

**AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
OCTOBER 14TH, 2024, 5:30 P.M.**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

6.1 Board Minutes for the meetings of September 9th, and September 23rd, 2024.

6.2 Proceedings for the month of September 2024.

6.3 Special Event Permit: Dolores Chamber of Commerce, Chamber Awards Banquet to be
At the Dolores Community Center November 2nd, 2024, from 5:30 p.m. to 10:00 p.m.

7. REMOVED CONSENT AGENDA ITEMS

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

9. STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Sheriffs Report: Sheriff Steve Nowlin

9.1 Managers Report/Treasurers: Manager Leigh Reeves

9.2 Attorneys Report: Attorney Jon Kelly

9.3 Montezuma County Commissioners report: Jim Candelaria

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad

10.2 Trustee Kalin Grigg

10.3 Trustee Sheila Wheeler

10.4 Trustee Mark Youngquist

10.5 Trustee Chris Curry

10.6 Trustee Linnea Peterson

10.7 Trustee Marie Roan

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 Public Hearing and approval: Special Event Permit for the Dolores Chamber of Commerce/Dolores Bike Hostel, to be held October 26th, 2024, at 507 Central Avenue, from 5:00 p.m. to 11:00 p.m. For the record the premise is posted.

12. ACTION/APPROVAL RESOLUTIONS:

12.1 Action/Approval of Resolution R623 S2024 Appointing Kelley Unrein the Dolores Town Treasurer effective October 15th, 2024.

12.2 Action/Approval of Resolution R624 S2024 designating authorized signatories on all Town of Dolores bank accounts.

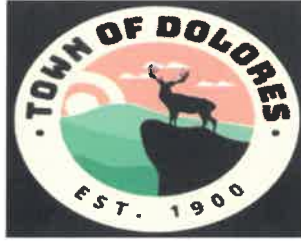
12.3 Action/Approval accepting a special warranty deed between the Town of Dolores and the Dolores Fire Protection District.

13. ADMINISTRATIVE BOARD BUSINESS:

13.1 2025 Budget Review: Manager Reeves will discuss the projected 2025 budget and funding grants towards groups requesting donations for the year 2025.

14. ADJOURNMENT:

CONSENT AGENDA



**AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
SEPTEMBER 9TH, 2024, 5:30 P.M.**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

BOARD MEETING 6:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACTION/APPROVAL OF THE AGENDA

5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.

6. ACTION/APPROVAL OF THE CONSENT AGENDA: The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.

6.1 Board Minutes for the meetings of August 8th, 2024, and August 26th, 2024.

6.2 Proceedings for the month of August 2024.

6.3 Resolution R619 Series 2024: Approving Release

7. REMOVED CONSENT AGENDA ITEMS

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

9. STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Managers Report: Leigh Reeves

9.2 Attorneys Report: Jon Kelly

9.3 Treasurers Report:

9.4 Building Inspector: David Doudy

9.5 Commissioner: Jim Candelaria

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad

10.2 Trustee Kalin Grigg

10.3 Trustee Sheila Wheeler

10.4 Trustee Mark Youngquist

10.5 Trustee Chris Curry

10.6 Trustee Linnea Peterson

10.7 Trustee Marie Roan

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 First Reading Ordinance 579 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to Special Events.

11.2 First Reading Ordinance 580 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to the Regulation of Alcohol sales.

11.3 First Reading Ordinance 581 Series 2024 Authorizing the transfer of Town Owned Property located at 47 Railroad Avenue Dolores Colorado. (Dolores Fire Protection District).

12. ACTION/APPROVAL RESOLUTIONS:

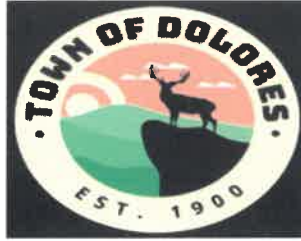
12.1 Resolution R617 Series 2024: DOLA grant for Town Hall

12.2 Resolution R618 Series 2024: Purchase a Town Vehicle (Maintenance).

13. ADMINISTRATIVE BOARD BUSINESS:

14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

15. ADJOURNMENT:



**AGENDA
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
SEPTEMBER 23RD 2024, 5:30 P.M.**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

WORKSHOP: 5:30 P.M.

- 1. Nina Williams:** Dolores Watershed Collaborative: to discuss Wildfire Risk Reduction, Reliability, and Asset Protection Project (WRAP).
- 2. Michelle Furi:** Montelores Coalition.

BOARD MEETING 6:30 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ACTION/APPROVAL OF THE AGENDA**
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. **No consent agenda at this time.**
- 7. REMOVED CONSENT AGENDA ITEMS:**

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

9. STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Managers Report

9.2 Attorneys Report: Jon Kelly

9.3 Treasurers Report:

9.4 Commissioner: Jim Candelaria

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad

10.2 Trustee Kalin Grigg

10.3 Trustee Sheila Wheeler

10.4 Trustee Mark Youngquist

10.5 Trustee Chris Curry

10.6 Trustee Linnea Peterson

10.7 Trustee Marie Roan

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 Public Hearing/Second Reading: Ordinance 579 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to Special Events.

11.2 Public Hearing/Second Reading: Ordinance 580 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to the Regulation of Alcohol sales.

11.3 Public hearing/Second Reading: Ordinance 581 Series 2024 Authorizing the transfer of Town Owned Property located at 47 Railroad Avenue Dolores Colorado. (Dolores Fire Protection District).

12. ACTION/APPROVAL RESOLUTIONS:

12.1 Resolution R622 Series 2024: Letter for DWC-WRAP grant

13. ADMINISTRATIVE BOARD BUSINESS:

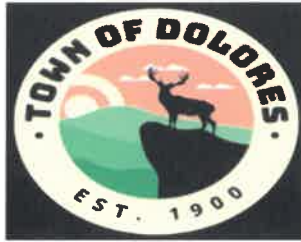
14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

14.1 Planning and Zoning Meeting October 1st, 2024

14.2 Parks/Planning meeting October 10th, 2024

14.3 Dolores Community Center Committee meeting September 24th, 2024

15. ADJOURNMENT:



MINUTES

DOLORES COLORADO

TOWN BOARD OF TRUSTEES MEETING

SEPTEMBER 9TH, 2024, 5:30 P.M.

THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.

IF YOU WISH TO REVIEW THE RECORDING, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN BOARD MEETING FOR THE ZOOM LINK

<https://townofdolores.colorado.gov>

1. **CALL TO ORDER:** Mayor Holkestad called the meeting to order at 5:32 p.m.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Board Members present: Mayor Chris Holkestad, Trustees Linnea Peterson, Marie Roan, Sheila Wheeler, Chris Curry, Kalin Grigg, and Mark Youngquist.
4. **ACTION/APPROVAL OF THE AGENDA** *Trustee Grigg moved to approve the agenda by removing item 6.3 from the consent agenda and adding Resolution R620, seconded by Trustee Youngquist. The motion was approved unanimously.*
5. **IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST:**
6. **ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.
 - 6.1 Board Minutes for the meetings of August 8th, 2024, and August 26th, 2024.
 - 6.2 Proceedings for the month of August 2024.
 - 6.3 Resolution R619 Series 2024: Approving Release

Trustee Curry moved to approve the consent agenda removing resolution R619, seconded by Trustee Youngquist. The motion was approved unanimously.

7. REMOVED CONSENT AGENDA ITEMS:

7.1 Resolution R619 Series 2024: Approving the release of Treasurer Heather Robertson.

Miss Robertson acknowledged approving the discussion of her dismissal with the Board in a public forum. The Board was polled for discussing Miss Robertsons dismissal in a public discussion: Mayor Holkestad, Trustees Wheeler, Curry, Roan, and Grigg agreed to discuss in public. Trustee Peterson in executive session, and Trustee Youngquist stated no public discussion. For the record Heather Robertson did acknowledge again that she would discuss the issue in public. Miss Robertson requested that the Board discuss this at this time. ***Trustee Grigg moved to approve amending the agenda to add the discussion of Treasurer Robertsons dismissal, seconded by Trustee Curry. The motion passed with 6 yes, and 1 no vote.***

The Discussion:

Heather Robertson requested she be paid immediately as possible and did not want to sign the resignation agreement set forth, as she believed there were some discrepancies. She requests that the Board approve compensation up to the end of September. This was the original offer at the time of dismissal. Mayor Holkestad requested a copy of the dismissal contract. Attorney Kelly asked for approval from Miss Robertson to send a copy of the contract to the Board in which she acknowledged her approval. Manager Reeves informed Miss Robertson that she will be receiving a check by mail. Mayor Holkestad asked for information on the dismissal as to why this is being discussed. Attorney Kelly again asked Miss Robertson for her approval for details in public, and she approved. Manager Reeves explained to the Board the reasons for dismissal stating that Miss Robertsons timecard did not match the camera logs and computer time. Manager Reeves felt that the incorrect times were a discrepancy. Trustee Youngquist commented that he did not feel there was ample time to review the documents and discuss the issue at this time and requested that more time be set aside at a later date and would like time to thoroughly review documentation that was set before him. Some Trustees agreed as well. Miss Robertson made no further statements. There was no further action taken by the Board concerning this issue. Resolution R619 Series 2024 remains inactive until further notice.

