

**AGENDA  
DOLORES COLORADO  
TOWN BOARD OF TRUSTEES MEETING  
MAY 12th, 2025, 5:30 P.M. MEETING**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.  
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN  
BOARD MEETING FOR THE ZOOM LINK**

**<https://townofdolores.colorado.gov>**

**Due to a change in Zoom, there are separate links for the 2<sup>nd</sup> and 4<sup>th</sup> Monday meeting of the Dolores Board of Trustees**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ACTION/APPROVAL OF THE AGENDA** Trustees: Need a motion and a 2<sup>nd</sup>. To approve the agenda.
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. A motion and a 2<sup>nd</sup> is required to approve the consent agenda.
  - 6.1** Board minutes from April 14<sup>th</sup> and 28<sup>th</sup> 2025 Board meetings.
  - 6.2** Proceedings for the month of April 2025.
  - 6.3** Special Event Liquor License for the Dolores Chamber of Commerce to be held at the Dolores Bike Hostel, 507 Central Avenue Dolores Colorado, on May 23<sup>rd</sup>, 2025, from 5:30 p.m. to 10:00 p.m.

**7. REMOVED CONSENT AGENDA ITEMS:**

**8. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. (If attending virtually you will be required to state your name and address)

**9 STAFF/COMMITTEE REPORTS/PRESENTATIONS:**

**9.1 Sheriff's Report:** Steve Nowlin

**9.2 Managers Report:** Leigh Reeves

**9.3 Attorneys Report:** Jon Kelly

**9.4 Treasurers Report:** Kelley Unrein

**9.5 Commissioner:** Jim Candelaria

**10. TRUSTEES REPORTS AND ACTIONS:** Please keep comments to 5 minutes

**10.1** Mayor Chris Holkestad

**10.2** Trustee Kalin Grigg

**10.3** Trustee Sheila Wheeler

**10.4** Trustee Mark Youngquist

**10.5** Trustee Chris Curry

**10.6** Trustee Linnea Peterson

**10.7** Trustee Marie Roan

**11. PUBLIC HEARINGS/ORDINANCE APPROVAL:** A motion and a second are required to approve items.

**11.1 Public Hearing/Approval** for a Special Event Liquor Permit for the Greater Dolores Action/Riverfest to be held at Joe Rowell Park June 7<sup>th</sup>, 2025, from 10:00 a.m. to 10:00 p.m.

**11.2 Public Hearing/Approval for second and possible final reading for Ordinance 587 Series 2025:** The first amendment of the Dolores Liquor Services Establishments set forth in Chapter 5.24, concerning the licensing of Liquor Service Establishments and amending ordinance 361 Series 1989 regulating liquor establishments and providing for the taxation of liquor establishments in the town of Dolores.

**12. DISCUSSION/POSSIBLE ACTION OF RESOLUTIONS:** A motion and second is required to approve resolution.

**12.1 Resolution R654 Series 2025:** Dissolving the SIGMA account and transferring funds to the Colorado Trust account.

**12.2 Resolution R655 Series 2025:** Establishing an account for the Dolores Community Center.

**12.3 Resolution R656 Series 2025:** Appointing Clay Tallmadge to fill the vacancy of Kourtney Morgan on the Dolores Community Center Committee.

**12.4 Resolution 657 Series 2025:** Appointing Austin Easter to fill the vacancy of Hugh Robinson on the Dolores Parks/Playground Advisory Committee.

**13. ADMINISTRATIVE BOARD BUSINESS:**

**14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:**

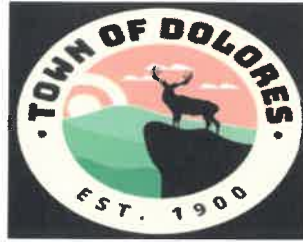
**14.1 CML District meeting:** At the Fenceline in Mancos May 19<sup>th</sup>, 2025, 5:30 p.m. to 7:30 p.m.

**14.2 Dolores Community Center Committee:** May 20<sup>th</sup>, 2025, 6:00 p.m. at the Community Center.

**14.3 Town Board Workshop/Regular meeting Tuesday** May 27<sup>th</sup>, 2025, Workshop 5:30, p.m. meeting 6:30 p.m.

**14.4 Coffee Corner with the Board:** June 21<sup>st</sup>, 2025, 9:00 a.m. to 11:00 a.m.

**15.1 ADJOURNMENT:**



**AGENDA  
DOLORES COLORADO  
TOWN BOARD OF TRUSTEES MEETING  
APRIL 14TH, 2025, 5:30 P.M. MEETING**

**THE MEETING WILL BE HELD AT THE TOWN HALL 601 CENTRAL AVENUE.  
IF YOU WISH TO ATTEND VIRTUALLY, PLEASE VISIT THE TOWN WEBSITE UNDER GOVERNMENT TOWN  
BOARD MEETING FOR THE ZOOM LINK**

<https://townofdolores.colorado.gov>

**Due to a change in Zoom, there are separate links for the 2<sup>nd</sup> and 4<sup>th</sup> Monday meeting of the Dolores Board of Trustees**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ACTION/APPROVAL OF THE AGENDA** **Trustees: Need a motion and a 2<sup>nd</sup>. To approve the agenda.**
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.**
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers. **Trustee: Need a motion and a 2<sup>nd</sup> to approve the consent agenda.**
  - 6.1** Board minutes from March 10<sup>th</sup> and 24<sup>th</sup> 2025 Board meetings.
  - 6.2** Proceedings for the month of March 2025.
  - 6.3** Retail Liquor License renewal for GST Liquor.
- 7. REMOVED CONSENT AGENDA ITEMS:**
  - 7.1 Discussion:** Riverfest and Special event permits.

**8. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. (If attending virtually you will be required to state your name and address)

**9 STAFF/COMMITTEE REPORTS/PRESENTATIONS:**

**9.1 Sheriff's Report:** Steve Nowlin

**9.2 Managers Report:** Leigh Reeves

**9.3 Attorneys Report:** Jon Kelly

**9.4 Treasurers Report:** Kelley Unrein

**9.5 Commissioner:** Jim Candelaria

**10. TRUSTEES REPORTS AND ACTIONS: Please keep comments to 5 minutes**

**10.1 Mayor Chris Holkestad**

**10.2 Trustee Kalin Grigg**

**10.3 Trustee Sheila Wheeler**

**10.4 Trustee Mark Youngquist**

**10.5 Trustee Chris Curry**

**10.6 Trustee Linnea Peterson**

**10.7 Trustee Marie Roan**

**11. PUBLIC HEARINGS/ORDINANCE APPROVAL:**

**12. DISCUSSION/POSSIBLE ACTION OF RESOLUTIONS:**

**12.1 Resolution R650 Series 2025:** Authorizing the Town to enter into a contract to purchase 43 Porter Way. **Trustees: Need a motion and a 2<sup>nd</sup>. To approve the first reading.**

**12.2 Resolution R651 Series 2025:** Filling Vacancies on the Planning and Zoning Commission. **Trustees: Need a motion and a 2<sup>nd</sup>. To approve the first reading.**

A. Megan Mustoe

B. Catherine Lilly

**12.3 Discussion:** The threats to public lands.

**13. ADMINISTRATIVE BOARD BUSINESS:**

**13.1 Discussion** Request for attendance at the Spring District CML meeting. Mancos May 19<sup>th</sup>, 2025

**13.2 Discussion:** Scheduling a second Coffee Corner with the Trustees.

**13.3 Discussion:** Farmers Market Music

**13.4 Discussion:** Dolores Mountain Quilters

**13.5 Discussion: Comp Plan**

**14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:**

**14.1 Board Workshop/Meeting** April 28<sup>th</sup>, 2025

**14.2 Parks/Playground Advisory Committee** May 8<sup>th</sup>, 2025

**14.3 Dolores Community Center Advisory Committee meeting:** April 29<sup>th</sup>, 2025.

**14.4 Eater Egg Hunt:** April 19<sup>th</sup>, 2025

**14.5 Planning and Zoning:** May 6<sup>th</sup>, 2025

**14.6 Board Meeting:** May 12<sup>th</sup>, 2025

**14.7 Board Workshop/Meeting, Tuesday:** May 27<sup>th</sup>, 2025.

**15.1 ADJOURNMENT:**



**MINUTES  
DOLORES COLORADO  
TOWN BOARD OF TRUSTEES MEETING  
APRIL 14TH, 2025, 5:30 P.M. MEETING**

**THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.  
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BOARD MEETING FOR THE ZOOM LINK**

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**Due to a change in Zoom, there are separate links for the 2<sup>nd</sup> and 4<sup>th</sup> Monday meeting of the Dolores Board of Trustees**

- 1. CALL TO ORDER:** Mayor Holkestad called the meeting to order at 5:30 p.m.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL:** Board Member present: Mayor Holkestad, Trustees: Mark Youngquist, Sheila Wheeler, Linnea Peterson, and Kalin Grigg. Trustees Chris Curry and Marie Roan were absent.
- 4. ACTION/APPROVAL OF THE AGENDA:** *Trustee Youngquist moved to approve the agenda adding a guest speaker Rica Fulton, seconded by Trustee Grigg. The Motion was approved unanimously.*
- 5. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.** No conflicts were identified.
- 6. ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.
  - 6.1** Board minutes from March 10<sup>th</sup> and 24<sup>th</sup> 2025 Board meetings.
  - 6.2** Proceedings for the month of March 2025.
  - 6.3** Retail Liquor License renewal for GST Liquor.*Trustee Grigg moved to approve the consent agenda, seconded by Trustee Youngquist. The motion was approved unanimously.*

## **7. REMOVED CONSENT AGENDA ITEMS:**

**7.1 Discussion:** Riverfest and Special event permits.

**8. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. (If attending virtually you will be required to state your name and address) No citizen addressed the Board.

## **9 STAFF/COMMITTEE REPORTS/PRESENTATIONS:**

**9.1 Rica Fulton- Dolores River Boating Advocates,** addressed the Board in support of the Colorado Coalition to protect federal lands. The Board directed Attorney Kelly to draw up a resolution in support of protecting federal lands.

**9.2 Sheriff's Report:** Steve Nowlin reported the calls for service for the town of Dolores. The bears and racoons are waking up; the trash dispensers will need to be locked down. There have been signs of distemper in racoons, the disease is very contagious to canine and feline animals.

**9.3 Managers Report:** Leigh Reeves reported on the following:

- Community Center: Oven inspection and painting. Quilters Club request to place a shed on the property.
- Property Development Updates.
- Grant and Funding updates
- Town Maintenance and Parks
- Community Clean-up and Farmers Market
- Technology and administration
- Citizens and Business Communication

**9.3 Attorneys Report:** Jon Kelly introduced Resolution R650 Series 2025 and Resolution 651 Series 2025, appointing a Planning and Zoning Member.

**9.4 Treasurers Report:** Kelley Unrein gave a monthly Budget Analysis.

**9.5 Commissioner:** Jim Candelaria

## **10. TRUSTEES REPORTS AND ACTIONS: Please keep comments to 5 minutes**

**10.1 Mayor Chris Holkestad,** asked about signage for businesses in Dolores, trees that are dead or dying in JRP, and updates on properties around town.

**10.2 Trustee Kalin Grigg:** Talked about the Easter Egg Hunt and requested volunteers for stuffing eggs.

**10.3 Trustee Sheila Wheeler** commented on the Solar Fields in the County.

**10.4 Trustee Mark Youngquist** had concerns about parking in Central Avenue business district.

**10.5 Trustee Chris Curry**



**10.6** Trustee Linnea Peterson: Reported that a tree fell into the river and asked if the Town should remove it for safety.

**10.7** Trustee Marie Roan

## **11. PUBLIC HEARINGS/ORDINANCE APPROVAL:**

## **12. DISCUSSION/POSSIBLE ACTION OF RESOLUTIONS:**

**12.1 Resolution R650 Series 2025:** Authorizing the Town to enter into a contract to purchase 43 Porter Way. *Mayor Holkestad moved to approve Resolution R650 Series 2025, seconded by Trustee Grigg. The motion was approved unanimously.*

**12.2 Resolution R651 Series 2025:** Filling Vacancies on the Planning and Zoning Commission. Candidates for the vacated P&Z Commission gave short background about themselves. The Board nominated Megan Mustoe to fill the seat. *Trustee Peterson moved to approve Megan Mustoe as Planning and Zoning Commissioner, seconded by Mayor Holkestad. The motion was approved by a roll call vote of 4 yes, and 1 no vote.*

A. Megan Mustoe

B. Catherine Lilly

**12.3 Discussion:** The threats to public lands. Discussed previously in the meeting.

## **13. ADMINISTRATIVE BOARD BUSINESS:**

**13.1 Discussion** Request for attendance at the Spring District CML meeting. Mancos May 19<sup>th</sup>, 2025. Manager Reeves requested attendance of the Board at the CML Spring District meeting.

**13.2 Discussion:** Scheduling a second meeting with the Trustees. The Board Members agreed that a meeting will be scheduled for Coffee Corner with the Trustees on June 21<sup>st</sup>, 2025, at the Town Hall 601 Central Avenue, from 9:00 a.m. to 11:00 a.m.

**13.3 Discussion:** Farmers Market Music, Manager Reeves stated that she could find money in the budget for music. For the record the Board previously voted no to fund music.

