



Date _____
Tracking Number _____

SHORT TERM RENTAL PERMIT APPLICATION

Instructions

For detailed information relating to short term rentals, please visit <https://townofdolores.colorado.gov/ordinances>. This application may be handwritten and submitted in person to the Town of Dolores, 420 Central Ave., Dolores, CO 81323. Contact the zoning administrator at manager@townofdolores.com or questions regarding this application.

Owner Applicant Information

Applicant Name: _____

Applicant Address: _____

Unit/Apt/Suite (if applicable): _____ Zip Code: _____

Telephone Number: _____ Email: _____

Website Address of and name of any booking service for all short-term rental advertisement (include additional sheet if necessary)

Web Address: _____

Booking Service Name: _____

Booking Service Address: _____

Booking Service Contact Number: _____

Applicant Type:

- | | | |
|--|---|---|
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Closely Held Corporation | <input type="checkbox"/> Booking Service |
| <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Trust | <input type="checkbox"/> 501(c)3 Non-Profit Corporation |



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Local Contact Information

Each vacation rental shall have a designated local contact. The local contact may be a property management company, real estate company, rental agent or other person engaged by the owner to rent, manage, or supervise the vacation rental. The local contact must reside within a 30-minute drive of the rental property and be available 24-hours a day and 365 days a year during tenancies.

Local Contact Name: _____ Phone #: _____

Physical Address _____

Alternate Local Contact Name: _____ Phone # _____

Physical Address _____

Short-Term Rental Permit Category
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Please identify the short-term rental permit category you are applying for.

Category 1: Full-Time Use: A dwelling unit that is not owner-occupied and is primarily used or made available for short-term rentals.

Category 2: Part-Time Use: A dwelling unit that is owner occupied for more than 180 days per calendar year and that is rented as an entire unit during time when the owner is not in residence.

Category 3: Accessory Dwelling Unit Use: A dwelling unit with an accessory dwelling unit where either the primary home or the accessory dwelling unit are owner occupied and the unit is made available for short-term rentals on a periodic basis.

Category 4: Accessory Space Use: A bedroom or other habitable space offered for short-term rental within an owner-occupied dwelling unit.

Category 5: Residential Unit in a Mixed-Use or Commercial District: A residential structure or space located in a mixed-use or commercial district where lodging is a permitted use.



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Attestations

I, _____, hereby certify that:

Initial Below:

- The short-term rental unit(s) has no outstanding property taxes or town liens associated with the lot of record, nor does the owner owe any outstanding taxes to the town, including taxes and fees in connection with short-term rentals.
- The short-term rental unit(s) shall be in a habitable structure that complies with the Dolores Land Use Code and applicable town building and life safety codes adopted under Title 15 of the Dolores Municipal Code.
- The short-term rental unit(s) **shall not** be within non-residential buildings or accessory structures (e.g. shed, garage).
- The short-term rental unit(s) **shall not** be within a commercial (office/retail) or industrial (warehouse) space.
- The short-term rental unit(s) **shall not** be within an outdoor temporary structure (tent, yurt, treehouse), or in a recreational vehicle, mobile home, travel trailer, commercial or passenger vehicle or trailer, or any portable storage unit.
- Any STR located in an accessory dwelling unit is required to have a separate water and sewer tap.
- The short-term rental unit(s) shall be used for lodging purposed only.
- The short-term rental unit(s) shall not include simultaneous rentals to more than one party under separate contracts.
- The short-term rental unit(s) shall not be used as a party house, as defined in the short-term rental ordinance, for any commercial or large social events or gatherings.
- The short-term rental unit(s) shall not exceed the maximum number of allowable overnight guests permitted by the applicable building code adopted by the Town of Dolores under Title 15 of the Dolores Municipal Code as determined by the building official and stated in the permit.
- The owner of the short-term rental unit(s) is responsible for their guests maintaining quiet hours between 10:00 p.m. and 7:00 a.m. and that no outside assembly of more than the maximum number of overnight occupants occurs during this period.
- No outdoor amplified sound shall be allowed at any time,



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- Continued nuisance barking by unattended pets is prohibited.
- Outside fire area, when not prohibited by state or local fire codes, may be allowed, but shall be limited to 3' in diameter, shall be located on a non-combustible surface, shall be covered by a fire screen, and shall be extinguished as soon as it is unattended or by 10:00 p.m. whichever is earlier.
- The short-term rental unit(s) is not subject to any contractual restrictions from being used as a short-term rental unit(s) including but not limited to: homeowners' association agreements, condominium bylaws, restrictive covenants, or building restrictions.
- The short-term rental unit(s) will remain compliant with all zoning, parking, building, fire, noise, and other applicable town codes.
- The short-term rental unit(s) shall be equipped with operational smoke detectors, carbon monoxide detectors, 2A:10B:C fire extinguisher, and other life safety equipment as may be required by the town.
- A passing Fire and Life Safety Inspection is included with this application
- An annual Fire and Life Safety Inspection is required for any STR permit
- The short-term rental unit(s) owner shall be responsible for weekly trash collections.

Applicant Signature _____ Date _____

Acknowledgements

I, _____, as the applicant or as an authorized agent for the applicant, declare that this entire application packet, on which the town will rely, statements, and attachments are true, correct, and complete to the best of my knowledge. I am voluntarily submitting this application to the Town of Dolores under oath and with full knowledge that I may be charged with offering a false instrument for recording, pursuant to C.R.S. §18-5-114 perjury, pursuant to C.R.S. 18-8-501, *et seq.* or other crimes of deception for intentional omissions and misrepresentations. I understand that any error or omission may constitute grounds for the denial of a license, or if later discovered, the revocation or nonrenewal, of any license issued.

Applicant Signature _____ Date _____