(For the record Heather Robertson held an official Town position)

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting. No public comment at this time.

9. STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Manager Leigh Reeves reported on the following topics:

- New Town Hall: New concrete will be poured for ADA compliancy. Curb and gutter on part of 6th street. Staff are applying for a supplemental DOLA grant to help cover costs.
- Planning & Zoning: The plan for the DFD was approved by P&Z.
- Manager Reeves met with Mike Wight of Goco for final discussion/comments on the grant application. The grant will be submitted by September 12th, 2024, and a peer review will be done in early October. She was hopeful it would make it to the full Board review and the funding would be granted.
- Nina Williams and DWR are requesting a letter of support for a grant request package. She will be applying for financial support from the Town of Dolores.
- Manager Reeves will be on vacation and will be absent for the next Board/Workshop meeting on September 23rd, 2024. Attorney Kelly will be running the next workshop.
- **Treasurer's Report:** Manager Reeves reviewed the Treasurers report with the Board.

9.2 Attorney Jon Kelly explained the proposed ordinances coming up in the meeting and the purpose of the changes.

- Ordinance 579 Special Events pertains to the Town and limited restrictions that the Town can impose, and the types of events held. This will be a first reading.
- Ordinance 580 Pertaining to the regulation of alcohol sales. The ordinance is to bring the code up to the statutory requirements and create an entertainment district for liquor sales permits and licenses.
- Ordinance 581 authorizing the transfer of Town owned property to the Dolores Fire Protection District. This was approved by the citizens of the Town of Dolores by vote in the April election.

9.3 Building Inspector David Doudy updated the Board concerning ADA compliance in the Town of Dolores. A list of businesses that were ADA compliant was made available to the Board. Mayor Holkestad asked if there was a list of businesses that are compliant, if so would like to see the list.

9.4 Commissioner Jim Candelaria updated the Board on Montezuma County business. He suggested on the speed bump that may better fit the street. He reported the Deal Bill passed concerning property tax. House bill 24b 1001. He stated that this bill is the lesser of the two evils. The 2024 County Road Map is now available on the County website. On October 26th, 2024, the League of Women voters will sponsor an e-waste turn in at the County Landfill. The Road Dept. is working at the intersection of Highway 184 and Road 25.

9.6 Sheriff Steve Nowlin was absent but submitted a report for the packet.

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad addressed the conflict of interest that Trustee Wheeler addressed earlier in the meeting. He explained that he did not have any intention of using his status as Mayor to sell property, and admitted it was a wrong decision. He wanted to cover the confusing issue with Heather Robertsons dismissal and stated that Manager Reeves and Attorney Kelly are doing a wonderful job.

10.2 Trustee Kalin Grigg talked about the lights being on all night at the pavilion and he keeps

going to turn them off at night. He talked about a new fee schedule for the park use.

10.3 Trustee Sheila Wheeler inquired about the generator. It is installed and it cannot be hooked up until the water demand goes down. She also inquired about the laundry mat.

10.4 Trustee Mark Youngquist expressed frustration concerning absent landowners when it comes to commercial space, and the lack of maintenance on the property. Building Official Doudy stated that he went to inspect the said property, the owner informed him that it is no longer commercial property, and it is used as a storage area.

10.5 Trustee Chris Curry discussed error on a building permit. He also mentioned an email from a former employee of the Town. For the record, the Manager or Attorney has not seen the email. Trustee Grigg suggested time in the workshop concerning the Boards roll when it comes to employees. Trustee Curry asked the Building Official how inspections get completed if there is no inspector. David explained that minor inspections will be covered.

10.6 Trustee Linnea Peterson asked about the workshop for the Employee Handbook, and Budget. The budget will be discussed on October 14th, 2024. She requested a workshop about the employee handbook. Mayor Holkestad requested draft copies to review to get a head start.

10.7 Trustee Marie Roan talked about the beetle tour, which she thought was highly informative. There are two types of beetles, and they are working their way towards Boggy Draw. They started at Norwood and was shown a devastated area that was affected by the beetles. Nick Mustoe of San Juan National Forest and others conducted the tour.

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 First Reading Ordinance 579 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to Special Events. Attorney Kelly introduced Ordinance 579 and explained the purpose. ***Mayor Holkestad moved to approve the first reading of Ordinance 579 Series 2024, seconded by Trustee Wheeler. The Board approved unanimously by a roll call vote.***

11.2 First Reading Ordinance 580 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to the Regulation of Alcohol sales. Attorney Kelly introduced Ordinance 580, and its purpose. ***Trustee Youngquist moved to approve the first reading of Ordinance 580, seconded by Trustee Roan. The Board approved unanimously by a roll call vote.***

11.3 First Reading Ordinance 581 Series 2024 Authorizing the transfer of Town Owned Property located at 47 Railroad Avenue Dolores Colorado. (Dolores Fire Protection District). Attorney Kelly introduced the Ordinance and its purpose. ***Trustee Youngquist moved to approve the first reading of Ordinance 581, seconded by Trustee Grigg. The Board approved unanimously by roll call vote.***

12. ACTION/APPROVAL RESOLUTIONS:

12.1 Resolution R617 Series 2024: DOLA grant for Town Hall. Manager Reeves introduced

the resolution and its purpose. **Mayor Holkestad moved to approve Resolution R617 Series 2024, seconded by Trustee Youngquist. The motion was approved unanimously.**

12.2 Resolution R618 Series 2024: Purchase a Town Vehicle (Maintenance). Building Official Doudy introduced the purpose of the resolution. **Trustee Grigg moved to approve the purchase of a new town vehicle, seconded by Trustee Peterson. The motion was approved unanimously.**

12.3 Resolution R620 Series 2024: Designating authorized signatories on all Town of Dolores accounts at Dolores State Bank. **Trustee Youngquist moved to approve Resolution R620 Series 2024, seconded by Trustee Grigg. The motion was approved unanimously.**

13. ADMINISTRATIVE BOARD BUSINESS:

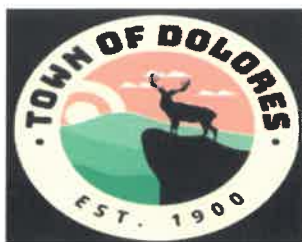
14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

14.1 CML Fall District Meeting: District 9, will be in Ignacio on September 24th, 2024.

15. ADJOURNMENT: Mayor Holkestad adjourned the meeting at 8:17 p.m.

Mayor Chris Holkestad

Town Clerk Tammy Neely



**MINUTES
DOLORES COLORADO
TOWN BOARD OF TRUSTEES MEETING
SEPTEMBER 23RD 2024, 5:30 P.M.**

**THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.
IF YOU WISH TO REVIEW A RECORDING, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

WORKSHOP: 5:30 P.M.

- 1. Nina Williams:** Dolores Watershed Collaborative: To discuss Wildfire Risk Reduction, Reliability, and Asset Protection Project (WRAP).
- 2. Michelle Furi:** Montelores Coalition.

BOARD MEETING 6:30 P.M.

- 1. CALL TO ORDER:** Mayor Holkestad called the regular meeting to order at 6:41 p.m.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL:** Board Members present: Mayor Chris Holkestad, Trustees: Kalin Grigg, Mark Youngquist, Sheila Wheeler, Chris Curry, Marie Roan, and Linnea Peterson.
- 4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Youngquist moved to approve the agenda, seconded by Trustee Peterson. The motion carries unanimously.*
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST. No conflicts were identified.**
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. **No consent agenda at this time.**

7. REMOVED CONSENT AGENDA ITEMS:

8. CITIZENS TO ADDRESS THE BOARD: This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at tammy@townofdolores.com any time before the dated Board meeting.

8.1 Duvall "Val" Truelsen, commented to the Board that he hoped Flanders Park will be built for events and families. He suggested using the parcel of land that the Sheriff was using for horse stables could become a dog park. There is Town property that needs to be used.

9. STAFF/COMMITTEE REPORTS/PRESENTATIONS:

9.1 Managers Report: No discussion was held as Manager Reeves was absent for the meeting. Her Report was submitted in the packet.

9.2 Attorney Jon Kelly discussed the Public Hearings for the upcoming Ordinances and gave the Board instruction on the Public Hearings. He made comment referring to the information given by Nina Williams concerning the watershed protection plan, and thought it was a good idea.

9.3 Treasurers Report: Was included with the Managers report.

9.4 Commissioner Jim Candelaria reported the first Coffee with the Commissioners meeting some of the discussion was on Seniors, landfill, weeds and more. The County is restructuring. The Senior Program. Senior lunches will continue. He announced there will be a sales tax Forum on October 15, 2024, 6:00 p.m. at the Sunflower Theater.

10. TRUSTEES REPORTS AND ACTIONS:

10.1 Mayor Chris Holkestad discussed snow removal, and the speed through town and and Central Avenue.

10.2 Trustee Kalin Grigg had no comments

10.3 Trustee Sheila Wheeler requested an executive session concerning personnel matters

10.4 Trustee Mark Youngquist had no comment.

10.5 Trustee Chris Curry mentioned emergency sirens quite frequently.

10.6 Trustee Linnea Peterson suggested getting CDOT to lower the speed through town. she mentioned getting a copy of the proposed draft of the employee handbook. She asked

if the Senior Cook job be listed on the Town website, being that it is a county job.

