconded by Trustee Youngquist. The motion was approved unanimously.*
- 5. **IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.** No conflicts were identified.
- 6. **ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. **There were no consent agenda items for this meeting.**
- 7. **REMOVED CONSENT AGENDA ITEMS** None
- 8. **CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this

time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

8.1 Carlee Lindell, Dolores resident requested the Board consider taking action for the safety on North 4th Street. She reported there are numerous motor vehicles speeding down the road at a high rate of speed. She submitted a letter of research for safety measures that could be implemented. (Speed bumps)

8.2 Rachel Vass addressed the Board asking to use possible water diversion on 4th street to slow traffic down. On the subject of Economic Development, she encouraged the Board to let the Town grow by showcasing its talents and not over event. She asks that the Board not copy other Towns. It is a nice place to live.

9. STAFF REPORTS/PRESENTATIONS:

9.1 Manager Leigh Reeves reported on the following items:

- Old Town Hall Demolition: Asbestos abatement should be completed July 29th, 2024, demolition will be August 5th, with completion by August 19th, 2024.
- Planning and Zoning: On September 3rd, 2024, there will be a public hearing for a subdivision/plat revision for the fire dept. It will go before the Board on September 9th, 2024, for approval.
- Flanders Park Restrooms are getting closer to completion.
- Work is being continued for the GOCO grant for Joe Rowell Park. The grant is due in September.
- Manager Reeves and Clerk Neely met with Laura Lewis-Marchino to work on an agenda for the Board retreat. The retreat will be held at the Dolores River Brewery on July 27th, 2024, from 9:00 a.m. to 3:00 p.m. on Saturday. Friday July 26th, 2024, will be ISO training will be Friday July 26th from 2:00 p.m. to 5:00 p.m.
- Also discussed was the policy for Dark Skies.

9.2 Attorney Kelly

9.3 Treasurers Report: Heather Robertson

9.4 Commissioner Jim Candelaria reported the landfill strapper has arrived and it is hope to It is up and running in the last part of August. The new cell at the land fill is being constructed. The County Fair starts August 1st, 2024. The Commissioners will be visiting a Biochar facility. In Berthoud Colorado. Save Rural Schools funding will be disbursed to the Road & Bridge Schools, and general for the Commission to use at their discretion.

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad inquired about the new coffee shop. He reported that there was a camera in the playground at the park that needs to be taken down as it looked broken.

10.2 Trustee Kalin Grigg requested Commissioner to look into the Town of Dolores monitoring the air and water quality if the Biochar facility is approved.

10.3 Trustee Sheila Wheeler made no comment.

10.4 Trustee Mark Youngquist

10.5 Trustee Chris Curry asked that there be mora safety precautions when the Town is

mowing on the trail, he strongly encourages staff to use caution.

10.6 Trustee Linnea Peterson asked about a marquee sign at Flanders Park after the demolition is completed.

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 Discussion/Action/Approval: Ordinance 577 Series 2024 second and final reading, amending Title 13 of the Dolores Municipal Code pertaining to water and sewer lines. Mayor Holkestad opened the hearing at which no public comment was made. *Mayor Holkestad moved to approve Ordinance 577 Series 2024 on the second and final reading, seconded by Trustee Grigg. The motion was approved unanimously.*

12. ACTION/APPROVAL RESOLUTIONS:

12.1 Discussion/Approval Resolution R612 Series 2024: Supporting the Enterprise Zone Contribution Project application submitted by the Galloping Goose Historical Society. *Trustee Youngquist moved to approve Resolution R612, seconded by Trustee Wheeler. The motion was approved unanimously.*

12.2 Discussion/Approval Resolution R13 Series 2024: Authorizing a loan from the Town of Dolores General Fund to the Town of Dolores Water Enterprise Fund and the execution of a promissory note. *Trustee Grigg moved to approve Resolution R612 Series 2024, to include 1%, seconded by Trustee Youngquist. The motion carried unanimously.*

12.3 Discussion/Approval Resolution R614 Series 2024: Supporting a grant application with the Colorado Department of Local Affairs, for design and engineering costs related to Phase II of the Towns water improvement plan. *Trustee Youngquist moved to approve Resolution R614 Series 2024, seconded by Trustee Grigg. The motion passed unanimously.*

12.4 Discussion/Action Resolution R615 Series 2024: approving a request for extension to file audit for the year ending December 31st, 2023. *Mayor Holkestad moved to approve Resolution R615 Series 615, seconded by Trustee Youngquist. The motion was approved unanimously.*

13. ADMINISTRATIVE BOARD BUSINESS:

13.1 Discussion: Agenda for the Board Retreat July 27th from 9:00 a.m. to 3:00 p.m., at the Dolores River Brewery. This was discussed previously in the Managers report.

14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

14.1 Board Retreat July 27th, 2024, from 9:00 a.m. to 3:00 p.m. at the Dolores River Brewery

14.2 Parks/Playground Advisory Committee meeting change of date next meeting is scheduled for September 5th, 2024, 6:00 p.m. at Dolores Town Hall.

14.3 Committee Center Advisory Committee meeting Tuesday July 23rd, 2024, at 6:00 p.m. at the Dolores Town Hall 601 Central Avenue.

15. ADJOURNMENT: Mayor Holkestad adjourned the meeting at 7:52 p.m.

Mayor Chris Holkestad

Town Clerk Tammy Neely

TOWN OF DOLORES

Check Register
 Reporting All Cash Accounts
 From: 7/1/2024
 To: 7/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28379		07/12/2024		MATTHEWS ELECTRIC OF SOUTHWEST C	24/2508		\$32,194.00	
28380		07/12/2024		ALSCO	JUNE 2024		\$355.86	
28381		07/12/2024		AT&T MOBILITY	X06282024		\$193.94	
28382		07/12/2024		CEBT PAYMENTS	INV0067505		\$13,663.20	
28383		07/12/2024		TRISHA COBERLY	23		\$560.00	
28384		07/12/2024		COLORADO CORRECTIONAL INDUSTRIES	LOA052424SWOP		\$40.90	
28385		07/12/2024		DANA KEPNER	1600701-00		\$2,966.00	
28386		07/12/2024		DOLORES GENERAL STORE	110545, 111133, 111239		\$49.21	
28387		07/12/2024		BALLENTINE COMMUNICATIONS	41751		\$284.31	
28388		07/12/2024		FASTENAL COMPANY	COBA79856		\$330.66	
28389		07/12/2024		FERGUSON WATERWORKS	SC168762		\$4.38	
28390		07/12/2024		FLYERS ENERGY, LLC	CFS-3899002		\$592.36	
28391		07/12/2024		TERESA HAIDET	HAIDET WATER REFUND		\$123.00	
28392		07/12/2024		INTERMOUNTAIN FARMERS	5/2-6/13		\$112.94	
28393		07/12/2024		IMAGENET CONSULTING LLC	INV966797		\$318.44	
28394		07/12/2024		JON LEWIS KELLY, P.C.	JUNE 2024		\$2,600.00	
28395		07/12/2024		KIMBERLY DAVES	7/7		\$50.00	
28396		07/12/2024		LA PLATA COUNTY	6107		\$39.60	
28397		07/12/2024		MOUNTAINLAND SUPPLY COMPANY	5/1-6/6		\$2,882.88	
28398		07/12/2024		PADILLA LAW, P.C.	3525		\$56.00	
28399		07/12/2024		PARKERS WORKPLACE SOLUTIONS	814466-00-002, 811621-00		\$948.93	
28400		07/12/2024		QUADIENT	6/28 POSTAGE		\$200.00	
28401		07/12/2024		SHORT ELLIOTT HENDRICKSON	467625		\$707.40	
28402		07/12/2024		SLAVENS, INC.	414302, 414309		\$46.95	
28403		07/12/2024		STOTZ EQUIPMENT	P93058		\$93.15	
28404		07/12/2024		UTILITY NOTIFICATION CENTER	224060446		\$43.86	
28405		07/12/2024		WAGNER ENTERPRISE	DCC06A24		\$600.00	
28406		07/12/2024		CATERPILLAR FINANCIAL SERVICES COR	001-1051144-000 JULY		\$1,765.60	
28407		07/12/2024		CATERPILLAR FINANCIAL SERVICES COR	001-0900387-000 JULY		\$1,904.10	
28408		07/12/2024		PRINCIPAL MUTUAL FUNDS	6/23-7/6 EE		\$628.27	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