**13.4 Discussion:** Dolores Mountain Quilters discussed in the Managers report.

## **14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:**

**14.1 Board Workshop/Meeting** April 28<sup>th</sup>, 2025

**14.2 Parks/Playground Advisory Committee** May 8<sup>th</sup>, 2025

**14.3 Dolores Community Center Advisory Committee meeting:** April 29<sup>th</sup>, 2025.

**14.4 Eater Egg Hunt:** April 19<sup>th</sup>, 2025

**14.5 Planning and Zoning:** May 6<sup>th</sup>, 2025

**14.6 Board Meeting:** May 12<sup>th</sup>, 2025

**14.7 Board Workshop/Meeting, Tuesday:** May 27<sup>th</sup>, 2025.

**15.1 ADJOURNMENT:** Mayor Holkestad adjourned the meeting at 7:29 p.m.

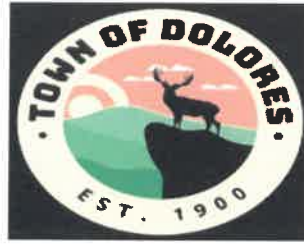
Minutes approved by Town Board Members:

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Mayor Chris Holkestad

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Town Clerk Tammy Neely



**MINUTES  
DOLORES COLORADO  
TOWN BOARD OF TRUSTEES MEETING  
APRIL 28th, 2025, 5:30 P.M. WORKSHOP 6:30 P.M. MEETING  
THE MEETING WAS HELD AT THE TOWN HALL 601 CENTRAL AVENUE.  
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BOARD MEETING FOR THE RECORDING**

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**WORKSHOP: 5:30 P.M.:**

1. **Building Official:** Manager Leigh Reeves introduced the new Building Official Ryan Greene. He gave a background of himself and answered questions from the Board.
2. **Ordinances:** Manager Reeves and the Board reviewed the nuisance ordinance and discussed the upcoming clean up day.

**BOARD MEETING 6:30 P.M.**

1. **CALL TO ORDER:** Mayor Holkestad called the meeting to order at 5:34. p.m.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Board Members present: Mayor Chris Holkestad, Trustees, Linnea Peterson, Kalin Grigg, Marie Roan, and Sheila Wheeler. Trustees Mark Youngquist and Chris Curry were absent.
4. **ACTION/APPROVAL OF THE AGENDA:** *Trustee Grigg moved to approve the agenda, seconded by Trustee Peterson. The motion carried.*
5. **IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST.** No conflicts were identified.
6. **ACTION/APPROVAL OF THE CONSENT AGENDA:** The Consent Agenda is intended to allow the Board by a single motion to approve matters that are considered routine or non-controversial. Here will be no separate discussion of these items unless a Board Member requests an item to be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be Considered under specific Agenda item numbers.  
No consent agenda items scheduled.

## **7. REMOVED CONSENT AGENDA ITEMS:**

**8. CITIZENS TO ADDRESS THE BOARD:** This is an opportunity for Citizens to address the Board at this time or during a Public Hearing. Each Person will have 5 minutes. The Town Board encourages public comment by the following sources: Live at the Town Hall, virtually via ZOOM (see the Town Website for the link), or by submitting your comments, via email, to the Town Clerk at [tammy@townofdolores.com](mailto:tammy@townofdolores.com) any time before the dated Board meeting. No comments were made from the public.

## **9 STAFF/COMMITTEE REPORTS/PRESENTATIONS:**

**9.1 Managers Report:** Leigh Reeves reported on the following:

- Community Center: Currently waiting on Hobart for proper installation on the oven. Dolores Community Center Committee is working on defining better roles.
- Property Development Update: 43 Porter Way will be completed by May 20<sup>th</sup>, 2025.
- Grant & Funding update: \$68K in more funds from the Colorado Parks & Wildlife (CPW), bringing the total to \$138K for the fishing is fun project. The comprehensive plan funding staff will be collaborating with new commissioners and staff. Manager Reeves is currently working through SLRFR training to complete the COVID recovery grant. The April report has been completed.
- Town Maintenance & Parks: The seasonal park maintenance is underway.
- Community Cleanup: Spring cleanup flyers have been posted. Two volunteers will be helping citizens get ready for clean-up days. A roll-off will be placed at the Uptown Mobile Home Park at 18396 Highway 145. Traveling through the town it was noticed that some properties need to be cleaned for fire hazard/defensible space.
- Building Department & Code Enforcement: Three projects are underway, two of them are more in the planning stage. The owners of 100 Railroad were upset with the price of the fees. This will be discussed at the next workshop.

**9.2 Attorneys Report:** Jon Kelly updated the Board on the new liquor code ordinance which will be introduced later in the meeting. The purchase of 43 Porter Way is moving ahead. He announced some of the upcoming state legislation.

**9.3 Treasurers Report:** Kelley Unrein explained an issue that came up at the state level concerning sales tax revenue, the state found an error in the approximate amount of 95K. After several phone calls and discussions with the Department of Revenue (sales tax division) the problem was promptly solved at the state level.

**9.4 Commissioner:** Jim Candelaria reported the engineering of County Road 25, the increase in jail fees. He commented that the Assessor is trying to get people to understand property taxes. The county will be placing a moratorium on large scale solar over 5 megawatts.

## **10. TRUSTEES REPORTS AND ACTIONS: Please keep comment to 5 minutes**

**10.1** Mayor Chris Holkestad: Asked about elected officials missing meetings and inquired about the 11<sup>th</sup> Street property and if the Town had recourse for condemning.

**10.2** Trustee Kalin Grigg: Thanked Commissioner Candelaria for the tip on the Montezuma County compost.

**10.3** Trustee Sheila Wheeler: Had no comment.

**10.4** Trustee Mark Youngquist

**10.5** Trustee Chris Curry

**10.6** Trustee Linnea Peterson: Asked about the progress of the CDOT bus stop.

**10.7** Trustee Marie Roan: Commented that the Easter egg hunt was great. She stated that Mark, Jake, and Hannah are planning a 4<sup>th</sup> of July Celebration.

## **11. PUBLIC HEARINGS/ORDINANCE APPROVAL:**

**11.1 Introduction and first reading of Ordinance 587 Series 2025:** First amendment of the Dolores Liquor Service establishment set in Chapter 5.24 concerning the licensing of liquor service establishments and amending Ordinance 361, 1989 regulating establishments and providing for the taxation of liquor establishments in the town of Dolores. Attorney Kelly introduced the Ordinance and explained some of the updates. He explained that there would be a possibility of removing the occupational tax from liquor license holders, and adding a resolution for liquor license fees, which would be a possible workshop item. *Trustee Grigg moved to approve the first reading of Ordinance 587 Series 2025, seconded by Trustee Roan. The motion was approved by a roll call vote.*

## **12. DISCUSSION/POSSIBLE ACTION OF RESOLUTIONS:**

**12.1 Action/Approval Resolution R653 Series 2025:** Appointing Ryan Greene as Building Official for the Town of Dolores. *Mayor Holkestad moved to approve Ryan Greene as the Building Inspector, seconded by Trustee Peterson. The motion was approved unanimously.*

**12.2 Action/Approval Resolution R653 Series 2025:** Supporting Public Lands. *Trustee Grigg moved to approve Resolution R653 Series 2025, seconded by Mayor Holkestad. The motion was approved unanimously.*

## **13. ADMINISTRATIVE BOARD BUSINESS:**

## **14. UPCOMING BOARD, COMMITTEE AND SPECIAL GROUP MEETINGS:**

**14.1** Dolores Community Center Committee meeting: April 29<sup>th</sup>, 2025, 6:00 p.m. Community Center

**14.2** Planning and Zoning Committee: May 6<sup>th</sup>, 2025, 6:30 p.m. Town Hall

**14.3** Parks/Playground Committee May 8<sup>th</sup>, 2025, 6:00 p.m. Town Hall

**14.4** Board Meeting: May 12<sup>th</sup>, 2025, 5:30 p.m. Town Hall

**14.5** CML District Meeting: Fenceline in Mancos May 19<sup>th</sup>, 2025, 5:30 p.m. to 7:30 p.m.

**14.6** Dolores Community Center Committee: May 20<sup>th</sup>, 2025, 6:00 p.m. Community Center

**14.7** Coffee Corner with the Board: June 21<sup>st</sup>, 2025, 9:00 a.m. to 11:00 a.m. Town Hall

**15. ADJOURNMENT:** Mayor Holkestad adjourned the meeting at 7:45 p.m.

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Mayor Chris Holkestad

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Town Clerk Tammy Neely

TOWN OF DOLORES

Check Register  
Reporting All Cash Accounts  
From: 4/1/2025  
To: 4/30/2025

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
EFT		04/03/2025		CITY OF CORTIEZ	1021		\$100.00	
EFT		04/03/2025		Makala Weaver	1022		\$200.00	
EFT		04/04/2025	Voided	DOLORES STATE BANK	032625	VOID*	\$2,034.14	
EFT		04/04/2025	Voided	ATMOS ENERGY	030625	VOID*	\$143.58	
EFT		04/04/2025	Voided	Rocky Mountain Reserve	031825	VOID*	\$1,246.51	
EFT		04/20/2025		Spectrum Business	040825S		\$74.99	
EFT		04/20/2025		Spectrum Business	0040825		\$134.99	
EFT		04/08/2025		Fred Manar	1023		\$1,000.00	
EFT		04/08/2025		WASTE MANAGEMENT OF NM	0448955-4889-7		\$357.54	
EFT		04/14/2025		Jacob Lindhorst	1026		\$200.00	
EFT		04/14/2025		EMPIRE ELECTRIC ASSOCIATION	040826DCCee		\$274.85	
EFT		04/20/2025		Rocky Mountain Reserve	1234063		\$74.20	
EFT		04/18/2025		TARGET RENTAL	71514		\$210.41	
EFT		04/28/2025		CORTEZ WEB SERVICES	12218		\$99.00	
EFT		04/28/2025		Melissa Moore	042825		\$300.00	
EFT		04/30/2025		WAGNER ENTERPRISE	DCC04B25		\$600.00	
1025	*	04/11/2025		League of Women Voters	1025		\$200.00	
29059	*	04/01/2025		CHRIS CURRY	040125		\$300.00	
29060		04/01/2025		KALIN GRIGG	040125		\$300.00	
29061		04/01/2025		CHRIS HOLKESTAD	040125		\$450.00	
29062		04/01/2025		LINNEA PETERSON	040125		\$300.00	
29063		04/01/2025		MARIE ROAN	040125		\$300.00	
29064		04/01/2025		SHEILA WHEELER	040125		\$300.00	
29065		04/01/2025		MARK YOUNGQUIST	040125		\$300.00	
29066		04/01/2025		Kelly & Fronapfel Law, PC	202		\$2,512.50	
29067		04/03/2025		Barr Engineering	06421003.00-3	Fishing is Fun	\$2,440.50	
29068		04/03/2025		THE PLUMBING STORE	243820		\$124.58	
29069		04/03/2025		Cedar Networks (Ting) Internet	359778		\$1,299.00	
29070		04/08/2025		ALSCO	LFAR1242654		\$415.86	
29071		04/08/2025		BALLENTINE COMMUNICATIONS	46589		\$356.69	

\* Indicates Out Of Sequence Check Number

TOWN OF DOLORES

Check Register  
Reporting All Cash Accounts  
From: 4/1/2025  
To: 4/30/2025

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
29072		04/08/2025		FASTENAL COMPANY	COBAY0415		\$73.26	
29073		04/08/2025		PARKERS WORKPLACE SOLUTIONS	813748-01		\$720.12	
29074		04/08/2025		WASTE MANAGEMENT OF NM	0448770-4889-0		\$228.00	
29076	*	04/08/2025		CATERPILLAR FINANCIAL SERVICES COR	032825cat		\$3,669.70	
29077		04/08/2025		CHOICE BUILDING SUPPLY, INC.	515897		\$758.10	
29078		04/08/2025		COLORADO CORRECTIONAL INDUSTRIES	216531		\$29.95	
29079		04/08/2025		DOLORES GENERAL STORE	73259		\$350.87	
29080		04/08/2025		FRALEY PROPANE, LLC	415078128		\$554.64	
29081		04/08/2025		INTERMOUNTAIN SWEEPER CO.	79950		\$385.00	
29082		04/08/2025		LEPEW PORTA JOHNS, INC	2025-03-065		\$404.00	
29083		04/08/2025		PARTNERS IN PARTS	197-17850		\$340.69	
29084		04/08/2025		QUADIENT	040125		\$200.00	
29085		04/11/2025		SGM	2		\$16,819.75	
29086		04/11/2025		CEBT PAYMENTS	2025-05		\$16,037.54	
29087		04/11/2025		Kenneth Charles	041125		\$1,075.00	
29088		04/14/2025		CIVICPLUS	318566a	updated invoice amount	\$2,004.68	
29089		04/14/2025		EMPIRE ELECTRIC ASSOCIATION	040825EEA		\$4,921.24	
29090		04/14/2025		FL YERS ENERGY, LLC	CFS-4203542		\$120.71	
29091		04/14/2025		DRUG & ALCOHOL TESTING ASSOCIATES	9592		\$42.00	
29092		04/15/2025		IMAGENET CONSULTING LLC	INV1238792	Copier	\$648.42	
29093		04/15/2025		CENTURYLINK	041525CL		\$184.35	
29094		04/15/2025		PRINCIPAL MUTUAL FUNDS	041225EE		\$1,310.18	
29095		04/15/2025		La Plata County Treasurer	72		\$116.60	
29096		04/16/2025		Avery Chubbuck	041625		\$50.00	
29097		04/18/2025	Voided	GREEN ANALYTICAL LABORATORIES	2504076	VOID*	\$1,904.10	
29098		04/18/2025		MOUNTAINLAND SUPPLY COMPANY	S106917320.001		\$475.48	
29099		04/18/2025		GREEN ANALYTICAL LABORATORIES	2504076a		\$190.00	
29100		04/22/2025		CATERPILLAR FINANCIAL SERVICES COR	36818708		\$2,088.46	
29101		04/22/2025		MOUNTAINLAND SUPPLY COMPANY	S106917920.002		\$239.05	
29103	*	04/28/2025		CIRSA	WINNV1000381	Audit	\$1,748.76	

\* Indicates Out Of Sequence Check Number



TOWN OF DOLORES

Check Register  
Reporting All Cash Accounts  
From: 4/1/2025  
To: 4/30/2025

Number	Seq	Date	Void	Vendor Name	Invoice Number	Comments	Amount	Manual Chk
29104		04/28/2025		FASTENAL COMPANY	4769001081098627		\$99.60	
29105		04/28/2025		FLYERS ENERGY, LLC	CFS-4221206		\$385.31	
29106		04/28/2025		WATER SOLUTIONS LLC	DIK042125		\$643.71	
29107		04/28/2025		NETFORCE PC, INC.	25614		\$1,976.04	
29108		04/28/2025		PRINCIPAL MUTUAL FUNDS	042625EE		\$929.82	
29109		04/29/2025		SGM	2017-387,004-3		\$85,098.98	
29110		04/30/2025		BANKCARD CENTER	042425VV		\$3,148.20	

EFT Check Count:	13	Amount:	\$3,625.98
Regular Check Count:	50	Amount:	\$157,667.34
	63		\$161,293.32
Voided Check Count:	2	Amount:	\$5,328.33

Signature

These invoices are approved for payment.

## Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ☐ Social    ☐ Athletic    ☒ Philanthropic Institution  
☐ Fraternal    ☐ Chartered Branch, Lodge or Chapter    ☐ Political Candidate  
☐ Patriotic    ☐ National Organization or Society    ☐ Municipality Owned Arts Facilities  
☐ Political    ☐ Religious Institution    ☐ Chamber of Commerce

**LIAB    Type of Special Event Applicant is Applying for:**

- 2110    ☒ Malt, Vinous And Spirituous Liquor    \$25.00 Per Day  
2170    ☐ Fermented Malt Beverage    \$10.00 Per Day

Name of Applicant Organization or Political Candidate

State Sales Tax Number (Required)

Greater Dolores Action

Mailing Address of Organization or Political Candidate

PO Box 1455

City

Dolores

State

ZIP Code

CO

81323

Address of Place to Have Special Event

Joe Powell Park, Hwy 145 / Railroad Ave.

City

Dolores

State

ZIP Code

CO

81323

Authorized Representative of Qualifying Organization or Political Candidate

Scott Clow

Date of Birth (MM/DD/YY)

12-30-69

Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

Same

City

State

ZIP Code

Event Manager

Scott Clow

Date of Birth (MM/DD/YY)

12-30-69

Phone Number

970 570 3546

Event Manager Home Address

19838 Hwy 145

State

ZIP Code

City

Dolores

CO

81323

Email Address of Event Manager

Scott@greaterdoloresaction.org

1. Is the place to have the Special Event located on State-owned property?

☐ Yes ☒ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☒ Yes ☐ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

☐ Yes ☐ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date

JUNE 7th 2025

From:

10:00 AM

To:

10:00 PM

Date

From:

To:

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## Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Vice Chair

Signature

[Signature]

Date (MM/DD/YY)

4/20/25

### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**Therefore, this Application is Approved.**

Local Licensing Authority (City or County)

☐ City ☐ County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

**Do Not Write in this Space - For Department of Revenue Use Only**

### Liability Information

License Account Number

Liability Date

State

Total

-750 (999) \$ .00



# Montezuma County Sheriff's Office

Steven D. Nowlin – Sheriff

730 East Driscoll Street  
Cortez, Colorado 81321

Telephone 970 / 565-8452  
Fax 970 / 565-3731  
www.montezumasheriff.org

## Special Event Request

Date of request

4/10/25

Event

Dolores River Festival

Event Manager

Scott Clow

Date(s) / Time(s) of event:

From:

6/7/25, 10 AM

To:

6/7/25 10 PM

Location of event

Joe Powell Park, Dolores CO

Description of event:

Musical, River Events, Food, Beverage, Vending  
Children's Activities

The cost per Deputy is set at a rate of \$60.00 per hour. The cost for Patrol Vehicle is set at \$20.00 per hour. The cost per Non-Certified Member is set at a rate of \$30.00 per hour. One Deputy is required when non-certified deputy is required.

----- Do Not Write Below This Line -----

(To Be Completed By Montezuma County Sheriff's Office Authorized Personnel)

Number of Deputies

Number of Patrol Vehicles

Number of Posse Members

Total time requested

Total cost for event

Approved by

Date

If event fee waived, authorized by

**MONTEZUMA COUNTY SHERIFF'S OFFICE**  
**Private Contract for Off-Duty Law Enforcement Services**  
**(Shaded Area's to be completed by Sheriff's Office)**

**1. Organization & Event Information**

Name of Person Completing Contract: <i>Sara Clow</i>		Date: <i>4/10/25</i>	
Title/Position: <i>Vice Chair</i>		Phone Number: <i>970 570 3546</i>	
Business/Organization Name: <i>Gender Politics Action</i>		Business/Organization Type: <i>Non-Profit</i>	
Business Street Address: <i>1938 Hwy 145, Dolans</i>		Business Phone Number: <i>same</i>	
Type of Event: <i>Festival</i>	Start Date of Event: <i>6/7</i>	End Date of Event: <i>6/7</i>	
Location of Event: <i>Joe Lowell Park</i>		Approx. Number of Attendees: <i>2000</i>	
Hours of Assignment: From: <i>10am</i> To: <i>10pm</i>		Nature of Duties Requested:	
Special Instructions:			
Number of Deputies Requested: <i>2</i>	Number of Deputies Required:	Number of Supervisors Required:	

**2. Costs**

- Contracts are valid for the length of the event.
- Prepayment of costs is required, unless other arrangements have been made.
- Organizations pay a minimum three hours per deputy, per assignment.
- Three calendar weeks' notice is needed if the event requires 5 or more deputies.
- Contracts received within seven days, but more than seventy two hours, of the date of assignment request will be assessed a ten percent administrative fee, unless prior arrangements have been made.
- Contracts within seventy two hours of the date of assignment will be assessed a twenty percent administrative fee, unless prior arrangements have been made.
- The agency reserves the right to refuse any request for off-duty employment. TWO DEPUTY'S PER EVERY 100 ATTENDEES
- Contracts cancelled with less than twenty four hours notice will result in the organization incurring the three hour minimum, per deputy costs.
- The deputy(s) assigned are still considered employees of the Montezuma County Sheriff's Office and are not private employees of the organization regardless as to funding from this contract and whether or not they are in uniform or plain clothes; no organization policies and procedures or rules will be enforced by the deputies.

Hourly Rate (Deputy): \$60.00 hr. \$60.00/hr. (x) _____ hours, (x) _____ Deputies = \$ _____
Hourly Rate (Supervisor): \$65.00 hr. \$65.00/hr. (x) _____ hours, (x) _____ Supervisors = \$ _____
Vehicle Rate: \$20.00 per vehicle per event or per day. \$20.00 (x) _____ Vehicles, = \$ _____
Hourly Rate (Non-Certified): \$30.00 hr. \$30.00/hr. (x) _____ hours, (x) _____ Posse = _____
Total Amount Due: = \$ _____
Paid in Full: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount outstanding = \$ _____
Check Number: _____

### 3. Organization Clarification

(Contract valid for length of event only)

I specifically agree and hold harmless the County of Montezuma, its officers, deputies, agents, and employees for any claim whatsoever arising from acts or omissions of said officers/deputies while contracted by me and agree to indemnify and hold harmless the County of Montezuma and the Montezuma County Sheriff's Office for the costs of defense, including reasonable attorney's fees, for such acts or omissions.

Signature of Authorized Organizational Representative

Title

Date:

I further agree that I have obtained the necessary permits to hold the event that I have specified above. This includes having met and obtained approval from the Montezuma Board of County Commissioners, City of Cortez, Town of Dolores, Town of Mancos, Housing Authority, The Fire Department, Police Departments, Zoning Inspectors, Parks and Recreation, City Administration Offices, County Administration Offices, State of Colorado Highway Department, Colorado State Patrol, any other offices where a special permit may be required in order for a special event to be held.

Signature of Authorized Organizational Representative

Title

Date:

### 4. Agency Review and Authorization:

Sheriff Office Review Designee:		Approved / Denied - Sheriff/Undersheriff:	
Date:	Comments:		

(Payment must be received in advance of contract employment)

Please send payment to:

Montezuma County Sheriff's Office  
Attention: Administration Division Supervisor  
730 E. Driscoll  
Cortez CO 81321

Office Phone: 970-565-8452  
Fax: 970-565-3731





220589 19999

DR 0589 (07/07/22)  
COLORADO DEPARTMENT OF REVENUE  
Taxpayer Service Center  
PO Box 17087  
Denver CO 80217-0087  
Page 1 of 2

## Special Event Sales Tax Application

1. Do you have a sales tax account in Colorado?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, enter the Colorado Account Number	
			19961066928	
2. Name of Event				
Dolores River Festival				
3. City in which the event is being held (for multiple events, use the city of the 1st event)		County in which the event is being held		ZIP
Dolores		Montezuma		81323
4. Indicate Type of Organization. If you are not registering as an Individual, you must have a FEIN number.				
<input type="checkbox"/> Individual/Sole Proprietor	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Corporation/S Corp	<input type="checkbox"/> Government	
<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Liability Partnership (LLP)	<input type="checkbox"/> Association	<input type="checkbox"/> Joint Venture	
<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Limited Liability Limited Partnership (LLLP)	<input type="checkbox"/> Estate/Trust	<input checked="" type="checkbox"/> Nonprofit (Charitable)	
<b>Business Information</b>				
1a. Last Name (If registering as SSN or ITIN)		First Name		
Check the applicable box and write your SSN or ITIN in box 1b		<input type="checkbox"/> SSN	<input type="checkbox"/> ITIN	1b. SSN or ITIN (Required)
2a. Business Name (If registering as FEIN)		2b. Trade Name / DBA (If applicable)		2c. FEIN (Required)
Greater Dolores Action				
3a. Mailing Address		City	State	ZIP
PO Box 1455		Dolores	CO	81323
3b. County	4. Phone Number	5. Email		
Montezuma	9705703546	scott@greaterdoloresaction.org		
6. List the specific products you sell (Required) or indicate the NAICS code. To look up the code, go to <a href="http://www.naics.com/search">www.naics.com/search</a>				NAICS Code
Beer, Wine, Cider, mixed drinks (margaritas, maybe others)				
<b>Owners/Partners/Members/Officers</b>				
1a. Last Name		First Name		
Clow		Scott		
Job Title	1b. SSN		1c. Phone Number	
Vice Chair	002602431		9705703546	
1d. Address	City	State	ZIP	
19838 Hwy 145	Dolores	CO	81323	



220589 29999

Colorado Account Number (Dept Use Only)

## Owners/Partners/Members/Officers (continued)

2a. Last Name		First Name	
Job Title		2b. SSN	2c. Phone Number
2d. Address		City	State ZIP

Additional Owners/Partners/Members/Officers on a separate paper

## License Type and Fees

Indicate the type of license	Event Period		License Fee		
	From (MM/YY)	To (MM/YY)			
<input checked="" type="checkbox"/> Single Event	6/7/25	6/7/25	(0120-750)	Single Event	(999) \$ 8.00
<input type="checkbox"/> Multiple Event			(0140-750)	Multiple Event	(999) \$

Mail and Make the Check Payable to:  
Colorado Department of Revenue  
PO Box 17087, Denver CO 80217-0087

Amount Owed \$

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

I declare under penalty of perjury in the second degree that the statements made in this application are true and complete to the best of my knowledge.

Signature of Owner, Partner, Member, or Officer (Required)	Job Title	Date (MM/DD/YYYY)
	Vice Chair	4/20/25



OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

GREATER DOLORES ACTION

is a

Nonprofit Corporation

formed or registered on 05/16/1996 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19961066928 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/31/2025 that have been posted, and by documents delivered to this office electronically through 04/01/2025 @ 19:03:18 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/01/2025 @ 19:03:18 in accordance with applicable law. This certificate is assigned Confirmation Number 17161893



Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

## Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> Social    | <input type="checkbox"/> Athletic                                    | <input type="checkbox"/> Philanthropic Institution          |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter          | <input type="checkbox"/> Political Candidate                |
| <input type="checkbox"/> Patriotic | <input checked="" type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution                       |   |

<b>LIAB</b>	<b>Type of Special Event Applicant is Applying for:</b>	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>Dolores Chamber of Commerce</b>	State Sales Tax Number (Required) <b>84-1146629</b>
--	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>201 Railroad Ave PO Box 602 Dolores, CO 81323</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>Dolores Bike Hostel 507 Central Ave., Dolores CO 81323</b>
---	--

4. Authorized Representative of Qualifying Organization or Political Candidate <b>Susan Lisak</b>	Date of Birth <b>11/8/1974</b>	Phone Number <b>(970)426-9902</b>
--	-----------------------------------	--------------------------------------

Authorized Representative's Mailing Address (if different than address provided in Question 2.)  
**27933 Road P, Dolores CO 81323**

5. Event Manager <b>Susan Lisak</b>	Date of Birth <b>11/8/1974</b>	Phone Number <b>(970)426-9902</b>
--	-----------------------------------	--------------------------------------

Event Manager Home Address (Street, City, State, ZIP) <b>27933 Road P, Dolores CO 81323</b>	Email Address of Event Manager <b>doloreschamber@gmail.com</b>
--	---

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
---	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date 05/23/25	Date	Date	Date	Date
Hours From 5:30 p.m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To 10 p.m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Susan Lisak</i>	Title <b>Exec. Director</b>	Date <b>5/1/25</b>
---------------------------------	--------------------------------	-----------------------

### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

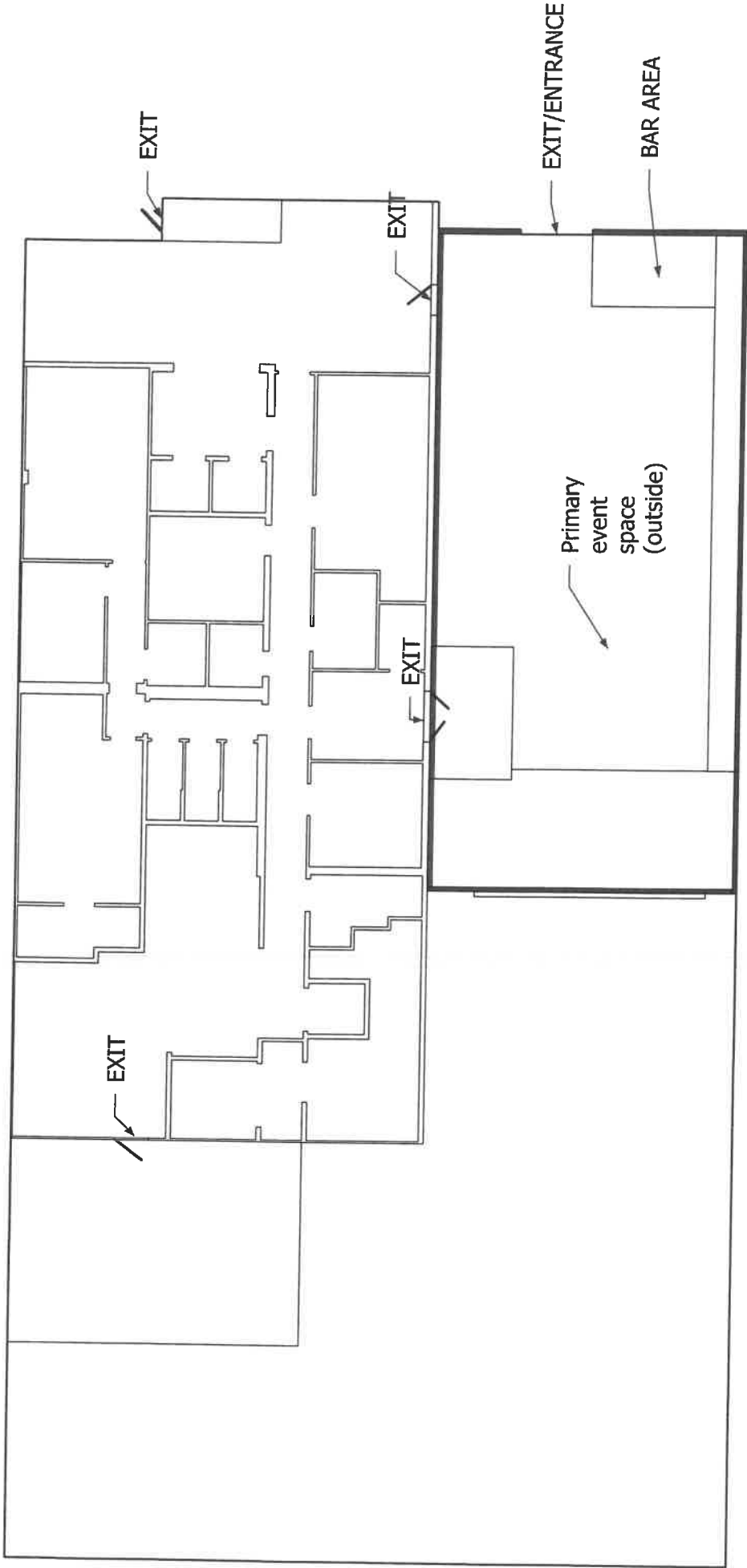
**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

(Instructions on Reverse Side)





OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Dolores Chamber of Commerce

is a

Nonprofit Corporation

formed or registered on 07/02/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679667 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/24/2025 that have been posted, and by documents delivered to this office electronically through 02/25/2025 @ 10:55:03 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/25/2025 @ 10:55:03 in accordance with applicable law. This certificate is assigned Confirmation Number 17035160 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



Dolores Bike Hostel  
507 Central Ave  
Dolores CO 81323  
(970) 676-0036



To whom it may concern,

Jacob Carloni, owner of the Dolores Bike Hostel, located on 507 Central Ave., is granting permission to the Dolores Chamber of Commerce to have an event on May 23rd, 2025 from 5-10 pm at our location.

Sincerely,

Jacob Carloni  
Owner, Dolores Bike Hostel  
203-804-3116

### **DCC Advisory Committee Meeting 3.25.25**

**Mission:** Cultivating growth and opportunity in a welcoming, inclusive, and accessible environment, where community can connect, learn, and thrive together.

**Vision:** To be a vibrant gathering space where community members connect, collaborate, and celebrate diverse interests in a welcoming and well-maintained space. We strive to create an adaptable and stable environment that evolves with the needs and aspirations of our rural community, fostering a sense of unity, resilience, and shared purpose.

**Attendees:** Sarah Vass, Leigh Reeves, Jen Stark, Janneli Miller

Discussion Items:

-\*Grant submission update and final assistance?- Sarah Vass

Letters of support done. Sarah to submit the letters. Social media needs to happen. Promoting farmers on the social media page. Use Dolores Community Center as the host of the Instagram page. Birthdate 4.1.1976. Social media pages will be done by 3/29/2025. Goal of one post a week. Submitted online with attachments. Total amount for ask \$7,400. Sink, dishwasher, safety mats, hood filters, 40lb grease trap, a few faucets, undercounter dishwasher, side handwashing sink.

-Griddle cleaning instructions update- Sarah

Something is up and posted next to griddle, griddle cleaning box, instructions to be added to a users manual for the DCC.

- A new check list and inspection sheet for check out for people that use the kitchen for the DCC manager to work through. Before April 18<sup>th</sup>. This includes asking have people to do a Google Review and complete the exit survey.
- Jen to keep up with monthly with the DCC manager to check in and address any issues.

- Oven Checklist sample? Sarah

We will work to update the oven checklist and the griddle supplement, before April 18<sup>th</sup>. Up the cleaning fee for the new equipment. Along with a veggie spray for the cast iron. Up the cleaning fee to \$500.00. The advisory committee will take pictures of the assembly and have a users manual available by April 18<sup>th</sup> as well.

-Generate a stock of cleaning supplies for available use by renters. Identify what items those might be. Ask Sarah and Leigh for the list. Figure out what exactly will be out and in what quantities to be used by renters for cleaning.

-4 H Volunteer date/ dates? Chaperones and or reps from DCC? Leigh

Leigh will contact 4 H for dates to help with seats and yard and any left over cupboard cleaning or emptying. Likely a Sunday.

- Yard sale date and or advertisement, storage if items, pricing?

June 14<sup>th</sup>. Flea market and community yard sale. Has to be at Flanders. Drop off at Dolores Food market Store parking lot June 13<sup>th</sup>. This will go out on Instagram and be posted on website.

- Review/ update of any of February's items- Sarah
- Check with Molly about coming ware for Seniors and who wants it.
- \*Advisory Committee member access to the DCC website admin-Jen to work with Leigh and Janneli. Access to do any necessary changes to the website for the grant.
- Work plan agenda for spring for the DCC, Leigh? Fred? Sarah?  
Google reviews and exit survey. Part of the check out sheet.
- \*Volunteer management for DCC- Jen  
Addressing long term volunteer management system. This includes annual volunteer opportunities, court ordered service opportunities and Friends of the DCC.
- Mascot discussion: Janneli Miller  
Launch a mascot competition on the website. Original work and in scale like design. Launch at the yard sale date>
- Other items?: None
- Next meeting items  
Tuesday, April 29<sup>th</sup>
- Adjournment

## **PUBLIC WORKS MAINTENANCE:**

4-1-25 Plants, locates, repair restroom faucet at JRP, repair brakes, turn signal and taillights on sweeper truck.

4-2-25 Plants, pull cL2 samples, locates, work on sweeper truck.

4-3-25 Plants, calibrate turbidity meters at water plant, turbidity report, work on sweeper, and dump truck gate.

4-4-25 Plants-Audra

4-5-02 Plants-Audra

4-6-25 Plants-Audra

4-7-25 Plant, work on sweeper truck, remove sander from flatbed truck, replace lights at JRP restrooms, replace soap dispenser at Riverside Park, open restrooms at Flanders Park, remove graffiti off Riverside restrooms.

4-8-25 Plants, pull quarterly wwtp samples, pull bacti samples, pull cL2 samples, sweep streets, blade streets, trap gophers.

4-9-25 Plants, sweep streets, roll t-ball field, service online meters at water tank, wash pickup, quarterly water tank inspection.

4-10-25 Plants, build stop sign brackets and install stop signs and barricade on South 4<sup>th</sup> Street.

4-11-25 Plants-RJ

4-12-25 Plants-RJ

4-13-25 Plants-RJ

4-14-25 Plants, DMR's, pickup trash, clean restrooms, sweep streets, pickup lift to paint community center, start sprinklers at Riverside and JRP.

4-15-25 Plants, spread sand at baseball field, service John Deere mower, sweep streets, install step bars on F150.

4-16-25 Plants, pull cL2 samples, sweep streets, locates, mow parks.

4-17-25 Plants, pick up trash, aerate JRP, clean restrooms, clen shop.

4-18-25 Plants-Justin

4-19-25 Plants-Justin

4-20-25 Plants-Justin

4-21-25 Plants, locates, hang water shut-off tags, mow JRP, spread fertilizer at parks.

4-22-25 Plants, mow Flanders, Riverside, and Triangle parks, work on sprinklers at Flanders, water shut off at 504 Central and 1010 Merritt Way for nonpayment.

4-23-25 Plants, install 4-way signs at 4<sup>th</sup> and Riverside, work on sprinklers at Flanders Park, test sprinkler at Riverside, clean & lube mowers, sharpen blades, repair leak at 214 S 8<sup>th</sup>.

4-25-25 Plants-Randy

4-26-25 Plants-Randy

4-27-25 Plants-Randy

4-28-25 Plants, clean wwtp influent and vac non flushable off lagoons, pick up trash, clean restrooms, work on sprinklers at JRP, used 3700 gallons of water in sweeper truck for April.

4-29-25 Plants, locates, mow at Community Center and JRP, work on sprinklers at Flanders, service ranger, work on John Deere mower deck.

4-30-25 Plants, pull cL2 sample, install blinds at Community Center, clean seam, and sidewalk on 4<sup>th</sup> street bridge. Mow JRP and Flanders, sweep streets, replace deck belt on John Deere mower.



**Montezuma County Sheriff's Office**  
**Monthly Report**  
**April**  
**2025**

Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg On Scene	Total On Scene	Total Time
ANIMAL WELFARE CHECK	1	22.77	0.02	22.77	0	0	45.72
ASSAULT	2	8.78	3.1	32.45	37.7	75.4	104.23
ATTEMPT TO SERVE CIVIL	4	0.08	1.03	16.57	0	0	166.27
BARKING DOG	1	0	0	0	0	0	0.7
BUSINESS CHECK	2	0.17	1.07	0.05	0	0	12.7
CIVIL	2	15.27	183.25	0	0	0	677.97
COMMUNITY POLICING	1	5.87	0.02	3.43	0	0	55.9
CONSENSUAL CONTACT	1	0	0.13	0	0	0	0.07
DISTURBANCE	1	51.5	1.47	0.25	68.23	68.23	98.02
DOG RUNNING AT LARGE	3	0.05	0.03	11.95	9.67	29	74.7
DOMESTIC VIOLENCE	1	2.43	0.13	30	49	49	67.22
EXTRA PATROL	2	0.08	0.4	9.25	0	0	157.57
FOLLOWUP	4	8.72	18.12	30.02	54.45	217.8	861.53
FOOT	2	0.18	0.02	0	0	0	62.9
FOUND PROPERTY	1	0.77	0	0	0	0	18.8
MOTORIST ASSIST	1	2.77	0.03	0.37	0	0	17.63
PHONE CALL	4	37.32	16.42	3.4	6.93	27.73	2004.93
RADAR TRAILER PLACEMENT	1	0	0	0	0	0	4.82
RECKLESS	1	7.68	0.02	5.35	0.02	0.02	14.43
RESTRAINING ORDER VIOLATION	2	7.18	0.12	36.6	22.68	45.37	137.07
SEX OFFENDER CHECK	4	0.07	0.02	0.02	0	0	55.47
SEXUAL ASSAULT	1	0.07	98.8	0	0	0	157.2
SUICIDE THREAT	1	0	0	0	0	0	27.4
SUSPICIOUS ACTIVITY	1	0.93	0.42	0	0	0	4.73
SUSPICIOUS PERSON	1	4.17	0.33	20.7	0	0	28.7
TEST	1	0.2	0	0	0	0	4.15
THEFT	1	0	0.03	2.12	0	0	12.48
TRAFFIC ACCIDENT	1	3.53	0	0	0	0	9.57
TRAFFIC ACCIDENT HIT AND RUN	1	3.33	0.07	28.65	74.7	74.7	66.6
TRAFFIC CONTROL	1	0.1	0.03	0	0	0	35.92
TRAFFIC STOP	25	1.35	0.08	0.05	0	0	4827.92
UNWANTED PERSON	1	1.7	0.83	24.47	0	0	20.2
VEHICLE BREAK-IN	2	3	5.37	52.27	16.9	33.8	139.33
VERBAL DISTURBANCE	1	2.3	0.13	23.05	13.67	13.67	9.83
VIN INSPECTION	3	5.82	20.47	9.52	15.08	45.25	156.1