10.7 Trustee Marie Roan had no comment.

11. PUBLIC HEARINGS/ORDINANCE ADOPTION:

11.1 Public Hearing/Second Reading: Ordinance 579 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to Special Events. Mayor Holkestad opened the hearing for comment. Attorney Kelly introduced the purpose of the Ordinance.

A. Deana Truelsen/206 Central requested that the Board bring Escalante Days back to Flanders Park. She stated that parking at JRP was out on the highway, there was a ball games which made it crowded. Vehicles windows were broken from the flying balls. She stated that Escalante Days was the crown jewel of Dolores events and should be held in Flanders Park.

B. Val Truelsen added that the intersection entering into JRP from the highway was dangerous.

Mayor Holkestad closed the hearing. ***Trustee Youngquist moved to approve Ordinance 579 Series 2024 on the final and second reading, seconded by Trustee Curry, the motion carried unanimously by a roll call vote.***

11.2 Public Hearing/Second Reading: Ordinance 580 Series 2024 Amending Title 5 of the Dolores Municipal Code pertaining to the Regulation of Alcohol sales. Mayor Holkestad opened the hearing, no public comment was made, the hearing was closed. ***Trustee Grigg moved to approve Ordinance 580 Series 2024 second and final reading, seconded by Trustee Youngquist. The motion was approved unanimously by a roll call vote.***

11.3 Public hearing/Second Reading: Ordinance 581 Series 2024 Authorizing the transfer of Town Owned Property located at 47 Railroad Avenue Dolores Colorado. (Dolores Fire Protection District). Mayor Holkestad opened the hearing, no public comment was made, the hearing was closed. ***Trustee Youngquist moved to approve Ordinance 581 Series 2024, second and final reading, seconded by Mayor Holkestad. The motion was approved unanimously by a roll call vote.***

12. ACTION/APPROVAL RESOLUTIONS:

12.1 Resolution R622 Series 2024, in support of a grant application by the Dolores Watershed Collaborative's (DWC) application to the Colorado water conservation board fund the development of a wildfire ready action plan (WRAPP) for the upper Dolores watershed. ***Trustee Youngquist moved to approve Resolution R622 Series 2024, seconded by Mayor Holkestad. The motion passed unanimously.***

13. ADMINISTRATIVE BOARD BUSINESS: No administrative business scheduled.

14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:

14.1 Planning and Zoning Meeting October 1st, 2024

14.2 Parks/Planning meeting October 10th, 2024

14.3 Dolores Community Center Committee meeting September 24th, 2024

15. ADJOURNMENT: Mayor Holkestad adjourned the meeting at 7:41 p.m.

Mayor Chris Holkestad

Town Clerk Tammy Neely

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input checked="" type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate: **Dolores Chamber of Commerce** State Sales Tax Number (Required): **84-1146629**

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP):
**201 Railroad Ave
 PO Box 602
 Dolores, CO 81323**

3. Address of Place to Have Special Event (include street, city/town and ZIP):
**Dolores Community Center
 400 Riverside Avenue, Dolores CO 81323**

4. Authorized Representative of Qualifying Organization or Political Candidate: **Susan Lisak** Date of Birth: **1/8/1974** Phone Number: **(970)426-9902**

Authorized Representative's Mailing Address (if different than address provided in Question 2.):
27933 Road P, Dolores CO 81323

5. Event Manager: **Susan Lisak** Date of Birth: **1/8/1974** Phone Number: **(970)426-9902**

Event Manager Home Address (Street, City, State, ZIP): **27933 Road P, Dolores CO 81323** Email Address of Event Manager: **doloreschamber@gmail.com**

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?
 No Yes How many days? **2**

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
 No Yes License Number

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	Hours To	Date	Hours From	Hours To	Date	Hours From	Hours To	Date	Hours From	Hours To
10/19/24			11/2/24								
	5:30 pm.	10 p.m.									

Oath of Applicant
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: **Susan Lisak** Title: **Exec. Director** Date: **3/13/24**

Report and Approval of Local Licensing Authority (City or County)
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County): City County Telephone Number of City/County Clerk

Signature: Title: Date:

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/12/2024 that have been posted, and by documents delivered to this office electronically through 03/14/2024 @ 14:12:54 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/14/2024 @ 14:12:54 in accordance with applicable law. This certificate is assigned Confirmation Number 15844376 .



A handwritten signature in blue ink that reads "Jena Griswold".

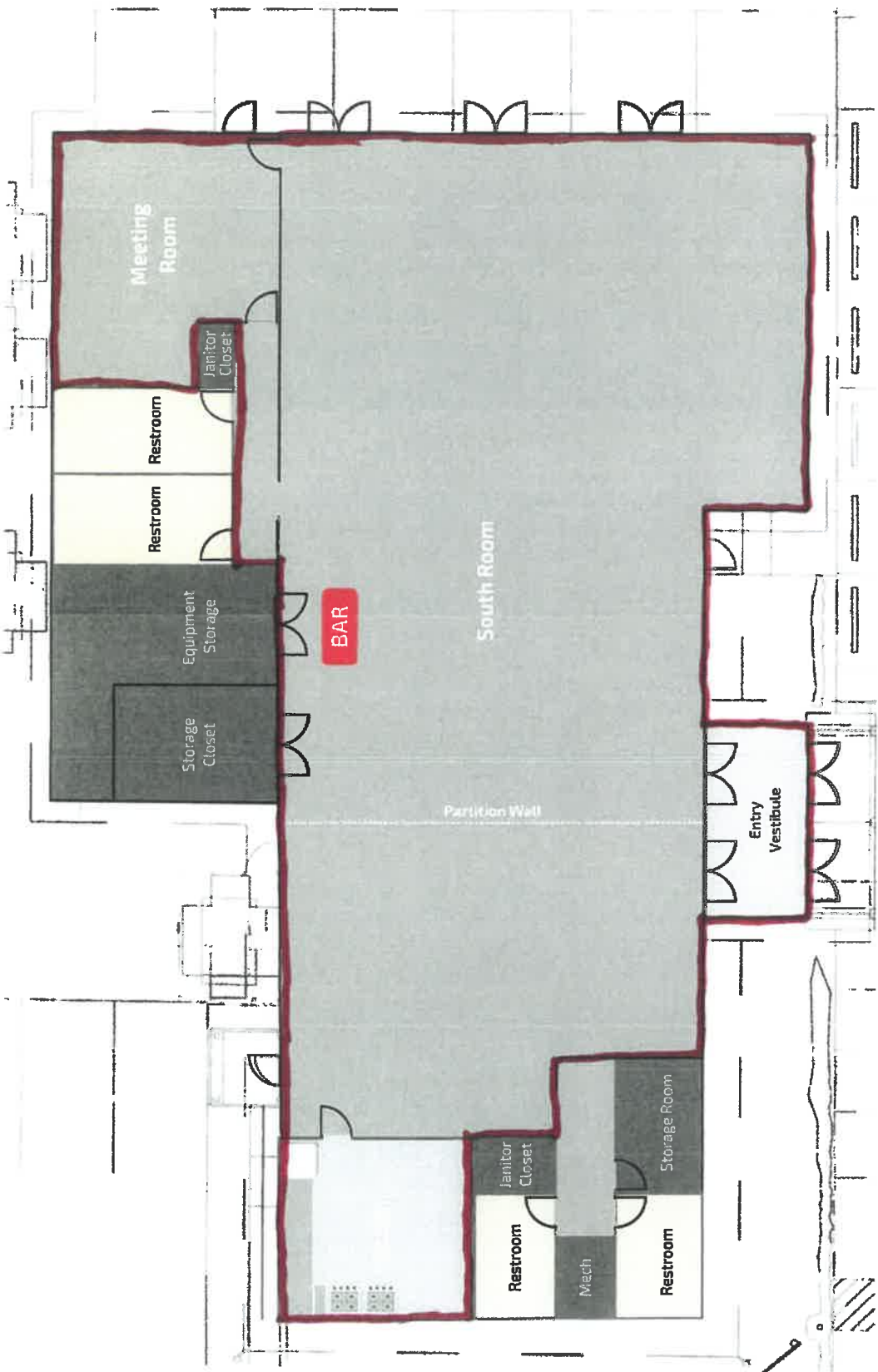
Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

2024 CHAMBEK BANQUET

DOLORES COMMUNITY CENTER



— • Liquor Permit Area

DOLORES COMMUNITY CENTER

Application for use

Name of Organization or Individual: DOLORES CHAMBER OF COMMERCE
 Address: 201 RAILROAD AVE, PO Box 602, DOLORES CO 81323
 Phone: (970)426-9902 Alternate Phone: _____
 Email address: doloreschamber@gmail.com Estimated Number of People: 100
 Purpose of Event: Annual Chamber Awards Banquet.
 Will alcoholic beverages be served or sold? Yes ___ No
 Is the event being held as a benefit for an individual? ___ Yes No
 Are you a Colorado registered Non-profit? Yes ___ No If yes, Non-profit Tax ID: 84-1146629
 Meeting space requested: Full Facility Time requested: 9am - 10pm