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Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28409		07/12/2024		PRINCIPAL MUTUAL FUNDS	6/23-7/6 ER		\$424.96	
28410		07/12/2024		WASTE MANAGEMENT OF NM	0435539-4889-4		\$396.36	
28411		07/12/2024		WASTE MANAGEMENT OF NM	0435780-4889-4		\$287.37	
28412		07/17/2024		HEATHER DELANEY	CC REFUND DELANEY		\$650.00	
28413		07/18/2024		CRUZAN CONSTRUCTION CO.	4773- reprint		\$77,766.37	
28414		07/19/2024		22ND JUDICIAL	PARKS REFUND 6/10		\$100.00	
28415		07/19/2024		CENTURYLINK	JULY 2024		\$161.75	
28416		07/19/2024		THE DINARDO MANAGEMENT GROUP	TD-2409		\$2,867.50	
28417		07/19/2024		ELEMENT ENVIRONMENTAL SERVICES IN	24-738		\$166,250.00	
28418		07/19/2024		ENSOLUM	3036		\$4,118.75	
28419		07/19/2024		FLYERS ENERGY, LLC	CFS-3912570		\$793.36	
28420		07/19/2024		GREEN ANALYTICAL LABORATORIES	2407027		\$100.00	
28421		07/19/2024		KIMBERLY DAVES	7/14		\$32.50	
28422		07/19/2024		WATER SOLUTIONS LLC	DOL-07/10/24		\$649.75	
28423		07/19/2024		KADEE LAYTON	PARKS DEPOSIT REFUND 7/14		\$100.00	
28424		07/19/2024		LEPEW PORTA JOHNS, INC	2024-06-145		\$534.00	
28425		07/19/2024		PINON PROJECT	PARKS DEPOSIT REFUND 6/22		\$100.00	
28426		07/19/2024		PVS DX, INC	747001237-24		\$630.41	
28427		07/19/2024		DANNA RUGLES	PARKS REFUND 6/23		\$100.00	
28428		07/19/2024		LUKE SCHEELE	PARKS DEPOSIT REFUND 6/29		\$100.00	
28429		07/19/2024	Voided	ERIN SMITH	PARKS REFUND SMITH	VOID*VOID*	\$100.00	
28430		07/19/2024		SOUTHWEST SIGNS AND GRAPHICS	INV-685		\$152.00	
28431		07/19/2024		ULINE	180242791		\$400.97	
28432		07/19/2024		USA BLUEBOOK	INV00412926		\$3,511.75	
28433		07/24/2024		AUDREY MOSHER	2ND QTR 24 AUDREY MOSHER		\$100.00	
28434		07/24/2024		CATERPILLAR FINANCIAL SERVICES COR	35660284		\$2,088.46	
28435		07/24/2024		CHRIS CURRY	2ND QTR 24 CHRIS CURRY		\$300.00	
28436		07/24/2024		MARI CHUBBUCK	2ND QTR 24 MARI CHUBBUCK		\$150.00	
28437		07/24/2024		CIRSA	W24396		\$2,168.00	
28438		07/24/2024		CRUZAN CONSTRUCTION CO.	4794		\$19,591.00	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

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Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28439		07/24/2024		EMPIRE ELECTRIC ASSOCIATION	GROUP BILL JUNE		\$6,391.46	
28440		07/24/2024		GREATER DOLORES ACTION	RIVERFEST DEPOSIT REFUND		\$500.00	
28441		07/24/2024		JENNIFER GERO	7/21 PARKS REFUND		\$100.00	
28442		07/24/2024		KALIN GRIGG	2ND QTR 24 KALIN GRIGG		\$300.00	
28443		07/24/2024		CHRIS HOLKESTAD	2ND QTR 24 CHRIS HOLKESTAD		\$450.00	
28444		07/24/2024		JACOB CARLONI	2ND QTR 24 JACOB CARLONI		\$150.00	
28445		07/24/2024		Kenneth Charles	JUNE 24		\$425.00	
28446		07/24/2024		KIMBERLY DAVES	7/21		\$50.00	
28447		07/24/2024		LAINIEY NEMANIC	2ND QTR LAINIEY NEMANIC		\$150.00	
28448		07/24/2024		LANA KELLY	2ND QTR 24 LANA KELLY		\$100.00	
28449		07/24/2024		LINNEA PETERSON	2ND QTR 24 LINNEA PETERSON		\$300.00	
28450		07/24/2024		MARIE ROAN	2ND QTR 24 MARIE ROAN		\$300.00	
28451		07/24/2024		NIKKI GILLESPIE	2ND QTR 24 NIKKI GILLESPIE		\$150.00	
28452		07/24/2024		LINDA ROBINSON	2ND QTR 24 LINDA ROBINSON		\$150.00	
28453		07/24/2024		SHIRLEY POWELL	2ND QTR 24 SHIRLEY POWELL		\$150.00	
28454		07/24/2024		MARK YOUNGQUIST	2ND QTR 24 MARK YOUNGQUIST		\$300.00	
28455		07/29/2024		RAK Rent a Fence	RAF1357		\$2,800.00	
28456		07/31/2024		AT&T MOBILITY	07282024		\$213.85	
28457		07/31/2024		BROWNS HILL ENGINEERING & CONTROL	28537		\$2,085.00	
28458		07/31/2024		Ron Valdez	1553		\$360.00	
28459		07/31/2024		COLORADO RURAL WATER ASSOC.	2264		\$300.00	
28460		07/31/2024		GREEN ANNUALYTICAL LABORATORIES	2407207		\$600.00	
28461		07/31/2024		MATTHEWS ELECTRIC OF SOUTHWEST C	242536		\$540.00	
28462		07/31/2024		NETFORCE PC, INC.	CW-33683		\$17,090.09	
28463		07/31/2024		PRINCIPAL MUTUAL FUNDS	777-7/20 EE		\$639.82	
28464		07/31/2024		LEIGH REEVES	REIMBURSEMENT SHAMROCK		\$53.27	
28465		07/31/2024		ROYAL 6 WELDING & FAB	69		\$250.00	
28466		07/31/2024		SGM	2017-387.003-24		\$994.50	
28467		07/31/2024		BANKCARD CENTER	JUNE 26TH 24		\$3,953.64	
28468		07/31/2024		FRED MANAR	1		\$500.00	

* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register
Reporting All Cash Accounts
From: 7/1/2024
To: 7/31/2024

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
28469		07/31/2024		PRINCIPAL MUTUAL FUNDS	777-7120 ER		\$439.80	

EFT Check Count:	0	Amount:	\$0.00
Regular Check Count:	90	Amount:	\$389,767.63
	90		\$389,767.63
Voided Check Count:	1	Amount:	\$100.00

Signature _____

These invoices are approved for payment.

* Indicates Out Of Sequence Check Number

001263

LIQUOR LICENSING

JUL 29 2024

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

THE STEAKOUT FINE
MEATS AND COCKTAILS
P O BOX 215
Dolores CO 81323

Fees Due	
Annual Renewal Application Fee (\$125 Effective July 1, 2023 - June 30, 2024 and \$250.00 for application received by LED on or after July 1st, 2024)	\$ 250.00
Renewal Fee	625.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 875.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

 Paid by check
 Paid Online

Uploaded to MoveIt on Date

[Empty box for upload date]

Licensee Name

KKV RESTURANT LLC

Doing Business As Name (DBA)

THE STEAKOUT FINE MEATS AND COCKTAILS

Liquor License Number

03-19640

License Type

Hotel & Restaurant (city)

Sales Tax License Number

95858192

Expiration Date

09/04/2024

Due Date

07/21/2024

Business Address

Street Address

715 RAILROAD AVENUE

Phone Number

9706761205

City, State, ZIP Code

Dolores CO 81323

Mailing Address

Street Address

P O BOX 215

City, State, ZIP Code

Dolores CO 81323

Email

Steakout2023@gmail.com

Operating Manager

Broc Smith

Date of Birth

[Redacted date of birth]

Home Address

Street Address		Phone Number
18410 Hwy 145		
City	State	ZIP Code
Dolores	CO	81323

1. Do you have legal possession of the premises at the street address?..... Yes No
- Are the premises owned or rented? Owned Rented*
- *If rented, expiration date of lease
-

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... Yes No
- If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit?..... Yes No
- (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)
- If selecting 'Yes', an additional \$11.00 is required to renew the permit.
- If so, which are you renewing?..... Delivery Takeout Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... Yes No
- Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... Yes No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... Yes No
- If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? Yes No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? Yes No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? Yes No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