Total Calls for Service - April 2025

82



Call Type	Number Events	Avg Dispatch	Avg Response	Avg Travel	Avg On Scene	Total On Scene	Total Time
ATTEMPT TO SERVE CIVIL	3	0.25	0.3	15.37	3.18	9.55	39.85
BUSINESS ALARM	1	1.83	0.5	8.78	0	0	17.68
CIVIL STANDBY	2	3.98	0.83	41.5	1.77	3.53	84.47
DISTURBANCE	2	5.38	1.8	61.65	57.58	115.17	158.33
DOG RUNNING AT LARGE	1	6.02	0.07	5.95	52.87	52.87	64.67
EXTRA PATROL	1	0.05	0.03	0	0	0	24.8
FOLLOWUP	1	1.17	0.37	4.73	7.07	7.07	19.68
INFORMATION ONLY	1	2.98	0	0	0	0	3.85
JUVENILE PROBLEM	1	0.3	0	0	0	0	19.53
MOTORIST ASSIST	1	0.23	2.22	0	0	0	2.48
PHONE CALL	1	63	0	0	0	0	70.88
PROPERTY DAMAGE	1	5.77	13.52	0	17.82	17.82	35.85
RESTRAINING ORDER VIOLATION	1	10.82	0	0	0	0	17.45
SECURITY CHECK	35	146.95	44.4	185.72	47.17	1650.83	20621.42
SEX OFFENDER CHECK	3	5.67	10.8	30.42	0	0	108.8
SUSPICIOUS ACTIVITY	1	1.7	0.47	34.07	0.82	0.82	20.05
SUSPICIOUS VEHICLE	1	1.9	0.6	16.67	0	0	1.43
THEFT	1	43.98	15.83	13.33	0	0	10.55
TRAFFIC ACCIDENT	5	3.72	11.38	150.27	173.85	869.25	131.5
TRAFFIC PROBLEM	1	1.37	0.07	19.02	0	0	0.03
TRAFFIC STOP	6	0.1	0	0	0	0	145.8
VIN INSPECTION	2	0.42	0	0	0	0	145.1
WELFARE CHECK	2	7.33	0.97	42.1	0	0	76.5

Calls for Service Sector 801-April 2025

74

# Dolores Summons

Total Records: 26

## MONTEZUMA COUNTY SHERIFF'S OFFICE

730 EAST DRISCOLL STREET  
CORTEZ, CO 81321

STEVE NOWLIN - SHERIFF

970-565-8452

970-564-3731



CITATION NUMBER	CHARGES	Count
C33409		1
Date Reported	Issuing Officer	
4/7/2025	LAMBERT, REBECCA	
CITATION NUMBER	CHARGES	Count
C33411		1
Date Reported	Issuing Officer	
4/7/2025	DAULTON, ANDREW	
CITATION NUMBER	CHARGES	Count
C33550		1
Date Reported	Issuing Officer	
4/15/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33049	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported	Issuing Officer	
4/10/2025	SUMMERS, ZACHARY	
CITATION NUMBER	CHARGES	Count
C33047	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported	Issuing Officer	
4/10/2025	SUMMERS, ZACHARY	
CITATION NUMBER	CHARGES	Count
C33048	CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported	Issuing Officer	
4/10/2025	SUMMERS, ZACHARY	
CITATION NUMBER	CHARGES	Count
C33186	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported	Issuing Officer	
4/2/2025	MORTON, COLBY	
CITATION NUMBER	CHARGES	Count
C33862	CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1), CRIMINAL VIOL - CRIME OF VIOLATION OF A PROTECTION ORDER (M1)	1
Date Reported	Issuing Officer	
4/24/2025	SUMMERS, JOSEPH	

CITATION NUMBER	CHARGES	Count
C31634	CRIMINAL VIOL - DOMESTIC VIOLENCE, CRIMINAL VIOL - ASSAULT IN THE THIRD DEGREE	1
Date Reported	Issuing Officer	
4/19/2025	ROGERS, KYLER	
CITATION NUMBER	CHARGES	Count
C33791	CRIMINAL VIOL - DROVE VEHICLE DUI - ALCOHOL/DRUGS/OR BOTH, TRAFFIC VIOL - STATUTE - OPERATED AN UNINSURED MOTOR VEHICLE ON PUBLIC ROADWAY, TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1
Date Reported	Issuing Officer	
4/12/2025	GUTTRIDGE, DAYLAN	
CITATION NUMBER	CHARGES	Count
C33861	CRIMINAL VIOL - HARASSMENT - STRIKE, SHOVE, KICK (M1)	1
Date Reported	Issuing Officer	
4/7/2025	SUMMERS, JOSEPH	
CITATION NUMBER	CHARGES	Count
C31633	CRIMINAL VIOL - OBSTRUCTING A PEACE OFFICER, CRIMINAL VIOL - POSSESSION OF DRUG PARAPHERNALIA	1
Date Reported	Issuing Officer	
4/10/2025	ROGERS, KYLER	
CITATION NUMBER	CHARGES	Count
C33046	CRIMINAL VIOL - THIRD DEGREE BURGLARY	1
Date Reported	Issuing Officer	
4/10/2025	SUMMERS, ZACHARY	
CITATION NUMBER	CHARGES	Count
C33551	NON-CRIM STATUTE VIOL - DROVE ATV/RV ON HWY ROADWAY	1
Date Reported	Issuing Officer	
4/15/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33265	TRAFFIC VIOL-ORDINANCE - CARELESS DRIVING	1
Date Reported	Issuing Officer	
4/7/2025	LAMBERT, REBECCA	
CITATION NUMBER	CHARGES	Count
C33410	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1
Date Reported	Issuing Officer	
4/3/2025	DAULTON, ANDREW	
CITATION NUMBER	CHARGES	Count
C33284	TRAFFIC VIOL-ORDINANCE - SPEEDING-	1
Date Reported	Issuing Officer	
4/25/2025	LAMBERT, REBECCA	

CITATION NUMBER	CHARGES	Count
C33549	TRAFFIC VIOL.-ORDINANCE - SPEEDING LIMITS	1
Date Reported	Issuing Officer	
4/7/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33552	TRAFFIC VIOL.-ORDINANCE - SPEEDING LIMITS	1
Date Reported	Issuing Officer	
4/16/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33553	TRAFFIC VIOL.-ORDINANCE - SPEEDING LIMITS	1
Date Reported	Issuing Officer	
4/22/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33554	TRAFFIC VIOL.-ORDINANCE - SPEEDING LIMITS	1
Date Reported	Issuing Officer	
4/23/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33555	TRAFFIC VIOL.-ORDINANCE - SPEEDING LIMITS	1
Date Reported	Issuing Officer	
4/29/2025	GREEN, KAYLEE	
CITATION NUMBER	CHARGES	Count
C33790	TRAFFIC VIOL-STATUTE - DROVE VEHICLE W/O VALID CO LICENSE-RESIDENT < 30 DAYS	1
Date Reported	Issuing Officer	
4/7/2025	GUTTRIDGE, DAYLAN	
CITATION NUMBER	CHARGES	Count
C31635	TRAFFIC VIOL-STATUTE - OPEN ALCOHOLIC BEVERAGE CONTAINER - MOTOR VEHICLE - PROHIBITED, TRAFFIC VIOL-STATUTE - FAILED TO SIGNAL AS REQUIRED/GAVE IMPROPER SIGNAL	1
Date Reported	Issuing Officer	
4/23/2025	ROGERS, KYLER	
CITATION NUMBER	CHARGES	Count
C33792	TRAFFIC VIOL-STATUTE - OWNER OPERATED/ALLOWED TO BE OPERATED AN UNINSURED MV ON PUB. TRAFFIC VIOL-STATUTE - DROVE (MOTOR OFF-HIGHWAY)VEHICLE WHEN LICENSED SUSPENDED	1
Date Reported	Issuing Officer	
4/29/2025	GUTTRIDGE, DAYLAN	
CITATION NUMBER	CHARGES	Count
C31632	TRAFFIC VIOL-STATUTE - SPEEDNG - 25-39 MPH OVER PRIMA EACH LIMIT, TRAFFIC VIOL-STATUTE - RECKLESS DRIVING	1
Date Reported	Issuing Officer	

## **Town Manager's Report**

To: Dolores Town Board

From: Leigh Reeves, Town Manager

Date: May 12, 2025

Subject: Bi-weekly Update

### **I. Grants & Funding**

- **Daniels Fund Grant:**  
Ken and I had a productive meeting with the Dolores High School baseball coach and the president of the Little League. We are writing a \$75,000 grant to the Daniels Fund, which supports organized sports for youth. No matching funds are required.
- **SLRFR Grant Report:**  
I submitted the annual SLRFR report this week. It was a complicated process, and I appreciated support from the Governor's Office and technical assistance resources.
- **Comprehensive Plan Communications Support:**  
A proposal from Logan Simpson is included in your packet. They would assist with public engagement during our Comprehensive Plan update. Our last full update was in 1996. Normally, the Comp Plan is updated before revising the Land Use Code, but we'll be blending consultant guidance with Planning & Zoning Commission and staff input.

### **II. Community Cleanup**

- **Flyer Distribution:**
  - Cleanup and volunteer flyers posted: April 28
  - Uptown Mobile Home Park received separate outreach: April 14
  - Flyers emailed to ~264 water/sewer customers: May 6
  - Printed flyers mailed to remaining households in town limits
- **Ordinance 564 Enforcement Timeline:**
  - May 7: Draft communication to properties with issues shared with Board (attached)
  - May 12: Met with the Sheriff to discuss enforcement
  - Next Steps:
    - 9 properties identified with excessive hazardous materials
    - First warning letters (attached) to be delivered if cleanup isn't done
    - 14-day grace period from receipt of letter
    - If no significant action is taken, citations will be issued for Municipal Court
      - **Fire Risk Concern:**  
We are entering a hot, dry season. Clean properties are not only more

attractive but safer. Residents who maintain their yards deserve to feel supported.

- Town Property Encroachments:  
I'm surveying my own property in preparation for a new 6-foot fence and discovered a possible encroachment into the town right-of-way.  
Request for Board Consideration: Permission to survey additional properties where major encroachments are suspected.

### **III. Building Department**

- Meet & Greet for Local Contractors and Realtors:
  - Friday, May 9 | 8:00–10:00 AM | Town Hall
  - Informal coffee and conversation to introduce Building Official Ryan
- Active Projects:
  - The Vibe (18398 Hwy 145): Art gallery and coffee shop aiming to open June 7
  - 300 Railroad Ave: Four new commercial suites, including laundromat
- FEMA-Related Redevelopment (10th Street):  
A cinder block home in the floodplain will be torn down and replaced with a modular home, as it cannot be elevated to meet FEMA's 2-foot requirement
- Business Owner Introductions:  
At the Mayor's suggestion, I will accompany Ryan to visit businesses and make introductions.

### **IV. Resolutions & Board Action Items**

- R654 – Closure of Sigma Corporation Account:  
Consolidates accounts under Colorado Trust and improves investment returns.
- R655 – Establish Separate Fund for Community Center:  
Creates a distinct fund for improved tracking and oversight of Community Center finances, per auditor recommendation.
- R656 – Parks Committee Appointment:  
Appoints Austin Easter to fill the vacancy left by former Chair Hugh Robinson.
- R657 – Community Center Advisory Board Appointment:  
Appoints Clay Tallmadge to replace Kourtney Morgan. Also formalizes the board's ex-officio seat as non-voting, ensuring an odd number of voting members for decision-making.

Please don't hesitate to reach out with questions ahead of the meeting. Thank you for your continued support and leadership.

Respectfully submitted,

Leigh Reeves  
Town Manager

**Town of Dolores**  
P.O. Box 630  
Dolores, CO 81323  
April 30, 2025

**Dear Residents of Dolores,**

Spring is here, and with it comes a great opportunity to beautify our town and our properties during the upcoming **Clean-Up Days on May 19 and 20**. This event is an excellent chance for all residents to dispose of large items, yard debris, and other materials that are too big for regular curbside pickup — **at no or low cost**.

This year, **we are especially urging participation** due to the ongoing dry conditions our area has experienced. With an increased risk of wildfire, **fire mitigation is a top priority**. By clearing out dead branches, overgrown weeds, and other flammable materials from your property, you're not only protecting your own home — **you're also helping to safeguard your neighbors and the entire community**.

A cleaner yard contributes to a safer, more beautiful Dolores. It's also a great way to stay in compliance with Town ordinances related to trash, weeds, and debris. We encourage everyone to use this opportunity to take proactive steps. **Please note that properties found to be in violation of these ordinances may be subject to citation and a court appearance.**

Let's work together to reduce fire risk and enhance the appearance of our town. If you have any questions about Clean-Up Days or what materials are accepted, please contact Town Hall at 970.882.7720 or visit [townofdolores.colorado.gov](http://townofdolores.colorado.gov).

Thank you for helping make Dolores a safer, cleaner, and more beautiful place to live.

Warm regards,  
Sherrif Nowlin and

Leigh Reeves  
Town Manger

Town of Dolores



# Town of Dolores

## Bulk Trash/Clean-up Day

**\*\*All curbside waste must be out by 6am Monday morning\*\***

The Town of Dolores will be running a residential bulk trash program (Clean-up Day) twice a year (May 19-20 and October 6-7). This will be for items that are too large to fit in your trash container and green waste. Please follow the guidelines below.

Household trash is **not accepted for pickup** and should be placed in your curbside trash container or dropped at the Collection Site: 31 Central Ave. For items such as furniture, mattresses, tires, appliances, etc. please purchase vouchers at Town Hall *in advance*.

### Curbside Collect

#### Green Waste Only:



- Trimmings less than 4' in length and hand bundled, 50 lbs or less
- Grass, leaves, and weeds, must be bagged and tied in paper or cardboard, no plastic bags
- Cacti, roses, and/ or thorny bushes must be boxed and labeled, or placed in a separate container

### Drop-off at Collection Site:



- Household garbage, bagged and tied
- Tires
- Appliances
- Demolition debris (rocks, dirt, sod, and concrete)
- Furniture

### We Won't Accept:



- Hazardous Waste
- Liquid Waste
- Wet Paint
- Batteries
- Asbestos
- Freon

**\*\*Ask us for information on how to dispose of these items\*\***

970-882-7720

We **CAN NOT** separate your green waste and household trash, if it is combined it will be considered household garbage and will need to be dropped off, we will not pick it up.



# Clean-up Day 101

---

## Pile Size Limit:

- Individual limbs may be no longer than 8 feet in length. Other green waste should be in 4-foot sections, hand bundled, and 50 pounds or less. The total pile should not exceed a space of 10' long x 5' wide x 5' high.

## Pile Placement:

- Place all green waste items at the curbside in an orderly and organized manner. This will help our team dispose of materials properly and efficiently.
- Please do not place green waste in the alleys, as the pickup vehicles cannot fit in these areas.
- Place items at least five feet (5') from all obstacles, like trash and recycling containers, vehicles, or other objects that will interfere with our ability to pick up the pile.