Need Date: 11/2/24

10/19/24
Party starts 5:30pm

2020 Fee Schedule:

For events 75 people and under:	Full Facility	South Room	Meeting Room	Kitchen Only
By the hour	\$60.00	\$40.00	\$20.00	\$25.00
Half-day	\$150.00	\$100.00	\$40.00	\$40.00
Full day	\$300.00	\$200.00	\$80.00	\$60.00
Deposit (refundable)	\$200.00	\$100.00	\$0.00	\$100.00
LCD projector	\$25/day	\$25/day	\$25/day	N/A
Stage	\$30 self setup \$50 we setup	\$30 self setup \$50 we setup	N/A	N/A

For events over 75 people:	Platinum Package \$950.00	Gold Package \$750.00	Silver Package \$600.00	Bronze Package \$450.00
Full Facility Rental	3 Day	2 1/2 Day	2 Day	1 Day
Usage and setup of outdoor areas	X	X	X	
Event consultation on setup, usage of equipment	X	X	X	X
Full kitchen usage, including appliances and dishes	X	X	X	X
Usage of LCD Projector & screens	X	X		
Usage of Microphone and Sound Systems	X	X	X	X
Set-up & take down of tables & chairs	X	X	X	X
Set-up and take down of stage	X			
Full clean up at end (except dishes)	X	X	X	X
Deposit (refundable)	\$200.00	\$200.00	\$200.00	\$200.00

DOLORES COMMUNITY CENTER

Contract Agreement

I agree to the following conditions:

- A. All contracts for the use of the Dolores Community Center must be signed and fees paid 14 days prior to use. If the event is cancelled for any reason between 5 and 10 days prior to use, 25% of the monies shall be charged to cover the cost of handling, inconvenience, and the unavailability of the facility to others before any refunds are made. Any cancellations between 1 and 4 days prior to use will be charged 50%, and any cancellations within 24 hours of event will be charged 75%.
- B. I hereby understand I will be responsible for the cleaning of the facility (unless I have chosen a package in which cleaning is included) and for damages as a result of the activity and that a charge will be taken from the deposit fee (if required) to cover additional cleanup and damage. If I have not paid a deposit, or the cost of cleaning or damages is more than the collected deposit, I understand that I will be liable and will be made to pay for any additional cleaning and damages.
- C. Alcoholic beverages may be served at private parties. If the event is open to the public, the user must have approval from the Dolores Community Center Board of Directors and must have an approved Colorado Liquor License (obtained by application with the Town of Dolores). The License must be displayed at the event. Alcoholic beverages are not allowed outside the building unless permitted by your State Liquor License.
- D. All events must end by midnight unless prior approval has been given by the Dolores Community Center Board of Directors. No alcohol may be served after midnight.
- E. This use and fee schedule is subject to revisions but in no way will affect events already scheduled and paid for. I understand that if over 75 people are attending the event, I must choose a package deal that includes cleaning and setup.
- F. I, the undersigned, agree to save and hold harmless the Dolores Community Center Association and the Board of Directors from any and all claims and demands arising out of the use of the premises, and will defend any cause action brought to enforce any such claims or demands against the Dolores Community Center Association and Board of Directors.

Date confirmed:

10/19/24 11/2/24

Times confirmed:

9am - 10pm

Room confirmed:

Full Facility

Number of expected guests:

100

450.00

Usage / Package Fees

Equipment Fees

Other Fees

450.00

Subtotal

Discount (only 1 may be applicable): Non-profit, Benefit, Regular user (10 or more times annually)

200.00

Damage / Cleaning Deposit (refundable)

650.00

Total Due

Contract is not in effect until signed by the Dolores Community Center Association Representative and full payment received.

Juan Lisa

Signature of Responsible Party

SUSAN LISAK

Printed Name

3/13/24

Today's Date

Signature of DCCA Representative

Today's Date

DOLORIS COMMUNITY CENTER

Cleaning Checklist

When using the Community Center, we will provide some items in limited quantities for your usage, but you may want to bring more of the following depending on your event:

- ** Paper Towels
- ** Kitchen Towels / Dish Towels / Pot Holders
- ** Coffee / Cups / Cream & Sugar

Your responsibility upon conclusion of your event when renting the Community Center:

- Clean any dishes used
- Turn off all lights
- Secure the building by locking all doors and windows
- Clean the facility, unless a cleaning package was purchased.

If a cleaning package is purchased, to prevent any additional cleaning fees we recommend not leaving large amounts of trash scattered about and assigning someone to do an inspection of the facility prior to vacating the premises. The cleaning package does not cover any dishes used, which must be cleaned and put back where they were taken from.

If no cleaning package was purchased, below are the cleaning requirements necessary for a return of any cleaning deposits. It is important that if you will not be present at the time the event ends that a representative is there on your behalf to ensure that the following items are handled properly.

Do not move any tables, chairs or equipment into or out of the storeroom until properly trained in the correct handling and storage techniques. Any damage to the floor or equipment by dragging/dropping items will be taken from your deposit. Depending on the event, upon conclusion you may be asked to leave tables and chairs in place.

Cleaning Checklist:

- Tables and chairs must be wiped down
- Tables and chairs put back into storage. Required? ____Yes ____No
- Any spills / sticky areas need to be mopped up
- Any dishes must be washed and put back in the appropriate cupboards
- Kitchen counters must be sprayed and wiped down and sinks rinsed out
- Any appliances used must be cleaned properly
 - Microwave wiped down both inside and out
 - Fridge wiped down from any spills
 - Stove must be scrubbed, grill must be cleaned using the cleaning stones
- Bathrooms should be given a general cleaning, with a spray and wipe down of the counters, trash removed, and any large spills or messes cleaned.
- Cleaning of the outdoor and outer perimeter areas of the center, if it was used by any guests. Check for cigarettes, trash, dishes, spills.
- Trash must be taken out to the dumpster.
- Cleaning supplies must be put back in the cupboard.

I have read and understand the requirements for securing and cleaning of the facility. If I cannot be present during the cleaning and closing up process, I will assign a person who will be tasked to complete the checklist above as necessary.

Signature of Responsible Party:

Juan P. Sosa

Date:

3/13/24

DOLORES COMMUNITY CENTER
Internal checklist for deposit return
(completed by Community Center Manager)

Deposit Refund Checklist:

- Yes No Were dishes cleaned and put away?
- Yes No Were tables and chairs cleaned and put away if applicable?
- Yes No Was kitchen cleaned properly?
- Yes No Are floors clean of spills and sticky areas?
- Yes No Was bathroom cleaned properly?
- Yes No Was trash taken out?
- Yes No Were cleaning supplies put back?
- Yes No Was there any damage to the facilities or equipment? If so, please describe:

- Yes No Any other damage / cleaning concerns? If so, please describe:

Deposit Resolution:

Deposit will be returned in full.

The facility was either not cleaned or there was damage as described above. The following charges will apply:

Signature of DCCA Representative: _____

Date: _____

TOWN OF DOLORES

Billing Period Report

For 1 9/1/2024 - 9/30/2024

Include Write Off Accounts: False

Rate Code Totals

Rate Code	Amount	Usage	Count
SEWER			
CS1 COMM IN TOWN	\$2,970.09	532,700	62
S01 RESIDENT IN TOWN	\$12,363.68	2,072,100	332
S02 RESIDENT OUT OF TOWN	\$702.96	61,300	12
S03 RESIDENT IN TOWN 1K	\$260.68	189,000	7
S1K COMMSEWER1KMETER	\$4,216.70	1,329,000	29
S90 SENIOR LI DISCOUNT	\$1,312.71	284,100	47
S95OUT	\$43.93	2,700	1
SEWER BASE RATE ONLY RESIDENT IN TOWN	\$111.72	64,200	3
SOJ JEAN JOHNSON AGREEMENT	\$0.00	1,600	1
	\$21,982.47	4,536,700	494
WATER			
C05 COMM.TAP IN TOWN	\$68.68	0	2
CW1 COMM IN TOWN	\$3,457.24	474,200	62
CW3 CM1K IN TOWN	\$3,932.62	742,000	24
MF1 100 GAL MULTI FAMILY INTOWN	\$1,255.61	220,900	20
MF2 1K MULTI FAMILY INTOWN	\$4,083.60	811,000	11
MF3 1K OUT OF TOWN MULTI FAMILY	\$125.89	11,000	2
MF4 100 GAL MULTI FAMILY OUT OF TOWN	\$507.03	18,800	10
R01 RESIDENT IN TOWN	\$14,955.58	2,087,400	318
R02 RES. TOWN TAP	\$274.72	0	8
R03 RESIDENT OUT TOWN	\$2,051.94	194,700	33
RK1 RESIDENT 1K METER	\$290.14	41,100	5
TW1 TOWN WATER	\$0.00	41,200	11
TW2 TOWN WATER 1 K	\$0.00	230,000	3
W90 SENIOR LI DISCOUNT	\$1,633.04	285,400	47
W95OUT	\$87.86	3,700	2
WATER BASE RATE ONLY RESIDENT IN TOWN	\$103.02	64,200	3
WD WATER DOCK 1K	\$0.00	229,000	1
	\$32,826.97	5,454,600	562
	\$54,809.44	9,991,300	1,056