KKV Resturant DBA The Steakout Fine Meats and Cocktails

Title

Owner

Signature

[Handwritten Signature]

Date (MM/DD/YY)

8/5/2024

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

[Blank Signature Line]

Title

[Blank Signature Line]

Attest

[Blank Signature Line]

Signature

Date (MM/DD/YY)

[Blank Date Line]

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, BROD SMITH

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter

"Waiver") on behalf of

(the "Applicant/Licensee")

KLV RESTAURANT DBA THE STEAKOUT FINE MEATS AND COCKTAILS

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

KKV Restaurant LLC DBA The Steakout Fine Meats & Cocktails

Social Security Number/Tax Identification Number

[Redacted]

Home Phone Number

[Redacted]

Business/Work Phone Number

970-676-0014

Street Address

715 Railroad Ave

City

Dolores

State

CO

ZIP Code

81303

Printed name of person signing on behalf of the Applicant/Licensee

Broc Smith

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

[Handwritten Signature]

7.24.24

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Montezuma County Sheriff's Office

Steven D. Nowlin-Sheriff

730 East Driscoll
Cortez, Colorado 81321

Telephone 970-565-8452
Fax 970-565-3731
www.montezumasheriff.org

August 6, 2024

To: Dolores Town Board

Subject: Liquor License Renewal, KKV Restaurant LLC

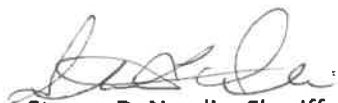
Dear Dolores Town Board,

On June 26, 2024, a Colorado Hotel and Restaurant Liquor License Renewal Application was submitted to the Town of Dolores by applicant/manager Broc Smith, [REDACTED] DBA The Steakout Fine Meats and Cocktails, indicating owner of the business identified as KKV Restaurant LLC, requesting a renewal of Colorado Liquor License Number 13-19640, at the business location of 715 Railroad Avenue, Dolores, Colorado.

A check for criminal history and/or current court actions in the State of Colorado and through the National Crime Information Center on applicant Broc Smith, [REDACTED] revealed a non-extraditable warrant out of Midland County, Texas for a misdemeanor assault issued on June 10, 2020, and no record of traffic violation cases. No violations found that would prohibit this liquor license being renewed.

A local and state records check for KKV Restaurant LLC, DBA The Steakout Fine Meats and Cocktails at the business location of 715 Railroad Avenue, Dolores, Colorado, revealed no liquor violations.

Respectfully,



Steven D. Nowlin, Sheriff
Montezuma County, Colorado

TREASURER'S REPORT
TOWN OF DOLORES
August 6th, 2024

Petty Cash	\$300.00
Hi-Fi Savings Account	\$450,016.46
Checking Account	\$301,953.23
Conservation Trust Fund	\$33,422.08
ColoTrust	\$1,167,733.89
Bonds	\$605,415.70
Community Center Hi-Fi	\$31,642.94
Business Account (AFLAC)	\$2,049.91
Total	\$2,592,534.21

GRANT REIMBURSEMENTS OUTSTANDING		
CDOT	Flander's Park Restroom	\$ 88,230.92
DOLA	Town Hall Remodel/Demo/Abatement	\$ 103,457.04
FEMA	Sirens	\$ 54,454.24
CDPHE	Abatement	\$ 166,250.00
DOLA	Affordable Housing	\$ 3,853.57
	SUBTOTAL	\$ 416,245.77

TOWN OF DOLORES SALES TAX REVENUE

TOWN OF DOLORES SALES & MARIJUANA TAXES (COMBINED IN JUNE 2022)

DOBARS posted in Month Received for Prior Month Sales Tax Revenue	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2023 AND 2024 DIFFERENCE BETWEEN	AMOUNT REMAINING TO BE COLLECTED FOR 2024 BUDGET OF \$840,000
JAN	\$ 28,285.73	\$ 27,922.23	\$ 22,550.25	\$ 28,558.84	\$ 26,893.34	\$ 41,649.04	\$ 62,945.40	\$ 64,745.75	\$ 60,874.82	\$ 74,323.48	\$ 13,448.66	\$ 765,676.52
FEB	\$ 27,893.80	\$ 19,974.91	\$ 18,023.25	\$ 24,527.71	\$ 26,910.26	\$ 36,747.85	\$ 66,319.00	\$ 63,231.49	\$ 71,642.46	\$ 67,864.83	\$ (3,777.63)	\$ 697,811.69
MAR	\$ 19,243.66	\$ 15,969.13	\$ 22,202.06	\$ 26,291.20	\$ 39,666.60	\$ 42,144.00	\$ 56,104.97	\$ 44,753.17	\$ 53,833.00	\$ 60,281.75	\$ 6,448.75	\$ 637,529.94
APRIL	\$ 26,253.41	\$ 22,665.73	\$ 24,480.56	\$ 19,455.48	\$ 28,475.57	\$ 33,855.00	\$ 62,616.65	\$ 49,138.60	\$ 50,983.06	\$ 60,873.19	\$ 9,890.13	\$ 576,656.75
MAY	\$ 20,251.10	\$ 29,079.51	\$ 23,991.10	\$ 30,825.91	\$ 25,319.02	\$ 43,955.00	\$ 64,858.45	\$ 62,110.44	\$ 55,108.38	\$ 63,388.06	\$ 8,289.68	\$ 513,258.69
JUNE	\$ 23,547.85	\$ 27,616.73	\$ 31,642.71	\$ 37,850.76	\$ 35,276.82	\$ 37,854.00	\$ 54,217.11	\$ 61,514.64	\$ 58,138.77	\$ 63,281.29	\$ 5,142.52	\$ 449,977.40
JULY	\$ 33,001.48	\$ 35,831.53	\$ 38,345.83	\$ 32,477.40	\$ 35,576.89	\$ 60,937.00	\$ 67,285.96	\$ 67,833.95	\$ 71,223.87	\$ 73,489.29	\$ 2,275.42	\$ 376,478.11
AUG	\$ 33,317.24	\$ 42,266.02	\$ 35,863.59	\$ 47,341.55	\$ 50,486.09	\$ 59,114.63	\$ 80,278.60	\$ 80,266.52	\$ 93,176.53			
SEPT	\$ 29,679.48	\$ 30,837.36	\$ 40,062.38	\$ 33,750.20	\$ 49,228.25	\$ 71,267.72	\$ 81,307.43	\$ 81,649.74	\$ 96,553.58			
OCT	\$ 25,889.75	\$ 34,163.99	\$ 44,343.49	\$ 38,377.55	\$ 45,949.36	\$ 72,236.46	\$ 72,119.89	\$ 92,143.90	\$ 78,036.27			
NOV	\$ 24,820.61	\$ 35,515.27	\$ 36,044.46	\$ 31,593.39	\$ 54,063.52	\$ 66,895.98	\$ 84,376.18	\$ 103,074.30	\$ 88,255.02			
DEC	\$ 18,881.71	\$ 29,594.84	\$ 28,574.56	\$ 27,357.70	\$ 40,298.94	\$ 66,586.70	\$ 73,546.94	\$ 72,955.43	\$ 91,713.95			
TOTALS	\$ 292,184.11	\$ 321,842.41	\$ 337,549.67	\$ 350,049.99	\$ 458,144.66	\$ 632,251.38	\$ 815,876.48	\$ 843,416.93	\$ 869,539.71	\$ 463,521.89	\$ 41,717.53	

July 11th Treasurer Comments: Our July 2024 combined return is a 3% increase from July 2023 and a 8% increase from July 2022

Local Government Budget Calendar

July 31

- Deadline for submitting annual audit report to the Office of the State Auditor (CRS 29-1-606(3)). **Deadline for request for extension of audit (CRS 29-1-606(4)).**
- **If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue.**

August 25

- Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits (CRS 39-5-121(2)(b) and 39-5-128).

October 15

Budget officer must submit proposed budget to the governing body (CRS 29-1-105). Governing body must publish "Notice of Budget" upon receiving proposed budget (CRS 29-1-106(1)).

November 1

Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (CRS 29-1-301(1)(b)).

December 10

Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG (CRS 39-1-111(5)).