## Clean-up Schedule:

- Pick up will occur on May 19 & 20 and October 6 & 7 and will be scheduled each year in the spring and fall. **Crews will not backtrack for piles that are not put out in accordance with the collection schedule.**
- Put your green waste pick up items out:
  - **no earlier than the Saturday prior to collection days and**
  - **no later than 6:00 AM on Monday of the collection week**

## Vouchers:

Vouchers for extra items will be available at Town Hall at any time **prior** to the scheduled clean-up days. Please present voucher at the drop-off site to the town representative. A valid/paid voucher is **required prior** to any unloading of large items.

- |                               |                               |
|-------------------------------|-------------------------------|
| • Tires: \$12/each            | • Large Appliances: \$50/each |
| • Electronics: \$25/each      | • Mattresses: \$20            |
| • Small Appliances: \$35/each |                               |
| • Furniture: \$20             |                               |

# DOLORES PUBLIC INVOLVEMENT SCOPE

## PHASE 1. FOUNDATION | FEE: \$7,900

This first phase sets a strong foundation for community engagement and project team coordination to ensure clear roles and responsibilities and central vision.

### TASK 1.1 KICKOFF AND PROJECT MANAGEMENT

A virtual kickoff meeting with the project team (Town staff and consultants) will be held to define communication protocols, firm up the project schedule, define the approach and outcomes, and begin outlining the Public Engagement Plan (Task 1.2). This first meeting will review milestones and deliverables; define what success for public engagement looks like; discuss plan branding; and brainstorm key updates that will need to be made to the plan. Ongoing project management throughout the process will include virtual coordination calls every other week to review performed work, upcoming tasks, and upcoming milestones, to ensure the project is effectively managed and meets Town expectations.

#### **Meetings/Deliverables:**

- Virtual kickoff call including meeting agenda, materials, and summary
- Regular project coordination calls (biweekly)

### TASK 1.2. PUBLIC ENGAGEMENT PLAN

This task will include development of a Public Engagement Plan (PEP), to define the approach to public outreach at each milestone in the process. The PEP will outline outreach goals, activities, venues, key demographics to track, opportunities to align with other local and Town events, and Town and consultant team responsibilities. Our team will design flyers and social media posts to advertise the events, however we will rely on Town staff to distribute.

We will also outline the anticipated level of engagement of the Planning Commission (PC), Town Board (TB), Town staff, and other regional partners and providers. The details and logistics of the engagement events will be defined in the PEP, but generally we anticipate the following:

- Two (2) public event series
- One (1) online questionnaire
- One (1) tag the map activity
- One (1) online document review period and summary
- Website set up and materials

#### **Meetings/Deliverables:**

- Draft document, revisions per Town staff, and final Public Engagement Plan (PEP)

### TASK 1.3. ONLINE ENGAGEMENT

**Website Updates.** The consultant will work with the Town to provide graphics and updates for the Town website and social media platforms to keep community members informed of the process and engagement opportunities. The consultant team will provide Town staff with content and a posting schedule that align with the particular phase of the project.

**Online Engagement.** The Logan Simpson team will also create online activities such as a questionnaire or visual preference activity, and community mapping to engage those unable to attend the meetings. The same questions will be asked the events and online to maintain consistency.

#### **Meetings/Deliverables:**

- Website and social media content updated throughout the project (calendar and posting schedule)

### TASK 1-4. LISTENING SESSIONS, INTERVIEWS +TOWN TOUR

**Community Interviews.** A series of interviews will be scheduled to discuss the issues that are most important to address in the process; opportunities and ideas to integrate into the new plan; and desired outcomes for the plan. Local and regional partners and interest groups, as well as Town Board, Planning and Zoning (P&Z), and Town Staff will be invited to participate in these one-on-one or small group discussions, which will be held in-person and digitally.

**County Tour.** The consultant team will also coordinate with Town Staff to organize a van tour to see and discuss issues and opportunities within the Town and surrounding area.

#### **LOGAN SIMPSON SCOPE**

**Meetings/Deliverables:**

- 10-15 community interviews, invitations, notification, sign-ups and scheduling, key questions, materials, facilitation, and overall summary including guiding themes and issues;
- Town van tour photo documentation and summary

**PHASE 2. VISION AND COMMUNITY CHOICES | FEE: \$13,250**

During this phase we ask the community to explain their perception of the Town, to respond to other places and projects that they admire or would like to see in Dolores, identify key community assets, and identify the special qualities that make up Dolores. **The goal is to evaluate not only what the Town already has and values, but also to encourage excitement about the unique futures that are possible through a collaborative planning process.** This phase encourages hands-on collaboration through a broad range of materials including mapping exercises that allow community members to consider opportunities and challenges throughout the Town.

**TASK 2.1. ESTABLISHING DOLORES'S VISION**

The team will work with Town staff to identify key themes from the first questionnaire and one-on-one interviews, connecting the results to the common community values, vision, goals, and land use map in the current Plan. This summary will serve as a bridge between the existing Plan and key discussions/considerations for this update process, highlighting where policies may need to be revisited, or additional community conversations are needed.

**Meetings/Deliverables:**

- One (1) tag the map online activity
- FAQ document/page on the website
- Questionnaire 1 (draft, final and summary)
- Draft Future Land Use Map

**TASK 2-2. COMMUNITY CHOICES OUTREACH**

The Logan Simpson team will hold an in-person community open house/drop-in event to solicit shared values, key issues, and big ideas and opportunities facing the Town. This could be held in tandem with a popular community event (like Riverfest, Farmers Market, Escalante Days, Community Yard Sale etc.) and/or at popular destinations to engage visitors, businesses, employees, and local community members in a casual and comfortable environment.

The analysis and evaluation of opportunities in Task 2-1 will result in a set of topics and choices that may either be a significant deviation from current trends or policy, controversial or misunderstood, or possibly new or untested ideas to consider. Communicating the context, tradeoffs, and potential benefits surrounding each choice is essential to this outreach task. The outcome of the choices analysis, workshops, and online activities will identify community-supported strategies and direction that can then be translated into preliminary goals, policies, and implementation actions for the Comprehensive Plan.

**Meetings/Deliverables:**

- In-Person Community Choices Workshop/Drop In Event with notification, presentation/materials, facilitation, and summaries; online questionnaire #2 and online mapping activity
- Half day of drop-in meetings or targeted community presentations (notification materials, meeting materials, facilitation, and summary)
- Draft and final Engagement Summary
- Attendance at one (1) Planning Commission meeting (in-person if within the same trip, virtual otherwise)

**PHASE 3. DRAFT PLAN REVIEW | FEE: \$8,900**

After a general vision and community priorities have been developed as a part of the Vision and Community Choices phase, next the community has a chance review the goals and policies of the Draft Plan. At this stage people can add their ideas to the new draft plan and help prioritize actions that they would like to see implemented.

**TASK 3.1. PLAN CELEBRATION AND CONFIRMATION**

By this point in the process, community members have already contributed their ideas and chosen components of an ideal future for the Town. Now they get to confirm that the ideal future developed with policies, goals, and implementation

**LOGAN SIMPSON SCOPE**

actions, and supporting text is responsive to the community's input and aligns with what the community imagined in the previous two phases of engagement. As part of the final phase we will also take time to celebrate the preferred future that the community chose by relating it back to the things that people love about Dolores today. The celebration aspect of this phase encourages community investment in the Plan and encourages excitement for the action items that are to come.

Public engagement on this Draft Plan will include two (2) in-person public events and online review activities.

**Meetings/Deliverables:**

- Two (2) In-Person Draft Plan Review Events within a two-day period (notification materials, event materials, facilitation, and summary)
- Draft Plan Public Review Online Activities and Summary
- Final Future Land Use Map

OPTIONAL TASKS	DESCRIPTION	COST
<b>Preliminary Code Assessment</b>	<p>This task could include review of the current Land Use Code and a 20–40-page report with recommended edits based on both public input and professional experience as well as guidance from the Comprehensive Plan. The report will include a prioritization list of items to be addressed to queue up targeted edits to the existing Land Use Code. This includes alignment of the zoning and subdivision regulations with state and federal statutes.</p> <p><b>Meetings and Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Initial kickoff meeting with Staff</li> <li>• Follow up meetings with Staff (up to 3)</li> <li>• Preliminary and Final Assessment Report</li> </ul>	\$10,000
<b>Branding</b>	<p>This task could include working with Town Staff to capture a unifying brand for the project. The intent is to build a unique and recognizable look with consistent messaging for the planning process and documents.</p> <p><b>Meetings and Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Project logo, color palette, font family, and templates for documents and maps and printed materials.</li> </ul>	\$2,500
<b>Guidance on State Statute</b>	<p>With the passage of SB24-174, Colorado communities must update their comprehensive plans to include a <i>Strategic Growth Element</i> and a <i>Water Supply Element</i> by December 31, 2026, and adopt a <i>Housing Action Plan</i> by 2028. The Colorado Revised Statute (C.R.S.) also requires the strategic growth element of the Comprehensive Plan to align with the Statewide Strategic Growth Report pursuant to C.R.S. 24-32-3707 and follow guidance from DOLA.</p> <p>This task could include a short report detailing specific requirements from DOLA and guidance on how to align the new state statute requirements into the Comprehensive Plan.</p>	\$4,000
<b>GIS Assistance</b>	<p>Logan Simpson could provide GIS support to the Town of Dolores, assisting with maps related to the Comprehensive Plan or LUC update. This task could include GIS assistance in creating maps that provide additional analysis or context to inform future land use map updates including an areas of change analysis, development constraints map, or other relevant analyses. This task could also include an analysis to help inform updates within the code assessment such as location or spatial relationship of entitled residential density and recommended areas where additional density may be appropriate.</p>	\$5,000

***Plan Formatting***

This task could include graphic design assistance for final plan format and graphics to elevate the look and useability of the final document. 2,500

TOWN OF DOLORES

RESOLUTION R654 SERIES 2025

A RESOLUTION TO STREAMLINE ACCOUNTS BY DISSOLVING THE ACCOUNT FOR SIGMA FINANCIAL CORPORATION AND TRANSFERRING THE FUNDS TO THE TOWN OF DOLORES COLORADO TRUST ACCOUNT.

Whereas, SIGMA Financial Corporation is a money market account yielding 3.69% and Colorado Trust is an interest bearing (Government) account yielding 4.44%;

Whereas, the Town of Dolores seeks to streamline financial operations by dissolving the SIGMA account and transferring the funds to the Colorado Trust account to better serve the Town's financial needs;

Now therefore, be it resolved by the Town of Dolores Board of Trustees, of the State of Colorado that the SIGMA account be dissolved and the funds be transferred to the Colorado Trust Fund for more efficient financial management and higher yields for the Town of Dolores.

PASSED, ADOPTED AND APPROVED this 12<sup>th</sup> day of May 2025, by the Board of Trustee of the Town of Dolores, Colorado.

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Mayor, Chris Holkestad

Attest:

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Town Clerk, Tammy Neely

TOWN OF DOLORES COLORADO

RESOLUTION R655 SERIES 2025

A RESOLUTION AUTHORIZING THE CREATION OF A SEPARATE FUND FOR THE DOLORES COMMUNITY CENTER

WHEREAS, the Dolores Community Center serves as a vital community resource and hosts a variety of programs, events, and activities that benefit the residents of the Town of Dolores; and

WHEREAS, revenues and expenditures associated with the operations of the Dolores Community Center are currently recorded within the Town's General Fund; and

WHEREAS, the Town recognizes the importance of promoting financial transparency, accountability, and ease of tracking revenues and expenses related specifically to the Community Center; and

WHEREAS, the implementation of a new municipal financial software system presents an opportunity to establish a dedicated fund to more effectively manage and report on the financial activities of the Dolores Community Center.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES COLORADO, that the Town Treasurer is hereby authorized and directed to create a separate fund within the Town's financial system for the purpose of recording all revenues and expenditures related to the Dolores Community Center, effective immediately upon adoption of this resolution.

PASSED, ADOPTED, AND APPROVED this 12th day of May 2025, by the Board of Trustees of the Town of Dolores, Colorado.

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Mayor, Chris Holkestad

Attest:

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Town Clerk, Tammy Neely

**RESOLUTION R656  
SERIES 2025**

**A RESOLUTION APPOINTING MEMBERS TO THE DOLORES COMMUNITY  
CENTER ADVISORY BOARD**

WHEREAS, the Town of Dolores has adopted an ordinance creating an advisory board to assist with the management and oversight of the Dolores Community Center;

WHEREAS, the Town has solicited applications from interested persons to serve on the Dolores Community Center Advisory Board and having considered the qualifications of the applicants, the Board of Trustees wishes to appoint a person to fill the vacancy created by the resignation of Kourtney Morgan.

NOW THEREFORE, BE IT RESOLVED BY TOWN OF DOLORES BOARD OF TRUSTEES:

1. The Board of Trustees has considered the qualifications of Clay Tallmadge and appoints him to complete the two-year term on the Dolores Community Center Advisory Board created by the resignation of Kourtney Morgan.

Section 1.      Dolores Municipal Code

Passed, adopted and approved on the first reading this 12<sup>th</sup> day of May 2025.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor, Chris Holkestad

By: \_\_\_\_\_

Town Clerk, Tammy Neely



TOWN OF DOLORES COLORADO  
RESOLUTION R657  
SERIES 2025

A RESOLUTION APPOINTING A NEW MEMBER TO THE DOLORES  
PARKS/PLAYGROUND ADVISORY COMMITTEE

WHEREAS, pursuant to the Town of Dolores Municipal Code 2.9.010 (2) vacancies in the Parks/Playground Committee.

WHEREAS, the Town has solicited applications from interested persons to serve on the Dolores Parks/Playground Advisory Committee and having considered the qualifications of the applicant, the Board of Trustees wishes to appoint Austin Easter to fill the vacancy created by the resignation of Hugh Robinson.