TOWN OF DOLORES

Payment Application Report

From 09/01/2024 to 09/30/2024

Billing Cycle: 1

Subtotal by Transaction Type Applied To: True

Including Complete and Incomplete Batches

Transaction Type: (Any)

Payment Type: (Any)

Other Receipt Payments

Applied To BUILDING PERMIT Total:	Charges Applied To: 1	\$(214.00)
Applied To BUSINESS LICENSE Total:	Charges Applied To: 4	\$(100.00)
Applied To COMNET FRANCHISE Total:	Charges Applied To: 1	\$(831.57)
Applied To DOG LICENSE Total:	Charges Applied To: 2	\$(20.00)
Applied To EMPIRE FRANCHISE Total:	Charges Applied To: 1	\$(3,857.98)
Applied To LIQUOR LICENSE Total:	Charges Applied To: 1	\$(100.00)
Applied To MARIJUANA LICENSE Total:	Charges Applied To: 1	\$(3,702.00)
Applied To MINERAL TAX Total:	Charges Applied To: 1	\$(5,656.80)
Applied To MISC-GENERAL Total:	Charges Applied To: 19	\$(4,570.00)
Applied To MISC-STREETS Total:	Charges Applied To: 1	\$(26,400.00)
Applied To PARKS AND REC REVENUE Total:	Charges Applied To: 2	\$(100.00)
Applied To PROP TAX-OWNERSHIP Total:	Charges Applied To: 1	\$(1,094.56)
Applied To PROPERTY TAX Total:	Charges Applied To: 1	\$(1,821.77)
Applied To R&B TAX Total:	Charges Applied To: 1	\$(242.14)

* Denotes an overpayment

^ Customer does not have an account.

TOWN OF DOLORES

Payment Application Report

From 09/01/2024 to 09/30/2024

Billing Cycle: 1

Subtotal by Transaction Type Applied To: True
Including Complete and Incomplete Batches

Transaction Type: (Any)

Payment Type: (Any)

Applied To SEVERANCE TAX Total:	Charges Applied To: 1	\$(28,995.31)
--	------------------------------	----------------------

Applied To WATER DOCK Total:	Charges Applied To: 15	\$(2,913.25)
-------------------------------------	-------------------------------	---------------------

Other Receipt Payments Total:	Charges Applied To: 53	\$(80,619.38)
--------------------------------------	-------------------------------	----------------------

Billing Payments

Applied To Overpayment Total:	Charges Applied To: 54	\$(3,768.24)
--------------------------------------	-------------------------------	---------------------

Applied To LATE CHARGE Total:	Charges Applied To: 65	\$(509.53)
--------------------------------------	-------------------------------	-------------------

Applied To SEWER Total:	Charges Applied To: 525	\$(21,287.21)
--------------------------------	--------------------------------	----------------------

Applied To SEWER Balance Transfer Total:	Charges Applied To: 1	\$(37.24)
---	------------------------------	------------------

Applied To WATER Total:	Charges Applied To: 577	\$(32,665.74)
--------------------------------	--------------------------------	----------------------

Applied To WATER Balance Transfer Total:	Charges Applied To: 2	\$(112.35)
---	------------------------------	-------------------

Billing Payments Total:	Charges Applied To: 1,224	\$(58,380.31)
--------------------------------	----------------------------------	----------------------

Grand Total:	Charges Applied To: 1,277	\$(138,999.69)
---------------------	----------------------------------	-----------------------

* Denotes an overpayment

^ Customer does not have an account.

MAINTENANCE DAILY REPORT SEPTEMBER 2024

- 1-2 Plants Randy
- 3 Plants Cleaned bathrooms and picked up park trash. Pulled the quarterly wastewater plant samples, pulled the chlorine and bacti water samples. Prepped Flanders Park for new sprinklers. Mowed Riverside and Triangle Parks.
- 4 Plants. Started the sprinkler installation at Flanders Park.
- 5 Plants. Picked up trash and cleaned the restrooms. Repaired water leak at the Riverside bathroom. Continued the sprinkler installation at Flanders Park.
- 6-8 Plants. RJ
- 9 Plants. Picked up trash and cleaned the restrooms. Wired the new sprinklers and tied in the existing sprinklers. Finished covering the sprinkler lines Started up the sprinklers.
- 10 Plants. Dragged the new soil area for grass seed at Flanders Park. Adjust sprinklers and seeded the new area. Mowed at Riverside and Triangle Parks and the Community Center.
- 11 Plants. Mowed Flanders. Installed new tires on the Polaris UTV. Trapped gophers. Worked on sand filters at the wastewater plant. Cleaned the chlorine 17 online meters at the water plant and the water tank. Filled potholes in alleys.
- 12 Plants. Picked up trash and cleaned the restrooms. Trimmed treed and trimmed edges in the parks.
- 13-15 Plants. Audra
- 16 Plants. Picked up trash and cleaned the restrooms Finished the DMRs for the sewer plant. Repaired broken sprinklers at Flanders Park. Worked on the sand filters at the wastewater plant. Hauled reject sand for restock.
- 17 Plants. Adjusted sprinklers at Flanders Park. Fixed ruts in the new seeded area. Patched in sod to stop run-off at Flanders Park. Trimmed weeds at the water tank. Cleaned storm drains. Worked on the sand filters at the wastewater plant. Marked utility located for 203 N 20th. Moved chlorine to plants. Fixed the injector at the wastewater plant. Greased the JD tractor and Backhoe. Attended ISO training in Durango.
- 18 Plants. Mowed JRP. Bladed streets. Brought a load of gravel to 8th street for leveling the street.
- 19 Plants. Picked up trash and cleaned the restrooms Filled potholes with asphalt. Hung door tag shut off notices. Dug out a ditched and cleaned storm drain at 206 N 11th. Calibrated the wastewater plan flow chart. Greased the loader.

20-22 Plants. RJ

23 Plants. Picked up trash and cleaned the restrooms. Read water meters. Finished the sprinkler control installation at Flanders. Cleaned the chlorine feed at the well. Installed meter remotes for 107 N 15th A and B. hauled dirt to raise spots in Flanders Park that have settled.

24 Plants. Marked utility locates. Unloaded 8102 for the water plant. Started putting gravel on S 7th.

25 Plants. Pulled the chlorine samples. Worked on re-gravelling S 7th.

26 Plants. Filled in low spots and re-seeded in the new grass area at Flanders Park. Worked on sprinklers. Greased the Kenworth dump truck. Monitored the open green waste site.

27-29 Plants. Randy

30 Plants Picked up trash and cleaned the restrooms. Repaired the drinking fountain drain at JRP bathrooms . checked sprinklers at JRP. Mowed Riverside and Triangle Parks.

Town board October 14, 2024

Building Official/Building Inspector report

Current projects:

1. #1158 – Water line inspection
2. #1140 – Inspect mechanical
3. #1147 – Framing inspection
4. #1153 – Footing inspection
5. #1110 – Inspect for retaining wall

New permits: Two permits - \$439.00

1. #1158 – Bath remodel
2. #1158 - Stucco

Consultations - Phone and in person

25 Phone and in-person

Construction Inspections

9 construction inspections of permits issued.

Future projects on the horizon:

There is interest in the car wash. The current owner requested that the town change the occupancy from an S-2 Car wash to an S-2 private storage building. The current owner has now placed the building up for sale.

Business Inspections

Three

Food trailer/truck inspections

STR Inspections

One Annual

Internet Technology

We are waiting on the last components of the AV/IT upgrade to the board room

SPECIAL PROJECTS

1. Flanders Park Bathroom
 - a. The framing is completed
 - b. They are working on the front deck area with the heavy timber
2. Electrical issues in Joe Rowell Park
 - a. Matthews Electric was notified that the components needed to finish the main panel are not going to be delivered until next March.
 - b. They have hooked up temporary power to address the delivery issues.
3. 420 Central Remediation project – The grass is coming along nicely.
4. 601 Central – New Town Hall – The concrete work for the sidewalks is completed. Cruzan Construction is going to install the voter box and backfill along the sidewalk. The curb and gutter will be installed next spring.

STR's

I conducted one STR inspection for the first person on the waiting list. We now are at 15 STR's in town.

Compliance issues

The grease traps are being installed at two of the locations in town. I will continue to inspect for compliance on grease traps.