December 15

Deadline for certification of mill levy to county commissioners (CRS 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then **90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the purposes specified in such last appropriation (CRS 29-1-108(2) and (3)).**

December 22

Deadline for county commissioners to levy taxes and to certify the levies to the assessor (CRS 39-1-111(1)).

December 31

Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then **90 percent** of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year (CRS 29-1-108(4)).

January 31

- A certified copy of the adopted budget must be filed with the Division. (CRS 29-1-113(1)).
- **If a budget is not filed, the county treasurer may be authorized to withhold the local government's tax revenues.**

February 10

The Division sends notification to local governments whose budgets have not been filed with the Division.

March 1

The U.S. Bureau of Labor Statistics releases the Consumer Price Index (CPI) for the Denver/Boulder area. This annual percent change is used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations of TABOR (Article X, Section 20, Colorado Constitution).

March 15

The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.

2025 Projections

Staff Wages	\$ 575,505
Mayor & Board	\$ 9,000
P&Z	\$ 3,000
Parks	\$ 2,400
TOTAL	\$ 589,905

MARCH 2023 DENVER/BOULDER CPI

2023	4.9%
2024	3.5%
2025	2.7%

Town board August 12, 2024

Building Official/Building Inspector report

Current projects:

1. #1110 – Sprinkler final
2. #1112 – Sprinkler final
3. #1148 – Roof sheathing inspection
4. #1148- Underlayment inspection
5. Insulation inspection
6. #1138 – Construction final

New permits: One permit - \$1,462.50

1. #1149 – ROW permit – Merrit Way
2. #1150 – DEMO permit – 420 Central
3. #1151 – Roofing permit - 106 N 9th Street
4. #1152 – Roofing Permit - 1127 Railroad
5. #1153 – Porch replacement – 102 S 4th Street
6. #1154 – Roofing permit – 908 Central Avenue

Consultations - Phone and in person

23 Phone and in-person

Construction Inspections

14 construction inspections of permits issued.

Future projects on the horizon:

No new projects currently

Business Inspections

One new business

Food trailer/truck inspections

None for this period

STR Inspections

Four annual inspections

Internet Technology

The new computer is in, but the AVL system is on backorder

SPECIAL PROJECTS

1. Flanders Park Bathroom
 - a. The exterior walls are constructed
 - b. The electrical connection and exterior panels are installed
2. Electrical issues in Joe Rowell Park
 - a. The panels are installed
 - b. The new enclosure is installed
3. 420 Central Remediation project – Crews should begin demolition by Wednesday the 6th

Compliance issues

We have two roofing companies that have started projects without the proper permits. Both have had warnings about the requirements of the Town of Dolores before. Both have been issued summons for their violations.

MAINTENANCE DAILY REPORT JULY 2024

- 1 Plants. Picked up trash and cleaned the bathrooms. Cleaned the storm drains. Completed the turbidity report. Cleaned the sweeper truck. Mowed Riverside and Triangle parks. Serviced the online meters at the water tank.
- 2 Plants. Pulled the monthly samples for wastewater plant and the monthly bacti water samples. Mowed at JRP. Completed the DMRs. Marked utility locate requests. Checked meters for leaks at 113 N 4thst and 602 Hillside Ave.
- 3 Plants. Picked up trash and cleaned the bathrooms. Calibrated all turbidity meters at the water plant. Repaired the water main leak for the well supply line to the water tank.
- 4-7 Plants. Audra.
- 8 Plants. Picked up trash and cleaned the bathrooms marked a utility locate request at 100 N 6th. Prepared streets for dust control application. Mowed Riverside, Triangle parks and started on JRP. Repaired the drinking fountain at JRP.
- 9 Plants. Wet gravel streets and applied dust control. Used 54000 gallons of water. Mowed JRP. Repaired a sprinkler line at Riverside Park.
- 10 Plants. Started the footer holes for the outdoor exercise equipment in JRP. Mowed JRP. Repaired sprinklers at the Community Center.
- 11 Plants. Picked up trash and cleaned the restroom. Repaired sprinklers at Flander's Park. Worked on another water line leak on the well supply line.
- 12-14 Plants. Randy
- 15 Plants. Picked up trash and cleaned the bathrooms. Mowed Riverside and Triangle Parks. Finished repairs to the well supply line. Started removal of the water pump on the Kenworth truck.
- 16 Plants. Mowed the walking trail. Worked on sprinklers. Lowered the water meter for the new restroom at Flander's Park. Hauled off gravel spoils from the bathroom work site. Started Lead and copper samples.
- 17 Plants. Pulled the weekly chlorine samples. Worked on sprinklers and mowed bar ditches. Trapped gophers.
- 18 Plants. Picked up trash and cleaned the restrooms. Trimmed weeds in bar ditches. Mowed town lots. Finished the lead and copper samples. Jet Rodded storm drains.
- 19-21 Plants. RJ

MAINTENANCE DAILY REPORT JULY 2024

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Ann Swope

From: noreply@utilitybillingsystem.net
Sent: Thursday, July 25, 2024 11:22 AM
To: Ann Swope
Subject: Charge Generation Notice for TOWN OF DOLORES

Billing Comparison Summary for Charge Generation

Service Type	Current Period	Previous Period	% Change	One Year Ago	% Change
Other Receipts Charges	\$32,528.42	\$29,772.96	+ 9.255	\$28,399.83	+ 14.537
SEWER Charges	\$21,029.35	\$21,509.73	- 2.233	\$20,897.32	+ 0.632
SEWER Usage	4,441,400	5,655,200	- 21.463	6,328,500	- 29.819
WATER Charges	\$32,296.77	\$37,674.92	- 14.275	\$39,662.58	- 18.571
WATER Usage	5,474,600	6,889,800	- 20.541	7,619,900	- 28.154

WARNING! A large variance to last month or last year's charges or usage has been found.

This may indicate a problem which will cause accounts to be improperly billed.

Please review charges and usage carefully. Contact the Help Desk at 1-888-252-4784 if you need assistance.

TOWN OF DOLORES

Payment Report

From 07/01/2024 to 07/31/2024

Billing Cycle 1

Customer Detail: False

Subtotal: False

Subtotal by Customer Type: False

Subtotal by Classification: False

Subtotal by User Entering Payment: False

Including Complete and Incomplete Batches

Transaction Type: (Any)

Payment Type: (Any)

Posted Date	Account No	Name	Type	Credit	Reference	User
-------------	------------	------	------	--------	-----------	------

Billing Payments

Cash Total:	\$(2,067.87)
Transaction Count:	15
Check Total:	\$(48,966.45)
Transaction Count:	377
Credit Card Total:	\$(6,989.50)
Transaction Count:	62
E-Check Total:	\$(2,978.15)
Transaction Count:	20
Billing Payments	(61,001.97)
Transaction Count:	474
Grand Total:	\$(61,001.97)
Transaction Count:	474

	Total
Cash	\$(2,067.87)
Check	\$(48,966.45)
Credit Card	\$(6,989.50)
E-Check	\$(2,978.15)
Total	\$(61,001.97)

* Denotes an overpayment

^ Customer does not have an account.

Billing Period Report

For 1 7/1/2024 - 7/31/2024

Include Write Off Accounts: False

Rate Code Totals

Rate Code	Amount	Usage	Count
SEWER			
CS1 COMM IN TOWN	\$2,966.73	517,100	62
S01 RESIDENT IN TOWN	\$12,289.20	2,329,500	330
S02 RESIDENT OUT OF TOWN	\$702.96	56,200	12
S03 RESIDENT IN TOWN 1K	\$260.68	188,000	7
S1K COMMSEWER1KMETER	\$3,434.52	1,037,000	29
S90 SENIOR LI DISCOUNT	\$1,256.85	311,900	45
S95OUT	\$43.93	2,100	1
SOJ JEAN JOHNSON AGREEMENT	\$0.00	1,100	1
	\$20,954.87	4,442,900	487
WATER			
C05 COMM.TAP IN TOWN	\$68.68	0	2
CW1 COMM IN TOWN	\$3,928.59	573,500	62
CW3 CM1K IN TOWN	\$3,076.67	567,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$1,012.96	166,500	20
MF2 1K MULTI FAMILY INTOWN	\$3,311.11	659,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$223.24	33,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOV	\$575.32	32,500	10
R01 RESIDENT IN TOWN	\$15,711.00	2,358,500	317
R02 RES. TOWN TAP	\$309.06	0	9
R03 RESIDENT OUT TOWN	\$1,991.95	180,700	33
RK1 RESIDENT 1K METER	\$271.25	41,800	4
TW1 TOWN WATER	\$0.00	41,000	11
TW2 TOWN WATER 1 K	\$0.00	272,000	3
W90 SENIOR LI DISCOUNT	\$1,660.40	313,100	45
W95OUT	\$87.86	3,500	2
WD WATER DOCK 1K	\$0.00	234,000	1
	\$32,228.09	5,476,100	556
	\$53,182.96	9,919,000	1,043

