

**Town of Dolores
Job Description**

TOWN MAINTENANCE/PARKS

Supervisor:	Public Works Director	FLSA Status:	Non Exempt
Department:	Public works	Position Status:	Full time/Temporary
Created by:	Randy McGuire	Date:	Seasonal May- September

POSITION SUMMARY: Performs a variety of municipal maintenance duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Municipal park maintenance including operating mowers and weed eaters, sprinkler system, bathroom maintenance, trash pickup.
- Maintain municipal grounds and buildings.

QUALIFICATIONS

Experience and Training:

- Minimum age of 16 years. High school diploma or equivalency a plus.

License or Certificates:

- Valid Colorado Driver's License.

Knowledge of:

- Sprinkler systems and pumps a plus.

Ability to:

- Operate and maintain equipment.
- Establish and maintain cooperative-working relationships with those contacted in the course of work.
- Communicate clearly and concisely, both orally and written.
- Pass a drug test.

PHYSICAL REQUIREMENT:

- The employee must maintain physical condition necessary for lifting, walking, crouching or sitting for extended periods.
- Operation of assigned public works equipment and vehicles.

WORK ENVIRONMENT:

- While performing the duties of the job the employee regularly works in outside weather conditions.
- Work will involve communication with the public and town employees on a daily basis, including telephone and face-to-face.

COMPENSATION

- Hourly - \$16/Hour