TOWN OF DOLORES

SEPTEMBER 2024

**MONTEZUMA COUNTY SHERIFF'S
OFFICE**

730 EAST DRISCOLL STREET
CORTEZ, CO 81321
STEVE NOWLIN - SHERIFF
970-565-8452
970-564-3731



Dolores Summons

Total Records: 26

CITATION NUMBER	CHARGES	Count
C33272		1
Date Reported		Issuing Officer
9/3/2024 12:00:00 AM		LAMBERT, REBECCA
CITATION NUMBER	CHARGES	Count
C32382		1
Date Reported		Issuing Officer
9/4/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33274		1
Date Reported		Issuing Officer
9/6/2024 12:00:00 AM		LAMBERT, REBECCA
CITATION NUMBER	CHARGES	Count
C33033	CRIMINAL VIOL - 1ST DEGREE CRIMINAL TRESPASS	1
Date Reported		Issuing Officer
9/27/2024 12:00:00 AM		SUMMERS, ZACHARY
CITATION NUMBER	CHARGES	Count
C33710	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported		Issuing Officer
9/28/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C33665	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE, CRIMINAL VIOL - DOMESTIC VIOLENCE	1
Date Reported		Issuing Officer
9/16/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C33624	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER	1
Date Reported		Issuing Officer
9/3/2024 12:00:00 AM		RUIZ, DANIEL
CITATION NUMBER	CHARGES	Count
C33088	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - THEFT \$300-\$1,000	1
Date Reported		Issuing Officer
9/6/2024 12:00:00 AM		GUTTRIDGE, DAYLAN

CITATION NUMBER	CHARGES	Count
C33361	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1), CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - 2ND DEGREE CRIMINAL TRESPASS	1
Date Reported		Issuing Officer
9/24/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33402	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
Date Reported		Issuing Officer
9/1/2024 12:00:00 AM		DAULTON, ANDREW
CITATION NUMBER	CHARGES	Count
C33664	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
Date Reported		Issuing Officer
9/7/2024 12:00:00 AM		FROST, THOMAS
CITATION NUMBER	CHARGES	Count
C33709	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH	1
Date Reported		Issuing Officer
9/28/2024 12:00:00 AM		WORCESTER, CAYDEN
CITATION NUMBER	CHARGES	Count
C33708	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , CRIMINAL VIOL - DROVE VEHICLE W/BLOOD ALCOHOL CONTENT 0.08 PER SE, CRIMINAL VIOL -	1
Date Reported		Issuing Officer
9/14/2024 12:00:00 AM		WEST, MARC
CITATION NUMBER	CHARGES	Count
C33256	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , TRAFFIC VIOL- STATUTE - CARELESS DRIVING	1
Date Reported		Issuing Officer
9/17/2024 12:00:00 AM		LAMBERT, REBECCA
CITATION NUMBER	CHARGES	Count
C33761	CRIMINAL VIOL - HARASSMENT	1
Date Reported		Issuing Officer
9/6/2024 12:00:00 AM		LANYON, JACOB
CITATION NUMBER	CHARGES	Count
C33760	CRIMINAL VIOL - HARASSMENT , CRIMINAL VIOL - HARASSMENT - OBSCENE LANGUAGE / GESTURE	1
Date Reported		Issuing Officer
9/6/2024 12:00:00 AM		LANYON, JACOB
CITATION NUMBER	CHARGES	Count

C33087	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1
Date Reported		Issuing Officer
9/3/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
CITATION NUMBER	CHARGES	Count
C33089	TRAFFIC VIOL-ORDINANCE - OBEDIENCE TO OFFICIAL TRAFFIC CONTROL DEVICES	1
Date Reported		Issuing Officer
9/4/2024 12:00:00 AM		GUTTRIDGE, DAYLAN
CITATION NUMBER	CHARGES	Count
C32383	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - VEHICLE NOT EQUIPPED W/TAIL LAMPS AS REQUIRED	1
Date Reported		Issuing Officer
9/10/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C32385	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID LICENSE, TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - VEHICLE HAD NO NUMBER PLATES ATTACHED, TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES	1
Date Reported		Issuing Officer
9/11/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33359	TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST	1
Date Reported		Issuing Officer
9/23/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C32379	TRAFFIC VIOL-STATUTE - FAILED TO PRESENT EVIDENCE OF INSURANCE ON REQUEST, TRAFFIC VIOL-STATUTE - DISPLAYED EXPIRED NUMBER PLATES	1
Date Reported		Issuing Officer
9/4/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33358	TRAFFIC VIOL-STATUTE - SPEEDING > 10-19 MPH OVER PRIMA FACIE LIMIT	1
Date Reported		Issuing Officer
9/23/2024 12:00:00 AM		ROGERS, KYLER
CITATION NUMBER	CHARGES	Count
C33362	TRAFFIC VIOL-STATUTE - SPEEDNG > 20-24 MPH OVER PRIMA FACIE LIMIT	1
Date Reported		Issuing Officer
9/25/2024 12:00:00 AM		KENNEDY, ALEXANDER
CITATION NUMBER	CHARGES	Count
C33357	TRAFFIC VIOL-STATUTE - SPEEDNG > 25-39 MPH OVER PRIMA FACIE LIMIT	1

Date Reported		Issuing Officer	
9/15/2024 12:00:00 AM		ROGERS, KYLER	
CITATION NUMBER	CHARGES	Count	
C33666	TRAFFIC VIOL-STATUTE - SPEEDNG > 25-39 MPH OVER PRIMA FACIE LIMIT , CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH , TRAFFIC VIOL-STATUTE - CARELESS DRIVING	1	
Date Reported		Issuing Officer	
9/23/2024 12:00:00 AM		FROST, THOMAS	

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
911 OPEN LINE	2	5.04	0.14	0	0	5.18	10.37
ABANDON VEHICLE	2	0.14	0	0	0	0.14	0.28
ANIMAL FOUND	1	3.85	0	0	0	3.85	3.85
ASSIST OTHER AGENCY	1	1.37	0.23	0	0	1.6	1.6
ATTEMPT TO SERVE CIVIL	5	0.14	0	0	0	0.15	0.73
BARKING DOG	1	132.53	0	0	0	132.53	132.53
BREAK IN	1	4.97	0.53	3.8	28.1	37.4	37.4
BURGLARY	1	4.42	1.48	0	0	5.9	5.9
BUSINESS CHECK	8	0.1	0.02	0.03	2.87	3.01	24.12
CIVIL	1	0	0	0	0	0	0
CIVIL STANDBY	2	11.28	0	0	0	11.28	22.57
CODE ENFORCEMENT	1	0.05	0	0	0	0.05	0.05
COMMUNITY POLICING	1	0.32	0	0	0	0.32	0.32
COMPLAINT	1	0	0	0	0	0	0
CONSENSUAL CONTACT	1	0	0	0	0	0	0
COUNTERFEIT	1	15.65	0.02	0	0	15.67	15.67
DISTURBANCE	4	3.43	1.28	21.7	23.51	49.93	199.72
DOG RUNNING AT LARGE	2	0.78	0.01	0	0	0.79	1.58
DOMESTIC VIOLENCE	3	1.56	2.22	6.69	28.93	39.4	118.2
EXTRA PATROL	2	0.14	0	0	0	0.14	0.28
FIRE ALARM	1	0	0	0	0	0	0
FOLLOWUP	4	0.03	0.02	3.23	1.58	4.86	19.45
FOUND PROPERTY	2	1.48	0.01	55.05	0.03	56.56	113.12
HARASSMENT	1	5.62	0	0	0	5.62	5.62
ILLEGAL TRASH DUMP	1	0	0	0	0	0	0
MISSING PERSON	1	0	0	0	0	0	0
PARKING COMPLAINT	3	13.62	0.01	0	0	13.63	40.88
PHONE CALL	2	1.04	178.38	0	0	179.42	358.83
RECKLESS	1	5.12	0	0	0	5.12	5.12
RESTRAINING ORDER VIOLATION	1	21	0.02	0	0	21.02	21.02
SAFE TO TELL	1	100.92	73.42	0.02	33.07	207.42	207.42
SECURITY	1	0	0	0	0	0	0
STOLEN VEHICLE	2	0	0	0	0	0	0
SUSPICIOUS ACTIVITY	3	4.74	8.13	0	0	12.87	38.62
SUSPICIOUS VEHICLE	2	0	1.33	0	1.73	3.06	6.12
THEFT	1	0	0	0	0	0	0

THREATS	1	2.18	0.02	9	44.28	55.48	55.48
TRAFFIC ACCIDENT	1	0.35	0	0.9	20.77	22.02	22.02
TRAFFIC PROBLEM	1	2.83	9.72	0	0	12.55	12.55
TRAFFIC STOP	5	0	0	0	0	0	0
TRESPASS	1	14.2	29.35	0	0	43.55	43.55
UNWANTED PERSON	1	1.07	0.05	13.18	33.02	47.32	47.32
WARRANT SERVICE	1	5.3	0.05	8.47	62.58	76.4	76.4
WELFARE CHECK	5	3.25	0.01	5.44	3.99	12.69	63.43
WILDLIFE	5	3.29	5.84	0	1.25	10.37	51.85
Total Calls for Service September 2024	89						