TOWN OF DOLORES

Payment Application Report

From 07/01/2024 to 07/31/2024

Billing Cycle: 1

Subtotal by Transaction Type Applied To: True

Including Complete and Incomplete Batches

Transaction Type: (Any)

Payment Type: (Any)

Other Receipt Payments

Applied To BUILDING PERMIT Total:	Charges Applied To: 2	\$(315.00)
Applied To BUSINESS LICENSE Total:	Charges Applied To: 5	\$(125.00)
Applied To COMNET FRANCHISE Total:	Charges Applied To: 1	\$(791.97)
Applied To COURT FINES Total:	Charges Applied To: 1	\$(165.00)
Applied To DEVELOPMENT FEE Total:	Charges Applied To: 2	\$(290.00)
Applied To DOG LICENSE Total:	Charges Applied To: 1	\$(10.00)
Applied To EMPIRE FRANCHISE Total:	Charges Applied To: 1	\$(3,754.03)
Applied To LIQUOR LICENSE Total:	Charges Applied To: 4	\$(353.75)
Applied To MISC-GENERAL Total:	Charges Applied To: 7	\$(4,978.31)
Applied To PARKS AND REC REVENUE Total:	Charges Applied To: 5	\$(1,170.00)
Applied To PROP TAX-OWNERSHIP Total:	Charges Applied To: 1	\$(1,331.09)
Applied To PROPERTY TAX Total:	Charges Applied To: 1	\$(15,405.21)
Applied To R&B TAX Total:	Charges Applied To: 1	\$(2,047.56)
Applied To WATER DOCK Total:	Charges Applied To: 14	\$(3,075.75)

* Denotes an overpayment

^ Customer does not have an account.

TOWN OF DOLORES

Payment Application Report

From 07/01/2024 to 07/31/2024

Billing Cycle: 1

Subtotal by Transaction Type Applied To: True
Including Complete and Incomplete Batches

Transaction Type: (Any)

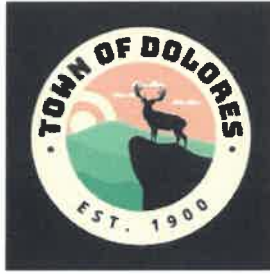
Payment Type: (Any)

Other Receipt Payments Total:	Charges Applied To: 46	\$(33,812.67)
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Grand Total:	Charges Applied To: 46	\$(33,812.67)
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* Denotes an overpayment

^ Customer does not have an account.



Town Manager's Report

Date: August 6th, 2024

To: Board of Trustees

From: Leigh Reeves

- Old Townhall demo/New Townhall – We have had final sign off on the removal of the asbestos in the old townhall. CDPHE came down for one final inspection. The building should be down before the meeting next week.
- P&Z – We have notified all the neighbors for the new plat at the Fire Department. We have also notified the appropriate agencies about the proposed change. The Subdivision/Plat revision for the fire department will come up to P&Z on September 3rd. There will be a public hearing at that time. It will then come to the board on September 9th for approval by the board. Please remember this went to the voters in an election in 2023 and it was approved. We are working with Nancy Dosedall of SEH to get the work completed for the voter approved property plat for the Fire Protection District.
- Flanders Park bathroom – We have submitted our first re-imbusement from CDOT for the costs we have already paid.
- We continue to work on the GOCO grant for Joe Rowell Park. The plan is to have it completed by August 16th. Ken, Heather and I have been working on the budget along with the parks committee and Erin Neer for the narrative.



Once it is complete we will send it to Jana McKenzie with Logan Simpson, Tiffany Broderson, with Region9 and Mike Wight with GOCO.

- There have been multiple complaints about the Steakout lighting. There was a power outage a few weeks ago that fried their timer. They have installed a new timer. The lights are now compliant.
- We have ordered speed bump strips. They will arrive on August 12th. We will then work on an installation plan. We have also painted the streets around the schools, streets on Central Ave, and we need to finish the bridge. We are working on white stripping for the stop signs. The maintenance team worked with Jake Carloni to finish the installation of the adult exercise equipment.
- We will be turning off the sprinkler system in JRP for Escalante days which begins this Friday. The structure for electrical is progressing. We will not have lights for the softball tournament this weekend. Cruzan will be working to finish the structure and then Mathews will be completing the power system. The park will be fully lite at that time.
- We have several LUC issues, especially in the Crystal River subdivision. They are putting a number of sandstone rocks, from a quarry upriver, into the river to prevent "erosion". This was one of the top issues identified at the board retreat. They did not get a permit from the Army Corps of Engineers or inform them of what they are planning. Jon sent a letter to inform them that they need to comply. We are working with them to ensure we are not doing any permanent damage or creating safety issues for boaters.
- Additionally, we have had several health and safety issues come up that we are addressing at the time through the building code. We have a facility on 18th



street that has an anti-freeze sprinkler system. This is permissible, but it has not been inspected in over five years and it is an annual requirement. The concern is the backflow prevention has also not been tested in over five years.

- We have several houses for sale that have unsafe conditions in their “ADU”. They do not have certificates of occupancy for their ADU/extra bedroom and have created spaces that are unsafe for occupancy. We have been contacted by legal representation from the owners at 207 N 21st St. They have listed a bedroom that has not been certified for occupancy. We had a building inspector at the time this was constructed, and he would not sign the certificate of occupancy so it was signed by a previous town manager, which violates the adopted codes.
- Weed letters are going out this week. Some properties have taken care of their issues before the letter went out. We have made some courtesy calls to some owners and owners that consistently have “blown off” ordinances will receive a fine via certified mail.
- Finally, we have one resolution for your consideration at Monday’s meeting. R616 a resolution to comply with a request from the Colorado Bureau of Investigation (CBI) for more consistent security measures in dealing with liquor licenses, marijuana licenses and background checks. We are missing some policies for the secure retention of records, mainly liquor and marijuana licenses. This resolution will resolve our lack of security regarding fingerprints, background checks, etc. This was discovered during an audit from the state.

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ABANDON VEHICLE	1	13.57	0.02	0	0	13.58	13.58
ANIMAL FOUND	1	5.27	0.03	0	0	5.3	5.3
ANIMAL WELFARE CHECK	1	2.78	0.02	0	0	2.8	2.8
ASSIST OTHER AGENCY	1	3.87	0.02	0	0	3.88	3.88
ATTEMPT TO SERVE CIVIL	1	0.05	0	0	0	0.05	0.05
BARKING DOG	4	2.78	0.02	0	0	2.8	11.2
BUSINESS ALARM	1	1.75	0.28	0	0	2.03	2.03
BUSINESS CHECK	8	0.06	0.02	0	0	0.08	0.62
CHILD ABUSE	1	0	0	0	0	0	0
CODE ENFORCEMENT	2	0	0	0	0	0	0
CONSENSUAL CONTACT	1	0	0	0	0	0	0
DOG RUNNING AT LARGE	1	3.4	0	0	0	3.4	3.4
DOMESTIC VIOLENCE	2	1.38	0.46	6.92	4.99	13.74	27.48
ELDERLY ABUSE	1	3.73	0	9.87	33.02	46.62	46.62
EXTRA PATROL	4	0.07	0	0	1.55	1.63	6.5
FLAGGED DOWN	1	0	0	0	0	0	0
FOLLOWUP	3	0.28	0.01	0	0	0.29	0.87
FOUND PROPERTY	1	2.28	30.08	0	8.12	32.47	32.47
HARRASSMENT	1	0	0	0	0	0	0
HARRASSMENT BY PHONE	1	4.62	0.02	0.02	13.33	17.98	17.98
ILLEGAL CAMPING	1	0.03	0.07	0	0	0.1	0.1
LOST OR STOLEN PROPERTY	1	6.48	21.85	0	0	28.33	28.33
MISSING PERSON	1	0	3.35	50.75	0.05	54.15	54.15
NOISE COMPLAINT	2	4	0.01	0	0	4.01	8.02
OFF HIGHWAY VEHICLE	1	0.07	0	0	0	0.07	0.07
OVERDUE MOTORIST	1	0	0	0	0	0	0
PARKING COMPLAINT	2	0.08	0.02	0	0	0.1	0.2
PHONE CALL	1	0	0	0	0	0	0
RADAR TRAILER PLACEMENT	1	0.12	0	0	0	0.12	0.12
SUSPICIOUS VEHICLE	1	3.28	0	0	0	3.28	3.28
THREATS	1	0	0	0	0	0	0
TRAFFIC ACCIDENT	1	30.42	0	0	0	30.42	30.42
TRAFFIC ACCIDENT HIT AND RUN	1	2.13	5.25	0	0	7.38	7.38