NOW THEREFORE, BE IT RESOLVED BY TOWN OF DOLORES BOARD OF TRUSTEES:

1. The Board of Trustees has considered the qualifications of Austin Easter and appoints him to complete the two-year term on the Dolores Parks/Playground Advisory Board

Passed, adopted, and approved on the first reading this 12<sup>th</sup> day of May 2025.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_  
Mayor, Chris Holkestad

By: \_\_\_\_\_  
Town Clerk, Tammy Neely

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**TOWN OF DOLORES, COLORADO**

**ORDINANCE NO. 587 Series 2025**

**FIRST AMENDMENT OF THE DOLORES LIQUOR SERVICES ESTABLISHMENTS SET FORTH IN CHAPTER 5.24 CONCERNING THE LICENSING OF LIQUOR SERVICE ESTABLISHMENTS AND AMENDING ORINANCE 361 § 1, 1989 REGULATING LIQUOR ESTABLISHMENTS AND PROVIDING FOR THE TAXATION OF LIQUOR ESTABLISHMENTS IN THE TOWN OF DOLORES.**

WHEREAS, Colorado Revised Statutes, § 31-15-401 grants general police powers to the Board of Trustees to promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, Colorado Revised Statutes, § 31-35-402 grants general powers to the Board of Trustees to regulate festivals, events and the sale of alcohol and promulgate ordinances for the health, safety, and welfare of the public, including regulation of lands owned by the Town within its corporate boundaries.

WHEREAS, there is a need to amend and modernize the Town's ordinances pertaining to manner in which special event permits and sale of alcohol are issued.

WHEREAS, the Board of Trustees, in order to promote the health, safety, and welfare of the public in order balance the benefits and burdens that come with the Town's increasing popularity of special events, and changes to the manner in which alcohol is commonly sold, wishes to repeal and amend Chapter 5.24 of the Dolores Municipal Code

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF DOLORES:

SECTION 1. Chapter 5.24 of the Dolores Municipal Code is hereby repealed and reenacted as follows:

**5.24.010 Licensing Authority.**

The Dolores Town Board of Trustees is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.

The Dolores Town Clerk is hereby authorized to issue temporary permits upon a determination that the request for such permit meets the requirements of C.R.S. § 44-3-303 or other applicable provisions of the Colorado Beer Code (C.R.S. § 44-4-101 et seq.) or Colorado

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Liquor Code (C.R.S. § 44-3-101 et seq.). Any person aggrieved by a failure of the Clerk to issue a temporary license may appeal the denial to the Board of Trustees.

Fees collected by the Town for licensing of liquor establishments shall be set by Resolution and referred to in the Town of Dolores Regulations Manual. Such fees shall not exceed the limits set by Colorado State Statute.

#### **5.24.020 Definitions.**

For purposes of this chapter, the following shall mean:

*Adult* means a person lawfully permitted to purchase alcohol beverages.

*Alcoholic Beverage* means fermented malt beverage or malt, vinous, or spirituous liquors; except that "Alcohol Beverage" shall not include confectionery containing alcohol within the limits prescribed by C.R.S. § 25-5-410(1)(i)(II).

*Criminal Justice Agency* means any federal, state, or municipal court or any governmental agency or subunit of such agency that performs the administration of criminal justice pursuant to a statute or executive order and that allocates a substantial part of its annual budget to the administration of criminal justice.

*Good Cause* for the purpose of refusing or denying a license renewal or initial license issuance, means:

- (a) The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms, conditions, or provisions of the Colorado Liquor Code found in Title 44, Article 3.
- (b) The licensee or applicant has failed to comply with any special terms or conditions that were placed on its license in prior disciplinary proceedings or arose in the context of potential disciplinary proceedings;
- (c) In the case of a new license, the applicant has not established the reasonable requirements of the neighborhood, or the desires of its adult inhabitants as provided in C.R.S. § 44-301(2) ; or
- (d) Evidence that the licensed premises have been operated in a manner that adversely affects the public health, welfare, or safety of the immediate neighborhood in which the establishment is located, which evidence must include a continuing pattern of fights, violent activity, or disorderly conduct. For purposes of this subsection (19)(d), "disorderly conduct" has the meaning as provided for in C.R.S. § 18-9-106.

*Fermented Malt Beverage* means beer and any other beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops or any similar product or any

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combination thereof in water containing not less than one-half (0.5) percent alcohol by volume; except that "Fermented Malt Beverage" shall not include confectionery containing alcohol.

*Licensing Officer* means the Dolores Town Clerk.

*Local Licensing Authority* means the Dolores Board of Trustees.

*Malt Liquors*. Includes beer and shall be construed to mean any beverage obtained by the alcoholic fermentation of any infusion or decoction of barley, malt, hops or any other similar products, or any combination thereof in water containing not less than one-half (0.5) percent alcohol by volume.

*Operator* means any person licensed by law to sell alcoholic beverages at retail, and who is engaged at any time during the calendar year in such operation in the Town.

*Special event* means a parade, athletic contest, festival, or other outdoor event requiring temporary closure of streets, roads, highways, sidewalks or bike and pedestrian lanes or paths that are normally open to the public, or the changing, restricting, or adapting of the normal traffic uses of any street, road, or highway in the Town, that will be serving alcohol in relation to such permitted event.

*Special event liquor permit* means a permit issued for a liquor or alcohol related special event.

*Spirituos Liquors* means any alcoholic beverage obtained by distillation mixed with water and other substances in solution and includes among other things, brandy, rum, whiskey, gin, powdered alcohol, and every other liquid or solid patented or not, containing 0.5% alcohol by volume and which is fit for use for beverage purposes. Any liquid or solid containing beer or wine in combination with any other liquor, except as provided in Paragraph B and D herein, shall not be construed to be fermented malt, malt or vinous liquors, but shall be construed to be spirituous liquors.

*Tastings* means the sampling of malt, vinous, or spirituous liquors that may occur on the premises of a retail liquor store licensee or liquor-licensed drugstore licensee by adult patrons of the licensee pursuant to the provisions of Section 44-3-301 (1), C.R.S.

*Temporary Permit* means a permit which authorizes a transferee to continue selling alcohol beverages as permitted under the permanent license during the period in which an application to transfer the ownership of the license is pending.

*Vinous Liquor* includes wine and fortified wines containing not less than half (0.5) a percent and not exceeding twenty-one (21) percent of alcohol by volume and are produced by the fermentation of the natural sugar contents of fruits or other agricultural products containing sugar. For the purpose of simplifying the administration of this chapter, sake is deemed a vinous liquor.

## **5.24. 030 License Required.**

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It shall be unlawful for any person within the Town to manufacture, sell, offer, serve or possess for sale any alcohol beverages unless licensed or permitted to do so as provided by this Chapter and the applicable provisions of C.R.S. Title 44, Articles 3, 4 and 5.

(a) All applications for alcohol beverage licenses shall be filed with the Town Clerk. Any person applying for such license shall file the state license application form and the local license application forms, if any, all of which shall be filled out and completed in all material detail, including all exhibits that may be required to be attached in accordance with any local requirements. Incomplete or erroneous applications shall be rejected. All application forms shall be typewritten or printed in black or blue ink. All other information or exhibits submitted shall be typewritten or printed in black or blue ink except plans and specifications which may be required.

(b) The Town Clerk shall establish application filing deadlines to allow sufficient time for completion of investigations, posting and publishing notice of hearings, if applicable, and taking such other action as is necessary prior to the Board of Trustees' consideration of the application.

(c) The restrictions on the location of buildings in which liquor is sold within five hundred (500) feet of land used for school purposes, set forth in Section 44-3-313(1)(d), C.R.S., may be eliminated or reduced by the Liquor Licensing Authority on a case-by-case basis upon the request of the license holder. Any elimination or reduction of the distance restrictions otherwise applicable to such licenses shall only be granted after review and comment by the governing body of the applicable school or university. A request to eliminate or reduce the statutory distance requirements will be reviewed based on the following criteria:

- (1) Type of school property and uses involved;
- (2) Schedules of school operation;
- (3) Type of liquor license involved;
- (4) Hours of operation of the proposed establishment or event;
- (5) Potential for disruption of school activities; and
- (6) Likelihood of increase in liquor-related violations by minors.

#### **APPLICATION FEES**

Application fees shall be set by the Board of Trustees as expressly allowed in C.R.S. Title 44, Articles 3, 4 and 5 payable to and collected by the Town Clerk on behalf of the town. The Board of Trustees shall provide the Town Clerk a true and correct copy of all application fees set by the Authority in advance of implementing said fees.

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These fees shall be non-refundable. These fees shall be in addition to any fees imposed by the State.

## **ANNUAL LICENSE FEES AND REPEAL OF OCCUPATION TAX**

(a) Fees shall be paid to the Town Clerk by the applicant at the time of filing the application or request for the following, and shall be as set forth in the fee schedule approved by the Board of Trustees from time to time, a copy of which is available in the Town Clerk's office:

- (1) For a new license;
- (2) For a transfer of location or ownership;
- (3) For renewal of a license; and
- (4) For a temporary liquor license.

(b) The prior provisions of the Dolores Liquor Code calling for an occupation tax on liquor establishments are repealed, except that nothing herein shall be construed to require a prorated refund of any occupation tax paid in 2025 prior to the effective date of this amendment.

### **5.24.040 Remedies; Violations.**

In addition to any other remedy provided by this Chapter, the Town shall have the right to recover all sums due and owing under this Chapter by any civil remedy available under existing law.

No person shall operate any licensed premises in the Town without paying the fees, taxes, penalties and interest imposed by this Chapter.

### **5.24.050 License suspension and revocation – authority; procedure. LICENSE SUSPENSION AND REVOCATION—AUTHORITY; PROCEDURE.**

The Board of Trustees shall have the power, upon its own motion or upon complaint, to:

- (a) Upon notice to the licensee and hearing, suspend any license for a period not to exceed 15 days or revoke such license.

Suspension and revocation proceedings shall be commenced by the Board of Trustees by issuing and causing to be served upon the licensee a notice of hearing, at least fifteen (15) days prior to the hearing, and an order to show cause why his license should not be suspended or revoked whenever it shall appear to the Board of Trustees that there is a probable cause to believe that the licensee has violated any law, any rule or regulations of the state or local licensing authority, or any of the terms, conditions, or provisions of the license issued by the Board of Trustees. Notice to the licensee must comply with C.R.S. § 44-3-302(1)(c).

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In all such proceedings the Town Clerk shall conduct an investigation and shall act as the prosecuting agent during the hearing.

A hearing shall be held at a place and time designated by the Trustees on the day stated in the notice, or upon such other day as may be set for good cause shown. Evidence in support of the charges shall be given first followed by cross-examination of those testifying thereto. The licensee, in person or by counsel, shall then be permitted to give evidence in defense, and in explanation and shall be allowed to give evidence and statements in mitigation of the charges, followed by cross-examination of those testifying thereto. In the event the licensee is found to have committed the violation charged, or any other violation, evidence and statements in aggravation of the offense shall also be permitted, followed by cross-examination of those testifying thereto.

If the evidence presented at the hearing does not support the charges stated in the notice and order served upon the licensee, but standing alone establishes the guilt of the licensee of a violation of some other law, rule or regulation the licensee shall be permitted to give evidence and statements in defense, explanation and mitigation if then prepared to do so. If such evidence is not then available, but can be obtained by the licensee, the licensee shall state the substance thereof and upon his request the hearing may be recessed for not more than ten (10) days and shall then continue under the same procedure as though no recess had occurred.

In the event the licensee is found not to have violated any law, rule or regulation, the charges against him will be dismissed. If the licensee is found to have violated some law, rule or regulation, his license may be suspended, revoked or fined in an amount not to exceed \$499 per violation in accordance with C.R.S. § § 44-3-601. The Town may also require the licensee must complete a Liquor Enforcement Division approved Responsible Vendors Training

Every licensee whose license has been suspended by the Board shall, if ordered by the Board, post two (2) notices in conspicuous places, one (1) on the exterior and one (1) on the interior of his premises, for the duration of the suspension. The notices shall be twenty-four (24) inches in length and fourteen (14) inches in width, and shall be in the following form:

"NOTICE OF SUSPENSION ALCOHOLIC BEVERAGE LICENSES ISSUED FOR THESE PREMISES HAVE BEEN SUSPENDED BY ORDER OF THE LOCAL LICENSING AUTHORITY FOR VIOLATION OF THE COLORADO BEER CODE/LIQUOR CODE"

#### **5.24.060 Modification of Premises.**

No licensee shall physically change, alter or modify the licensed premises from that shown in the plans and specifications submitted at the time the licensee obtained the original license until written approval to do so has been received from the Board of Trustees and the state licensing authority, pursuant to the regulations adopted by the State.

Requests for changes, alterations or modifications of the licensed premises shall be on such forms as are provided by the state licensing authority and, in addition, on such forms as

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may be provided by the Town, if any. The request shall be accompanied by plans and specifications, on pages not larger than eight and one-half (8½) inches by eleven (11) inches, which shall be sufficient to advise the Board of Trustees of the scope and nature of the proposed request and must include the identification of areas where alcohol will be served and stored.

#### **5.24.070 Change of Location.**

No license issued by the Board of Trustees shall be transferred to another location howsoever proximate without the approval of the Board of Trustees. The policies and procedures for such transfer of location of licensed premises shall be the same as those for the issuance of new licenses, except information and investigation regarding the applicant shall not be required. An application fee as provided in this section shall be charged.

#### **5.24.080 Late Renewal Application**

Pursuant to Section 44-3-302(2), C.R.S., and the regulations adopted pursuant thereto by the State, a licensee whose license has been expired for not more than ninety (90) days may file a late renewal application upon the payment of applicable fees. A licensee who files a late renewal application and pays the applicable fees may continue to operate until both the Board of Trustees and the State have taken final action to approve or deny such licensee's late renewal application. The Authority shall not accept a late renewal application more than ninety (90) days after the expiration of a licensee's permanent annual license. Any licensee whose permanent annual license has been expired for more than ninety (90) days must apply for a new license and shall not sell or possess for sale any alcohol beverage until all required licenses have been obtained.