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg Time On Scene	Avg Time	Total Time
AGGRESSIVE ANIMAL	1	1.92	0.03	0	0	1.95	1.95
ANIMAL FOUND	1	9.6	0.02	16.88	7.77	34.27	34.27
ANIMAL WELFARE CHECK	1	0.12	0	0	0	0.12	0.12
ATTEMPT TO SERVE CIVIL	4	0.2	0	0.01	0.14	0.35	1.4
ATTEMPT TO SERVER OTHER	1	0	0.05	0	0	0.05	0.05
BOAT INCIDENT	1	5.1	0	0	0	5.1	5.1
BREAK IN	1	0	0	0	0	0	0
CIVIL	2	0	0	0	0	0	0
CPR	1	14.7	0.02	0	0	14.72	14.72
DOG RUNNING AT LARGE	1	7.68	0.05	0	0	7.73	7.73
DOMESTIC VIOLENCE	1	0.98	0.03	3.87	23.1	27.98	27.98
DRIVING UNDER THE INFLUENCE	2	9.23	16.69	12.5	8.98	47.4	94.8
EXTRA PATROL	1	0	0	0	0	0	0
FOLLOWUP	4	0.48	1.43	9.78	32.13	43.81	175.25
INDECENT EXPOSURE	1	2.9	0.52	0	0	3.42	3.42
LIVESTOCK AT LARGE	6	7.19	0	0	0	7.19	43.12
LIVESTOCK ON THE ROADWAY	1	2.65	0.02	0	0	2.67	2.67
MISSING PERSON	1	4.77	60.2	0	0.02	64.97	64.97
MOTORIST ASSIST	2	2.11	0.06	16.56	5.25	23.98	47.95
NOISE COMPLAINT	1	4.35	0	0	0	4.35	4.35
OVERDUE MOTORIST	1	20.88	0	0	0	20.88	20.88
PEDESTRIAN PROBLEM	2	4.58	0.01	0	0	4.58	9.17
PHONE CALL	3	9.98	0.01	5.02	4.13	19.14	57.42
REDDI REPORT	2	6.43	0.32	0	0	6.75	13.5
RESIDENTIAL ALARM	5	2.64	0.07	0	0	2.71	13.55
RESTRAINING ORDER VIOLATION	1	0	0	0	0	0	0
SECURITY CHECK	1	5.57	0	0	0	5.57	5.57
SUSPICIOUS PERSON	2	3.12	5.63	0	0	8.74	17.48
SUSPICIOUS VEHICLE	3	5.37	0.05	0	0	5.42	16.27
TRAFFIC ACCIDENT	1	8.12	0.07	0	0	8.18	8.18
TRAFFIC STOP	6	0.02	0.41	0	0	0.43	2.58
TRESPASS	1	0.82	0	0	0	0.82	0.82
UNATTENDED DEATH	1	16.38	0	16.08	57.5	89.97	89.97
UNWANTED PERSON	1	3.5	0.02	0	0	3.52	3.52



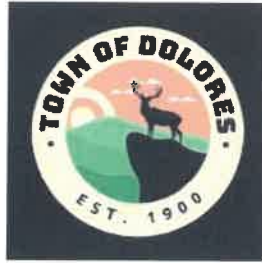
Town Manager's Report

Date: October 9th, 2024

To: Board of Trustees

From: Leigh Reeves

- New Townhall – The concrete at Townhall was poured on Monday. We cannot put asphalt down until next spring due to the weather and nature of asphalt. We will be patching the parking lot and painting the bollards in the next few weeks. I have not heard yet, if our supplemental grant was accepted.
- P&Z – We had a great discussion about the next steps of the comprehensive plan. At the next meeting we will be conducting a public hearing regarding adding an ADU exception process for property in DMU/CMU.
- We will be discussing the Town's donation process at our next meeting. In the past we have allocated funding for non-profit groups that support the town citizens, i.e. 4 corners recycling, Dolores public library, etc. We need to decide if we are going to support this program this year and with how much funding. We did not have the program last year.
- We will also be discussing our budget priorities for funding capital projects next year. It will be our wish list of funding initiatives and priorities like the match for the GOCO grant, assuming we get it. I am still hoping to hear later in the week if we were successful. We will have a budget public hearing on November, 11th 2024.



- I will be providing a list of our expenditures for the last month. This has been a practice that will continue just as it has for the last several years.
- I have been working with the Mayor Holkestad, to ensure the town's financial operations continue smoothly. I have several meetings with grant funders to streamline the process for filing receipts, receiving funds, and closing our completed projects.
- The town posted the job requirements for a treasurer in the newspaper and on our website starting in September. We received two candidates, one of which had no accounting experience and a resume from Kelley Unrein, who has a Master's degree in Accounting and a great enthusiasm for accounting in general. She has transitioned from a career as an ICU nurse at SW Memorial hospital. Kelley has lives in the area, and her son attends Dolores Middle school.
- Kelley Unrein is fully qualified for this role. She has interviewed with Mayor Holkestad, the town team, me, Drew Sanders, Cortez City Manager, Kelly Koskie, Cortez, Finance Director, Heather Alvarez, Mancos Town Manager and Jamie Higgins, Treasurer of Mancos. Drew's exact comments were, "you found a gem, I would hire her in a second." I had her interview with people that do or have done the job before because they have more experience with the requirements.
- Before you this evening are two resolutions R623 series 2024 appointing Kelley Unrein as the new town treasurer and R624 series 2024 adding her as a



signor to our back account. We will continue to have two signatures on each check that we write.

- We are also hiring a new maintenance team member, Justin Shaffer, who will start on October 28th. He worked for us previously as a summer intern. He has a CDL as well as, experience with snow plowing and using large equipment.
- We sent the current employee handbook for your information. Jon, Tammy and I will be updating it to fit current laws in an ordinance developed for early next year.
- We will be working with CDOT to move the eastern speed limit sign past our town limits. This was never done when the town limits moved from 18th Street to 21st Street.
- I attended a webinar put on by CCCMA regarding the new property tax laws and how they will affect us. Additionally, I am working with Heather Alvarez on the proper timeline of mill levy submissions in accordance with our 2025 budget.

DR 8439 (09/19/19)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 (303) 205-2300

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- Social
- Fraternal
- Patriotic
- Political
- Athletic
- Chartered Branch, Lodge or Chapter
- National Organization or Society
- Religious Institution
- Philanthropic Institution
- Political Candidate
- Municipality Owned Arts Facilities

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Dolores Chamber of Commerce	State Sales Tax Number (Required) 84-1146629
--	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 201 Railroad Ave PO Box 602 Dolores, CO 81323	3. Address of Place to Have Special Event (include street, city/town and ZIP) Dolores Bike Hostel 507 Central Ave., Dolores CO 81323
---	--

4. Authorized Representative of Qualifying Organization or Political Candidate Susan Lisak	Date of Birth 11/8/1974	Phone Number (970)426-9902
--	-----------------------------------	--------------------------------------

Authorized Representative's Mailing Address (if different than address provided in Question 2.)
27933 Road P, Dolores CO 81323

5. Event Manager Susan Lisak	Date of Birth 11/8/1974	Phone Number (970)426-9902
--	-----------------------------------	--------------------------------------

Event Manager Home Address (Street, City, State, ZIP) 27933 Road P, Dolores CO 81323	Email Address of Event Manager doloreschamber@gmail.com
--	---

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? <u>3</u>	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
--	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date			Date			Date			Date			Date		
Hours	From	To	Hours	From	To	Hours	From	To	Hours	From	To	Hours	From	To
	10/26/24													
	5 p.m.	11 p.m.												

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Susan Lisak</i>	Title Exec. Director	Date 10/2/24
---------------------------------	-------------------------	-----------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
--	--	---------------------------------------

Signature	Title	Date
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
			-750 (999) \$