TRAFFIC PROBLEM	1	1.68	0.05	0	0	1.73	1.73
TRAFFIC STOP	6	0.02	0.04	0	0	0.06	0.33
UNWANTED PERSON	4	1.37	0.2	9.12	5.8	16.49	65.97
WELFARE CHECK	2	17.8	0.6	0	0	18.4	36.8

Total Calls for Service-July 2024

65

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ABANDON VEHICLE	2	1.93	0.02	12.18	8.55	22.67	45.33
ANIMAL CARCASS	2	5.07	7.58	0	0	12.65	25.3
ASSAULT	1	5.55	0.02	26.42	59.33	91.32	91.32
BREAK IN	1	2.3	0	0	0	2.3	2.3
BUSINESS ALARM	2	2.34	0.12	18.03	5.03	25.51	51.02
COMMUNITY POLICING	2	1.88	0.03	8.02	4.84	14.77	29.53
COMPLAINT	1	0	0	0	0	0	0
CONSENSUAL CONTACT	1	0	0	0	0	0	0
DISTURBANCE	1	1.3	0.17	7.23	19.07	27.77	27.77
DOG RUNNING AT LARGE	2	2.98	2.07	0	0	5.04	10.08
DOMESTIC VIOLENCE	1	1.2	0.17	24.88	34.57	60.82	60.82
EXTRA PATROL	4	0.01	0	0	0	0.01	0.05
FIRE ALARM	1	1.83	0.02	0	0	1.85	1.85
FIREWORKS	1	0	0	0	0	0	0
FOLLOWUP	1	0	0	0	0	0	0
HARRASSMENT	1	0	0	0	0	0	0
INJURED ANIMAL	1	2.2	0.05	19	32.53	53.78	53.78
LIVESTOCK AT LARGE	3	3.24	0.02	2.32	10.53	16.1	48.3
LIVESTOCK ON THE ROADWAY	1	1.37	0.25	0	0	1.62	1.62
LOST OR STOLEN PROPERTY	1	9.27	0	0	0	9.27	9.27
MISSING PERSON	1	7.8	0	0	0	7.8	7.8
MOTORIST ASSIST	3	0.61	0.11	0	0	0.72	2.15
PHONE CALL	5	1.25	0	0	0	1.25	6.23
PROPERTY DAMAGE	1	0	0	0	0	0	0
REDDI REPORT	2	0.73	0.03	0	0	0.76	1.52
RESIDENTIAL ALARM	2	2.59	0.45	10.19	6.88	20.12	40.23
SUSPICIOUS ACTIVITY	3	1.08	0.01	11.88	5.88	18.84	56.53
SUSPICIOUS PERSON	1	2	0.12	17.38	27.3	46.8	46.8
THEFT	1	2.07	22.37	0.02	23.65	48.1	48.1
THREATS	1	2.23	19.55	0.13	0.02	21.93	21.93
TRAFFIC ACCIDENT	7	5.24	0.26	12.25	27.18	44.93	314.5
TRAFFIC PROBLEM	1	5.95	0.02	0	0	5.97	5.97
TRAFFIC STOP	5	0.07	0.25	0	0.82	1.14	5.72

UNATTENDED DEATH	1	1.43	0.07	4	67.28	72.78	72.78
UNSAFE TARGET PRACTICE	1	2.23	0	0	0	2.23	2.23
VANDALISM	1	7.48	0.23	0	0	7.72	7.72
VIN INSPECTION	4	0.04	0	0	0	0.04	0.17
WELFARE CHECK	3	1.36	4.41	3.23	28.83	37.83	113.5
WILDLIFE	2	26.44	3.33	0	0	29.77	59.53

Total Calls for Service-Sector 801

Jul-24

75



TOWN OF DOLORES

JULY

2024

MONTEZUMA COUNTY SHERIFF'S
OFFICE

730 EAST DRISCOLL STREET
CORTEZ, CO 81321
STEVE NOWLIN - SHERIFF
970-565-8452
970-564-3731



Dolores Summons

Total Records: 24

CITATION NUMBER	CHARGES	Count
C31936		1
Date Reported		Issuing Officer
7/9/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C31939		1
Date Reported		Issuing Officer
7/18/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C33618		1
Date Reported		Issuing Officer
7/19/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C31986	CRIMINAL VIOL - 3RD DEGREE CRIMINAL TRESPASS	1
Date Reported		Issuing Officer
7/5/2024 12:00:00 AM		NOWLIN, STEVE
CITATION NUMBER	CHARGES	Count
C33701	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported		Issuing Officer
7/8/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C31938	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported		Issuing Officer
7/9/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C33168	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - CRIMINAL MISCHIEF >\$300 <\$1,000, CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1
Date Reported		Issuing Officer
7/16/2024 12:00:00 AM		SCHMALZ, PETER
CITATION NUMBER	CHARGES	Count
C33700	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - DOMESTIC VIOLENCE	1
Date Reported		Issuing Officer
7/4/2024 12:00:00 AM		FROST, THOMAS

CITATION NUMBER	CHARGES	Count
C33167	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - DOMESTIC VIOLENCE	1
Date Reported		Issuing Officer
7/16/2024 12:00:00 AM		SCHMALZ, PETER
CITATION NUMBER	CHARGES	Count
C32299	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER	1
Date Reported		Issuing Officer
7/7/2024 12:00:00 AM		SCHMALZ, PETER
CITATION NUMBER	CHARGES	Count
C33150	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported		Issuing Officer
7/2/2024 12:00:00 AM		SCHMALZ, PETER
CITATION NUMBER	CHARGES	Count
C33030	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M2)	1
Date Reported		Issuing Officer
7/26/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C31935	CRIMINAL VIOL - DISORDERLY CONDUCT	1
Date Reported		Issuing Officer
7/29/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C33704	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported		Issuing Officer
7/28/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33395	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1
Date Reported		Issuing Officer
7/26/2024 12:00:00 AM		DAULTON, ANDREW
CITATION NUMBER	CHARGES	Count
C31970	NON-CRIM ORDINANCE VIOL - BUILDING PERMITS REQUIRED	1
Date Reported		Issuing Officer
7/18/2024 12:00:00 AM		NOWLIN, STEVE
CITATION NUMBER	CHARGES	Count
C31971	NON-CRIM ORDINANCE VIOL - BUILDING PERMITS REQUIRED	1
Date Reported		Issuing Officer
7/18/2024 12:00:00 AM		NOWLIN, STEVE

CITATION NUMBER	CHARGES	Count
C31985	TRAFFIC VIOL-ORDINANCE - CARELESS DRIVING	1
Date Reported		Issuing Officer
7/5/2024 12:00:00 AM		NOWLIN, STEVE
CITATION NUMBER	CHARGES	Count
C33703	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1
Date Reported		Issuing Officer
7/23/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33702	TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES, TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT	1
Date Reported		Issuing Officer
7/12/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33661	TRAFFIC VIOL-STATUTE - DROVE (MOTOR/OFF-HIGHWAY)VEHICLE WHEN LICENSED SUSPENDED	1
Date Reported		Issuing Officer
7/20/2024 12:00:00 AM		FROST, THOMAS
CITATION NUMBER	CHARGES	Count
C33617	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID CO LICENSE-RESIDENT >30 DAYS	1
Date Reported		Issuing Officer
7/2/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C33029	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE	1
Date Reported		Issuing Officer
7/7/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C32698	TRAFFIC VIOL-STATUTE - IMPROPER STARTING FROM PARKED/STOPPED POSITION	1
Date Reported		Issuing Officer
7/13/2024 12:00:00 AM		HINTON, WRANGLER