#### **5.24.08 Temporary Permit.**

The Board of Trustees may, in accordance with the provisions of Section 44-3-303, C.R.S., issue a temporary permit to a transferee of an alcohol beverage license issued by the Board of Trustees. Such temporary permit shall authorize a transferee to continue selling alcohol beverages as permitted under the permanent license during the period in which an application to transfer the ownership of the license is pending.

If the next regularly scheduled meeting of the Board of Trustees will not be held within five (5) working days of the receipt by the Town Clerk of an application for a temporary permit under this Section, the Town Clerk shall issue the temporary permit requested by such an application provided the Town Clerk first determines the following:

- (1) That the applicant is in compliance with all applicable provisions of C.R.S. § 44-3-303; and
- (2) That a preliminary background check conducted by Police Services of the applicant and its officers, directors and owners having ten (10) percent or more ownership interest indicates that such persons have not been convicted of a felony or an offense involving moral turpitude.



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a. If either of these determinations cannot be made by the Town Clerk with respect to any application that the Clerk has authority to consider under this Subsection (b), the Clerk shall not issue a temporary permit.

If for any reason the Town Clerk decides not to issue a temporary permit applied for under this Section, the applicant shall be entitled to a hearing before the Board of Trustees at its next regularly scheduled meeting, at which time the Board of Trustees shall consider the Town Clerk's decision not to issue the temporary permit and it may, in its discretionary authority, either uphold the decision of the Town Clerk or reverse it and issue the temporary permit to the applicant.

#### **5.24.090 Special Event Permits.**

Pursuant to C.R.S. § 44-5-107(5), the Board of Trustees, acting through the local licensing authority, elects not to obtain the state licensing authority's approval or disapproval of applications for special events permits pursuant to C.R.S. Title 44, Article 5. The Board of Trustees hereby authorizes the issuance of special event permits for the sale, by the drink only, of alcohol beverages by the Town, organizations, and political candidates in accordance with this chapter and C.R.S. Title 44, Article 5. No alcoholic beverages shall be sold at any Special Event until a special event liquor permit is obtained from the Town.

(a) Any person or organization desiring to conduct a special event shall apply for a Special Event Liquor Permit by verified application with the Town Clerk, on a form supplied by the Authority. Complete applications and payment of the fee must be received by the Authority not less than ninety (90) days nor more than one (1) year before the special event date.

(b) The application for a Special Event Liquor Permit shall be accompanied by a non-refundable application fee in an amount set by the Town. The fee shall cover, but shall not exceed, the full cost of processing and investigating such special event permit application, and the cost of administering the Special Event Permit program.

(c) Within ten (10) business days after receiving a completed application and fee, if applicable, the Town Clerk shall:

(1) Approve,

(2) Conditionally approve,

(3) Deny an application for the reasons specified in subsection (d) below, or

(4) Place the matter on the Board of Trustee Agenda at the next regularly scheduled Liquor Hearing unless the agenda has already been published, in which case it shall be set on the following regularly scheduled Hearing date.

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(d) The Town shall deny an application for a Special Event Liquor Permit if it is determined from consideration of the application and other pertinent information that:

- (1) The special event does not plan to serve alcohol or liquor; or
- (2) The special event is not within the jurisdiction Town limits; or
- (3) The permittee fails to submit a complete application form or pay the required fee after having been notified of the additional requirements; or
- (4) Another Special Event Liquor Permit or application has been received prior in time, or has already been approved, to hold another special event at the same time and place requested by the permittee, or so close in time and place as to cause undue traffic congestion; or
- (5) The time, route or size of the special event will substantially interrupt the safe and orderly movement of traffic on or contiguous to the event site or route or will disrupt the use of a street or highway at a time when it is usually subject to traffic congestion; or
- (6) The size, nature or location of the special event will present a substantial risk to the health or safety of the public, participants in the event or other persons; or
- (7) The location of the special event will substantially interfere with any construction or maintenance work scheduled to take place upon or along the Town streets or a previously granted encroachment permit; or
- (8) The special event will occur at a time when a school is in session on a route or at a location adjacent to the school or class thereof, and the noise created by the activities of the event would substantially disrupt the educational activities of the school or class; or
- (9) The special event involves the use of hazardous, combustible, or flammable materials which could create a fire hazard; or
- (10) The special event will violate an ordinance or statute; or
- (11) Information contained in the application, or supplemental information requested from the permittee, is found to be false in any material detail.
- (12) The special event is a parade.
- (13) No Special Event Liquor Permit shall be issued to any organization or permittee for more than fifteen (15) days in one (1) calendar year.

(c) The Town may condition the issuance of a special event permit by imposing conditions and requirements reasonably related to the health and safety of the community and attendees of the special event. Any costs incurred by these conditions and requirements will be the responsibility of the permittee.

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(d) Appeals are governed by C.R.S. § 44-3-801, et. seq.

If the Town determines that a permit should be granted, the Town shall issue the Special Event Liquor Permit once the permittee has agreed in writing to comply with all terms and conditions of this Article.

(f) Prior to the issuance of a Special Event Liquor Permit, the Town shall require the permittee and authorized officer of the sponsoring organization (if any) to sign an agreement for the permittee to reimburse the Town for any cost incurred by it in repairing damage to Town property occurring in connection with the permitted special event and proximately caused by the actions of the permittee, its officers, employees or agents, or any person who was under the permittee's control. The agreement shall also provide that the permittee shall defend the Town against, and indemnify and hold the Town harmless from, any liability to any persons resulting from any damage or injury occurring in connection with the permitted special event and proximately caused by the actions of the permittee, its officers, employees or agents, or any person who was under the permittee's control. Persons who merely join in a special event are not considered by that reason alone to be "under the control" of the permittee.

(g) The permittee will accept the following duties:

(1) The permittee shall comply with all terms and conditions of the Special Event Liquor Permit.

(2) The permittee shall ensure that the person leading special event along a route, or the person in charge of any other special event, is familiar with all the provisions of the permit and carries the Special Event Permit on his or her person for the duration of the event.

(3) Immediately following the completion of the Special Event, the permittee shall ensure that the area used for the event is cleaned and restored to the same condition as existed prior to the event.

(h) The Town may, at any time prior to a special event, revoke or terminate a permit that has been issued for the event if conditions change so that the permit application could have been denied in the first instance. The Town may revoke or terminate the permit during the course of the special event if continuation of the event presents a clear and present danger to the participants or the public.

#### **5.24.100 Alcoholic Beverage tasting permit**

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The town hereby authorizes tastings to be conducted by retail liquor store or liquor-licensed drugstore licensees in accordance with this section and pursuant to Section 44-3-301, C.R.S., as the term "tastings" is defined in the said Section 44-3-103. It is unlawful for any person or licensee to conduct tastings within the Town unless authorized in accordance with this section. Tastings shall not be authorized until the following prerequisites are fully satisfied, as determined by the Town:

A retail liquor store or liquor licensed drugstore that wishes to conduct tastings shall submit an application for a tastings permit with the Town Clerk. The Town Clerk may reject the application if the applicant fails to establish that the licensee is able to conduct tastings without violating any of the provisions of this section. The application shall be accompanied by an application fee of one hundred dollars (\$100.00).

The Town Clerk shall establish the application procedure. Application forms will be prescribed by the local licensing authority and/or Town Clerk and will include a schedule of the planned tastings, a list of the names of the persons conducting the tastings and documentation that the person conducting the tasting has completed the required training, a written control plan, and other such information as the local licensing authority and/or Town Clerk may require. Any change to the information submitted must be submitted to the Town Clerk one (1) week prior to the change being made. Failure to do so constitutes a violation.

Renewal of the tastings permit shall be concurrent with renewal of the retail liquor store or liquor-licensed drugstore license. The initial tastings permit shall expire on the date of the retail liquor store or liquor-licensed drugstore license and the initial fee will not be prorated.

Tastings shall be subject to the limitations set forth in C.R.S. § 44-3-301(10)(c), as amended from time to time. Compliance with the limitations and requirements set forth in C.R.S. § 44-3-301(10)(c) shall be a term and condition of any tastings permit, whether expressly set forth in the tastings permit or not.

Tastings, once approved, shall be subject to the following limitations:

- a. Tastings shall be conducted only by a person who has completed an alcohol server training program that meets the standards established by the Liquor Enforcement Division in the Department of Revenue and who is either a retail liquor store state licensee or a liquor-licensed drugstore licensee, or an employee of a licensee, and only on a licensee's licensed premises.
- b. The alcohol used in tastings shall be purchased through a licensed wholesaler, licensed brew pub, winery, or licensed distillery licensed pursuant to C.R.S. § 44-3-403 at a cost that is not less than the in-in cost of such alcohol.

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- c. The size of an individual alcohol sample shall not exceed one (1) ounce of malt or vinous liquor or one-half (0.5) of one (1) ounce of spirituous liquor.
  - d. Tastings shall not exceed a total of five (5) hours in duration per day, which need not be consecutive.
  - e. Tastings shall be conducted only during the operating hours in which the licensee on whose premises the tastings occur is permitted to sell alcohol beverages, and in no case earlier than 11:00 a.m. or later than 9:00 p.m.
  - f. The licensee shall prohibit patrons from leaving the licensed premises with an unconsumed sample.
  - g. The licensee shall promptly remove all open and unconsumed alcohol beverage samples from the licensed premises, destroy the samples immediately following the completion of the tasting, or store any open containers of unconsumed alcohol beverages in a secure area outside the sales area of the licensed premises for use at a tasting conducted at a later time or date.
  - h. The licensee shall not serve a person who is under twenty-one (21) years of age or who is visibly intoxicated.
  - i. The licensee shall not serve more than four (4) individual samples to a patron during a tasting.
  - j. Alcohol samples shall be in open containers and shall be provided to a patron free of charge. The licensee may conduct tastings on no more than one hundred fifty-six (156) days per year.
  - k. No manufacturer of malt, vinous, or spirituous liquors shall induce a licensee through free goods or financial or in-kind assistance to favor the manufacturer's products being sampled at a tasting. The licensee shall bear the financial and all other responsibility for a tasting.
  - l. A violation of a limitation specified in C.R.S. § 44-3-801(j) by a retail liquor store license or a liquor-licensed drugstore licensee, whether by his or her employees, agents, or otherwise, shall be the responsibility of the retail liquor store or liquor-licensed drugstore licensee who is conducting the tasting.

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- m. A retail liquor store or liquor-licensed drugstore licensee conducting a tasting shall be subject to the same revocation, suspension, and enforcement provisions as otherwise apply to the licensee.

In addition to, or in lieu of, any enforcement actions which the Board of Trustees takes against the licensee for violations of this code or the Colorado Liquor Code and Regulations, the Board of Trustees may decline to renew the tastings permit for good cause shown. In addition, the Board of Trustees may suspend or revoke the tastings permit in accordance with the procedures specified in this Code and the Colorado Liquor Code.

Severability. If any part, section, subsection, clause or phrase of this chapter is for any reason to be held invalid, such decision shall not affect the validity of the remaining portions of this chapter, and the Board of Trustees, hereby declares it would have passed this chapter, and each part, section, subsection, sentence, clause or phrase thereof, regardless of the fact that any one (1) or more parts, sections, subsections, sentences or clauses or phrases be declared invalid.

**Section 5.24.110. - Festival permits.**

A. Permit required. A licensee who wishes to host a festival shall first obtain a permit from the State and the Town, except a limited winery or winery licensee need not obtain a festival permit from the Town.

B. Eligible licensees. The following license types are eligible to apply for a festival permit:

1. Beer and wine licensee;
2. Brew pub;
3. Distillery pub;
4. Hotel and restaurant;
5. Manufacturer;
6. Tavern;
7. Vintner's restaurant; and
8. Wholesaler.

C. Participation. The licensee who hosts the festival shall be the licensee who files the application for the festival permit; provided that other licensees of the types described in subsection B hereof may jointly participate under the permit.

D. Number. Each festival permit shall allow the licensee to hold nine festivals during the 12-month period following the permit is issued.

E. Hours. In no case shall a festival be held for longer than 72 hours.

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F. Application—Application for issuance of a festival permit. The applicant for a festival permit must:

1. Specify the licensed premises for the festival to be held; and
2. File the application with the Town Clerk at least 30 days before the festival is to be held.
3. Identify controlled access and boundaries to the festival for alcohol consumption, comply with security requirements deemed necessary by the Town, agree to adherence to nuisance issues, including trash removal and noise.
4. Pay the required application fee as set by the fee schedule pursuant to Section 2.34.010 of the Code.

G. Denial. The Town may deny an application for the following reasons:

1. A documented history of liquor violations;
2. The filing of an incomplete or late application; or
3. A finding that the application, if granted, would result in violation of State or local laws, rules, or regulations.

#### **MANDATE TIPS TRAINING SPECIAL EVENTS, FESTIVALS**

H. Supplemental applications. To hold any additional festival after the initial festival, which was described in the initial application, the permittee must notify the State and the Town Clerk at least 30 days prior to the additional festival being held of an intent to host a subsequent festival. If the Town is notified at least 30 days in advance of the subsequent festival, the subsequent festival is presumed to be approved unless the Town has grounds to deny the subsequent festival provided by subsection G of this section.

Passed adopted and approved on the first reading this \_\_\_\_ day of \_\_\_\_\_, 2025.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor Chris Holkestad

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Attest:

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Town Clerk Tammy Neely

Passed adopted and approved on the second and final reading this \_\_\_\_\_ day of  
\_\_\_\_\_ 2025.

DOLORES BOARD OF TRUSTEES:

By: \_\_\_\_\_

Mayor Chris Holkestad

Attest:

By: \_\_\_\_\_

Town Clerk Tammy Neely