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

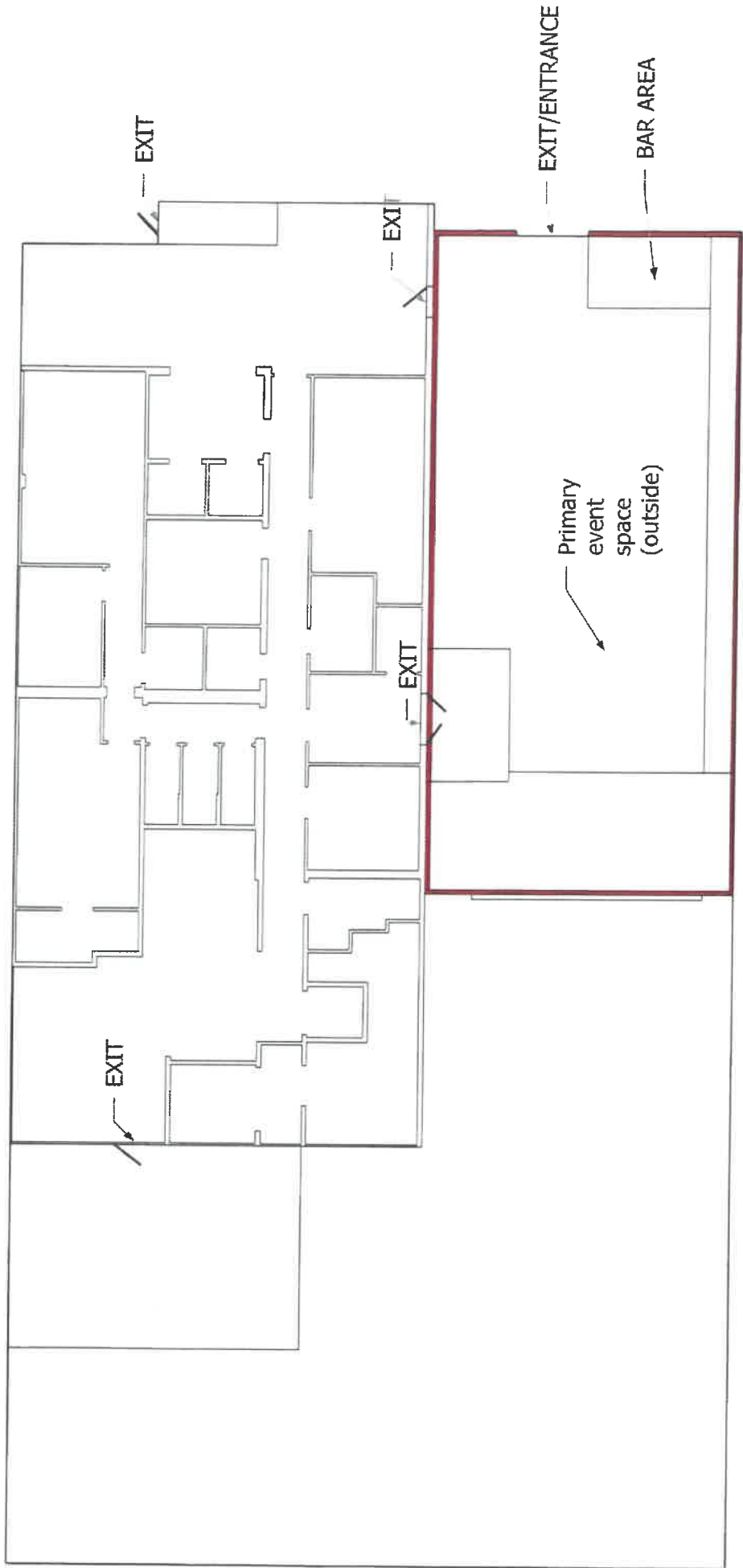
- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 08/20/2024 that have been posted, and by documents delivered to this office electronically through 08/21/2024 @ 17:29:45 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 08/21/2024 @ 17:29:45 in accordance with applicable law. This certificate is assigned Confirmation Number 16317451 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/bi:CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

-
- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
 - Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
 - State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
 - Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

TOWN OF DOLORES

RESOLUTION NO. R623 SERIES 2024

APPOINTING KELLEY UNREIN AS THE TOWN TREASURER OF THE TOWN OF DOLORES, COLORADO

WHEREAS, the Board of Trustees has declared a vacancy in the position of Town Treasurer.

WHEREAS, Colorado law directs the Board of Trustees to appoint a Town Treasurer: "The board of trustees shall appoint a clerk, treasurer, and town attorney, or shall provide by ordinance for the election of such officers, and may appoint such other officers, including a town administrator, as it deems necessary for the good government of the corporation, and it shall prescribe by ordinance their duties when the same are not defined by law and the compensation or fees they are entitled to receive for their services. Colo. Rev. Stat. 31-4-304.

WHEREAS, the Town Manager to advertise for qualified candidates for the position of Town Treasurer.

WHEREAS, there is an immediate need to fill this vacancy due to the year-end budget requirements imposed by law.

WHEREAS, the Board of Trustees, having considered the Town Manager's reports of qualified applicants, desire to appoint Kelley Unrein as the town Treasurer of the Town of Dolores to carry out the functions prescribed by law and as otherwise directed by the Town; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, the following:

SECTION 1. APPOINTMENT. The Board of Trustees hereby appoints Kelley Unrein as the Town Treasurer of the Town of Dolores, Colorado with an effective date of October 15, 2024, who shall serve at the pleasure of the Board of Trustees.

Adopted October 14, 2024.

By: _____, Mayor Chris Holkestad

Attest: _____, Town Clerk Tammy Neely

Town of Dolores
Resolution R624
Series 2024

**A RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES
ON ALL TOWN OF DOLORES ACCOUNTS AT DOLORES STATE BANK**

WHEREAS the Town of Dolores. A Colorado Statutory Town wishes to amend/ designate authorized signatories on all Town of Dolores accounts at Dolores State Bank.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES, THAT;

SECTION 1: There will be no removals of signatory on all Town of Dolores accounts at Dolores State Bank.

SECTION 2: The following persons shall be formally designated as authorized signatories on all Town of Dolores accounts at Dolores State Bank:

1. Leigh Reeves, Manager
2. Kelley Unrein Treasurer
3. Chris Holkestad Mayor

Passed, adopted, and approved this 14th day of October 2024.

THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

By: _____, Mayor Chris Holkestad

Attest: _____, Town Clerk Tammy Neely

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Chris Holkestad and Leigh Reeves. Witness my hand and official seal. My commission expires:

Notary Public

2025 Town of Dolores Grant Guidelines

Each year, the Town of Dolores budgets money from the General Fund to support community organizations that preserve or enrich the health, education, welfare, and fitness of the community.

PROGRAM OVERVIEW

The Town of Dolores endeavor to promote community support organizations through this grant process. Community support organizations may receive grants to support activities and programs that are accessible to the Town of Dolores community and encourage the development of healthy community organizations that provide programs for citizen welfare and education in the region. Council funding priorities for 2025 are:

1. Nonprofits with verification of status from the State of Colorado.
2. Organizations that address a unique community need.
3. Organizations that serve a broad spectrum of the community.
4. Organizations that avoid overlapping services.
5. Established service providers.

ELIGIBILITY CRITERIA

The Town of Dolores will consider proposals from community organizations that meet the following eligibility criteria:

1. Applications will be accepted from organizations that provide programs for citizen welfare, arts and education. Programming and activities shall be accessible to the Town of Dolores community.
2. Only one (1) application may be submitted per organization. Application can be obtained online at www.townofdolores.com or hard copies are available at Town Hall. Completed applications can be submitted electronically to leigh@townofdolores.com or can be mailed or delivered to the Town Hall, P O Box 630 Dolores Co 81323, 601 Central Ave. in Dolores.
3. Grant requests for \$5,000 or less shall be made using the Town of Dolores grant application.

REVIEW PROCESS

Each application will be evaluated according to its strengths, merits, and completeness. Number of awards, funding agreements, and comments to applicant organizations will be mailed out in December of 2024.

APPLICATION DEADLINE

4:30 p.m. on Friday, November 1st, 2024.

Completed applications can be emailed to leigh@townofdolores.com or dropped off/mailed to: Drop off 601 Central Ave Dolores. Mailed to P O Box 630 Dolores Co. 81323

Late, incomplete (i.e. submitted without all questions answered or without required follow-up report), or faxed applications will not be accepted or considered. NO EXCEPTIONS!

FUNDING PERIOD

The funding period is January 1 through December 31, 2025. Most payments will be mailed in early January.

OTHER CONDITIONS

Nondiscrimination: including statutes prohibiting discrimination on the basis of race, creed, disability, national origin, sex, sexual orientation, age, or marital status.

Credit/Acknowledgement: grantee agrees that a notice will be included in appropriate announcements and promotional efforts stating:

“This activity/event/program is supported by a grant from the Town of Dolores.”

2025 Town of Dolores Grant Application

Application must be completed IN FULL in order to be considered. Supplemental documentation may only be sent to members of the Town Board of Trustees at their request.

**Application Deadline is 4:30 p.m. on Friday, November 1st, 2024.
Please submit via email to leigh@townofdolores.com**

Part 1: Applicant Information

Name of applicant organization: _____

Name of umbrella organization (if applicable): _____

Applicant contact person: _____

Phone: _____ Fax: _____ E-Mail Address: _____

Mailing address: _____ City: _____

State: _____ Zip: _____ Non-profit Tax ID number: _____

List Board of Directors: _____

How many years has your organization been in existence? _____

Part 2: Grant Request

Cash Request Amount \$ _____

1. Mission Statement (if available) **A clear and concise statement of organization's mission, not including goals and objectives.**

2. Goals and Objectives (if available)

Goals = desired future state or direction (1 year or more)

Objectives = intended results or outcomes that are measures of progress towards a goal (1 year or less)

3. 3 – 5 year plan (if available)

State precisely:

1. Purpose of requested funds. *List budget items for which funds will be expended.

2. Geographical location of where funds will be expended. *Quantify the percentage of programs/activities accessible to the community of the following locations (percentages should add up to 100%):

_____ Town of Dolores

_____ Montezuma County

_____ Other (outside of Montezuma County)

3. Why is it critical you receive this funding?

 4. How will funding of your organization's activities meet the Board of Trustees funding priorities (from page 1)?

 5. Describe the community support for your organization or program.

 6. How will you evaluate the success of your organization or program?

 7. Please list other support provided to your organization by the Town of Dolores (if any).
-

Part 3: Financial Information

Attach the following financial statements for your organization. Be sure that attachments are labeled. Please do not send full audit, only the information listed:

Profit & Loss Statement (budget vs. actual)

_____ Current year to date

_____ Previous completed fiscal year

Balance Sheets (summary)

_____ Current year to date

_____ Previous completed fiscal year

Application submitted by: _____
(please print)

Signature: _____ **Date:** _____