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ABANDON VEHICLE	1	13.57	0.02	0	0	13.58	13.58
ANIMAL FOUND	1	5.27	0.03	0	0	5.3	5.3
ANIMAL WELFARE CHECK	1	2.78	0.02	0	0	2.8	2.8
ASSIST OTHER AGENCY	1	3.87	0.02	0	0	3.88	3.88
ATTEMPT TO SERVE CIVIL	1	0.05	0	0	0	0.05	0.05
BARKING DOG	4	2.78	0.02	0	0	2.8	11.2
BUSINESS ALARM	1	1.75	0.28	0	0	2.03	2.03
BUSINESS CHECK	8	0.06	0.02	0	0	0.08	0.62
CHILD ABUSE	1	0	0	0	0	0	0
CODE ENFORCEMENT	2	0	0	0	0	0	0
CONSENSUAL CONTACT	1	0	0	0	0	0	0
DOG RUNNING AT LARGE	1	3.4	0	0	0	3.4	3.4
DOMESTIC VIOLENCE	2	1.38	0.46	6.92	4.99	13.74	27.48
ELDERLY ABUSE	1	3.73	0	9.87	33.02	46.62	46.62
EXTRA PATROL	4	0.07	0	0	1.55	1.63	6.5
FLAGGED DOWN	1	0	0	0	0	0	0
FOLLOWUP	3	0.28	0.01	0	0	0.29	0.87
FOUND PROPERTY	1	2.28	30.08	0	8.12	32.47	32.47
HARASSMENT	1	0	0	0	0	0	0
HARASSMENT BY PHONE	1	4.62	0.02	0.02	13.33	17.98	17.98
ILLEGAL CAMPING	1	0.03	0.07	0	0	0.1	0.1
LOST OR STOLEN PROPERTY	1	6.48	21.85	0	0	28.33	28.33
MISSING PERSON	1	0	3.35	50.75	0.05	54.15	54.15
NOISE COMPLAINT	2	4	0.01	0	0	4.01	8.02
OFF HIGHWAY VEHICLE	1	0.07	0	0	0	0.07	0.07
OVERDUE MOTORIST	1	0	0	0	0	0	0
PARKING COMPLAINT	2	0.08	0.02	0	0	0.1	0.2
PHONE CALL	1	0	0	0	0	0	0
RADAR TRAILER PLACEMENT	1	0.12	0	0	0	0.12	0.12
SUSPICIOUS VEHICLE	1	3.28	0	0	0	3.28	3.28
THREATS	1	0	0	0	0	0	0
TRAFFIC ACCIDENT	1	30.42	0	0	0	30.42	30.42
TRAFFIC ACCIDENT HIT AND RUN	1	2.13	5.25	0	0	7.38	7.38

TRAFFIC PROBLEM	1	1.68	0.05	0	0	1.73	1.73
TRAFFIC STOP	6	0.02	0.04	0	0	0.06	0.33
UNWANTED PERSON	4	1.37	0.2	9.12	5.8	16.49	65.97
WELFARE CHECK	2	17.8	0.6	0	0	18.4	36.8

Total Calls for Service-July 2024 65

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
ABANDON VEHICLE	2	1.93	0.02	12.18	8.55	22.67	45.33
ANIMAL CARCASS	2	5.07	7.58	0	0	12.65	25.3
ASSAULT	1	5.55	0.02	26.42	59.33	91.32	91.32
BREAK IN	1	2.3	0	0	0	2.3	2.3
BUSINESS ALARM	2	2.34	0.12	18.03	5.03	25.51	51.02
COMMUNITY POLICING COMPLAINT	2	1.88	0.03	8.02	4.84	14.77	29.53
CONSENSUAL CONTACT	1	0	0	0	0	0	0
DISTURBANCE	1	1.3	0.17	7.23	19.07	27.77	27.77
DOG RUNNING AT LARGE	2	2.98	2.07	0	0	5.04	10.08
DOMESTIC VIOLENCE	1	1.2	0.17	24.88	34.57	60.82	60.82
EXTRA PATROL	4	0.01	0	0	0	0.01	0.05
FIRE ALARM	1	1.83	0.02	0	0	1.85	1.85
FIREWORKS	1	0	0	0	0	0	0
FOLLOWUP	1	0	0	0	0	0	0
HARASSMENT	1	0	0	0	0	0	0
INJURED ANIMAL	1	2.2	0.05	19	32.53	53.78	53.78
LIVESTOCK AT LARGE	3	3.24	0.02	2.32	10.53	16.1	48.3
LIVESTOCK ON THE ROADWAY	1	1.37	0.25	0	0	1.62	1.62
LOST OR STOLEN PROPERTY	1	9.27	0	0	0	9.27	9.27
MISSING PERSON	1	7.8	0	0	0	7.8	7.8
MOTORIST ASSIST	3	0.61	0.11	0	0	0.72	2.15
PHONE CALL	5	1.25	0	0	0	1.25	6.23
PROPERTY DAMAGE	1	0	0	0	0	0	0
REDDI REPORT	2	0.73	0.03	0	0	0.76	1.52
RESIDENTIAL ALARM	2	2.59	0.45	10.19	6.88	20.12	40.23
SUSPICIOUS ACTIVITY	3	1.08	0.01	11.88	5.88	18.84	56.53
SUSPICIOUS PERSON	1	2	0.12	17.38	27.3	46.8	46.8
THEFT	1	2.07	22.37	0.02	23.65	48.1	48.1
THREATS	1	2.23	19.55	0.13	0.02	21.93	21.93
TRAFFIC ACCIDENT	7	5.24	0.26	12.25	27.18	44.93	314.5
TRAFFIC PROBLEM	1	5.95	0.02	0	0	5.97	5.97
TRAFFIC STOP	5	0.07	0.25	0	0.82	1.14	5.72

UNATTENDED DEATH	1	1.43	0.07	4	67.28	72.78	72.78
UNSAFE TARGET PRACTICE	1	2.23	0	0	0	2.23	2.23
VANDALISM	1	7.48	0.23	0	0	7.72	7.72
VIN INSPECTION	4	0.04	0	0	0	0.04	0.17
WELFARE CHECK	3	1.36	4.41	3.23	28.83	37.83	113.5
WILDLIFE	2	26.44	3.33	0	0	29.77	59.53

Total Calls for Service-Sector 801

Jul-24

75

**Town of Dolores
Resolution No R616
SERIES 2024**

**A RESOLUTION ADOPTING A POLICY GOVERNING
FINGERPRINT-BASED CRIMINAL HISTORY RECORD
INFORMATION (CHRI) CHECKS MADE FOR NON-
CRIMINAL JUSTICE PURPOSES**

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado; and,

WHEREAS, the Town of Dolores wishes to adopt a policy concerning the Town's access to and use of fingerprint-based criminal history records to protect privacy and misuse of such records; and,

WHEREAS the Town of Dolores finds that the policy attached hereto as Exhibit 1 meets these goals and will provide guidance for Town staff when accessing and managing such records.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Town of Dolores, a Colorado Statutory Town, as follows:

1. The policy attached hereto as Exhibit 1 captioned POLICY GOVERNING
2. FINGERPRINT-BASED CRIMINAL HISTORY RECORD INFORMATION (CHRI) CHECKS MADE FOR NON-CRIMINAL JUSTICE PURPOSES is hereby approved and adopted by the Board of Trustee.

Passed, adopted, and approved August 12, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Chris Holkestad

Attest: _____, Town Clerk Tammy Neely

TOWN OF DOLORES POLICY GOVERNING FINGERPRINT-BASED CRIMINAL HISTORY RECORD INFORMATION (CHRI) CHECKS MADE FOR NON-CRIMINAL JUSTICE PURPOSES

Purpose and Scope

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for licensing or employment purposes. Where such checks are allowable by law, the following practices and procedures will be followed.

Requesting CHRI checks

Fingerprint-based CHRI checks will only be conducted as authorized by the FBI and CBI, in accordance with all applicable state and federal rules and regulations. If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, he/she shall be informed of this requirement and instructed on how to comply with the law. Such instruction will include information on the procedure for submitting fingerprints. In addition, the applicant or employee will be provided with all information needed to successfully register for a fingerprinting appointment.

Access to CHRI

All CHRI is subject to strict state and federal rules and regulations. CHRI cannot be shared with other entities for any purpose, including subsequent hiring determinations. All receiving entities are subject to audit by the Colorado Bureau of Investigation (CBI) and the Federal Bureau of Investigation (FBI), and failure to comply with such rules and regulations could lead to sanctions which include possible termination of access to CHRI. Furthermore, an entity can be charged with federal and state crimes for the willful, unauthorized disclosure of CHRI.

