

## **Manager's Update**

Dolores Colorado

To: Planning Commission  
From: Ken Charles, Dolores Town Manager  
Dt: February 7, 2023  
RE: Meeting Information Update

### **Tuesday's Planning Commission Meeting**

At the February 7 planning commission meeting Tuesday February 7, 2023:

1. Review/discuss the notes from the January 31 Housing Task Force meeting. The task force viewed the presentation and recommendation of David Bruce, Rural Homes project manager. The presentation consisted of the site analysis of three town owned sites as to their suitability for an affordable housing project. The sites are 19<sup>th</sup> and Hillside, 19<sup>th</sup> and Railroad and the former Forest Service Maintenance yard east of the town. The evaluation criteria were water and sewer utility availability, access to the sites, floodplain, zoning, and the potential unit count per site. Each lot was examined using these criteria. The most feasible lot was the 19<sup>th</sup> and Hillside Ave lot. The next one was the 19<sup>th</sup> and Railroad lot and the least feasible lot was the lot outside of town limits. (The full presentation can be found on the town website:

<https://townofdolores.colorado.gov/government/projects>

2. There is a planning commission vacancy on the task force. If there is interest from another commission member, please volunteer.

### **General Updates**

1. At the January board retreat the town board discussed scheduling a meeting with the planning commission to discuss lighting, both street lighting and private lighting. We will need to choose a date and develop an agenda and what outcomes we desire.
2. The town received notice from the Federal Emergency Management Agency that they have approved our grant of \$59,240 to install a backup generator at the Water Treatment Plant. The town budgeted \$17,000 as match. We plan to include this in our 2023 projects.
3. At the January retreat, the town board discussed whether the town should be formally involved in economic development and what form should that take and the board was in favor of the town becoming active in developing the economy. The board will meet with the Region 9 Economic Development District to begin formulating a strategy.
4. The process of donating property to the Dolores Fire District is proceeding. The property was surveyed in January. Once completed the subdivision process will begin. We plan to use SEH to manage the subdivision process.
5. Unfortunately, due to the recent snow event we experienced in January, staff was unable to prepare a presentation for the Watershed Protection Planning project.
6. With a change at the town's treasurer position, town hall staff are assuming new duties

and responsibilities. The need for cross training is important. This will likely mean adjustments in time and duties on other functions in town hall.

### **Upcoming Events**

1. February 22-joint hosing task force and planning commission meeting with the town's land use code consultant for a presentation on recommended additions to the LUC regarding affordable housing. Next steps are for the planning commission to review and make a recommendation to the town board for a code amendment. These revisions are those that the Department of Local Affairs expects local governments to adopt, at some level, to receive grant funding for affordable housing.
2. March 7-next planning commission meeting