Storage of CHRI

CHRI shall only be stored for extended periods of time when needed for the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which are in compliance with the most recent version of the CJIS Security Policy, have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to familiarize himself/herself with these safeguards.

In addition to the above, each individual involved in the handling of CHRI will strictly adhere to the policy on the storage and destruction of CHRI.

Retention of CHRI

Federal law prohibits the repurposing or dissemination of CHRI beyond its initial requested purpose. Once an individual's CHRI is received, it will be securely retained in internal agency documents for the following purposes *only*:

- Historical reference and/or comparison with future CHRI requests;
- Dispute of the accuracy of the record;
- Evidence for any subsequent proceedings based on information contained in the CHRI.

CHRI will be kept for the above purposes in:

- Hard copy form in personnel files located in the locked filing cabinet located in the locked filing room.

Security Awareness Training

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI at Town of Dolores will review and become familiar with the educational and relevant training materials regarding CHRI laws and regulations made available by the appropriate agencies.

In addition to the above, all personnel authorized to receive and/or review CHRI must undergo Security Awareness Training on a biennial basis. This training will be accomplished using the training materials made available by the CBI.

Adverse Decisions Based on CHRI

If inclined to make an adverse decision based on an individual's CHRI, Cornerstone Christian Academy will take the following steps prior to making a final adverse determination:

Provide the individual the opportunity to complete or challenge the accuracy of his/her CHRI; and

Provide the individual with information on the process for updating, changing, or correcting CHRI.

A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable time to correct or complete the CHRI.

Local Agency Security Officer

Each NCJA receiving CHRI is required to designate a Local Agency Security Officer (LASO). An individual designated as LASO is:

An individual who will be considered part of the NCJA's "authorized personnel" group.
An individual that has completed a fingerprint-based background check and found appropriate to have access to CHRI.
An employee directly involved in evaluating an individual's qualifications for employment or assignment.

The Cornerstone Christian Academy LASO is Teresa Doughty. The LASO is responsible for the following:
Identifying who is using or accessing CHRI and/or systems with access to CHRI.
Ensuring that personnel security screening procedures are being followed as stated in this policy.
Ensuring the approved and appropriate security measures are in place and working as expected.

When changes in the LASO appointment occur, the Cornerstone Christian Academy shall complete and return a new LASO appointment form. The most current copy of the LASO appointment form will be maintained on file indefinitely by the agency.

Personnel Security

All Personnel

All personnel requiring access to CHRI must first be deemed "Authorized Personnel." Prior to being allowed access to CHRI, such individuals shall complete a fingerprint-based CHRI background check. The CBI will review and determine if access is appropriate. Access is denied if the individual has ever had a felony conviction, of any kind, no matter when it occurred. Access may be denied if the individual has one or more recent misdemeanor convictions.

In addition to the above, an individual believed to be a fugitive from justice, or having an arrest history without convictions, will be reviewed to determine if access to CHRI is appropriate. The CBI will take into consideration extenuating circumstances where the severity of the offense and the time that has passed would support a possible variance.

Persons already having access to CHRI and who are subsequently arrested and/or convicted of a crime will:

Have their access to CHRI suspended until the outcome of an arrest is determined and reviewed by the CBI in order to determine if continued access is appropriate.

Have their access suspended indefinitely if a conviction results in a felony of any kind.

Have their access denied by the CBI where it is determined that access to CHRI by the person would not be in the public's best interest.

All access to CHRI by support personnel, contractors, and custodial workers will be denied. If a need should arise for such persons to be in an area(s) where CHRI is maintained or processed (at rest or in transit); they will be escorted by, or be under the supervision of, authorized personnel at all times while in these area(s).

Personnel Termination

The LASO shall terminate access to CHRI immediately upon notification of an individual's termination of employment.

Cornerstone Christian Academy CHRI access termination process:

Notification will be sent via email to the CBI

This is to be done within 24 hours of receiving notification of termination

All keys, email accounts, etc. will be obtained/disabled from the user within 24 hours

Media Protection

All media containing CHRI is to be protected and secured at all times. The following is established and to be implemented to ensure the appropriate security, handling, transporting, and storing of CHRI media in all its forms.

Media Storage and Access

Physical CHRI media shall be securely stored within physically secured locations or controlled areas. Access to such media is restricted to authorized personnel only and shall be secured at all times when not in use or under the supervision of an authorized individual.

Physical CHRI media:

Is to be stored within employee records when feasible or by itself when necessary.

Is to be maintained within a lockable filing cabinet, drawer, closet, office, safe, vault, or other secure container.

Disposal of Physical Media

Once physical CHRI media (paper/hard copies) is determined to be no longer needed by the agency, it shall be destroyed and disposed of appropriately. Physical CHRI media shall be

destroyed by shredding, cross-cut shredding, or incineration. Cornerstone Christian Academy will ensure such destruction is witnessed or carried out by authorized personnel:

The LASO shall witness or conduct disposal.

Cross-cut shredding will be the method of destruction will be used by the agency.

This will occur at the end of each school year (May/June).

Incident and Disciplinary Response

The security of information and systems in general, and of CHRI in particular, is a top priority for Cornerstone Christian Academy. Therefore, we have established appropriate operational incident handling procedures for instances of an information security breach. It is each individual's responsibility to adhere to established security guidelines and policies and to be attentive to situations and incidents which pose risks to security. Furthermore, it is each individual's responsibility to immediately report potential or actual security incidents to minimize any breach of security or loss of information. The following security incident handling procedures must be followed by each individual:

All incidents will be reported directly to the LASO.

If any records were stolen, the incident will also be reported to appropriate authorities.

Once the cause of the breach has been determined, disciplinary measures will be taken in accordance with the disciplinary policy.

In addition to the above, the LASO shall report all security-related incidents to the CBI within 24 hours.

All agency personnel with access to FBI and/or CBI CHRI has a duty to protect the system and related systems from physical and environmental damage and are responsible for correct use, operation, care and maintenance of the information. All existing laws and Cornerstone Christian Academy's regulations and policies apply, including those that may apply to personal conduct. Misuse or failure to secure any information resources may result in temporary or permanent restriction of all privileges up to employment termination.

TOWN OF DOLORES
RESOLUTION NO. R607
SERIES 2024

A RESOLUTION IMPOSING AN OPEN FLAME FIRE BAN

WHEREAS, the Town of Dolores, Colorado is a statutory town incorporated under the laws of the state of Colorado.

WHEREAS, the Town of Dolores enacted Ordinance No. 536 Series 2018 granting the Board of Trustees the authority to enact a resolution imposing an open flame fire ban as conditions require;

WHEREAS Southwest Colorado and the Town of Dolores are under historic drought and extraordinary fire danger.

WHEREAS the Montezuma County Sheriff recommends that the Town of Dolores impose a fire ban for the health, safety, and welfare of the citizens of the Town of Dolores and surrounding community.

WHEREAS the Board of Trustees agree that the interest of the health, safety and welfare of the citizens make it advisable to impose an open flame fire ban as authorized by and defined by Ordinance No 536 Series 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES as follows:

1. The Board of Trustees, pursuant to Ordinance No. 536 Series 2018 and as authorized by Colorado law, hereby imposes an Open Flame Fire Ban as defined in said Ordinance within all incorporated areas of the Town of Dolores.
2. This resolution shall continue in full force and effect until repealed by the Board of Trustees.
3. It is the intent of this resolution that any person violating the fire ban as defined by Ordinance No. 536 shall be subject to the penalties set forth therein.
4. The staff of the Town of Dolores shall inform the public of the imposition of the Open Flame Fire Ban.
5. If any section, clause, phrase, word other provisions of this resolution shall for any reason be held invalid, such holding shall not affect the validity of the remaining sections, sentences, clauses, phrases words or other provisions and the validity of this resolution shall stand notwithstanding.
6. Introduced, read, and passed as a resolution at the regular meeting of the Board of Trustees of the Town of Dolores held on June 24, 2024, at which a quorum was present.

engineering services consistent with this resolution.

Section 3. This resolution shall become effective immediately upon its adoption by the Board of Trustees.

Passed, adopted and approved June 10, 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Chris Holkestad

Attest: _____, Town Clerk Tammy Neely